|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 2018–2020 Public Charter School Program Start-Up Grant | | | | | | | | | | | | | | |
| **Program authority:** | PL 107-110, Elementary and Secondary Education Act – 1965, as amended by NCLB Act – 2001, Title V, Part B, Subpart 1; Texas Education Code, Chapter 12 | | | | | | | | | | | | **FOR TEA USE ONLY** Write NOGA ID here: | |
| **Grant Period:** | March 15, 2018, to July 31, 2020 | | | | | | | | | | | |  | |
| **Application deadline:** | 5:00 p.m. Central Time, January 30, 2018 | | | | | | | | | | | | Place date stamp here. | |
| **Submittal information:** | Applicants must submit one original copy of the application with an original signature, and two copies of the application, printed on one side only and signed by a person authorized to bind the applicant to a contractual agreement, must be received no later than the aforementioned date and time at this address:  Document Control Center, Grants Administration Division  Texas Education Agency, 1701 North Congress Ave.  Austin, TX 78701-1494 | | | | | | | | | | | |  | |
| **Contact information:** | Arnoldo Alaniz: [CharterSchools@tea.texas.gov](mailto:CharterSchools@tea.texas.gov): (512) 463-9575 | | | | | | | | | | | |  | |
| [Schedule #1—General Information](http://www.tea.texas.gov/Grants/Files/Instructions_Schedule01_Gen_Federal_New_EDGAR_9-15-2017.pdf) | | | | | | | | | | | | | | |
| Part 1: Applicant Information | | | | | | | | | | | | | | |
| Organization name | | County-District # | | | | | Campus name/# | | | | | Amendment # | | |
|  | |  | | | | |  | | | | |  | | |
| Vendor ID # | | ESC Region # | | | | | | | | | | DUNS # | | |
|  | |  | | | | | | | | | |  | | |
| Mailing address | | | | | | | | | | City | | State | | ZIP Code |
|  | | | | | | | | | |  | | TX | | - |
| Primary Contact | | | | | | | | | | | | | | |
| First name | | | | M.I. | | Last name | | | | | Title | | | |
|  | | | |  | |  | | | | |  | | | |
| Telephone # | | | | Email address | | | | | | | FAX # | | | |
|  | | | |  | | | | | | |  | | | |
| Secondary Contact | | | | | | | | | | | | | | |
| First name | | | | M.I. | | Last name | | | | | Title | | | |
|  | | | |  | |  | | | | |  | | | |
| Telephone # | | | | Email address | | | | | | | FAX # | | | |
|  | | | |  | | | | | | |  | | | |
| Part 2: Certification and Incorporation | | | | | | | | | | | | | | |
| I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.** | | | | | | | | | | | | | | |
| Authorized Official: | | | | | | | | | | | | | | |
| First name | | | M.I. | | Last name | | | | | | Title | | | |
|  | | |  | |  | | | | | |  | | | |
| Telephone # | | | Email address | | | | | | | | FAX # | | | |
|  | | |  | | | | | | | |  | | | |
| Signature (blue ink preferred) | | | | | | | | Date signed | | | | | | |
|  | | | | | | | | |  | | | | | |
| *Only the legally responsible party may sign this application.* | | | | | | | | | | | | | | |

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| [Schedule #1—General Information](http://www.tea.texas.gov/Grants/Files/Instructions_Schedule01_Gen_Federal_New_EDGAR_9-15-2017.pdf) | |
| County-district number or vendor ID: | Amendment # (for amendments only): |
| Part 3: Schedules Required for New or Amended Applications | |

An X in the “New” column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the “New” checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the “Amended” checkbox for each schedule being submitted as part of the amendment.

|  |  |  |  |
| --- | --- | --- | --- |
| Schedule # | Schedule Name | Application Type | |
| New | Amended |
| 1 | General Information |  |  |
| 2 | Required Attachments and Provisions and Assurances |  | N/A |
| 4 | Request for Amendment | N/A |  |
| 5 | Program Executive Summary |  |  |
| 6 | Program Budget Summary |  |  |
| 7 | Payroll Costs (6100) | See Important Note For Competitive Grants\* |  |
| 8 | Professional and Contracted Services (6200) |  |
| 9 | Supplies and Materials (6300) |  |
| 10 | Other Operating Costs (6400) |  |
| 11 | Capital Outlay (6600) |  |
| 13 | Needs Assessment |  |  |
| 14 | Management Plan |  |  |
| 15 | Project Evaluation |  |  |
| 16 | Responses to Statutory Requirements |  |  |
| 17 | Responses to TEA Requirements |  |  |
| 18 | Equitable Access and Participation |  |  |

**\*IMPORTANT NOTE FOR COMPETITIVE GRANTS:** Schedules #7, #8, #9, #10 and #11 are required schedules if any dollar amount is entered for the corresponding class/object code on Schedule #6—Program Budget Summary. For example, if any dollar amount is budgeted for class/object code 6100 on Schedule #6—Program Budget Summary, then Schedule #7—Payroll Costs (6100) is required. If it is either blank or missing from the application, **the application will be disqualified***.*

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| [Schedule #2—Required Attachments and Provisions and Assurances](http://tea.texas.gov/Grants/Files/Instruction-2.pdf) | |
| County-district number or vendor ID: | Amendment # (for amendments only): |
| Part 1: Required Attachments | |

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

|  |  |  |
| --- | --- | --- |
| # | Applicant Type | Name of Required Fiscal-Related Attachment |
| No fiscal-related attachments are required for this grant. | | |
| # | Name of Required Program-Related Attachment (Note: Only school districts applying on behalf of a campus charter need to submit these attachments) | Description of Required Program-Related Attachment |
| 1 | Documentation of Authorization to Charter | * A copy of the local district’s policy for authorizing campus charter schools (TEC §12.058); AND * A copy of the district’s charter application for the authorized campus charter (TEC §12.058(3)); AND * A copy of the performance contract with the principal or chief operating officer of the campus charter (TEC §12.0531); AND * Either of the following:   + A copy of the petition presented to the board of trustees that as signed by the parents of a majority of the students at the school campus *and* a majority of the classroom teachers at the school campus requesting a campus charter or cooperative campus charter (TEC §12.052, §12.053); OR   + A copy of the contract between the school district and the entity to provide educational services to the district through the campus or program and at a facility located in the boundaries of the district (TEC §12.0521); OR   + A written statement signed by the superintendent documenting that the board of trustees authorized a district charter to a campus that received the lowest performance rating under Subchapter C, Chapter39 (TEC §12.0522(c)); OR   + A written statement signed by the superintendent documenting that the board of trustees authorized the charter in accordance with another provision in TEC Chapter 12, Subchapter C. |
| 2 | Board of Trustees Approval | * A copy of the *approved* minutes from the local board of trustees meeting in which the charter was granted; **OR** * A copy of the board agenda with an action item to consider or approve the campus charter and draft minutes from the local board of trustees meeting in which the charter was granted. |
| 3 | Narrative Description from Superintendent | A narrative description on district letterhead signed by the superintendent which contains the following must be submitted:   * The mission of the campus charter; * An explanation of the development of the proposed campus charter and the rationale for the district granting a charter to the new district campus; * A detailed description, including supporting documentation, of the ways in which the campus charter will be permitted to govern autonomously, as evidenced by the day-to-day decision makers at the campus charter and their input with regard to the school’s curriculum, calendar, budget, and daily operations, and how this autonomy is **above and beyond the degree of flexibility and autonomy afforded to traditional campuses** within the district; * A detailed description, including supporting documentation, that explains the ways in which the school district plans to conduct an independent annual financial audit of the campus charter, separate and apart from the district’s independent annual financial audit, and the manner in which the campus will provide the necessary data for the school district to report on its locally-developed objectives; * A detailed description of the admission requirements for the campus charter; * The methods and timelines that the district will use to ensure that the campus charter receives all federal funds to which its students are entitled; and * A valid certificate of occupancy, or its equivalent, for the instructional facility, if the location of the campus charter has been determined. |
| 4 | Federal Definition of a Public Charter School | A completed form regarding compliance with the Federal Definition of a Public Charter School must be submitted with the grant applications. (See Appendix 2.) |
| 5 | Campus Charter Information Form | A completed Campus Charter Information Form must be submitted with the grant applications. (See Appendix 3.) |
| Part 2: Acceptance and Compliance | | |

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

**Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.**

|  |  |
| --- | --- |
| X | Acceptance and Compliance |
|  | I certify my acceptance of and compliance with the [General and Fiscal Guidelines](http://tea.texas.gov/WorkArea/linkit.aspx?LinkIdentifier=id&ItemID=25769819073). |
|  | I certify my acceptance of and compliance with the program guidelines for this grant. |
|  | I certify my acceptance of and compliance with all [General Provisions and Assurances](http://www.tea.texas.gov/WorkArea/linkit.aspx?LinkIdentifier=id&ItemID=25769819083) requirements. |
|  | I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all [Debarment and Suspension Certification](http://www.tea.texas.gov/WorkArea/linkit.aspx?LinkIdentifier=id&ItemID=25769819083) requirements. |
|  | I certify that this organization does not spend federal appropriated funds for lobbying activities and certify my acceptance of and compliance with all [Lobbying Certification](http://www.tea.texas.gov/WorkArea/linkit.aspx?LinkIdentifier=id&ItemID=25769819083) requirements. |
|  | I certify my acceptance of and compliance with [No Child Left Behind Act of 2001 Provisions and Assurances](http://www.tea.texas.gov/WorkArea/linkit.aspx?LinkIdentifier=id&ItemID=25769819083) requirements. |

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| [Schedule #2—Required Attachments and Provisions and Assurances](http://tea.texas.gov/Grants/Files/Instruction-2.pdf) | | |
| County-district number or vendor ID: | | Amendment # (for amendments only): |
| Part 3: Program-Specific Provisions and Assurances | | |
|  | I certify my acceptance of and compliance with all program-specific provisions and assurances listed below. | |
| # | Provision/Assurance | |
| 1. | The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy. | |
| 2. | The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public. | |
| 3. | The charter school’s financial accounting system adheres to the following requirements:   * accommodates the minimum 15-digit account code mandated by the FASRG; * generates information needed for PEIMS reporting; and * ensures adequate accountability of state and federal funds.   \*If the school’s financial accounting system is not approved by TEA, the charter school will budget and acquire an acceptable accounting system and training with these grant funds. Additionally, the school will be required to submit proof of an acceptable accounting system prior to receiving continued and/or additional funding. | |
| 4. | The charter school will maintain clear documentation and data for the school and students served by the PCSP Start-Up Grant; will comply with any reporting and evaluation requirements that may be established by the TEA; and will submit the reports in the format and manner requested by TEA’s Division of Financial Compliance. Grantees will be required to cooperate with the team that has been contracted to evaluate the use of the PCSP Start-Up Grant funds. | |
| 5. | The public charter school has on file a certificate of occupancy or the equivalent, for the instructional facility. At any time, should the TEA Charter School Administration Division request a copy, the public charter school will provide such copy immediately | |
| 6. | According to Title V, Part B, of NCLB, to receive federal grant funds of any type including U. S. Department of Education funds, the charter school must meet the following definition. By signing Schedule #1 and submitting the application, the authorized official of the public charter school certifies that each of the statements below is true and that the school is in compliance with this definition. A charter school is not eligible to receive any federal funds at any time, formula or discretionary, from TEA if it does not comply with this definition.  A charter school means a public school that:   1. In accordance with TEC Chapter 12, is exempted from significant state or local rules that inhibit the flexible operation and management of the school, but not from any rules relating to the other requirements identified in P.L. 107-110. 2. Is created by a developer as a public school, or is adapted by a developer from an existing public school, and is operated under public supervision and direction. 3. Operates in pursuit of a specific set of educational objectives determined by the school’s developer and agreed to by the authorized public chartering agency. 4. Provides a program of elementary or secondary education, or both. 5. Is nonsectarian in its programs, admission policies, employment practices, and all other operations, and is not affiliated with a sectarian school or religious institution. 6. Does not charge tuition. 7. Complies with the Age Discrimination Act of 1975, Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and Part B of the Individuals with Disabilities Education Act. 8. Is a school to which parents choose to send their children, and that admits students on the basis of a lottery, if more students apply for admission than can be accommodated. 9. Agrees to comply with the same federal and state audit requirements as do other elementary schools and secondary schools in the state, unless such requirements are specifically waived for the purposes of this program. 10. Meets all applicable federal, state, and local health and safety requirements. 11. Operates in accordance with state law. 12. Has a written performance contract with the authorized public chartering agency in the state that includes a description of student performance that will be measured in charter schools pursuant to state assessments that are required of other schools and pursuant to any other assessments mutually agreeable to the authorized public charter agency and the charter school. | |
| 7. | Charters established under TEC Chapter 12, Subchapter C, must also comply with the following:   1. Campus charter schools, must use funds to supplement (increase the level of services) and not supplant (replace) funds from federal, state, and local funds for similar activities. Any program activity required by state law, State Board of Education (SBOE) rules, or local board policy may not be paid with these funds. State or local funds may not be decreased or diverted for other uses merely because of the availability of these funds. Grantees must maintain documentation which clearly demonstrates the supplementary nature of these funds. 2. The campus charter will be established according to and in compliance with TEC, Chapter 12, Subchapter C, Sections 12.051-12.065. 3. The campus charter school will be designated as a campus charter in the Texas Education Agency (TEA) organizational database, AskTED, prior to operating as a campus charter for the 2018-2019 school year. If the campus charter school began operation prior to the 2018-2019 school year, but is still eligible to apply for and receive funding under this grant for the implementation of its charter school program, the campus charter school must be designated as a campus charter in AskTED when the grant application is submitted to TEA. 4. As per Title V, Part B, Subpart 1, Section 5204(f)(4)(B), a local education agency (LEA) may not deduct funds for administrative fees or expenses from a subgrant awarded to an eligible applicant, unless the eligible applicant enters voluntarily into a mutually agreed upon arrangement for administrative services with the relevant LEA. Absent such approval, the LEA shall distribute all subgrant funds to the eligible applicant without delay.   The campus charter will be permitted to govern autonomously, as evidenced by the day-to-day decision makers at the campus charter school and their input with regard to the school’s curriculum, calendar, budget, and daily operations. This autonomy will be **above and beyond the degree of flexibility and autonomy afforded to traditional campuses** within the district. | |

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| [Schedule #4—Request for Amendment](http://tea.texas.gov/Grants/Files/Instruction-4.pdf) | |
| County-district number or vendor ID: | Amendment # (for amendments only): |
| Part 1: Submitting an Amendment | |

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail ***or*** by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Grants Administration Division, Texas Education Agency, 1701 N. Congress Ave.,   
Austin, TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-9564.

The last day to submit an amendment to TEA is listed on the [TEA Grant Opportunities](http://burleson.tea.state.tx.us/GrantOpportunities/forms/GrantProgramSearch.aspx) page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

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| Part 2: When an Amendment Is Required |

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the “When to Amend the Application” guidance posted in the Amendment Submission Guidance section of the Grants Administration Division [Administering a Grant](http://www.tea.texas.gov/WorkArea/linkit.aspx?LinkIdentifier=id&ItemID=25769814700) page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

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| --- | --- | --- | --- | --- | --- | --- |
| Part 3: Revised Budget | | | | | | |
|  | | | A | B | C | D |
| # | Schedule # | Class/ Object Code | Grand Total from Previously Approved Budget | Amount Deleted | Amount Added | New Grand Total |
| 1. | Schedule #7: Payroll | 6100 | $ | $ | $ | $ |
| 2. | Schedule #8: Contracted Services | 6200 | $ | $ | $ | $ |
| 3. | Schedule #9: Supplies and Materials | 6300 | $ | $ | $ | $ |
| 4. | Schedule #10: Other Operating Costs | 6400 | $ | $ | $ | $ |
| 5. | Schedule #11: Capital Outlay | 6600 | $ | $ | $ | $ |
| 6. | Total costs: | | $ | $ | $ | $ |

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| --- | --- | --- | --- | --- |
| [Schedule #4—Request for Amendment](http://tea.texas.gov/Grants/Files/Instruction-4.pdf) (cont.) | | | | |
| County-district number or vendor ID: | | | | Amendment # (for amendments only): |
| Part 4: Amendment Justification | | | | |
| Line # | Schedule # Being Amended | Description of Change | Reason for Change | |
| 1. |  |  |  | |
| 2. |  |  |  | |
| 3. |  |  |  | |
| 4. |  |  |  | |
| 5. |  |  |  | |
| 6. |  |  |  | |
| 7. |  |  |  | |

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| --- | --- | --- |
| [Schedule #5—Program Executive Summary](http://tea.texas.gov/Grants/Files/Instructions-05_ExecutiveSummary.pdf) | | |
| County-district number or vendor ID: | | Amendment # (for amendments only): |
| Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial. | | |
| Click and type here to enter response. | | |
| [Schedule #5—Program Executive Summary (cont.)](http://tea.texas.gov/Grants/Files/Instructions-05_ExecutiveSummary.pdf) | | |
| County-district number or vendor ID: | Amendment # (for amendments only): | |
| Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial. | | |
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| --- | --- | --- | --- | --- | --- | --- |
| [Schedule #6—Program Budget Summary](http://www.tea.texas.gov/Grants/Files/Instruction_06_BudgetSummary_8-21.pdf) | | | | | | |
| County-district number or vendor ID: | | | | Amendment # (for amendments only): | | |
| Program authority: Public Law 107-110, Title V, Part B, Subpart 1, NCLB and TEC Chapter 12 | | | | | | |
| Grant period: March 15, 2018, to July 31, 2020 | | | Fund code: 258 | | | |
| **Budget Summary** | | | | | | |
| Schedule # | Title | Class/ Object Code | Planning Activity:  Direct  Program Costs | | Implementation Activity: Direct Program Costs | Total Budgeted Costs |
| Schedule #7 | Payroll Costs (6100) | 6100 | $ | | $ | $ |
| Schedule #8 | Professional and Contracted Services (6200) | 6200 | $ | | $ | $ |
| Schedule #9 | Supplies and Materials (6300) | 6300 | $ | | $ | $ |
| Schedule #10 | Other Operating Costs (6400) | 6400 | $ | | $ | $ |
| Schedule #11 | Capital Outlay (6600) | 6600 | $ | | $ | $ |
| Grand total of budgeted costs (add all entries in each column): | | | **$** | | **$** | **$** |

No administrative costs (direct or indirect) may be charged to this grant program [Public Law 107-110, Elementary and Secondary Education Act of 1965, as amended by No Child Left Behind Act of 2001, Title V, Part B, Subpart 1, Section 5204 (f)(4)(B)].

If selected for a competitive grant, your award amount will be the lesser of the grand total of budgeted costs as stated on this schedule (the box with the bold outline), or the sum of all line items listed on this schedule, or the maximum allowable award amount. TEA is not responsible for math errors.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| [Schedule #7—Payroll Costs (6100)](http://tea.texas.gov/Grants/Files/Instruction-7.pdf) | | | | | | | | |
| County-district number or vendor ID: | | | | | | Amendment # (for amendments only): | | |
| Employee Position Title | | | Estimated # of Positions 100% Grant Funded | Estimated # of Positions <100% Grant Funded | Planning Activity Costs | | Implementation Activity Costs | Total Budgeted Costs |
| Academic/Instructional | | | | | | | | |
| 1 | Teacher | |  |  | $ | | $ | $ |
| 2 | Educational aide | |  |  | $ | | $ | $ |
| 3 | Tutor | |  |  | $ | | $ | $ |
| Program Management and Administration | | | | | | | | |
| 4 | Project director | |  |  | $ | | $ | $ |
| 5 | Project coordinator | |  |  | $ | | $ | $ |
| 6 | Teacher facilitator | |  |  | $ | | $ | $ |
| 7 | Teacher supervisor | |  |  | $ | | $ | $ |
| 8 | Secretary/administrative assistant | |  |  | $ | | $ | $ |
| 9 | Data entry clerk | |  |  | $ | | $ | $ |
| 10 | Grant accountant/bookkeeper | |  |  | $ | | $ | $ |
| 11 | Evaluator/evaluation specialist | |  |  | $ | | $ | $ |
| Auxiliary | | | | | | | | |
| 12 | Counselor | |  |  | $ | | $ | $ |
| 13 | Social worker | |  |  | $ | | $ | $ |
| 14 | Community liaison/parent coordinator | |  |  | $ | | $ | $ |
| Education Service Center (to be completed by ESC only when ESC is the applicant) | | | | | | | | |
| 15 |  | |  |  |  | |  |  |
| 16 |  | |  |  |  | |  |  |
| 17 |  | |  |  |  | |  |  |
| 18 |  | |  |  |  | |  |  |
| 19 |  | |  |  |  | |  |  |
| 20 |  | |  |  |  | |  |  |
| Other Employee Positions | | | | | | | | |
| 21 | Title | |  |  | $ | | $ | $ |
| 22 | Title | |  |  | $ | | $ | $ |
| 23 | Title | |  |  | $ | | $ | $ |
| 24 | Subtotal employee costs: | | | | $ | | $ | $ |
| Substitute, Extra-Duty Pay, Benefits Costs | | | | | | | | |
| 25 | 6112 | Substitute pay | | | $ | | $ | $ |
| 26 | 6119 | Professional staff extra-duty pay | | | $ | | $ | $ |
| 27 | 6121 | Support staff extra-duty pay | | | $ | | $ | $ |
| 28 | 6140 | Employee benefits | | | $ | | $ | $ |
| 29 | 61XX | Tuition remission (IHEs only) | | | $ | | $ | $ |
| 30 | Subtotal substitute, extra-duty, benefits costs | | | | $ | | $ | $ |
| 31 | **Grand total (Subtotal employee costs plus subtotal substitute, extra-duty, benefits costs):** | | | | **$** | | **$** | **$** |

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](http://www.tea.texas.gov/WorkArea/linkit.aspx?LinkIdentifier=id&ItemID=25769814700) page.

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| [**Schedule #8—Professional and Contracted Services (6200)**](http://tea.texas.gov/Grants/Files/Instruction-8.pdf) | | | | | |
| County-district number or vendor ID: | | | Amendment # (for amendments only): | | |
| NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA’s approval of such grant applications does not constitute approval of a sole-source provider. | | | | | |
| Professional and Contracted Services | | | | | |
| # | Description of Service and Purpose | Planning Activity Costs | | Implementation Activity Costs | Total Budgeted Costs |
| 1 |  | $ | | $ | $ |
| 2 |  | $ | | $ | $ |
| 3 |  | $ | | $ | $ |
| 4 |  | $ | | $ | $ |
| 5 |  | $ | | $ | $ |
| 6 |  | $ | | $ | $ |
| 7 |  | $ | | $ | $ |
| 8 |  | $ | | $ | $ |
| 9 |  | $ | | $ | $ |
| 10 |  | $ | | $ | $ |
| 11 |  | $ | | $ | $ |
| 12 |  | $ | | $ | $ |
| 13 |  | $ | | $ | $ |
| 14 |  | $ | | $ | $ |
| 1. **Subtotal of professional and contracted services:** | | $ | | $ | $ |
| 1. **Remaining 6200—Professional and contracted services that do not require specific approval:** | | $ | | $ | $ |
| **(Sum of lines a, b, and c) Grand total** | | **$** | | **$** | **$** |

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](http://www.tea.texas.gov/WorkArea/linkit.aspx?LinkIdentifier=id&ItemID=25769814700) page.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| [Schedule #9—Supplies and Materials (6300)](http://tea.texas.gov/Grants/Files/Instruction-9.pdf) | | | | | |
| County-District Number or Vendor ID: | | | Amendment number (for amendments only): | | |
| Supplies and Materials Requiring Specific Approval | | | | | |
| # | Description of Supplies and Materials  (Add additional lines as needed) | Planning Activity Costs | | Implementation Activity Costs | Total Budgeted Costs |
| 1 |  | $ | | $ | $ |
| 2 |  | $ | | $ | $ |
| 3 |  | $ | | $ | $ |
| 4 |  | $ | | $ | $ |
| 5 |  | $ | | $ | $ |
| 6 |  | $ | | $ | $ |
| 7 |  | $ | | $ | $ |
| 8 |  | $ | | $ | $ |
| 9 |  | $ | | $ | $ |
| 10 |  | $ | | $ | $ |
| 11 |  | $ | | $ | $ |
| 12 |  | $ | | $ | $ |
| 13 |  | $ | | $ | $ |
| 14 |  | $ | | $ | $ |
| 15 |  | $ | | $ | $ |
| 16 |  | $ | | $ | $ |
| 17 |  | $ | | $ | $ |
| 18 |  | $ | | $ | $ |
| 19 |  | $ | | $ | $ |
| 20 |  | $ | | $ | $ |
| **Grand total** | | **$** | | **$** | **$** |

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](http://www.tea.texas.gov/WorkArea/linkit.aspx?LinkIdentifier=id&ItemID=25769814700) page.

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| [Schedule #10—Other Operating Costs (6400)](http://tea.texas.gov/Grants/Files/Instruction-10.pdf) | | | | |
| County-District Number or Vendor ID: | | Amendment number (for amendments only): | | |
| Expense Item Description | | Planning Activity Costs | Implementation Activity Costs | Total Budgeted Costs |
| 6411 | Out-of-state travel for employees. Must be allowable per Program Guidelines and grantee must keep documentation locally. | $ | $ | $ |
| 6411/6419 | Travel costs for officials such as Executive Director, Superintendent, or Local Board Members. Allowable only when such costs are directly related to the grant. Must be allowable per Program Guidelines and grantee must keep out-of-state travel documentation locally. | $ | $ | $ |
| Subtotal other operating costs requiring specific approval: | | $ | $ | $ |
|  | Remaining 6400—Other operating costs that do not require specific approval: | $ | $ | $ |
| **Grand total:** | | **$** | **$** | **$** |

In-state travel for employees does not require specific approval.

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](http://www.tea.texas.gov/WorkArea/linkit.aspx?LinkIdentifier=id&ItemID=25769814700) page.

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| [Schedule #11—Capital Outlay (6600)](http://tea.texas.gov/Grants/Files/Instruction-11.pdf) | | | | | | | |
| County-District Number or Vendor ID: | | | | Amendment number (for amendments only): | | | |
| # | Description and Purpose | Quantity | Unit Cost | | Planning Activity Costs | Implementation Activity Costs | Total Budgeted Costs |
| 6669—Library Books and Media (capitalized and controlled by library) | | | | | | | |
| 1 |  | N/A | N/A | | $ | $ | $ |
| 66XX—Computing Devices, capitalized | | | | | | | |
| 2 |  |  | $ | | $ | $ | $ |
| 3 |  |  | $ | | $ | $ | $ |
| 4 |  |  | $ | | $ | $ | $ |
| 5 |  |  | $ | | $ | $ | $ |
| 6 |  |  | $ | | $ | $ | $ |
| 7 |  |  | $ | | $ | $ | $ |
| 8 |  |  | $ | | $ | $ | $ |
| 9 |  |  | $ | | $ | $ | $ |
| 10 |  |  | $ | | $ | $ | $ |
| 11 |  |  | $ | | $ | $ | $ |
| 66XX—Software, capitalized | | | | | | | |
| 12 |  |  | $ | | $ | $ | $ |
| 13 |  |  | $ | | $ | $ | $ |
| 14 |  |  | $ | | $ | $ | $ |
| 15 |  |  | $ | | $ | $ | $ |
| 16 |  |  | $ | | $ | $ | $ |
| 17 |  |  | $ | | $ | $ | $ |
| 18 |  |  | $ | | $ | $ | $ |
| 66XX—Equipment, furniture, or vehicles | | | | | | | |
| 19 |  |  | $ | | $ | $ | $ |
| 20 |  |  | $ | | $ | $ | $ |
| 21 |  |  | $ | | $ | $ | $ |
| 22 |  |  | $ | | $ | $ | $ |
| 23 |  |  | $ | | $ | $ | $ |
| 24 |  |  | $ | | $ | $ | $ |
| 25 |  |  | $ | | $ | $ | $ |
| 26 |  |  | $ | | $ | $ | $ |
| 27 |  |  | $ | | $ | $ | $ |
| 28 |  |  | $ | | $ | $ | $ |
| 66XX—Capital expenditures for additions, improvements, or modifications to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance) | | | | | | | |
| 29 |  | | | | $ | $ | $ |
| **Grand total:** | | | | | **$** | **$** | **$** |

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](http://www.tea.texas.gov/WorkArea/linkit.aspx?LinkIdentifier=id&ItemID=25769814700) page.

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| Schedule #13—Needs Assessment | | | |
| County-district number or vendor ID: | | | Amendment # (for amendments only): |
| **Part 1: Process Description.** A needs assessment is a systematic process for identifying and prioritizing needs, with “need” defined as the difference between current achievement and desired outcome or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. If this application is for a district level grant that will only serve specific campuses, list the name of the campus(es) to be served and why they were selected. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. | | | |
| Click and type here to enter response. | | | |
| Schedule #13—Needs Assessment (cont.) | | | |
| County-district number or vendor ID: | | | Amendment # (for amendments only): |
| **Part 2: Alignment with Grant Goals and Objectives.** List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. | | | |
| # | Identified Need | How Implemented Grant Program Would Address | |
| 1. |  |  | |
| 2. |  |  | |
| 3. |  |  | |
| 4. |  |  | |
| 5. |  |  | |

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| Schedule #14—Management Plan | | | | | | | |
| County-district number or vendor ID: | | | | | Amendment # (for amendments only): | | |
| **Part 1: Staff Qualifications.** List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. | | | | | | | |
| # | Title | Desired Qualifications, Experience, Certifications | | | | | |
| 1. |  |  | | | | | |
| 2. |  |  | | | | | |
| 3. |  |  | | | | | |
| 4. |  |  | | | | | |
| 5. |  |  | | | | | |
| Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. | | | | | | | |
| # | Objective | | Milestone | | | Begin Activity | End Activity |
| 1. |  | | 1. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 2. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 3. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 4. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 5. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 2. |  | | 1. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 2. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 3. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 4. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 5. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 3. |  | | 1. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 2. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 3. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 4. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 5. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 4. |  | | 1. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 2. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 3. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 4. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 5. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 5. |  | | 1. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 2. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 3. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 4. |  | | XX/XX/XXXX | XX/XX/XXXX |
| 5. |  | | XX/XX/XXXX | XX/XX/XXXX |
| Unless pre-award costs are specifically approved by TEA, grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award. | | | | | | | |

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| Schedule #14—Management Plan (cont.) | |
| County-district number or vendor ID: | Amendment # (for amendments only): |
| **Part 3: Feedback and Continuous Improvement.** Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. | |
| Click and type here to enter response. | |
| Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project’s success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. | |
| Click and type here to enter response. | |

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| Schedule #15—Project Evaluation | | | | |
| County-district number or vendor ID: | | | | Amendment # (for amendments only): |
| **Part 1: Evaluation Design.** List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. | | | | |
| # | Evaluation Method/Process | Associated Indicator of Accomplishment | | |
| 1. |  | 1. |  | |
| 2. |  | |
| 3. |  | |
| 2. |  | 1. |  | |
| 2. |  | |
| 3. |  | |
| 3. |  | 1. |  | |
| 2. |  | |
| 3. |  | |
| 4. |  | 1. |  | |
| 2. |  | |
| 3. |  | |
| 5. |  | 1. |  | |
| 2. |  | |
| 3. |  | |
| Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. | | | | |
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| Schedule #16—Responses to Statutory Requirements | |
| County-district number or vendor ID: | Amendment # (for amendments only): |
| **Statutory Requirement 1:** Describe the administrative relationship between the charter school and the authorized public chartering agency (i.e., the local board of trustees, the commissioner, or the charter holder board).  ***Note: All applicants must address this statutory requirement.***  Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. | |
| Click and type here to enter response. | |

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| Schedule #16—Responses to Statutory Requirements | |
| County-district number or vendor ID: | Amendment # (for amendments only): |
| **Statutory Requirement 2:** Describe how the authorized public chartering agency will provide for continued operation of the school once the Federal start-up grant has expired.  ***Note: All applicants must address this statutory requirement.***  Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. | |
| Click and type here to enter response. | |

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| Schedule #16—Responses to Statutory Requirements | |
| County-district number or vendor ID: | Amendment # (for amendments only): |
| **Statutory Requirement 3:** Describe and justify any requests for waivers of any Federal statutory or regulatory provisions that the eligible applicant believes are necessary for the successful operation of the charter school, and a description of any state or local rules, generally applicable to public schools, that the applicant proposes to be waived, or otherwise not apply to, the school.  ***Note: All applicants must address this statutory requirement.***  Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. | |
| Click and type here to enter response. | |

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| Schedule #16—Responses to Statutory Requirements | |
| County-district number or vendor ID: | Amendment # (for amendments only): |
| **Statutory Requirement 4:** Describe how the grant funds will be used to accomplish the purpose, goals and objectives of the grant. Describe how the items/activities are necessary for initial implementation and the anticipated outcome for using grant funds for the purpose. Include a description of how such funds will be used in conjunction with other Federal programs administered by the U.S. Secretary of Education.  ***Note: All applicants must address this statutory requirement.***  Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. | |
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| Schedule #16—Responses to Statutory Requirements | |
| County-district number or vendor ID: | Amendment # (for amendments only): |
| **Statutory Requirement 5:** Describe how the charter school that is considered a local educational agency under state law, or a local education agency in which a charter school is located, will comply with sections 613(a)(5) and 613(e)(1)(B) of the Individuals with Disabilities Act. (See Appendix 1.) Failure to respond appropriately to this requirement will deem the applicant ineligible for funding as meeting the needs of special education students is a statutory requirement for this federal program.  ***Note: All applicants must address this statutory requirement.***  Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. | |
| Click and type here to enter response. | |

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| Schedule #16—Responses to Statutory Requirements | |
| County-district number or vendor ID: | Amendment # (for amendments only): |
| **Statutory Requirement 6:** Describe the educational program to be implemented by the proposed charter school, including (1) how the program will enable all students to meet challenging state student academic achievement standards; (2) the grade levels or ages of children to be served; and (3) the curriculum and instructional practices to be used.  ***Note: Charters established under TEC, Subchapter C, Campus Charter Schools must address this requirement.***  Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. | |
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| Schedule #16—Responses to Statutory Requirements | |
| County-district number or vendor ID: | Amendment # (for amendments only): |
| **Statutory Requirement 7:** Describe how the charter school will be managed. (1) Include a detailed description of the ways in which the campus charter school will be permitted to manage autonomously, as evidenced by the day-to-day decision makers at the campus and their input with regard to the school’s curriculum, calendar, budget, and daily operations. (2) Describe how this autonomy is **above and beyond the degree of flexibility and autonomy afforded to traditional campuses** within the district.  ***Note: Charters established under TEC, Subchapter C, Campus Charter Schools must address this requirement.*** Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. | |
| Click and type here to enter response. | |

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| Schedule #16—Responses to Statutory Requirements | |
| County-district number or vendor ID: | Amendment # (for amendments only): |
| **Statutory Requirement 8:** Describe the performance measures and methods by which the charter school will determine its progress toward achieving those objectives. For each objective include a description of what is going to change as a result of this grant project, who will achieve the change, how much change will occur, and when will the change occur.  ***Note: Charters established under TEC, Subchapter C, Campus Charter Schools must address this requirement.***  Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. | |
| Click and type here to enter response. | |

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| Schedule #16—Responses to Statutory Requirements | |
| County-district number or vendor ID: | Amendment # (for amendments only): |
| **Statutory Requirement 9:** Describe how parents and other members of the community will be involved in the planning, program design, and implementation of the charter school.  ***Note: Charters established under TEC, Subchapter C, Campus Charter Schools must address this requirement.***  Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. | |
| Click and type here to enter response. | |

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| Schedule #16—Responses to Statutory Requirements | |
| County-district number or vendor ID: | Amendment # (for amendments only): |
| **Statutory Requirement 10:** Describe how students in the community will be (1) informed about the charter school; and (2) given an equal opportunity to attend the charter school.  ***Note: Charters established under TEC, Subchapter C, Campus Charter Schools must address this requirement.***  Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. | |
| Click and type here to enter response. | |

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| Schedule #16—Responses to Statutory Requirements | |
| County-district number or vendor ID: | Amendment # (for amendments only): |
| **Statutory Requirement 11:** Provide a description of the campus charter’s process to become a charter school, including:   1. the district’s general process for approval of campus charter schools and the steps the campus took to become a charter; 2. the premise in which the school board approved the campus for which a charter was granted to operate; 3. what the campus will be doing differently, above and beyond, that of a regular district campus that merits charter status and charter school start-up funds; 4. if the campus is converting from a regular district campus to a campus charter, what the campus charter will be doing above and beyond that which was done when it operated as a district campus.   ***Note: Charters established under TEC, Subchapter C, Campus Charter Schools must address this requirement.***  Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. | |
| Click and type here to enter response. | |

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| Schedule #16—Responses to Statutory Requirements | |
| County-district number or vendor ID: | Amendment # (for amendments only): |
| **Statutory Requirement 12:** Describe the periodic review and evaluation process for the charter school. Specify any basis, in addition to a basis specified by Subchapter C, on which the campus charter may be placed on probation or revoked. Describe how the district authorizer will use increases in student academic achievement as one of the most important factors when determining whether to renew or revoke a school’s charter.  ***Note: Charters established under TEC, Subchapter C, Campus Charter Schools must address this requirement.***  Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. | |
| Click and type here to enter response. | |

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| Schedule #16—Responses to Statutory Requirements | |
| County-district number or vendor ID: | Amendment # (for amendments only): |
| **Statutory Requirement 13:** Describe how the charter school will be governed. (1) Include a detailed description of the ways in which the campus charter school will be permitted to govern autonomously, as evidenced by the day-to-day decision makers at the campus and their input with regard to the school’s curriculum, calendar, budget, and daily operations. (2) Describe how this autonomy is **above and beyond the degree of flexibility and autonomy afforded to traditional campuses** within the district.  ***Note: Charters established under TEC, Subchapter C, Campus Charter Schools must address this requirement.***  Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. | |
| Click and type here to enter response. | |

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| Schedule #16—Responses to Statutory Requirements | |
| County-district number or vendor ID: | Amendment # (for amendments only): |
| **Statutory Requirement 14:** Describe the manner in which an annual independent financial audit of the campus is to be conducted. The campus charter must have a plan for an audit separate and apart from the district audit. Describe the manner in which the campus will provide information necessary for the school district in which it is located to participate, as required by TEC, Chapter 12, Subchapter C, or by SBOE rule, in PEIMS.  ***Note: Charters established under TEC, Subchapter C, Campus Charter Schools must address this requirement.***  Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. | |
| Click and type here to enter response. | |

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| Schedule #16—Responses to Statutory Requirements | |
| County-district number or vendor ID: | Amendment # (for amendments only): |
| **Statutory Requirement 15:** Explain the manner in which the district will flow other federal funds to the campus charter. Describe the timelines for flowing the federal funds to the campus charter that ensure students are promptly receiving the benefit of services that appropriate federal funds can provide.  ***Note: Charters established under TEC, Subchapter C, Campus Charter Schools must address this requirement.***  Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point. | |
| Click and type here to enter response. | |

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| **Schedule #17—Responses to TEA Program Requirements** | | | | | | | | | | | | | | | | |
| County-district number or vendor ID: | | | | | | | | | Amendment # (for amendments only): | | | | | | | |
| **TEA Program Requirement 1: Population to Be Served in 2018-2019.** Enter the number of students in each grade, by type of school, projected to be served under the grant program during the 2018-2019 school year. For a charter school that is currently serving students in its first year of implementation, supply the number of students in each grade, by type of school, currently served by the charter. | | | | | | | | | | | | | | | | |
| **School Type** | **PK (3-4)** | **K** | **1** | **2** | **3** | **4** | **5** | **6** | | **7** | **8** | **9** | **10** | **11** | **12** | **Total** |
| Campus Charter Schools |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |
| Open-Enrollment Charter School |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |
| College/University Charter School |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |
| New School Under Existing Open-Enrollment Charter School |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |
| **TOTAL:** |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |
| **Not Applicable – No students will be served during the 2018-2019 school year.** | | | | | | | | | | | | | | | |  |
| **Total Staff** | | | | | | | | | | | | | | | |  |
| **Total Parents** | | | | | | | | | | | | | | | |  |
| **Total Families** | | | | | | | | | | | | | | | |  |
| **Total Campuses** | | | | | | | | | | | | | | | |  |
| **TEA Program Requirement 2: Population to Be Served in 2019-2020.** Enter the number of students in each grade, by type of school, projected to be served under the grant program during the 2019-2020 school year. | | | | | | | | | | | | | | | | |
| **School Type** | **PK (3-4)** | **K** | **1** | **2** | **3** | **4** | **5** | **6** | | **7** | **8** | **9** | **10** | **11** | **12** | **Total** |
| Campus Charter Schools |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |
| Open-Enrollment Charter School |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |
| College/University Charter School |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |
| New School Under Existing Open-Enrollment Charter School |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |
| **TOTAL:** |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |
| **Total Staff** | | | | | | | | | | | | | | | |  |
| **Total Parents** | | | | | | | | | | | | | | | |  |
| **Total Families** | | | | | | | | | | | | | | | |  |
| **Total Campuses** | | | | | | | | | | | | | | | |  |

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| **Schedule #17—Responses to TEA Program Requirements (cont.)** | | | | | | | | | | | | | | | | | | | | |
| County-district number or vendor ID: | | | | | | | | | | | Amendment # (for amendments only): | | | | | | | | | |
| **TEA Program Requirement 3: Number of Students To Be Served in 2018-2019 Who Would Otherwise Attend a Traditional School Identified as a Priority or Focus School**. | | | | | | | | | | | | | | | | | | | | |
| **School Type** | | **PK (3-4)** | **K** | **1** | **2** | | **3** | **4** | **5** | **6** | | **7** | **8** | **9** | | **10** | **11** | **12** | | **Total** |
| Campus Charter School (TEC Subchapter C) | |  |  |  |  | |  |  |  |  | |  |  |  | |  |  |  | |  |
| Open-enrolment Charter School (TEC Subchapter D) | |  |  |  |  | |  |  |  |  | |  |  |  | |  |  |  | |  |
| College/University/Jr College Charter School (TEC Subchapter E) | |  |  |  |  | |  |  |  |  | |  |  |  | |  |  |  | |  |
| New School Under Existing Open-Enrollment Charter School | |  |  |  |  | |  |  |  |  | |  |  |  | |  |  |  | |  |
| **TOTAL:** | |  |  |  |  | |  |  |  |  | |  |  |  | |  |  |  | |  |
| **Not Applicable – No students will be served during the 2018-2019 school year.** | | | | | | | | | | | | | | | | | | |  | |
| **TEA Program Requirement 4: For 2018-2019, provide the names and nine-digit county/district/campus numbers of the schools identified as priority or focus schools that you will be impacting as described above**. | | | | | | | | | | | | | | | | | | | | |
|  | **District Name** | | | | | **Campus Name** | | | | | | | | | **9 Digit CDC Number** | | | | | |
| **1.** |  | | | | |  | | | | | | | | |  | | | | | |
| **2.** |  | | | | |  | | | | | | | | |  | | | | | |
| **3.** |  | | | | |  | | | | | | | | |  | | | | | |
| **4.** |  | | | | |  | | | | | | | | |  | | | | | |
| **5.** |  | | | | |  | | | | | | | | |  | | | | | |
| **6.** |  | | | | |  | | | | | | | | |  | | | | | |
| **Not Applicable – No students will be served during the 2018-2019 school year.** | | | | | | | | | | | | | | |  | | | | | |

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| [Schedule #18—Equitable Access and Participation](http://tea.texas.gov/Grants/Files/Instruction-18.pdf) | | | | | |
| County-District Number or Vendor ID: | | Amendment number (for amendments only): | | | |
| No Barriers | | | | | |
| # | No Barriers | | Students | Teachers | Others |
| 000 | The applicant assures that no barriers exist to equitable access and participation for any groups | |  |  |  |
| Barrier: Gender-Specific Bias | | | | | |
| # | Strategies for Gender-Specific Bias | | Students | Teachers | Others |
| A01 | Expand opportunities for historically underrepresented groups to fully participate | |  |  |  |
| A02 | Provide staff development on eliminating gender bias | |  |  |  |
| A03 | Ensure strategies and materials used with students do not promote gender bias | |  |  |  |
| A04 | Develop and implement a plan to eliminate existing discrimination and the effects of past discrimination on the basis of gender | |  |  |  |
| A05 | Ensure compliance with the requirements in Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of gender | |  |  |  |
| A06 | Ensure students and parents are fully informed of their rights and responsibilities with regard to participation in the program | |  |  |  |
| A99 | Other (specify) | |  |  |  |
| Barrier: Cultural, Linguistic, or Economic Diversity | | | | | |
| # | Strategies for Cultural, Linguistic, or Economic Diversity | | Students | Teachers | Others |
| B01 | Provide program information/materials in home language | |  |  |  |
| B02 | Provide interpreter/translator at program activities | |  |  |  |
| B03 | Increase awareness and appreciation of cultural and linguistic diversity through a variety of activities, publications, etc. | |  |  |  |
| B04 | Communicate to students, teachers, and other program beneficiaries an appreciation of students’ and families’ linguistic and cultural backgrounds | |  |  |  |
| B05 | Develop/maintain community involvement/participation in program activities | |  |  |  |
| B06 | Provide staff development on effective teaching strategies for diverse populations | |  |  |  |
| B07 | Ensure staff development is sensitive to cultural and linguistic differences and communicates an appreciation for diversity | |  |  |  |
| B08 | Seek technical assistance from education service center, technical assistance center, Title I, Part A school support team, or other provider | |  |  |  |
| B09 | Provide parenting training | |  |  |  |
| B10 | Provide a parent/family center | |  |  |  |
| B11 | Involve parents from a variety of backgrounds in decision making | |  |  |  |

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| [Schedule #18—Equitable Access and Participation](http://tea.texas.gov/Grants/Files/Instruction-18.pdf) (cont.) | | | | | |
| County-District Number or Vendor ID: | | Amendment number (for amendments only): | | | |
| Barrier: Cultural, Linguistic, or Economic Diversity (cont.) | | | | | |
| # | Strategies for Cultural, Linguistic, or Economic Diversity | | Students | Teachers | Others |
| B12 | Offer “flexible” opportunities for parent involvement including home learning activities and other activities that don’t require parents to come to the school | |  |  |  |
| B13 | Provide child care for parents participating in school activities | |  |  |  |
| B14 | Acknowledge and include family members’ diverse skills, talents, and knowledge in school activities | |  |  |  |
| B15 | Provide adult education, including high school equivalency (HSE) and/or ESL classes, or family literacy program | |  |  |  |
| B16 | Offer computer literacy courses for parents and other program beneficiaries | |  |  |  |
| B17 | Conduct an outreach program for traditionally “hard to reach” parents | |  |  |  |
| B18 | Coordinate with community centers/programs | |  |  |  |
| B19 | Seek collaboration/assistance from business, industry, or institutions of higher education | |  |  |  |
| B20 | Develop and implement a plan to eliminate existing discrimination and the effects of past discrimination on the basis of race, national origin, and color | |  |  |  |
| B21 | Ensure compliance with the requirements in Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, national origin, and color | |  |  |  |
| B22 | Ensure students, teachers, and other program beneficiaries are informed of their rights and responsibilities with regard to participation in the program | |  |  |  |
| B23 | Provide mediation training on a regular basis to assist in resolving disputes and complaints | |  |  |  |
| B99 | Other (specify) | |  |  |  |
| Barrier: Gang-Related Activities | | | | | |
| # | Strategies for Gang-Related Activities | | Students | Teachers | Others |
| C01 | Provide early intervention | |  |  |  |
| C02 | Provide counseling | |  |  |  |
| C03 | Conduct home visits by staff | |  |  |  |
| C04 | Provide flexibility in scheduling activities | |  |  |  |
| C05 | Recruit volunteers to assist in promoting gang-free communities | |  |  |  |
| C06 | Provide mentor program | |  |  |  |
| C07 | Provide before/after school recreational, instructional, cultural, or artistic programs/activities | |  |  |  |

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| [Schedule #18—Equitable Access and Participation](http://tea.texas.gov/Grants/Files/Instruction-18.pdf) (cont.) | | | | | |
| County-District Number or Vendor ID: | | Amendment number (for amendments only): | | | |
| Barrier: Gang-Related Activities (cont.) | | | | | |
| # | Strategies for Gang-Related Activities | | Students | Teachers | Others |
| C08 | Provide community service programs/activities | |  |  |  |
| C09 | Conduct parent/teacher conferences | |  |  |  |
| C10 | Strengthen school/parent compacts | |  |  |  |
| C11 | Establish collaborations with law enforcement agencies | |  |  |  |
| C12 | Provide conflict resolution/peer mediation strategies/programs | |  |  |  |
| C13 | Seek collaboration/assistance from business, industry, or institutions of higher education | |  |  |  |
| C14 | Provide training/information to teachers, school staff, and parents to deal with gang-related issues | |  |  |  |
| C99 | Other (specify) | |  |  |  |
| Barrier: Drug-Related Activities | | | | | |
| # | Strategies for Drug-Related Activities | | Students | Teachers | Others |
| D01 | Provide early identification/intervention | |  |  |  |
| D02 | Provide counseling | |  |  |  |
| D03 | Conduct home visits by staff | |  |  |  |
| D04 | Recruit volunteers to assist in promoting drug-free schools and communities | |  |  |  |
| D05 | Provide mentor program | |  |  |  |
| D06 | Provide before/after school recreational, instructional, cultural, or artistic programs/activities | |  |  |  |
| D07 | Provide community service programs/activities | |  |  |  |
| D08 | Provide comprehensive health education programs | |  |  |  |
| D09 | Conduct parent/teacher conferences | |  |  |  |
| D10 | Establish school/parent compacts | |  |  |  |
| D11 | Develop/maintain community collaborations | |  |  |  |
| D12 | Provide conflict resolution/peer mediation strategies/programs | |  |  |  |
| D13 | Seek collaboration/assistance from business, industry, or institutions of higher education | |  |  |  |
| D14 | Provide training/information to teachers, school staff, and parents to deal with drug-related issues | |  |  |  |
| D99 | Other (specify) | |  |  |  |
| Barrier: Visual Impairments | | | | | |
| # | Strategies for Visual Impairments | | Students | Teachers | Others |
| E01 | Provide early identification and intervention | |  |  |  |
| E02 | Provide program materials/information in Braille | |  |  |  |

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| [Schedule #18—Equitable Access and Participation](http://tea.texas.gov/Grants/Files/Instruction-18.pdf) (cont.) | | | | | |
| County-District Number or Vendor ID: | | Amendment number (for amendments only): | | | |
| Barrier: Visual Impairments | | | | | |
| # | Strategies for Visual Impairments | | Students | Teachers | Others |
| E03 | Provide program materials/information in large type | |  |  |  |
| E04 | Provide program materials/information in digital/audio formats | |  |  |  |
| E05 | Provide staff development on effective teaching strategies for visual impairment | |  |  |  |
| E06 | Provide training for parents | |  |  |  |
| E07 | Format materials/information published on the internet for ADA accessibility | |  |  |  |
| E99 | Other (specify) | |  |  |  |
| Barrier: Hearing Impairments | | | | | |
| # | Strategies for Hearing Impairments | |  |  |  |
| F01 | Provide early identification and intervention | |  |  |  |
| F02 | Provide interpreters at program activities | |  |  |  |
| F03 | Provide captioned video material | |  |  |  |
| F04 | Provide program materials and information in visual format | |  |  |  |
| F05 | Use communication technology, such as TDD/relay | |  |  |  |
| F06 | Provide staff development on effective teaching strategies for hearing impairment | |  |  |  |
| F07 | Provide training for parents | |  |  |  |
| F99 | Other (specify) | |  |  |  |
| Barrier: Learning Disabilities | | | | | |
| # | Strategies for Learning Disabilities | | Students | Teachers | Others |
| G01 | Provide early identification and intervention | |  |  |  |
| G02 | Expand tutorial/mentor programs | |  |  |  |
| G03 | Provide staff development in identification practices and effective teaching strategies | |  |  |  |
| G04 | Provide training for parents in early identification and intervention | |  |  |  |
| G99 | Other (specify) | |  |  |  |
| Barrier: Other Physical Disabilities or Constraints | | | | | |
| # | Strategies for Other Physical Disabilities or Constraints | | Students | Teachers | Others |
| H01 | Develop and implement a plan to achieve full participation by students with other physical disabilities or constraints | |  |  |  |
| H02 | Provide staff development on effective teaching strategies | |  |  |  |
| H03 | Provide training for parents | |  |  |  |
| H99 | Other (specify) | |  |  |  |

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| [Schedule #18—Equitable Access and Participation](http://tea.texas.gov/Grants/Files/Instruction-18.pdf) (cont.) | | | | | |
| County-District Number or Vendor ID: | | Amendment number (for amendments only): | | | |
| Barrier: Inaccessible Physical Structures | | | | | |
| # | Strategies for Inaccessible Physical Structures | | Students | Teachers | Others |
| J01 | Develop and implement a plan to achieve full participation by students with other physical disabilities/constraints | |  |  |  |
| J02 | Ensure all physical structures are accessible | |  |  |  |
| J99 | Other (specify) | |  |  |  |
| Barrier: Absenteeism/Truancy | | | | | |
| # | Strategies for Absenteeism/Truancy | | Students | Teachers | Others |
| K01 | Provide early identification/intervention | |  |  |  |
| K02 | Develop and implement a truancy intervention plan | |  |  |  |
| K03 | Conduct home visits by staff | |  |  |  |
| K04 | Recruit volunteers to assist in promoting school attendance | |  |  |  |
| K05 | Provide mentor program | |  |  |  |
| K06 | Provide before/after school recreational or educational activities | |  |  |  |
| K07 | Conduct parent/teacher conferences | |  |  |  |
| K08 | Strengthen school/parent compacts | |  |  |  |
| K09 | Develop/maintain community collaborations | |  |  |  |
| K10 | Coordinate with health and social services agencies | |  |  |  |
| K11 | Coordinate with the juvenile justice system | |  |  |  |
| K12 | Seek collaboration/assistance from business, industry, or institutions of higher education | |  |  |  |
| K99 | Other (specify) | |  |  |  |
| Barrier: High Mobility Rates | | | | | |
| # | Strategies for High Mobility Rates | | Students | Teachers | Others |
| L01 | Coordinate with social services agencies | |  |  |  |
| L02 | Establish collaborations with parents of highly mobile families | |  |  |  |
| L03 | Establish/maintain timely record transfer system | |  |  |  |
| L99 | Other (specify) | |  |  |  |
| Barrier: Lack of Support from Parents | | | | | |
| # | Strategies for Lack of Support from Parents | | Students | Teachers | Others |
| M01 | Develop and implement a plan to increase support from parents | |  |  |  |
| M02 | Conduct home visits by staff | |  |  |  |

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| [Schedule #18—Equitable Access and Participation](http://tea.texas.gov/Grants/Files/Instruction-18.pdf) (cont.) | | | | | |
| County-District Number or Vendor ID: | | Amendment number (for amendments only): | | | |
| Barrier: Lack of Support from Parents (cont.) | | | | | |
| # | Strategies for Lack of Support from Parents | | Students | Teachers | Others |
| M03 | Recruit volunteers to actively participate in school activities | |  |  |  |
| M04 | Conduct parent/teacher conferences | |  |  |  |
| M05 | Establish school/parent compacts | |  |  |  |
| M06 | Provide parenting training | |  |  |  |
| M07 | Provide a parent/family center | |  |  |  |
| M08 | Provide program materials/information in home language | |  |  |  |
| M09 | Involve parents from a variety of backgrounds in school decision making | |  |  |  |
| M10 | Offer “flexible” opportunities for involvement, including home learning activities and other activities that don’t require coming to school | |  |  |  |
| M11 | Provide child care for parents participating in school activities | |  |  |  |
| M12 | Acknowledge and include family members’ diverse skills, talents, and knowledge in school activities | |  |  |  |
| M13 | Provide adult education, including HSE and/or ESL classes, or family literacy program | |  |  |  |
| M14 | Conduct an outreach program for traditionally “hard to reach” parents | |  |  |  |
| M15 | Facilitate school health advisory councils four times a year | |  |  |  |
| M99 | Other (specify) | |  |  |  |
| Barrier: Shortage of Qualified Personnel | | | | | |
| # | Strategies for Shortage of Qualified Personnel | | Students | Teachers | Others |
| N01 | Develop and implement a plan to recruit and retain qualified personnel | |  |  |  |
| N02 | Recruit and retain personnel from a variety of racial, ethnic, and language minority groups | |  |  |  |
| N03 | Provide mentor program for new personnel | |  |  |  |
| N04 | Provide intern program for new personnel | |  |  |  |
| N05 | Provide an induction program for new personnel | |  |  |  |
| N06 | Provide professional development in a variety of formats for personnel | |  |  |  |
| N07 | Collaborate with colleges/universities with teacher preparation programs | |  |  |  |
| N99 | Other (specify) | |  |  |  |
| Barrier: Lack of Knowledge Regarding Program Benefits | | | | | |
| # | Strategies for Lack of Knowledge Regarding Program Benefits | | Students | Teachers | Others |
| P01 | Develop and implement a plan to inform program beneficiaries of program activities and benefits | |  |  |  |
| P02 | Publish newsletter/brochures to inform program beneficiaries of activities and benefits | |  |  |  |

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| [Schedule #18—Equitable Access and Participation](http://tea.texas.gov/Grants/Files/Instruction-18.pdf) (cont.) | | | | | | | |
| County-District Number or Vendor ID: | | Amendment number (for amendments only): | | | | | |
| Barrier: Lack of Knowledge Regarding Program Benefits (cont.) | | | | | | | |
| # | Strategies for Lack of Knowledge Regarding Program Benefits | | Students | Teachers | | Others | |
| P03 | Provide announcements to local radio stations, newspapers, and appropriate electronic media about program activities/benefits | |  |  | |  | |
| P99 | Other (specify) | |  |  | |  | |
| Barrier: Lack of Transportation to Program Activities | | | | | | | |
| # | Strategies for Lack of Transportation | | Students | | Teachers | | Others |
| Q01 | Provide transportation for parents and other program beneficiaries to activities | |  | |  | |  |
| Q02 | Offer “flexible” opportunities for involvement, including home learning activities and other activities that don’t require coming to school | |  | |  | |  |
| Q03 | Conduct program activities in community centers and other neighborhood locations | |  | |  | |  |
| Q99 | Other (specify) | |  | |  | |  |
| Barrier: Other Barriers | | | | | | | |
| # | Strategies for Other Barriers | | Students | | Teachers | | Others |
| Z99 | Other barrier | |  | |  | |  |
| Other strategy | |
| Z99 | Other barrier | |  | |  | |  |
| Other strategy | |
| Z99 | Other barrier | |  | |  | |  |
| Other strategy | |
| Z99 | Other barrier | |  | |  | |  |
| Other strategy | |
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