

Extra Day

Description of Accommodation

This accommodation allows a student with a disability an extra day to complete a state assessment.

Assessments

For a student who meets the eligibility criteria, this accommodation may be used on

- STAAR
- STAAR Spanish
- STAAR L
- STAAR A
- TELPAS grades 2–12 reading

Student Eligibility Criteria

Submit an Accommodation Request Form to TEA if the student

- routinely and effectively uses this accommodation during classroom instruction and testing,
- is unable to effectively use other accommodations or any allowable test administration procedures or materials to address this need, and
- meets at least one of the following.
 - The student has a severe impairment in vision. This includes students who take the braille test and require an extra day.
 - The student has a severe behavioral or emotional disabling condition, the manifestation of which makes him or her unable to continue working for a prolonged period of time or during certain times of the day.
 - The student has a severe physical disability or medical condition that limits the amount of time the student is able to continue working due to severe fatigue or decreased energy and stamina.
 - The student is identified with an autism spectrum disorder and will be unable to complete the assessment in one day due to severe behavioral and/or emotional reactions that cannot be appropriately managed without an additional day of testing.

Authority for Decision and Required Documentation

- For a student receiving special education services, the decision is recommended by the ARD committee based on the eligibility criteria and is documented as “pending TEA approval” in the student’s IEP.
- For a student receiving Section 504 services, the decision is recommended by the Section 504 committee based on the eligibility criteria and is documented as “pending TEA approval” in the student’s IAP.
- For a student not receiving special education or Section 504 services, the decision is recommended by the appropriate team of people at the campus level (e.g., RTI team, student assistance team) based on the eligibility criteria and is documented as “pending TEA approval” according to district policies.

- In the case of an ELL with a disability, the decision should be recommended by the applicable group above in conjunction with the student's LPAC. The decision is to be documented as "pending TEA approval" by the LPAC in the student's permanent record file and by the other applicable group, as described above.
- After state testing, XD must be recorded in the ACCOMM. field on the student's answer document or in the Assessment Management System for online administrations.

Accommodation Request Form IS required.



Special Instructions/Considerations

1. Accommodation Request Forms must be received by TEA according to the posted deadlines. Late requests will **NOT** be processed unless circumstances involving the student change after the deadline (e.g., newly enrolled student, medical emergency, updated ARD committee decision). In these circumstances, the district testing coordinator should contact TEA's Student Assessment Division at 512-463-9536 for further instructions.
2. Allowable test administration procedures and materials referred to in the "Student Eligibility Criteria" section of this document can be found in the Allowable Test Administration Procedures and Materials document on the Accommodation Resources webpage.
3. A student who uses this accommodation may need to complete the test in a separate setting to eliminate distractions to other students and to ensure the confidentiality of the test.
4. Receiving an extra day to complete the test is an accommodation intended for an extremely small group of students with disabilities who have a TEA-approved Accommodation Request Form.
5. TEA will provide additional procedures specific to the requested accommodation with any approved Accommodation Request Form.
6. The district must maintain test security and confidentiality when providing an extra day to complete testing. All standard test security and confidentiality requirements must be followed. Refer to the *2015 District and Campus Coordinator Manual* for more information.
7. Students will only be permitted to test over two regularly scheduled, consecutive school days. Each day of testing must not extend beyond 7 hours.
8. Students taking a two-day test (grades 4 and 7 writing) will be permitted to test over three regularly scheduled, consecutive school days. Each day of testing must not extend beyond 7 hours.
9. TELPAS grades 2–12 reading, STAAR L, and STAAR A are online testing programs. However, in rare instances in which the use of an accommodation is not feasible or appropriate for an online administration, or if the administration of an online test is inappropriate due to a student's particular disability, a special request may be made to TEA for approval to administer a paper test booklet. The request for an extra day to complete a **paper** administration, along with the reason this accommodation is needed for a student who meets the eligibility criteria in this document, should be included when a paper administration is requested. The paper administration request document for TELPAS grades 2–12 reading, STAAR L, and STAAR A can be found on the Coordinator Manual Resources webpage.