



2020-2021 STOP School Violence - Mental Health Training Grant, Cycle 2
Letter of Interest (LOI) Application Due 11:59 p.m. CT, July 21, 2020

NOGA ID [REDACTED]

Authorizing legislation

Student, Teachers, and Officers Preventing (STOP) School Violence Act of 2018 reauthorizes the grant program for school security in the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S. Code §10551); Authorized by P.L. 90-351 as amended by P.L. 115-141

Application stamp-in date and time

This LOI application must be submitted via email to loiapplications@tea.texas.gov.

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

TEA must receive the application by **11:59 p.m. CT, July 21, 2020**.

Grant period from **August 4, 2020- August 31, 2021**

Pre-award costs permitted from **Not Applicable**

- Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds): [REDACTED]

Organization CDN Campus ESC DUNS

Address City ZIP Vendor ID

Primary Contact Email Phone

Secondary Contact Email Phone

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions Debarment and Suspension Certification
 General and application-specific Provisions and Assurances Lobbying Certification

Authorized Official Name Title

Email Phone

Signature Date

Shared services arrangements (SSAs) are permitted for this grant. **Check the box below if applying as fiscal agent.**

The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. All participants understand that the "Shared Services Arrangement Attachment" must be completed and signed by all SSA members, and submitted to TEA before the NOGA is issued.

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2020-2021 STOP School Violence - Mental Health Training Grant, Cycle 2 Program Guidelines.
4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2020-2021 STOP School Violence - Mental Health Training Grant, Cycle 2 Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
5. Training sessions will be provided for school officials related to responding to related mental health crises that may precipitate violent attacks on school grounds.
6. Grantees will provide documentation of all training and education sessions conducted under the award to TEA in the time and manner requested by TEA.
7. Grantees will develop a plan to increase awareness of:
- traumatic stress and mental health needs,
 - trauma and mental health literacy of school staff, parents, and others who interact with students to recognize the signs and symptoms of mental health concerns that may cause school violence, and
 - how to link students and families to appropriate services.
8. Training may include such as, but not limited to, Psychological First Aid – Schools (PFA-S), Trauma Informed Strategies and Mindfulness, suicide prevention, bullying prevention, and substance abuse training for school staff.
9. As part of the matching requirement, grantees will engage in partnership building with family service providers, as well as with businesses and community groups to broaden and link all community resources available to school-aged youth and their families.

CDN 079910

Vendor ID 1760001388

Amendment #

10. Grantees must conduct a school climate survey (pre/post program).

11. Grantees must provide a dedicated person to coordinate the work.

12. Grantees must include Positive School Climate training such as classroom management.

13. Grantees must include School Counselor Involvement.

Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the program will address the mission and needs.

If funds are awarded through this grant, it would allow SMSD to initiate a Crisis Detection and Intervention Program. This innovative, proactive process will be designed in conjunction with the professional guidance from SMSD's mental health partner(s). SMSD's program will consist of trained counselors, teachers, and staff, who would work in collaboration with mental health professionals from the service center and other entities. Teachers and staff who are interested would participate in a training cohort extending 6 weeks. The training sessions would last 2 hours once a week in the evening. After completing training, members of the cohort will receive a "certificate of completion". Additionally, the district would establish a district-wide mental health care approach for students, staff, and parents deemed to be at risk, or meeting criteria classifications for mental health crisis. Both mission and needs are evolving and are still being articulated by SMSD administrators. However, the critical success tenants hinge on early detection of potential mental health issues and creating connections between student/family, community, trained teacher practitioners, and mental health providers. When feasible, required interventions will be implemented either in-person or online. SMSD would seek to promote optimal mental health awareness for teachers operating on the frontlines with daily observation of student/family interactions. Through this collaborative partnership model, SMSD would become an advocate for families, seek to evaluate the need for early interventions, and make referrals to mental health care professionals, as appropriate. Essentially, SMSD plans to establish a support network to identify crisis characteristics and become more responsive to its needs. SMSD's goal is to have a toolbox of resources to assist those families. With the uncertainty of when students will return to the classroom, there is an urgent need to provide staff and teachers with additional knowledge and skills to enhance awareness in this new world order. As many families continue to face day-to-day problems of food shortage, financial insecurities, unemployment, homelessness, technological needs, and the uncertainty of the future, anxiety increases. Since schools have been closed, teachers and staff have not been able to provide personal support to students/families. However, through additional training, SMSD would be able to provide better community support and assistance.

Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives?

The primary goals/objectives are to have trained personnel collaborating with mental health professionals to assist students/families who meet crises criteria. SMSD would:

- Launch a mental health awareness campaign using SMSD's medium platforms.
- Train staff to identify the warning signs of mental health challenges common among adolescents, such as anxiety and depression.
- Provide additional professional mental health resources to teleconference with students and families to offer immediate solutions or referrals.
- Offer online or weekly in-person workshops with evidence-based methodologies.
- Increase access to the full continuum of services for professional mental health services with its partner(s).
- Develop and execute follow-up procedures and check-in guidelines for those in crisis.
- Partner with community-based mental health professionals.

The overarching goal is to have resources readily available to mitigate and respond to emerging crisis situations and prevent any violence or danger to students/families.

Activities and strategies to meet the goals and objectives: The activities and strategies needed to meet the goals and objectives are to ...

- Develop a plan to meet the needs of those in crisis.
- Have trained individuals readily available that recognize the signs and symptoms of mental health.

Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies.

The performance measures identified for this program is to assist students and families in crises would consist of identifying the student and family in need of services.

- Observation of behavior and performance is identified by teacher
- Once the subject has been identified, an assessment of the behavior and concerns are recorded into an individual file for the student
- The student is assigned to a trained teacher for evaluation and observation
- The student and parent would participate in online or in-person workshops to provide tools to mitigate the behavior
- If the behavior continues and if necessary, the student and family will receive a referral to a mental health professional for further evaluation and assistance

Tools used to measure performance

- Student and parents acknowledge of behavior
- Student and parents' participation in workshops
- Student academic performance
- Change in behavior
- Student/parents will receive a certification of completion
- Student will continue to check in with teacher/counselor

The effectiveness of the program is based on the relationship fostered between the student and his/her teacher which is built on trust.

Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs.

The proposed budget will be utilized for training supplies and materials and trainer contracts (i.e. presenters).

Presenter/Trainer Contracts - \$5000

Supplies Materials (i.e. handouts, pens, pencils, hard copy, certificates, and software training materials)- \$3000

Train-the-trainers - \$6250

Describe how you will develop your training plans, deliver the training and document outcomes. A training plan will be considered particularly strong if it includes distance or on-line learning delivery systems as part of its programming.

How a training plan is developed

- Communicate the "big-picture" which includes a description of overall objectives and desired outcomes and benefits of training
- Develop an initial draft of the training materials
- Review the materials with mental health professionals, etc. to ensure accuracy
- Work with human resources to assist with recruiting trainers who are interested in the field of counseling
- Finalize training and supporting materials

How training is delivered

- Online registration
- Virtually and in-person through workshops
- Materials provided
- Using attendance rosters
- Use the train-the-trainer method
- Solicit feedback
- Adjust and re-tweak, as needed

Document outcomes

- Staff is trained and readily available to help students/families in crises
- Solidified partnerships with mental health professionals
- Resources and material ready for dissemination
- Online and virtual platforms available
- Program information is advertised

By using the "train-the-trainer" approach, this will guarantee that future needs are met. The method is used to leverage the core team's knowledge and broaden the number of employees who are well-versed in the program, processes, roles, and responsibilities. Train-the-trainer builds sustainability by increasing the number of employees who are skilled in the roles and responsibilities well enough to teach the material and take ownership of the program. A critical success factor for training is that the trainers are knowledgeable and comfortable with the training materials and curriculum.

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this program.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this program.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group		Barrier	
Group		Barrier	
Group		Barrier	
Group		Barrier	

Are any private nonprofit schools located within the applicant's boundaries?

- Yes No

If you answered "No" to the preceding question, stop here. You have completed the section. Proceed to the next page.

Are any private nonprofit schools participating in the program?

- Yes No

If you answered "No" to the preceding question, stop here. You have completed the section. Proceed to the next page.

5A: Assurances

- The LEA assures that it discussed all consultation requirements as listed in Section 1117(b)(1) and/or Section 8501(c)(1), as applicable, with all eligible private nonprofit schools located within the LEA's boundaries.
- The LEA assures the appropriate Affirmations of Consultation will be provided to TEA's PNP Ombudsman in the manner and time requested.

5B: Equitable Services Calculation

1. LEA's student enrollment	
2. Enrollment of all participating private schools	
3. Total enrollment of LEA and all participating PNPs (line 1 plus line 2)	
4. Total current-year program allocation	
5. LEA reservation for direct administrative costs, not to exceed the program's defined limit	
6. Total LEA amount for provision of ESSA PNP equitable services (line 4 minus line 5)	
7. Per-pupil LEA amount for provision of ESSA PNP equitable services (line 6 divided by line 3)	
LEA's total required ESSA PNP equitable services reservation (line 7 times line 2)	

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the Administering a Grant page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

Amended Section

Reason for Amendment

Application Part 2: 2020-2021 STOP School Violence-Mental Health Training Grant, Cycle 2

Authorized: STOP School Violence Act 2018 reauthorizes in Omnibus Crime Control and Safe Streets Act (34 U.S. Code §10551)

IMPORTANT NOTICE: Application Part 2 is not compatible with Google Docs.

Complete the supporting budget worksheets first, i.e., 6100, 6200, 6300.... The Program Budget Summary worksheet is linked to and will auto-populate with the amounts you entered on the respective supporting budget worksheets. All budgeted amounts must be entered in whole dollar amounts. **Do not enter any cents.**

On each supporting budget worksheet, complete the Total Program Costs and Total Direct Admin Costs lines. Together these lines must equal the Grand Total otherwise the field will change color to red indicating an error. These amounts will automatically populate on the Program Budget Summary worksheet.

If pre-award costs are allowable, budget all pre-award costs in the Pre-Award Cost column on the appropriate supporting budget worksheet(s).

Payroll 6100

Complete this worksheet to request payroll costs. Do not request funds for consultants or contractors on this worksheet; those funds should be requested on the Professional and Contracted Services 6200 worksheet.

Professional and Contracted Services 6200

Complete this worksheet to request professional services, consulting services, and contracted services.

Supplies and Materials 6300

Complete this worksheet to request supplies and materials.

Other Operating Costs 6400

Complete this worksheet to request other operating costs. Be sure to comply with documentation requirements, where applicable.

Capital Outlay 6600

Complete this worksheet to request capital outlay costs.

Capital outlay means funds budgeted or expended to purchase capital assets, such as equipment, or expenditures for the acquisition cost of capital assets. Capital assets are tangible or intangible assets having a useful life of more than one year, which are valued at \$5,000 or greater per unit, or the applicant's capitalization level, whichever is less. Capital outlay may include expenditures to make improvements to capital assets that materially increase their value or useful life.

Budget Summary

This worksheet auto-populates from the supporting budget worksheets for Program Costs, Direct Admin Costs, and Pre-award Costs, if applicable. There are only a few fields that may require input from the grantee, if applicable, such as indicating *Consolidate Administrative Funds*, *Indirect Costs*, *Shared Services Arrangement*, or the *Administrative Cost Calculation*.

Consolidate Administrative Funds - If applicable, click on the cell, then click on the arrow that appears. Select "Yes, No or N/A" from the drop down selection.

Indirect Costs - Refer to the Maximum Indirect Cost Handbook to calculate the maximum indirect costs that may be claimed for the grant and enter the amount of indirect costs budgeted for this grant on line 8 under the Total Budgeted Cost column.

[Maximum Indirect Cost Workbook](#) link.

Shared Services Arrangement - If applicable, enter amount of payments to member districts on line 9.

Direct Administrative Cost Calculation - Enter the Total of All Budgeted Costs from line 8 on line 10 to determine the maximum amount allowable for direct administrative costs.

For further guidance, refer to the [Budgeting Costs Guidance Handbook](#).

Application Part 2: 2020-2021 STOP School Violence-Mental Health Training Grant, Cycle 2

Authorized: STOP School Violence Act 2018 reauthorizes in Omnibus Crime Control and Safe Streets Act (34 U.S. Code §10551)

County District Number or Vendor ID:		079910			
Payroll Costs (6100)					
Employee Position Title		Estimated # of Positions 100% Grant Funded	Estimated # of Positions Less than 100% Grant Funded	Grant Amount Budgeted	Cost Match
Academic/Instructional					
1	Teacher	20		\$ 5,000	\$ 1,250
2	Educational Aide			\$ -	\$ -
3	Tutor			\$ -	\$ -
Program Management and Administration					
4	Project Director			\$ -	\$ -
5	Project Coordinator			\$ -	\$ -
6	Teacher Facilitator	5		\$ 1,250	\$ 312
7	Teacher Supervisor			\$ -	\$ -
8	Secretary/Admin Assistant			\$ -	\$ -
9	Data Entry Clerk			\$ -	\$ -
10	Grant Accountant/Bookkeeper				
11	Evaluator/Evaluation Specialist			\$ -	\$ -
Auxiliary					
12	Counselor	4		\$ 2,000	\$ 500
13	Social Worker			\$ -	\$ -
14	Community Liaison/Parent Coordinator			\$ -	\$ -
Education Service Center (to be completed by ESC only when ESC is the applicant)					
15	ESC Specialist/Consultant	2		\$ 3,000	
16	ESC Coordinator/Manager/Supervisor			\$ -	\$ -
17	ESC Support Staff			\$ -	\$ -
18	ESC Other: (Enter position title here)			\$ -	\$ -
19	ESC Other: (Enter position title here)			\$ -	\$ -
20	ESC Other: (Enter position title here)			\$ -	\$ -
Other Employee Positions					
21	(Enter position title here)			\$ -	\$ -
22	(Enter position title here)			\$ -	\$ -
23	Subtotal Employee Costs:			\$ 11,250	\$ 2,062
Substitute, Extra-Duty Pay, Benefits Costs					
24	6112 - Substitute Pay			\$ -	\$ -
25	6119 - Professional Staff Extra-Duty Pay			\$ -	\$ -
26	6121 - Support Staff Extra-Duty Pay			\$ -	\$ -
27	6140 - Employee Benefits			\$ -	\$ -
28	61XX - Tuition Remission (IHEs only)			\$ -	\$ -
29	Subtotal Substitute, Extra-Duty Pay, Benefits Costs:			\$ -	\$ -
30	Grand Total:			\$ 11,250	\$ 2,062
31	Total Program Costs*:			\$ 5,000	
32	Total Direct Admin Costs*:			\$ 6,250	

*Complete the Total Program Costs (line 31) and Total Direct Admin Costs (line 32) lines. The sum of these lines must equal the Grand Total (line 30) otherwise the field will change color to red indicating an error. These amounts will automatically populate on the Program Budget Summary worksheet.

[For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.](#)

FOR TEA USE ONLY	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate):	By TEA staff person:

Application Part 2:

2020-2021 STOP School Violence-Mental Health Training Grant, Cycle 2

Authorized: STOP School Violence Act 2018 reauthorizes in Omnibus Crime Control and Safe Streets Act (34 U.S. Code §10551)

County District Number or Vendor ID:	079910	0
--------------------------------------	--------	---

Professional and Contracted Services (6200)

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider. Please provide a brief description for the service and purpose.

Description of Service and Purpose		Grant Amount Budgeted	Cost Match
1	6269 - Rental or lease of buildings, space in buildings, or land Specify purpose:	\$ -	\$ -
2	Service: Specify purpose:	\$ -	\$ -
3	Service: mental health services Specify purpose: training for staff	\$ 5,000	\$ 400
4	Service: Specify purpose:	\$ -	\$ -
5	Service: Specify purpose:	\$ -	\$ -
6	Service: Specify purpose:	\$ -	\$ -
7	Service: Specify purpose:	\$ -	\$ -
8	Service: Specify purpose:	\$ -	\$ -
9	Subtotal of professional and contracted services requiring specific approval:	\$ 5,000	\$ 400
10	Remaining 6200 - Professional and contracted services that do not require specific approval.	\$ -	\$ 400
11	Grand Total:	\$ 5,000	\$ 800
12	Total Program Costs*:	\$ 11,200	
13	Total Direct Admin Costs*:	\$ 11,200	

***Complete the Total Program Costs (line 12) and Total Direct Admin Costs (line 13) lines. The sum of these lines must equal the Grand Total (line 11) otherwise the field will change color to red indicating an error. These amounts will automatically populate on the Program Budget Summary worksheet.**

FOR TEA USE ONLY

Changes on this page have been confirmed with:	
Via telephone/fax/email (circle as appropriate)	

County District Number or Vendor ID: 079910		0	
Supplies and Materials (6300)			
Expense Item Description		Grant Amount Budgeted	Cost Match
1	Remaining 6300 - Supplies and materials that do not require specific approval:	\$ 3,000	\$ 240
2	Grand Total:	\$ 3,000	\$ 240
3	Total Program Costs*:	\$ -	
4	Total Direct Admin Costs*:	\$ -	

*Complete the Total Program Costs (line 3) and Total Direct Admin Costs (line 4) lines. The sum of these lines must equal the Grand Total (line 2) otherwise the field will change color to red indicating an error. These amounts will automatically populate on the Program Budget Summary worksheet.

FOR TEA USE ONLY	
Changes on this page have been confirmed with:	
Via telephone/fax/email (circle as appropriate):	

Application Part 2:

2020-2021 STOP School Violence-Mental Health Training Grant, Cycle 2

Authorized: STOP School Violence Act 2018 reauthorizes in Omnibus Crime Control and Safe Streets Act (34 U.S. Code §10551)

County District Number or Vendor ID: 079910		0	
Other Operating Costs (6400)			
Expense Item Description		Grant Amount Budgeted	Cost Match
1	6411 - Out-of-state travel for employees. Must be allowable per Program Guidelines and grantee must keep documentation locally.	\$ -	\$ -
2	6412 - Travel for students to conferences (does not include field trips). Requires pre-authorization in writing. Specify name and purpose of conference:	\$ -	\$ -
3	6412/6494 - Educational Field Trip(s). Must be allowable per Program Guidelines and grantee must keep documentation locally.	\$ -	\$ -
4	6413 - Stipends for non-employees other than those included in 6419.	\$ -	\$ -
5	6419 - Non-employee costs for conferences. Requires pre-authorization in writing.	\$ -	\$ -
6	6411/6419 - Travel costs for officials such as Executive Director, Superintendent, or Local Board Members. Allowable only when such costs are directly related to the grant. Must be allowable per Program Guidelines and grantee must keep out-of-state travel documentation locally.	\$ -	\$ -
7	6495 - Cost of membership in civic or community organizations. Specify name and purpose of organization:	\$ -	\$ -
8	64XX - Hosting conferences for non-employees. Must be allowable per Program Guidelines, and grantee must keep documentation locally.	\$ -	\$ -
9	Subtotal of other operating costs (6400) requiring specific approval:	\$ -	\$ -
10	Remaining 6400 - Other operating costs that do not require specific approval.		\$ -
11	Grand Total:	\$ -	\$ -
12	Total Program Costs*:	\$ -	
13	Total Direct Admin Costs*:	\$ -	

***Complete the Total Program Costs (line 12) and Total Direct Admin Costs (line 13) lines. The sum of these lines must equal the Grand Total (line 11) otherwise the field will change color to red indicating an error. These amounts will automatically populate on the Program Budget Summary worksheet.**

In-state travel for employees does not require specific approval.

FOR TEA USE ONLY	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Application Part 2:

2020-2021 STOP School Violence-Mental Health Training Grant, Cycle 2

Authorized: STOP School Violence Act 2018 reauthorizes in Omnibus Crime Control and Safe Streets Act (34 U.S. Code §10551)

County District Number or Vendor ID:		079910	0		
Capital Outlay (6600)					
Description and Purpose		Quantity	Unit Cost	Grant Amount Budgeted	Cost Match
6669 - Library Books and Media (capitalized and controlled by library)					
1		N/A	N/A	\$ -	
66XX - Computing Devices, capitalized					
2	(Enter description and brief purpose)			\$ -	
3				\$ -	
4				\$ -	
5				\$ -	
6				\$ -	
7				\$ -	
8				\$ -	
9				\$ -	
66XX - Software, capitalized					
10	(Enter description and brief purpose)			\$ -	
11				\$ -	
12				\$ -	
66XX - Equipment, furniture, or vehicles					
13	(Enter description and brief purpose)			\$ -	
14				\$ -	
15				\$ -	
66XX - Capital expenditures for additions, improvements, or modifications to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance)					
16	(Enter description and brief purpose)			\$ -	
17	Grand Total (sum of all lines):			\$ -	\$ -
18	Total Program Costs*:				
19	Total Direct Admin Costs*:				

***Complete the Total Program Costs (line 18) and Total Direct Admin Costs (line 19) lines. The sum of these lines must equal the Grand Total (line 17) otherwise the field will change color to red indicating an error. These amounts will automatically populate on the Program Budget Summary worksheet.**

FOR TEA USE ONLY	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Application Part 2:

2020-2021 STOP School Violence-Mental Health Training Grant, Cycle 2

Authorized: STOP School Violence Act 2018 reauthorizes in Omnibus Crime Control and Safe Streets Act (34 U.S. Code §10551)

County District Number or vendor ID:		079910			0	
Grant Period:	August 4, 2020 to August 31, 2021			Fund Code/ Shared Services Arrangement:	289/379	
Budget Summary						
Description and Purpose		Source of Funds				
		Class/ Object Code	Program Cost	Direct Administrative Cost	Total Budgeted Cost	Cost Match Cost
1	Payroll Costs	6100	\$ 5,000	\$ 6,250	\$ 11,250	\$ 2,062
2	Professional and Contracted Services	6200	\$ 11,200	\$ 11,200	\$ 22,400	\$ 800
3	Supplies and Materials	6300	\$ -	\$ -	\$ -	\$ 240
4	Other Operating Costs	6400	\$ -	\$ -	\$ -	\$ -
5	Capital Outlay	6600	\$ -	\$ -	\$ -	\$ -
6	Total Direct Costs:		\$ 16,200	\$ 17,450	\$ 33,650	\$ 3,102
7	*Indirect Costs:				\$ -	
8	Total of All Budgeted Costs :		\$ 16,200	\$ 17,450	\$ 33,650	\$ 3,102
Shared Services Arrangement						
9	6493	Of the Total of All Budgeted Costs, how much will be passed to member districts of SSAs?	\$ -	\$ -	\$ -	
Direct Administrative Cost Calculation						
10	Total of All Budgeted Costs (from line 8):				\$ 33,650	
11	Direct Administration Cap per Program Guidelines (8%)				0.08	
12	Maximum amount allowable for Direct Administrative costs:				\$ 2,692	

*For current year indirect cost rates, please visit the Federal Fiscal Compliance and Reporting [Indirect Cost Rates](#) page.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. Indirect costs claimed are part of the total grant award amount, not in addition to the grant award amount. Do not submit an amendment solely for the purpose of budgeting indirect costs.

To calculate the maximum indirect cost, please use the [Maximum Indirect Costs Worksheet](#) on the Grants Administration Division's Administering a Grant page.

FOR TEA USE ONLY	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

2020-2021 STOP School Violence-Mental Health Training Grant, Cycle 2

Authorized: STOP School Violence Act 2018 reauthorizes in Omnibus Crime Control and Safe Streets Act (34 U.S. Code §10551)

County District Number or vendor ID:	Amendment	
--------------------------------------	-----------	--

SUBMITTING AN AMENDMENT

This worksheet is used to amend the budget of a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). Refer to the amendment instructions located on the last page of this Excel document for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail or by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address:

Document Control Center, Grants Administration Division,
Texas Education Agency, 1701 N. Congress Ave.,
Austin, TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-9564.

The last day to submit an amendment to TEA is listed on the TEA Grant Opportunities page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

WHEN TO SUBMIT AN AMENDMENT

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the

Revised Budget Request

Description	Class/ Object Code	A. Grand Total from Previously Approved Budget	B. Amount Deleted	C. Amount Added	D. New Grand Total
1 Payroll Costs	6100				\$ -
2 Professional and Contracted Services	6200				\$ -
3 Supplies and Materials	6300				\$ -
4 Other Operating Costs	6400				\$ -
5 Capital Outlay	6600				\$ -
6	Total Direct Costs:	\$ -	\$ -	\$ -	\$ -

FOR TEA USE ONLY

Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Instructions: Request for Amendme

After the original application is approved and the grantee has received the Notice to make changes to the budget or the planned program. Most grantees are required to notify TEA of the desire or intent to change the budget or program before making any changes to the budget or program without notifying or getting approval from TEA. (Some grantees are required to notify TEA for all changes to their budget or programs.) In other cases, however, a grantee may be required to provide notice to TEA of the desire or intent to change the budget or program.

Refer to the Amendment Submission Guidance section of the Administering a Grant titled “When to Amend the Application” provides details on which grantees are required to notify TEA and when amendments are required. Also refer to the General and Fiscal Guidelines for detailed information about amendments.

Regardless of how a grantee amends the application to distribute funds among the grantee, the grantee is responsible for carrying out the scope and objectives of the grant as described in the application.

TEA reserves the right to reject unnecessary amendments without

Submitting an Amendment

An amendment must be submitted when the program plan or budget is altered from the original application. For more information, refer to the “When to Amend the Application” guidance posted in the Amendment Submission Guidance section of the TEA website.

How to Submit an Amendment

An amendment may only be submitted by email to loiapplications@tea.texas.gov

Pages to Include with an Amendment

*Required for **all** amendment requests:*

1. Page one of the application with an updated signature and date
2. Appendix I of the application: Negotiation and Amendments

Required for budget amendment requests:

3. Request for Amendment excel page
4. Program Budget Summary
5. Supporting budget pages

Assembling the Amendment

Follow these steps to complete all schedules required to be submitted:

1. Complete page 1
 - a. Complete the box in the upper right corner of the schedule by indicating the first amendment you submit for the grant is #1; if that amendment is #2.
 - b. Ensure all applicant information is current and correct.
 - c. Ensure the authorized official information is current and correct. This includes the date that the amendment is being submitted.
2. Complete Appendix 1: Negotiation and Amendments
 - a. Choose the section you wish to amend from the drop down menu
 - b. Describe the changes you are making and the reason for the change. This includes a description of the negotiated or amended application. If you are requesting a revised budget, include a description of the changes with your amendment.
(example) Payroll 6300 —Reduce amount for extra-duty pay—Staff working hours.
3. If you are requesting a budget change, complete the Request for Amendment
 - a. In column A, enter the grand total for each class/object code in the amendment.
 - b. In column B, enter the amount being deleted from each class/object code.
 - c. In column C, enter the amount being added to each class/object code.
 - d. Column D and the total direct cost line will automatically calculate the new budgeted amounts.
4. If you are requesting a budget change, complete the Program Budget Summary budget page. For each class/object code on the budget summary, strike through the old budgeted amounts and enter the new budgeted amounts. The total budgeted cost for each class/object code and the grand total for each supporting budget page.
5. Do not resubmit any attachments required in the original application.

nt

of Grant Award (NOGA), the grantee may
permitted to make some changes to the
ees are required to notify and get approval
the grantee is required to submit formal

rant page of the TEA website. The guidance
and are not required to submit amendments
ines, Amending the Application, for more

he class/object codes, the grantee is still
n the approved application.

reviewing and approving them.


for the reasons described in the “When to
ce section of the Administering a Grant page

v.

nt

ts

ests



cating the number of the amendment. The
; approved, the next amendment becomes

he authorized official must sign and date with

ges. Always work with the most recent
udget, please include the budget attachments

was able to complete training during regular

budget page

≥ most recently approved application or

ict code.

ode.

your changes

ry page and the corresponding supporting
the previously approved amount and enter
on the budget summary must match the



2020-2021 STOP School Violence- Mental Health Training Grant, Cycle 2
Cycle: 2
Year: 1

Help?
Selection Process: Letter of Interest
SAS#: 472-21
RFA#: 701-20-126

[Return to Search](#)

Universal Errata #1: Grant Extensions TEA Year in Advance - Competitive Grants Guidelines, Provisions and Assurances State and Federal Grants ESSA LEA Private Nonprofit Equitable Services Reservations Prior Approval, Disclosure, and Justification Forms TEA Help Desk

Program Information
Program Description

This project provides training to school officials and teachers in responding to related traumatic or mental health crises that may precipitate violent attacks on school grounds. The proposed project will serve LEAs and consortia of LEAs, which may include regional Education Service Centers, across Texas with trauma and mental health training as a preventative and recovery activity because of school violence.

Eligibility

All school districts and open enrollment charter schools are eligible to apply. Education Service Centers are eligible to apply as fiscal agents of an SSA.

Statutory Authority

STOP School Violence Act 2018 reauthorizes in Omnibus Crime Control and Safe Streets Act (34 U.S. Code §10551)

Funding Information

Expected Number of Awards: **28** Minimum Allowable per Award: **N/A**
 Cost Sharing or Match Requirement: **25** Maximum Allowable per Award: **25,000.00**

Grant ID	Grant Description	Grant Start Date	Grant End Date	Fund Type	CFDA #	Percent	Amount
19431002	STOP Violence- Mental Health	08/04/2020	08/31/2021	Federal	16.839	100.00	\$700,000.00

Total Funding Available \$700,000.00

Application and Support Information

- FAQ
- Program Guidelines
- Application Part 1 (PDF)
- Application Part 2 (Excel)

Critical Events

Grant Description	Event	Reporting Period	Due Date
All	Application Availability Date	-	05/22/2020
All	Application Due Date	-	07/21/2020
All	Target Award Announce Date	-	August 4, 2020
All	Last Amendment Due Date	-	06/02/2021
STOP Violence- Mental Health	Final Expenditure Report	08/04/2020-08/31/2021	09/30/2021
STOP Violence- Mental Health	Revised Final Expenditure Report	08/04/2020-08/31/2021	11/01/2021

Contact Information

	Name	Contact	Phone
Program Contact:	N/A		N/A
Funding Contact:	Competitive Review Unit	competitivereview@tea.texas.gov	(512) 463-8525
Program Evaluation Contact:	N/A		N/A
Contact for Electronic Access Issues:	N/A		N/A

[Return to Search](#)

Texas
Education
Agency
1701 N.
Congress
Avenue
Austin Texas
78701
(512) 463-9734

Copyright © Texas Education Agency (TEA) 2007-2010

1.4.36.1