Texas Education Agency
Standard Application System (SAS)

2018–2019 Technology Lending		
Program authority:	General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85th Texas Legislature; Texas Education Code Section 32.301	**FOR TEA USE ONLY** Write NOGA ID here:
Grant Period:	May 1, 2018, to August 31, 2019	
Application deadline:	5:00 p.m. Central Time, February 6, 2018	Place date stamp here.
Submittal information:	Applicants must submit one original copy of the application with an original signature, and two copies of the application, printed on one side only and signed by a person authorized to bind the applicant to a contractual agreement, must be received no later than the aforementioned date and time at this address: Document Control Center, Grants Administration Division Texas Education Agency, 1701 North Congress Ave. Austin, TX 78701-1494	2018 FEB -5 PM 2: 33 RECEIVED TEXAS EDUCATION AGENCY DOCUMENT CONTROL CENTER GRANTS ADMINISTRATION
Contact information:	Kathy Ferguson: techlending@tea.texas.gov; (512) 463-9087	

Schedule #1—General Information

Part 1: Applicant Information

Organization name	County-District #		Amendment #
Wichita Falls ISD	243905		
Vendor ID #	ESC Region #		
1756002774	Region 9		

Mailing address		City	State	ZIP Code
1104 Broad Street		Wichita Falls	TX	76307-

Primary Contact

First name	M.I.	Last name	Title
Alefia	C.	Paris-Toulon	Director of Federal and State Programs
Telephone #	Email address		FAX #
(940) 235 1024	aparis-toulon@wfisd.net		(940) 720 3247

Secondary Contact

First name	M.I.	Last name	Title
Shad		McGaha	Chief Technology Officer
Telephone #	Email address		FAX #
(940) 235 1050	shad.mcgaha@wfisd.net		

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.

Authorized Official:

First name	M.I.	Last name	Title
Alefia	C	Paris-Toulon	Director of Federal & State Programs

Telephone #	Email address	FAX #
940-235-1025	aparis-toulon@wfisd.net	940-720-3243

Signature (blue ink preferred)   Date signed

2/2/18

Only the legally responsible party may sign this application.

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Schedule #1—General Information	
County-district number or vendor ID: 243905	Amendment # (for amendments only):
Part 3: Schedules Required for New or Amended Applications	

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	☒	☒
2	Required Attachments and Provisions and Assurances	☒	N/A
4	Request for Amendment	N/A	☒
5	Program Executive Summary	☒	☐
6	Program Budget Summary	☒	☐
8	Professional and Contracted Services (6200)	See Important Note For Competitive Grants*	☐
9	Supplies and Materials (6300)		☐
10	Other Operating Costs (6400)		☐
11	Capital Outlay (6600)		☐
12	Demographics and Participants to Be Served with Grant Funds	☒	☐
13	Needs Assessment	☒	☐
14	Management Plan	☒	☐
15	Project Evaluation	☒	☐
16	Responses to Statutory Requirements	☒	☐
17	Responses to TEA Requirements	☒	☐

*IMPORTANT NOTE FOR COMPETITIVE GRANTS: Schedules #8, #9, #10 and #11 are required schedules if any dollar amount is entered for the corresponding class/object code on Schedule #6—Program Budget Summary. For example, if any dollar amount is budgeted for class/object code 6200 on Schedule #6—Program Budget Summary, then Schedule #8—Professional and Contracted Services (6200) is required. If it is either blank or missing from the application, **the application will be disqualified.**

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 243905	Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		

#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
1	LEA Technology Plan Template	If an LEA does not have a 2016–2017 Technology Plan on file with TEA, it must show evidence of a current local technology plan on participating campuses by completing the LEA Technology Plan Template.

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
☒	I certify my acceptance of and compliance with the General and Fiscal Guidelines.
☒	I certify my acceptance of and compliance with the program guidelines for this grant.
☒	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
☒	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 243905	Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances

☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home
5.	The applicant understands that equipment purchased with Technology Lending Grant funds is the property of the LEA.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has a 2016–2017 LEA technology plan on file with TEA, or that it will show evidence of a current local technology plan on participating campuses by completing the Required Program-Related Attachment outlined on page 18 of the Program Guidelines.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into the LEA's technology plan.
12.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data

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Schedule #4—Request for Amendment

County-district number or vendor ID: 243905	Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail *or* by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Grants Administration Division, Texas Education Agency, 1701 N. Congress Ave., Austin, TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-9564.

The last day to submit an amendment to TEA is listed on the TEA Grant Opportunities page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend the Application" guidance posted in the Amendment Submission Guidance section of the Grants Administration Division Administering a Grant page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

#	Schedule #	Class/ Object Code	A Grand Total from Previously Approved Budget	B Amount Deleted	C Amount Added	D New Grand Total
1.	Schedule #8: Contracted Services	6200	$	$	$	$
2.	Schedule #9: Supplies and Materials	6300	$	$	$	$
3.	Schedule #10: Other Operating Costs	6400	$	$	$	$
4.	Schedule #11: Capital Outlay	6600	$	$	$	$
5.	Total direct costs:		$	$	$	$
6.	Indirect cost (%):		$	$	$	$
7.	Total costs:		$	$	$	$

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Schedule #4—Request for Amendment (cont.)

County-district number or vendor ID: 243905	Amendment # (for amendments only):

Part 4: Amendment Justification

Line #	Schedule # Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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Schedule #5—Program Executive Summary

County-district number or vendor ID: 243905	Amendment # (for amendments only):

List the campuses that will be served with these funds. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

The Wichita Falls ISD is planning to serve the needs of students at three middle campuses with the anticipated similarly implemented Technology Lending Grant (TLG). Based on 2016-17 economic disadvantaged enrollment numbers, the district is prioritizing the campuses' needs as follows:

Kirby Middle School   82.87%
Barwise Middle School   66.55%
McNiel Middle School   47.01%

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary.

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The Wichita Falls ISD is committed to serving the needs of all students and has initiated numerous, successful programs so that students experience success. The District has many goals, but one goal that remains static and has the total commitment of every district member, is to assist each student in reaching his or her highest achievement level. It is the District's belief that all students reaching their highest achievement levels are better prepared to be successful in any chosen endeavor after graduation.

The Wichita Falls ISD has a history of commitment to provide programs for students in their studies. Since the District is constantly incorporating and improving technology in the curriculum, it is ever more apparent that many of our students lack the technology support after school that is available to them during technology enriched classes during the school day. The District is committed to providing a one-to-one Chromebook program in middle schools. Each middle school student will be responsible for his or her assigned Chromebook. With this program, the District has written policies covering all aspects of the one-to-one computer program. The policies related to the one-to-one Chromebook program are included in a District Handbook which all middle school students' parents/guardians are required to acknowledge and sign before student participation.

Extended learning and tutoring times are scheduled and available, but with the necessary rigor to keep students' achievement levels on pace, students need access to as many resources as possible to remain competitive in a market-driven economy. To assist many students in keeping pace with what is expected at all levels, specifically at the middle school level, the Technology Lending Grant is a solution to an ongoing problem within the District. Many middle school students are now in at least the immediate-advanced stages of using technology to increase knowledge from a multitude of resources. The District's expectation is to have students become independent thinkers and learners using a variety of traditional researched-based methods, but with technology being interspersed at a higher percentage each semester.

Since the District expects all students to be successful, it is imperative that every effort be made to give middle school students every opportunity to use technology whenever it is necessary to learn. In an effort to allow every student access to the technology resources during a now twenty-four hour learning cycle, the Wichita Falls ISD is applying for the Technology Lending Grant to give students the opportunity to have access to the internet after school hours. To do this and adhere to the grant's requirements, a proposed plan is to provide middle school students and their parents a Child Information Protection Act approved wireless product for gaining access to internet services. The proposed plan includes internet access by making devices available on an as-needed basis which provides an avenue for internet access at home and at other times during the twenty-four hour cycle. The District would purchase *Hotspots* and make them available to middle school students who lack internet access, other than with a smart phone, at their residences. The program would be administered at the District level with specialized assistance from the technology, curriculum, purchasing departments and the Office of State and Federal Programs. Each department would be integral in the day-to-day operation of the program.

Schedule #5—Program Executive Summary (cont.)

County-district number or vendor ID: 243905	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

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Schedule #6—Program Budget Summary

County-district number or vendor ID: 243905				Amendment # (for amendments only):	

Program authority: General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85th Texas Legislature; Texas Education Code Section, 32.301

Grant period: May 1, 2018, to August 31, 2019			Fund code: 410		

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost
Schedule #8	Professional and Contracted Services (6200)	6200	$87,523	$10,950	$98,473
Schedule #9	Supplies and Materials (6300)	6300	$00	$00	$00
Schedule #10	Other Operating Costs (6400)	6400	$00	$00	$00
Schedule #11	Capital Outlay (6600)	6600	$00	$00	$00
Total direct costs:			$87,523	$10,950	$00
Percentage% indirect costs (see note):			N/A	$1,520	$1,520
Grand total of budgeted costs (add all entries in each column):			**$87,523**	**$12,470**	**$99,993**

Administrative Cost Calculation

Enter the total grant amount requested:	$100,000
Percentage limit on administrative costs established for the program (15%):	× .12.5
Multiply and round down to the nearest whole dollar. Enter the result. This is the maximum amount allowable for administrative costs, including indirect costs:	$12,500

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

If selected for a competitive grant, your award amount will be the lesser of the grand total of budgeted costs as stated on this schedule (the box with the bold outline), or the sum of all line items listed on this schedule, or the maximum allowable award amount. TEA is not responsible for math errors.

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	Schedule #8—Professional and Contracted Services (6200)	
County-district number or vendor ID: 243905		Amendment # (for amendments only):
NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.		
	Professional and Contracted Services	
#	**Description of Service and Purpose**	**Grant Amount Budgeted**
1	Independent Evaluator	$5,000
2	Technology service and trouble shooting	$3,600
3	Professional Development for participating students and parents	$1,500
4	Logistic Manager-inventory control	$850
5	Printing service to promote program	$1,000
6	Device Lease/Rental-residence* Approval Req. bid	$79,591
7	Device Lease/Rental-bus travel* Approval Req. bid	$6,932
8		$
9		$
10		$
11		$
12		$
13		$
14		$
a.	Subtotal of professional and contracted services:	$86,523
b.	Remaining 6200—Professional and contracted services that do not require specific approval:	$11,950
	(Sum of lines a and b) Grand total	$98,473

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division
Administering a Grant page.

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Schedule #9—Supplies and Materials (6300)		
County-District Number or Vendor ID: 243905	Amendment number (for amendments only):	
Supplies and Materials Requiring Specific Approval		
		Grant Amount Budgeted
6300	Total supplies and materials that do not require specific approval:	$00
	Grand total:	$00

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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Schedule #10—Other Operating Costs (6400)		
County-District Number or Vendor ID: 243905	Amendment number (for amendments only):	
Expense Item Description		**Grant Amount Budgeted**
6400	Operating costs that do not require specific approval:	$1,520
	Grand total:	**$1,520**

In-state travel for employees does not require specific approval.

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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Schedule #11—Capital Outlay (6600)

County-District Number or Vendor ID: 243905 | Amendment number (for amendments only):

#	Description and Purpose	Quantity	Unit Cost	Grant Amount Budgeted
66XX—Computing Devices, capitalized				
1			$	$
2			$	$
3			$	$
4			$	$
5			$	$
6			$	$
7			$	$
8			$	$
9			$	$
10			$	$
66XX—Software, capitalized				
11			$	$
12			$	$
13			$	$
14			$	$
15			$	$
16			$	$
17			$	$
66XX—Equipment, furniture, or vehicles				
18			$	$
19			$	$
20			$	$
21			$	$
22			$	$
23			$	$
24			$	$
25			$	$
26			$	$
27			$	$
			Grand total:	$

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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Schedule #12—Demographics and Participants to Be Served with Grant Funds	
County-district number or vendor ID: 243905	Amendment # (for amendments only):

Part 1: Student Demographics of Population To Be Served With Grant Funds. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comment section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program. Response is limited to space provided. Use Arial font, no smaller than 10 point.

Student Category	Student Number	Student Percentage	Comment
Economically disadvantaged	1,924	63%	A priority for participation/service
Limited English proficient (LEP)	208	1%	A priority for participation/service
Disciplinary placements	1,107	38%	1,051 students removed to ISS and 56 students removed to AEP campus
Attendance rate	NA	%	
Annual dropout rate (Gr 9-12)	NA	%	

Part 2: Students To Be Served With Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type:	☒ Public	☐ Open-Enrollment Charter	☐ Private Nonprofit	☐ Private For Profit	☐ Public Institution

Students														
PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
							999	999	939					

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Campuses to be served: Kirby Middle – Second year in TEA School Improvement
Barwise Middle - Principal advocacy of technology use with entire campus population
McNiel Middle – Population served needs equal access to Internet

The District and campuses must review specific sources of data and information to determine the needs necessary to increase student achievement. Through a process of meetings with staff, parent, community, and business members, each entity agrees on specific needs and develops specific plans to which efforts and resources are directed. The written plans are communicated, funded, and followed to direct programs and efforts to increase student performance.
Needs:

All students

Increase sixth grade	math scores from	67% to District target of 76%
	reading scores from	62% to District target of 71%
Increase seventh grade	math scores from	66% to District target of 76%
	reading scores from	70% to District target of 71%
Increase eighth grade	math scores from	81% to District target of 83%
	reading scores from	83% to District target of 85%

- Provide all middle school students access to the educational (CIPA) internet.
- Provide for all students the continuity of instruction and learning at school and outside of school.
- Enhance efficiency and effectiveness for all middle school students within the District's existing one-to-one Chromebook program with Technology Lending Grant Devices.
- Assist parents with eliminating the cost of providing educational (CIPA) internet services.
- Provide teachers a means or opportunity to assign integrated subject area-technology based tasks to all students.
- Incorporate digital learning in all subject areas where the capability has not existed for all middle school students.
- Peak student and parent interests in the use of the internet in an educational setting.
- Involve parents in their child's learning by scheduling training for participants in the Technology Lending Grant program.
- Prepare and provide all students with the tools necessary to survive in the twenty-first century.
- Create digital links to the vast amount of educational information that can't be discovered during the school day.
- Bolster student confidence by eliminating the stigma of not having access to the educational internet.
- Allow the District to increase its commitment to become a fully functioning digital entity.
- Use documented results based on participating time of task outside of school by associating information to student achievement.
- Equate use of the educational internet outside of school to actual student performance with groups of students in both math and reading.
- Ensure that disabled students have access to the educational internet for extended time on task as indicated in educational modifications.
- Needs are prioritized in association with the Wichita Falls ISD Improvement Plan which is reviewed and approved periodically with both formative reviews and a summative review.
- Increase attendance for those participating students who possibly could not finish technology related assignments outside the school day due to no internet access.

Schedule #13—Needs Assessment (cont.)

County-district number or vendor ID: 243905	Amendment # (for amendments only):

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Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Increase reading and math scores for all students at the participating middle schools in grades 6-8 to the level of the approved Wichita Falls ISD performance objectives.	The availability of *Hotspot* devices will allow those students in the program to access educational applications that were not previously available to them outside the school day. With recommendations and assistance from the teacher(s), students will find the appropriate applications corresponding to the subject area components in which they need help.
2.	Increase the participating middle school attendance Rate from 96.2% to 97.2% by tracking the *Hotspot* participating student's attendance to determine the amount of the 1% goal increase they contributed.	The availability of the *Hotspot* will eliminate a reason they may have contributed to some students not attending school. With the accessibility of the device and the associated tracking capability, the District will determine what affect the program had on attendance.
3.	Collect data to document the amount of time *Hotspot* participating students are using the device and the correlated effect on the student's reading and math grades.	.The correlation of time on task using the device and the students' grades could be immediate or current, thus allowing teachers to quickly make adjustments in lessons and assignments for individual students.
4.	Provide parent involvement feedback to District personnel involved in the *Hotspot* program by collecting data from participating parents and students.	The data collected from surveys, discussions, and device usage from at least two scheduled meetings with participants determines the success level of the *Hotspot* program, which can then be implemented to make changes needed to better serve the participating middle school campuses.
5.	Supplement efforts to meet educational requirements for individual disabled students with the use of extended time on tasks as outlined in an individual educational plan.	The *Hotspot* device is as an additional tool to allow disabled students to be included in all the classroom technology activities after the school day. Specific applications for individual students are determined and recommended by individual teachers and committees to individual instruction.

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Schedule #14—Management Plan	
County-district number or vendor ID: 243905	Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	**Dir. of Fed/State Programs**	Master's - At least three years in current position, Experience in budgeting, purchasing, bidding, and program evaluation, Completed both formulary and competitive grant applications, and Served as project manager for District programs.
2.	**Dir.Sec.Cur.**	Master's - At least three years in current position, adequate knowledge of both vertical and horizontal Curriculum in math and ELA as related to TEKS, and knowledge and experience on integrating technology with curriculum.
3.	**Dir. Of Instructional Technology**	Master's Ed. Tech.- At least five years in current or similar position, above average knowledge in implementing tech products into curriculum for student performance and student management, ability to evaluate tech hardware and software related to independent programs, Possesses "trouble shooting" skills and ability to relate tech information to a variety of clients.
4.	**Logistics Coordinator**	Assoc. Degree preferred – Adequate computer skills, knowledge of inventory products with use specific parameters, possesses a public service oriented attitude and can relate to all levels of cliental, and understands inventory documentation and record keeping devices.
5.	**Independent Evaluator**	Master's preferred – At least ten yrs. of secondary experience, familiar with grant writing and grant evaluations, relates well to teachers, principals, and district personnel, possesses above average verbal and writing skills, possesses above average knowledge of tech integration, and has ability to start and stop tasks related to program evaluations.

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective		Milestone	Begin Activity	End Activity
1.	Schedule meetings with all District Departments involved in the Grant to obtain feedback on best methods to implement Technology Lending Grant (TLG).	1.	Review grant application with appropriate Dist. personnel.	01/04/2018	02/06/2018
		2.	Determine needs of the students as related to the TLG and products needed to meet needs.	01/04/2018	02/06/2018
		3.	Determine and assign TLG responsibilities to appropriate Dist. personnel.	01/04/2018	01/22/2018
		4.	Schedule meeting with all Dist. stakeholders to acquire feedback concerning TLG.	01/22/2018	02/02/2018
		5.	Order determined products using District's purchasing bidding process.	05/02/2018	07/27/2018
2.	Schedule meetings with participating middle school principals to discuss the TLG grant and assign responsibilities for success.	1.	Review District and campuses responsibilities as outlined in the TLG.	05/01/2018	06/21/2018
		2.	Encourage feedback for principals since TLG is universal at all three campuses.	05/01/2018	06/21/2018
		3.	Determine date for implementing *Hotspot* program.	05/01/2018	08/15/2018
		4.	Determine the best method for both parent and student awareness of TLG program.	05/01/2018	08/15/2018

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Schedule #14—Management Plan (cont.)	
County-district number or vendor ID: 243905	Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Wichita Falls ISD has a history of being data-driven. This process requires that any goal, program, or procedure is reviewed systematically and periodically to determine its effectiveness and efficiency. Timelines always accompany all aspects of any District process in order to determine success or to make adjustments. All personnel within the District are familiar with the monitoring process which allows changes at selected intervals throughout the year. Depending on the goal, procedure or program, adjustments must be reviewed to determine if the time span to measure success, or lack thereof, is adequate before making a decision. If concerns do exist in making changes, the District has established policies and regulations outlining methods of review and discussion with the appropriate personnel directly involved. If it becomes apparent that adjustments would serve the students, parents, and community in a more advantageous manner and the cost factor is within budget, the District is not opposed to making changes or adjustments.

All District personnel who are responsible for local, state, and federal grants implementation are trained to establish times for periodic reviews with the proper responsible personnel involved in the success of the grant. All involved understand that they are accountable to students, teachers, community, and to the grant-awarding entity.

Communication is a constant problem even though an abundance of communication tools exist and are available for use. It has long been a practice of the District to use several avenues to communicate changes. Depending on the number of people involved, the types of communication are determined and used. The size of the District affords it the opportunity to have face-to-face meetings. This remains a very important and worthwhile communication method for many staff members. The District is classified exemplary in its ability to communicate in a variety of ways with students, staff, and community members.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Wichita Falls ISD committed to developing and implementing a Digital Connected Classroom Program. Using existing funds, the District managed to implement and sustain the program for the last six years. The implementation of one-to-one computer program has been incrementally implemented with the success in the middle schools at 100% by 2018-19. Every middle school student (grades 6-8) will be issued a Chromebook and teachers will continue to be involved in numerous hours of professional development training. The on-going success of this effort has occurred due to the commitment made by the District Administrative Personnel, teachers, community, and most importantly, the students seeing the benefits of having a hands-on device.

In order not to limit students' access to the world of digital learning outside school hours, the TLG allows more students access to learning by giving additional students the capability to access the internet at their residence. The District's use of technology success rate grows each year, but the TLG *Hotspots* that are requested by students will increase usage. The middle school personnel are fully committed to assisting their students. This supplemental tool will allow all involved to commit more to using the device with students in need of assistance by gaining access to the educational internet at home. Once data shows an increase in participating students' achievement, teachers will be even more committed to this program.

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| colspan="4" | **Schedule #15—Project Evaluation** |

County-district number or vendor ID: 243905 | Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process		Associated Indicator of Accomplishment
1.	The number of *Hotspot* devices requested during the first six weeks of school.	1.	Review numbers requested and given to parents on each campus.
		2.	Acquire numbers from principals of teachers recommending *Hotspots* for students.
		3.	Check the number of trouble shooting inquiries.
2.	The District and campus personnel schedule and present information regarding the Hotspot devices at parent meetings.	1.	Check the number of attendees at scheduled meetings.
		2.	Review attendees' questions and presenters' feedback to determine what adjustments are necessary.
		3.	Review agendas and minutes of meetings to assure information is presented at the appropriate level.
3.	The District will track the location and use of the *Hotspots* each six weeks.	1.	Determine the length of time each student is using the device by tracking data on a dashboard component.
		2.	Report the use information to each middle school principal to share with the student's teachers.
		3.	Have teachers discuss with students the importance of using the device and its correlation to learning.
4.	The campus will review grades and device use for each student participant.	1.	Request teachers check participant's classroom grades each week for the six weeks.
		2.	Request principals review participants' attendance data and six weeks grades and submit report in written form.
		3.	Ask District personnel and involved campus members to review Curriculum Based Assessment scores for participating students.
5.	All involved personnel will meet at least twice a year to review TLG and its implementation.	1.	Report success and troublesome areas based on events each six weeks.
		2.	Adjust the program to better serve needs of students and parents.
		3.	Meet with the independent evaluator to seek information of what data is necessary to better evaluate program.

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 243905	Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe the availability of existing equipment to students in the LEA and other funding available for the purchase of student technology devices. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Wichita Falls ISD is committed to becoming fully digital. Based on available funding from local, state, federal and other local, independent sources, the district has progressed. The decision to begin the initiative at the middle school level has resulted in all sixth to eighth grade students having one-to-one Chromebooks by 2018-19. Implementation of the initiative resulted in numerous sessions of professional development. The District expectation of becoming digital means teachers must use the acquired knowledge and Chromebooks to teach. This additional device use is incorporated into the District's curriculum with expectations that teachers will teach and assign tasks using them. Above adequate internet access allows for middle school campus use without problems, but it is constantly reviewed to continue service as more teachers and students log in to acquire supplement information. The District's Technology plan provides a plan to continue funding computing devices and more band space to accommodate the additional purchased devices. Since it is a priority, the District is constantly finding means to fund the additional technology devices in order to expedite the fully digital implementation.

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Schedule #17—Responses to TEA Program Requirements	
County-district number or vendor ID: 243905	Amendment # (for amendments only):

TEA Program Requirement 1: Describe how the technology lending program aligns with the existing mission and goals for the LEA. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The District's Mission is to prepare all students to become lifelong learners who are productive, responsible and participating member of society. In order for the mission to have true meaning and be embedded in the day-to-day education of students, we must a total commitment of all personnel to make it happen. The District's Mission and Technology Plan includes a one-to-one initiative as related to available funding. The success of the District's Technology Plan is highly dependent on both teacher and student use of the devices. With the existing one-to-one program in the middle schools, more use is occurring. Most teachers integrate technology with curriculum, but with the understanding that accommodations must occur to finish tasks during scheduled school days. Although many of the middle school students have home access to the Internet, many do not. Teachers, being cognizant of this fact, many modify lessons to accommodate the Internet-lacking students, or assume these students will find a way to complete assigned tasks. It is true some students lacking Internet access, do find ways to complete tasks, but the excuse of no Net access at the residence is valid.

The TLG aligned to the District's one-to-one goal gives students an opportunity to have access to the educational Internet, and eliminates a concern educators have confronted. Teachers should become more comfortable using the Chromebooks to assign tasks. Students will know completion of tasks can occur at times outside the school day.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 243905	Amendment # (for amendments only):

TEA Program Requirement 2: Describe a plan for providing internet access to student residences, residential centers, and/or on the buses that transport students (for whom a single ride lasts, on average, at least an hour) with the highest need for off-campus internet access. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The District plans to make educational Internet accessible to as many students as possible. The residential education Net accessibility can be brought to fruition with the TLG using *Hotspot* capability to those students lacking it. It is estimated that approximately 85% of middle school students have existing Net capabilities via smart phones or commercial service. The implementation of the one-to-one Chromebook program in middle school creates the capability for the remaining 15%. With the TLG *Hotspot* Program in place for those lacking home access, these services should increase student performance with a variety of outlined strategies. As students have become more computer literate, their expectations are to have access to the Internet twenty-four hours per day. If those expectations can be channeled into educational Internet usage, students will be on the Net with purpose.

The WFISD will incorporate Bus Bundles in five of the buses used for extracurricular activities traveling from the District on trips exceeding one hour or more. As with the residential *Hotspots*, these bus devices allow for educational Net services so numerous students can access the Net. A process to prioritize which buses can be equipped due to requests is developed, and personnel in the District using the equipment will receive training to the benefits of the bus device and the proper methods to encourage students to use this service. Professional development with selected teachers, coaches, and support personnel is scheduled. The educational Internet service via bus bundles has potential to benefit students which in the past was idle time. With the correct training and successful use of the devices, students will benefit. How much will be determine by proper implementation and continuous communication during the 2018-19 school year.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 243905	Amendment # (for amendments only):

TEA Program Requirement 3: Describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The TLG should have minimal effect on the District's math or ELA curriculum and instruction other than expanding the use for both students and teachers. The use of a classroom product to track individual teacher lessons, lessons with embedded technology, and other associated relevant information was implemented two years ago. School and District personnel are aware of uses and monitoring capabilities associated with this product. This same product allows teachers and District Administrative personnel to keep current with student productivity. A record is produced and is available to students. The student component is able to show what tasks or assignments are completed. The student features are to continue. The availability of TLG devices to more students should make it more convenient for teachers to extend lessons and expect deeper research, for students to do more research, and for the completion of assignments to be expedited.

Classroom management practices will remain static, but the use of TLC devices will require teachers to collect data on participating students. Each participating student's attendance data must be reviewed to determine if having Net accessibility has any correlation to attendance. Although the individual attendance data remains available, responsible school person must communicate the information to the campus principal for a submitted written report. The same is true for the participating student's math and ELA grades.

Procedures are in place to implement and gather data for each component of the TLG.

TEA Program Requirement 4: Describe how the applicant is using digital instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

When the Wichita Falls ISD determined to be completely digital, the decision was made to start with training and technology. Based on available funding, the District spent funds to train teachers on best-practices to integrate the curriculum. Math and English Language Arts were a priority since all students were required to take these classes. Math has a linear component that allowed the teachers to find products and approved Internet sites that were beneficial to supplement the prescribed classroom curriculum across District grade levels. The same is true in ELA, but with the more subjective nature, teachers were asked to come to consensus on what Internet sites or products are universal on particular grade levels.

After much discussion, the District developed a plan that allows teachers to use suggested educational Net sites, with the opportunity to expand to other approved areas when extended research is necessary to cover grade level topics. The practice of keeping topics and associate Internet topics is standard practice at the appropriate grade levels. Middle school teachers are now accustomed to keeping topics within grade level objectives in subject areas in grades six through eight.

Since curriculum, technology, and personnel are constantly changing, the District has adopted to address this issue. All documents are dynamic to allow necessary changes to occur as quickly as warranted.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 243905	Amendment # (for amendments only):

TEA Program Requirement 5: Describe how the infrastructure and technical support is adequate to support students' anticipated use of devices through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Wichita Falls ISD supports its telecommunication services, hardware, software, and other services, and is constantly researching methods and products to enhance services. Desktop computers are centrally patched, run anti-virus software, and are audited for compliance to current path, antivirus releases, and security standards. Teachers and students have access to email through Gmail and desktop productivity apps through Google Apps for Education and Microsoft Office. All teachers and students have access to the Internet through the District Internet connection provided by one of four most prominent providers. Every campus has a high speed LAN that is connecting to the District high speed WAN fiber. The network infrastructure consists of Gigabit Ethernet switches. A Gigabit fiber backbone with redundancy connects the Main Distribution Frame to the Intermediate Distribution Frame racks. All the internal wiring is Category 5e compliant at a minimum. The District' optical network connection is currently installed and being utilized for Internet and client access at all schools. The three Junior Highs Schools involved in the TLG connect to our core site through a 1 GB fiber backbone and share the Districts Internet connection. Switches and other network connectivity equipment are monitored by the Technology's Network staff.

The District's wireless infrastructure consists of Xirrus Access Points. These Access Points are setup in infrastructure mode which joins our wireless network to our wired Ethernet network. The access Point is cabled to the wired network to allow wireless clients access to the Internet and to network resources such as network applications and files. All wireless traffic is on a designed VLAN. The Wichita Falls ISD currently uses a Xirrus XMS VM controller for central management of access points throughout the District.

All members involved in the TLG have met to discuss, design, develop, and implement a plan to meet students' needs. After reviewing corresponding data on home internet accessibility for middle school students, it becomes apparent that students greatly benefit when this service is available, and those that do not have access are at a distinct disadvantage. There is a critical need for this type service to assist many students in performing at a higher level, and with the District's technological capability to handle the additional *Hotspot* devices, all District and campus personnel involved in the TLG program are excited over its possibility.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 243905	Amendment # (for amendments only):

TEA Program Requirement 6: Describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will oversee the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The TLG is administered at both the District and campus levels. **Campus level decisions to administer grant include the following:**

 Principals on three middle school campuses
Universal Responsibilities
Administer the campus program and define expectations of the program.
Communicate the use of *Hotspots* and how eligible students are determined to math and reading teachers. Inform teachers of the program expectations and expected results.
Schedule campus parent meetings regarding the TLG and available devices
Collect and compile data each six weeks period including teacher assigned grade/attendance for participating students.
Submit both oral and written reports to validate program to selected audiences.
Fixed Asset Coordinators
Fill requests of approved, confirmed students who need *Hotspot* device for a short period of time use. (1-7 days). Ten devices at a time assigned to three campuses. Communicate with **District Logistics Coordinator** for requests longer than one week.
Maintain all necessary paperwork involving check in/out.
Work with the District Logistics Coordinator to check campus *Hotspot* inventory and do necessary maintenance.
Malfunctioning devices will be sent to District's Technology Department for repair/replacement.
Teachers
Present appropriate lessons or tasks and assist participating *Hotspot* students with using education Internet as a resource.

TEA Program Requirement 7: Describe how technology lending equipment will be accounted for per local policy, including providing insurance, if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Wichita Falls ISD has policies in place to address inventory. The District defines "inventory items" as items with a unit cost between $1,000 and $4,999. These items must have an inventory tag affixed to the item for inventory tracking and insurance purposes. Inventory items shall include computing devices within these costs. The inventory asset tag shall include the District's name and a bar-code with serial number below bar.

The District has also defined technology-related "walkable" or "personal use" items with a unit cost less than $1,000 to be tagged for inventory.

Federally funded equipment purchases shall be retained by the district, unless otherwise notified by the granting agency. With any District Property or leased District Property, the Purchasing Department shall affix an inventory tag and additional etched information indicating that the item was purchased with federal funds.

- The inventory tags are scanned and included in the District's Inventory Database which includes the following information:
- Item Identification information related to federal funding
- Date of acquisition
- Description of asset
- Serial number, or other identifying number
- Funding source/ funding code
- Cost of asset or acquisition cost
- Use and condition of the asset
- Estimated life or use of asset
- Location of asset including building and room number

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