

Continuation Grant Funding Available; Action Required

September 13, 2013

TO THE ELIGIBLE APPLICANT ADDRESSED:

SUBJECT: 2013-2014 Texas Literacy Initiative (TLI) Professional Development and Technical Assistance Grant (SAS #800-14)

The Texas Education Agency (TEA) is pleased to offer continuation funding for the Texas Literacy Initiative (TLI) Professional Development and Technical Assistance grant for 2013-2014. This is a continuation of the original agreement. It is subject to the requirements and assurances defined for the original grant. Grantees are required to maintain the scope of their projects as originally defined. Approval of the application is contingent upon the submission of the application in substantially approvable form, successful completion of prior year activities, and compliance with all conditions and requirements of the grant. **Only the recipient of the 2012-2013 Texas Literacy Initiative (TLI) Professional Development and Technical Assistance grant identified in this letter is eligible to apply for this continuation funding.**

Eligible Applicants

The following applicant is eligible to apply.

Eligible Applicant	Maximum Award Amount
University of Texas Health Science Center at Houston (UT Health)	\$746,996

Supplement to the Program Guidelines

Any requirements that are in addition to or revised from requirements published for the original year 1 grant are listed in the Supplement to the Program Guidelines, which is posted along with other RFA materials for this grant year. Grantees must provide assurance in the program-specific assurance for this grant that they have read the supplement and will comply with any terms described therein.

Project Period

The effective grant period will begin November 1, 2013, and will end December 31, 2014. Pre-award costs will be permitted from October 1, 2013, to October 31, 2013.

Project Funding

A total of \$746,996 is available. The continuation award amounts are listed in the preceding table. Please note that this funding is available through two fund sources – \$521,996 from the Texas Literacy Initiative grant and \$225,000 from IDEA, Part B Discretionary grant. You will need to complete a separate set of budget schedules (6 through 11) for each of the two fund sources.

Use of Funds

Project funds must be used to continue and fulfill the requirements of the program as described in the original year 1 grant, incorporated into the guidelines and Notice of Grant Award (NOGA) by reference, with minor adjustments for program improvement and appropriate activities.

Please note that TEA reserves the right to reduce funding if budget projections are determined not to have been realistic based on actual participation and expenditure of grant funds during the original grant period. TEA also reserves the right to make any award contingent upon satisfactory progress toward program goals and performance measure targets.

Funding Contingencies

Funding for this program is contingent upon availability of state or federal appropriations.

TEA reserves the right not to award a continuation grant that was originally competitive to a grantee that is identified by TEA as high risk or not financially reliable between the time the application is submitted to TEA and the time the application is approved and the NOGA is awarded.

In addition, the awarding of continuation funding is contingent upon full compliance with all program requirements, including the timely and up-to-date submission of all progress reports, evaluation data, and fiscal information requested as outlined in the year 1 RFA.

Reporting Requirements

Applicants that are awarded grants are responsible for meeting all required deadlines. *Failure to meet deadlines may result in loss of funds and could cause the applicant to be identified as "high risk."*

Reporting requirements are specified on the [TEA Grant Opportunities website](http://burleson.tea.state.tx.us/GrantOpportunities/forms/GrantProgramSearch.aspx) at <http://burleson.tea.state.tx.us/GrantOpportunities/forms/GrantProgramSearch.aspx> for viewing and downloading. In the "Select Search Options" box, select the name of the RFA from the drop-down list. Scroll down to the "Application and Support Information" section to view all documents that pertain to this RFA.

Application Instructions

Refer to the instructions hyperlinked to each schedule (see the schedule titles) for information on how to complete each schedule in the application.

Submission Guidelines

Three copies of the application, with an original signature (blue ink preferred) on Schedule #1- General Information, must be received in the TEA Document Control Center by 5:00 pm Central Time, Friday, October 11, 2013. Send the application to the following address:

Document Control Center
Division of Grants Administration
Texas Education Agency, William B. Travis Building
1701 North Congress Avenue
Austin TX 78701-1494

Applications not received by the due date may not be processed or awarded by TEA. A continuation application not received by the deadline date will become effective on the start date of the grant or the date the application is received in the Document Control Center, whichever is later.

Contact Information

Contact Christina Villarreal by email at Christina.Villarreal@tea.state.tx.us or by telephone at (512) 463-8525 if you have additional questions about completing the application. Contact Kathy Stewart by email at TJI@tea.state.tx.us or by telephone at (512) 463-1969 with questions about appropriate program activities.

Sincerely,

Monica Martinez
Interim Associate Commissioner
Division of Standards and Programs