2020-2021 Summer Career and Technical Education Grant
Letter of Interest (LOI) Application Due 11:59 p.m. CT, March 26, 2021

Texas Education Agency®

NOGA ID

Authorizing legislation: General Appropriations Act, House Bill 1, Article IX, Section 18.114(c)(v)

Application stamp-in date and time

This LOI application must be submitted via email to **loiapplications@tea.texas.gov.**

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

TEA must receive the application by **11:59 p.m. CT, March 26, 2021**.

Grant period from **May 1, 2021-August 31, 2021**

Pre-award costs permitted from **Award Announcement Date**

Required Attachments

1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)

See the Program Guidelines for for additional attachment information.

Select Focus Area (Applicants May Select One or Both Focus Areas)

☒ Focus Area 1: Career and Technical Education Course

☒ Focus Area 2: Work-Based Learning Experiences

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds): N/A

Applicant Information

Organization	Pearsall ISD	CDN	082-903	Campus	Pearsall HS	ESC	20	DUNS	019823941
Address	318 Berry Ranch Rd	City	Pearsall	ZIP	78061	Vendor ID	74-6001860		
Primary Contact	Kish Russell	Email	kishrussell@yahoo.com	Phone	210-289-3016				
Secondary Contact	Reynaldo Cantu	Email	reynaldo.cantu@pearsallisd.org	Phone	830-334-8011				

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

☒ LOI application, guidelines, and instructions

☒ General and application-specific Provisions and Assurances

☒ Debarment and Suspension Certification

☒ Lobbying Certification

Authorized Official Name	Dr. Nobert Rodriguez	Title	Superintendent
Email	nobert.rodriguez@pearsallisd.org	Phone	830-334-8001
Signature		Date	03/26/2021

Shared Services Arrangements

☐ Shared services arrangements (SSAs) are permitted for this grant. **Check the box below if applying as fiscal agent.**

☐ The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. All participants understand that the "Shared Services Arrangement Attachment" must be completed and signed by all SSA members, and submitted to TEA before the NOGA is issued.

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

☒ 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.

☒ 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.

☒ 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2020-2021 Summer Career and Technical Education Grant Program Guidelines.

☒ 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2020-2021 Summer Career and Technical Education Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.

☒ 5. The applicant provides assurance that curriculum will be appropriately aligned to regional labor market supported CTE programs of study.

☒ 6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.

☒ 7. The applicant provides assurance to provide data to TEA on student completion of courses through a special collection process run by TEA.

Summary of Program

Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the program will address the mission and needs. **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

Pearsall ISD (PISD) is a small, rural community located in Frio County. PISD has a total population of 2,174 students in grades PK-12. PISD has one high school, Pearsall High School, with 621 students enrolled in grades 9-12. Student demographics include: 94% Hispanic, 78% Economically Disadvantaged, 51% At-Risk, and 66% CCMR Graduates. To support the needs of students, the mission of Pearsall ISD's Career and Technical Education is to provide students with opportunities to learn coherent, challenging content that is aligned with rigorous academic standards and relevant technical knowledge essential for careers and college readiness through partnership with business, industry, and the community to prepare students for post-secondary education and employment in a competitive global economy. Both Focus Area 1 and 2 will provide the opportunity to achieve the mission of supporting students to be successful in the industry-based and approved career pathway, Architecture and Construction. The decision to focus on the Construction pathway aligns with the Workforce Alamo labor statistics for a high-demand and a high-wage job category.
FOCUS AREA 1: PISD's Career and Technical Education will align educational goals with industry needs and opportunities in the Architecture and Construction workforce pathway. This program will ensure that all Pearsall High school Students have access to a high-quality pathway aligned to high-wage and in-demand jobs in construction industry. The Construction programs of study follows a course sequence that prepare students with the knowledge and skills necessary for success in the construction industry. These sequences will embed relevant, real-world experiences to culminate in a postsecondary credential. This CTE program will emphasize earning industry-based credentials during the summer months. A summer bridge program will be provided for incoming 8th grade students who will be entering into the 9th grade CTE course sequence in the new school year. In addition, a summer bridge program will be provided for students who are graduating and moving into the workforce following the end of the summer CTE program. Upon successful completion of summer courses, students will receive a letter of recommendation for use when applying for future employment opportunities.
FOCUS AREA 2: PISD will provide summer internships to students enrolled in or who completed courses within the Construction Trades pathway. CTE students will participate in work-based learning activities, as well as learning about and demonstrating employability skills. Work-Based Learning opportunities will provide students with real-world experiences they can use to transition directly into the workforce or use as building blocks toward postsecondary education. The internships will also include a pre-apprenticeship and/or youth apprenticeship training programs for students who are exploring this workforce pathway and project-based learning where students complete a project of value by the end of the summer internship.

Qualifications and Experience for Key Personnel

Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

Title and Responsibilities of Position	Required Qualifications and Experience
Superintendent-responsible for supervising CTE team and monitoring program implementation and progress towards meeting SMART goals.	Doctorate and Masters degree in Education and Education Leadership, Experience: has a minimum of three years experience in a superintendent or district management/leadership role with Superintendent certification.
CTE Teacher-responsible for providing students with CTE instruction in the Construction workforce pathway.	Credentialed work experience aligned with the CTE area courses provided at the high school. At least three years teaching experience in CTE programs.
Principal-responsible for managing CTE program administered on the high school campus, providing administrative support and guidance.	Qualifications: Minimum of a Bachelor's and Master's degree in Education or related field with Principal or Mid-Management certification in Texas. Experience: At least three years experience in a school leadership role.
Project Manager-will be responsible for overseeing the program and ensuring that all performance measures are met.	Minimum of a Bachelor's degree in Education or related field. Experience with managing, monitoring, and maintaining compliance with grant funded programs.
Southwest Texas Junior College will be responsible for providing curriculum and instructional services for students enrolled in CTE courses.	Qualifications and Experience: Evidence of success using research-based and industry recognized curriculum and coursework focused on ensuring CTE students attain industry-based certifications and/or licenses.

Goals, Objectives, and Strategies

Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives? **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

Pathway 1 & 2: Goals/Objectives of the Proposed Program:
1. Provide more students with access to attaining post-secondary degree and certifications upon graduation.
2. Increase the number of students who graduate college and career ready.
3. Equip students with relevant workforce skills to qualify for high-wage jobs after graduation.

Pathway 1: Activities/Strategies to be Implemented:
Pearsall ISD conducted a comprehensive assessment to determine the workforce pathway that best aligns with current needs of the labor and workforce industry. The Construction pathway is in high-demand in the Pearsall and Frio County area at this time. Activities for Pathway 1 will include:
1. Implement an accelerated CTE program designed to help students complete courses in the Construction Trades program of study
2. Implement a CTE summer bridge program for incoming 8th or 9th graders and graduating high school students
Activities for Pathway 2 will include:
1. Establish, facilitate, and monitor the summer internship program with a local employer
2. Implement pre-apprenticeship training programs and/or youth apprenticeship training programs
3. Facilitate and monitor project-based learning for students completing a project of value to a local business

Performance and Evaluation Measures

Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies. **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

Performance Measures for Focus Area 1:
PISD will collect data and report on the following mandatory performance measures:
1. Student information and demographics of participating students.
2. Number of students enrolled in the summer program.
3. Number of students completing the summer program.
4. All data related to PEIMS (special data collection on course completion)

Performance Measures for Focus Area 2:
1. Number of students participating in internships or pre-apprenticeship training.
2. Student information and demographics of participating students.
3. List of business and industry partners offering work-based learning experiences to students as a part of the program.
4. Total and average hours worked by students in the program.
5. Total and average hourly earnings of students in the program.
6. Evidence of training plans for each student in the program.
7. Evidence of partnership agreements for each business and industry partner involved in the program.
8. Evidence of culminating assessments or recognition of skills for each student in the program.
9. All data related to PEIMS (special data collection on course completion)

Budget Narrative

Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs. **NOTE: If applying for both Focus Areas, applicant must CLEARLY distinguish between the two in your response.**

The budget information provided below will support PISD with achieving the mission: Career and Technical Education is to provide students with opportunities to learn coherent, challenging content that is aligned with rigorous academic standards and relevant technical knowledge essential for careers and college readiness through partnership with business, industry, and the community to prepare students for post-secondary education and employment in a competitive global economy. Adjustments will be made in the future based on the needs of the program performance.

Focus Area 1:
6100- Personnel:$4,000-extra-duty pay for CTE teacher to facilitate accelerated CTE courses
6100-Personnel:$2,000-extra-duty pay for Program Manager to provide administrative support and leadership to the summer program.
6200-Administrative Costs-$3,000- consulting services to provide administrative support needed to manage, monitor, complete grant compliance, data collection and analysis for course completion requirements.
6200-$12,000-Southwest Texas Community College-cost for service provider to facilitate summer CTE courses.
6300-$20,000-Supplies and materials for Construction Trades courses-consumable and non-consumable instructional materials
6400-$6,500-Transportation for students in need of transportation to attend summer CTE program

Indirect costs: $2,312
Focus Area 1 Total: $49,812

Focus Area 2:
6100-Personnel: $4,000-extra-duty pay for CTE teacher to facilitate accelerated CTE courses with summer internships.
6100-Personnel: $2,000-extra-duty pay for Program Manager to provide administrative support and leadership to the summer program.
6100-$20,000-Non-employee costs-student summer internships for students who are not employed-20 student interns at $1,000 each student.
6200-Administrative costs-$3,000-consulting services to provide administrative support needed to manage, monitor, complete grant compliance, data collection and analysis for course completion requirements.
6300-$3,000-Supplies and materials for CTE instructional materials
6400-$10,000-Industry-based certification costs for students to participate in work-based learning placements
6400-$5,000-Transportation for students to participate in summer internships

Indirect costs: $2,288
Focus Area 2 Total: $49,288

Program Requirements

1. **Focus Area 1**: Applicants must specify which program(s) of study and the CTE course(s) in the program(s) of study that will be offered (see https://tea.texas.gov/academics/college-career-and-military-prep/career-and-technical-education/approved-cte-programs-study for a list of the approved statewide programs of study). Include the number of students who be engaged and supported in this focus area.

Pearsall ISD will focus the Summer CTE Program for the Architecture and Construction workforce pathway. The statewide approved program of study, Construction Trades are listed below:

Construction Trade courses:
1. Principles of Construction: Grades 9-12-# of students:11
2. Construction Technology: Grades 10-12-# of students: 34
3. Construction Technology II: Grades11-12-# of students: 19
4. Practicum of Construction Technology/Extended Practicum: Grade 12: # of students: 0

2. **Focus Area 2:** Applicants must specify business and industry partners who will be involved in your program. Additionally, specify the work-based learning model(s) which will be utilized and the number of students who will be engaged and supported.

Pearsall ISD will utilize the current district as the business/industry partner for this program. Pearsall ISD's Facilities Department will manage and supervise CTE students as interns to provide practical experience. Pearsall is located in a small, rural community with a community population of 10,436. Few businesses are available for students to access industry-based and relevant workforce experience. PISD is the largest employer in the area and has the capacity to provide students with internship opportunities in the Facilities Department to apply their learning to the work and observation within this department. The Director of Facilities will receive training on how to effectively mentor, coach, and train students during the internship period. All training and practicum experiences will directly align to the Architecuture/ Construction Trade career pathway courses.

Students who were enrolled in any of these courses during the 2020-2021 school year will be eligible to participate in the summer internship program. Transportation will be provided for students in need of transportation services. All internship hours will align with the school district's summer operational hours Monday-Thursday 8 am to 4 pm. At the end of each internship day, students will have the opportunity to debrief with the CTE instructor or Director of Facilities to ask questions and reflect on the information learned each day.

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the Administering a Grant page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

Amended Section	Reason for Amendment