



## To the Administrator Addressed

Commissioner Mike Morath

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<b>DATE:</b>	<b>April 18, 2019</b>
<b>SUBJECT:</b>	<b>2018 Discipline Data Validation Compliance Reviews</b>
<b>CATEGORY:</b>	<b>Data Reporting Compliance Unit Update</b>
<b>NEXT STEPS:</b>	<b>Share with appropriate staff</b>

Recently, data validation monitoring responsibilities were transferred to the new Data Reporting Compliance Unit (DRCU) within the Information Technology Services Business Management Division. The DRCU will examine data submitted through Texas Student Data System (TSDS) Public Education Information Management System (PEIMS) by local education agencies (LEAs) as well as data validation indicators from the Performance-Based Monitoring (PBM) Data Validation System against required data submission standards for compliance. The DRCU will work together with LEAs to improve data submission and support multiple data-driven systems across the Texas Education Agency.

The PBM Data Validation System, developed in response to state and federal statute, analyzes discipline data annually to look for potential data anomalies. The [2018 Discipline Data Validation Manual](#) outlined seven indicators. You may retrieve a copy of your LEA's PBM 2018 Discipline Data Validation (DDV) report to determine if your LEA triggered any 2018 indicators by logging into the Texas Education Agency Login ([TEAL](#)) to access the Accountability application. Contact the PBM Unit with questions specific to these reports, indicators, or their calculations at (512) 936-6426 or at [PBM@tea.texas.gov](mailto:PBM@tea.texas.gov).

The DRCU has reviewed both 2018 DDV data as well as the previous process used to conduct monitoring and interventions. Modifications made by DRCU include streamlining content into one document per indicator for each identified LEA to download from the Intervention, Stage, and Activity Manager (ISAM) application through TEAL. **An LEA will have a 2018 Discipline Data Reporting Compliance Review form to complete for each indicator triggered.** Identified LEAs are expected to (a) validate and document their data are correct and address any identified potential program implementation concerns found during the process; or (b) improve local data collection and submission procedures if the LEA's identification occurred because of incorrect data. **The DRCU will make DDV compliance review forms available to LEAs through the ISAM application on April 22, 2019.**

ISAM is only accessible to authorized users. You must first request a TEAL account. If you have an existing TEAL account, you may then request access to ISAM. Further information and corresponding forms to request TEAL, ISAM, or Accountability access may be found here: [https://tea.texas.gov/About\\_TEA/Other\\_Services/Secure\\_Applications/TEA\\_Secure\\_Applications\\_Information/](https://tea.texas.gov/About_TEA/Other_Services/Secure_Applications/TEA_Secure_Applications_Information/). If you need assistance requesting any access or using the ISAM application, contact your PBM representative at your regional education service center.

### Contact Information:

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