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| DATE: | March 4, 2021 |
| SUBJECT: | 2020-2021 School Day Event Code Additions |
| CATEGORY: | COVID-19 PEIMS Calendar Reporting for Student Attendance |
| NEXT STEPS: | Share with appropriate attendance staff |

The Texas Education Agency (TEA) requires the addition of two new School-Day-Event-Codes (C208) for use in the 2020-2021 school year. These new codes allow the local education agency (LEA) to indicate if a campus is closed due to the following reasons:

- I. COVID-19: Restricted Access to On-Campus Instruction – TEA Approved Reason
- II. COVID-19: Restricted Access to On-Campus Instruction – Reason Other than TEA Approved Reason

The new codes will be reported on the CalendarDateExtension complex type in the 2020-2021 PEIMS Summer Submission. Once reported, the codes may be verified using the TSDS report “PDM3-116-003 Campus Calendar Minutes Detail”.

What are the new codes?

| Code | Description | Reason | Operational Minutes reported |
|------|--|--------------------------------------|---|
| 03 | COVID-19: Restricted Access to On-Campus Instruction – TEA Approved Reason | Closed – with TEA approved reason | The full daily amount as planned in the board-approved campus calendar |
| 04 | COVID-19: Restricted Access to On-Campus Instruction – Reason Other than TEA Approved Reason | Closed – without TEA approved reason | Only half of the daily operational minutes as planned in the board- approved campus calendar |

Subject to certain exceptions found in the SY 20-21 Attendance and Enrollment FAQ on the [TEA coronavirus website](#), on-campus instruction must be offered for all grades served by a campus every day for every student whose parents want them to access on-campus instruction for each day a campus is providing instruction according to its instructional calendar. An LEA should use code “03” (COVID-19: Restricted Access to On-Campus Instruction – TEA Approved Reason) when restricting access to on-campus instruction for some or all students with a TEA-approved waiver and for any of the reasons listed in the SY 20-21 Attendance and Enrollment FAQ.

An LEA should use code “04” (COVID-19: Restricted Access to On-Campus Instruction – Reason Other than TEA Approved Reason) if access to on-campus instruction is restricted by not allowing some or all students to attend school in-person on a scheduled instructional day in the absence of a TEA-approved waiver or for a reason other than one of the approved reasons listed in the SY 20-21 Attendance and Enrollment FAQ. Examples of these types of days are: a

campus is closed to on-campus instruction to prevent the spread of COVID-19; restricting campus access to certain students on testing days without having an approved hybrid high school waiver; or restricting access for any other reason not listed in the SY 20-21 Attendance and Enrollment FAQ. When applying this code to an instructional day, a campus that restricted access to on-campus instruction can only report half of the operational minutes provided or planned for the day.

For Information and Questions

If you have questions, please contact the Student Attendance Accounting Section by phone at (512) 463-9095 or email attendance@tea.texas.gov

Sincerely,

David Marx, CPA
Director, Financial Compliance Division