



2019-2020 Texas Education for Homeless Children and Youth (TEHCY) Technical Assistance, Professional Development, and Support
COMPETITIVE GRANT Application Due 5:00 p.m. CT, March 26, 2019

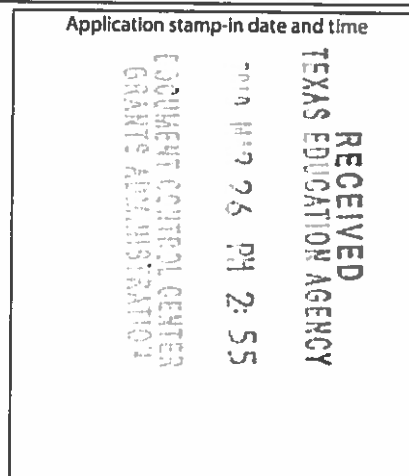
NOGA ID

Authorizing Legislation

McKinney-Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX, Part A, of ESSA (42 U.S.C. 11431 et seq.)

Applicants must submit one original copy of the application and two copies of the application (for a total of three copies of the application). All three copies of the application MUST bear the signature of a person authorized to bind the applicant to a contractual agreement. **Applications cannot be emailed.** Applications must be received no later than the above-listed application due date and time at:

Document Control Center, Grants Administration Division
 Texas Education Agency
 1701 N. Congress Avenue
 Austin, TX 78701-1494



Grant period from **July 1, 2019 - August 31, 2020**

Pre-award costs are not permitted.

Required Attachments

No attachments are required to be submitted with this application.

Amendment Number

Amendment Number (For amendments only; enter N/A when completing this form to apply for grant funds):

Applicant Information

Organization Region 10 ESC CDN 057950 Vendor ID 751249185 ESC 10 DUNS 074875592
 Address 400 E. Spring Valley City Richardson ZIP 75081 Phone 972-348-1700
 Primary Contact April Estrada Email april.estrada@region10.org Phone 972-348-1536
 Secondary Contact Deon Quinn Email deon.quinn@region10.org Phone 972-348-1766

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the grant application, as applicable, and that these documents are incorporated by reference as part of the grant application and Notice of Grant Award (NOGA):

- Grant application, guidelines, and instructions
- General Provisions and Assurances
- Application-specific Provisions and Assurances
- Debarment and Suspension Certification
- Lobbying Certification
- ESSA Provisions and Assurances requirements

Authorized Official Name Gordon D. Taylor Title Executive Director

Email gordon.taylor@region10.org Phone 972-348-1004

Signature  Date 3-20-19

Grant Writer Name Deon Quinn Signature  Date 3-20-19

Grant writer is an employee of the applicant organization. Grant writer is not an employee of the applicant organization.

2019 03/20/19

Shared Services Arrangements

SSAs are not permitted for this grant.

Identify/Address Needs

List up to three quantifiable needs, as identified in your needs assessment, that these program funds will address. Describe your plan for addressing each need.

Quantifiable Need	Plan for Addressing Need
Increase quality of internal communication between TEA, R10 and R20 related to the importance of identifying and immediately enrolling homeless students from August 31, 2019 to August 31, 2020	Employ a collaboration system using tactics that will allow for constant communication between TEA, Region 10 ESC and ESC-20. Zoom meetings, conference calls and face-to-face meetings will be utilized as mechanisms for communicating on a bi-weekly to monthly basis to ensure that there is a collaborative process in place.
Increase the number of LEAs that attend at least one McKinney-Vento training annually (ESC trainings, Fall conference, and other) from August 31, 2019 to August 31, 2020	Provide Statewide activities to include creating regional networking opportunities for Homeless Liaisons, creating a mandatory virtual Homeless 101 mini-conference, offer opportunities for Homeless Liaisons to present and facilitate sessions at the annual state conference.
Decrease the number of LEAs that report "zero" homeless students being identified from August 31, 2019 to August 31, 2020	Data indicates numerous LEAs report zero or few homeless students. The Region 10 EHCY program will focus on raising awareness and addressing identification through staff development, the EHCY website, a technical assistance phone number, social media, and the development of materials.

SMART Goal

Describe the summative SMART goal you have identified for this program (a goal that is Specific, Measurable, Achievable, Relevant, and Timely), either related to student outcome or consistent with the purpose of the grant.

By the end of the 19-20 SY, 70% of LEAs across the state of Texas will increase the number of identified homeless students by 1% over the previous school year (18-19).

Measurable Progress

Identify the benchmarks that you will use at the end of the first three grant quarters to measure progress toward meeting the process and implementation goals defined for the grant.

First-Quarter Benchmark

- 55% of Texas LEAs have identified at minimum, 1 homeless student in grades K-12.
- 90% of Texas LEAs participated in the mandatory virtual Homeless 101 mini-conference via live or recordings.

Measurable Progress (Cont.)

Second-Quarter Benchmark

- 60% of Texas LEAs have identified at minimum, 1 homeless student in grades K-12.
- 95% of Texas LEAs participated in the mandatory virtual Homeless 101 mini-conference via live or recordings.

Third-Quarter Benchmark

- 65% of Texas LEAs have identified at minimum, 1 homeless student in grades K-12.
- 100% of Texas LEAs participated in the mandatory virtual Homeless 101 mini-conference via live or recordings.

Project Evaluation and Modification

Describe how you will use project evaluation data to determine when and how to modify your program. If your benchmarks do not show progress towards meeting your summative SMART goal, describe how you will use evaluation data to modify your program for sustainability.

The data analysis plan includes, but is not limited to: summarization, measures of central tendencies, descriptive analysis, correlation analysis, trend analysis, frequency distributions, counts, cross-tabulations comparing respondent groups, and reporting on sub-groups for different activities expected to be employed. The short-term level results data (knowledge, attitudes, skills) collected includes: the extent to which homeless liaisons' knowledge based changed as a result of participating in professional development and technical assistance opportunities; and the extent to which the students' relationships with other students, school staff and their family changed as a result of services received. The intermediate level results data (actions and behavior) collected includes: increase in identification of homeless students, participation in multiple professional development and technical assistance opportunities, increase in collaboration with other agencies, and gaining support from LEA administrators. The long-term results level data is whether a student who experienced homelessness at some point stayed in school and graduated from high school.

The results of project benchmark data will be used to refine, improve, and strengthen the program. This information will be used for program improvement specifically to: identify and implement immediate midcourse modifications to grant year's work plan; create additional awareness (among identified stakeholders) regarding the issues surrounding the project goals and objectives; and generate additional local support for attaining the project's goals and objectives.

Statutory/Program Assurances

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- 3. The applicant provides assurance that they will adhere to all Statutory Requirements, TEA Program Requirements, and Performance Measures as noted in the 2019–2020 TEHCY Technical Assistance, Professional Development, and Support Grant Program Guidelines, and shall provide the Texas Education Agency, upon request, any performance data necessary to assess the success of the program.
- 4. The applicant provides assurance that they will provide regular, on-going, and timely communication (no later than 15 calendar days) with TEA program staff, including:
 - a. Notification of any project related issues that affect project timelines;
 - b. Notification of any policy issues or concerns that require US Department of Education (USDE) and/or the National Center for Homeless Education (NCHE) input to TEA program staff; and
 - c. Notification of any staffing modifications and use of subcontractors or vendors, to be approved in writing by TEA in advance.
- 5. The applicant provides assurance that they will coordinate all planning and communications with TEA program office, including:
 - a. Communications with USDE;
 - b. Communications with legislative staff; and
 - c. Planning concerning major activities and events with state and national non-profit and private partners on the education of homeless children and youth
- 6. The applicant provides assurance that they will provide uninterrupted workflow throughout the grant period, including the summer months.
- 7. The applicant provides assurance that no more than 30% of the 2019–2020 total grant award will be used for subcontracting and that any proposed changes in subcontractors during the grant period will require prior approval from TEA.
- 8. The applicant provides assurance that all technical assistance, professional development, and trainings will include a way to evaluate effectiveness, assess knowledge gains and behavior changes of participants (when applicable), and provide an opportunity for participants to provide feedback.
- 9. The applicant provides assurance that they will provide high-quality drafts of all submitted work product to TEA program staff and that all submitted work product will be copy edited and ADA compliant prior to TEA review.
- 10. The applicant provides assurance that all final presentations, materials and resources will have a high-standard of professional quality, carry the TEA logo, and be ADA compliant. TEA maintains the right to final approval on all presentations, materials, and resources developed before publication or presentation.
- 11. The applicant provides assurance that all materials and resources intended for use with parents, students, and families will be available in English and Spanish, and other languages as needed or determined necessary by TEA program staff.
- 12. The applicant provides assurance that they will maintain documentation for all grant expenditures.
- 13. The applicant provides assurance that they will adhere to policies and procedures regarding use of confidential data, data requests, and data collection procedures.

Statutory/Program Assurances

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 14. The applicant provides assurance that they will store all work product, program documents, presentations, and resources in a collaborative, online, secured platform that is TEA approved and accessible by TEA program staff.
- 15. The applicant provides assurance that they will develop and lead presentations at an annual Homeless Education conference.
- 16. The applicant provides assurance that they will facilitate weekly or bi-monthly meetings and conference calls with TEA program staff including agenda preparation, discussion documents, and summary notes of meeting action items and results. Agendas will be emailed to TEA program staff two business days prior to the meetings or conference calls for input and approval. Meeting minutes will be posted or emailed within two business days to TEA program staff.
- 17. The applicant provides assurance that performance and fiscal monitoring reports will be submitted each year that grant funds are awarded.
- 18. The applicant provides assurance that a standard professional development evaluation template will be developed and provided to TEA program staff for input and final approval prior to use.
- 19. The applicant provides assurance that a standard subgrantee site visit evaluation tool will be developed and provided to TEA program staff for input and approval prior to use.
- 20. The applicant provides assurance that they will use a TEA approved evaluation form with debriefing notes that will be maintained after each training or subgrantee site visit and will be analyzed to support grantees and program effectiveness overall. This information will be provided to TEA monthly.
- 21. The applicant provides assurance that technical assistance calls and emails from LEAs, ESCs, and stakeholders will be addressed within two business days.
- 22. The applicant provides assurance that TEHCY subgrantee visits will occur at least once annually and/or upon request by TEA program staff.
- 23. The applicant provides assurance that they will provide TEHCY program announcements, list serve messages, and other communication updates as requested by TEA program staff. All program communication is to be coordinated with and pre-approved by TEA program staff.
- 24. The applicant provides assurance that they will assist TEA program staff in the development of TEHCY subgrantee applications and reports.
- 25. The applicant provides assurance that they will staff and manage 1) a technical assistance call-line or 1-800 help-desk at least 8 hours per day, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m. and 2) a system to track response rates and analyze calls and trends in inquiries.
- 26. The applicant provides assurance that they will submit an annual professional development plan, including training content, format, staff assignments, budget, and timelines.
- 27. The applicant provides assurance that they will submit a monthly professional development and community collaboration calendar at least one month in advance, before activities occur, for TEA program staff approval.
- 28. The applicant provides assurance that they will assign a technical assistance consultant to each subgrantee. Technical assistant consultants will be responsible for providing technical assistance, professional development, and resources, to ensure implementation of subgrant activities.
- 29. The applicant provides assurance that they will develop a TEA approved template for reporting technical assistance monthly and at the end of the grant period.
- 30. The applicant provides assurance that they will submit a monthly technical assistance data report to TEA program staff.
- 31. The applicant provides assurance that they will provide all materials and resources to TEA at the end of the grant period or upon request. All materials and resources are property of TEA.

Statutory/Program Assurances

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 32. The applicant provides assurance that they will complete and submit the TEHCY Grant Task, Activity, and Budget Plan no more than 30 days after the grant start date. This document must be reviewed and approved by TEA program staff.
- 33. The applicant provides assurance that they will adhere to all timelines, activities, tasks, performance measures, and budget included in the TEHCY Grant Task, Activity, and Budget Plan as approved by TEA program staff, including:
 - a. Monthly check-in calls, McKinney-Vento webinars, annual and/or semi-annual trainings in each ESC Region, annual on-site visits, and grant support for 76 TEHCY subgrantees; and
 - b. Development, dissemination, and collection of all grant reports on the negotiated due date(s).
- 34. The applicant provides assurance that they will request prior approval from TEA program staff for all travels costs.
- 35. The applicant provides assurance that they will develop annual TEHCY program reports and infographics as requested by TEA program staff. All TEHCY program reports and infographics will be coordinated and pre-approved by TEA program staff prior to publication and dissemination.

TEA Program Requirements

1. Provide a description of the applicant's management plan, organizational structure, and capacity to ensure successful performance of the grant program. This should include:
 - a. Project management and staffing plan, including:
 - i. Titles of all personnel who will staff the project throughout the duration of the grant period
 - ii. Staff titles or positions that will coordinate major activities during each phase of the grant
 - iii. Time allocations that the personnel described will devote to the fulfillment of this grant;
 - b. External contractors projected to be involved in the operation and delivery of any grant program activities, including time allocations, qualifications, evaluations and experience;
 - c. Evidence of the ability to manage, coordinate and perform all grant requirements, tasks, activities, and performance measures for this grant program;
 - d. Evidence of successful past performance for similar projects of this size and scope;
 - e. The systems and processes in place to manage, coordinate, and perform all grant requirements, tasks, activities, and performance measures for this grant program;
 - f. The systems and process in place to monitor, review and approve technical assistance, professional development, and resources for quality assurance; and
 - g. The process to escalate any issues to the next level of authority throughout the term of the grant.

(a.) This project will be supported by the Region 10 Special Populations unit, which includes the McKinney-Vento Homeless Program Coordinator (100%), the Director of Special Populations (5%), and four soon to be hired program consultants (100%). Each position will help further support the goals of increased homeless student identification, increased attendance rates of homeless students, and improve homeless student academics. Specifically, the new coordinators will ensure all major activities are fulfilled during the grant period. (b.) In order to ensure the objectives of the grant are being met with fidelity, Region 10 ESC will contract with Region 20 ESC (ESC-20) to develop and oversee elements of Technical Assistance and the Professional Development plan. The contracted staff at ESC-20 will spend 30% of their time on projects, tasks, and supporting the goals of increased homeless student identification, increased attendance rates of homeless students, and improve homeless student academics. Like Region 10 ESC, ESC-20 has a knowledgeable team of three with over 20 years of combined work experience in the McKinney-Vento program. To ensure project goals, and timelines are being met, Region 10 will employ a collaboration system using various tactics that will allow for constant communication with ESC-20. (c.) The Region 10 EHCY program staff is highly qualified in many areas that deal not only with homelessness, but also with many of the attending problems that accompany homeless situations, such as emotional and psychological issues, housing concerns, policy initiatives, and educational concerns. The diversity of skill and expertise of the staff provides a comprehensive approach to all of the projects undertaken by the program, thus all of the products and projects developed and produced are highly regarded because of their usefulness—the result of the multi-faceted approach used in the design and production of all of goods and services. (d.) Region 10 ESC has managed the McKinney-Vento program since 1996 in one facet or another. Over time, Region 10 has developed a nationally recognized program, which has been the foundation for establishing other like programs throughout the country. As many as 100 projects supporting the goals of homeless students have been managed and funded through the Region 10 program at one time. Region 10 has also managed subgrants to Texas LEAs, which have ranged from \$3,000 to \$595,000. (e.) The EHCY management committee, consisting of representatives from Region 10 ESC, TEA, and Region 20, manages all McKinney-Vento grant activities. Members of the EHCY management committee will assess the program's effectiveness and discuss ideas and suggestions for improving service delivery through analysis of technical assistance data, professional development records, state or national data reports, and state or national trends related to homeless education of children and youth. (f.) The EHCY program will employ a system of approval for all aspects of technical assistance and professional development that includes a timeline for development, and review of all information to be shared with parents, students, advocates, educators, community service providers, faith-based organizations, and all others who have a vested interest in homeless education. (g.) The Region 10 HECY Program will create a short training video detailing the following escalation process; When an escalated LEA issues arises, requiring further escalation to the state level, the Region 10 EHCY Program will make immediate contact with the State Coordinator for Homeless Education at TEA via telephone, email and text messages. We will also use our communication system to make note of all the important information necessary to resolve the issue. Our system will allow for each person involved in the escalated issue, to see the progress towards a solution, as well as offer additional information if necessary at any given point until the case is closed.

TEA Program Requirements

2. Provide an assessment of existing resources, services, and external links that can be found on the TEA Education for Homeless Children and Youth webpage at [https://tea.texas.gov/Texas Schools/Support for At-Risk Schools and Students/Texas Education for Homeless Children and Youth \(TEHCY\) Program/](https://tea.texas.gov/Texas_Schools/Support_for_At-Risk_Schools_and_Students/Texas_Education_for_Homeless_Children_and_Youth_(TEHCY)_Program/). Include a proposal with a gap analysis, strategies, and actions to strengthen and/or expand upon guidance for the following program areas:

- a. Identification;
- b. Enrollment;
- c. School Selection;
- d. Dispute Resolution;
- e. Transportation;
- f. Academic Interventions;
- g. Community Collaborations;
- h. Frequently Asked Questions; and
- i. Other resources not listed above.

The following critique is one that will cover all program areas mentioned in letters a - i. When thinking about potential visitors to the THECY webpage, how it looks and sounds is the key to establishing trust between the user and the agency. Since the THECY webpage may be the first time a parent, teacher, community member or student comes into contact with state resources for homeless education, it is important that the site takes on an empathetic tone. This is important as empathy can create open-mindedness, reduce bias, and create opportunities for stronger collaboration. The current tone takes on one that lacks compassion for the needs of homeless children and youth.

It is also important for the content to be arranged in a more user friendly way. Currently, the THECY site contains several weblinks to outdated resources on the THEO site. In addition to updating resources, the THECY webpage should categorize information into three areas; 1) Families In Transition Resources, 2) LEA Resources, and 3) Community Resources. Categorizing the information will make for a more user friendly experience when visiting the THECY webpage, especially for a first-time visitor. For example, if a Community member visits the THECY webpage for the first time and anytime after, they would select the "Community Member" link and be routed to a page with each topic listed in a - i. The information would be relevant to his or her needs as a community member looking to support homeless children and youth. The same concept would apply for Families in Transition (for parents, students, unaccompanied youth) and LEA Resources (for teachers, building administrators, support staff, and district administrators).

Lastly, the THECY page needs to be more interactive. At minimum there should be an interactive state map on the page with information about the THECY subgrantees. The state map of Texas could highlight LEAs, and charters receiving the subgrant. Clicking one of the highlighted territories could create a pop-up summary card displaying some of the same information found in the "Texas Picture: 2014-2015 School Data" document found on THEO's website. More detail about the federal grants the state receives to support homeless education could be presented in this same section of the webpage.

TEA Program Requirements

3. Provide a technical assistance implementation plan that addresses the following components:

- a. How the three categories of technical assistance, professional development, and support listed below will be provided and implemented to ensure program fidelity (See Program Description, Page 5 of Program Guidelines):
 - i. General/Statewide Activities
 - ii. Specific/Subgrant Activities
 - iii. Intensive Support and Targeted Activities;
- b. How a technical assistance call-line or 1-800 help-desk will be staffed, managed, and maintained and the system that will be used to track response rates and analyze calls and trends in inquiries;
- c. How the applicant will:
 - i. Develop, market and maintain a TEHCY program website, including regular review and reporting on website analytics to support optimum website function and usability
 - ii. Ensure all professional development opportunities and resources provided are ADA (Americans with Disabilities Act) compliant and accessible to LEAs and ESCs; and
- d. What targeted marketing plan, strategy, and processes will be used to effectively communicate and disseminate new technical assistance resources and professional development opportunities to LEAs and ESCs.

High quality technical assistance, professional development and general support are an integral part of the success LEAs and their stakeholders will have in meeting the needs of homeless children and youth. (a.i.) Statewide activities will include creating regional networking opportunities for LEA Homeless Liaisons using the interactive and unconference format, utilizing a wide-range of technological resources to communicate, and disseminate hot-item issues, such as a monthly Podcast, and creating online training resources and materials such as webinars, and toolkits to assist Homeless Liaisons in navigating through identification, enrollment and all the other important aspects of removing barriers for students. (a.i.i.) Subgrantees will receive technical assistance that will not only focus on everyday McKinney-Vento issues, but will also provide guidance in grant management, program monitoring, evaluation, and program sustainability. The EHCY Program will ensure monthly contact using a number of methods for monthly check-in which will include face to face, virtual, conference calls, and emails. (a.i.i.i.) In an effort to provide intensive support and targeted activities a needs assessment will be conducted statewide. The results will be used to create a targeted technical assistance plan in areas of program compliance, implementing federal and state laws, and other relevant grant program requirements. (b.) All program and contract staff will be trained and equipped to answer technical assistance calls and enter corresponding tickets. At least one professional team member will be employed to answer hotline calls exclusively. This individual will be responsible for aggregating and preparing data for program review. (c.i.) The Region 10 EHCY program understands that all products and resources created with the grant are the property of the TEA. Detailed information about courses and resources will be housed on a website so that homeless liaisons and other stakeholders can easily access documents, training modules, recorded webinars, and schedules for upcoming grant events. Furthermore, analytics about the use of the site and participation in online courses will be utilized to make adjustments to the program as necessary. (c.i.i) The Region 10 EHCY Program team will work collaboratively with technology personnel to ensure that all information is backed up, easily accessible, and ADA (Americans with Disabilities Act) compliant. The Region 10 EHCY Program will ensure that the management and maintenance of resources are aligned with the TEA standards and vision for the project. (d.) The advancements in technology resources has greatly diminished the need for constant travel in order to obtain technical assistance and professional development. This has led the EHCY Program to develop technology-based staff development activities that do not require travel, such as webinars, videos, and online conferencing. Bringing Region 20 onboard as a contracted partner will help improve how we develop webinars that address all aspects homeless education with a focus on students, service and solutions. Another new approach to delivering information will come in the form of a monthly podcast. The podcast will seek to provide a place to receive information, share resources, as well as celebrate the challenging work that stakeholders across the state are involved in. The EHCY Program will also look to capitalize using social media outlets such as Twitter, Facebook and Instagram to inform interested parties of upcoming events and training opportunities. Each social media outlet has tools that will allow for the development of targeted information on an array of homeless education topics. The Region 10 EHCY Program will also collaborate with other ESCs to market upcoming events and resources on their websites. Finally, we will make use of statewide Listserv, other listserv groups (Counselor, Foster), AskTed, and Bi-Weekly online newsletter to disseminate and publicize relevant information.

TEA Program Requirements

4. Provide a description of the processes and procedures that will be utilized to:

- a. Assist Homeless Liaisons to become more knowledgeable about their duties as described in the McKinney-Vento Homeless Education Assistance Act and state law, including use and implementation of a Homeless Liaison Quick Start Guide;
- b. Develop and implement a Trainer-of-Trainers (ToT). Topics including: McKinney-Vento law, duties of a liaison, identification, enrollment, assessing students' needs and services, dispute resolution, collaboration, support to remove barriers, college and career readiness. The proposed ToT must be aligned with adult learning theory and include a variety of training components such as presentations, webinars, online modules, training videos, resources, interactive tools and activities;
- c. Evaluate effectiveness, assess knowledge gains and behavior changes, and provide opportunities for participant feedback for all technical assistance, professional development and trainings;
- d. Provide monthly check-in calls, McKinney-Vento webinars, annual and/or semi-annual trainings in each ESC Region, annual on-site visits, and grant support for 76 TEHCY subgrantees, to be determined in coordination with TEA program staff;
- e. Assist homeless liaisons, parents, or homeless or unaccompanied youth with the dispute resolution process;
- f. Provide strategies, best practices, and resources to ensure that homeless and unaccompanied youth receive the educational services for which they are eligible for in accordance with statute, such as immediate enrollment, even if the child or unaccompanied youth is unavailable to produce records normally required for enrollment, nutrition, transportation, academic supports, and community resources or services; and
- g. Provide strategies, best practices, and resources to support coordination with Title I, Part A, Special Education, English Learners, Career and Technical Education (CTE), and Gifted and Talented (GT) program areas.

(a.) The EHCY Program will create an online question bank/frequently asked questions available to anyone. The question bank will act as another tool to support technical assistance needs. A weekly review of the question bank will take place and answers will be provided using the online same tool. Visitors will be encouraged to return a week later for the answers to their questions. We will stress that submitting a question through the bank will not result in an immediate answer to their question. By capturing the roles and positions of individuals submitting questions, we hope to create categorized areas in the FAQ, targeting the needs of similar positions. It is our hope that the FAQ, combined with other resources becomes the foundation for creating a Homeless Liaison Quick Start Guide. (b.) Through our contracted partner, Region 20 ESC, the EHCY management committee will assess the program's effectiveness and discuss ideas and suggestions for the development and implementation of a Trainer-of-Trainers (ToT). Through analysis of technical assistance data, professional development records, state or national data reports, and state or national trends related to homeless education of children and youth, the ToT will address McKinney-Vento law, duties of a liaison, identification, enrollment, assessing students' needs and services, dispute resolution, collaboration, support to remove barriers, college and career readiness. (c.) The EHCY will constantly look to evaluate the services provided to LEAs throughout the state. All technical assistance and professional development activities will offer participants an opportunity to provide feedback within a 24 hour period of concluding. We will analyze data collected to utilize lessons learned to inform future technical assistance, resource development, and professional development. (d.) In coordination with TEA, the EHCY Program will ensure monthly contact with THECY subgrantees, using a number of methods for monthly check-in which will include face to face, virtual, conference calls, on-site visits and emails. The coordinators will be responsible for providing targeted support to subgrantees for the purpose of maintaining McKinney-Vento compliance. (e.) To effectively assist homeless liaisons, parents, or homeless or unaccompanied youth with the dispute resolution process, the EHCY Program will create a webinar to be recorded and shared. A one page guide will also be created with the expectation that LEAs post this guidance to their webpage in an easily accessible area for potential users. (f.) In coordination with TEA, and ESCs, the EHCY Program will produce material and literature informing all stakeholders of the rights entitled to homeless and unaccompanied youth. Materials produced will focus on strategies, best practices, and resources to ensure that homeless and unaccompanied youth receive the educational services for which they are eligible (g.) Through statewide ESC resources and TEA guidance, the EHCY Program will equip LEA Homeless Liaisons with the resources, and contacts that will provide strategies, best practices, and resources to support coordination with Title I, Part A, Special Education, English Learners, Career and Technical Education (CTE), and Gifted and Talented (GT) program areas.

Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this grant.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this grant.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>
Group	<input type="text"/>	Barrier	<input type="text"/>

Request for Grant Funds

List all of the allowable grant-related activities for which you are requesting grant funds. Include the amounts budgeted for each activity. Group similar activities and costs together under the appropriate heading. During negotiation, you will be required to budget your planned expenditures on a separate attachment provided by TEA.

PAYROLL COSTS (6100)

BUDGET

Salary for 6 staff people including 1 Coordinator (100%), 4 Consultants (100%), and Director (5%)	\$543,840.00
Benefits for 6 staff people including 1 Coordinator (100%), 4 Consultants (100%), and Director (5%)	\$74,160.00
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

PROFESSIONAL AND CONTRACTED SERVICES (6200)

Grant Contracted services provided by Region ESC	\$292,254.00
Conference registration fees	\$2,500.00
<input type="text"/>	<input type="text"/>

SUPPLIES AND MATERIALS (6300)

Postage	\$175.00
PRINT/XEROX PRINTSHOP	\$800.00
Program materials/supplies	\$1,000.00

OTHER OPERATING COSTS (6400)

Employee travel (lodging, car rentals, flights, mileage, meals)	\$12,812.00
Out-of-State Travel	\$8,000.00
<input type="text"/>	0

CAPITAL OUTLAY (6600)

N/A	0
<input type="text"/>	0
<input type="text"/>	0

Total Direct Costs

Indirect Costs

TOTAL BUDGET REQUEST (Direct Costs + Indirect Costs)