



2021-2022 Special Education Consolidated Grant Application (Federal)

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Grants Administration Division
June 10, 2021**

This presentation is intended solely to provide general information and guidance to Texas LEAs and reflects the Texas Education Agency's current understanding of the presentation topics and applicable federal guidance. The content of this presentation is subject to change as a result of further potential information and guidance provided by federal agencies with regulatory oversight of these program(s). This presentation does not constitute legal advice, and LEAs are, therefore, advised to seek legal counsel regarding the information and guidance provided in this presentation before acting on such information and guidance.

Agenda

- Before starting the application
- Accessing eGrants
 - TEAL Log in
 - eGrants roles
- Items to complete in order to access the application
 - SC5003 – Formula Grants Consolidated Schedule
 - GS2200 – Applicant Designation and Certification
- Completing the application schedules
- Grant Resources

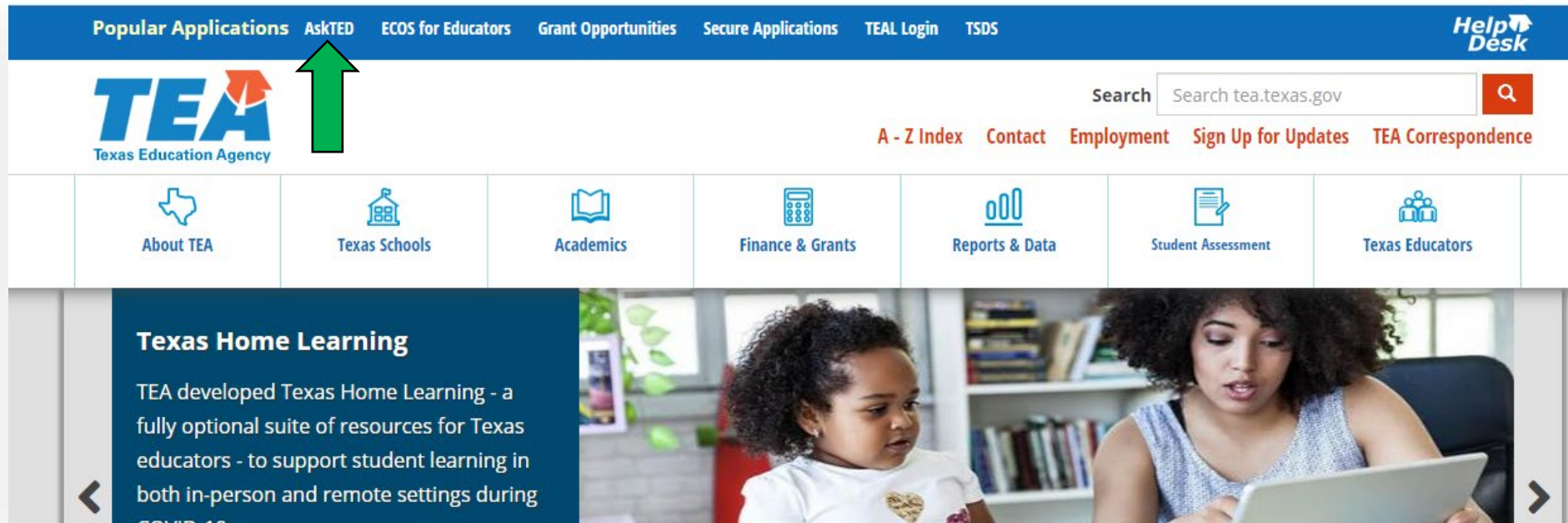
Important Dates for 2021-2022 SPED (Federal)

Special Education Consolidated Grant Application (Federal)		
Document Type	Release Date	Due Date
SC5003 – Formula Grants Consolidated Schedule	May 4, 2021	September 3, 2021
GS2200 – ADC for LEAs	May 18, 2021	September 3, 2021
eGrants Application	June 9, 2021	September 3, 2021
2021-2022 Planning Amounts for LEAs will be available on the Entitlements page.		

Before starting the application

Preparations before application is released

1. Update information in AskTED
2. Verify access to TEAL and eGrants
3. Coordinate with others
4. Have a copy of you most recently approved application available
5. Update eGrants Contacts
6. Use Chrome as your Internet browser



You can access AskTED from the Popular Applications ribbon at the top of TEA's homepage.



Once on the AskTED screen you can:

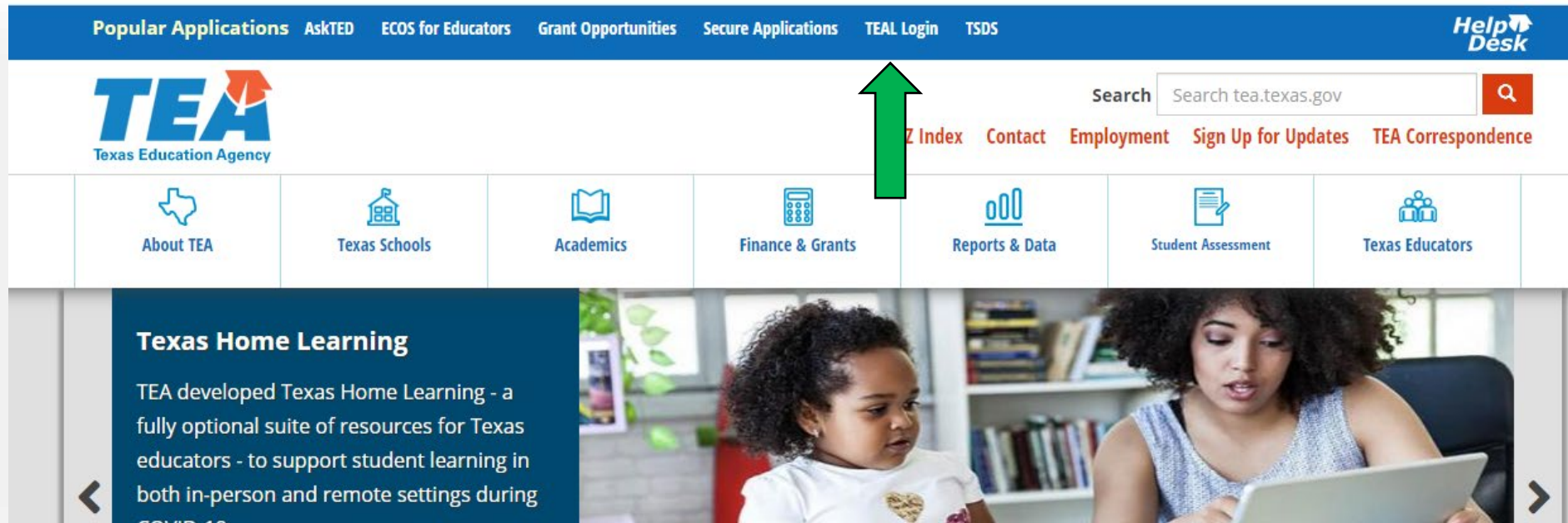
Start searching

Or

Apply for Administrator Login to update your LEAs information

- ✓ Check and update campus information
- ✓ Check and update campus grade span
- ✓ Check and update other LEA information

TEA Login (TEAL)



You can access TEAL from the Popular Applications ribbon at the top of TEA's homepage.

TEA Login (TEAL)



TEA Login (TEAL)

NOTICE: TEA Web Applications will not be available each Sunday morning from 5:00am to 2:00pm due to routine maintenance. Please do not access your applications during this time period. **You could lose data.**

Don't have an account? [Request New User Account](#)

Username:

Password: [Show Password](#)

[Forgot your password?](#)
[Forgot your username?](#)

[Help for Request Process](#) | [Help for Educator Account Setup](#)
[Help with Password Reset](#)

You can login from
the TEAL login screen
Or
Request New User
Account

Applications in TEAL

From TEAL you can request access to:

eGrants Electronic Grants	TEAL	Request Access Online	Find contact information at Office for Grants and Federal Fiscal Compliance TEA Grant Opportunities
ER Expenditure Reports	TEAL	Request Access Online	Find contact information at Office for Grants and Federal Fiscal Compliance
Texas Education Directory AskTED	TEAL	Request Access Online	Texas Education Directory AskTED@tea.texas.gov

eGrants Roles and Privileges

	Contacts	Compliance Reports	Grants	Special Collections	Document Library
Grantee Official	View, Create, Edit, and Save	View, Create, Edit, Save, and Submit	Delete Draft, View, Create, Edit, Save, and Submit	View, Create, Edit, Save, and Submit	Search and View Only
Grantee Manager	View, Create, Edit, and Save	View, Create, Edit, Save, and Submit	View, Create, Edit, Save, and Submit Negotiated Applications	View, Create, Edit, Save, and Submit	Search and View Only
Grantee Staff	View, Create, Edit, and Save	View, Create, Edit, and Save	View Only	View, Create, Edit, and Save	Search and View Only
Grantee Writer / Editor	View, Create, Edit, and Save	View, Create, Edit, and Save	View, Create, Edit, and Save	View Only	Search and View Only
Grantee Viewer	View Only	View Only	View Only	View Only	Search and View Only

Coordinate with Others

- **ESSA and Perkins Staff**
- **Business Office Staff**
- **Those involved with Comprehensive Needs Assessment**
- **Fiscal Agents/Member Districts**
- **PNP**
- **Others?**



Currently Approved Copy of Application

Use the most currently approved application to avoid re-negotiating the same items year to year.

2020-2021 Special Education Consolidated Grant Application (Federal)

Due: 9/3/2020
Status: NOGA Awarded

[View Errors](#) [Attach Files](#) [View/Print](#) [Amend](#)

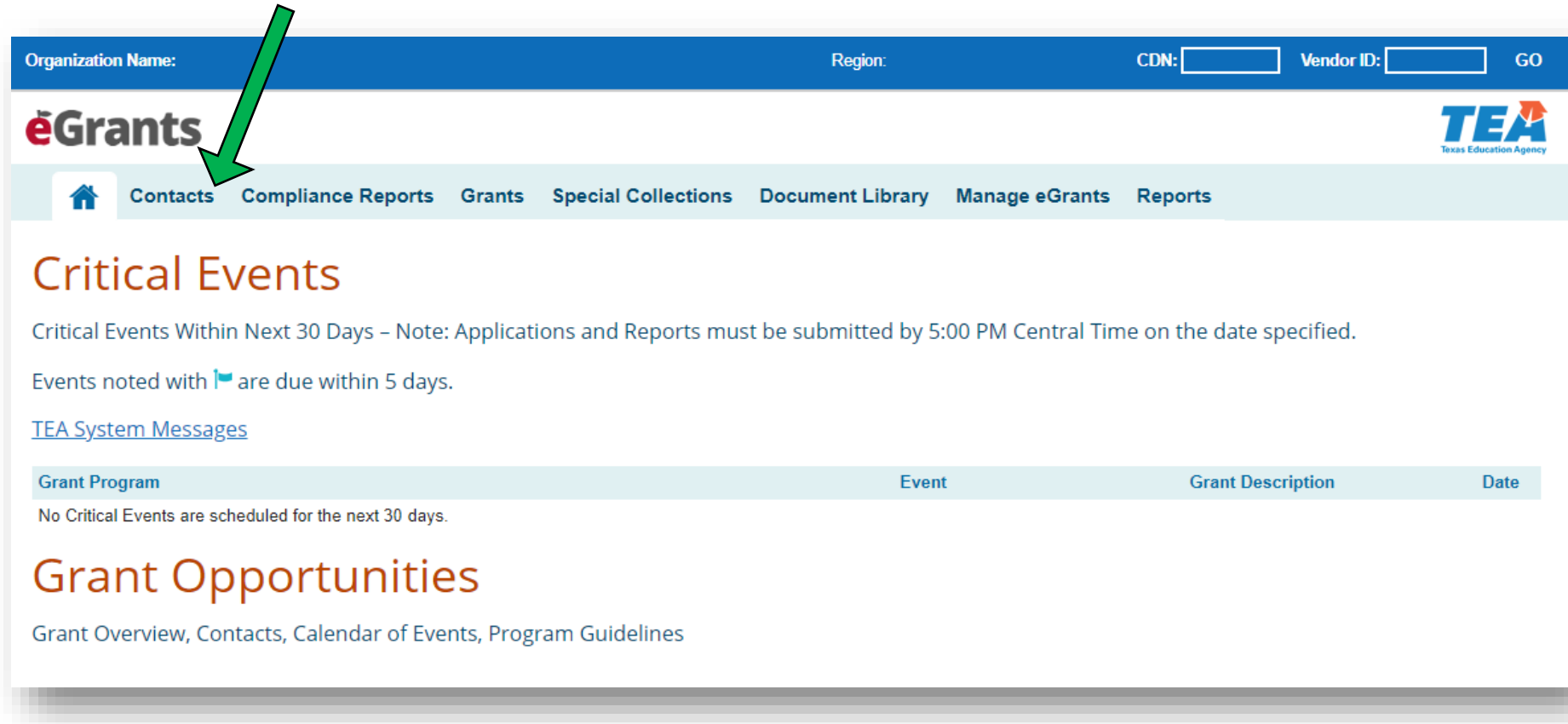
Last Submit Date: 1/15/2021 2:15 PM

Grant Resources

[Table of Contents](#)


Description	Required	Status	Last Update
General Information			
GS2100 - Applicant Information		Complete	7/28/2020 6:01 PM
GS2300 - Negotiation Comments and Confirmation	*	New	
Program Description			
PS3502 - Private Nonprofit Schools Participation			
Program Budget			
BS6001 - Program Budget Summary and Support	*	Complete	1/15/2021 2:14 PM
BS6101 - Payroll Costs	*	Complete	1/15/2021 2:14 PM
BS6201 - Professional and Contracted Services	*	Complete	1/15/2021 2:14 PM
BS6401 - Other Operating Costs	*	Complete	7/28/2020 6:17 PM
BS6501 - Debt Services	*	Complete	7/28/2020 6:18 PM
BS6601 - Capital Outlay	*	Complete	7/28/2020 6:18 PM
BS6016 - Fiscal Compliance Requirements	*	Complete	7/28/2020 6:19 PM
	*	Complete	7/29/2020 12:24 PM

Update your Contacts



The screenshot shows the eGrants portal interface. At the top, there is a blue header bar with fields for 'Organization Name:', 'Region:', 'CDN:', and 'Vendor ID:', followed by a 'GO' button. Below this is the 'eGrants' logo and the TEA logo. A navigation menu contains links: Home, Contacts, Compliance Reports, Grants, Special Collections, Document Library, Manage eGrants, and Reports. A green arrow points to the 'Contacts' link. The main content area has a section titled 'Critical Events' with a note about submission deadlines and a table for 'Grant Opportunities'.

Organization Name: Region: CDN: Vendor ID: GO

eGrants 

[Home](#) **Contacts** [Compliance Reports](#) [Grants](#) [Special Collections](#) [Document Library](#) [Manage eGrants](#) [Reports](#)

Critical Events

Critical Events Within Next 30 Days – Note: Applications and Reports must be submitted by 5:00 PM Central Time on the date specified.

Events noted with 🚩 are due within 5 days.

[TEA System Messages](#)

Grant Program	Event	Grant Description	Date
No Critical Events are scheduled for the next 30 days.			

Grant Opportunities

[Grant Overview](#), [Contacts](#), [Calendar of Events](#), [Program Guidelines](#)

Add, Edit, or Remove your Contacts

The image shows a screenshot of the eGrants web application. On the left, the main interface has a navigation bar with 'eGrants' and a home icon, followed by tabs: 'Contacts' (highlighted with a green arrow), 'Compliance Reports', 'Grants', 'Special Collections', and 'Document Library'. Below the tabs, the breadcrumb 'Home » Contacts' is shown, followed by the title 'Contacts'. A table with columns 'First Name', 'MI', 'Last Name', 'Title', 'Phone', 'Ext', 'Email', 'Modified On', and 'Modified By' is present but empty. At the bottom are 'Add', 'Edit', and 'Remove' buttons. On the right, an 'Add/Edit Contact' modal is open, containing the following fields: '* First Name:', 'Middle Initial:', '* Last Name:', '* Title:', '* Phone:', 'Extension:', '* Email:', and '* Confirm Email:'. Each field has a corresponding text input box. At the bottom of the modal are 'Save' and 'Cancel' buttons.

eGrants

Home » Contacts

Contacts

First Name	MI	Last Name	Title	Phone	Ext	Email	Modified On	Modified By
------------	----	-----------	-------	-------	-----	-------	-------------	-------------

Add Edit Remove

Add/Edit Contact

* First Name:

Middle Initial:

* Last Name:

* Title:

* Phone:

Extension:

* Email:

* Confirm Email:

Save Cancel

SC5003 – Formula Grants Consolidated Schedule



TEA Login (TEAL)

NOTICE: TEA Web Applications will not be available each Sunday morning from 5:00am to 2:00pm due to routine maintenance. Please do not access your applications during this time period. **You could lose data.**

Don't have an account? [Request New User Account](#)

Username:

Password: [Show Password](#)

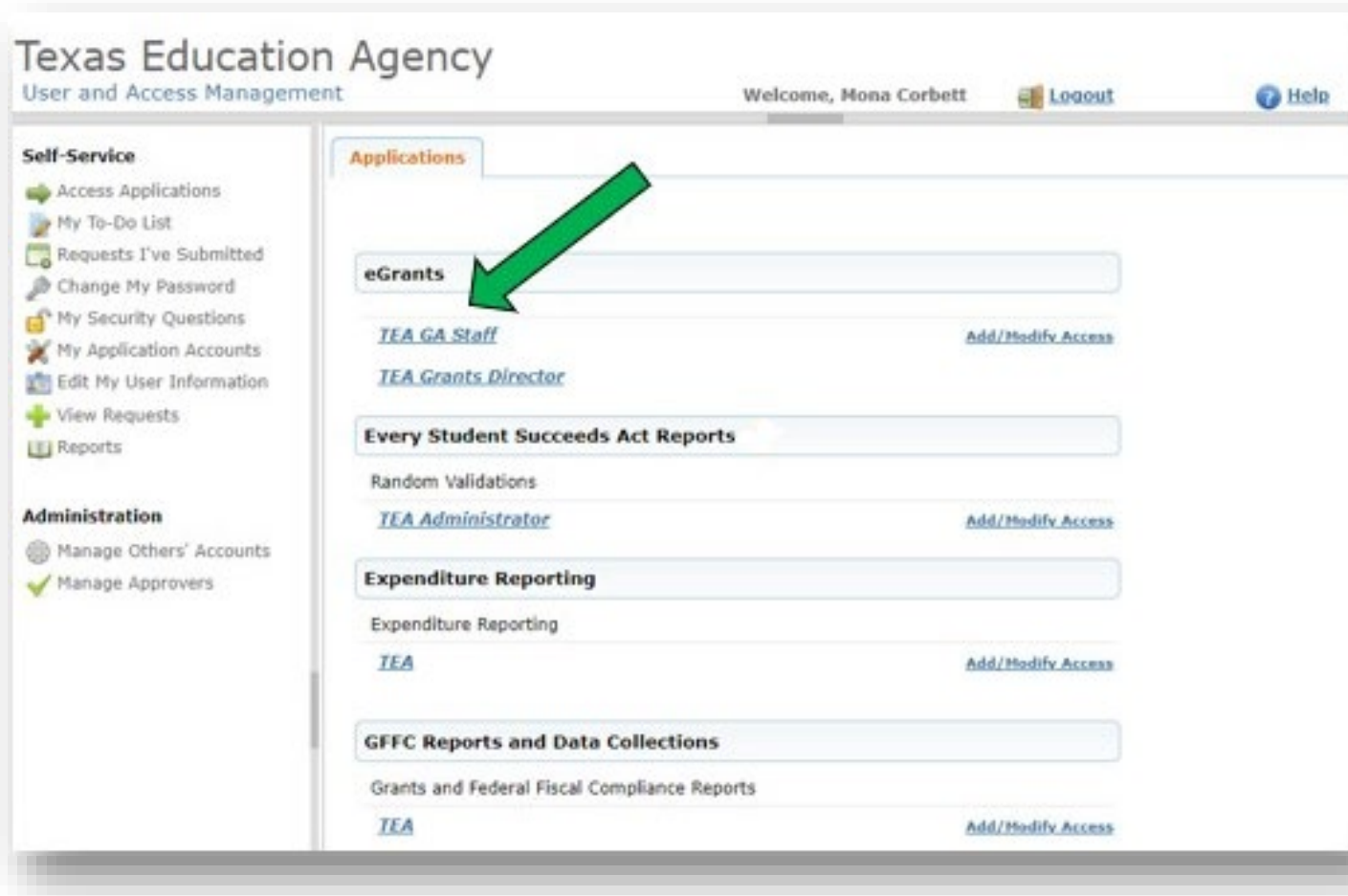
[Login](#)

[Forgot your password?](#)

[Forgot your username?](#)

[Help for Request Process](#) | [Help for Educator Account Setup](#)
[Help with Password Reset](#)



Log in to TEAL



Access the
eGrants
Application by
selecting the
appropriate role

SC5003 – Formula Grants Consolidated Schedule

Organization Name:
Region: 16
CDN:
Vendor ID:
GO

Home
Contacts
Compliance Reports
Grants
Special Collections
Document Library
Manage eGrants
Reports

Home » Special Collections

Special Collections

Special Collection Description	Grant	Status	Due Date	ID
2021-2022 SC9000 Annual Survey of Children in Local Facilities for Neglected/Delinquent	2021-2022 ESSA Consolidated Federal Grant Application		12/7/2020	
2021-2022 SC5003 Formula Grants Consolidated Schedule	2020-2021 Data Collections for Federal Funding	Submitted	9/3/2020	002555-053248-00-01
2020-2021 SC5600 Comprehensive Local Needs Assessment	2020-2021 Perkins V: Strengthening Career and Technical Education for the 21st Century	Submitted	6/15/2020	002598-053248-00-01
2020-2021 SC9000 Annual Survey of Children in Local Facilities for Neglected/Delinquent	2020-2021 ESSA Consolidated Federal Grant Application		12/6/2019	

SC5003 – Formula Grants Consolidate Schedule

SC5003
SC5003 - Formula Grants Consolidated Schedule

Part 1: Equitable Access and Participation

[Help](#)

Indicate below whether any barriers exist to equitable access and participation for any groups that receive services funded by ESSA, Perkins or Special ED grants.

☐ The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by any grant within this application.
☒ Barriers exist to equitable access and participation for the following groups receiving services funded by any grant within this application, as described below.

Barriers	
Group	Description
1. <input type="text" value="Students"/>	<input type="text" value="Learning Disabilities"/>
2. <input type="text" value="Students"/>	<input type="text" value="Visual Impairments"/>
3. <input type="text" value="Students"/>	<input type="text" value="Hearing Impairments"/>

[Add Line](#)
[Remove Line](#)

All three grant programs, SPED, ESSA, and Perkins, will need to include any barriers to equitable access and participation for groups receiving services.

SC5003 – Formula Grants Consolidate Schedule

Part 2: Guidelines, Provisions and Assurances, and Certifications

A. General Guidelines, Provisions and Assurances, and Lobbying Certification			
General and Fiscal Guidelines			
General Provisions and Assurances			
Debarment and Suspension			
<p>1. Does this organization spend non-federal funds on lobbying activities?</p> <p><input checked="" type="radio"/> No. If selected, continue to Section B.</p> <p><input type="radio"/> Yes. If selected, complete items 2 and 3 below.</p> <p>2. Select the appropriate program(s) for the Lobbying Certification.</p> <p><input type="checkbox"/> ESSA <input type="checkbox"/> Perkins <input type="checkbox"/> Special Education (Federal)</p> <p>3. The Lobbying Certification should be attached to the selected grant application(s) during original submission. Instructions for completing and attaching the Disclosure of Lobbying Activities form.</p> <ul style="list-style-type: none"> Print and sign the form. Scan the signed form and save it to your desktop. Click the Attach Files on the Table of Contents page of each applicable eGrant application to attach your signed form. 			
Lobbying Certification			
B. Program Specific Guidelines and Provisions and Assurances			
ESSA	Perkins	Special Education (Federal)	Special Education (State)
Program Guidelines	Program Guidelines	Program Guidelines	Program Guidelines
Program Specific Provisions and Assurances	Program Specific Provisions and Assurances	Program Specific Provisions and Assurances	Program Specific Provisions and Assurances

All three grant programs, SPED, ESSA, and Perkins will need to review the General and Specific Guidelines, Provisions and Assurances, and Lobbying Certification

SC5003 – Formula Grants Consolidate Schedule

Part 3: Certification and Incorporation

Certification and Incorporation Statement

I hereby certify that the information contained in this Special Collections Report is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to submit this data. I further certify that any ensuing program and activity will be conducted in accordance with all applicable Federal and State laws and regulations; application guidelines and instructions; provisions, assurances, and certification requirements; and the schedule submitted. It is understood by the applicant that this application constitutes an offer and, if accepted by the Texas Education Agency or renegotiated, will form a binding agreement.

Authorized Official

Select Contact: or

First Name:	Middle Initial:	Last Name:	Title:
Phone: 8	Ext:	E-Mail:	

Submitter Information

First Name	System completes this section once certified and submitted	Last Name
Approval		Submit Date

Only the legally responsible party may certify and submit this report.

Once Parts 1 and 2 have been completed by all grant programs, the authorized official will certify and submit SC5003 to TEA.

Complete Authorized Official Section – Select Contact
Submitter Information Section – Automatically Completed

Applicant Designation and Certification (ADC)

Applicant Designation and Certification (ADC)

GS2200 GS2200 - Applicant Designation and Certification

Amendment #: 00
Version #: 01

Part 1: Designation

Designation Copy Prior Year Data						
Funding Source	Apply on Own	Apply as Fiscal Agent of SSA	Not Apply at All	Apply as Member of SSA	Select a Fiscal Agent <i>only</i> if you selected "Apply as Member of SSA".	
					Designated Fiscal Agent Name (Entity Name)	Fiscal Agent CDN
1. IDEA-B Formula	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One ▼	
2. IDEA-B Preschool	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One ▼	
3. IDEA-B Discretionary Deaf	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One ▼	

*Allocation amount(s) are posted at <https://tea.texas.gov/finance-and-grants/grants/grants-administration/applying-for-a-grant/entitlements>

In Part 1, identify how you will apply for each funding source.

Apply on own

As Fiscal Agent

Not apply at all

As member of SSA

Applicant Designation and Certification (ADC)

Part 2: Certification and Incorporation

Certification and Incorporation Statement

I understand that the designation selected above will remain in effect for the duration of the project period for the program(s) as specified.

I certify that to the best of my knowledge, the information contained in this form is correct and complete and that I am authorized to file this certification on behalf of the applicant organization.

A single organization applying for any grant program on its own certifies the designation as an individual applicant for the program(s) specified in this designation form. For each member of a Shared Services Arrangement (SSA), the member certifies its agreement to participate in an SSA, as stated for the program(s) specified in this designation form. For each organization registering as a fiscal agent, the organization certifies its agreement to act as fiscal agent for the SSA as stated for the program(s) specified in this designation form.

If **Apply as Member of SSA** has been selected for any funding source, the designated fiscal agent is the administrative and fiscal agent for this project and is authorized to receive and expend funds for the conduct of this project on behalf of the members. The fiscal agent is accountable for all shared services arrangement activities and is therefore responsible for ensuring that all funds, including payments to members of shared services arrangements, are expended in accordance with applicable laws and regulations.

All participating organizations have entered into a written shared services agreement which describes the responsibilities of the fiscal agent and

SSA members, including the refund liability that may result from on-site monitoring or audits and the final disposition of equipment, facilities, and materials purchased for this project.

It is understood that the fiscal agent is responsible for the refund for any exceptions made as a result of on-site monitoring or audits; however, based on the SHARED SERVICES AGREEMENT, which must be on file with the fiscal agent for review, the fiscal agent may have recourse to the member organization(s) where the discrepancy(ies) occurred.

The authorized official has read and certifies agreement as stated above.

Authorized Official

Select Contact: Select One or Add New Contact

First Name

Middle Initial:

Last Name

Title

Phone

Ext:

E-Mail:

Submitter Information

First Name

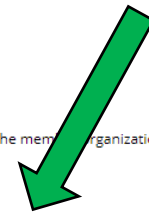
Last Name

Approval ID

Submit Date and Time

Only the legally responsible party may submit this report.

Certify and Submit



In Part 2, the authorized official should review the Certification and Incorporation Statement, complete the Authorized Official information, and select the Certify and Submit button to send to TEA.

Thank You!

Opening the Application

Home » Grants In Process » Grant Summary

2021-2022 Special Education Consolidated Grant App (Federal)

Grant Resources		
Description	Status	Due Date
Designation Form		
2021-2022 Special Education Consolidated Applicant Designation Form (Federal)	Submitted	9/3/2021
Grant Application		
2021-2022 Special Education Consolidated Grant Application (Federal)	Available	9/3/2021

- After the Application Designation and Certification (ADC) form is submitted, the application will appear and have a status of "Available."
- Clicking on the grant title will open the Table of Contents page.

Schedules to Complete

Grant Resources		
eGrant Application Table of Contents		
	Description	Required
^	General Information	
	GS2100 - Applicant Information	*
	GS2300 - Negotiation Comments and Confirmation	
	GS2900 - Purpose of Amendment	*
^	Program Description	
	PS3502 - Private Nonprofit Schools Participation	*
^	Program Budget	
	BS6001 - Program Budget Summary and Support	*
	BS6101 - Payroll Costs	*
	BS6201 - Professional and Contracted Services	*
	BS6401 - Other Operating Costs	*
	BS6501 - Debt Services	*
	BS6601 - Capital Outlay	*
	BS6016 - Fiscal Compliance Requirements	*

The Table of Contents page lists all the schedules that must be completed. Start with the GS2100 schedule.

GS2100 – Applicant Information

General Information GS2100 - Applicant Information

Part 1: Organization Information

A. Applicant		
Organization Name:		
Mailing Address Line 1:		
Mailing Address Line 2:		
City:	State:	Zip Code:

B. DUNS Number
DUNS Number:

Part 2: Applicant Contacts

A. Primary Contact			Select Contact:	Select One ▼	or	Add New Contact
First Name:	Initial:	Last Name:				
Title:						
Telephone:	Ext.:	E-Mail:				

B. Secondary Contact			Select Contact:	Select One ▼	or	Add New Contact
First Name:	Initial:	Last Name:				
Title:						
Telephone:	Ext.:	E-Mail:				

Part 2: Applicant Contacts

- Primary and secondary contacts are the first point of contact if negotiation is required.
- Please ensure the contact information listed is accurate and up-to-date.





PS3502 - Private Nonprofit Schools Participation

Program Description
PS3502 - Private Nonprofit Schools Participation

Part 1: Schedule Completion Exceptions

Exceptions
1. This schedule must be completed unless one of the following exceptions applies:
<input type="radio"/> Applicant agency is an open-enrollment charter school.
<input type="radio"/> No private schools, including home schools, are located within legal boundaries of the applicant agency.

Part 1: Schedule Completion Exceptions

- Open-enrollment charter school
- No private schools, including home schools, are located within legal boundaries of the applicant agency.
- If neither condition applies, the LEA must complete the PS3502.

PS3502 - Private Nonprofit Schools Participation

Part 4: Proportionate Share Calculations

A. Proportionate Share Calculation for IDEA-B Formula Funds	
Description	Number
1. Formula Funds for the 2021-2022 School Year	\$ 1,205,476
2. Total Number of Eligible Children (determined to be children with disabilities) Aged 3 through 21 in PUBLIC Schools on the Last Friday in October 2020 [34 CFR Appendix B] (This count includes children with disabilities aged 3 through 4 dually enrolled in public and private schools.)	
3. Total Number of Parentally Placed Eligible Children (determined to be children with disabilities) Aged 3 through 21 in PRIVATE Schools on the Last Friday in October 2020 [34 CFR §300.132 (c)(2), 34 CFR §76.656(b), 34 CFR §300.133(a)(1), 34 CFR Appendix B] (This count does NOT include children with disabilities aged 3 through 4 who are dually enrolled.)	
4. Total Number of Eligible Children	
5. Average Allocation Per Eligible Child	
6. Proportionate Share Amount to Be Expended for Parentally Placed Private School Children with Disabilities Aged 3 through 21 in 2021-2022	

Part 4, A: Formula

- Line 2 should be > Line 3
- Line 2 = students ages 3 – 21 in **Public Schools** on the Last Friday in October 2020.
- Line 3 = students ages 3 – 21 in **Private Schools** on the Last Friday in October 2020.

PS3502 - Private Nonprofit Schools Participation

B. Proportionate Share Calculation for IDEA-B Preschool Funds	
Description	Number
1. Preschool Funds for the 2021-2022 School Year	\$ 62,017
2. Total Number of Eligible Children (determined to be children with disabilities) Aged 3 through 5 in PUBLIC Schools on the Last Friday in October 2020 [34 CFR Appendix B] (This count includes children with disabilities aged 3 through 4 dually enrolled in public and private schools.)	
3. Total Number of Parentally Placed Eligible Children (determined to be children with disabilities) Aged 3 through 5 in PRIVATE Schools on the Last Friday in October 2020 34 CFR §300.132 (c)(2), 34 CFR §76.656(b), 34 CFR §300.133(a)(2), 34 CFR Appendix B (This count does NOT include children with disabilities aged 3 through 4 who are dually enrolled.)	
4. Total Number of Eligible Children	
5. Average Allocation Per Eligible Child	
6. Proportionate Share Amount to Be Expended for Parentally Placed Private School Children with Disabilities Aged 3 through 5 in 2021-2022	

Part 4, B: Preschool

- Line 2 should be \geq to Line 3
- Line 2 = students ages 3 – 5 in **Public Schools** on the Last Friday in October 2020.
- Line 3 = students ages 3 – 5 in **Private Schools** on the Last Friday in October 2020.

Part 6: Services

Services

1. How does your LEA determine which private school students receive services? Describe the process you use to make that determination. (34 CFR § 300.132 and 34 CFR § 76.656)



Part 6: Services

- Describe **how** the LEA determines which private school students receive services.
- Provide a brief description of the consultation process.

Part 7: Consultation Process Documentation

Documentation of the Consultation Process	
1.	<input type="checkbox"/> Timely and meaningful consultation, as required by 34 CFR §300.134, has occurred, and the LEA has obtained a written affirmation signed by representatives of participating private schools. [34 CFR §300.135 (a)]
2.	<input type="checkbox"/> Representatives of participating private schools did not provide written affirmation to the LEA within a reasonable period of time. Documentation of the attempts made to obtain written affirmation are attached. [34 CFR §300.135 (b)]
3.	<input type="checkbox"/> Consultation did not occur because representative of private schools/home schools did not accept the offer/invitation for consult.

Part 7: Consultation Process Documentation

- The application accepts multiple responses to allow for all three options.
- Documentation of the attempts made to obtain written affirmation **must** be attached if the 2nd checkbox is selected.

Attaching documentation in eGrants

Home » Grants In Process » Grant Summary » Table of Contents

Application ID: 002795-018011-00-01
Application Type: Formula
SAS Number: SPEDAA22

2021-2022 Special Education Consolidated Grant Application (Federal)

Due: 9/3/2021
Status: Draft

Last Submit Date:

 View Errors  Attach Files  View/Print  Delete Draft  Certify & Submit

Grant Resources

Table of Contents

Description	Required	Status	Last Update
General Information			
GS2100 - Applicant Information	*	Complete	5/11/2021 5:26 PM

2. Follow the instructions provided to attach the file.

1. Click on the **Attach Files** icon located below the grant title in the Table of Contents page.

Home » Grants In Process » Grant Summary » Table of Contents » Attach File

Attach File

Back

2021-2022 Special Education Consolidated Grant Application (Federal)

Select & Attach File

Technical Instructions

- Each attachment is limited to 10MB.
- Files to be attached must have a valid extension.
- Valid file extensions are:
pdf, doc, rtf, xls, bmp, txt, docx, xlsx
- Scanned files must be in PDF format.
- File names must not contain special characters.

Usage Instructions

- DO NOT attach documents that have not been requested. They will be deleted.
- Select the Refresh button below if your attachment is not in the Submitted list below.
- Remove an existing attached document prior to attaching a new version.
- Upon successful attachment, all documents will be listed by the assigned document title.

☒ TEA Defined Attachment ☐ Optional Attachment

Document Title

Private Schools Consultation

Browse

Attach

Documents Submitted in this Version

Delete

No documents were found

Budget Schedules

Program Budget Summary

Budget Support Schedules

Fiscal Compliance

Resources



BS6001 - Program Budget Summary

Part 1: Available Funding

[View Funding/Carryover](#) [View List of SSA Members](#)

Available Funding			
Description	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Fund/SSA Code	224	225	315
2. Planning Amount			
3. Final Amount	\$15,518,895	\$473,422	\$78,676
4. Carryover			\$0
5. Reallocation			\$0
Total Funds Available	\$15,518,895	\$473,422	\$78,676

Part 2: Budget Summary

A. Budgeted Costs				
Description	Class/ Object Code	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Consolidated Administrative Funds		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
2. Payroll Costs	6100	\$14,094,627	\$384,125	\$65,246
3. Professional and Contracted Services	6200	\$959,618		\$2,750
4. Supplies and Material	6300	\$212,250	\$74,297	\$8,930
5. Other Operating Costs	6400	\$27,400	\$5,000	\$1,750
6. Debt Services	6500			
7. Capital Outlay	6600			
8. Operating Transfers Out	8911			
Total Direct Costs		\$15,293,895	\$463,422	\$78,676
9. Indirect Costs		\$225,000	\$10,000	
Total Budget Costs		\$15,518,895	\$473,422	\$78,676
Total Funds Available Minus Total Costs		\$0	\$0	\$0
10. Payments to Member Districts of SSA	6493			

B. Breakout of Direct Admin Costs

- Part 1 = Available Funding for each funding source
- Part 2 = Detailed Budget Summary
 - If funds are budgeted in the 6100, 6200, 6400, 6500, or 6600 class object codes, the supporting budget schedule must be completed as well.
 - Direct Administrative Costs are not allowable with IDEA-B funds.

BS6101 - Payroll Costs

Program Budget
BS6101 - Payroll Costs

Part 1: Total Payroll Costs

Payroll costs entered on BS6001			
Total Payroll Costs	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
	\$14,094,627	\$384,125	\$65,246

Part 2: Number and Type of Positions

A. Administrative Support or Clerical Staff			
Position Type	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Administrative support or clerical staff (integral to program)			

B. LEA Positions			
Position Type	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Professional staff	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Paraprofessionals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Administrative support or clerical staff (paid by LEA indirect cost)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. Campus Positions			
Position Type	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Professional staff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Paraprofessionals	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Administrative support or clerical staff (paid by LEA indirect cost)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- Part 1 is pre-populated from the BS6001 for each funding source.
- Part 2 Checkboxes
 - LEA Positions
 - Campus Positions



BS6101 - Payroll Costs continued

Part 3: Substitute, Extra-Duty, Benefits

Substitute, Extra-Duty, Benefits	Any Fund Source
1. For schoolwide personnel (includes staff salary, extra-duty pay/beyond normal hours, and substitutes for staff positions at schoolwide campuses)	<input type="checkbox"/>
2. Stipends and extra-duty pay/beyond normal hours for positions not indicated above	<input type="checkbox"/>
3. Substitutes for public and charter school teachers not indicated above	<input type="checkbox"/>
4. Incentive pay for positions not indicated above	<input type="checkbox"/>

Part 4: Confirmation of Payroll Requirements

Confirmation of Payroll Requirements
1. <input checked="" type="checkbox"/> The grantee certifies the federally funded portion of this position and duties are reasonable, necessary, allowable and allocable under the applicable federal fund source. The grantee further certifies that it is in compliance with the federal supplement, not supplant provision applicable to each federal fund source. The grantee assures the grant-funded portion of this position and duties meet the purpose, goals, and objectives of the federal fund source. Documentation must be maintained locally by the grantee that clearly demonstrates the allowable and supplemental nature of the position, as required by each federal fund source, and will provide such documentation to TEA upon request.

Part 3: Substitutes, Extra-duty, Benefits

- Line 1: For schoolwide personnel was the most negotiated item in 2020-2021
- For schoolwide programs, LEAs may consolidate with other Federal, State, and local funds [Section 1114(a)(1)].
- Selecting the schoolwide box in Part 3 indicates:
 - The grantee is consolidating federal **or** federal, state, and local funds on the **ESSA SC5000 schedule**. (See next slide)
 - That budgeted funds will be used to pay for personnel who provide services on Schoolwide campuses not coded to 8911.

BS6101 - Part 3 continued

B. Campus Selection Data						
Total Campus Enroll.	Basis of Eligibility	Campus Low-Income %	Title I, Part A Campus Status	# Students Served on TA Campus	Other	Consolidated Funds
1.						Grades: <input type="text"/>
	Enrollment ▼		SW ▼			Federal Funds only ▼
2.						Grades: <input type="text"/>
	Enrollment ▼		SW ▼			Fed/St/Local Funds ▼

SW Costs for Payroll and the ESSA SC5000 schedule

- If the schoolwide box is selected in Part 3, the SC5000 should indicate:
 - One or more campuses designated as Schoolwide (SW)
 - Consolidation of Funds
 - Federal Funds only OR
 - Fed/St/Local Funds
- REMINDER: Part 3 is for positions NOT selected in Part 2 of the BS6101

Supporting Budget Schedule Instructions



2021-2022 Special Education Consolidated Grant Application (Federal)

Instructions

Program Budget
BS6101 - Payroll Costs

Part 1: Total Payroll Costs

Payroll costs entered on BS6001

Total Payroll Costs	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
	\$825,000	\$25,000	\$135,000

Part 2: Number and Type of Positions

Instructions button

- Located on the top right-hand corner of every budget schedule.
- Provides additional information to help complete the schedule.

BS6201 - Professional and Contracted Services

Part 1: Professional and Contracted Services

Budgeted Costs			
Description	Class/Object Code	IDEA-B Formula	IDEA-B Preschool
1. Rental or Lease of Buildings, Space in Buildings, or Land	6269		
2. Professional and Consulting Services	6219 6239 6291		
Subtotal Professional and Contracted Services Costs			
Remaining 6200 Costs That Do Not Require Specific Approval		\$25,000	\$25,000
Total Professional and Contracted Services Costs		\$25,000	\$25,000

Part 2: Direct Administrative Costs

Part 2 Breakout of Direct Administrative Costs is hidden because it does not apply to the funding source(s) for this grant application.

BS6201 Professional and Contracted Services

- Part 1 Pre-populated into both Remaining 6200 Costs that do not require specific approval and Total Professional and Contracted Services Costs from BS6001
- Part 2 – Direct Administrative costs are unallowable.



Part 3: Itemized Professional and Consulting Services

Itemized Professional and Consulting Service (6219, 6239, 6291)			
Description	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. AI (Auditory Impairment)/DHH (Deaf or Hard of Hearing) Services			
2. Adapted Physical Education			
3. Applied Behavioral Analysis			
4. ARD Facilitation			
5. Assessments/Evaluations	\$218,168		
6. Autism Services			
7. Behavior Therapy			
8. Counseling			
9. Curriculum Development			
10. Diagnostician Services			

Part 3 Itemized Professional and Contracted Services

- Areas greyed out indicate unallowable activities for the grant program.
- Itemized allowable activities may also be found in the Program Guidelines –

[TEA Grant Opportunities Page](#)

BS6201 Professional and Contracted Services

Specify Purpose:	Speech Vocational coaching/mentoring		
	<div>Add Item</div> <div>Delete Item</div>		
Total Professional and Consulting Services Costs	\$949,168		

Lines 1-27 enter itemized professional & contracted services.

Line 22. Is for Residential Set-Aside.

Line 28. If an itemized allowable cost is not listed, it may be added in line 28.

BS6401 - Other Operating Costs

Part 1: Other Operating Costs

Budgeted Costs				
Description	Class/ Object Code	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Out-of-State Travel for Employees LEA must keep documentation locally.	6411	\$27,400	\$5,000	
2. Travel for Students to Conferences (does not include field trips) Requires pre-authorization in writing.	6412	\$0	\$0	\$0
3. Educational Field Trips LEA must keep documentation locally.	6412 6494	\$0	\$0	\$0
4. Stipends for Non-employees other than those included in 6419 Requires pre-authorization in writing.	6413	\$0	\$0	\$0
5. Travel Costs for Officials such as Executive Director, Superintendent, or Board Members Allowable only when such costs are directly related to the grant. If Out-of-State Travel, LEA must keep documentation locally.	6411 6419			
6. Non-Employee Costs for Conference Requires pre-authorization in writing.	6419	\$0	\$0	\$0
7. Hosting Conferences for Non-Employees LEA must keep documentation locally.	64xx			
Subtotal Other Operating Costs		\$27,400	\$5,000	\$0
Remaining 6400 Costs That Do Not Require Specific Approval		\$0	\$0	\$1,750
Total Other Operating Costs		\$27,400	\$5,000	\$1,750

Part 2: Direct Administrative Costs

Part 2 Breakout of Direct Admin Costs is hidden because it does not apply to the funding source(s) for this grant application.

Part 1 Other Operating Costs

- Unallowable costs are greyed out.
- Itemized cost have specific instructions and forms required forms -

Forms for prior approval, disclosure, and justification



BS6501 Debt Services

Program Budget BS6501 - Debt Services

Part 1: Capital Lease - Purchase

Budgeted Costs				
Description	Class/ Object Code	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Capital Lease - Principal	6512			
2. Capital Lease - Interest	6522			
3. Capital Lease - Debt	6523			
Total Debt Service Costs				

Part 2: Description of Property

☐

1. Property Description:
Fund Source: Contract Start Date: Contract End Date: Property Value:

Add Item Delete Item

For lease-purchase contracts that extend 2 – 3 years.

Part 1 Enter Capital Lease Purchase

Follow the Program Guidelines for allowable activities and the length of the lease-purchase.

BS6601 - Capital Outlay

09/09/2020 11:01 AM

2020-2021 Special Education Consolidated Grant Application (Federal) Instructions

Program Budget
BS6601 - Capital Outlay

Part 1: Capital Expenditures

Budgeted Costs			
Description	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Library Books and Media (Capitalized and Controlled by Library)			
2. Capital Expenditures for Additions, Improvements, or Modifications to Capital Assets Which Materially Increase Their Value for Useful Life (not ordinary repairs and maintenance)			
3. Furniture, Equipment, Vehicles or Software Costs for Items in Part 2			
Total Capital Outlay Costs			

Part 1

- Items are capitalized at \$5,000 or the capitalization level of the district, whichever is less.
- Equipment is capitalized if it has a useful life *of 1 year or more and* meets or exceeds the capitalization level.
- See the [Budgeting Costs Guidance Handbook](#) for more details.



BS6601 - Capital Outlay Continued

Part 2: Furniture, Equipment, Vehicles or Software

Items

☐

1. Generic Description:

Number of Units:

Fund Source:

Describe how the item will be used to accomplish the objective of the program:

Add Item

Delete Item

Part 2 Generic description of Furniture, Equipment, Vehicles, or Software

- Enter a generic description and do not use brand names.
- If applicable, document that the item is SPED related.

BS6016 - Fiscal Compliance Requirements



A. LEA MOE for Eligibility	
Enter the amounts below, of either state and local funds or only local funds, to demonstrate MOE for grant eligibility purposes. Remember, to be eligible the budgeted amount must equal or exceed the expenditures for the most recent prior year in which complete expenditure data are available and the LEA was in MOE compliance. LEAs must ensure auditable documentation, including all expenditure and budget data referenced below, is on file to support the data reported and must be made available to TEA upon request.	
Description	Expenditure
1. Amount of special education expenditures for the most recent prior year in which complete expenditure data are available and the LEA was in MOE compliance.	\$10,486,236
2. Budget for special education for 2020-2021	\$14,046,347
3. If the LEA's budget does not equal or exceed the amount expended in the most recent prior year in which complete expenditure data are available, due to federally allowable exceptions or state reconsiderations, provide a specific justification including the amount of reduction. The amount of the reduction plus the budget amount must equal or exceed amount of expenditures. Note that this is used for grant eligibility purposes only and not final compliance determinations. All applicable federal exceptions and state reconsiderations will be reviewed and approved or rejected during the IDEA-B MOE compliance determination process.	Budgeted Reduction Amount
a) <input type="checkbox"/> The voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel. b) <input type="checkbox"/> A decrease in the enrollment of children with disabilities. c) <input type="checkbox"/> The termination of the obligation of the agency, consistent with this part, to provide a program of special education to a particular child with a disability that is an exceptionally costly program, as determined by the State Education Agency (SEA), because the child: <ul style="list-style-type: none"> • Has left the jurisdiction of the agency. • Has reached the age at which the obligation of the agency to provide FAPE to the child has terminated. • No longer needs the program of special education. d) <input type="checkbox"/> The termination of costly expenditures for long-term purchases, such as the acquisition of equipment or the construction of school facilities. e) <input type="checkbox"/> The assumption of cost by the high cost fund operated by the SEA under 34 CFR 300.704(c). f) <input type="checkbox"/> Adjustment to Fiscal Effort (MOE Voluntary Reduction).	
4. Assurance of Eligibility Check the appropriate selection below:	
<input checked="" type="radio"/> The LEA assures it used the state and local expenditures (in total or per capita), in the most recent prior year in which data are available and the LEA was in MOE compliance, and has budgeted at least the same amount of state and local funds in the coming year, or budgeted reduced amount due to federally allowable exceptions or state reconsiderations. <input type="radio"/> The LEA assures it used the local expenditures (in total or per capita), in the most recent prior year in which data are available and the LEA was in MOE compliance, and has budgeted at least the same amount of local funds in the coming year, or budgeted reduced amount due to federally allowable exceptions or state reconsiderations.	

A. LEA MOE for Eligibility

1. Taken from most recent prior year LEA was in compliance.

2. Taken from the current year.

- Must use the same fund source (State & Local or Local only)
- $2 < 1$ = Justification in Line 3
- $2 \geq 1$ = Move to Line 4

BS6016 - Fiscal Compliance Requirements

3. If the LEA's budget does not equal or exceed the amount expended in the most recent prior year in which complete expenditure data are available, due to federally allowable exceptions or state reconsiderations, provide a specific justification including the amount of reduction. The amount of the reduction plus the budget amount must equal or exceed amount of expenditures. Note that this is used for grant eligibility purposes only and not final compliance determinations. All applicable federal exceptions and state reconsiderations will be reviewed and approved or rejected during the IDEA-B MOE compliance determination process.
- a) ☐ The voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel.
 - b) ☐ A decrease in the enrollment of children with disabilities.
 - c) ☐ The termination of the obligation of the agency, consistent with this part, to provide a program of special education to a particular child with a disability that is an exceptionally costly program, as determined by the State Education Agency (SEA), because the child-
 - Has left the jurisdiction of the agency.
 - Has reached the age at which the obligation of the agency to provide FAPE to the child has terminated.
 - No longer needs the program of special education.
 - d) ☐ The termination of costly expenditures for long-term purchases, such as the acquisition of equipment or the construction of school facilities.
 - e) ☐ The assumption of cost by the high cost fund operated by the SEA under 34 CFR 300.704(c).
 - f) ☐ Adjustment to Fiscal Effort (MOE Voluntary Reduction).

Budgeted Reduction Amount

Calculating Line 3.

Line 2 *plus* Line 3 *must equal or exceed* Line 1

BS6016 - Fiscal Compliance Requirements

B. MOE Voluntary Reduction (Adjustment to Local Fiscal Efforts)

1. Indicate whether or not LEA is reducing MOE for 2020-2021:

- ☐ I did not meet the eligibility criteria to voluntarily reduce MOE for 2020-2021.
- ☒ I was eligible to voluntarily reduce MOE for 2020-2021 but did not exercise this option.
- ☐ I was eligible to voluntarily reduce MOE for 2020-2021 and exercised this option.

MOE Voluntary Reduction Amount

Three Criteria required to voluntarily reduce MOE

1. Must have an increase in IDEA-B formula final amount from the previous year.
 2. Must have a determination that 'Meets Requirements'.
 3. Has not been identified as having significant disproportionality under 34 CFR § 300.647.
- The District MUST amend to report the actual dollar amount of MOE Voluntary Reduction.



BS6016 - Fiscal Compliance Requirements

Part 2: Coordinated Early Intervening Services (CEIS) or Comprehensive Coordinated Early Intervening Services (CCEIS) Requirements

A. CEIS or CCEIS Allocation (included in totals budgeted on BS6001)

LEA Name	Max CEIS/CCEIS Reserve	Total CEIS/CCEIS	Reserved from IDEA-B Formula	Reserved from IDEA-B Preschool
1. <div>Select One</div>				
Total Amount Allocated to CEIS/CCEIS				

Add Member DistrictDelete Member District

B. Confirmation of CEIS or CCEIS Requirements

1.

☐ LEAs may use up to 15 percent of their IDEA-B funds (FAR codes 224/313 and 225/314) for any fiscal year to develop and implement coordinated early intervening services (CEIS) for students in grades K-12 (with a particular emphasis on students in kindergarten through grade 3) who have not been identified as needing special education or related services but who need additional academic and/or behavioral support to succeed in a general education environment. LEAs identified with significant disproportionality based on race or ethnicity are required to use the full 15 percent of the total of their 224/313 and 225/314 funds for comprehensive coordinated early intervening services (CCEIS). LEAs accessing IDEA-B funds for CEIS are required to track, collect, maintain, and report data via the SC5100 CEIS Data Collection Form the number of students served with CEIS and the number of those students who subsequently received special education and/or related services during the year they were served with CEIS and the following two years after being served with CEIS. The SC5100 form must be submitted annually for three years following the use of CEIS funds. LEAs should use a local option code that uniquely identifies the cost objective used to account for the expenditure of CEIS or CCEIS funds. For further information, refer to the program guidelines associated with this grant application.

Part 2

Coordinated Early Intervention Services (CEIS) or Comprehensive Early Intervening Services (CCEIS)

LEAs identified with significant disproportionality required to reserve 15%

Do NOT complete Part 2 if the district is not reserving funds for CEIS/CCEIS

Grants Administration Contacts

Our division contacts are linked in the sidebar on any Grants Administration webpage. Grant negotiators for ESSA, SPED, and Perkins are listed by their primary regions.

Contact Information

Grants Administration Division

Division Contacts

Phone: (512) 463-8525

Email: Grants@tea.texas.gov

Grants Administration Division Contacts

Department of Grant Compliance and Administration
Christina Villarreal, Senior Division Director

Division Phone Number: 512-463-8525
For general grant-related inquiries, email: Grants@tea.texas.gov

Grant Negotiation

ESSA, SPED, PERKINS		
Name	Regions 1-10	Contact Information
Nelli Nino Team Lead and Negotiator	10	(512) 463-4168 Nelli.Nino@tea.texas.gov
Susan Alexander-Wilson Negotiator	4, 9	(512) 463-9705 Susan.AlexanderWilson@tea.texas.gov
Elizabeth Sanchez Negotiator	1, 6	(512) 936-6481 Elizabeth.Sanchez@tea.texas.gov
Carla Stauffert-Sevier Negotiator	2, 5, 8	(512) 475-0827 Carla.Stauffert-Sevier@tea.texas.gov
Meredith O'Reilly Negotiator	3, 7	(512) 475-3692 Meredith.O'Reilly@tea.texas.gov
Name	Regions 11-20	Contact Information
Lori Marquardt Team Lead and Negotiator	16, 17	(512) 463-9259 Lori.Marquardt@tea.texas.gov
J. J. Sanchez Specialized Negotiator	12, 15	(512) 463-3373 Juan.Sanchez@tea.texas.gov
Alfredo Velazquez-Sanchez Negotiator	11, 19	(512) 936-6468 Alfredo.VelazquezSanchez@tea.texas.gov
Tammy Michels Negotiator	13, 18	(512) 305-8975 Tammy.Michels@tea.texas.gov
Djuna Newby Negotiator	14, 20	(512) 463-9427 Djuna.Newby@tea.texas.gov

CARES/ESSER

Name	Contact Information
Stefanie Torres-Maksimowicz Negotiator	(512) 463-8402 Stefanie.TorresMaksimowicz@tea.texas.gov
Christie Mizzell-James Negotiator	(512) 463-8424 Christie.MizzellJames@tea.texas.gov
Laura Salazar Negotiator	(512) 463-9596 Laura.Salazar@tea.texas.gov

Expenditure Reporting (ER) / TEAL / Refunds

General ER Mailbox: TEAExpenditures@tea.texas.gov

Name	Responsibilities	Contact Information
Lori Leija Fiscal Coordinator	Payment requests; ER access or Issues; TEAL assistance; Refunds	(512) 305-9276 Lori.Leija@tea.texas.gov
Barbara Johnson Fiscal Coordinator		(512) 463-9316 Barbara.Johnson@tea.texas.gov
Angelica Soriano Fiscal Coordinator		(512) 463-8448 Angelica.Soriano@tea.texas.gov



Special Education Site Resources

[TEA Grant Opportunities Page](#)

[Applying for a Grant](#)

[eGrants](#)

Special Education Website Resources

[Special Education Entitlements](#)

[IDEA Fiscal Compliance](#)

[Administering a Grant \(to locate justification forms\)](#)

Questions?

