

# **2020-2021 Perkins V: Strengthening Career and Technical Education for the 21st Century Application Training for LEAs**

**presented by Amy Samet**

**June 10, 2020 10:00 am**

**June 17, 2020 10:00 am**

## *Welcome!*

## *What's New?\*\*\**

## *Accessing eGrants*

- TEA Login (TEAL)
- Roles

## *Applying for the Grant*

- Entering Contact Information (Contacts Tab)
- Completing the CLNA (Special Collections Tab)
- Completing the SC5003 (Special Collections Tab)
- Completing the ADC (Grants Tab)
- Completing the Application (Grants Tab)

*...and we will end with Q and A*

# What's New?

## **Title of the Grant:**

- **2020-2021 Perkins V: Strengthening Career and Technical Education for the 21st Century**

**SC5600 CLNA (Comprehensive Local Needs Assessment)**

**PS3350 Accountability Schedule is back!**

**BS6001: Budget Schedule! Sleek new look!**

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## TEA Login (TEAL)

**NOTICE:** TEA Web Applications will not be available each Sunday morning from 5:00am to 2:00pm due to routine maintenance. Please do not access your applications during this time period. **You could lose data.**

Don't have an account? [Request New User Account](#)

Username:

Password:  [Show Password](#)

[Login](#)

[Forgot your password?](#)  
[Forgot your username?](#)

## Access to TEAL:

1. Select **TEAL Login** on the TEA Homepage
2. Directs to the TEA Login page
3. Select Request New User Account and follow the instructions.
4. Complete this step sooner rather than later!



## eGrants Roles and Privileges by Tabs



	Contacts	Compliance Reports	Grants	Special Collections	Document Library
<b>Grantee Official</b>	View, Create, Edit, and Save	View, Create, Edit, Save and Submit	Delete Draft, View, Create, Edit, Save and Submit	View, Create, Edit, Save and Submit	Search and View Only
<b>Grantee Manager</b>	View, Create, Edit and Save	View, Create, Edit, Save and Submit	View, Create, Edit, Save and Submit Negotiated Applications	View, Create, Edit, Save and Submit	Search and View Only
<b>Grantee Staff</b>	View, Create, Edit and Save	View, Create, Edit and Save	View Only	View, Create, Edit and Save	Search and View Only
<b>Grantee Writer / Editor</b>	View, Create, Edit and Save	View, Create, Edit and Save	View, Create, Edit and Save	View Only	Search and View Only
<b>Grantee Viewer</b>	View Only	View Only	View Only	View Only	Search and View Only

# Contacts and Other Tabs

	First Name	MI	Last Name	Title	Phone	Ext	Email
<input type="checkbox"/>	Carlos		Garza	Specialist	512-475-3615		<a href="mailto:carlos.garza@tea.texas.gov">carlos.garza@tea.texas.gov</a>

**Contacts:** add, edit, and remove contacts from this tab

**\*\*\***

**Grants:** apply for eligible grants, access draft grants, awarded grants, and more

**Special Collections:**  
SC5600, SC5003

- **On the Contacts tab add at least two contacts.**
- **Once entered, you will be able to select these contacts when completing the GS2100 Applicant Information schedule.**
- **One of the contacts should be the CTE Director.**

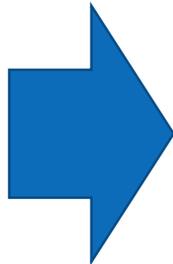
# How to get to the Perkins V application

## 2020-2021 SC5600 Comprehensive Local Needs Assessment

SC5600 (CLNA) must be submitted before ADC can be completed.  
Access through Special Collections Tab.

## 2020-2021 SC5003 Formula Grants Consolidated Schedule

SC5003 must be completed before ADC can be completed.  
Access through Special Collections Tab.



## 2020-2021 Perkins V: Strengthening Career and Technical Education for the 21st Century ADC

ADC  
Must be submitted before application becomes visible.  
Access through Grants Tab.



## 2020-2021 Perkins V: Strengthening Career and Technical Education for the 21st Century Application

Access through Grants Tab.

# Now let's fill out that Perkins ADC!



.....



# Applicant Designation And Certification Form

Last Updated Date/Time: 5/12/2020 5:15:47 PM by user: blueridge.egrantsuser

Form Status: Submitted

Formula

Form ID:0026110307990001



Organization: BLUE RIDGE ISD  
Campus/Site: N/A  
Vendor ID: 1751611508

County District: 043917  
ESC Region:10  
School Year: 2020-2021

## 2020-2021 Perkins V: Strengthening Career and Technical Education for the 21st Century

Instructions

GS2200

### GS2200 - Applicant Designation and Certification

Amendment #: 00  
Version #: 01

#### Part 1: Designation

Designation	Funding Source	Apply on Own	Apply as Fiscal Agent of SSA	Not Apply at All	Apply as Member of SSA	Select a Fiscal Agent only if you selected "Apply as Member of SSA".	
						Designated Fiscal Agent Name (Entity Name)	Fiscal Agent CDN
1. Carl D Perkins Technical Grant		<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One	

Copy Prior Year Data

\*Allocation amount(s) are posted at [https://tea.texas.gov/Finance\\_and\\_Grants/Grants/Applying\\_for\\_a\\_Grant/Entitlements](https://tea.texas.gov/Finance_and_Grants/Grants/Applying_for_a_Grant/Entitlements)

#### Part 2: Certification and Incorporation

##### Certification and Incorporation Statement

I understand that the designation selected above will remain in effect for the duration of the project period for the program(s) as specified.

I certify that to the best of my knowledge, the information contained in this form is correct and complete and that I am authorized to file this certification on behalf of the applicant organization.

A single organization applying for any grant program on its own certifies the designation as an individual applicant for the program(s) specified in this designation form. For each member of a Shared Services Arrangement (SSA), the member certifies its agreement to participate in an SSA, as stated for the program(s) specified in this designation form. For each organization registering as a fiscal agent, the organization certifies its agreement to act as fiscal agent for the SSA as stated for the program(s) specified in this designation form.

If **Apply as Member of SSA** has been selected for any funding source, the designated fiscal agent is the administrative and fiscal agent for this project and is authorized to receive and expend funds for the conduct of this project on behalf of the members. The fiscal agent is accountable for all shared services arrangement activities and is therefore responsible for ensuring that all funds, including payments to members of shared services arrangements, are expended in accordance with applicable laws and regulations.

All participating organizations have entered into a written shared services agreement which describes the responsibilities of the fiscal agent and

SSA members, including the refund liability that may result from on-site monitoring or audits and the final disposition of equipment, facilities, and materials purchased for this project.

It is understood that the fiscal agent is responsible for the refund for any exceptions made as a result of on-site monitoring or audits; however, based on the SHARED SERVICES AGREEMENT, which must be on file with the fiscal agent for review, the fiscal agent may have recourse to the member organization(s) where the discrepancy(ies) occurred.

The authorized official has read and certifies agreement as stated above.

Authorized Official				Select Contact: <span>Select One</span> or <span>Add New Contact</span>
First Name: Amy	Middle Initial:	Last Name: Samet	Title: Grant Guru	
Phone: 512-475-4915	Ext:	E-Mail: amy.samet@tea.texas.gov		

Submitter Information			
First Name: BlueRidge	Last Name: egrantsuser		
Approval ID: blueridge.egrantsuser	Submit Date and Time: 5/12/2020 5:15:47 PM		

Only the legally responsible party may submit this report.

Certify and Submit

Back

Printable Version

Save

# Applicant Designation And Certification Form

- Before completing the ADC form, determine whether your organization will be applying on its own as an independent grantee or as an SSA member or as the Fiscal Agent of an SSA.
- Applying on your own looks like this:

## Part 1: Designation

Designation <span style="float: right;">Copy Prior Year Data</span>						
Funding Source	Apply on Own	Apply as Fiscal Agent of SSA	Not Apply at All	Apply as Member of SSA	Select a Fiscal Agent only if you selected "Apply as Member of SSA".	
					Designated Fiscal Agent Name (Entity Name)	Fiscal Agent CDN
1. Carl D Perkins Technical Grant	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One	

\*Allocation amount(s) are posted at [https://tea.texas.gov/Finance\\_and\\_Grants/Grants/Applying\\_for\\_a\\_Grant/Entitlements](https://tea.texas.gov/Finance_and_Grants/Grants/Applying_for_a_Grant/Entitlements)





# Applicant Designation And Certification Form

The **ADC** can only be **submitted** by an **Authorized Official**

The **Application** can only be submitted by an **Authorized Official**.

The superintendent of a district automatically has the *authority* to be an **Authorized Official**, but a new superintendent must still go through the process of requesting access in eGrants to submit ADCs and applications.

Save = Save only. **Certify and Submit = Certify and Submit to TEA**

# Now let's fill out that application!



.....

# Opening the Application

blueridge.egrantsuser    Role: GranteeOfficial    TEA Central Time    Help    Exit

Organization Name: BLUE RIDGE ISD    Region: 10    CDN: 043917    Vendor ID: 1751611508

**eGrants** 

Home > Grants In Process > Grant Summary

Application Type: Formula  
SAS Number: PERKAA21

## 2020-2021 Perkins V: Strengthening Career and Technical Education for the 21st Century

Grant Resources				
Description	Status	Amend	Due Date	ID
<b>Special Collection</b>				
<a href="#">2020-2021_SC5600_Comprehensive_Local_Needs_Assessment</a>	Submitted	<a href="#">Amend</a>	6/1/2020	002598-030799-00-01
<b>Designation Form</b>				
<a href="#">2020-2021_Perkins_V:_Strengthening_Career_and_Technical_Education_for_the_21st_Century_ADC</a>	Submitted		9/3/2020	002611-030799-00-01
<b>Grant Application</b>				
<a href="#">2020-2021_Perkins_V:_Strengthening_Career_and_Technical_Education_for_the_21st_Century</a>	Available		9/3/2020	002599-030799-00-01

Once the Applicant Designation and Certification (ADC) form is submitted, the application will appear and will have a status of "Available."

Click on the grant title to open the table of contents page.

blueridge.egrantsuser	Role: GranteeOfficial	TEA Central Time	Help	Exit
Organization Name: BLUE RIDGE ISD		Region: 10	CDN: 043917	Vendor ID: 1751611508

eGrants



- [Home](#)
- [Contacts](#)
- [Compliance Reports](#)
- [Grants](#)**
- [Special Collections](#)
- [Document Library](#)

Home » Grants In Process » Grant Summary » Table of Contents

Application ID: 002599-030799-00-01  
 Application Type: Formula  
 SAS Number: PERKAAZ1

## 2020-2021 Perkins V: Strengthening Career and Technical Education for the 21st Century

Due: 9/3/2020  
 Status: Draft

- [View Errors](#)
- [No Attachments](#)
- [View/Print](#)
- [Delete Draft](#)
- [Certify & Submit](#)

### Grant Resources

eGrant Application Table of Contents

Description	Required	Status	Last Update
<ul style="list-style-type: none"> <li>General Information               <ul style="list-style-type: none"> <li><a href="#">GS2100 - Applicant Information</a></li> </ul> </li> </ul>	*	Complete	5/19/2020 5:29 PM
<ul style="list-style-type: none"> <li>Program Description               <ul style="list-style-type: none"> <li><a href="#">PS3012 - Local Application</a></li> <li><a href="#">PS3350 - Accountability</a></li> </ul> </li> </ul>	*	New	
<ul style="list-style-type: none"> <li>Program Budget               <ul style="list-style-type: none"> <li><a href="#">BS8001 - Program Budget Summary and Support</a></li> <li><a href="#">BS8101 - Payroll Costs</a></li> <li><a href="#">BS8201 - Professional and Contracted Services</a></li> <li><a href="#">BS8401 - Other Operating Costs</a></li> <li><a href="#">BS8501 - Debt Services</a></li> <li><a href="#">BS8601 - Capital Outlay</a></li> <li><a href="#">BS8020 - Required Uses of Funds</a></li> </ul> </li> </ul>	*	Complete	5/19/2020 5:30 PM

Note that from this screen you can View errors, View or print, or Certify and Submit

# GS2100 – Applicant Contact

Last Updated Date/Time: 5/19/2020 5:29 PM by user: blueridge.egrantsuser Select Schedule: GS2100 - Applicant Information

Schedule Status: Complete Formula Form ID: 002599307990001

**eGrants** TEXAS EDUCATION AGENCY Organization: BLUE RIDGE ISD County District: 042917  
 SAG#: PERAAZ1 Campus/Site: N/A ESC Region: 10  
Vendor ID: 1751611508 School Year: 2020-2021

**2020-2021 Perkins V: Strengthening Career and Technical Education for the 21st Century** Instructions

General Information  
GS2100 - Applicant Information

## Part 1: Organization Information

**A. Applicant**

Organization Name: BLUE RIDGE ISD

Mailing Address Line 1: 318 W SCHOOL ST

Mailing Address Line 2:

City: BLUE RIDGE State: TX Zip Code: 75424

**B. DUNS Number**

DUNS Number: 100073899

## Part 2: Applicant Contacts

**A. Primary Contact** Select Contact: Select One or Add New Contact

First Name: Nez Initial: Last Name: Paniagua Title: TEA Tester

Telephone: 512-896-2235 Ext.: E-Mail: nez.paniagua-jimenez@tea.texas.gov

**B. Secondary Contact** Select Contact: Select One or Add New Contact

First Name: Nez Initial: Last Name: Paniagua Title: TEA Tester

Telephone: 512-896-2235 Ext.: E-Mail: nez.paniagua-jimenez@tea.texas.gov

## GS2100:

1. Select contacts from droplist
2. Two Contacts
  - A. Staff that will have access to eGrants
  - B. Available during the summer
  - C. Access to email on contact
  - D. CTE director should be one

# PS3012 Local Application

Program Description		
<a href="#">PS3012 - Local Application</a>	*	New
<a href="#">PS3350 - Accountability</a>	*	New

The Local Application contains questions that are to be answered by referencing the CLNA (Comprehensive Local Needs Assessment – SC5600).

Prompts and examples of what to include in the responses are provided.

Helpful error messages will appear when a schedule is saved and fields have not been completed correctly.

# PS3012 Local Application

Last Updated Date/Time: 5/22/2020 9:03 AM by user: blueridge.egrantsuser

Select Schedule PS3012 - Local Application

Schedule Status: Incomplete

Formula

Form ID:0025990307990001



Organization: BLUE RIDGE ISD  
Campus/Site: N/A  
Vendor ID: 1751611508

County District: 043917  
ESC Region:10  
School Year: 2020-2021

SAS#: PERKAA21

## 2020-2021 Perkins V: Strengthening Career and Technical Education for the 21st Century

Instructions

### Program Description PS3012 - Local Application

## Errors and Warnings



All errors must be corrected prior to submission.

Print Errors

### Errors

1. **Part 3, Line 1:** You must complete this required field.
2. **Part 6, Line 2:** You must select at least one of the checkboxes or provide an "Other" entry.
3. **Part 8, Line 2:** You must complete this required field.

Print Errors

## Part 1. Comprehensive Local Needs Assessment Results

### Summary and Use of Funds

1. Summarize the results of the comprehensive local needs assessment.

Here is an overview of the results of the CLNA. These were our findings after we accessed labor market surveys and interviewed stakeholders: .....

Back

Printable Version

Save

Select Schedule PS3012 - Local Application



# Help along the way

Save button will produce a list of all errors at the top of the schedule.

Fields that need attention will be outlined in red when that field is the only possible field that needs to be corrected – if there are several possibilities, fields are not outlined in red.

You can *save* an application with errors and come back to it another day.

You will not be able to *submit* until errors are corrected.

Errors in narratives will not trigger an error message. These may be subject to further negotiations .

# Perkins Local Application Training

[Perkins Application Training Videos Link](#)



Perkins Local Application Training

99 views • May 27, 2020

👍 0    💬 0    ➦ SHARE    📌 SAVE    ...

# Intro and Parts 1 - 5

-   **Perkins Local Application Training**   
Texas Education Agency
-  **Perkins Application Part 1: Comprehensive Local Needs Assessment Results**   
Texas Education Agency
-  **Perkins Application Part 2: Programs of Study Funding**   
Texas Education Agency
-  **Perkins Application Part 3: Career Exploration, Guidance, and Counseling**   
Texas Education Agency
-  **Perkins Application Part 4: Improve Academic and Technical Skills of CTE Students**   
Texas Education Agency
-  **Perkins Application Part 5: Special Populations and Non-Traditional Fields**   
Texas Education Agency

# Parts 6 through 9 and PS3350

- 7  **Perkins Application Part 6: Work-Based Learning Opportunities** ⋮  
Texas Education Agency
- 8  **Perkins Application Part 7: Postsecondary Credit** ⋮  
Texas Education Agency
- 9  **Perkins Application Part 8: Recruitment, Retention, and Training** ⋮  
Texas Education Agency
- 10  **Perkins Application Part 9: Performance Gaps** ⋮  
Texas Education Agency
- 11  **Perkins Application Training: PS3350 Accountability Schedule** ⋮  
Texas Education Agency



## Additional Assistance

If you need additional assistance, please contact the Texas Education Agency CTE Specialist for your region listed below or your Education Service Center CTE Specialist:

TEA CTE Specialist	Email Address	ESC Regions Assigned
Laura Torres	<a href="mailto:Laura.torres@tea.Texas.gov">Laura.torres@tea.Texas.gov</a>	ESC Regions 1, 2 and 3
Kevin Johnson	<a href="mailto:Kevin.johnson@tea.Texas.gov">Kevin.johnson@tea.Texas.gov</a>	ESC Regions 4, 5 and 6
Les Hudson	<a href="mailto:Les.hudson@tea.Texas.gov">Les.hudson@tea.Texas.gov</a>	ESC Regions 7, 8, 9, 10 and 11
Debbie Wieland	<a href="mailto:Debbie.wieland@tea.Texas.gov">Debbie.wieland@tea.Texas.gov</a>	ESC Regions 12, 13 and 20
Avery Barrera	<a href="mailto:Avery.barrera@tea.Texas.gov">Avery.barrera@tea.Texas.gov</a>	ESC Regions 14, 15, and 16
Dale Fowler	<a href="mailto:Dale.fowler@tea.Texas.gov">Dale.fowler@tea.Texas.gov</a>	ESC Regions 17, 18, and 19

# Now let's enter that budget!





# BS6001 – Program Budget Summary

Last Updated Date/Time: 5/22/2020 10:34 AM by user: blueridge.egrantsuser

Select Schedule BS6001 - Program Budget Summary and Support

Schedule Status: Complete

Formula

Form ID:002599030795000



Organization: BLUE RIDGE ISD  
 Campus/Site: N/A  
 Vendor ID: 1751611508

County District: 043917  
 ESC Region: 10  
 School Year: 2020-2021

2020-2021 Perkins V: Strengthening Career and Technical Education for the 21st Century

Instructions

Program Budget

BS6001 - Program Budget Summary and Support

Statutory Authority: Carl. D. Perkins Career and Technical Education Act of 2006, P.L. 109-270

## Part 1: Available Funding

View List of SSA Members

Available Funding		Carl D Perkins Technical Grant
Description		
1. Fund/SSA Code		2
2. Planning Amount		
3. Final Amount		\$500,000
4. Carryover		
5. Reallocation		
<b>Total Funds Available</b>		\$500,000

## Part 2: Budget Summary

A. Budgeted Costs		Carl D Perkins Technical Grant
Description	Class/ Object Code	
1. Consolidated Administrative Funds		<input type="radio"/> Yes <input checked="" type="radio"/> No
2. Payroll Costs	6100	\$50,000
3. Professional and Contracted Services	6200	\$75,000
4. Supplies and Material	6300	\$100,000
5. Other Operating Costs	6400	\$125,000
6. Debt Services	6500	
7. Capital Outlay	6600	\$140,000
8. Operating Transfers Out	8911	
<b>Total Direct Costs</b>		\$490,000
9. Indirect Costs		\$10,000
<b>Total Budget Costs</b>		\$500,000
<b>Total Funds Available Minus Total Costs</b>		\$0
10. Payments to Member Districts of SSA	6493	

Enter amounts in Direct Admin Costs fields if applicable.

B. Breakout of Direct Admin Costs		Carl D Perkins Technical Grant		
Description	Class/ Object Code	Program Costs	Direct Admin Costs	Total Costs
1. Payroll Costs	6100	\$40,000	\$4,000	\$50,000
2. Professional and Contracted Services	6200	\$74,000	\$1,000	\$75,000
3. Supplies and Material	6300	\$92,000	\$8,000	\$100,000
4. Other Operating Costs	6400	\$123,000	\$2,000	\$125,000
5. Debt Services	6500			
6. Capital Outlay	6600	\$140,000		\$140,000
7. Operating Transfers Out	8911			
<b>Total</b>		\$475,000	\$15,000	\$490,000

Back Printable Version Save

Select Schedule BS6001 - Program Budget Summary and Support

## Part 1: Available Funding

- Total Funds Available will be visible. For Perkins there is only a Final Amount (no carryover).

## Part 2: Budget Summary

- Column is wide because the basic template design is the same as other grants with multiple funding sources, while Perkins has only one.
- Admin cap is 5% of the total award amount. Admin includes both Direct and Indirect Admin Costs.

**Errors and Warnings**

 **All errors must be corrected prior to submission.**

**Errors**

1. **Part 2B:** The sum of the Indirect Costs and the Total Direct Admin Costs must not exceed 5% of the Final Amount.

- Access other schedules in the upper right corner OR the lower right corner OR the Back Button.

# BS6101 – Payroll Costs

eGrants  
TEXAS EDUCATION AGENCY  
SAS#: PERKAA21

Organization: MAGNOLIA ISD  
Campus/Site: N/A  
Vendor ID: 1746003129

County District: 170906  
ESC Region:06  
School Year: 2020-2021

2020-2021 Perkins V: Strengthening Career and Technical Education for the 21st Century

[Instructions](#)

Program Budget  
BS6101 - Payroll Costs

Part 1: Total Payroll Costs

Payroll costs entered on BS6001			
Total Payroll Costs	<table border="1"> <tr> <td>Carl D Perkins Technical Grant</td> <td>\$50,000</td> </tr> </table>	Carl D Perkins Technical Grant	\$50,000
Carl D Perkins Technical Grant	\$50,000		



Part 2: Number and Type of Positions

A. Administrative Support or Clerical Staff	
Position Type	Carl D Perkins Technical Grant
1. Administrative support or clerical staff (integral to program)	2

B. LEA Positions	
Position Type	Carl D Perkins Technical Grant
1. Professional staff	<input type="checkbox"/>
2. Paraprofessionals	<input type="checkbox"/>
3. Administrative support or clerical staff (paid by LEA indirect cost)	<input type="checkbox"/>

C. Campus Positions	
Position Type	Carl D Perkins Technical Grant
1. Professional staff	<input type="checkbox"/>
2. Paraprofessionals	<input type="checkbox"/>
3. Administrative support or clerical staff (paid by LEA indirect cost)	<input type="checkbox"/>

Part 3: Substitute, Extra-Duty, Benefits

Substitute, Extra-Duty, Benefits	Any Fund Source
1. For schoolwide personnel (includes staff salary, extra-duty pay/beyond normal hours, and substitutes for staff positions at schoolwide campuses)	<input type="checkbox"/>
2. Stipends and extra-duty pay/beyond normal hours for positions not indicated above	<input checked="" type="checkbox"/>
3. Substitutes for public and charter school teachers not indicated above	<input checked="" type="checkbox"/>
4. Incentive pay for positions not indicated above	<input type="checkbox"/>

Part 4: Confirmation of Payroll Requirements

Confirmation of Payroll Requirements	
1. <input checked="" type="checkbox"/> The grantee certifies the federally funded portion of this position and duties are reasonable, necessary, allowable and allocable under the applicable federal fund source. The grantee further certifies that it is in compliance with the federal supplement, not supplant provision applicable to each federal fund source. The grantee assures the grant-funded portion of this position and duties meet the purpose, goals, and objectives of the federal fund source. Documentation must be maintained locally by the grantee that clearly demonstrates the allowable and supplemental nature of the position, as required by each federal fund source, and will provide such documentation to TEA upon request.	

[Back](#) [Printable Version](#) [Save](#)

Select Schedule | BS6101 - Payroll Costs

## BS6101 – Payroll Costs

- 1. Total Payroll amount is required**
- 2. Administrative Support or Clerical Staff line: if applicable, indicate numbers of positions**
- 3. Other lines: if applicable, check the box**
- 4. Confirmation of Payroll Requirements is required if any funds are budgeted on this schedule:**

The grantee certifies the federally funded portion of this position and duties are reasonable, necessary, allowable and allocable under the applicable federal fund source. The grantee further certifies that it is in compliance with the federal supplement, not supplant provision applicable to each federal fund source. The grantee assures the grant-funded portion of this position and duties meet the purpose, goals, and objectives of the federal fund source. Documentation must be maintained locally by the grantee that clearly demonstrates the allowable and supplemental nature of the position, as required by each federal fund source, and will provide such documentation to TEA upon request.



# BS6201 – Professional Contracted Services

Last Updated Date/Time: 5/22/2020 11:04 AM by user: blueridge.egransuser

Select Schedule BS6201 - Professional and Contracted Services

Schedule Status: Complete Formula Form ID: 002599030799000



Organization: BLUE RIDGE ISD  
 Campus/Site: N/A  
 Vendor ID: 1791611908

County District: 043917  
 ESC Region: 10  
 School Year: 2020-2021

2020-2021 Perkins V: Strengthening Career and Technical Education for the 21st Century

Instructions

Program Budget  
 BS6201 - Professional and Contracted Services

## Part 1: Professional and Contracted Services

Budgeted Costs		Carl D Perkins Technical Grant	
Description	Class/Object Code		
1. Rental or Lease of Buildings, Space in Buildings, or Land	6209		\$10,000
2. Professional and Consulting Services	6219 6239 6291		\$10,000
Subtotal Professional and Contracted Services Costs			\$20,000
Remaining 6200 Costs That Do Not Require Specific Approval			\$55,000
Total Professional and Contracted Services Costs			\$75,000

## Part 2: Direct Administrative Costs

Breakout of Direct Administrative Costs			
Enter amounts in direct Administrative Costs fields if applicable.			
Description	Class/Object Code	Carl D Perkins Technical Grant	
		Program Costs	Direct Admin Costs
1. Rental or Lease of Buildings, Space in Buildings, or Land	6209	\$10,000	
2. Professional and Consulting Services	6219 6239 6291	\$9,000	\$1,000
Total		\$19,000	\$1,000
			Total Costs
			\$20,000

## Part 3: Itemized Professional and Consulting Services

Part 3 Itemized Professional and Consulting Services (6219, 6239, 6291) is hidden because it does not apply to the funding source(s) for this grant application.

Back Printable Version Save

Select Schedule BS6201 - Professional and Contracted Services

## BS6201 – Professional Contracted Services

For more information on Professional and Contracted Services, see the Budgeting Costs Guidance Handbook on the TEA Grants Administration website.

Some ESCs budget their staff on the Payroll schedule, others on the Professional and Contracted Services schedule.

## BS6301 – Supplies and Materials

- There is no Supplies and Materials schedule.
- Supplies and Materials do not require specific approval.
- Simply budget the appropriate amount in the Budget Summary.



# BS6401 - Other Operating Costs

Last Updated Date/Time: 5/22/2020 11:01 AM by user: blue ridge.egrantsuser

Select Schedule BS6401 - Other Operating Costs

Schedule Status: Complete Formula Form ID: 002599030799001



Organization: BLUE RIDGE ISD  
Campus/Site: N/A  
Vendor ID: 1751611508

County District: 043917  
ESC Region: 10  
School Year: 2020-2021

## 2020-2021 Perkins V: Strengthening Career and Technical Education for the 21st Century

### Program Budget BS6401 - Other Operating Costs

Instructions

#### Part 1: Other Operating Costs

Budgeted Costs		Carl D Perkins Technical Grant	
Description	Class/ Object Code		
1. Out-of-State Travel for Employees <small>LEA must keep documentation locally.</small>	6411		\$10,000
2. Travel for Students to Conferences (does not include field trips) <small>Requires pre-authorization in writing.</small>	6412		\$10,000
3. Educational Field Trips <small>LEA must keep documentation locally.</small>	6412		\$20,000
4. Stipends for Non-employees other than those included in 6419 <small>Requires pre-authorization in writing.</small>	6413		
5. Travel Costs for Officials such as Executive Director, Superintendent, or Board Members <small>Allowable only when such costs are directly related to the grant. If Out-of-State Travel, LEA must keep documentation locally.</small>	6411 6419		
6. Non-Employee Costs for Conference <small>Requires pre-authorization in writing.</small>	6419		
7. Hosting Conferences for Non-Employees <small>LEA must keep documentation locally.</small>	64xx		
<b>Subtotal Other Operating Costs</b>			\$40,000
<b>Remaining 6400 Costs That Do Not Require Specific Approval</b>			\$85,000
<b>Total Other Operating Costs</b>			\$125,000



#### Part 2: Direct Administrative Costs

Breakout of Direct Admin Costs				
Enter amounts in Direct Admin Costs fields if applicable.				
Description	Class Object/ Code	Carl D Perkins Technical Grant		Total Costs
		Program Costs	Direct Admin Costs	
1. Out-of-State Travel for Employee	6411	\$8,000	\$2,000	\$10,000
2. Travel for Students to Conferences (does not include field trips)	6412	\$10,000		\$10,000
3. Educational Field Trips	6412	\$20,000		\$20,000
4. Stipends for Non-employees other than those included in 6419	6413			
5. Travel Costs for Officials such as Executive Director, Superintendent, or Board Members	6411 6419			
6. Non-Employee Costs for Conferences	6419			
7. Hosting Conferences for Non-Employees	64xx			
<b>Total</b>		\$38,000	\$2,000	\$40,000

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Select Schedule BS6401 - Other Operating Costs

# BS6401 – Other Operating Costs

## BS6401 – Other Operating Costs

### Part 1 – Other Operating Costs

- A. The items listed require specific approval to be an allowable cost.
- B. These include field trips and out of state travel. Refer to program guidelines to determine allowable activities.
- C. Required documentation forms can be found on the TEA website.
- D. Any remaining budget amounts will display on the line not requiring specific approval.

**[Website for Approval Documents](#)**

# BS6601 – Capital Outlay

Last updated Date/Time: 5/22/2020 10:58 AM by user: blueidge.egrantsuser Select Schedule BS6601 - Capital Outlay  
 Schedule Status: Complete Formula Form ID:0025993079910001



Organization: BLUE RIDGE ISD  
 Campus/Site: N/A  
 Vendor ID: 1721611508

County District: 043917  
 ESC Region: 10  
 School Year: 2020,2021

2020-2021 Perkins V: Strengthening Career and Technical Education for the 21st Century

[Instructions](#)

Program Budget  
 BS6601 - Capital Outlay

Part 1: Capital Expenditures

Budgeted Costs		Carl D Perkins Technical Grant
Description		
1. Library Books and Media (Capitalized and Controlled by Library)		
2. Capital Expenditures for Additions, Improvements, or Modifications to Capital Assets Which Materially Increase Their Value for Useful Life (not ordinary repairs and maintenance)		
3. Furniture, Equipment, Vehicles or Software Costs for Items in Part 2		\$140,000
Total Capital Outlay Costs		\$140,000



Part 2: Furniture, Equipment, Vehicles or Software

**Items**

1. Generic Description:  Number of Units:   
 Fund Source:   
 Describe how the item will be used to accomplish the objective of the program:

2. Generic Description:  Number of Units:   
 Fund Source:   
 Describe how the item will be used to accomplish the objective of the program:

[Add Item](#) [Delete Item](#)

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# BS6601 – Capital Outlay

## BS6601 – Capital Outlay –

**Part 1. Enter all funds for Capital Outlay on these lines.**

**Part 2. Enter Generic Description and Quantity for Furniture, Equipment, Vehicles or Software.**

**Refer to program guidelines to determine allowable activities.**



# BS 6020 Required Uses of Funds

Last Updated Date/Time: 6/16/2020 3:12 PM by user: magnolia.egrantsuser

Select Schedule | BS6020 - Required Uses of Funds

Schedule Status: Complete

Formula

Form ID:0025990285970001



Organization: MAGNOLIA ISD  
Campus/Site: N/A  
Vendor ID: 1746003129

County District: 170906  
ESC Region:06  
School Year: 2020-2021

SAS#: PERKAA21

## 2020-2021 Perkins V: Strengthening Career and Technical Education for the 21st Century

Instructions

### Program Budget BS6020 - Required Uses of Funds

#### Part 1: Total Budgeted Costs

Budgeted costs entered on BS6001								
Total Budgeted Costs	Payroll (6100)	Professional and Contracted Services (6200)	Supplies and Materials (6300)	Other Operating Costs (6400)	Debt Service (6500)	Capital Outlay (6600)	Indirect Costs	Total Budgeted Costs
	\$50,000	\$7,500	\$25,000	\$40,000		\$8,501	\$1,000	\$132,001

#### Part 2: Required Uses of Funds

A. Required Uses of Perkins Funds (Program Costs Plus Administration Costs)								
Local Uses of Perkins Funds	Payroll (6100)	Professional and Contracted Services (6200)	Supplies and Materials (6300)	Other Operating Costs (6400)	Debt Service (6500)	Capital Outlay (6600)	Subtotals	%
1. Provide career exploration and career development activities	\$10,000	\$7,500					\$17,500	13.35%
2. Provide professional development	\$10,000			\$40,000			\$50,000	38.16%
3. Provide the skills necessary to pursue careers in high-skill, high-wage, in-demand occupations	\$10,000		\$25,000			\$8,501	\$43,501	33.20%
4. Support integration of academic skills into CTE programs of study								
5. Support integration of programs of study	\$10,000						\$10,000	7.63%
6. Evaluate Perkins-funded programs including CLNA	\$10,000						\$10,000	7.63%
<b>Subtotals</b>	\$50,000	\$7,500	\$25,000	\$40,000		\$8,501		
Local Uses of Perkins Funds Subtotal (Subtotal for % may not equal 100% due to rounding.)							\$131,001	100.00%
Indirect Costs							\$1,000	
<b>Total Budgeted Costs</b>							\$132,001	

B. Uses of State and Local Funds								
Uses of State and Local Funds	Payroll (6100)	Professional and Contracted Services (6200)	Supplies and Materials (6300)	Other Operating Costs (6400)	Debt Service (6500)	Capital Outlay (6600)	Subtotals	%
1. Provide career exploration and career development activities								
2. Provide professional development								
3. Provide the skills necessary to pursue careers in high-skill, high-wage, in-demand occupations								
4. Support integration of academic skills into CTE programs of study	\$25,000		\$20,000				\$45,000	100.00%
5. Support integration of programs of study								
6. Evaluate Perkins-funded programs including CLNA								
<b>Subtotals</b>	\$25,000		\$20,000					
Uses of State and Local Funds Subtotal (Subtotal for % may not equal 100% due to rounding.)							\$45,000	100.00%

C. Grand Total								
Uses of Funds Grand Total (Excluding Indirect Costs)	Payroll (6100)	Professional and Contracted Services (6200)	Supplies and Materials (6300)	Other Operating Costs (6400)	Debt Service (6500)	Capital Outlay (6600)	Subtotals	
	\$75,000	\$7,500	\$45,000	\$40,000		\$8,501	\$176,001	

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Select Schedule | BS6020 - Required Uses of Funds



# Contact Information

Regions 1 - 10		
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Name	Regions	Contact Information
<b>Lori Marquardt</b> Team Lead & Negotiator	<b>Regions 16 and 17</b>	(512) 463-9259 <a href="mailto:Lori.Marquardt@tea.texas.gov">Lori.Marquardt@tea.texas.gov</a>
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## Questions and Answers

- Submit questions using the Q&A feature.
- Please do not use the Chat feature for questions.