



**2020-2021 Additional Days School Year Planning and Execution Program
Letter of Interest (LOI) Application Due 11:59 p.m. CT, April 27, 2020**

NOGA ID

Authorizing legislation

Title IV, Part A, Section 4107; Texas Education Code Sec. 48.0051 INCENTIVE FOR ADDITIONAL INSTRUCTIONAL DAYS

This LOI application must be submitted via email to loiapplications@tea.texas.gov.

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

TEA must receive the application by **11:59 p.m. CT, April 27, 2020**.

Application stamp-in date and time

Grant period from **May 15, 2020-September 30,2021**

Pre-award costs permitted from **Not Applicable**

Required Attachments

1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)
2. All required attachments as discussed in Program Guidelines

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

Applicant Information

Organization CDN Campus ESC DUNS

Address City ZIP Vendor ID

Primary Contact Email Phone

Secondary Contact Email Phone

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions
- Debarment and Suspension Certification
- General and application-specific Provisions and Assurances
- Lobbying Certification

Authorized Official Name Title

Email Phone

Signature Digitally signed by Jackie Wheat
DN: cn=Jackie Wheat, o=WFSID, ou=Federal and State Programs Director, email=jwheat@wfsd.net, c=US
Date: 2020.04.27 15:56:08 -0500 Date

Shared Services Arrangements

Shared services arrangements (SSAs) are permitted for this grant. **Check the box below if applying as fiscal agent.**

- The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. All participants understand that the "Shared Services Arrangement Attachment" must be completed and signed by all SSA members, and submitted to TEA before the NOGA is issued.

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the Program Guidelines.
- 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- 5. The applicant provides assurance that they accept and will comply with [Every Student Succeeds Act Provisions and Assurances](#) requirements

Voluntary Summer Learning Cohort Assurances (required for Voluntary Summer Learning applicants only):

- 1. Participants will utilize Additional Days School Year funding to implement a summer learning program including at least 25 additional days with 360 operations minutes per day, and 180 instructional minutes per day dedicated to math and reading.
- 2. Program days will include additional enrichment activities such as arts, science exploration, and sports.
- 3. The Voluntary Summer Learning program will be first implemented in the summer of 2021.
- 4. Instructional minutes of summer program will be taught by a certified Texas teacher.
- 5. Teachers will be assigned students in a grade level they have taught previously during the school year. Participants will develop a rigorous selection process to recruit high performing and motivated teachers.
- 6. Participants will participate in all required data collections, including implementing interim assessments to evaluate student progress and summer slide.

Statutory/Program Assurances (Cont.)

Full Year Redesign Cohort Assurances (required for Full Year Redesign Cohort applicants only):

- 1. Participants will utilize Additional Days School Year funding to implement a summer learning program including at least 25 additional days with 360 operations minutes per day, and 180 instructional minutes per day dedicated to math and reading.
- 2. Participants will design a calendar with additional days on the front-end of the school year (e.g., start school year in July) so a 210-day program can be completed in time for STAAR test.
- 3. Participants will start the Full Year Redesign in the summer of 2021 as part of the 2021-2022 school year.
- 4. Participants will typically target all students on the campus for a full 210-day calendar, with a minimum of a full classroom participating in the 210-day program.
- 5. Participants will design programming to ensure students participating in the 210-day program will remain with the same teacher during the 210-day school year.
- 6. Participants will participate in all required data collections, including implementing interim assessments to evaluate student progress and summer slide.

Statutory/Program Requirements

Please select the type of cohort being applied for. Select only one of the following:

- Check this box if applying for the Full Year Redesign Cohort**
- Check this box if applying for the Voluntary Summer Learning Cohort**

1. ADSY Program Design: Why does the district want to join the Additional Days School Year (ADSY) Planning and Execution Program? Please specify whether the district is applying as a Voluntary Summer Learning Cohort or a Full Year Redesign district.

There are multiple reasons behind WFISD's desire to participate in the voluntary summer learning cohort. The "Summer Slide" is real and can be translated to indicate summer learning loss. As mentioned, the WFISD has a high percentage of students from low-income households. Our educators and administrators conclude the school year each year with the hope that students can at least maintain what they have acquired and learned during the school year. A student making progress on his or her academic goals during the summer would be ideal, but this is not always realistic. What is all too real is that academic regression occurs at far too high of a rate. This phenomenon is directly correlated to students losing academic skills over the summer, and is one of the most significant causes of the achievement gap between lower and higher income youth. Even more concerning is the causal factor that "summer slide" is one of the strongest contributors to high school dropout rates. For many students, the summer loss contributes to gaps in achievement, employment, and college and career success.

Summer slide is now more than ever, an elevated concern in the state of Texas and across the United States. Students are mandated to stay home with their parents or legal guardians and participate in emergency remote instruction. While this pandemic has inconvenienced a lot of families that remain gainfully employed and receiving a steady paycheck, it has economically devastated many families that have lost their job as a result of the health crisis. In our district, we are hearing from increasingly more families who have lost their job and have too many responsibilities to handle. While many of the parents with children in the district have the best of intentions to educate their child in accordance with the school's wishes, this becomes a lower priority when they are simply trying to keep food on the table and keep their electric bill paid. The conclusion that can be inferred is that COVID19 will negatively impact student learning. With two and a half months of remote instruction, the question must be considered: can the teacher who is assigned to the student in the upcoming school year provide the child with all of the instruction for the current grade level while also remediating the academic deficits presumably developed during the school@home time frame?

Statutory/Program Requirements (Cont.)

2. ADSY Program Design: Describe the type of programming the district anticipates implementing as a part of the ADSY Program. For instance, a district may include proposed plans around instructional approach, operational design, target students, etc. Districts are advised to review Cohort Requirements in the application for reference.

Although WFISD has an idea of what the voluntary summer learning cohort should look like, we are open to the recommendations of the specialists at the Texas Education Agency. Considering the design and purpose of the program, we have noted the following:

We anticipate utilizing all 30 days
 We anticipate having the school day last 360 minutes

As mentioned above, we fully expect to provide instruction in Reading and Math. Since multiple grade levels will be allowed to attend, we understand the need to individualize instruction to provide curriculum and support to educators working with various age ranges.

Considering that students participating in this program are those who have been instructed on low-income / Title 1 designated campuses, we will ensure that they are able to participate in the enrichment. We want to include Physical Education, Art, and Music. Additionally, we will work to secure speakers to visit with the students and seek opportunities for relevant and appropriate field trip opportunities.

Considering locations for the voluntary summer learning program, we have noted the following:
 We believe it is important for the student to attend the summer learning program on a different campus from the campus they attended during the regular school year.

Southern Hills Elementary, which is a fairly new PK-5 building, is where we would like to host the summer learning program for students who will be in Kindergarten through Second Grade in the upcoming school year.

The district has recently built the Career Education Center for high school students receiving education in various courses. This is an ideal location to use for students entering Third through Fifth Grade in the upcoming school year. In addition to a change in physical setting, providing education to students in this setting lends itself to providing students the opportunity to learn about transitioning to the junior high setting and learning more about their potential career paths and high school opportunities.

3. ADSY Program Design: Describe any prior experience with summer learning programs, extended learning time, or large change management initiatives within the district and include any relevant takeaways from implementing those programs that will be helpful in the implementation of ADSY.

WFISD previously offered a full year program for a select few schools. These three schools were Sheppard Elementary, Austin Elementary, and McGaha Elementary. The SAM schools had a full year program where the fall break and spring offered one week of tutorials for struggling students. This program allowed more flexibility in working with students and offered more time throughout the school year for teachers to focus on students who were below grade level. This program had mixed reviews. The archives and personal sources who worked at one of these campuses stated that the program's intent was strong but overall the financial backing was lost along with administrative changes caused the program to end. SAM schools taught the district how to be open to change, allow for pockets of unique opportunities to be allowed, and permitted teachers to experience a variety in their tutorial styles.

(Two of the three campuses included in this program have now closed.)

Statutory/Program Requirements (Cont.)

4. Commitment and Intent from Leadership: Please describe the primary district advocates and why they are committed to the ADSY Program. Please include any examples of evidence that supports this claim.

Our district superintendent is who brought this application to the attention of his cabinet and administrative team. While there was much interest in the summer learning cohort from many district and campus administrators, there was no realization of options available. The district’s campus principals have now been informed of the availability of this program. This has led to interest and excitement from campus leaders. WFISD is a unified team working toward the same goal. Primary district advocates albeit a large group would include the district: superintendent, associate superintendent, directors of curriculum and instruction, director of federal programs, campus principals, and curriculum specialists. These professionals recognize the huge emphasis and district’s focus on meeting the needs of the whole child. Synonymous with meeting the needs of the whole child is the realization that students from impoverished homes have many needs to be fulfilled. When requesting Title 1 campuses consider allowing their students to participate in the summer learning cohort (if selected by TEA), the response was prompt with all principals offering to write letters of support.

5. Commitment and Intent from Leadership: What components of the Planning and Execution requirements does the district believe will be most helpful in leading to a successful program and why?

In planning for a successful program start, the following items will be of significance:
Funding for the program to compensate certified educators, curriculum and materials, enrichment opportunities, transportation for families with limited or no transportation, and materials for student use.
Although we believe that parents will be interested in the program and will allow their child to participate, we still must be able to communicate with them to obtain buy-in and to communicate to them the need for their child to participate in the program / how it will benefit them.

Should we be awarded this, considerations for the planning committee and district leadership would include:
Attendance requirements - Attendance requirements will be important to consider. Our intent is to allow any and every student in the Title 1 campuses, who shows interest, the opportunity to attend. Attendance expectations will be especially relevant if we have to limit the number of students attending. While we do not want attendance to be used as a punitive measure, it must be considered, as not attending will be problematic.
Student Behavior Expectations: Simply stated, the committee must determine what expectations will be as far as student behavior is concerned.
It is the intent of district leaders to closely coordinate with the sites involved in this program, including on-site support as needed throughout the duration.
The intent is to provide enriching academic and social opportunities that children from low-income programs would not otherwise receive. Additionally, we would be meeting basic needs, academic needs, and harboring an atmosphere conducive to academic achievement and success.

Statutory/Program Requirements (Cont.)

6. Pilot Approach and Campus Selection: List the schools the district is selecting to implement ADSY and include a rationale as to why each school was selected. Include information as to why each school is suited for the specific cohort in which the district is applying.

Wichita Falls ISD has 19 freestanding elementary facilities. The district houses a total of over 14,000 students. Typically, a district our size or larger, will see a lot of heterogeneous qualities from one campus to the next. This is true in some facets pertaining to school climate, culture, values, and even expectations. When considering this application, the district opted to include all Title 1 elementary campuses. The Title 1 distinction indicates that the school receives supplemental funding to acquire additional education resources as a result of serving high concentrations of students from low-income homes. Simply stated, students from low-income homes could greatly benefit from the summer learning cohort for all of the reasons following, but not limited to, summer slide impacts, COVID19 impact on students from impoverished homes, Adverse Childhood Experiences research, and the need to meet students’ hierarchy of needs.

- Booker T Washington Elementary- neighborhood campus, with an overall report card rating of 67; 91.6 % ECD students.
- Burgess Elementary- neighborhood campus, with an overall report card rating of 58; 86.7% ECD students.
- Crockett Elementary-neighborhood campus, with an overall report card rating of 73; 67.6% ECD students.
- Haynes Northwest Academy (Elementary)- small neighborhood campus, with an overall report card rating of 71; 82.5% ECD students.
- Jefferson Elementary- changing demographics and neighborhood campus, with an overall report card rating of 83; 59.3% ECD students.
- Lamar Elementary- neighborhood campus, with an overall report card rating of 80; 90.9% ECD students.
- Milam Elementary- changing demographics and neighborhood campus, with an overall report card rating of 61; 70% ECD students.
- Southern Hills Elementary- combination of neighborhoods at one campus, with an overall report card rating of 86; 80.2% ECD students.
- Zundy Elementary- neighborhood campus, with an overall report card rating of 71; 90.1% ECD students.

7. Pilot Approach and Campus Selection: What problem is the district/school attempting to solve by launching the ADSY Program and how does additional days help solve the root cause of the problem? Please specify by school as needed.

All but two of the 19 campuses in WFISD are Title I campuses, but the 9 chosen elementary facilities in WFISD are considered having a higher number of students from low-income households and changing demographics around the neighborhood. While district leadership maintains that an emphasis on the prevention of summer slide is pertinent at all grade levels, it is vitally important at campuses that house and educate a disproportionate number of students from poverty. The summer slide problem already in existence but further exacerbated by COVID19, is one that we cannot ignore. While it is challenging to identify the root cause of poverty, we have a responsibility as educators to attempt to disrupt the cycle in a method that will benefit and meet the needs of the whole child. While verbiage can vary from one researcher’s description of poverty to the next, it can universally be summarized as follows:

Family is in poverty; child grows up in poverty; is significantly disadvantaged in education and skills; struggles to gain consistent employment; the poverty cycle continues.

What can be observed and noted by campus leadership of students attending these campuses are as follows: Rapid demographic changes in these Title 1 schools; high concentrations of low-income apartments in these school zones; many families qualify for Head Start in these areas by earning far below the federal poverty guidelines; many families work low-paying, hourly positions. This results in students being left home alone, with little to no supervision depending upon daycare access which is limited in these particular areas of town.

The additional days provided by acceptance into this program will assist in solving the root cause of the problem by providing a safe, structured environment for students, obviously with adequate supervision. The program will effectively eradicate summer slide and provide a unique, tailor fitted educational opportunity for a child that desperately needs it.

Statutory/Program Requirements (Cont.)

7. Pilot Approach and Campus Selection: Response continued.

8. ADSY Program Support: Project Manager - Who will lead this work at the district by serving as the ADSY Project Manager, and why is this person right for this role? Include information about the experience, background, and ability to drive student results of the ADSY Project Manager. If a Project Manager has not been identified, please provide information about how you will identify and select an ADSY Program Manager.

The ADSY Project Manager would be a vital curriculum team member that would work with WFISD's Elementary curriculum team to plan, develop, and create experiential learning opportunities for the students able to attend this program. While WFISD has not settled or chosen a specific individual for this position at this time, we feel that the right fit and as well as having a curriculum development background will be key to the person or persons assigned/hired for this role. As a hiring committee will be formed out of key members of this steering committee in order to interview and search for the correct individual(s) best suited for this position. Some key skills identified along with the curriculum background are leadership skills, strong organizational management skills, effective communication skills, and many more as noted on the job description provided.

This position may be too big for one individual as we are aware that during the planning and development phase of this program we will have to flush out the specifics in order to find the right fit for the program.

Statutory/Program Requirements (Cont.)

9. ADSY Program Support: Project Manager – Please describe where within the district’s organization structure the ADSY Project Manager will reside and the rationale for this placement. Please include information about how this will allow the Program Manager to facilitate ADSY program decisions, obtain cross-division support and access leadership to remove barriers.

As it pertains to this project, the district’s leadership structure is as follows:

The district superintendent supervises the associate superintendent.
The associate superintendent directly supervises all of the district's curriculum directors and assistant directors. This includes the elementary director of curriculum and instruction and early learning. All of these individuals will have an important role in the management of this program.
The associate superintendent along with district directors provide direct support to campus administrators.
The project manager will coordinate directly with district directors and if needed, the superintendent or associate superintendent.
The second portion of this question references the need for the project manager to “obtain cross division support and access leadership.” While WFISD, with over 14,000 students is the largest district in region 9, the district is not so large that an important program administrator such as the project manager referenced here, would be denied access to any relevant member of administration. District administration will coordinate with the project manager and make it clear to him or her that they can always reach out to the district leadership for assistance. They will not be denied the opportunity to have a conversation, meeting, etc, with any member of district leadership that can provide relevant guidance.

10. ADSY Program Support: Steering Committee – Who will advise this work at the district by serving on the ADSY Steering Committee and why are these individuals right for this role? Please Include information about the experience, background, and cross-functional nature of the committee as well as how the committee will be governed.

Wichita Falls ISD’s ADSY-PEP: Voluntary Summer Learning Cohort Committee was chosen based on administrative needs, because of the value each member has to bring to the discussion about how to best help our students in low performing, Title I campuses beat the summer slide, and because they each represent a unique component of the cross-functional nature of this program. This program requires the support of many departments in order to make it work. With the blessing and encouragement of the Superintendent, the Curriculum Department, will have an essential piece with this project, includes the Associate Superintendent, Director of Early Learning, Director of Elementary Curriculum, and the Bilingual/ESL and LOTE Coordinator. This well seasoned group of educators provide content knowledge and strategies that could potentially impact our most struggling students.
Mike Kuhrt, Superintendent of Schools- 24 years of experience in education; positions held are superintendent, associate superintendent, principal, and teacher; previous summer school experience includes teacher and administrator.
Peter Griffiths, Associate Superintendent of Schools-26 years in educations- experience ranges from teacher, assistant principal, associate principal, principal, director of curriculum, director of federal programs, and associate superintendent.
Travis Armstrong, Director of Early Learning- 14 years in education in Texas public schools - 1 year as a paraprofessional in the PPCD (now called ECSE) classroom; 4 years as a 4th grade English Language Arts and Reading teacher; 2 years as a High School Assistant Principal assigned to Freshman and Sophomore students; 2 years as a Pre-k through 5th Grade Campus Principal; 1 year as a 1st through 5th grade Campus Principal; 1 year as the Assistant Director of Special Education; 3 years (and currently working) as the Director of Early Learning.
Greta Benavides, Bilingual/ESL and LOTE Coordinator- 35 years of education experience; positions held are prek bilingual teacher, Spanish teacher, elementary school principal, director of foreign languages.

Statutory/Program Requirements (Cont.)

10. ADSY Program Support: Steering Committee – Response continued.

Misti Spear, Director of Elementary Curriculum- 24 years of education experience; positions include teacher, instructional coach, curriculum specialist; and 15 years of working in summer school

Jackie Wheat, Director of Federal and State Programs-22 years experience in education at WFISD; 5 years as an elementary school teacher; 1 year as an elementary summer school teacher; 7 years as an Elementary Counselor/At-Risk Coordinator; 5 years as a Secondary Counselor; 2 summers as a Secondary Summer School Assistant Principal; 4 years as a secondary assistant principal; 2 summers as a Secondary Summer School Principal; currently Federal and State Programs Director. The following individuals were chosen to be on the committee because of their immediate connection to the schools involved in the program. They are also well versed in the needs of their students and families. Many of these individuals also have summer school administration experience as well as other perspectives such as bilingual education and working in schools with a high poverty rate.

Jesse Thomas, Principal at Crockett Elementary-17 years of experience- have been a classroom teacher, elementary and secondary principal and assistant principal; 2 summers of summer school administration; 5 summers of teaching summer school

Gena Ayers, Principal at Milam Elementary- 12 years of educational experience; multiple positions from middle school teacher to assistant principal; taught 2 summers in summer school

Rebecca Hernandez, Principal at Zundy Elementary-29 years of experience in education; bilingual teacher to principal to middle school assistant principal; bilingual curriculum specialist; home-school coordinator; many summers of being the bilingual/ESL/LOTE coordinator for the summer school programs.

Lori Apple, Principal at Haynes Northwest Academy (Elementary)- 2 years of principal-ship at Haynes; also I have served as an assistant principal and teacher.

Amanda Garcia, Principal at Lamar Elementary-17 years of experience; started as a paraprofessional, became a teacher, assistant principal; then a principal. Served 3 summers in summer school programs.

Angela Rooney, Principal at Booker T Washington Elementary-14 years of experience in education; teacher, instructional coach; assistant principal.

Kacy Hunter, Principal at Southern Hills Elementary- 15 years of educational experience; middle school teacher, coach, Rtl coordinator; assistant principal, and principal; also have served as an administrator during summer school.

Erica Adkins, Principal at Jefferson Elementary-17 years of experience; teacher, assistant principal, and principal. I taught 1 year of summer school.

Jeff Hill, Principal at Burgess Elementary- 15 yr; multiple principal-ship experiences; middle school teacher; assist. princ.

Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this program.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this program.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group		Barrier	
Group		Barrier	
Group		Barrier	
Group		Barrier	

Additional Days School Year Planning and Execution Program

District or Charter School Network Information Form
Voluntary Summer Learning Cohort (Self-Funded)
Attachment 1

**This tab should only be completed by Voluntary Summer Learning Cohort applicants as described in the Program Overview*

Letter of Interest for 2020-2021 ADSY Planning and Execution Program- <<<6 pages>>>

Instructions	
<ul style="list-style-type: none"> Please submit the requested district or charter school information including information regarding the proposed campuses for Additional Days School Year Input information relevant to the topic in column into column B (light blue cell) and follow the instructions in the cell; add additional schools as relevant below school A Incomplete subsections or incorrect information are cause for rejection from this request for Letter of Interest In the case of more than 5 intended schools, please submit the below information as an appendix to the Letter of Interest Please use the box in row 153 to note any special circumstances that these fields do not capture Please reach out to ADSY@tea.texas.gov with any questions about this document 	
Application	
Please confirm this application is for a <i>self-funded</i> Option 1 Cohort (Summer Learning Program) opportunity	Applicant Response Yes
Does your district intend to ensure all ADSY participating campuses have a regular academic year calendar of at least 180 instructional days by the 2021-2022 school year?	Yes
Does your district intend to implement a full day voluntary summer learning program for a minimum of 25 days in the 2021-2022 school year?	Yes
District or Open Enrollment Charter School Information	
District or Charter School Name	Applicant Response Wichita Falls ISD
District or Charter School Network ID Number	243-905
Personnel	
Superintendent Name	Mike Kuhrt
LOI Author Name	Jackie Wheat
LOI Author Title	Director of Federal and State Programs
LOI Author Phone	940-235-1024
LOI Author E-mail Address	jwheat@wfsd.net
District ADSY Project Manager Name	Not hired at this time
District ADSY Project Manager Title	ADSY Project Manager
District ADSY Project Manager Email Address	Not hired at this time
District ADSY Project Manager Phone Number	Not hired at this time
District Details	
District Overall Performance - Numeric Grade Only	83
Total Students in District	14039
Total Students Anticipated to Participate in Additional Days School Year in 2021-2022 School Year	1700
District Classification (Rural, Urban, Suburban)	Urban
Education Service Center Region	9
Formative or interim assessment planning to be used for ADSY grade levels, if known (NWEA MAP, Renaissance Star, STAAR Interims, etc...)	NWEA MAP, formative assessments
Current Student Information System (SIS) in use throughout district (TxEIS, PowerSchool, Skyward, iTCCS, District-made system, etc...)	Skyward
List all other TEA programs in which the district is currently involved (i.e. Lone Star Governance, System of Great Schools, Blended Learning Grant Program etc...)	none
If awarded this grant in May 2020, when does the district expect to be able to contract with technical assistance providers, given district procurement policies ?	7/1/2020
Is the district a District of Innovation?	Yes
If district is a District of Innovation, what year was the plan implemented?	2017-2018
If district is a District of Innovation, is the requirement for first day of school waived?	Yes
Does the applicant and relevant district and school stakeholders commit to attending the ADSY Kickoff Summit in summer of 2020? (Date and location will be shared as soon as is available)	Yes
School Details	
Elementary (or Lower) School A	
Campus A Name	Applicant Response Booker T Washington Elementary
Campus A ID Number	243-905-125
Campus A Address	1300 Harding Street Wichita Falls, Tx 76301
Campus A Total Students	297
Lowest Grade at Campus A (i.e. "PK-3" for 3 year old Pre-K)	PK
Highest Grade at Campus A (i.e. "5" for 5th grade)	5
2019-2020 Total Instructional Days	172
Anticipated 2020-2021 Total Instructional Days	202
2019-2020 First Day of School	8/15/2019
Personnel	
Campus A Principal Name	Angela Rooney
Campus A Principal Email Address	arooney@wfsd.net
Campus A Principal Phone Number	940-235-1196

Attachment I: ADSY PEP

Additional Days School Year Planning Program
District or Charter School Network Information Form

District & Campus Information Form

2 of 6 pages

Campus A ADSY Project Manager	not hired at this time
Campus A ADSY Project Manager Title	ADSY Project Manager
Campus A ADSY Project Manager Email Address	not hired at this time
Campus A ADSY Project Manager Phone Number	not hired at this time
School Details	
Performance Results and Economic Indicators	
Campus A Overall Performance - Numeric Grade Only	67
Percent of Students at Campus A Eligible for Free or Reduced Price Lunch	92%
Elementary (or Lower) School B (if applicable)	
Applicant Response	
Campus B Name	Burgess Elementary
Campus B ID Number	243-905-105
Campus B Address	3106 Maurine St. Wichita Falls, Texas 76306
Campus B Total Students	276
Lowest Grade at Campus B (i.e. "PK-3" for 3 year old Pre-K)	PK
Highest Grade at Campus B (i.e. "5" for 5th grade)	5
2019-2020 Total Instructional Days	172
Anticipated 2020-2021 Total Instructional Days	202
2019-2020 First Day of School	8/15/2019
Personnel	
Campus B Principal Name	Jeff Hill
Campus B Principal Email Address	jshill@wfsd.net
Campus B Principal Phone Number	940-235-1136
Campus B ADSY Project Manager	not hired at this time
Campus B ADSY Project Manager Title	ADSY Project Manager
Campus B ADSY Project Manager Email Address	not hired at this time
Campus B ADSY Project Manager Phone Number	not hired at this time
School Details	
Performance Results and Economic Indicators	
Campus B Overall Performance - Numeric Grade Only	58
Percent of Students at Campus A Eligible for Free or Reduced Price Lunch	87%
Elementary (or Lower) School C (if applicable)	
Applicant Response	
Campus C Name	Crockett Elementary
Campus C ID Number	243-905-107
Campus C Address	3015 Avenue I Wichita Falls, Texas 76309
Campus C Total Students	439
Lowest Grade at Campus C (i.e. "PK-3" for 3 year old Pre-K)	PK
Highest Grade at Campus C (i.e. "5" for 5th grade)	5
2019-2020 Total Instructional Days	172
Anticipated 2020-2021 Total Instructional Days	202
2019-2020 First Day of School	8/15/2019
Personnel	
Campus C Principal Name	Dr. Jesse Thomas
Campus C Principal Email Address	jstthomas@wfsd.net
Campus C Principal Phone Number	940-235-1140
Campus C ADSY Project Manager	not hired at this time
Campus C ADSY Project Manager Title	ADSY Project Manager
Campus C ADSY Project Manager Email Address	not hired at this time
Campus C ADSY Project Manager Phone Number	not hired at this time
School Details	
Performance Results and Economic Indicators	
Campus C Overall Performance - Numeric Grade Only	73
Percent of Students at Campus A Eligible for Free or Reduced Price Lunch	68%
Elementary (or Lower) School D (if applicable)	
Applicant Response	
Campus D Name	Haynes Northwest Academy (Elementary)
Campus D ID Number	243-905-114
Campus D Address	1705 Katherine Wichita Falls, Texas 76306
Campus D Total Students	191
Lowest Grade at Campus D (i.e. "PK-3" for 3 year old Pre-K)	PK
Highest Grade at Campus D (i.e. "5" for 5th grade)	5
2019-2020 Total Instructional Days	172
Anticipated 2020-2021 Total Instructional Days	202
2019-2020 First Day of School	8/15/2019
Personnel	
Campus D Principal Name	Lori Apple
Campus D Principal Email Address	lapple@wfsd.net
Campus D Principal Phone Number	940-235-1160
Campus D ADSY Project Manager	not hired at this time
Campus D ADSY Project Manager Title	ADSY Project Manager

Attachment I: ADSY PEP

Additional Days School Year Planning Program
District or Charter School Network Information Form

District & Campus Information Form

3 of 6 pages

Campus D ADSY Project Manager Email Address	not hired at this time
Campus D ADSY Project Manager Phone Number	not hired at this time
School Details	
Performance Results and Economic Indicators	
Campus D Overall Performance - Numeric Grade Only	71
Percent of Students at Campus A Eligible for Free or Reduced Price Lunch	83%
Elementary (or Lower) School E (if applicable)	
Campus E Name	Applicant Response Jefferson Elementary
Campus E ID Number	243-905-118
Campus E Address	4628 Mistletoe Wichita Falls, Texas 76310
Campus E Total Students	420
Lowest Grade at Campus E (i.e. "PK-3" for 3 year old Pre-K)	PK
Highest Grade at Campus E (i.e. "5" for 5th grade)	5
2019-2020 Total Instructional Days	172
Anticipated 2020-2021 Total Instructional Days	202
2019-2020 First Day of School	8/15/2019
Personnel	
Campus E Principal Name	Erica Adkins
Campus E Principal Email Address	eadkins@wfisd.net
Campus E Principal Phone Number	940-235-1168
Campus E ADSY Project Manager	not hired at this time
Campus E ADSY Project Manager Title	ADSY Project Manager
Campus E ADSY Project Manager Email Address	not hired at this time
Campus E ADSY Project Manager Phone Number	not hired at this time
School Details	
Performance Results and Economic Indicators	
Campus E Overall Performance - Numeric Grade Only	83
Percent of Students at Campus A Eligible for Free or Reduced Price Lunch	59%

If necessary, provide additional context including former campus names for accountability purposes or alternative campus approaches, if applicable

WFISD is wanting to implement the Voluntary Summer Learning Cohort at 9 elementary campuses. This is page 3 of 6.

Additional Days School Year Planning and Execution Program

District or Charter School Network Information Form

Voluntary Summer Learning Cohort (Self-Funded)

Attachment 1

**This tab should only be completed by Voluntary Summer Learning Cohort applicants as described in the Program Overview*

Letter of Interest for 2020-2021 ADSY Planning and Execution Program- <<<6 pages>>>

Instructions

- Please submit the requested district or charter school information including information regarding the proposed campuses for Additional Days School Year
- Input information relevant to the topic in column into **column B** (light blue cell) and follow the instructions in the cell; add additional schools as relevant below school A
- Incomplete subsections or incorrect information are cause for rejection from this request for Letter of Interest
- In the case of more than 5 intended schools, please submit the below information as an appendix to the Letter of Interest
- Please use the box in row 153 to note any special circumstances that these fields do not capture
- Please reach out to ADSY@tea.texas.gov with any questions about this document

Application

Application	Applicant Response
Please confirm this application is for a <i>self-funded</i> Option 1 Cohort (Summer Learning Program) opportunity	Yes
Does your district intend to ensure all ADSY participating campuses have a regular academic year calendar of at least 180 instructional days by the 2021-2022 school year?	Yes
Does your district intend to implement a full day voluntary summer learning program for a minimum of 25 days in the 2021-2022 school year?	Yes

District or Open Enrollment Charter School Information

District or Open Enrollment Charter School Information	Applicant Response
District or Charter School Name	Wichita Falls ISD
District or Charter School Network ID Number	243-905

Personnel

Superintendent Name	Mike Kuhrt
LOI Author Name	Jackie Wheat
LOI Author Title	Director of Federal and State Programs
LOI Author Phone	940-235-1024
LOI Author E-mail Address	jwheat@wfsd.net
District ADSY Project Manager Name	Not hired at this time
District ADSY Project Manager Title	ADSY Project Manager
District ADSY Project Manager Email Address	Not hired at this time
District ADSY Project Manager Phone Number	Not hired at this time

District Details

District Overall Performance - Numeric Grade Only	83
Total Students in District	14039
Total Students Anticipated to Participate in Additional Days School Year in 2021-2022 School Year	1700
District Classification (Rural, Urban, Suburban)	Urban
Education Service Center Region	9
Formative or interim assessment planning to be used for ADSY grade levels, if known (NWEA MAP, Renaissance Star, STAAR Interims, etc...)	NWEA MAP, formative assessments
Current Student Information System (SIS) in use throughout district (TxEIS, PowerSchool, Skyward, iTCES, District-made system, etc...)	Skyward
List all other TEA programs in which the district is currently involved (i.e. Lone Star Governance, System of Great Schools, Blended Learning Grant Program etc...)	none
If awarded this grant in May 2020, when does the district expect to be able to contract with technical assistance providers, given district procurement policies ?	7/1/2020
Is the district a District of Innovation?	Yes
If district is a District of Innovation, what year was the plan implemented?	2017-2018
If district is a District of Innovation, is the requirement for first day of school waived?	Yes
Does the applicant and relevant district and school stakeholders commit to attending the ADSY Kickoff Summit in summer of 2020? (Date and location will be shared as soon as is available)	Yes

School Details

Elementary (or Lower) School F	Applicant Response
Campus F Name	Lamar Elementary
Campus F ID Number	243-905-119
Campus F Address	2206 Lucas Wichita Falls, Texas 76301
Campus F Total Students	347
Lowest Grade at Campus F (i.e. "PK-3" for 3 year old Pre-K)	PK
Highest Grade at Campus F (i.e. "5" for 5th grade)	5
2019-2020 Total Instructional Days	172
Anticipated 2020-2021 Total Instructional Days	202
2019-2020 First Day of School	8/15/2019
Personnel	
Campus F Principal Name	Amanda Garcia
Campus F Principal Email Address	agarcia@wfsd.net
Campus F Principal Phone Number	940-235-1172

Attachment I: ADSY PEP

District & Campus Information Form

5 of 6 pages

Additional Days School Year Planning Program
District or Charter School Network Information Form

Campus F ADSY Project Manager	not hired at this time
Campus F ADSY Project Manager Title	ADSY Project Manager
Campus F ADSY Project Manager Email Address	not hired at this time
Campus F ADSY Project Manager Phone Number	not hired at this time
School Details	
Performance Results and Economic Indicators	
Campus F Overall Performance - Numeric Grade Only	80
Percent of Students at Campus A Eligible for Free or Reduced Price Lunch	91%
Elementary (or Lower) School G	
Campus G Name	Milam Elementary
Campus G ID Number	243-905-121
Campus G Address	2901 Boren Wichita Falls, Texas 76308
Campus G Total Students	512
Lowest Grade at Campus G (i.e. "PK-3" for 3 year old Pre-K)	PK
Highest Grade at Campus G (i.e. "5" for 5th grade)	5
2019-2020 Total Instructional Days	172
Anticipated 2020-2021 Total Instructional Days	202
2019-2020 First Day of School	8/15/2019
Personnel	
Campus G Principal Name	Gena Ayers
Campus G Principal Email Address	gayers@wfid.net
Campus G Principal Phone Number	940-235-1176
Campus G ADSY Project Manager	not hired at this time
Campus G ADSY Project Manager Title	ADSY Project Manager
Campus G ADSY Project Manager Email Address	not hired at this time
Campus G ADSY Project Manager Phone Number	not hired at this time
School Details	
Performance Results and Economic Indicators	
Campus G Overall Performance - Numeric Grade Only	61
Percent of Students at Campus A Eligible for Free or Reduced Price Lunch	70%
Elementary (or Lower) School H	
Campus H Name	Southern Hills Elementary
Campus H ID Number	243-905-129
Campus H Address	3920 Armory Road Wichita Falls, Texas 76302
Campus H Total Students	518
Lowest Grade at Campus H (i.e. "PK-3" for 3 year old Pre-K)	PK
Highest Grade at Campus H (i.e. "5" for 5th grade)	5
2019-2020 Total Instructional Days	172
Anticipated 2020-2021 Total Instructional Days	202
2019-2020 First Day of School	8/15/2019
Personnel	
Campus H Principal Name	Kacy Hunter
Campus H Principal Email Address	khunter@wfid.net
Campus H Principal Phone Number	940-235-1188
Campus H ADSY Project Manager	not hired at this time
Campus H ADSY Project Manager Title	ADSY Project Manager
Campus H ADSY Project Manager Email Address	not hired at this time
Campus H ADSY Project Manager Phone Number	not hired at this time
School Details	
Performance Results and Economic Indicators	
Campus H Overall Performance - Numeric Grade Only	86
Percent of Students at Campus A Eligible for Free or Reduced Price Lunch	80%
Elementary (or Lower) School I	
Campus I Name	Zundy Elementary
Campus I ID Number	243-905-131
Campus I Address	1706 Polk Street Wichita Falls, Texas 76309
Campus I Total Students	570
Lowest Grade at Campus I (i.e. "PK-3" for 3 year old Pre-K)	K
Highest Grade at Campus I (i.e. "5" for 5th grade)	5
2019-2020 Total Instructional Days	172
Anticipated 2020-2021 Total Instructional Days	202
2019-2020 First Day of School	8/15/2019
Personnel	
Campus I Principal Name	Rebecca Hernandez
Campus I Principal Email Address	rhernandez@wfid.net
Campus I Principal Phone Number	940-235-1123
Campus I ADSY Project Manager	not hired at this time
Campus I ADSY Project Manager Title	ADSY Project Manager

Campus I ADSY Project Manager Email Address	not hired at this time
Campus I ADSY Project Manager Phone Number	not hired at this time
School Details	
Performance Results and Economic Indicators	
Campus I Overall Performance - Numeric Grade Only	71
Percent of Students at Campus A Eligible for Free or Reduced Price Lunch	90%

If necessary, provide additional context including former campus names for accountability purposes or alternative campus approaches, if applicable

WFISD is wanting to implement the Voluntary Summer Learning Cohort at 9 elementary campuses. This is page 6 of 6.



Attachment II: ADSY PEP

Signed set of Program Design Assurances

Attachment II: ADSY Planning and Execution Program Assurances

The table below outlines the cohort criteria for both the Voluntary Summer Learning Cohort and the Full Year Redesign Cohort of the ADSY Planning and Implementation Program. By signing this document, the district representative agrees to implement an Additional Days School Year utilizing each of the criteria outlined in their respective cohort.

Cohort Criteria	Voluntary Summer Learning Cohort	Full Year Redesign Cohort
Instructional Criteria	Summer learning experiences must: <ul style="list-style-type: none"> include at least 25 days include at least 360 operational minutes (6 hours) per day include at least 180 instructional minutes (3 hours) dedicated to math and reading per day include additional enrichment activities such as arts, science exploration, and sports 	<ul style="list-style-type: none"> Design a cohesive 210-day program Update daily master schedule to increase planning time for teachers and enrichment time for students Add additional days on front-end of school year (e.g., start school year in July) so a 210-day program can be completed in time for STAAR test
Implementation Date	<ul style="list-style-type: none"> Voluntary Summer Learning program to be first implemented in the summer of 2021 	<ul style="list-style-type: none"> Full Year Redesign to start in the summer of 2021 as part of the 2021-2022 school year
Target Students	<ul style="list-style-type: none"> Campuses may target a subset of students or all students on a campus for the summer learning experience 	<ul style="list-style-type: none"> Campuses typically target all students on the campus for a full 210-day calendar Campuses may offer a 180-day track and a 210-day track within a school There must be at least a full classroom of students participating in the 210-day track to make option feasible
Target Teachers	<ul style="list-style-type: none"> Instructional minutes of summer program must be taught by a certified Texas teacher Teachers must be assigned students in a grade level they have taught previously during the school year Participants must develop a rigorous selection process to recruit high performing and motivated teachers 	<ul style="list-style-type: none"> Students participating in 210-day program must remain with the same teacher during the 210-day school year
Additional Notes	Please note: The criteria outlined above exceed the requirements to obtain HBS additional days funding. However, they have been developed to align with existing research on how summer learning leads to improved student outcomes and are therefore required by districts applying to this application to participate in the ADSY cohort.	

Mike Kuhrt

Printed Name

Signature

Wichita Falls ISD

District Name

4/27/2020

Date

Voluntary Summer Learning Cohort

Cohort Selection

Superintendent

Title

Note: This form must be signed by an authorized district official on record with TEA Grants.



**WICHITA FALLS
INDEPENDENT
SCHOOL DISTRICT**
Michael S. Kuhrt, Superintendent

Attachment III: ADSY PEP

District Letter of Support

1104 Broad • P.O. Box 97533
Wichita Falls, Texas 76307-7533
Phone (940) 235-1001 • FAX (940) 720-3228
mkuhrt@wfid.net

April 22, 2020

Dear Sir/Madam,

Wichita Falls Independent School District is committed to ensuring our students receive a well-rounded learning experience that gives them hands-on and experiential learning opportunities. WFISD works hard to coordinate and strategically plan and provide as many hands-on and experiential learning connections throughout the school year as possible. As we move into a more technological age, we must ensure that our students have access to real world experiences in order to further their knowledge and increase their learning engagement. As part of our strategic planning, WFISD will continue to incorporate well-rounded learning experiences to inspire the students to become more involved in their learning and promote advancement in math, ELA/R, and other subject areas.

With the Additional Days School Year Preparation Execution Program (ADSY PEP) - Voluntary Summer Learning Cohort, the district curriculum specialist team will coordinate and work to implement more curricular activities to develop an engaging and rigorous program that will benefit students not only in reading and math but will also foster supports in the arts, science, social studies, technology, and vocational learning.

Wichita Falls ISD will continue to provide the most well-rounded education possible in our schools, and will continue to strive to improve student learning experiences with funds not included in the Additional Days School Year Preparation Execution Program (ADSY PEP) - Voluntary Summer Learning Cohort.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. S. Kuhrt', is written over a light blue horizontal line.

Michael S. Kuhrt
Superintendent

Attachment IV: ADSY PEP

School Letters of Support

1 of 9 pages



Booker T. Washington Elementary
1300 Harding St.
Wichita Falls, TX 76301
(940) 235-1196

April 23, 2020

Dear Sir/Madam,

Wichita Falls Independent School District is committed to ensuring our students receive a well-rounded learning experience that gives them hands-on and experiential learning opportunities. Booker T. Washington Elementary works hard to coordinate and strategically plan and provide as many hands-on and experiential learning connections throughout the school year as possible. As we move into a more technological age, we must ensure that our students have access to real world experiences in order to further their knowledge and increase their learning engagement. Booker T. Washington Elementary will continue to incorporate well-rounded learning experiences to inspire the students to become more involved in their learning and promote advancement in math, ELA/R, and other subjects.

With the Additional Days School Year Preparation Execution Program (ADSY PEP) - Voluntary Summer Learning Cohort, Booker T. Washington Elementary will coordinate with the district curriculum specialist team to implement more curricular activities to develop an engaging and rigorous program that will benefit students not only in reading and math but will also foster supports in the arts, science, technology, and history.

The teaching and administrative staff at Booker T. Washington Elementary will continue to provide the most well-rounded education and will continue to strive to improve student learning experiences with funds not included in the Additional Days School Year Preparation Execution Program (ADSY PEP) - Voluntary Summer Learning Cohort.

Sincerely,


Angela Rooney
Principal

Angela Rooney, Principal
Synquis Lewis, Assistant Principal
Maurice Jordan, Student Success Coordinator
Kristin Schreck, Counselor

Attachment IV: ADSY PEP

School Letters of Support

2 of 9 pages



April 20, 2020

Dear Sir/Madam,

Wichita Falls Independent School District is committed to ensuring our students receive a well-rounded learning experience that gives them hands-on and experiential learning opportunities. Kate Burgess Elementary works hard to coordinate and strategically plan and provide as many hands-on and experiential learning connections throughout the school year as possible. As we move into a more technological age, we must ensure that our students have access to real world experiences in order to further their knowledge and increase their learning engagement. Kate Burgess Elementary will continue to incorporate well-rounded learning experiences to inspire the students to become more involved in their learning and promote advancement in math, ELA/R, and other subjects.

With the Additional Days School Year Preparation Execution Program (ADSY PEP) - Voluntary Summer Learning Cohort, Kate Burgess Elementary will coordinate with the district curriculum specialist team to implement more curricular activities to develop an engaging and rigorous program that will benefit students not only in reading and math but will also foster supports in the arts, science, technology, and history.

The teaching and administrative staff at Kate Burgess will continue to provide the most well-rounded education and will continue to strive to improve student learning experiences with funds not included in the Additional Days School Year Preparation Execution Program (ADSY PEP) - Voluntary Summer Learning Cohort.

Sincerely,

Jeff Hill

Jeff Hill

Principal, Kate Burgess Elementary

Attachment IV: ADSY PEP

School Letters of Support

3 of 9 pages



April 20, 2020

Dear Sir/Madam,

Wichita Falls Independent School District is committed to ensuring our students receive a well-rounded learning experience that gives them hands-on and experiential learning opportunities. Crockett Elementary works hard to coordinate and strategically plan and provide as many hands-on and experiential learning connections throughout the school year as possible. As we move into a more technological age, we must ensure that our students have access to real world experiences in order to further their knowledge and increase their learning engagement. Crockett Elementary will continue to incorporate well-rounded learning experiences to inspire the students to become more involved in their learning and promote advancement in math, ELA/R, and other subjects.

With the Additional Days School Year Preparation Execution Program (ADSY PEP) - Voluntary Summer Learning Cohort, Crockett Elementary will coordinate with the district curriculum specialist team to implement more curricular activities to develop an engaging and rigorous program that will benefit students not only in reading and math but will also foster supports in the arts, science, technology, and history.

The teaching and administrative staff at Crockett Elementary will continue to provide the most well-rounded education and will continue to strive to improve student learning experiences with funds not included in the Additional Days School Year Preparation Execution Program (ADSY PEP) - Voluntary Summer Learning Cohort.

Sincerely,

A handwritten signature in cursive script that reads "Jesse Thomas".

Jesse Thomas, Ed.D
Principal



Attachment IV: ADSY PEP
School Letters of Support
4 of 9 pages

Haynes Northwest Academy
Wichita Falls Independent School District
1705 Katherine Dr
Wichita Falls, Tx
76306

April 22, 2020

Dear Sir/Madam,

Wichita Falls Independent School District is committed to ensuring our students receive a well-rounded learning experience that gives them hands-on and experiential learning opportunities. Haynes Northwest Academy works hard to coordinate and strategically plan and provide as many hands-on and experiential learning connections throughout the school year as possible. As we move into a more technological age, we must ensure that our students have access to real world experiences in order to further their knowledge and increase their learning engagement. Haynes Northwest Academy will continue to incorporate well-rounded learning experiences to inspire the students to become more involved in their learning and promote advancement in math, ELA/R, and other subjects.

With the Additional Days School Year Preparation Execution Program (ADSY PEP) - Voluntary Summer Learning Cohort, Haynes Northwest Academy will coordinate with the district curriculum specialist team to implement more curricular activities to develop an engaging and rigorous program that will benefit students not only in reading and math but will also foster supports in the arts, science, technology, and history.

The teaching and administrative staff at Haynes Northwest Academy will continue to provide the most well-rounded education and will continue to strive to improve student learning experiences with funds not included in the Additional Days School Year Preparation Execution Program (ADSY PEP) - Voluntary Summer Learning Cohort.

Sincerely,

A handwritten signature in cursive script that reads "Lori Apple".

Lori Apple
Principal

Attachment IV: ADSY PEP

School Letters of Support

5 of 9 pages



JEFFERSON ELEMENTARY

4628 Mistletoe Wichita Falls, Tx 76310
Phone: 940-235-1168 Fax: 940-235-1169

Erica Adkins, Principal

eadkins@wflsd.net

Kelli Roberts, Asst. Principal

kroberts@wflsd.net

April 20, 2020

Dear Sir/Madam,

Wichita Falls Independent School District is committed to ensuring our students receive a well-rounded learning experience that gives them hands-on and experiential learning opportunities. Jefferson Elementary works hard to coordinate and strategically plan and provide as many hands-on and experiential learning connections throughout the school year as possible. As we strive to prepare our students to be successful in a digital world, we must ensure that our students have access to real world experiences in order to further their knowledge and increase their learning engagement. Jefferson will continue to provide well-rounded learning experiences to inspire the students to be excited and engaged in their learning and continue to make successful gains in math, ELA/R, and other subjects.

With the Additional Days School Year Preparation Execution Program (ADSY PEP) - Voluntary Summer Learning Cohort, Jefferson will coordinate with the district curriculum specialist team to implement more curricular activities to develop an engaging and rigorous program that will benefit students not only in reading and math, but will also incorporate the arts, science, technology, and history.

The teaching and administrative staff at Jefferson Elementary will continue to provide the most well-rounded education and will continue to strive to improve student learning experiences with funds not included in the Additional Days School Year Preparation Execution Program (ADSY PEP) - Voluntary Summer Learning Cohort.

Sincerely,

Erica Adkins
Principal

Attachment IV: ADSY PEP

School Letters of Support

6 of 9 pages

Lamar Elementary
2206 Lucas Avenue
Wichita Falls, Texas 76301

April 20, 2020

Dear Sir/Madam,

Wichita Falls Independent School District is committed to ensuring our students receive a well-rounded learning experience that gives them hands-on and experiential learning opportunities. Lamar Elementary works hard to coordinate and strategically plan and provide as many hands-on and experiential learning connections throughout the school year as possible. As we move into a more technological age, we must ensure that our students have access to real world experiences in order to further their knowledge and increase their learning engagement. Lamar Elementary will continue to incorporate well-rounded learning experiences to inspire the students to become more involved in their learning and promote advancement in math, ELA/R, and other subjects.

With the Additional Days School Year Preparation Execution Program (ADSY PEP) - Voluntary Summer Learning Cohort, Lamar Elementary will coordinate with the district curriculum specialist team to implement more curricular activities to develop an engaging and rigorous program that will benefit students not only in reading and math but will also foster supports in the arts, science, technology, and history.

The teaching and administrative staff at Lamar Elementary will continue to provide the most well-rounded education and will continue to strive to improve student learning experiences with funds not included in the Additional Days School Year Preparation Execution Program (ADSY PEP) - Voluntary Summer Learning Cohort.

Sincerely,

Amanda Garcia

Amanda Garcia
Principal



Wichita Falls Independent School District

Milam Elementary School

2901 Boren Avenue • Wichita Falls, TX 76308

(940) 235-1176 • Fax (940) 235-1305

Gena Ayers, Principal



Attachment IV: ADSY PEP

School Letters of Support

7 of 9 pages

April 20, 2020

Dear Sir/Madam,

Wichita Falls Independent School District is committed to ensuring our students receive a well-rounded learning experience that gives them hands-on and experiential learning opportunities. Milam Elementary works hard to coordinate and strategically plan and provide as many hands-on and experiential learning connections throughout the school year as possible. As we move into a more technological age, we must ensure that our students have access to real world experiences in order to further their knowledge and increase their learning engagement. Milam Elementary will continue to incorporate well-rounded learning experiences to inspire the students to become more involved in their learning and promote advancement in math, ELA/R, and other subjects.

With the Additional Days School Year Preparation Execution Program (ADSY PEP) - Voluntary Summer Learning Cohort, Milam Elementary will coordinate with the district curriculum specialist team to implement more curricular activities to develop an engaging and rigorous program that will benefit students not only in reading and math but will also foster supports in the arts, science, technology, and history.

The teaching and administrative staff at Milam Elementary will continue to provide the most well-rounded education and will continue to strive to improve student learning experiences with funds not included in the Additional Days School Year Preparation Execution Program (ADSY PEP) - Voluntary Summer Learning Cohort.

Sincerely,

A handwritten signature in cursive script that reads "Gena Ayers".

Gena Ayers
Principal



**WICHITA FALLS
INDEPENDENT
SCHOOL DISTRICT**

3920 Armory Rd.
Wichita Falls, Texas 76302
(940) 235-1188

Southern Hills Elementary

Attachment IV: ADSY PEP
School Letters of Support
8 of 9 pages

April 20, 2020

Dear Sir/Madam,

Wichita Falls Independent School District is committed to ensuring our students receive a well-rounded learning experience that gives them hands-on and experiential learning opportunities. Southern Hills Elementary works hard to coordinate and strategically plan and provide as many hands-on and experiential learning connections throughout the school year as possible. As we move into a more technological age, we must ensure that our students have access to real world experiences in order to further their knowledge and increase their learning engagement. Southern Hills Elementary will continue to incorporate well-rounded learning experiences to inspire the students to become more involved in their learning and promote advancement in math, ELA/R, and other subjects.

With the Additional Days School Year Preparation Execution Program (ADSY PEP) - Voluntary Summer Learning Cohort, Southern Hills Elementary will coordinate with the district curriculum specialist team to implement more curricular activities to develop an engaging and rigorous program that will benefit students not only in reading and math but will also foster supports in the arts, science, technology, and history.

The teaching and administrative staff at Southern Hills Elementary will continue to provide the most well-rounded education and will continue to strive to improve student learning experiences with funds not included in the Additional Days School Year Preparation Execution Program (ADSY PEP) - Voluntary Summer Learning Cohort.

Sincerely,

A handwritten signature in black ink that reads "Kacy Hunter".

Kacy Hunter
Principal

Office of the
PRINCIPAL:
Rebecca Hernandez
(940) 235-1123

ZUNDY ELEMENTARY
1706 Polk
Wichita Falls, TX 76309
(940) 235-1123
FAX: (940) 235-1124
rhernandez@wfisd.net



Attachment IV: ADSY PEP
School Letters of Support
9 of 9 pages

April 20, 2020

Dear Sir/Madam,

Wichita Falls Independent School District is committed to ensuring our students receive a well-rounded learning experience that gives them hands-on and experiential learning opportunities. Zundy Elementary School works hard to coordinate and strategically plan and provide as many hands-on and experiential learning connections throughout the school year as possible. As we move into a more technological age, we must ensure that our students have access to real world experiences in order to further their knowledge and increase their learning engagement. Zundy Elementary will continue to incorporate well-rounded learning experiences to inspire the students to become more involved in their learning and promote advancement in math, ELA/R, and other subjects.

With the Additional Days School Year Preparation Execution Program (ADSY PEP) - Voluntary Summer Learning Cohort, Zundy will coordinate with the district curriculum specialist team to implement more curricular activities to develop an engaging and rigorous program that will benefit students not only in reading and math but will also foster supports in the arts, science, technology, and history.

The teaching and administrative staff at Zundy Elementary will continue to provide the most well-rounded education and will continue to strive to improve student learning experiences with funds not included in the Additional Days School Year Preparation Execution Program (ADSY PEP) - Voluntary Summer Learning Cohort.

Sincerely,

A handwritten signature in cursive script that reads "Rebecca Hernandez".

Rebecca Hernandez
Principal

Attachment V: ADSY PEP Project Manager Job Description 1 of 3

Job Title: ADSY Project Director - [Summer Learning Cohort]

Reports to: Associate Superintendent

Dept. /School: multiple

Primary Purpose:

Plan, implement, and manage activities specifically related to the Additional Days School Year- Summer Learning Cohort. Collaborate with district curriculum staff, the TEA ADSY-PEP team of representatives, and/or any third party funding officials to formulate, develop, implement and evaluate the program.

Qualifications:

- Texas Teacher Certificate
- Bachelor's Degree from accredited university
- Master's Degree Preferred

Special Knowledge/Skills:

- Strong organizational skills
- Strong computer skills
- Strong interpersonal skills
- Strong oral and written communication skills
- Ability to manage and oversee program budget
- Ability to coordinate and oversee supplemental education programs
- Ability to interpret data and process accordingly as pertains to experiential learning opportunities
- Familiar with effective, instructional, and pedagogical strategies
- Familiar with state and special program rules and regulations

Experience:

- Experience with school improvement procedures
- Knowledge of elementary curriculum programs
- Administrative experience preferred

Major Responsibilities and Duties:

- Program assistance in the management, evaluation, supervision, and compliance of the following state program: Additional Days School Year- Planning and Execution Program (ADSY-PEP)
- Inform superintendent, associate superintendent or other administration of the effects of current

and impending legislation affecting the program.

- Supervise and coordinate the completion and submission of project reports, related to the program goals, strategies, outcomes, and budget funding of the program.
- Assist campus in following district procurement and financial procedures.
- Prepare and submit compliance documentation for the program to the Federal and State Programs office for submission upon request by the ADSY-PEP State program or third party funding source.
- Evaluate all requests for the program needs.
- Coordinate and collaborate a continued evaluation of the program with the Federal and State Programs Office and campus personnel and implement changes related as needed.
- Plan, supervise, and coordinate professional development activities associated with ADSY-PEP.
- Review data related to student and campus performance.
- Coordinate, supervise, and assist with enrichment and accelerated activities in which students will participate.
- Review and maintain the budget and inventory for the projects
- Monitor the approved funding as it corresponds with the application guidelines to ensure proper use, and the integrity of the funded programs are compliant with local, state and federal laws.
- Ensure that program is cost effective and that federal and state programs are managed wisely.
- Ensure that budget and cost estimates are based on documented program needs.
- Ensure that the campus principal and staff understand the campus allocations as it relates to the rules and guidelines of the program and federal/state purchasing guidelines.
- Supervise and coordinate a process of control and accountability related to all items purchased with program funds.

Policy, Reports, and Law:

- Compile, maintain, and file all physical and computerized reports, records, and other documents required, including required financial reports to the district and the TEA ADSY-PEP team and/or third party funding sources.
- Comply with policies established by federal and state law, State Board of Education rule, and the local board policy.
- Comply with all district local policies and regulations.

- Regular attendance is required

Working Conditions:

- Mental Demands/Physical Demands/Environmental Factors:

Maintain emotional control under stress. Occasional prolonged and irregular hours.

* The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

SIGNATURE PAGE:

I have read and understand the essential functions of this position.

Employee Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Wichita Falls ISD does not discriminate against any employee or applicant for employment because of race, color, religion, gender, national origin, age, disability, military status, genetic information, or on any other basis prohibited by law.



Attachment VI: ADSY PEP Project Manager Letter of Support

April 22, 2020

Dear Sir/Madam,

Wichita Falls Independent School District is committed to ensuring our students receive a well-rounded learning experience that gives them hands-on and experiential learning opportunities. As we move into a more technological age, we must ensure that our students have access to real world experiences in order to further their knowledge and increase their learning engagement. As an Elementary Curriculum Department we will continue to incorporate well-rounded learning experiences to inspire the students to become more involved in their learning and promote advancement in math, ELA/R, and other subjects.

As a team, we will incorporate the new Additional Days School Year Project Manager (ADSY PM) in planning and in developing the curriculum for this project. The new ADSY PM will be included in essential decision making and planning for the extended program. As part of this team, we will all have to be strong decision makers, organized, and effective communicators not only with one another, but with the campuses involved.

With the Additional Days School Year Preparation Execution Program (ADSY PEP) - Voluntary Summer Learning Cohort, the district curriculum specialist team will implement more curricular activities to develop an engaging and rigorous program that will benefit students not only in reading and math but will also foster supports in the arts, science, technology, social emotional health, and social studies. This learning experience will emphasize the whole child and be composed of many hands-on and experiential learning opportunities.

Sincerely,

Travis Armstrong

Dr. Travis Armstrong

2019-2020 Organizational Chart



Attachment VII: ADSY PEP District Organizational Chart

