



2020-2022 P-TECH Success Grant Program

Competitive Grant Application: Due 5:00 p.m. CT, April 9, 2020

NOGA ID

Application stamp-in date and time

Applicants must submit one original copy of the application **and** two copies of the application (for a **total of three copies of the application**). All three copies of the application **MUST** bear the signature of a person authorized to bind the applicant to a contractual agreement.

Applications cannot be emailed. Applications must be delivered by mail or hand delivery no later than the above-listed application due date and time to:

Document Control Center, Grants Administration Division
Texas Education Agency
1701 N. Congress Avenue
Austin, TX 78701-1494

Authorizing legislation:

Grant period: **Pre-award costs:**

Required attachments:

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

1. Applicant Information

Name of organization

Campus name CDN Vendor ID ESC DUNS

Address City ZIP Phone

Primary Contact Email Phone

Secondary Contact Email Phone

2. Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the grant application, as applicable, and that these documents are incorporated by reference as part of the grant application and Notice of Grant Award (NOGA):

- Grant application, guidelines, and instructions
- Debarment and Suspension Certification
- General Provisions and Assurances
- Lobbying Certification
- Application-Specific Provisions and Assurances
- ESSA Provisions and Assurances requirements

Authorized Official Name Title Email

Phone Signature Digitally signed by Dr. Roosevelt Nivens Date: 2020.04.17 18:00:27 -05'00' Date

Grant Writer Name Signature Digitally signed by Renda Songer Date: 2020.04.26 11:48:51 -05'00' Date

Grant writer is an employee of the applicant organization. Grant writer is **not** an employee of the applicant organization.

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3. Shared Services Arrangements

Shared services arrangements (SSAs) **are not** permitted for this grant.

4. Identify/Address Needs

List up to three quantifiable needs, as identified in your needs assessment, that these program funds will address. Describe your plan for addressing each need.

Quantifiable Need	Plan for Addressing Need
Community ISD is part of the Workforce Solutions of North Central Texas Region. Targeted occupations data indicates that Information Technology positions are one of the largest needs in our area. NEED: Plan and implement a P-TECH for the occupation	Community ISD has completed a planning year for a school within a school model for PTECH @ Community High School. The Information technology program will enable students to earn a high school diploma, level 1 certificate, and associates degree by graduation at no cost. The PTECH will serve students in Grade 9 in the first year of implementation and progressively scale up adding one grade per year.
Teaching & trainings another area identified as a targeted occupation for Collin County. Community ISD is in year two of it's GYO Program. NEED: Expand program to offer IBC's & associate degree for students	Community ISD has completed a planning year for a school within a school model for PTECH/ICIA @ CHS. The Teaching & Training program will enable students to earn a high school diploma, occupational skills award for child development, multiple IBC's and an associates degree at no cost.
Multiple careers in construction & mechanical technology are targeted occupations in our workforce area. NEED: Implement a training program to meet the high wage skilled staff needs in our area.	Community ISD included a construction technology program as a part of it's planning year for PTECH @ CHS. The construction technology program will enable students to earn a high school diploma, multiple IBC's, and an associates degree by graduation at no cost.

5. SMART Goal

Describe the summative SMART goal you have identified for this program (a goal that is Specific, Measurable, Achievable, Relevant, and Timely), either related to student outcome or consistent with the purpose of the grant.

According to official Texas Education Agency (TEA) College, Career, and Military Readiness lists for the graduating class of 2018, 0% of all Community ISD (CISD)seniors graduated with an Associate Degree. In order to increase the the likelihood of CISD graduates being college and career ready, the district intends to enroll students in PTECH/ICIA @ CHS in the Fall of 2020. 3 programs of study in collaboration with IHE (Collin College and Texas A&M University - Commerce)and industry partners are being offered to students who may be at risk for dropping out of school. To this end, it is the goal of the district to increase the number/percentage of students who receive an Associate degree CISD by at least 15% with the first graduating cohort of PTECH/ICIA @ CHS students in the 2023-2024 school year.

6. Measurable Progress

Identify the benchmarks that you will use at the end of the first three grant quarters to measure progress toward meeting the process and implementation goals defined for the grant.

First-Quarter Benchmark

By the end of the first quarter (November of 2020), 100% of students enrolled in PTECH/ICIA @ CHS will have completed taking the TSI assessment. Their scores will be documented and a plan will be developed to provide assistance to students who need support in becoming college ready as defined by TSI standards. Additionally, 100% of PTECH/ICIA @ CHS students will be enrolled in an AVID course to provide academic support for the targeted population of at-risk students including tutoring sessions and mentoring from the AVID instructor. Finally, all students will complete their first session with the CHS At Risk Counselor who will make recommendations for wrap around support as needed on an individual student basis. Expand marketing materials to refine for English & Spanish.

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8. Measurable Progress (Cont.)**Second-Quarter Benchmark**

By the end of the 2nd quarter (February 2021), 100% of PTECH/ICIA students will have either met on the reading and writing portion of the TSI assessment, or they will show growth or 25% between the first and second assessment.

100% of PTECH/ICIA students will achieve a GPA of 3.0 or higher on all course work at PTECH @ CHS.

100% of PTECH/ICIA students will participate in a CTSO that relates to their program of study.

100% of PTECH/ICIA students will participate in a minimum of 1 opportunity of work based learning.

Completed a minimum of 2 parent/student meetings for PTECH enrollment for the Fall of 2021 in both English & Spanish.

Third-Quarter Benchmark

By the end of the 3rd quarter (May 2021), 100% of the PTECH/ICIA @ CHS students will enroll in the Summer of 2021 Bridge program, enroll in EDUC 1300 (learning frameworks) - a dual credit course with our IHE partner, completed a student competition with their CTSO, develop short and long term goals as it relates to career aspirations and opportunities for work-based learning, and show a level of growth that is no less than a 15% increase on outcome based measures. CISD will have identified students for PTECH programs for enrollment in the Fall of 2021. These students will complete the TSI assessment by the end of the 3rd quarter.

7. Project Evaluation and Modification

Describe how you will use project evaluation data to determine when and how to modify your program. If your benchmarks or summative SMART goals do not show progress, describe how you will use evaluation data to modify your program for sustainability.

CISD currently has a process in place for evaluating programs that have been implemented within the district. This process begins with coordination between the Coordinator of Advanced Academics/CTE, the Executive Director of Advanced Academics, the Chief Learning Officer and Program Evaluation and the relevant program-related team members and ends with a complete report and analysis of the program, annually. The district intends to replicate this process, on a more frequent basis, to evaluate the PTECH/ICIA program. Incremental measures will include course participation and completion at the ends of both the first and second semesters, yearly retention monitoring, and the number of students receiving Associate degrees and continuing their education in an IHE, according to the National Student Clearinghouse (NSC). In addition, students enrolled in the PTECH/ICIA program will also be monitored through District Formative Assessments, STAAR Performance, TSIA Performance, SAT Performance, certification examination preparation and passing rates for both Level I and II certificates, and endorsement completion. Industry certifications include, but are not limited to: Cisco Network Associate, Oracle, Unity, and Microsoft certifications, while continuing CompTIA Network+ and A+ Certification for Information Technology; NCCER, OSHA, ShopBot and Auto Cad for Construction Technology; and, SBOE Education Aide, CPR & First Aide and Child Development Associate for Teaching & Training. Modifications in program offerings and recruitment will occur if anticipated improvements are not met and/or sustained once the PTECH/ICIA program is launched in the Fall of 2020. If benchmarks do not show progress, the leadership team for CISD, Collin College, Trinity Valley Community College, and Texas A&M University - Commerce, and industry partners will review and identify possible barriers, along with solutions to minimize these barriers. All participating partners are committed to adjusting course offerings and corresponding certifications to meet student and industry demand, thereby ensuring successful, full participation in the PTECH/ICIA program.

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8. Statutory/Program Assurances

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3. P-TECH schools will provide participating students with flexibility in class scheduling and academic mentoring.
4. The P-TECH school will be open enrollment. Enrollment decisions will not be based on state assessment scores, discipline, history, teacher recommendations, minimum grade point average (GPA) or any other criteria that create barriers for student enrollment.
5. P-TECH schools will allow participating students to complete high school and, on or before the sixth anniversary of the date of the student's first day of high school: receive a high school diploma, an associate degree, a two-year postsecondary certificate, or industry certification; and complete work-based education through an internship, apprenticeship, or other job training program.
6. P-TECH programs will be provided at no cost to participating students.
7. P-TECH schools will ensure that the students are entitled to the benefits of the Foundation School Program in proportion to the amount of time spent by the student on high school courses, in accordance with rules adopted by the commissioner, while completing the program/course of study established by the applicable IHE articulation agreement or Industry/Business Partner memorandum of understanding.

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Statutory Requirements

1. P-TECH campuses must establish recruitment and enrollment processes and requirements that will not exclude or discourage the enrollment of any of the subpopulations of at-risk students, including, but not limited to, students who are of limited English proficiency or who have failed a state administered assessment. Describe the recruitment and enrollment plan. Include a general timeline and describe the specific activities planned to serve the target population.

Recruitment took place at CISD's Edge Middle School. In terms of a recruitment and enrollment plan, the first priority was given to students who have been identified as at-risk of not graduating from high school. A new high school campus, opening in the Fall of 2020, will allow CISD to enroll students in one of three programs of study aligned to targeted occupations as shared by the North Central Texas Workforce Commission.

October 2019- Recruitment for the 2020-2021 academic year began with information sessions, fliers, and emails, targeting eighth-grade students - especially those who have been identified as at risk according to PEIMS indicators.

November 2019 - Application for PTECH/ICIA@ CHS was published on our website and shared on all social media platforms. Students submitted applications and were then interviewed by the Advanced Academics department. CISD promoted the PTECH/ICIA @ CHS program as being open to all students without any barriers and included information about CISD supplied tutors and support programs such as AVID. Information was provided in Spanish and English.

December 2019 - List of students who will be enrolled in the PTECH/ICIA @ CHS program were announced. CISD is thrilled to say that all students who completed the application were accepted in to the PTECH/ICIA @ CHS program. The class of 2024 Cohort includes 190 students. In the Fall of 2020, 57 students will be enrolled in PTECH/ICIA @ CHS, 30% of the 9th grade.

January 2020 - PTECH/ICIA @ CHS students participate in TSI testing for reading only to determine areas of need for academic support. Students also met with PTECH/ICIA Counselor, Mrs. Wilburn, to determine any social or emotional needs.

February 2020, students who selected the teaching and training program of study submitted applications to Texas A&M University at Commerce through ApplyTexas.

March 2020 - Students were furnished with Summer Bridge Program plans and calendar. Plans include tutorial related to TSI assessments and AVID sessions to prepare for academic support sessions, trips to tour 2 college campuses including services available to students who are enrolled on each campus, work-based learning experiences as furnished by industry partners, and leadership training by CTSO officers from SkillsUSA and TAFE. Additionally, students will participate in a day of team building and leadership training on the campus of TAMUC.

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Statutory Requirements (Cont.)

2. P-TECH schools must provide for a program/course of study that enables a participating student in grade levels 9-12 to combine high school courses and postsecondary courses. Describe the course of study that the school is planning to offer and how it expands upon current offerings. Include how the course of study will enable a student to combine high school courses and postsecondary courses and identify crosswalks, sequence of courses, degrees/certificate/certifications earned, and work-based education that will be available to students at every grade level. Describe how the selected course of study will address regional workforce needs.

PTECH/ICIA @ CHS has worked in collaboration with our IHE partners, and Workforce Solutions for North Central Texas to develop 3 programs of study: Information Technology, Construction & Mechanical Technology, and Teaching & Training. The class of 2024 has 190 students in it currently. 57 students, or 30%, have enrolled in the PTECH/ICIA @ CHS Early College Program. The Information Technology PTECH Program of Study will be available to freshman students in the 2020-21 school year. Workforce Solutions for North Central Texas targeted occupations data indicates Information Technology Careers such as Computer Network Engineers and Systems Administrators, are one of the most in-demand and highest paying occupations in Collin County and is listed as a growth industry. Students will have the opportunity to earn stackable credentials such as the A+ Certification, Network +, Security +, CCNA, and an Associates of Applied Science in Integrated Network Technology. The Construction and Mechanical Technology program of study also includes some of the highest demand positions in Collin County. TWC shares that fields such as construction management and HVAC are high wage career fields with a large number of openings. Finally, our ICIA pathway, Teaching and Training, is also a targeted occupation. CISD has been awarded the TEA Grow Your Own Grant for Cycle 2 and Cycle 3. Focusing on Teaching and Training as our ICIA pathway seems to be a natural progression in the growth of the program. Students who choose to enroll in our Teaching and Training Program will attend classes at both Texas A&M University in Commerce and through Collin College. Their dual enrollment program will lead to a high school diploma, opportunity to earn a certification as a Child Development Associate, an Education Aide from the Texas SBOE, and an Associate of Arts in Teaching. Beginning in the 9th grade, teaching and training students will begin interning in classrooms all across CISD. They will continue to work in classrooms or various grade levels throughout their time in the early college program to discover a best fit for their future as an educator. Students will also participate in TAFE as a member.

Our industry partners for Information technology - McAfee LLC, Construction Technology - Jackson Services and Community ISD, and Teaching & Training - Community ISD, are all committed to assisting CISD in providing opportunities for work-based learning at every level. During 9th grade, students will tour job sites and participate in industry partner presentations. Beginning in the 10th grade, students will have the opportunity to work in hands-on lab experiences through Paxton Patterson Career Labs that CISD has purchased. In the 11th & 12th grade, students will be provided with the opportunity to apply for paid and unpaid internships and apprenticeships. Students at all levels will participate in civic and community involvement including community service, attending Chamber of Commerce Monthly Luncheons, and making presentations at CISD elementary and Middle Schools for career exploration. All students in all PTECH/ICIA pathways will participate in CTSO such as SkillsUSA or TAFE in order to connect with industry partners and gain exposure to industry opportunities.

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Statutory Requirements (Cont.)

3. P-TECH schools must enter into an articulation agreement with IHEs that are accredited by a national or regional accrediting agency recognized by the Texas Higher Education Coordinating Board in accordance with Texas Administrative Code (TAC) §74.25. The articulation agreement must provide a participating student access to postsecondary educational and training opportunities at an IHE and must address all of the following items: curriculum alignment, instructional materials, instructional calendar, programs/courses of study, student enrollment and attendance, grading periods and policies, and administration of statewide assessments. Name the IHE and describe how the proposed program will meet the requirements for the partnership with the IHE.

CISD is partnering with three IHE partners for our PTECH/ICIA @ CHS. Articulation agreements provide students with access to postsecondary education and training opportunities including all student services on the respective campus. Additionally, provisions have been made for curriculum alignment, instructional materials, programs of study, student enrollment and attendance, grading periods and policies, and administration of statewide assessments. Trinity Valley Community College and Collin College are our partners for the Construction and Mechanical Technology Program. Texas A&M University at Commerce and Collin College are our partners for the Teaching and Training Program. Collin College is our partner for the Information Technology Program. Goal 1: Collaborative Outreach - IHE advisors provide career exploration, dual credit information sessions, and career and degree advising at the HS Campus. Goal 2: Student Transition - Orientation sessions, college tours, career exploration services, and college transfer advising sessions are provided to ensure secondary students transition smoothly to a high school diploma and college. Goal 3: Academic Support - IHE provides access to student support services including college success workshops, time management sessions, learning and support centers, tutoring centers, libraries, academic advising and career workshops. Goal 4: Rigorous Courses - IHE develops guided pathways to build upon student learning outcomes required for subsequent college level courses. Current Memorandums of Understanding meet all grant requirements of the partnership between the district and IHE. There is no cost to the student. The MOU's are provided to this application to indicate support.

4. P-TECH schools must enter into a MOU with regional industry or business partners in Texas and must meet the following guidelines: provide 100% of participating students access to appropriate work-based education at every grade level, address regional workforce needs, the industry/business partner will give to a student who received work-based training or education from the partner with a P-TECH first priority in interviewing for any jobs for which the student is qualified that are available on the student's completion of the program, and be reviewed at least every two years and updated as necessary. Name the regional industry or business partner and describe how the proposed program will meet the requirements for the partnership with the industry/business partner.

A High Demand Occupations list and letters of support from industry partners are provided to this application to indicate support. 100% of PTECH/ICIA @ CHS students will participate in work based learning opportunities at each grade level 9-12. Each industry partner agreement demonstrates their commitment to give our students first priority in interviewing for any jobs students may be qualified for. Our industry partners for Information technology - McAfee LLC, Construction Technology - Jackson Services and Community ISD, and Teaching & Training - Community ISD, are all committed to assisting CISD in providing opportunities for work-based learning at every level. During 9th grade, students will tour job sites and participate in industry partner presentations. Beginning in the 10th grade, students will have the opportunity to work in hands-on lab experiences through Paxton Patterson Career Labs that CISD has purchased. In the 11th & 12th grade, students will be provided with the opportunity to apply for paid and unpaid internships and apprenticeships. Students at all levels will participate in civic and community involvement including community service, attending Chamber of Commerce Monthly Luncheons, and making presentations at CISD elementary and Middle Schools for career exploration. All students in all PTECH/ICIA pathways will participate in CTSO such as SkillsUSA or TAFE in order to connect with industry partners and gain exposure to industry opportunities.

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TEA Program Requirements

1. The grantee must have an established Leadership Design Team. Describe the current leadership team. Include a list of the individuals and their titles, along with how often the leadership team will meet, the dates of meetings that have already been held, any upcoming meetings, and agenda topics.

The Leadership Design Team is composed of representatives from CISD (including parents), the Lavon Area Chamber of Commerce, Workforce Solutions of North Central Texas, Collin College, Trinity Valley Community College, Texas A&M University at Commerce. (1) Dr. Roosevelt Nivens - CISD Superintendent ; (2) Christi Cottongame - CISD Chief Learning Officer; (3) Kenda Willingham - Executive Director of Advanced Academics (4) Renda Songer - Coordinator of Advanced Academics; (5) Brie Kayser CISD Director of IT (6) Raul Martinez - Vice President of K-12 Partnerships; (7) Dan Frost - McAfee LLC; (8) Kylee Kennedy - Lavon Area Chamber of Commerce; (9) Mark Jackson - Jacoson Services.

The team met 4 times over the planning period for the PTECH/ICIA program and stayed in constant contact via email/phone. Meeting agendas topics will include Self Assessment/Needs Assessment, Planning for Recruitment, Enrollment Policies and Practices, Course/Curriculum Planning, Wrap-Around Services Planning, Work-based Learning /Memorandum of Understanding (MOU) Business Partners, Articulation Agreements/Memorandum of Understanding IHE Partners, Academic Calendar, and Stakeholder Training. A list of Leadership Design Team Members, Meeting Dates, Agendas and Meeting Minutes (including attendance) have been posted on the CISD website.

2. The grantee must be implementing wrap-around strategies and services involving multiple stakeholders (parents, teachers, counselors, community members, etc.) to strengthen both the academic and social/emotional skills necessary for high school and college readiness, as well as provide academic and social/emotional support for students to be successful in rigorous academic and work-based educational experiences. Services should include both academic and social/emotional support for students to be successful in rigorous academic and work-based educational experiences. Describe the current wrap-around strategies and services the campus is offering, as well as the additional strategies and services that are planned to support P-TECH.

CHS currently supports its students through the provision of grade-level academic counselors, mental-health counselors, and a college and career advisor. Further, as required by House Bill 3, the CISD Board of Trustees is expected to adopt the College, Career, and Military Readiness Board Plan, which will provide students with additional TSI and SAT prep services, as well as CTE certification and licensure examinations at no cost to students, utilizing the district's matched funds. This plan will also introduce a Community in Schools (CIS) provider, who will focus on providing CISD schools with social services and college and career readiness assistance, specifically to those students who intend to attend Collin College, Trinity Valley Community College, or Texas A&M University at Commerce. Finally, utilizing grant funds, CISD will designate a PTECH - Early College Administrator and provide incentive pay for PTECH staff including Construction Teacher, IT Teacher, Education Teacher, AVID Coordinator, and PTECH Counselor.

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Request for Grant Funds

List all of the allowable grant-related activities for which you are requesting grant funds. Include the amounts budgeted for each activity. Group similar activities and costs together under the appropriate heading. During negotiation, you will be required to budget your planned expenditures on a separate attachment provided by TEA.

Payroll Costs

1.	PTECH Administrator	\$30,000
2.	Grant Administrator	\$10,000
3.	PTECH Staff (IT, Construction, Education, AVID Coordinator, Counselor)	\$60,000
4.		
5.		

Professional and Contracted Services

6.		
7.		
8.		
9.		
10.		

Supplies and Materials

11.	Lab Equipment	\$15,000
12.		
13.		
14.		

Other Operating Costs

15.		
16.		
17.		

Capital Outlay

18.		
19.		
20.		

Direct and indirect administrative costs:

TOTAL GRANT AWARD REQUESTED:

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