



2019-2020 Texas Education for Homeless Children and Youth (TEHCY) Technical Assistance, Professional Development, and Support

COMPETITIVE GRANT Application Due 5:00 p.m. CT, March 26, 2019

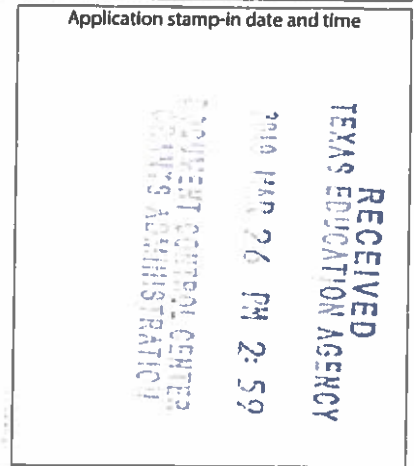
NOGA ID

Authorizing Legislation

McKinney-Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX, Part A, of ESSA (42 U.S.C. 11431 et seq.)

Applicants must submit one original copy of the application and two copies of the application (for a total of three copies of the application). All three copies of the application MUST bear the signature of a person authorized to bind the applicant to a contractual agreement. Applications cannot be emailed. Applications must be received no later than the above-listed application due date and time at:

Document Control Center, Grants Administration Division
Texas Education Agency
1701 N. Congress Avenue
Austin, TX 78701-1494



Grant period from July 1, 2019 - August 31, 2020

X Pre-award costs are not permitted.

Required Attachments

No attachments are required to be submitted with this application.

Amendment Number

Amendment Number (For amendments only; enter N/A when completing this form to apply for grant funds): N/A

Applicant Information

Organization: Texas Network of Youth Services, CDN: 227-901, Vendor ID: 75-179-1374, ESC: 13, DUNS: 096099840
Address: P.O. Box 26855, City: Austin, ZIP: 78755, Phone: 512-815-3299
Primary Contact: Christine Gendron, Email: cgendron@tnoys.org, Phone: 512-693-8286
Secondary Contact: Beth Duke, Email: bduke@tnoys.org, Phone: 512-815-3299

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the grant application, as applicable, and that these documents are incorporated by reference as part of the grant application and Notice of Grant Award (NOGA):

- X Grant application, guidelines, and instructions
X Debarment and Suspension Certification
X General Provisions and Assurances
X Lobbying Certification
X Application-specific Provisions and Assurances
X ESSA Provisions and Assurances requirements

Authorized Official Name: Christine Gendron, Title: Executive Director

Email: cgendron@tnoys.org, Phone: 512-693-8286

Signature: [Handwritten Signature], Date: 3/26/19

Grant Writer Name: Andrea M. Torres, Signature: Andrea M. Torres, Date: 03/25/2019

Grant writer is an employee of the applicant organization. Grant writer is not an employee of the applicant organization.

2019-019485

Shared Services Arrangements

SSAs are **not permitted** for this grant.

Identify/Address Needs

List up to three quantifiable needs, as identified in your needs assessment, that these program funds will address. Describe your plan for addressing each need.

Quantifiable Need	Plan for Addressing Need
Homeless liaisons and other representatives for LEAs report challenges with identifying homeless students.	Use THEO website and other tools to provide enhanced strategies to LEAs for identifying homeless students. Topics: McKinney-Vento requirements, red flags, impact of trauma on behavior, building relationships so students and families will disclose their homeless status, and more. Engage experienced homeless liaisons and young adults with lived experience with homelessness in training.
Homeless liaisons and LEA reps report challenges identifying internal and external resources to meet McKinney-Vento requirements, and other basic needs of homeless students, to facilitate academic success.	TNOYS will provide enhanced training and resource directories, facilitate opportunities for LEAs to share best and innovative practices.

SMART Goal

Describe the summative SMART goal you have identified for this program (a goal that is Specific, Measurable, Achievable, Relevant, and Timely), either related to student outcome or consistent with the purpose of the grant.

Provide training, technical assistance, or resources to 100% of homeless liaisons in the state on all requirements of the McKinney-Vento Homeless Assistance Act.

Measurable Progress

Identify the benchmarks that you will use at the end of the first three grant quarters to measure progress toward meeting the process and implementation goals defined for the grant.

First-Quarter Benchmark

25% of homeless liaisons will have received training on some or all requirements of the McKinney-Vento Act.

The THEO website will include online resources that address all requirements of the McKinney-Vento Act.

Measurable Progress (Cont.)**Second-Quarter Benchmark**

50% of homeless liaisons will have received training on some or all requirements of the McKinney-Vento Act.

The THEO website will include webinars that address 30% of the McKinney-Vento Act requirements.

Third-Quarter Benchmark

75% of homeless liaisons will have received training on some or all requirements of the McKinney-Vento Act.

The THEO website will include webinars that address 70% of the McKinney-Vento Act requirements.

Project Evaluation and Modification

Describe how you will use project evaluation data to determine when and how to modify your program. If your benchmarks do not show progress towards meeting your summative SMART goal, describe how you will use evaluation data to modify your program for sustainability.

TNOYS has a validated history of collecting, storing, and reporting research data to assist with implementing effective tools and positive outcomes in the youth social service industry. These evaluations have included substantial quantitative and qualitative data analysis. TNOYS has also worked with researchers at the University of Texas as collaborators and over the years, have had numerous staff obtain publications in academic journals, books, and other media. In addition, TNOYS has provided training and technical assistance for service providers on strengthening data collection and program evaluation. It is skilled at collecting, tracking, and maintain data to determine if a project is meeting its intended goals.

TNOYS will develop and implement an evaluation plan for the program that tracks progress toward the SMART goal outlined above, assesses satisfaction with and efficacy of services offered through this grant program, and facilitates continuous quality improvement during the grant period. This will be accomplished by tracking LEA engagement with TNOYS services and resources, analyzing website and newsletter analytics, administering satisfaction surveys after delivery of training and technical assistance, and when appropriate and feasible, administering pre-and post-surveys.

Examples of data collection methods that will be used include the following:

- Track LEA attendance at training events and LEA receipt of technical assistance
- Administer evaluation surveys after all training and technical assistance. Helpline callers will receive a link to a short evaluation survey by email after their issue is resolved.
- Review web analytics, such as webpage views, webinar viewers, and resource downloads.
- Review email newsletter analytics, including opens and clicks, broken down by region if technology allows.
- Develop pre-and post-tests to assess efficacy of its Trainer-of-Trainers (ToT) program for improving knowledge, attitudes, and beliefs relevant to implementation of state and federal legislation and policy requirements.

The project team will review data at least quarterly, in collaboration with TEA, to determine whether SMART benchmarks are being achieved and/or whether program adjustments are needed.

Statutory/Program Assurances

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- 3. The applicant provides assurance that they will adhere to all Statutory Requirements, TEA Program Requirements, and Performance Measures as noted in the 2019–2020 TEHCY Technical Assistance, Professional Development, and Support Grant Program Guidelines, and shall provide the Texas Education Agency, upon request, any performance data necessary to assess the success of the program.
- 4. The applicant provides assurance that they will provide regular, on-going, and timely communication (no later than 15 calendar days) with TEA program staff, including:
 - a. Notification of any project related issues that affect project timelines;
 - b. Notification of any policy issues or concerns that require US Department of Education (USDE) and/or the National Center for Homeless Education (NCHE) input to TEA program staff; and
 - c. Notification of any staffing modifications and use of subcontractors or vendors, to be approved in writing by TEA in advance.
- 5. The applicant provides assurance that they will coordinate all planning and communications with TEA program office, including:
 - a. Communications with USDE;
 - b. Communications with legislative staff; and
 - c. Planning concerning major activities and events with state and national non-profit and private partners on the education of homeless children and youth
- 6. The applicant provides assurance that they will provide uninterrupted workflow throughout the grant period, including the summer months.
- 7. The applicant provides assurance that no more than 30% of the 2019–2020 total grant award will be used for subcontracting and that any proposed changes in subcontractors during the grant period will require prior approval from TEA.
- 8. The applicant provides assurance that all technical assistance, professional development, and trainings will include a way to evaluate effectiveness, assess knowledge gains and behavior changes of participants (when applicable), and provide an opportunity for participants to provide feedback.
- 9. The applicant provides assurance that they will provide high-quality drafts of all submitted work product to TEA program staff and that all submitted work product will be copy edited and ADA compliant prior to TEA review.
- 10. The applicant provides assurance that all final presentations, materials and resources will have a high-standard of professional quality, carry the TEA logo, and be ADA compliant. TEA maintains the right to final approval on all presentations, materials, and resources developed before publication or presentation.
- 11. The applicant provides assurance that all materials and resources intended for use with parents, students, and families will be available in English and Spanish, and other languages as needed or determined necessary by TEA program staff.
- 12. The applicant provides assurance that they will maintain documentation for all grant expenditures.
- 13. The applicant provides assurance that they will adhere to policies and procedures regarding use of confidential data, data requests, and data collection procedures.

Statutory/Program Assurances

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 14. The applicant provides assurance that they will store all work product, program documents, presentations, and resources in a collaborative, online, secured platform that is TEA approved and accessible by TEA program staff.
- 15. The applicant provides assurance that they will develop and lead presentations at an annual Homeless Education conference.
- 16. The applicant provides assurance that they will facilitate weekly or bi-monthly meetings and conference calls with TEA program staff including agenda preparation, discussion documents, and summary notes of meeting action items and results. Agendas will be emailed to TEA program staff two business days prior to the meetings or conference calls for input and approval. Meeting minutes will be posted or emailed within two business days to TEA program staff.
- 17. The applicant provides assurance that performance and fiscal monitoring reports will be submitted each year that grant funds are awarded.
- 18. The applicant provides assurance that a standard professional development evaluation template will be developed and provided to TEA program staff for input and final approval prior to use.
- 19. The applicant provides assurance that a standard subgrantee site visit evaluation tool will be developed and provided to TEA program staff for input and approval prior to use.
- 20. The applicant provides assurance that they will use a TEA approved evaluation form with debriefing notes that will be maintained after each training or subgrantee site visit and will be analyzed to support grantees and program effectiveness overall. This information will be provided to TEA monthly.
- 21. The applicant provides assurance that technical assistance calls and emails from LEAs, ESCs, and stakeholders will be addressed within two business days.
- 22. The applicant provides assurance that TEHCY subgrantee visits will occur at least once annually and/or upon request by TEA program staff.
- 23. The applicant provides assurance that they will provide TEHCY program announcements, list serve messages, and other communication updates as requested by TEA program staff. All program communication is to be coordinated with and pre-approved by TEA program staff.
- 24. The applicant provides assurance that they will assist TEA program staff in the development of TEHCY subgrantee applications and reports.
- 25. The applicant provides assurance that they will staff and manage 1) a technical assistance call-line or 1-800 help-desk at least 8 hours per day, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m. and 2) a system to track response rates and analyze calls and trends in inquiries.
- 26. The applicant provides assurance that they will submit an annual professional development plan, including training content, format, staff assignments, budget, and timelines.
- 27. The applicant provides assurance that they will submit a monthly professional development and community collaboration calendar at least one month in advance, before activities occur, for TEA program staff approval.
- 28. The applicant provides assurance that they will assign a technical assistance consultant to each subgrantee. Technical assistant consultants will be responsible for providing technical assistance, professional development, and resources, to ensure implementation of subgrant activities.
- 29. The applicant provides assurance that they will develop a TEA approved template for reporting technical assistance monthly and at the end of the grant period.
- 30. The applicant provides assurance that they will submit a monthly technical assistance data report to TEA program staff.
- 31. The applicant provides assurance that they will provide all materials and resources to TEA at the end of the grant period or upon request. All materials and resources are property of TEA.

Statutory/Program Assurances

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 32. The applicant provides assurance that they will complete and submit the TEHCY Grant Task, Activity, and Budget Plan no more than 30 days after the grant start date. This document must be reviewed and approved by TEA program staff.
- 33. The applicant provides assurance that they will adhere to all timelines, activities, tasks, performance measures, and budget included in the TEHCY Grant Task, Activity, and Budget Plan as approved by TEA program staff, including:
 - a. Monthly check-in calls, McKinney-Vento webinars, annual and/or semi-annual trainings in each ESC Region, annual on-site visits, and grant support for 76 TEHCY subgrantees; and
 - b. Development, dissemination, and collection of all grant reports on the negotiated due date(s).
- 34. The applicant provides assurance that they will request prior approval from TEA program staff for all travels costs.
- 35. The applicant provides assurance that they will develop annual TEHCY program reports and infographics as requested by TEA program staff. All TEHCY program reports and infographics will be coordinated and pre-approved by TEA program staff prior to publication and dissemination.

TEA Program Requirements

1. Provide a description of the applicant's management plan, organizational structure, and capacity to ensure successful performance of the grant program. This should include:
- a. Project management and staffing plan, including:
 - i. Titles of all personnel who will staff the project throughout the duration of the grant period
 - ii. Staff titles or positions that will coordinate major activities during each phase of the grant
 - iii. Time allocations that the personnel described will devote to the fulfillment of this grant;
 - b. External contractors projected to be involved in the operation and delivery of any grant program activities, including time allocations, qualifications, evaluations and experience;
 - c. Evidence of the ability to manage, coordinate and perform all grant requirements, tasks, activities, and performance measures for this grant program;
 - d. Evidence of successful past performance for similar projects of this size and scope;
 - e. The systems and processes in place to manage, coordinate, and perform all grant requirements, tasks, activities, and performance measures for this grant program;
 - f. The systems and process in place to monitor, review and approve technical assistance, professional development, and resources for quality assurance; and
 - g. The process to escalate any issues to the next level of authority throughout the term of the grant.

Texas Network of Youth Services (TNOYS) is a statewide organization working across systems to strengthen services and improve outcomes for children, youth, and families in at risk situations, including homelessness. The TECHY grant will be managed by a Project Director who will report to the TNOYS Executive Director. The Project Director will lead a team of 5 Project Coordinators who may be housed with TNOYS member organizations in other regions, pending TEA approval, to ensure adequate service coverage of the state. This team will be supported by a Communications Coordinator, a Student-Youth Specialist with lived experience, a Data Entry Specialist, and an Office Manager who will be responsible for bookkeeping related to the grant. All positions will be on this grant full-time, except for the Executive Director (20%) and Office Manager (50%). External contractors will be used for web design, accounting, and specialized training and will have previous experience in those activities. These will be one-time activities except for accounting that is expected to require 10 hours per month.

TNOYS has been a go-to provider of training and technical assistance (T&TA) for youth-serving professionals for nearly 40 years and can manage and perform all requirements, activities, and performance measures for this grant program based on its successes managing similar projects of this size and scope. For roughly 20 years, TNOYS was contracted by the Texas Department of Family and Protective Services (DFPS) to provide T&TA for a statewide crisis intervention program for runaways and truant youth. TNOYS has also had federal contracts to provide T&TA services for Runaway and Homeless Youth programs. Currently, TNOYS is managing two grants totaling \$1 million from Rebuild Texas Fund to collaboratively support Texas' public schools in meeting needs of students and families experiencing homelessness due to Hurricane Harvey.

TNOYS regularly engages 5,000+ Texas professionals who work with youth and families across systems, including homeless liaisons. TNOYS also actively maintains a robust network of programs that serve youth and families experiencing homelessness across Texas. These organizations have ability to work collaboratively with LEAs to meet needs of homeless students. TNOYS also values the voices of those with lived experience and has a strong track record of engaging young people in its work. Under this grant, TNOYS will enhance T&TA offerings and resources by effectively and appropriately engaging experienced homeless liaisons and youth with lived experience in development and implementation.

TNOYS has strong fiscal and operational controls in place to manage this grant award. TNOYS is audited annually and has had clean audits since its inception. With a current budget of approximately \$1.7 million, TNOYS has experience managing contracts with governmental agencies, in addition to large, multi-year grants from private foundations. Governmental agencies include DFPS, the TX Dept. of Housing and Community Affairs, the Office of the Governor, the Supreme Court of Texas, and the federal Administration for Children and Families.

TEA Program Requirements

2. Provide an assessment of existing resources, services, and external links that can be found on the TEA Education for Homeless Children and Youth webpage at [https://tea.texas.gov/Texas_Schools/Support_for_At-Risk_Schools_and_Students/Texas_Education_for_Homeless_Children_and_Youth_\(TEHCY\)_Program/](https://tea.texas.gov/Texas_Schools/Support_for_At-Risk_Schools_and_Students/Texas_Education_for_Homeless_Children_and_Youth_(TEHCY)_Program/). Include a proposal with a gap analysis, strategies, and actions to strengthen and/or expand upon guidance for the following program areas:

- a. Identification;
- b. Enrollment;
- c. School Selection;
- d. Dispute Resolution;
- e. Transportation;
- f. Academic Interventions;
- g. Community Collaborations;
- h. Frequently Asked Questions; and
- i. Other resources not listed above.

In March 2017, TNOYS released a report detailing findings from a needs assessment survey it administered to homeless liaisons across the state. Based on survey responses, TNOYS identified multiple findings and recommendations for better supporting homeless liaisons to ensure federal and state mandates are met. One finding was that liaisons find it challenging to identify students who are homeless. The TEA Education for Homeless Children and Youth webpage has many forms and checklists that can be used to identify homeless students. While helpful, these forms do not address the root of the challenge - overcoming the desire to conceal one's homeless status for fear of being embarrassed, stigmatized or of losing one's children. TNOYS would provide additional resources, such as webinars developed in partnership with experienced homeless liaisons and young adults with lived experience, that share best practices and address how to develop relationships with children and their families so that they feel comfortable disclosing their homeless situation.

Another finding from TNOYS' needs assessment was the need for additional services and supports in the community to which to refer students and families experiencing homelessness. While transportation and Title I services are included on the TEA website, services and supports that can meet basic needs are necessary in order to ensure student safety and facilitate academic success. TNOYS will provide a resource directory of reputable and licensed community-based organizations, such as Communities In Schools and United Way, that can take referrals of students and families needing services. TNOYS will also disseminate guidance from experienced liaisons for identifying community resources and strengthening school/community collaborations.

While Identification and Community Collaborations were listed as the top concerns for homeless liaisons in TNOYS' needs assessment, opportunities exist for strengthening other program areas. For example, TNOY will develop a quick start guide for new or less experienced homeless liaisons that compiles existing and new resources in an easy-to-read-and-digest format. TNOYS will also develop a ToT program to build capacity for training LEAs on McKinney-Vento requirements and best practices for implementation.

The TEA website currently includes adequate forms and checklists relevant to enrollment, dispute resolution, and transportation. TNOYS will enhance these existing resources by developing an FAQ for each topic area and support resources based on real-life experience and best practices. The webinar resources currently available on the Dana Center THEO website appear to be one-time webinars offered by external organizations. TNOYS will develop webinars under this grant program that can be posted online and accessible to any Texas LEA at any time. Finally, although the current Dana Center THEO website includes links to many resources relevant to student homelessness, critical topics are missing. TNOYS will add resources on topics including building alliances with youth, motivational interviewing, understanding the impact of trauma on behavior, and more.

Strengthening resources and services is not a one-time project. Improvements should be ongoing and TNOYS will continually look for ways to strengthen the information provided in training, on help calls, and on the website. To do this, TNOYS will periodically update its needs assessment by surveying the needs of LEAs across the state. We will also conduct focus groups with homeless liaisons in select regions to get more in-depth insight into challenges and solutions.

TEA Program Requirements**3. Provide a technical assistance implementation plan that addresses the following components:**

- a. How the three categories of technical assistance, professional development, and support listed below will be provided and implemented to ensure program fidelity (See Program Description, Page 5 of Program Guidelines):
 - i. General/Statewide Activities
 - ii. Specific/Subgrant Activities
 - iii. Intensive Support and Targeted Activities;
- b. How a technical assistance call-line or 1-800 help-desk will be staffed, managed, and maintained and the system that will be used to track response rates and analyze calls and trends in inquiries;
- c. How the applicant will:
 - i. Develop, market and maintain a TEHCY program website, including regular review and reporting on website analytics to support optimum website function and usability
 - ii. Ensure all professional development opportunities and resources provided are ADA (Americans with Disabilities Act) compliant and accessible to LEAs and ESCs; and
- d. What targeted marketing plan, strategy, and processes will be used to effectively communicate and disseminate new technical assistance resources and professional development opportunities to LEAs and ESCs.

With this grant, TNOYS' THEO, which will be headquartered in Austin but may have staff located in other regions pending TEA approval, will provide useful support to LEAs to increase identification, support and enrollment of homeless students; expedite the removal of barriers; and provide early academic interventions. TNOYS will use a variety of methods to ensure that the three categories of technical assistance, professional development, and support will be implemented according to the grant requirements. These methods will include a new THEO website, coordinated email newsletter program, 1-800 helpline, and robust T&TA program.

First, TNOYS will launch a new THEO website with a new domain name that will provide access to training materials, forms and checklists, community resources, and news and updates that may be important or of interest to LEAs. TNOYS has previously developed a website and are well versed in the development process and in using google analytics to optimize functionality and usability. TNOYS will also implement a coordinated email newsletter program to complement the website, promote training opportunities, and share updates, resources, and tools that may be useful to LEAs. TNOYS will use MailChimp to track clicks and open rates to refine and improve content and readability. Furthermore, TNOYS will implement a 1-800 call line that will be available to LEAs statewide. Program coordinators will staff this call line and will be equipped to offer immediate basic assistance and/or schedule a time to offer a more in-depth consultation. All calls will be logged to gather information on the requestor, the description of the request, how the request was addressed, and the outcome. Each caller will receive an email with a link to an evaluation survey after the issue is resolved. TNOYS will review evaluation survey data, and make this data available to TEA, to identify and address trends in inquiries.

TNOYS will also provide in person and online training opportunities on issues of relevance to or of a demonstrated need to LEAs. Topics may include best practices for identification and enrollment of homeless students, coordination of transportation services, and facilitating academic success. TNOYS will coordinate with regional ESCs to facilitate participation of personnel from multiple school districts in the region and, with approval from TEA, will coordinate engagement of service providers in training opportunities to strengthen school/provider collaboration and raise awareness among LEAs of community resources that can meet needs of homeless students and families.

For individual subgrantees, TNOYS will provide targeted T&TA on specific issues identified in their applications. Because coordinators will be in regions across the state, TNOYS staff will work closely with subgrantees to understand their operations and provide individualized TA that facilitates improvement. In addition, TNOYS staff will be available by phone and video conference to provide grant support as needed. TNOYS will also work closely with TEA to provide oversight and targeted assistance to LEAs and subgrantees that are not compliant or are at risk of noncompliance with federal or state laws or grant requirements.

TNOYS staff will ensure that all materials and resources are ADA compliant which includes strategies such as using san serif fonts and using high resolution images or images with an alternative text option that describes the image.

TEA Program Requirements

4. Provide a description of the processes and procedures that will be utilized to:
- a. Assist Homeless Liaisons to become more knowledgeable about their duties as described in the McKinney-Vento Homeless Education Assistance Act and state law, including use and implementation of a Homeless Liaison Quick Start Guide;
 - b. Develop and implement a Trainer-of-Trainers (ToT). Topics including: McKinney-Vento law, duties of a liaison, identification, enrollment, assessing students' needs and services, dispute resolution, collaboration, support to remove barriers, college and career readiness. The proposed ToT must be aligned with adult learning theory and include a variety of training components such as presentations, webinars, online modules, training videos, resources, interactive tools and activities;
 - c. Evaluate effectiveness, assess knowledge gains and behavior changes, and provide opportunities for participant feedback for all technical assistance, professional development and trainings;
 - d. Provide monthly check-in calls, McKinney-Vento webinars, annual and/or semi-annual trainings in each ESC Region, annual on-site visits, and grant support for 76 TEHCY subgrantees, to be determined in coordination with TEA program staff;
 - e. Assist homeless liaisons, parents, or homeless or unaccompanied youth with the dispute resolution process;
 - f. Provide strategies, best practices, and resources to ensure that homeless and unaccompanied youth receive the educational services for which they are eligible for in accordance with statute, such as immediate enrollment, even if the child or unaccompanied youth is unavailable to produce records normally required for enrollment, nutrition, transportation, academic supports, and community resources or services; and
 - g. Provide strategies, best practices, and resources to support coordination with Title I, Part A, Special Education, English Learners, Career and Technical Education (CTE), and Gifted and Talented (GT) program areas.

TNOYS will develop a quick start guide including a webinar on the McKinney-Vento Act and a toolkit of resources and documents liaisons can begin to use immediately. Webinars will be on the website to be watched anytime, or multiple times. Included will be advice from experienced liaisons on how they were best able to fulfill their duties and advice from young adults who have experienced homelessness.

TNOYS will develop and implement a Trainer of Trainers (ToT) program to grow capacity and reach of its training program. TNOYS has experience developing ToTs, including for the Association of Persons Affected by Addictions to train people to train young people to be peer specialists for youth affected by substance use, and for BCFS to train staff to train others on cultural competency, strengths-based case management, and rights of persons served. All TNOYS training is developed based on adult learning theory. TNOYS will work in collaboration with TEA to stay on top of the latest research, policy guidance, and best practices. Attendance at relevant national conferences will also inform ToT development. TNOYS will include perspective of youth with lived experience with homelessness, and input from experienced homeless liaisons, in ToT development and implementation.

TNOYS is well-positioned to provide quick start information and ToT surrounding risk of child sex trafficking (CST) as an element of homelessness. TNOYS is working the Governor's Office to develop and provide resources to professionals on identifying and responding to CST.

TNOYS will provide monthly check-ins with subgrantees. These check-ins will include monthly calls or webinars to respond to specific needs. TNOYS may also provide in-person regional trainings or site visits.

TNOYS will evaluate its T&TA to determine effectiveness and identify opportunities for improvement. For ToT, evaluation will include pre and post surveys to assess changes in knowledge, attitudes, and beliefs. Evaluation surveys will be distributed after all training events and webinars. An email link to a mini evaluation survey will be sent after TA.

TNOYS will provide support for homeless liaisons, students and families and other stakeholders when directed by TEA to ensure students are enrolled according to statute. This will include help navigating the dispute resolution process. TNOYS will work with LEAs to develop strategies for ensuring that homeless students receive all educational services for which they are eligible and to incorporate special programming such as English Learners and Gifted and Talented.

Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this grant.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this grant.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group Barrier

Group Barrier

Group Barrier

Group Barrier

Request for Grant Funds

List all of the allowable grant-related activities for which you are requesting grant funds. Include the amounts budgeted for each activity. Group similar activities and costs together under the appropriate heading. During negotiation, you will be required to budget your planned expenditures on a separate attachment provided by TEA.

PAYROLL COSTS (6100)	BUDGET
Salaries	\$563,100
Benefits	\$135,120
PROFESSIONAL AND CONTRACTED SERVICES (6200)	
Specialized Trainers and Stipends for Participants with Lived Experience	\$14,800
Web and Webinar/Video Development	\$30,000
Project Accounting	\$6,000
SUPPLIES AND MATERIALS (6300)	
Laptop Computers for Team Members	\$10,000
Printing and Copying (resource materials, brochures and posters)	\$61,860
Other Supplies	\$4,000
OTHER OPERATING COSTS (6400)	
Project and Conference Travel	\$60,960
Project-related technology (helpline, email, web hosting, survey monkey, etc.)	\$36,000
Other Direct Administrative Costs	\$78,000
CAPITAL OUTLAY (6600)	
N/A	0
Total Direct Costs	\$999,840
Indirect Costs	0
TOTAL BUDGET REQUEST (Direct Costs + Indirect Costs)	\$999,840