TEA
Texas Education Agency®

NOGA ID

Authorizing legislation	**Title IV, Part A, Section 4107; Texas Education Code Sec. 48.0051 INCENTIVE FOR ADDITIONAL INSTRUCTIONAL DAYS**

This LOI application must be submitted via email to **loiapplications@tea.texas.gov.**

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

TEA must receive the application by **11:59 p.m. CT, April 27, 2020**.

Application stamp-in date and time

Grant period from	**May 15, 2020-September 30,2021**
Pre-award costs permitted from	**Not Applicable**

Required Attachments

1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)
2. All required attachments as discussed in Program Guidelines

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

Applicant Information

Organization	Lockhart ISD	CDN	028902	Campus		ESC	13	DUNS	021549639

Address	419 Bois D'Arc Street	City	Lockhart	ZIP	78644	Vendor ID	1746001635

Primary Contact	Stephaine Camarillo	Email	Stephaine.camarillo@lockhart.txed.net	Phone	(512)3980053

Secondary Contact	Kimberly Brents	Email	kimberly.brents@lockhart.txed.net	Phone	(512)3980043

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

☒ LOI application, guidelines, and instructions   ☒ Debarment and Suspension Certification

☒ General and application-specific Provisions and Assurances   ☒ Lobbying Certification

Authorized Official Name	Cristina G Vazquez	Title	Bilingual/ESL/Federal Programs Director

Email	cristina.vazquez@lockhart.txed.net	Phone	(512) 398-0264

Signature	Digitally signed by Cristina G Vazquez Date: 2020.04.27 21:01:07 -05'00'	Date	04/27/2020

Shared Services Arrangements

[ ] Shared services arrangements (SSAs) are permitted for this grant. **Check the box below if applying as fiscal agent.**

[ ] The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. All participants understand that the "Shared Services Arrangement Attachment" must be completed and signed by all SSA members, and submitted to TEA before the NOGA is issued.

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

[x] 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.

[x] 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.

[x] 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the Program Guidelines.

[x] 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.

[x] 5. The applicant provides assurance that they accept and will comply with Every Student Succeeds Act Provisions and Assurances requirements

Voluntary Summer Learning Cohort Assurances (required for Voluntary Summer Learning applicants only):

[ ] 1. Participants will utilize Additional Days School Year funding to implement a summer learning program including at least 25 additional days with 360 operations minutes per day, and 180 instructional minutes per day dedicated to math and reading.

[ ] 2. Program days will include additional enrichment activities such as arts, science exploration, and sports.

[ ] 3. The Voluntary Summer Learning program will be first implemented in the summer of 2021.

[ ] 4. Instructional minutes of summer program will be taught by a certified Texas teacher.

[ ] 5. Teachers will be assigned students in a grade level they have taught previously during the school year. Participants will develop a rigorous selection process to recruit high performing and motivated teachers.

[ ] 6. Participants will participate in all required data collections, including implementing interim assessments to evaluate student progress and summer slide.

Statutory/Program Assurances (Cont.)

Full Year Redesign Cohort Assurances (required for Full Year Redesign Cohort applicants only):

☒ 1. Participants will utilize Additional Days School Year funding to implement a summer learning program including at least 25 additional days with 360 operations minutes per day, and 180 instructional minutes per day dedicated to math and reading.

☒ 2. Participants will design a calendar with additional days on the front-end of the school year (e.g., start school year in July) so a 210-day program can be completed in time for STAAR test.

☒ 3. Participants will start the Full Year Redesign in the summer of 2021 as part of the 2021-2022 school year.

☒ 4. Participants will typically target all students on the campus for a full 210-day calendar, with a minimum of a full classroom participating in the 210-day program.

☒ 5. Participants will design programming to ensure students participating in the 210-day program will remain with the same teacher during the 210-day school year.

☒ 6. Participants will participate in all required data collections, including implementing interim assessments to evaluate student progress and summer slide.

Statutory/Program Requirements

Please select the type of cohort being applied for. Select only one of the following**:**

☒ **Check this box if applying for the Full Year Redesign Cohort**

☐ **Check this box if applying for the Voluntary Summer Learning Cohort**

1. ADSY Program Design: Why does the district want to join the Additional Days School Year (ADSY) Planning and Execution Program? Please specify whether the district is applying as a Voluntary Summer Learning Cohort or a Full Year Redesign district.

Lockhart ISD is applying as a Full Year Redesign district.   Our student demographics and performance supports the research that has identified lack of background knowledge and educational opportunities coupled with the impact of summer learning loss. Because of this, we are continually facilitating academic "catch-up." The opportunity to eliminate such long learning breaks for students and provide them with enriching opportunities is the driving force behind Lockhart ISD seeking to participate in ADSY. In addition, the flexibility that ADSY allows to restructure our school day will afford us the space to increase our teacher planning time, provide more opportunities for student brain-breaks and enrichment, as well as offer additional time in our scope and sequence.

Statutory/Program Requirements (Cont.)

2. ADSY Program Design: Describe the type of programming the district anticipates implementing as a part of the ADSY Program. For instance, a district may include proposed plans around instructional approach, operational design, target students, etc. Districts are advised to review Cohort Requirements in the application for reference.

The program design we propose would be a pilot approach on one particular campus, set in a very rural area, with a high percentage of economically disadvantaged students and English Language Learners. Alma Brewer Strawn Elementary is a four-year-old school that has had markedly inconsistent data trends during the time it has been opened. From recieving an F rating in 2017, a B in 2018, and again an F rating in 2019, this particular campus is optimal for a program such as ADSY. The unique factors of this campus are that it is approximately 15 miles outside of town and away from any of our other schools. The population consists of 92.2% Hispanic, 87% economically disadvantaged, and 69.4% English Language Learners.

We would look to restructure the school day so that teachers have additional time in planning for academic improvements while affording students additional time for brain-breaks and enrichment.   We would be able to accomplish this with 2 additional FTEs. We would run this model for 180 student days. We would then target specific students (22 students per grade level for a total of 132 students) to run an additional 30 calendar days in July and early August. We would utilize our current student performance data sources to identify students who were unlikely to succeed in the next grade without significant, ongoing academic intervention and not able to demonstrate a sufficient understanding of the TEKS.

This would be a half day program, (7:30 am to 11:30 am) focused on reading, math, and enrichment opportunities directly related to supporting these two subjects. In order to establish and strengthen relationships between the teacher and student, the teachers selected for the targeted students would remain the same teacher throughout the 210 school calendar.

3. ADSY Program Design: Describe any prior experience with summer learning programs, extended learning time, or large change management initiatives within the district and include any relevant takeaways from implementing those programs that will be helpful in the implementation of ADSY.

We received the Texas 21st Century Community Learning Centers (ACE program) grant in the Fall of 2018. The grant allowed us to extend the school day and summer learning for a targeted group of students.   While we have seen positive success, the relevant takeaway is that we transport the students from their campus and they are not receiving enrichment opportunities from their classroom teachers. We believe the ability for students to continue their learning for additional days/time with their own highly effective teacher will be the game changer and what makes this program different from all the rest. We partnered with Texas State University's LBJ Institute and NASA Future Aerospace Engineers and Mathematicians Academy (FAMA). It provided year-round STEM programming which included STEM Saturdays, English and Spanish hands-on, NASA-focused STEM activities in the Fall of 2018. In Spring 2019, the program expanded to include a take-home backpack project which provided family engagement and additional STEM experiences for students at ABS. Texas State program managers anticipated us only recruiting 45 students. Lockhart ISD exceeded those expectations by doubling the attendance numbers during the STEM Saturdays. Our takeaways from this experience is that if we offer enrichment and learning programs for our students, families will participate which assists in building student's background knowledge. We believe our experience marketing/recruiting students for the FAMA program will assist us with communicating the ASDY program benefits. The student interest in STEM programming could offer a focus to our enrichment programming. Lastly, we realized three years ago that the majority of our students were academically performing more than one year behind, and our top students were not competitive with their peers nationally. Our district, fully supported by our school board, made the decision to commit to 1.5 years growth for all in grades K-8 in both reading and math. We worked with all stakeholders to create systems to support this commitment. We determined how we reviewed data from the classroom to the board room, monitored instruction, and applied strategic pressure paired with focused support. Our relevant takeaway from this experience is when you create space for all stakeholders to be involved in the change management process, you can cultivate and create a culture of excellence to accelerate growth for all students.

Statutory/Program Requirements (Cont.)

4. Commitment and Intent from Leadership: Please describe the primary district advocates and why they are committed to the ADSY Program. Please include any examples of evidence that supports this claim.

We are very fortunate in Lockhart ISD to have the full support of the school board, superintendent, leadership, staff, and community to do whatever it takes to provide the optimal learning environment for our students. This is evident in our goal of growing all of our students 1.5 years in reading in math each year. You will not be on a campus in Lockhart ISD long before it is evident that 1.5 is our focus. In addition, the monthly 1.5 growth data is monitored and reported in all teacher, grade level, campus, district leadership, and school board meetings. This focus has led all decision making for the previous two years which has been the reason for making necessary instructional change throughout the district. We believe that this has led to a positive uptick in student achievement district wide.

5. Commitment and Intent from Leadership: What components of the Planning and Execution requirements does the district believe will be most helpful in leading to a successful program and why?

We believe what will be most helpful and significant in leading a successful program will be stakeholder buy-in. Lockhart ISD has spent the previous two years working with a committee in an effort to implement an extended year calendar. While we made great headway with our staff as evidenced by 60% of our staff voting in favor of approving an extended year calendar district wide, getting our community on board proved to be challenging. Having a project manager who is able to focus their work on these efforts as well as provide assistance in the design and implementation phases will play a significant role in the success of this program.

Statutory/Program Requirements (Cont.)

6. Pilot Approach and Campus Selection: List the schools the district is selecting to implement ADSY and include a rationale as to why each school was selected. Include information as to why each school is suited for the specific cohort in which the district is applying.

Alma Brewer Strawn Elementary is a K-5 campus with 500 students. The unique factors of this campus are that it is approximately 15 miles outside of town and away from any of our other schools. This campus is on the northeast side of the school district in the county jurisdiction.   It is fairly isolated with a student population consisting of 92.2% Hispanic, 87% economically disadvantaged, and 69.4% English Language Learners. There is a large participation of parents at the school and attendance rate on average of 96%. Strawn Elementary has had very inconsistent data during the time it has been opened.   From recieving an "F" rating in 2017, a "B" in 2018, and again an "F" rating in 2019, this particular campus is optimal for a program such as ADSY. Based on 2019 STAAR scores, the percentage of students approaching grade level standards was 58%, meeting grade level standards 25%, and mastering grade level standards 11%. The ADSY model would create the space needed for teacher planning, increased time for student breaks and enrichment opportunities to build background knowledge resulting in academic improvements. Due to the location, differing demographics and student performance data of this campus as compared to other campuses in Lockhart ISD, we believe Alma Brewer Strawn Elementary is the ideal campus to implement a ADSY model.

7. Pilot Approach and Campus Selection: What problem is the district/school attempting to solve by launching the ADSY Program and how does additional days help solve the root cause of the problem? Please specify by school as needed.

The problem the district is trying to solve by implementing an ADSY calendar at Alma Brewer Strawn Elementary is to increase opportunities in building students' background knowledge. While there are certainly gaps in reading, writing, and math, the District believes that the reason these gaps are so difficult to close is that the students at Alma Brewer Strawn have limited background knowledge to anchor new learning. With the Texas Education Agency reporting "61% of students from middle- and upper-income households are reading on grade level in 3rd grade, but only 35% of their low income peers meet grade level." In addition, the Texas Commission of Public School Finance reports, "The impact of summer slide may create a gap of up to three grade levels for low income students by fifth grade." We believe the ADSY model would help by providing additional ramp space needed to make academic improvements for targeted students represented in the 87% of students who are economically disadvantaged on this campus. More than ever, making sure that we educate the whole child must be the focus if we are going to positively impact student achievement of the students at ABS.

Statutory/Program Requirements (Cont.)

7. Pilot Approach and Campus Selection: Response continued.

8. ADSY Program Support: Project Manager - Who will lead this work at the district by serving as the ADSY Project Manager, and why is this person right for this role? Include information about the experience, background, and ability to drive student results of the ADSY Project Manager. If a Project Manager has not been identified, please provide information about how you will identify and select an ADSY Program Manager.

Currently we do not have anyone in the district in mind to serve as the ADSY project manager. The first step is to create a job description that includes all of the aspects identified in the planning and execution program, ensuring that the responsibilities and duties clearly match what is needed to develop a program that meets the needs of Alma Brewer Strawn Elementary. For example, obtaining staff, student, and parent buy-in will be key to the success of this program. We will ensure the articulation of the skills needed to work with stakeholders to build consistency and obtain buy-in are outlined as requirements in the job description. Once a clear job description has been created and clearly vetted, the district would conduct an extensive interview process, which will include a campus interview committee. The interview process will focus on the areas identified to be critical to the success of the program created for the students at Strawn Elementary. The project manager will be someone who is dedicated to the implementation of this program. He/She will be someone who will be given authority by the district leadership for decision making flexibility to ensure all program requirements are met.

Statutory/Program Requirements (Cont.)

9. ADSY Program Support: Project Manager – Please describe where within the district's organization structure the ADSY Project Manager will reside and the rationale for this placement. Please include information about how this will allow the Program Manager to facilitate ADSY program decisions, obtain cross-division support and access leadership to remove barriers.

The ADSY project manager will report directly to the assistant superintendent for curriculum and instruction in Lockhart ISD. The assistant superintendent for curriculum and instruction is one of five members of the superintendent's cabinet level team which grants access to leadership to remove barriers. The project manager position will be an integral member of the curriculum and instruction department which will allow them to work side-by-side with the directors of elementary education, bilingual services, and student support services. Decisions will be made in concert with all of these entities which will allow for the ability for swift and accurate decision making.

10. ADSY Program Support: Steering Committee – Who will advise this work at the district by serving on the ADSY Steering Committee and why are these individuals right for this role? Please Include information about the experience, background, and cross-functional nature of the committee as well as how the committee will be governed.

The ADSY steering committee will consist of the assistant superintendent of C&I, elementary director, bilingual director, campus principal, campus counselor, campus team leaders, campus RTI teacher, communities in school liaison, and a minimum of three parents and two community members.   All of these members are direct stakeholders to the success of Strawn Elementary and are integral parts in not only the planning, but implementation of the program as well. The ADSY project manager would lead the committee and will have a project plan of the work necessary for implementation of the program. The project manager would facilitate monthly meetings to ensure we are responsive to all stakeholder input as each portion of the program design is created and implemented.

Statutory/Program Requirements (Cont.)

10. ADSY Program Support: Steering Committee – Response continued.

Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this program.

⦿ The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this program.

◯ Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group		Barrier	
Group		Barrier	
Group		Barrier	
Group		Barrier	

Additional Days School Year Planning and Execution Program
District or Charter School Network Information Form
Voluntary Summer Learning Cohort *(Self-Funded)*
Attachment 1

This tab should only be completed by Voluntary Summer Learning Cohort applicants as described in the Program Overview

Letter of Interest for 2020-2021 ADSY Planning and Execution Program

Instructions
- Please submit the requested district or charter school information including information regarding the proposed campuses for Additional Days School Year
- Input information relevant to the topic in column into **column B** (light blue cell) and follow the instructions in the cell; add additional schools as relevant below school A
- Incomplete subsections or incorrect information are cause for rejection from this request for Letter of Interest
- In the case of more than 5 intended schools, please submit the below information as an appendix to the Letter of Interest
- Please use the box in row 153 to note any special circumstances that these fields do not capture
- Please reach out to ADSY@tea.texas.gov with any questions about this document

Application	Applicant Response
Please confirm this application is for a *self-funded* Option 1 Cohort (Summer Learning Program) opportunity	Choose "Yes" or "No"
Does your district intend to ensure all ADSY participating campuses have a regular academic year calendar of at least 180 instructional days by the 2021-2022 school year?	Choose "Yes" or "No"
Does your district intend to implement a full day voluntary summer learning program for a minimum of 25 days in the 2021-2022 school year?	Choose "Yes" or "No"

District or Open Enrollment Charter School Information	Applicant Response
District or Charter School Name	Enter Text Response
District or Charter School Network ID Number	Enter Numeric Response
Personnel	
Superintendent Name	Enter Text Response
LOI Author Name	Enter Text Response
LOI Author Title	Enter Text Response
LOI Author Phone	Enter Phone Number
LOI Author E-mail Address	Enter Email Address
District ADSY Project Manager Name	Enter Text Response
District ADSY Project Manager Title	Enter Text Response
District ADSY Project Manager Email Address	Enter Phone Number
District ADSY Project Manager Phone Number	Enter Email Address
District Details	
District Overall Performance - Numeric Grade Only	Enter Numeric Response
Total Students in District	Enter Numeric Response
Total Students Anticipated to Participate in Additional Days School Year in 2021-2022 School Year	Enter Numeric Response
District Classification (Rural, Urban, Suburban)	Enter Text Response
Education Service Center Region	Enter Numeric Response
Formative or **interim assessment** planning to be used for ADSY grade levels, if known (NWEA MAP, Renaissance Star, STAAR Interims, etc...)	Enter Text Response
Current **Student Information System (SIS)** in use throughout district (TxEIS, PowerSchool, Skyward, iTCCS, District-made system, etc...)	Enter Text Response
List all **other TEA programs** in which the district is currently involved (i.e. Lone Star Governance, System of Great Schools, Blended Learning Grant Program etc...)	Enter Text Response
If awarded this grant in May 2020, when does the district expect to be able to contract with technical assistance providers, given district **procurement policies**?	Enter Date (mm/dd/yy)
Is the district a District of Innovation?	Choose "Yes" or "No"
If district is a District of Innovation, what year was the plan implemented?	Enter Text Response
If district is a District of Innovation, is the requirement for first day of school waived?	Choose "Yes" or "No"
Does the applicant and relevant district and school stakeholders commit to attending the **ADSY Kickoff Summit** in summer of 2020? *(Date and location will be shared as soon as is available)*	Choose "Yes" or "No"

School Details

Elementary (or Lower) School A	Applicant Response
Campus A Name	Enter Text Response
Campus A ID Number	Enter Numeric Response
Campus A Address	Enter Address
Campus A Total Students	Enter Numeric Response
Lowest Grade at Campus A (i.e. "PK-3" for 3 year old Pre-K)	Choose Numeric Response
Highest Grade at Campus A (i.e. "5" for 5th grade)	Choose Numeric Response
2019-2020 Total Instructional Days	Enter Numeric Response
Anticipated 2020-2021 Total Instructional Days	Enter Numeric Response
2019-2020 First Day of School	Enter Date (dd/mm/yy)
Personnel	
Campus A Principal Name	Enter Text Response
Campus A Principal Email Address	Enter Email Address
Campus A Principal Phone Number	Enter Phone Number

Campus A ADSY Project Manager	Enter Text Response
Campus A ADSY Project Manager Title	Enter Text Response
Campus A ADSY Project Manager Email Address	Enter Email Address
Campus A ADSY Project Manager Phone Number	Enter Phone Number
School Details	
Performance Results and Economic Indicators	
Campus A Overall Performance - Numeric Grade Only	Enter Response
Percent of Students at Campus A Eligible for **Free or Reduced Price Lunch**	Enter Percent
Elementary (or Lower) School B (if applicable)	**Applicant Response**
Campus B Name	Enter Text Response
Campus B ID Number	Enter Numeric Response
Campus B Address	Enter Address
Campus B Total Students	Enter Numeric Response
Lowest Grade at Campus B (i.e. "PK-3" for 3 year old Pre-K)	Choose Numeric Response
Highest Grade at Campus B (i.e. "5" for 5th grade)	Choose Numeric Response
2019-2020 Total Instructional Days	Enter Numeric Response
Anticipated 2020-2021 Total Instructional Days	Enter Numeric Response
2019-2020 First Day of School	Enter Date (dd/mm/yy)
Personnel	
Campus B Principal Name	Enter Text Response
Campus B Principal Email Address	Enter Email Address
Campus B Principal Phone Number	Enter Phone Number
Campus B ADSY Project Manager	Enter Text Response
Campus B ADSY Project Manager Title	Enter Text Response
Campus B ADSY Project Manager Email Address	Enter Email Address
Campus B ADSY Project Manager Phone Number	Enter Phone Number
School Details	
Performance Results and Economic Indicators	
Campus B Overall Performance - Numeric Grade Only	Enter Response
Percent of Students at Campus A Eligible for **Free or Reduced Price Lunch**	Enter Percent
Elementary (or Lower) School C (if applicable)	**Applicant Response**
Campus C Name	Enter Text Response
Campus C ID Number	Enter Numeric Response
Campus C Address	Enter Address
Campus C Total Students	Enter Numeric Response
Lowest Grade at Campus C (i.e. "PK-3" for 3 year old Pre-K)	Choose Numeric Response
Highest Grade at Campus C (i.e. "5" for 5th grade)	Choose Numeric Response
2019-2020 Total Instructional Days	Enter Numeric Response
Anticipated 2020-2021 Total Instructional Days	Enter Numeric Response
2019-2020 First Day of School	Enter Date (dd/mm/yy)
Personnel	
Campus C Principal Name	Enter Text Response
Campus C Principal Email Address	Enter Email Address
Campus C Principal Phone Number	Enter Phone Number
Campus C ADSY Project Manager	Enter Text Response
Campus C ADSY Project Manager Title	Enter Text Response
Campus C ADSY Project Manager Email Address	Enter Email Address
Campus C ADSY Project Manager Phone Number	Enter Phone Number
School Details	
Performance Results and Economic Indicators	
Campus C Overall Performance - Numeric Grade Only	Enter Response
Percent of Students at Campus A Eligible for **Free or Reduced Price Lunch**	Enter Percent
Elementary (or Lower) School D (if applicable)	**Applicant Response**
Campus D Name	Enter Text Response
Campus D ID Number	Enter Numeric Response
Campus D Address	Enter Address
Campus D Total Students	Enter Numeric Response
Lowest Grade at Campus D (i.e. "PK-3" for 3 year old Pre-K)	Choose Numeric Response
Highest Grade at Campus D (i.e. "5" for 5th grade)	Choose Numeric Response
2019-2020 Total Instructional Days	Enter Numeric Response
Anticipated 2020-2021 Total Instructional Days	Enter Numeric Response
2019-2020 First Day of School	Enter Date (dd/mm/yy)
Personnel	
Campus D Principal Name	Enter Text Response
Campus D Principal Email Address	Enter Email Address
Campus D Principal Phone Number	Enter Phone Number
Campus D ADSY Project Manager	Enter Text Response
Campus D ADSY Project Manager Title	Enter Text Response

Campus D ADSY Project Manager Email Address	Enter Email Address
Campus D ADSY Project Manager Phone Number	Enter Phone Number
School Details	
Performance Results and Economic Indicators	
Campus D Overall Performance - Numeric Grade Only	Enter Response
Percent of Students at Campus A Eligible for **Free or Reduced Price Lunch**	Enter Percent
Elementary (or Lower) School E (if applicable)	**Applicant Response**
Campus E Name	Enter Text Response
Campus E ID Number	Enter Numeric Response
Campus E Address	Enter Address
Campus E Total Students	Enter Numeric Response
Lowest Grade at Campus E (i.e. "PK-3" for 3 year old Pre-K)	Choose Numeric Response
Highest Grade at Campus E (i.e. "5" for 5th grade)	Choose Numeric Response
2019-2020 Total Instructional Days	Enter Numeric Response
Anticipated 2020-2021 Total Instructional Days	Enter Numeric Response
2019-2020 First Day of School	Enter Date (dd/mm/yy)
Personnel	
Campus E Principal Name	Enter Text Response
Campus E Principal Email Address	Enter Email Address
Campus E Principal Phone Number	Enter Phone Number
Campus E ADSY Project Manager	Enter Text Response
Campus E ADSY Project Manager Title	Enter Text Response
Campus E ADSY Project Manager Email Address	Enter Email Address
Campus E ADSY Project Manager Phone Number	Enter Phone Number
School Details	
Performance Results and Economic Indicators	
Campus E Overall Performance - Numeric Grade Only	Enter Response
Percent of Students at Campus A Eligible for **Free or Reduced Price Lunch**	Enter Percent
If necessary, provide additional context including former campus names for accountability purposes or alternative campus approaches, if applicable	

Additional Days School Year Planning and Execution Program
District or Charter School Network Information Form
Full Year Redesign Cohort *(Grant Funded)*
Attachment 1

This tab should only be completed by Full Year Redesign Cohort applicants as described in the Program Overview

Letter of Interest for 2020-2021 ADSY Planning and Execution Program

Instructions
• Please submit the requested district or charter school information including information regarding the proposed campuses for Additional Days School Year
• Input information relevant to the topic in column into **column B** (light orange cell) and follow the instructions in the cell; add additional schools as relevant below school A
• Incomplete subsections or incorrect information are cause for rejection from this request for Letter of Interest
• In the case of more than 5 intended schools, please submit the below information as an appendix to the Letter of Interest
• Please use the box in row 153 to note any special circumstances that these fields do not capture
• Please reach out to ADSY@tea.texas.gov with any questions about this document

Application	Applicant Response
Please confirm this application is for a *grant-funded* Full Year Redesign opportunity	Yes
Does your district intend to ensure all ADSY participating campuses have a regular academic year calendar of at least 180 instructional days by the 2021-2022 school year?	Yes
Does your district intend to implement a full academic redesign by operating a 210 day calendar with a daily increase in student brain breaks and teacher planning by decreasing daily instructional time and extending it throughout the 210 day calendar?	Yes

District or Open Enrollment Charter School Information	Applicant Response
District or Charter School Name	Lockhart ISD
District or Charter School Network ID Number	28902
Personnel	
Superintendent Name	Mark Estrada
LOI Author Name	Stephaine Camarillo
LOI Author Title	Assistant Superintendent of C&I
LOI Author Phone	512-398-0053
LOI Author E-mail Address	stephaine.camarillo@lockhart.txed.net
District ADSY Project Manager Name	To be determined
District ADSY Project Manager Title	To be determined
District ADSY Project Manager Email Address	To be determined
District ADSY Project Manager Phone Number	To be determined
District Details	
District Overall Performance - Numeric Grade Only	78
Total Students in District	6200
Total Students Anticipated to Participate in Additional Days School Year in 2021-2022 School Year	132
District Classification (Rural, Urban, Suburban)	Rural
Education Service Center Region	13
Formative or **interim assessment** planning to be used for ADSY grade levels, if known (NWEA MAP, Renaissance Star, STAAR Interims, etc...)	Renaissance Star, Dreambox, Istation, STAAR Interims, District Checkpoint and Benchmark Assessments, STAAR Data, RSK Data
Current **Student Information System (SIS)** in use throughout district (TxEIS, PowerSchool, Skyward, iTCCS, District-made system, etc...)	Skyward
List all **other TEA programs** in which the district is currently involved (i.e. Lone Star Governance, System of Great Schools, Blended Learning Grant Program etc...)	None
If awarded this grant in May 2020, when does the district expect to be able to contract with technical assistance providers, given district **procurement policies**?	6/1/2020
Is the district a District of Innovation?	Yes
If district is a District of Innovation, what year was the plan implemented?	2017
If district is a District of Innovation, is the requirement for first day of school waived?	Yes
Does the applicant and relevant district and school stakeholders commit to attending the **ADSY Kickoff Summit** in summer of 2020? *(Date and location will be shared as soon as is available)*	Yes

School Details	No Response needed in this cell.
Elementary (or Lower) School A	Applicant Response
Campus A Name	Alma Brewer Strawn Elementary
Campus A ID Number	28902106
Campus A Address	9000 FM 1854, Dale, Texas 78616
Campus A Total Students	500
Lowest Grade at Campus A (i.e. "PK-3" for 3 year old Pre-K)	K
Highest Grade at Campus A (i.e. "5" for 5th grade)	5
2019-2020 Total Instructional Days	172
Anticipated 2020-2021 Total Instructional Days	170
2019-2020 First Day of School	8/14/2020
Personnel	
Campus A Principal Name	To be determined

Campus A Principal Email Address	To be determined
Campus A Principal Phone Number	To be determined
Campus A ADSY Project Manager	To be determined
Campus A ADSY Project Manager Title	To be determined
Campus A ADSY Project Manager Email Address	To be determined
Campus A ADSY Project Manager Phone Number	To be determined
School Details	
Performance Results and Economic Indicators	
Campus A Overall Performance - Numeric Grade Only	59
Percent of Students at Campus A Eligible for **Free or Reduced Price Lunch**	87%
Elementary (or Lower) School B (if applicable)	**Applicant Response**
Campus B Name	Enter Text Response
Campus B ID Number	Enter Numeric Response
Campus B Address	Enter Address
Campus B Total Students	Enter Numeric Response
Lowest Grade at Campus B (i.e. "PK-3" for 3 year old Pre-K)	Choose Numeric Response
Highest Grade at Campus B (i.e. "5" for 5th grade)	Choose Numeric Response
2019-2020 Total Instructional Days	Enter Numeric Response
Anticipated 2020-2021 Total Instructional Days	Enter Numeric Response
2019-2020 First Day of School	Enter Date (dd/mm/yy)
Personnel	
Campus B Principal Name	Enter Text Response
Campus B Principal Email Address	Enter Email Address
Campus B Principal Phone Number	Enter Phone Number
Campus B ADSY Project Manager	Enter Text Response
Campus B ADSY Project Manager Title	Enter Text Response
Campus B ADSY Project Manager Email Address	Enter Email Address
Campus B ADSY Project Manager Phone Number	Enter Phone Number
School Details	
Performance Results and Economic Indicators	
Campus B Overall Performance - Numeric Grade Only	Enter Response
Percent of Students at Campus A Eligible for **Free or Reduced Price Lunch**	Enter Percent
Elementary (or Lower) School C (if applicable)	**Applicant Response**
Campus C Name	Enter Text Response
Campus C ID Number	Enter Numeric Response
Campus C Address	Enter Address
Campus C Total Students	Enter Numeric Response
Lowest Grade at Campus C (i.e. "PK-3" for 3 year old Pre-K)	Choose Numeric Response
Highest Grade at Campus C (i.e. "5" for 5th grade)	Choose Numeric Response
2019-2020 Total Instructional Days	Enter Numeric Response
Anticipated 2020-2021 Total Instructional Days	Enter Numeric Response
2019-2020 First Day of School	Enter Date (dd/mm/yy)
Personnel	
Campus C Principal Name	Enter Text Response
Campus C Principal Email Address	Enter Email Address
Campus C Principal Phone Number	Enter Phone Number
Campus C ADSY Project Manager	Enter Text Response
Campus C ADSY Project Manager Title	Enter Text Response
Campus C ADSY Project Manager Email Address	Enter Email Address
Campus C ADSY Project Manager Phone Number	Enter Phone Number
School Details	
Performance Results and Economic Indicators	
Campus C Overall Performance - Numeric Grade Only	Enter Response
Percent of Students at Campus A Eligible for **Free or Reduced Price Lunch**	Enter Percent
Elementary (or Lower) School D (if applicable)	**Applicant Response**
Campus D Name	Enter Text Response
Campus D ID Number	Enter Numeric Response
Campus D Address	Enter Address
Campus D Total Students	Enter Numeric Response
Lowest Grade at Campus D (i.e. "PK-3" for 3 year old Pre-K)	Choose Numeric Response
Highest Grade at Campus D (i.e. "5" for 5th grade)	Choose Numeric Response
2019-2020 Total Instructional Days	Enter Numeric Response
Anticipated 2020-2021 Total Instructional Days	Enter Numeric Response
2019-2020 First Day of School	Enter Date (dd/mm/yy)
Personnel	
Campus D Principal Name	Enter Text Response
Campus D Principal Email Address	Enter Email Address
Campus D Principal Phone Number	Enter Phone Number

Campus D ADSY Project Manager	Enter Text Response
Campus D ADSY Project Manager Title	Enter Text Response
Campus D ADSY Project Manager Email Address	Enter Email Address
Campus D ADSY Project Manager Phone Number	Enter Phone Number
School Details	
Performance Results and Economic Indicators	
Campus D Overall Performance - Numeric Grade Only	Enter Response
Percent of Students at Campus A Eligible for **Free or Reduced Price Lunch**	Enter Percent
Elementary (or Lower) School E (if applicable)	**Applicant Response**
Campus E Name	Enter Text Response
Campus E ID Number	Enter Numeric Response
Campus E Address	Enter Address
Campus E Total Students	Enter Numeric Response
Lowest Grade at Campus E (i.e. "PK-3" for 3 year old Pre-K)	Choose Numeric Response
Highest Grade at Campus E (i.e. "5" for 5th grade)	Choose Numeric Response
2019-2020 Total Instructional Days	Enter Numeric Response
Anticipated 2020-2021 Total Instructional Days	Enter Numeric Response
2019-2020 First Day of School	Enter Date (dd/mm/yy)
Personnel	
Campus E Principal Name	Enter Text Response
Campus E Principal Email Address	Enter Email Address
Campus E Principal Phone Number	Enter Phone Number
Campus E ADSY Project Manager	Enter Text Response
Campus E ADSY Project Manager Title	Enter Text Response
Campus E ADSY Project Manager Email Address	Enter Email Address
Campus E ADSY Project Manager Phone Number	Enter Phone Number
School Details	
Performance Results and Economic Indicators	
Campus E Overall Performance - Numeric Grade Only	Enter Response
Percent of Students at Campus A Eligible for **Free or Reduced Price Lunch**	Enter Percent
If necessary, provide additional context including former campus names for accountability purposes or alternative campus approaches, if applicable	

Attachment II: ADSY Planning and Execution Program Assurances

The table below outlines the cohort criteria for both the Voluntary Summer Learning Cohort and the Full Year Redesign Cohort of the ADSY Planning and Implementation Program. By signing this document, the district representative agrees to implement an Additional Days School Year utilizing each of the criteria outlined in their respective cohort.

Cohort Criteria	Voluntary Summer Learning Cohort	Full Year Redesign Cohort
Instructional Criteria	Summer learning experiences must: • include at least 25 days • include at least 360 operational minutes (6 hours) per day • include at least 180 instructional minutes (3 hours) dedicated to math and reading per day • include additional enrichment activities such as arts, science exploration, and sports	• Design a cohesive 210-day program • Update daily master schedule to increase planning time for teachers and enrichment time for students • Add additional days on front-end of school year (e.g., start school year in July) so a 210-day program can be completed in time for STAAR test
Implementation Date	• Voluntary Summer Learning program to be first implemented in the summer of 2021	• Full Year Redesign to start in the summer of 2021 as part of the 2021-2022 school year
Target Students	• Campuses may target a subset of students or all students on a campus for the summer learning experience	• Campuses typically target all students on the campus for a full 210-day calendar • Campuses may offer a 180-day track and a 210-day track within a school • There must be at least a full classroom of students participating in the 210-day track to make option feasible
Target Teachers	• Instructional minutes of summer program must be taught by a certified Texas teacher • Teachers must be assigned students in a grade level they have taught previously during the school year • Participants must develop a rigorous selection process to recruit high performing and motivated teachers	• Students participating in 210-day program must remain with the same teacher during the 210-day school year
Additional Notes	Please note: The criteria outlined above exceed the requirements to obtain HB3 additional days funding. However, they have been developed to align with existing research on how summer learning leads to improved student outcomes and are therefore required by districts applying to this application to participate in the ADSY cohort.	

Cristina G. Vázquez   Lockhart ISD   Full Year Redesign Cohort
Printed Name   **District Name**   **Cohort Selection**

Cristina Jo Vázquez   4/27/2020   Blingual/ESL/Federal
Signature   **Date**   **Title** Programs Director

*Note: **This form must be signed by an authorized district official on record with TEA Grants.***

April 27, 2020

On a recent trip to Singapore with the Holdsworth Center, I saw what can happen when an entire nation adopts a growth mindset. A small island nation, Singapore has only one natural resource – its people. Educating and developing each child to reach their highest potential is a top national priority, and they work to get better at it every day.

Most American educators have heard that Singapore's education system is among the best in the world. Seeing it with my own eyes was a transformational experience and I am inspired to do whatever it takes to lead my district to be the best in the world.

While the classrooms I visited in Singapore did not look much different from ours in Lockhart ISD, the time allowed for teachers to spend researching and developing their craft and taking on leadership responsibilities during their standard workday is far greater than in American education. In Singapore, they understand that to produce great results for every student, they need great teachers in every classroom and a great principal in every school.

The way Singapore holds teachers in high regard and is intentional about their development is something I want for Lockhart ISD. I believe we need to show our teachers not just with words but with actions that their experience and ideas are valued. We need to give them the time to grow in their craft and plan for quality instruction that meets the needs of all students.

Lockhart ISD believes that a full year redesign is the type of ambitious initiative well aligned to our culture and goals to ensure excellent and equitable student outcomes. By receiving the planning grant LISD will be able to work with like minded professionals in order to plan a school calendar that can be used to support increases in teacher planning and support as well as enhanced student engagement by increasing access and instruction to build strong background knowledge for all students and support the whole child.

Something I heard from one of Singapore's top officials struck a chord with me. Pak Tee Ng, the associate dean at the National Institute of Education who has trained the majority of principals in Singapore, said they tell their people this: "It's not that what you are doing is not good, but don't let good stand in the way of better." In Lockhart ISD, this is an attitude I want us to embrace. Not because it's broken, but because we owe it to our students and families to always strive for better. Lockhart ISD is committed to allocating the resources and time to successfully redesign our school calendar. Lastly, the LISD Board of Trustees is fully supportive and prepared to take on any challenges that may come from a major shift in our school calendar.

Regards,

Mark Estrada
Superintendent of Schools

April 27, 2020

As noted in the Additional Days School Year (ADSY) grant application Lockhart ISD has identified Alma Brewer Strawn Elementary as the school site for implementation of a 210 day calendar. Lockhart ISD is currently in the process of hiring a new principal at Strawn Elementary.   We anticipate this hire being in place by June 1, 2020. As we have interviewed and throughout the hiring process, the opportunities for Strawn Elementary to move to a 210 day calendar has been thoroughly vetted with any candidates. As deputy superintendent for Lockhart ISD and the direct supervisor for the Strawn Elementary principal, I can assert full support for the planning, execution, and implementation of the ADSY grant.

Sincerely,

Kimberly Brents
Deputy Superintendent
Lockhart ISD

JOB DESCRIPTION

Job Title: Project Manager for Additional School Day Year Grant	**Wage/Hour Status:** Exempt
Reports to: Assistant Superintendent for Curriculum and Instruction	**Pay Grade:** AP 3
Dept./School: Alma Brewer Strawn Elementary	**Date:** April 2020

PRIMARY PURPOSE

Manage the day to day planning and execution of the additional school day year grant to ensure student, staff, and community buy-in for successful implementation. Designing, developing and managing program components that lead to positive outcomes for the participating students and their families.

QUALIFICATIONS

Education/Certification:
Bachelor's Degree from an accredited university
Contract and grant administration and financial management across multiple vendors preferred
Previous experience in education sector preferred

Special Knowledge/Skills:
Detailed understanding of contracts and grants including federal, state and local regulations
Ability to interpret guidelines and instructions
Experience using excel to present numerical information
Understanding of financial reporting concepts
Skills in completing accurate data for records, reports and legal documentation for contracts
Ability to facilitate the negotiation process with multiple vendors and funding sources
Understanding of procurement process and licensing agreements
Experience in facilitating advisory groups and building relationships between stakeholders
Meticulous organizational skills for detailed planning with the adeptness of being flexible to allow for quick thinking and rapid change when necessary
Ability to communicate effectively (oral and written) to provide technical assistance, obtain information, resolve discrepancies and carry out fiscal procedures
Confidence in communicating with vendors, superintendents, board members, experts in professional communities, teachers, and colleagues
Leadership/supervisory experience preferred
Possess personal characteristics such as integrity, maturity, dependability, and good judgement
Proven ability to work effectively with a team
Demonstrate written and oral skills
Demonstrate good computer and record keeping skills

Experience:
Experience with specialized budgets and/or operations with history of managing complex contracts
Experience with the preparation process for financial statements in conformity with accepted auditing standards and accounting principles
Experience in launching new projects and programs
Experience in managing self-directed work and the work of others
Experience in presenting to adults using effective presentation skills

MAJOR RESPONSIBILITIES AND DUTIES:

1. Serve as the ADSY Contract Administrator to provide oversight of all fiscal responsibilities of the ADSY project. You will lead the allocation and appropriation of contracts to financially support the work. Serve as the district contact person for grant.
2. Ensure all contracts comply with all applicable state and federal rules and regulations
3. Follow appropriate process for procuring goods and services of either up to $50,000 or over $50,000
4. Lead the review process of vendor submissions/responses
5. Prepare materials and present to Board of Directors when approval is necessary
6. Execute all program and fiscal requirements of the ADSY grant
7. Participate in weekly and/or monthly budget meetings
8. Facilitate monthly stakeholder meetings
9. Know, understand, and implement all aspects of ADSY grant
10. Maintain accurate records and submit required reports as required
11. Conduct surveys of students, parents, and teachers
12. Lead/conduct team meetings as needed
13. Assist in budget preparation, budget monitoring, and purchase of needed supplies and equipment.
14. Cultivate relationships with community partners
15. Attend professional development and/or other activities as required.
16. Ensure team members share the same vision and goals.
17. Develop positive relationships with the school staff.
18. Perform other duties as assigned

SUPERVISORY RESPONSIBILITIES:
None

WORKING CONDITIONS:

Physical/Mental/Environmental Demands/Factors:
Ability to sit and stand for prolonged periods of time
Occasionally requires the ability to stoop, bend and reach
Requires the ability to occasionally travel
Must be able to work long and irregular hours

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties, and skills that may be required.

Approved by _____   Date _____

Reviewed by _____   Date _____

April 27, 2020

As noted in the Additional Days School Year (ADSY) grant application, Lockhart ISD does not currently have a project manager on staff to plan and execute the Additional Days School Year grant. We have created a job description for this position along with reporting duties. Upon receipt of the ADSY grant, I am certain that the District would have no issue finding a highly qualified candidate to fill this position.

Sincerely,

Kimberly Brents
Deputy Superintendent
Lockhart ISD

Lockhart Independent School District

Color Key
- District Stakeholders
- Cabinet Leadership Team
- Leadership Team

Students, Parents, Businesses, Community

Board of Trustees

Superintendent

Executive Director of Communication and Community Services
- Director of Community Education

Assistant Supt. of Operations & Technology
- Director of Maintenance
- Food and Nutrition Services
- Transportation
- Technology Coordinator

Deputy Superintendent
- Director of Human Resources
- Campus Principals
  - Assistant Principals
  - Teachers
- PEIMS Coordinator
- Fine Arts Coordinator
- Athletic Director/Head Football Coach

Chief Financial Officer
- Director of Purchasing
- Director of Finance

Assistant Supt. of Curriculum & Instruction
- Director of Elementary Education
- Director of Secondary Education
- Director of Special Services
  - Special Education Coordinator
- Bilingual/ESL/ Federal Programs Director