



## 2020-2021 Additional Days School Year Planning and Execution Program Letter of Interest (LOI) Application Due 11:59 p.m. CT, April 27, 2020

NOGA ID [REDACTED]

Authorizing legislation

**Title IV, Part A, Section 4107; Texas Education Code Sec. 48.0051 INCENTIVE FOR ADDITIONAL INSTRUCTIONAL DAYS**

This LOI application must be submitted via email to [loiapplications@tea.texas.gov](mailto:loiapplications@tea.texas.gov).

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

TEA must receive the application by **11:59 p.m. CT, April 27, 2020**.

Application stamp-in date and time

Grant period from **May 15, 2020-September 30, 2021**

Pre-award costs permitted from **Not Applicable**

### Required Attachments

- Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)
- All required attachments as discussed in Program Guidelines

### Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

### Applicant Information

Organization  CDN  Campus  ESC  DUNS

Address  City  ZIP  Vendor ID

Primary Contact  Email  Phone

Secondary Contact  Email  Phone

### Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions  Debarment and Suspension Certification  
 General and application-specific Provisions and Assurances  Lobbying Certification

Authorized Official Name  Title

Email  Phone

Signature  Date

**Shared Services Arrangements**

Shared services arrangements (SSAs) are permitted for this grant. **Check the box below if applying as fiscal agent.**

- The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. All participants understand that the “Shared Services Arrangement Attachment” must be completed and signed by all SSA members, and submitted to TEA before the NOGA is issued.

**Statutory/Program Assurances**

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the Program Guidelines.
- 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- 5. The applicant provides assurance that they accept and will comply with [Every Student Succeeds Act Provisions and Assurances](#) requirements

**Voluntary Summer Learning Cohort Assurances (required for Voluntary Summer Learning applicants only):**

- 1. Participants will utilize Additional Days School Year funding to implement a summer learning program including at least 25 additional days with 360 operations minutes per day, and 180 instructional minutes per day dedicated to math and reading.
- 2. Program days will include additional enrichment activities such as arts, science exploration, and sports.
- 3. The Voluntary Summer Learning program will be first implemented in the summer of 2021.
- 4. Instructional minutes of summer program will be taught by a certified Texas teacher.
- 5. Teachers will be assigned students in a grade level they have taught previously during the school year. Participants will develop a rigorous selection process to recruit high performing and motivated teachers.
- 6. Participants will participate in all required data collections, including implementing interim assessments to evaluate student progress and summer slide.

**Statutory/Program Assurances (Cont.)**

**Full Year Redesign Cohort Assurances (required for Full Year Redesign Cohort applicants only):**

- 1. Participants will utilize Additional Days School Year funding to implement a summer learning program including at least 25 additional days with 360 operations minutes per day, and 180 instructional minutes per day dedicated to math and reading.
- 2. Participants will design a calendar with additional days on the front-end of the school year (e.g., start school year in July) so a 210-day program can be completed in time for STAAR test.
- 3. Participants will start the Full Year Redesign in the summer of 2021 as part of the 2021-2022 school year.
- 4. Participants will typically target all students on the campus for a full 210-day calendar, with a minimum of a full classroom participating in the 210-day program.
- 5. Participants will design programming to ensure students participating in the 210-day program will remain with the same teacher during the 210-day school year.
- 6. Participants will participate in all required data collections, including implementing interim assessments to evaluate student progress and summer slide.

**Statutory/Program Requirements**

Please select the type of cohort being applied for. Select only one of the following:

**Check this box if applying for the Full Year Redesign Cohort**

**Check this box if applying for the Voluntary Summer Learning Cohort**

1. ADSY Program Design: Why does the district want to join the Additional Days School Year (ADSY) Planning and Execution Program? Please specify whether the district is applying as a Voluntary Summer Learning Cohort or a Full Year Redesign district.

Bartlett ISD is applying as a Voluntary Summer Learning Cohort. The district wishes to join the Additional Days School Year (ADSY) program in order to meet the following prioritized objectives identified in the district improvement plan:

**ACADEMIC**

- Performance Objective 1: 100% of students will achieve at least one year’s academic progress on year-end assessments
- Performance Objective 2: 30% or more of students will achieve Mastery on STAAR assessments
- Performance Objective 3: 100% of students will meet or exceed the level of Approaches for the STAAR (in each subject area)
- Performance Objective 7: All students participating in organizations, teams, and clubs will achieve 100% passing rate all school year
- Performance Objective 8: Decrease the achievement gap between special populations of students (socio-economic status, ethnicity, Special Education, English Learners, etc.) to achieve “Met Standard” in “Closing the Gaps” on State Accountability

**SAFE SCHOOL**

- Performance Objective 1: 25% decrease in the number of office discipline referrals

**STAFFING**

- Performance Objective 1: Increase staff retention rate by 5%
- Performance Objective 2: District-wide ongoing focus on improving culture and climate

**FAMILY/COMMUNITY ENGAGEMENT**

- Performance Objective 1: Ensure ongoing communication with parents and other community stakeholders
- Performance Objective 4: Provide free adult continuing education courses on campus

**Statutory/Program Requirements (Cont.)**

2. ADSY Program Design: Describe the type of programming the district anticipates implementing as a part of the ADSY Program. For instance, a district may include proposed plans around instructional approach, operational design, target students, etc. Districts are advised to review Cohort Requirements in the application for reference.

The ADSY Summer Program at Bartlett ISD would serve students who meet one or more of these criteria:

- Students who do not require credit recovery ("summer school") but who have been identified for interventions and other supports
- Students with identified skill gaps
- English learners
- Students receiving Special Education/504 services
- Students seeking accelerated learning
- Students seeking additional Career and Technical Education (CTE) programming

Bartlett ISD would create an instructional platform (approach) that allows teachers to generate creative lessons and activities that specifically target student needs and are informed by learning standards. Instruction would be a blend of student independent work, online learning platforms, group projects, service-based learning, and other experiential activities that differ in scope and feel from the regular school year.

Operations would be coordinated by the Federal Programs Director, who is also the Director of Curriculum & Instruction. Operational planning and execution would include:

- Strategic plan, needs assessment, goals and objectives, curriculum and lesson supervision, observation and feedback procedures, improvement plan, evaluation platform, and reporting methods
- Staffing and personnel (recruit, train, retain, evaluate)
- Progress monitoring (students, staff, and funding efficacy)
- Continuous improvement plan
- Secondary program evaluation (external, stakeholder feedback, superintendent feedback)

3. ADSY Program Design: Describe any prior experience with summer learning programs, extended learning time, or large change management initiatives within the district and include any relevant takeaways from implementing those programs that will be helpful in the implementation of ADSY.

Bartlett ISD has implemented 21st Century Learning funding for over 15 years; these funds have been used in part to build summer programming for students that allows educators to provide targeted academic support and enrichment activities. Bartlett ISD has also offered traditional "summer school" to students in need of credit recovery. Historically, the majority of the 21st Century program attendees were students in pre-Kindergarten through Grade 5, and those attending "summer school" were secondary students. However, the combination of these activities has not yielded the growth current leadership envisions for its students. Additionally, neither of these programs has been able to address high-performing students who wish to accelerate their learning path. Lastly, neither program has provided a cohesive, enriching academic experience for all students in all grades.

Use of ADSY funds in Bartlett ISD would allow the district to transform the entire summer program into a multi-approach solution for nearly all students, providing flexibility and breadth in the types of summer learning the district could offer for every grade, pre-Kindergarten through recent graduates. The ADSY program as envisioned would offer a completely different learning experience for participating students, from what is offered during the regular school year.

Successful components from the 21st Century program and "summer school" that would continue through the ADSY Summer program include (but are not limited to):

- Retention of current certified staff to lead summer learning activities
- Full-time staffing in school library
- Enrollment open to all students
- Access to technology and scientific equipment and materials
- Access to kitchens and agricultural materials

**Statutory/Program Requirements (Cont.)**

4. Commitment and Intent from Leadership: Please describe the primary district advocates and why they are committed to the ADSY Program. Please include any examples of evidence that supports this claim.

Bartlett ISD's primary district advocates are:

- Theodore Clevenger, Superintendent
- Rachel Fahrig, Director
- Austin Crawley, Secondary Principal
- Amanda Gander, Dean of Students
- Angie Peace, Elementary Principal
- Elementary and Secondary Teachers
- Community Volunteers
- BISD Board of Trustees
- BISD Parents

All stakeholders are committed to the ADSY program because the school is the heart of the community in Bartlett. Many community members are alumnae of the school and have elected to remain in the area in order to send their own children to BISD. The school is host to a number of community and family events, including holiday meals, a Veteran's Day ceremony and meal, athletic pep rallies, athletic events, UIL events, and more - and families are always invited to join in these events. The Board of Trustees is united in seeking every opportunity for students to achieve and grow, and have made agile and innovative decisions to support the superintendent and other campus leaders in providing these opportunities to all BISD students. (Evidence: board meeting minutes) Teachers, too, are committed to the community, the school, and the students: over ten teachers currently provide services to students during 21st Century programming, many teachers are BISD alumnae, most secondary teachers are also class sponsors, etc. (Evidence: personnel records) The entire community is united in their support of students, their hope for student achievement, and their belief that all students will succeed. The ADSY program would help further those aims to help BISD improve student experiences and outcomes.

5. Commitment and Intent from Leadership: What components of the Planning and Execution requirements does the district believe will be most helpful in leading to a successful program and why?

4.1 Project Manager and 4.2 Steering Committee: the foundation of any successful program is to have effective, engaged, knowledgeable, committed leadership. Bartlett ISD feels the current leadership team and its choice of project manager capture the necessary experience and passion required to build and maintain a strong summer program.

4.3 Kickoff and Training and 4.4 Strategic Planning and Review: implementing a program with fidelity requires introduction and induction to that program, and a documented and published plan.

While the remainder of the planning components are indeed important, leadership feels these first four are the most important. Without detailed and well-thoughts plans and effective leadership, program execution will falter even with strong technical support.

5.1 Planning Reflection and Revision and 5.3 Performance Management and Metrics: as programs are implemented, ongoing analysis and evaluation is vital to continuation. Measurable, quantitative and qualitative criteria and outcomes should drive program observations and feedback. Progress monitoring, adjustment, and re-evaluation are fundamental to design cycles and improvement cycles, and are necessary for program success.

5.2 Ongoing Cohort Engagement: sustainability requires momentum, implementation of best practices, and resolution (or avoidance) of barriers to success. Participants of any program who work and think collaboratively with others engaged in the same work, create opportunities to learn from each other and grow this body of knowledge together, improving multiple programs in the process.

**Statutory/Program Requirements (Cont.)**

6. Pilot Approach and Campus Selection: List the schools the district is selecting to implement ADSY and include a rationale as to why each school was selected. Include information as to why each school is suited for the specific cohort in which the district is applying.

Bartlett ISD is a single-campus district. The entire district, grades pre-Kindergarten through 12 (and may include recent graduates). The student enrollment criteria listed in Section 2 above describe student profiles in all of these grades.

7. Pilot Approach and Campus Selection: What problem is the district/school attempting to solve by launching the ADSY Program and how does additional days help solve the root cause of the problem? Please specify by school as needed.

Problem: student growth and outcomes are not rising at a rate appropriate to student potential.  
Root Cause: student learning gaps persist year over year  
ADSY helps solve this root cause by providing structured, planned, strategic learning opportunities that are different from the regular school year and spread over a longer time. This allows the district target specific gaps across grade and subject levels, supplement extended/accelerated learning, prevent "summer slide," and help students develop strong habits of thinking to build a foundation of success over multiple years of learning.

**Statutory/Program Requirements (Cont.)**

7. Pilot Approach and Campus Selection: Response continued.

8. ADSY Program Support: Project Manager - Who will lead this work at the district by serving as the ADSY Project Manager, and why is this person right for this role? Include information about the experience, background, and ability to drive student results of the ADSY Project Manager. If a Project Manager has not been identified, please provide information about how you will identify and select an ADSY Program Manager.

The person identified as the ADSY Project Manager is the current Director of Federal Programs and Curriculum & Instruction. Her experience in implementing the 21st Century Learning program, developing curriculum and providing instructional support, managing and providing technical assistance for grants implementation, consulting district leaders in school improvement, and her connection to and knowledge of Bartlett make her the best candidate for this position. She has experience in project management and a wide network of peers across the state, which strengthens coordination of the program and collaboration in the cohort.

**Statutory/Program Requirements (Cont.)**

9. ADSY Program Support: Project Manager – Please describe where within the district’s organization structure the ADSY Project Manager will reside and the rationale for this placement. Please include information about how this will allow the Program Manager to facilitate ADSY program decisions, obtain cross-division support and access leadership to remove barriers.

ADSY Project Manager will report directly to the Superintendent of Schools. PM will work in conjunction with the Dean of Students, the Secondary Principal, and the Elementary Principal to ensure effective use of student data in program design and development, lesson oversight, and teacher supervision. Program implementation, monitoring, adjustment, and evaluation will be led by PM and communicated to all stakeholders, who will in turn provide feedback for the PM to enact. In this structure, decisions that affect program activities, funding, plan adjustment, or other actions will not be encumbered by heavy bureaucratic processes, and decisions can be made swiftly, with agility, and in the immediate (or long-term) best interest of the students in the program.

10. ADSY Program Support: Steering Committee – Who will advise this work at the district by serving on the ADSY Steering Committee and why are these individuals right for this role? Please Include information about the experience, background, and cross-functional nature of the committee as well as how the committee will be governed.

ADSY Steering Committee (as planned):  
Project Manager (experience, background above)  
Superintendent (former principal, teacher, current community member)  
Board Member (community member, children enrolled at BISD, multiple years of BISD service)  
Teachers (one elementary, one secondary; multiple years of experience, children enrolled at BISD, current community members)  
Parents (2) (must include at least one bilingual or English learner, children currently enrolled at BISD)  
Students (one elementary, one middle, one high school; potential program participants preferred)

Committee Governance: much like a corporate board. Final authority rests with the Superintendent and PM with other committee members serving as advisors. Participation on committee by invitation or appointment. No fewer than 3 formal meetings per school year, plus informal check-ins and information distribution as warranted.



**Statutory/Program Requirements (Cont.)**

10. ADSY Program Support: Steering Committee – Response continued.

**Equitable Access and Participation**

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this program.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this program.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>

Additional Days School Year Planning Program  
District or Charter School Network Information Form

**Additional Days School Year Planning and Execution Program**

District or Charter School Network Information Form

Voluntary Summer Learning Cohort (*Self-Funded*)

Attachment 1

*\*This tab should only be completed by Voluntary Summer Learning Cohort applicants as described in the Program*

Overview

**Letter of Interest for 2020-2021 ADSY Planning and Execution Program**

Instructions	
<ul style="list-style-type: none"> <li>• Please submit the requested district or charter school information including information regarding the proposed campuses for Additional Days School Year</li> <li>• Input information relevant to the topic in column into <b>column B</b> (light blue cell) and follow the instructions in the cell; add additional schools as relevant below school A</li> <li>• Incomplete subsections or incorrect information are cause for rejection from this request for Letter of Interest</li> <li>• In the case of more than 5 intended schools, please submit the below information as an appendix to the Letter of Interest</li> <li>• Please use the box in row 153 to note any special circumstances that these fields do not capture</li> <li>• Please reach out to ADSY@tea.texas.gov with any questions about this document</li> </ul>	
Application	
Please confirm this application is for a <i>self-funded</i> Option 1 Cohort (Summer Learning Program) opportunity	Applicant Response Yes
Does your district intend to ensure all ADSY participating campuses have a regular academic year calendar of at least 180 instructional days by the 2021-2022 school year?	Yes
Does your district intend to implement a full day voluntary summer learning program for a minimum of 25 days in the 2021-2022 school year?	Yes
District or Open Enrollment Charter School Information	
District or Charter School Name	Bartlett ISD
District or Charter School Network ID Number	14902
Personnel	
Superintendent Name	Theodore Clevenger
LOI Author Name	Rachel D Fahrig
LOI Author Title	Director
LOI Author Phone	2545273351
LOI Author E-mail Address	<a href="mailto:rfahrig@bartlett.txed.net">rfahrig@bartlett.txed.net</a>
District ADSY Project Manager Name	Rachel D Fahrig
District ADSY Project Manager Title	Director
District ADSY Project Manager Email Address	2545273351
District ADSY Project Manager Phone Number	<a href="mailto:rfahrig@bartlett.txed.net">rfahrig@bartlett.txed.net</a>
District Details	
District Overall Performance - Numeric Grade Only	C
Total Students in District	375
Total Students Anticipated to Participate in Additional Days School Year in 2021-2022 School Year	120
District Classification (Rural, Urban, Suburban)	Rural
Education Service Center Region	12
Formative or <b>interim assessment</b> planning to be used for ADSY grade levels, if known (NWEA MAP, Renaissance Star, STAAR Interims, etc...)	multiple (Ren Star, STAAR, district benchmarks)
Current <b>Student Information System (SIS)</b> in use throughout district (TxEIS, PowerSchool, Skyward, iTCCS, District-made system, etc...)	TxEIS
List all <b>other TEA programs</b> in which the district is currently involved (i.e. Lone Star Governance, System of Great Schools, Blended Learning Grant Program etc...)	none
If awarded this grant in May 2020, when does the district expect to be able to contract with technical assistance providers, given district <b>procurement policies</b> ?	July or August 2020
Is the district a District of Innovation?	No
If district is a District of Innovation, what year was the plan implemented?	2019
If district is a District of Innovation, is the requirement for first day of school waived?	No
Does the applicant and relevant district and school stakeholders commit to attending the <b>ADSY Kickoff Summit</b> in summer of 2020? ( <i>Date and location will be shared as soon as is available</i> )	Yes
School Details	
Elementary (or Lower) School A	
Campus A Name	Bartlett Schools
Campus A ID Number	14901
Campus A Address	PO Box 170, Bartlett TX 76511
Campus A Total Students	375
Lowest Grade at Campus A (i.e. "PK-3" for 3 year old Pre-K)	PK
Highest Grade at Campus A (i.e. "5" for 5th grade)	8
2019-2020 Total Instructional Days	166
Anticipated 2020-2021 Total Instructional Days	172
2019-2020 First Day of School	8/17/2020
Personnel	
Campus A Principal Name	Austin Crawley, Angie Peace
Campus A Principal Email Address	acrawley@bartlett.txed.net; apeace@bartlett.txed.net

Additional Days School Year Planning Program  
District or Charter School Network Information Form

Campus A Principal Phone Number	2545273351
Campus A ADSY Project Manager	Rachel D Fahrig
Campus A ADSY Project Manager Title	Director
Campus A ADSY Project Manager Email Address	<a href="mailto:rfahrig@bartlett.txed.net">rfahrig@bartlett.txed.net</a>
Campus A ADSY Project Manager Phone Number	2542573351
<b>School Details</b>	
<b>Performance Results and Economic Indicators</b>	
Campus A Overall Performance - Numeric Grade Only	C
Percent of Students at Campus A Eligible for <b>Free or Reduced Price Lunch</b>	84%
<b>Elementary (or Lower) School B (if applicable)</b>	
Applicant Response	
Campus B Name	Enter Text Response
Campus B ID Number	Enter Numeric Response
Campus B Address	Enter Address
Campus B Total Students	Enter Numeric Response
Lowest Grade at Campus B (i.e. "PK-3" for 3 year old Pre-K)	Choose Numeric Response
Highest Grade at Campus B (i.e. "5" for 5th grade)	Choose Numeric Response
2019-2020 Total Instructional Days	Enter Numeric Response
Anticipated 2020-2021 Total Instructional Days	Enter Numeric Response
2019-2020 First Day of School	Enter Date (dd/mm/yy)
<b>Personnel</b>	
Campus B Principal Name	Enter Text Response
Campus B Principal Email Address	Enter Email Address
Campus B Principal Phone Number	Enter Phone Number
Campus B ADSY Project Manager	Enter Text Response
Campus B ADSY Project Manager Title	Enter Text Response
Campus B ADSY Project Manager Email Address	Enter Email Address
Campus B ADSY Project Manager Phone Number	Enter Phone Number
<b>School Details</b>	
<b>Performance Results and Economic Indicators</b>	
Campus B Overall Performance - Numeric Grade Only	Enter Response
Percent of Students at Campus A Eligible for <b>Free or Reduced Price Lunch</b>	Enter Percent
<b>Elementary (or Lower) School C (if applicable)</b>	
Applicant Response	
Campus C Name	Enter Text Response
Campus C ID Number	Enter Numeric Response
Campus C Address	Enter Address
Campus C Total Students	Enter Numeric Response
Lowest Grade at Campus C (i.e. "PK-3" for 3 year old Pre-K)	Choose Numeric Response
Highest Grade at Campus C (i.e. "5" for 5th grade)	Choose Numeric Response
2019-2020 Total Instructional Days	Enter Numeric Response
Anticipated 2020-2021 Total Instructional Days	Enter Numeric Response
2019-2020 First Day of School	Enter Date (dd/mm/yy)
<b>Personnel</b>	
Campus C Principal Name	Enter Text Response
Campus C Principal Email Address	Enter Email Address
Campus C Principal Phone Number	Enter Phone Number
Campus C ADSY Project Manager	Enter Text Response
Campus C ADSY Project Manager Title	Enter Text Response
Campus C ADSY Project Manager Email Address	Enter Email Address
Campus C ADSY Project Manager Phone Number	Enter Phone Number
<b>School Details</b>	
<b>Performance Results and Economic Indicators</b>	
Campus C Overall Performance - Numeric Grade Only	Enter Response
Percent of Students at Campus A Eligible for <b>Free or Reduced Price Lunch</b>	Enter Percent
<b>Elementary (or Lower) School D (if applicable)</b>	
Applicant Response	
Campus D Name	Enter Text Response
Campus D ID Number	Enter Numeric Response
Campus D Address	Enter Address
Campus D Total Students	Enter Numeric Response
Lowest Grade at Campus D (i.e. "PK-3" for 3 year old Pre-K)	Choose Numeric Response
Highest Grade at Campus D (i.e. "5" for 5th grade)	Choose Numeric Response
2019-2020 Total Instructional Days	Enter Numeric Response
Anticipated 2020-2021 Total Instructional Days	Enter Numeric Response
2019-2020 First Day of School	Enter Date (dd/mm/yy)
<b>Personnel</b>	
Campus D Principal Name	Enter Text Response
Campus D Principal Email Address	Enter Email Address
Campus D Principal Phone Number	Enter Phone Number
Campus D ADSY Project Manager	Enter Text Response

Additional Days School Year Planning Program  
District or Charter School Network Information Form

Campus D ADSY Project Manager Title	Enter Text Response
Campus D ADSY Project Manager Email Address	Enter Email Address
Campus D ADSY Project Manager Phone Number	Enter Phone Number
<b>School Details</b>	
<b>Performance Results and Economic Indicators</b>	
Campus D Overall Performance - Numeric Grade Only	Enter Response
Percent of Students at Campus A Eligible for <b>Free or Reduced Price Lunch</b>	Enter Percent
<b>Elementary (or Lower) School E (if applicable)</b>	
Campus E Name	Enter Text Response
Campus E ID Number	Enter Numeric Response
Campus E Address	Enter Address
Campus E Total Students	Enter Numeric Response
Lowest Grade at Campus E (i.e. "PK-3" for 3 year old Pre-K)	Choose Numeric Response
Highest Grade at Campus E (i.e. "5" for 5th grade)	Choose Numeric Response
2019-2020 Total Instructional Days	Enter Numeric Response
Anticipated 2020-2021 Total Instructional Days	Enter Numeric Response
2019-2020 First Day of School	Enter Date (dd/mm/yy)
<b>Personnel</b>	
Campus E Principal Name	Enter Text Response
Campus E Principal Email Address	Enter Email Address
Campus E Principal Phone Number	Enter Phone Number
Campus E ADSY Project Manager	Enter Text Response
Campus E ADSY Project Manager Title	Enter Text Response
Campus E ADSY Project Manager Email Address	Enter Email Address
Campus E ADSY Project Manager Phone Number	Enter Phone Number
<b>School Details</b>	
<b>Performance Results and Economic Indicators</b>	
Campus E Overall Performance - Numeric Grade Only	Enter Response
Percent of Students at Campus A Eligible for <b>Free or Reduced Price Lunch</b>	Enter Percent
<b><i>If necessary, provide additional context including former campus names for accountability purposes or alternative campus approaches, if applicable</i></b>	

Additional Days School Year Planning Program

District or Charter School Network Information Form

**Additional Days School Year Planning and Execution Program**

District or Charter School Network Information Form

Full Year Redesign Cohort (*Grant Funded*)

Attachment 1

*\*This tab should only be completed by Full Year Redesign Cohort applicants as described in the Program Overview*

**Letter of Interest for 2020-2021 ADSY Planning and Execution Program**

Instructions	
<ul style="list-style-type: none"> <li>• Please submit the requested district or charter school information including information regarding the proposed campuses for Additional Days School Year</li> <li>• Input information relevant to the topic in column into <b>column B</b> (light orange cell) and follow the instructions in the cell; add additional schools as relevant below school A</li> <li>• Incomplete subsections or incorrect information are cause for rejection from this request for Letter of Interest</li> <li>• In the case of more than 5 intended schools, please submit the below information as an appendix to the Letter of Interest</li> <li>• Please use the box in row 153 to note any special circumstances that these fields do not capture</li> <li>• Please reach out to ADSY@tea.texas.gov with any questions about this document</li> </ul>	
Application	
Please confirm this application is for a <i>grant-funded</i> Full Year Redesign opportunity	Applicant Response Choose "Yes" or "No"
Does your district intend to ensure all ADSY participating campuses have a regular academic year calendar of at least 180 instructional days by the 2021-2022 school year?	Choose "Yes" or "No"
Does your district intend to implement a full academic redesign by operating a 210 day calendar with a daily increase in student brain breaks and teacher planning by decreasing daily instructional time and extending it throughout the 210 day calendar?	Choose "Yes" or "No"
District or Open Enrollment Charter School Information	
District or Charter School Name	Applicant Response Enter Text Response
District or Charter School Network ID Number	Enter Numeric Response
Personnel	
Superintendent Name	Enter Text Response
LOI Author Name	Enter Text Response
LOI Author Title	Enter Text Response
LOI Author Phone	Enter Phone Number
LOI Author E-mail Address	Enter Email Address
District ADSY Project Manager Name	Enter Text Response
District ADSY Project Manager Title	Enter Text Response
District ADSY Project Manager Email Address	Enter Phone Number
District ADSY Project Manager Phone Number	Enter Email Address
District Details	
District Overall Performance - Numeric Grade Only	Enter Numeric Response
Total Students in District	Enter Numeric Response
Total Students Anticipated to Participate in Additional Days School Year in 2021-2022 School Year	Enter Numeric Response
District Classification (Rural, Urban, Suburban)	Enter Text Response
Education Service Center Region	Enter Numeric Response
Formative or <b>interim assessment</b> planning to be used for ADSY grade levels, if known (NWEA MAP, Renaissance Star, STAAR Interims, etc...)	Enter Text Response
Current <b>Student Information System (SIS)</b> in use throughout district (TxEIS, PowerSchool, Skyward, iTCCS, District-made system, etc...)	Enter Text Response
List all <b>other TEA programs</b> in which the district is currently involved (i.e. Lone Star Governance, System of Great Schools, Blended Learning Grant Program etc...)	Enter Text Response
If awarded this grant in May 2020, when does the district expect to be able to contract with technical assistance providers, given district <b>procurement policies</b> ?	Enter Date (mm/dd/yy)
Is the district a District of Innovation?	Choose "Yes" or "No"
If district is a District of Innovation, what year was the plan implemented?	Enter Text Response
If district is a District of Innovation, is the requirement for first day of school waived?	Choose "Yes" or "No"
Does the applicant and relevant district and school stakeholders commit to attending the <b>ADSY Kickoff Summit</b> in summer of 2020? ( <i>Date and location will be shared as soon as is available</i> )	Choose "Yes" or "No"
School Details	
<b>No Response needed in this cell.</b>	
Elementary (or Lower) School A	
Applicant Response	
Campus A Name	Enter Text Response
Campus A ID Number	Enter Numeric Response
Campus A Address	Enter Address
Campus A Total Students	Enter Numeric Response
Lowest Grade at Campus A (i.e. "PK-3" for 3 year old Pre-K)	Choose Numeric Response
Highest Grade at Campus A (i.e. "5" for 5th grade)	Choose Numeric Response
2019-2020 Total Instructional Days	Enter Numeric Response
Anticipated 2020-2021 Total Instructional Days	Enter Numeric Response
2019-2020 First Day of School	Enter Date (dd/mm/yy)
Personnel	
Campus A Principal Name	Enter Text Response
Campus A Principal Email Address	Enter Email Address

Additional Days School Year Planning Program

District or Charter School Network Information Form

Campus A Principal Phone Number	Enter Phone Number
Campus A ADSY Project Manager	Enter Text Response
Campus A ADSY Project Manager Title	Enter Text Response
Campus A ADSY Project Manager Email Address	Enter Email Address
Campus A ADSY Project Manager Phone Number	Enter Phone Number
<b>School Details</b>	
<b>Performance Results and Economic Indicators</b>	
Campus A Overall Performance - Numeric Grade Only	Enter Response
Percent of Students at Campus A Eligible for <b>Free or Reduced Price Lunch</b>	Enter Percent
<b>Elementary (or Lower) School B (if applicable)</b>	
Campus B Name	Enter Text Response
Campus B ID Number	Enter Numeric Response
Campus B Address	Enter Address
Campus B Total Students	Enter Numeric Response
Lowest Grade at Campus B (i.e. "PK-3" for 3 year old Pre-K)	Choose Numeric Response
Highest Grade at Campus B (i.e. "5" for 5th grade)	Choose Numeric Response
2019-2020 Total Instructional Days	Enter Numeric Response
Anticipated 2020-2021 Total Instructional Days	Enter Numeric Response
2019-2020 First Day of School	Enter Date (dd/mm/yy)
<b>Personnel</b>	
Campus B Principal Name	Enter Text Response
Campus B Principal Email Address	Enter Email Address
Campus B Principal Phone Number	Enter Phone Number
Campus B ADSY Project Manager	Enter Text Response
Campus B ADSY Project Manager Title	Enter Text Response
Campus B ADSY Project Manager Email Address	Enter Email Address
Campus B ADSY Project Manager Phone Number	Enter Phone Number
<b>School Details</b>	
<b>Performance Results and Economic Indicators</b>	
Campus B Overall Performance - Numeric Grade Only	Enter Response
Percent of Students at Campus A Eligible for <b>Free or Reduced Price Lunch</b>	Enter Percent
<b>Elementary (or Lower) School C (if applicable)</b>	
Campus C Name	Enter Text Response
Campus C ID Number	Enter Numeric Response
Campus C Address	Enter Address
Campus C Total Students	Enter Numeric Response
Lowest Grade at Campus C (i.e. "PK-3" for 3 year old Pre-K)	Choose Numeric Response
Highest Grade at Campus C (i.e. "5" for 5th grade)	Choose Numeric Response
2019-2020 Total Instructional Days	Enter Numeric Response
Anticipated 2020-2021 Total Instructional Days	Enter Numeric Response
2019-2020 First Day of School	Enter Date (dd/mm/yy)
<b>Personnel</b>	
Campus C Principal Name	Enter Text Response
Campus C Principal Email Address	Enter Email Address
Campus C Principal Phone Number	Enter Phone Number
Campus C ADSY Project Manager	Enter Text Response
Campus C ADSY Project Manager Title	Enter Text Response
Campus C ADSY Project Manager Email Address	Enter Email Address
Campus C ADSY Project Manager Phone Number	Enter Phone Number
<b>School Details</b>	
<b>Performance Results and Economic Indicators</b>	
Campus C Overall Performance - Numeric Grade Only	Enter Response
Percent of Students at Campus A Eligible for <b>Free or Reduced Price Lunch</b>	Enter Percent
<b>Elementary (or Lower) School D (if applicable)</b>	
Campus D Name	Enter Text Response
Campus D ID Number	Enter Numeric Response
Campus D Address	Enter Address
Campus D Total Students	Enter Numeric Response
Lowest Grade at Campus D (i.e. "PK-3" for 3 year old Pre-K)	Choose Numeric Response
Highest Grade at Campus D (i.e. "5" for 5th grade)	Choose Numeric Response
2019-2020 Total Instructional Days	Enter Numeric Response
Anticipated 2020-2021 Total Instructional Days	Enter Numeric Response
2019-2020 First Day of School	Enter Date (dd/mm/yy)
<b>Personnel</b>	
Campus D Principal Name	Enter Text Response
Campus D Principal Email Address	Enter Email Address
Campus D Principal Phone Number	Enter Phone Number
Campus D ADSY Project Manager	Enter Text Response

Additional Days School Year Planning Program

District or Charter School Network Information Form

Campus D ADSY Project Manager Title	Enter Text Response
Campus D ADSY Project Manager Email Address	Enter Email Address
Campus D ADSY Project Manager Phone Number	Enter Phone Number
<b>School Details</b>	
<b>Performance Results and Economic Indicators</b>	
Campus D Overall Performance - Numeric Grade Only	Enter Response
Percent of Students at Campus A Eligible for <b>Free or Reduced Price Lunch</b>	Enter Percent
<b>Elementary (or Lower) School E (if applicable)</b>	
Campus E Name	Enter Text Response
Campus E ID Number	Enter Numeric Response
Campus E Address	Enter Address
Campus E Total Students	Enter Numeric Response
Lowest Grade at Campus E (i.e. "PK-3" for 3 year old Pre-K)	Choose Numeric Response
Highest Grade at Campus E (i.e. "5" for 5th grade)	Choose Numeric Response
2019-2020 Total Instructional Days	Enter Numeric Response
Anticipated 2020-2021 Total Instructional Days	Enter Numeric Response
2019-2020 First Day of School	Enter Date (dd/mm/yy)
<b>Personnel</b>	
Campus E Principal Name	Enter Text Response
Campus E Principal Email Address	Enter Email Address
Campus E Principal Phone Number	Enter Phone Number
Campus E ADSY Project Manager	Enter Text Response
Campus E ADSY Project Manager Title	Enter Text Response
Campus E ADSY Project Manager Email Address	Enter Email Address
Campus E ADSY Project Manager Phone Number	Enter Phone Number
<b>School Details</b>	
<b>Performance Results and Economic Indicators</b>	
Campus E Overall Performance - Numeric Grade Only	Enter Response
Percent of Students at Campus A Eligible for <b>Free or Reduced Price Lunch</b>	Enter Percent
<b><i>If necessary, provide additional context including former campus names for accountability purposes or alternative campus approaches, if applicable</i></b>	



### Attachment II: ADSY Planning and Execution Program Assurances

The table below outlines the cohort criteria for both the Voluntary Summer Learning Cohort and the Full Year Redesign Cohort of the ADSY Planning and Implementation Program. By signing this document, the district representative agrees to implement an Additional Days School Year utilizing each of the criteria outlined in their respective cohort.

Cohort Criteria	Voluntary Summer Learning Cohort	Full Year Redesign Cohort
<b>Instructional Criteria</b>	Summer learning experiences must: <ul style="list-style-type: none"> <li>include at least 25 days</li> <li>include at least 360 operational minutes (6 hours) per day</li> <li>include at least 180 instructional minutes (3 hours) dedicated to math and reading per day</li> <li>include additional enrichment activities such as arts, science exploration, and sports</li> </ul>	<ul style="list-style-type: none"> <li>Design a cohesive 210-day program</li> <li>Update daily master schedule to increase planning time for teachers and enrichment time for students</li> <li>Add additional days on front-end of school year (e.g., start school year in July) so a 210-day program can be completed in time for STAAR test</li> </ul>
<b>Implementation Date</b>	<ul style="list-style-type: none"> <li>Voluntary Summer Learning program to be first implemented in the summer of 2021</li> </ul>	<ul style="list-style-type: none"> <li>Full Year Redesign to start in the summer of 2021 as part of the 2021-2022 school year</li> </ul>
<b>Target Students</b>	<ul style="list-style-type: none"> <li>Campuses may target a subset of students or all students on a campus for the summer learning experience</li> </ul>	<ul style="list-style-type: none"> <li>Campuses typically target all students on the campus for a full 210-day calendar</li> <li>Campuses may offer a 180-day track and a 210-day track within a school</li> <li>There must be at least a full classroom of students participating in the 210-day track to make option feasible</li> </ul>
<b>Target Teachers</b>	<ul style="list-style-type: none"> <li>Instructional minutes of summer program must be taught by a certified Texas teacher</li> <li>Teachers must be assigned students in a grade level they have taught previously during the school year</li> <li>Participants must develop a rigorous selection process to recruit high performing and motivated teachers</li> </ul>	<ul style="list-style-type: none"> <li>Students participating in 210-day program must remain with the same teacher during the 210-day school year</li> </ul>
<b>Additional Notes</b>	Please note: The criteria outlined above exceed the requirements to obtain HB3 additional days funding. However, they have been developed to align with existing research on how summer learning leads to improved student outcomes and are therefore required by districts applying to this application to participate in the ADSY cohort.	

Theodore Clevenger  
 \_\_\_\_\_  
 Printed Name

*Theodore Clevenger*  
 \_\_\_\_\_  
 Signature

Bartlett ISD  
 \_\_\_\_\_  
 District Name

4/27/2020  
 \_\_\_\_\_  
 Date

2020-2021  
 \_\_\_\_\_  
 Cohort Selection

Superintendent  
 \_\_\_\_\_  
 Title

**Note: This form must be signed by an authorized district official on record with TEA Grants.**



# BARTLETT INDEPENDENT SCHOOL DISTRICT

THEODORE CLEVINGER

Superintendent

AUSTIN CRAWLEY

High School Principal

ANGIE PEACE

Elementary Principal

Drawer 170

Bartlett, Texas 76511

Phone: (254) 527-4247 Fax: (254) 527-3340

[www.bartlett.txed.net](http://www.bartlett.txed.net)

## BOARD OF TRUSTEES:

JESSICA BELCHER, PRESIDENT

SHERI BRAUN, VICE-PRESIDENT

BARBARA CORTEZ, SEC./TREAS.

ZACHARY BUCHHORN

NOAH GARCIA

NELSON HALL

CHAD MEES

04-27-2020

To Whom This May Concern:

This letter of support affirms that Bartlett Independent School District wishes to join the Additional Days School Year (ADSY) program for planning and implementation for the 2020-2021 school year. After reading this letter of support, I would hope that you would hold no reservations and grant BISS acceptance into this ADSY Program. If blessed to be a part of this program, BISS would use the grant funds to best serve and support the needs of all students and stakeholders.

First, as the superintendent of our school district, it is my firm belief that granting BISS this ADSY opportunity would add additional support in ways that would assist our school district in meeting the needs of all students. Grant money would be used in creative ways that would help BISS close learning gaps, prevent summer slide, and provide enrichment programs. Fundamentally, this would be additional opportunities for staff to target student learning, and gain traction toward amplified student achievement.

Second, as the superintendent of our school district, it is my firm belief that granting BISS this ADSY opportunity would add additional support in ways that would create an avenue for our school district to build a stronger community learning environment. Being inclusive and building stronger partnerships with the community through these activities and through this program, our students would ultimately be the ones who would benefit. Essentially, this program would help our district craft more impactful adult and family programs.

In conclusion, my hope is that BISS will be able to use this program for the 2020-2021 school year and for years to come. If blessed to be a part of this program, BISS would use the grant funds to best serve and support the needs of all students and stakeholders. For questions, please feel free to contact me at the information provided on this letterhead.

Hoping you all have a blessed day and spring semester.



Theodore Clevinger

Superintendent of Schools

Bartlett Independent School District

# BARTLETT INDEPENDENT SCHOOL DISTRICT

THEODORE CLEVINGER

Drawer 170

BOARD OF TRUSTEES:

Superintendent

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ZACHARY BUCHHORN

Elementary Principal

NOAH GARCIA

NELSON HALL

CHAD MEES

April 27, 2020

To Whom it Concerns,

I am writing this letter of support for the Additional School Year Voluntary Summer Program for Bartlett ISD. As the Elementary Principal, I can attest to the fact that our students really struggle to retain important information through the summer. We see gaps in learning year over year with our students.

I strongly believe that our families and students look for opportunities to continue learning, even throughout the summer, if opportunities are available. It excites me that there could be an opportunity for our students to be exposed to, and reminded of, important skills, in an innovative way that might not be available during the normal school year. I see this opportunity as a "gift of time" for our students that struggle and also our students that are needing to be stretched in their learning.

Again, I am in full support of this opportunity and am willing to assist in any way! Please contact me if there is anything I can do or if there are any questions I can answer!

Respectfully,

Angie Peace

# Rachel D Fahrig

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20337 Farm Pond Ln. Pflugerville TX 78660 | 315.771.2539 | rfahrig@gmail.com

## Education

**B.A. | 1998 | WESTERN MICHIGAN UNIVERSITY**

**M.Ed. | 2013 | TEXAS STATE UNIVERSITY**

## Skills & Abilities

### SCHOOL IMPROVEMENT

- Demonstrated ability to guide and support principals, district staff, and superintendents for effective school improvement and turnaround work
- Demonstrated ability to consistently deliver high-quality instructional support and classroom instruction to drive exceptional student outcomes

### INSTRUCTIONAL LEADERSHIP

- Historical success in mentoring teachers, providing instructional coaching, and developing administrator capacity to become more effective instructional leaders

### COMMUNICATION

- Multiple presentations and professional development sessions across diverse platforms and audiences:
  - Consulting services to campuses/districts across Texas
  - Instructional support and community of practice across 14 states
  - Presenter at multiple trainings and conferences, including SXSW Edu and SXSW Interactive
  - Adult professional development leader
  - Community/parent meeting facilitator
  - Excellent written communications skills

### LEADERSHIP

- District Administrator, Bartlett ISD
- Substitute Administrator, Round Rock ISD
- Professional Learning Community Lead, Round Rock ISD
- Volunteer Coach (Destination Imagination, i9 Sports)

## Experience

### **DIRECTOR, FEDERAL PROGRAMS AND CURRICULUM & INSTRUCTION | BARTLETT ISD | AUG 2019 – PRESENT**

- Provide support and guidance in the areas of Section 504, English Learners, Every Student Succeeds Act, 21<sup>st</sup> Century Learning Centers, and curricular/instructional implementation and practices
- Develop and implement professional development
- Develop and execute policies and procedures
- Assist in district and campus improvement design and implementation

- Serve as campus administrator/backup administrator on duty

### **DATA AND RESEARCH SPECIALIST | THE TEXAS EDUCATION AGENCY | NOV 2018 – AUG 2019**

- Develop, prepare and analyze technical reports of data findings in response to internal or external requests for data related intervention activities in program areas monitored by the division
- Develop program policies, procedures, and/or manuals and plan program activities in accordance with division/program objective and goals; provide guidance to staff in the development and integration of new methods, tools or procedures.
- Prepare, review, and evaluate data. Identify and implement alternative ways to present and interpret information using an appropriate Microsoft Office application and/or ArcGIS.
- Design, review and evaluate business and management practices for review tools, including the ISAM application, and make recommendations for improvement or standardization of the review process to ensure tools and practices are efficient, streamlined, user friendly, and meet accessibility requirements.
- Coordinate, plan, and direct organizational studies of work problems.

### **SPECIAL PROJECTS: PARTNERSHIPS SPECIALIST | THE TEXAS EDUCATION AGENCY | JUL 2018 – NOV 2018**

- Support the role of TEA extension network and partners across the state through in-person training and monitoring
- Oversee and manage grants and contracts from the division
- Develop resources aligned to the implementation of state and federal law that support and improve the work of the monitoring team
- Train, support, and oversee work with key external partners to ensure division initiatives are implemented statewide
- Coordinate and execute innovative projects aligned to the agency's strategic priorities

### **SCHOOL IMPROVEMENT CONSULTANT | THE TEXAS EDUCATION AGENCY | AUG 2016 – JUL 2018**

- Conduct desk and on-site reviews of campus and district improvement plans and activities
- Provide guidance and support in areas of identified improvement for campuses/districts
- Collaborate effectively with regional education service centers, district/campus administrators, agency personnel, and other stakeholders to drive improved student outcomes

### **SR. FIELD TRAINER/ANALYST | THE UNIVERSITY OF TEXAS AT AUSTIN | AUG 2013 – JUL 2016**

- Plan, implement, and evaluate an instructional coaching platform for high school engineering educators
- Determine and develop the resources and training needed for campuses to successfully implement engineering curriculum
- Collaboratively develop and revise curricular materials and implementation tools (including earning management systems and virtual community tools)
- Collaboratively develop and deliver high quality educator training programs
- Assist with development and implementation of participant recruitment plans

### **TEACHER/INSTRUCTIONAL LEADER | ROUND ROCK ISD | AUG 2007– AUG 2013**

- Design and develop high-quality secondary science curricula and assessments
- Lead teams of teachers for instructional improvement based on data analysis and student need

- Provide guidance and support in areas of identified growth for individual teachers
- Collaboratively develop and conduct training and development for educators

**REFERENCES AVAILABLE UPON REQUEST**

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Superintendent

AUSTIN CRAWLEY

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ZACHARY BUCHHORN

NOAH GARCIA

NELSON HALL

CHAD MEES

April 27, 2020

To the TEA Competitive Grant Committee:

I am writing this letter of support for the Additional School Year Voluntary Summer Program for Bartlett ISD. As the Director of Federal Programs and Curriculum & Instruction, I have observed our students' gaps in learning do increase or spike over the summer months; this leads to a potential barrier in reducing those gaps year over year with our students.

I know our entire community is eager for students to continue learning over the summer, and that continuity is important to them (and vital to the learners). The ADSY program, for our families and students, is a true opportunity to close those learning gaps, create continuity and forward momentum, and to provide meaningful services to both struggling learners and those who would benefit from true extensions in learning.

Therefore, I reiterate I am in full support of implementing the ADSY program with fidelity toward the goals stated in the application. I have received full support from district and campus leadership and am confident this program would help us reach (or exceed) our district achievement and improvement goals, while also laying the foundation for long-range systemic programs that will alleviate these gaps for years to come.

Respectfully,

Rachel D. Fahrig

# Organization Chart Bartlett ISD

