



**2020-2021 Summer Career and Technical Education Grant
Letter of Interest (LOI) Application Due 11:59 p.m. CT, March 26, 2021**

NOGA ID

Authorizing legislation

General Appropriations Act, House Bill 1, Article IX, Section 18.114(c)(v)

This LOI application must be submitted via email to loiapplications@tea.texas.gov.

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

Application stamp-in date and time

TEA must receive the application by **11:59 p.m. CT, March 26, 2021**.

Grant period from **May 1, 2021-August 31, 2021**

Pre-award costs permitted from **Award Announcement Date**

Required Attachments

- 1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)

See the Program Guidelines for for additional attachment information.

Select Focus Area (Applicants May Select One or Both Focus Areas)

- Focus Area 1: Career and Technical Education Course
- Focus Area 2: Work-Based Learning Experiences

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

N/A

Applicant Information

Organization CDN Campus ESC DUNS

Address City ZIP Vendor ID

Primary Contact Email Phone

Secondary Contact Email Phone

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions
- Debarment and Suspension Certification
- General and application-specific Provisions and Assurances
- Lobbying Certification

Authorized Official Name Title

Email Phone

Signature Date

Shared Services Arrangements

Shared services arrangements (SSAs) are permitted for this grant. **Check the box below if applying as fiscal agent.**

- The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. All participants understand that the "Shared Services Arrangement Attachment" must be completed and signed by all SSA members, and submitted to TEA before the NOGA is issued.

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2020-2021 Summer Career and Technical Education Grant Program Guidelines.
4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2020-2021 Summer Career and Technical Education Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
5. The applicant provides assurance that curriculum will be appropriately aligned to regional labor market supported CTE programs of study.
6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
7. The applicant provides assurance to provide data to TEA on student completion of courses through a special collection process run by TEA.

Summary of Program

Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the program will address the mission and needs. **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

Focus Area 2 of the CTE summer grant offers a unique opportunity for Region 10 and school districts to collaborate to implement a apprenticeship training programs and/or youth apprenticeship training programs to create a CTE program of study (POS) that will lead to the TEA Approved Industry Based Certification - Community Health Worker (CHW). According the the Bureau of Labor Statistics BLS), in 2019 there were 127,100 available jobs with a job outlook of 13% (mush faster than the average), and the median pay for a CHW is \$46,910 annually. Region 10's goal is to serve as a hub to connect rural districts to high-quality teaching for the courses that lead students to the CHW certification. CTE POS can be difficult for rural schools to operate because it is challenging to find qualified teachers and the curriculum, professional development, and teaching supplies can be expensive to implement. High-quality CTE POS can easily cost \$6,000 • \$10,000 which can exceed a rural operating districts CTE allotment. In addition to a tight budget, rural schools struggle to find qualified health science and social and community service teachers because the industry pays higher salaries than school districts can offer.

In order
Through this grant, Region 10 will offer the following:

- help offset the cost of providing the CHW certification for students by serving as a training hub for all Texas school districts and charters;
- in collaboration with TEA, Region 10 will apply for approval to serve as a CHW training site through the Texas Department of Human Services (DSHS);
- Region 10 will offer use of an approved CHW Curriculum Framework to CTE programs across the state after a qualified teacher completes the requirements to become a CHWI through Region 10's accelerated training program;
- For a nominal fee, (TBD \$10-\$25 per student), Region 10 will submit student certifications to Texas DSHS for school districts who choose to utilize the approved curriculum framework; and
- Region 10 will contract with a CTE teacher to provide the opportunity for students, including incoming 9th and 10th grade students or high school students who wish to accelerate their training, to complete the Principles of Community Service course via an accelerated, synchronous and asynchronous 4 week summer bridge session through the learning management system Canvas.

Qualifications and Experience for Key Personnel

Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

Title and Responsibilities of Position	Required Qualifications and Experience
Chris Gray - M.Ed. - Region 10 Education Service Center Assistant Director	
Karen Walker - M.Ed. - Region 10 Education Service Center Program Coordinator	
Renda Songer - MPA; M.Ed. - Region 10 Education Service Center CTE Consultant	Development of the CHWI Training; plan for and facilitate the online and face to face portion of the training for teachers with plans to offer the first training in the summer of 2021 pending DSHS approval
Contracted CTE Teacher	CTE teacher who has successfully passed the PPR 270 collaborate in developing a pre-apprenticeship summer bridge program for students who will enroll in Principles of Community Services through a virtual, accelerated format

Goals, Objectives, and Strategies

Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives? **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

Focus Area 2 - Goal 1: Students will learn about the social-community services and healthcare career pathways, industry based certifications, postsecondary options, emotional intelligence skills needed to be successful in those jobs, and analyze data about the high demand careers in Texas. Students will demonstrate their understanding of this goal by choosing a job of interest and mapping out their path to this career from high school to an entry level position.

Goal 2: Student mastery of all applicable CTE TEKS. Projects and labs will be the primary way that students demonstrate their mastery. Students will be assessed via quizzes, exams, rubrics, and performance tasks.

Goal 3: Students will learn from industry professionals. Field trips and guest speakers will be utilized to teach students about different professions and what it is like to work in the field.

Goal 4: Students will learn about alternative ways to pay for college. Social and community service and health care recruiters will be invited to speak with students and advise them about ways to use tuition reimbursement programs.

Goal 5: Students will be offered the opportunity to enroll in Principles of Community Service in the Summer. Completion of this course will allow students to accelerate their CTE POS by enrolling in advanced coursework in the 21-22 school year.

Goal 6: Students will participate in social and emotional learning activities that teach them about how to be mindful of their feelings and the feelings other others, work as a team, and build self-esteem. They will receive positive and constructive feedback from their peers and teachers about their progress. They will reflect and describe why emotional intelligence is important for working in the social-community services or health care field.

Performance and Evaluation Measures

Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies. **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

Focus Area 1 - Students pursuing the CHW certification will be required to demonstrate their mastery of the CTE TEKS as well as the Texas DSHS CHE competencies. Region 10 will collect the following required student data:

- Student information data collection
- Number of students enrolled in the program
- Number of students completing the program
- PEIMS data regarding students who completed the course.

Goals 1, 3, and 4 -College and Career Awareness: Students will be better prepared to make college and career decisions by learning about the career pathways, high demand jobs in Texas, talking with guest speakers and professionals on field trips, and learning about alternative ways to pay for college by working in the industry. Students will complete a project mapping out their career pathway from high school to an entry level position. All deliverables will be graded using a rubric. 90% of students will receive a grade of 80% or higher on the project.

Goal 2 - Foundation Course Mastery: Students will show mastery of all Principles of Community Service TEKS. They will demonstrate their mastery via various projects and assignments. 80% of students will move from a basic understanding of the standards on a pretest (a score of 79% or lower) at the beginning of the course to a proficient or advanced score on the post-test (a score of 80% or higher) at the end of the course

Goal 5 - Accelerated Program of Study: High school students, including incoming freshman, will have an opportunity to take an entry level CTE course during the summer. This will allow them to take more advanced CTE courses in earlier grades.

Goal 6- Emotional Intelligence Quotient: Social and emotional learning activities will be conducted during classes to teach students about teamwork, communication, and leadership. Students will use role playing and participate in teamwork activities to practice these skills. Mastery will be demonstrated by students reflecting on their learning and giving positive and constructive feedback to their peers. Students will complete a pre and post self report survey of their emotional intelligence. 50% of students will self report improvement in their emotional intelligence.

Budget Narrative

Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs. **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

Focus Area 2: Region 10 will contract with a CTE Teacher develop the framework for a CTE project based learning course that can be utilized by school districts throughout Texas in order to meet the requirements for a student to earn the CHW certification.

Region 10 will also contract with a CTE Teacher to collaborate with a Region 10 CTE Consultant to plan for implementation of a summer bridge program for incoming 8th or 9th grade students, or for high school CTE students who want to complete a course in the Summer in order to accelerate advancement in their CTE POS. The contracted teacher will be compensated for planning the framework for a CTE project based learning course to be delivered virtually through synchronous and asynchronous methods.

Program Requirements

1. **Focus Area 1:** Applicants must specify which program(s) of study and the CTE course(s) in the program(s) of study that will be offered (see <https://tea.texas.gov/academics/college-career-and-military-prep/career-and-technical-education/approved-cte-programs-study> for a list of the approved statewide programs of study). Include the number of students who be engaged and supported in this focus area.

2. **Focus Area 2:** Applicants must specify business and industry partners who will be involved in your program. Additionally, specify the work-based learning model(s) which will be utilized and the number of students who will be engaged and supported.

Region 10 plans to partner with Baylor Scott White Health Systems and Southwest Texas College to develop the curriculum framework.

The number of students who will be engaged and supported:
Region 10 will enroll a minimum of 50 students in the pre-apprenticeship summer bridge training in the summer of 2021. Region 10 has established the goal of certifying a minimum of 50 students during the 2021-2022 school year as a CHW as a result of this summer bridge training made possible through award of this grant.

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

Amended Section

Reason for Amendment