Texas Education Agency
Standard Application System (SAS)

2018–2019 Technology Lending		
Program authority:	General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85th Texas Legislature; Texas Education Code Section 32.301	**FOR TEA USE ONLY** Write NOGA ID here:
Grant Period:	May 1, 2018, to August 31, 2019	
Application deadline:	5:00 p.m. Central Time, February 6, 2018	Place date stamp here.
Submittal information:	Applicants must submit one original copy of the application with an original signature, and two copies of the application, printed on one side only and signed by a person authorized to bind the applicant to a contractual agreement, must be received no later than the aforementioned date and time at this address: Document Control Center, Grants Administration Division Texas Education Agency, 1701 North Congress Ave. Austin, TX 78701-1494	RECEIVED TEXAS EDUCATION AGENCY 2018 FEB -5 AM 10: 17 DOCUMENT CONTROL CENTER
Contact information:	Kathy Ferguson: techlending@tea.texas.gov; (512) 463-9087	

Schedule #1—General Information

Part 1: Applicant Information

Organization name	County-District #			Amendment #
Holland ISD	014-905			
Vendor ID #	ESC Region #			
74-600-1102	12			

Mailing address		City	State	ZIP Code
P.O. Box 217		Holland	TX	76534

Primary Contact

First Name	M.I.	Last name	Title
Cindy	A.	Gunn	Superintendent
Telephone #	Email address		FAX #
254-657-0175	cgunn@hollandisd.org		254-657-0172

Secondary Contact

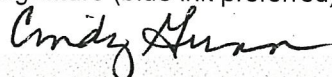| First name	M.I.	Last name	Title
Shane		Downing	Elementary Principal
Telephone #	Email address		FAX #
254-657-2525	sdowning@hollandisd.org		254-657-0172

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

Authorized Official:

First name	M.I.	Last name	Title
Cindy	A.	Gunn	Superintendent
Telephone #	Email address		FAX #
254-657-0175	cgunn@hollandisd.org		254-657-0172

Signature (blue ink preferred)

Cindy Gunn (signature)

Date signed

2-5-18

Only the legally responsible party may sign this application.

701-18-103-049

Schedule #1—General Information		

County-district number or vendor ID:	Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	☒	☒
2	Required Attachments and Provisions and Assurances	☒	N/A
4	Request for Amendment	N/A	☒
5	Program Executive Summary	☒	☐
6	Program Budget Summary	☒	☐
8	Professional and Contracted Services (6200)	See Important Note For Competitive Grants*	☐
9	Supplies and Materials (6300)		☐
10	Other Operating Costs (6400)		☐
11	Capital Outlay (6600)		☐
12	Demographics and Participants to Be Served with Grant Funds	☒	☐
13	Needs Assessment	☒	☐
14	Management Plan	☒	☐
15	Project Evaluation	☒	☐
16	Responses to Statutory Requirements	☒	☐
17	Responses to TEA Requirements	☒	☐

*IMPORTANT NOTE FOR COMPETITIVE GRANTS: Schedules #8, #9, #10 and #11 are required schedules if any dollar amount is entered for the corresponding class/object code on Schedule #6—Program Budget Summary. For example, if any dollar amount is budgeted for class/object code 6200 on Schedule #6—Program Budget Summary, then Schedule #8—Professional and Contracted Services (6200) is required. If it is either blank or missing from the application, **the application will be disqualified.**

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 014905	Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		

#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
1	LEA Technology Plan Template	If an LEA does not have a 2016–2017 Technology Plan on file with TEA, it must show evidence of a current local technology plan on participating campuses by completing the LEA Technology Plan Template.

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.
Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
X	I certify my acceptance of and compliance with the General and Fiscal Guidelines.
X	I certify my acceptance of and compliance with the program guidelines for this grant.
X	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
X	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 014905	Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances

x   I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home
5.	The applicant understands that equipment purchased with Technology Lending Grant funds is the property of the LEA.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has a 2016–2017 LEA technology plan on file with TEA, or that it will show evidence of a current local technology plan on participating campuses by completing the Required Program-Related Attachment outlined on page 18 of the Program Guidelines.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into the LEA's technology plan.
12.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #4—Request for Amendment

County-district number or vendor ID: N/A	Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail *or* by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Grants Administration Division, Texas Education Agency, 1701 N. Congress Ave., Austin, TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-9564.

The last day to submit an amendment to TEA is listed on the TEA Grant Opportunities page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend the Application" guidance posted in the Amendment Submission Guidance section of the Grants Administration Division Administering a Grant page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

#	Schedule #	Class/ Object Code	A Grand Total from Previously Approved Budget	B Amount Deleted	C Amount Added	D New Grand Total
1.	Schedule #8: Contracted Services	6200	$	$	$	$
2.	Schedule #9: Supplies and Materials	6300	$	$	$	$
3.	Schedule #10: Other Operating Costs	6400	$	$	$	$
4.	Schedule #11: Capital Outlay	6600	$	$	$	$
5.	Total direct costs:		$	$	$	$
6.	Indirect cost (%):		$	$	$	$
7.	Total costs:		$	$	$	$

For TEA Use Only

Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #4—Request for Amendment (cont.)

County-district number or vendor ID: N/A	Amendment # (for amendments only):

Part 4: Amendment Justification

Line #	Schedule # Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #5—Program Executive Summary

County-district number or vendor ID: 014905	Amendment # (for amendments only):

List the campuses that will be served with these funds. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Holland Elementary
Holland Middle School

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary.

Holland Independent School District is a rural school district located in Central Texas. This small school district serves 576 students and is home to teachers with high expectations, students eager and willing to learn, and administration and school board with a vision to develop students ready for an ever-changing interdependent world. Holland ISD aspires to build a technology-literate community by providing technology in all grades and in all subjects. The 2018-2019 Technology Lending Grant will increase student access to and interaction with technology. With the use of these grant funds, Holland ISD will provide fourth through eighth grade students in need of acceleration with a Chromebook as well as provide internet access at home utilizing a Mobile Hotspot (Mi-Fi). Survey results from a Fall 2017 survey shows that 76% of students in grades four through eight do not have unlimited and reliable internet access at home. Although families report having internet access in the home, our rural setting makes access unreliable. Additionally, cost of internet services is a burden to the 54% of families identified as economically disadvantaged. The Technology Lending Program will allow Holland ISD to accomplish the goal of building a technology literate community.

In the Fall of 2016, Holland ISD implemented a one student to one Chromebook (1:1) Initiative for all high school students. Graduating seniors were given the opportunity to purchase their Chromebook while the underclassmen kept their Chromebook for the remainder of their high school career. Incoming freshmen for 2017-2018 were given a new Chromebook allowing every Holland High School student to have a technology device. Holland ISD developed a check-out program requiring students and parents to attend an organizational meeting to describe the Holland High School Chromebook Policy. Parents paid a $25.00 insurance fee and signed an Acceptable Use Policy and Chromebook Policy Agreement before their child received the school issued device. In addition to the Chromebook, Holland ISD dedicated funds to purchase five Mi-Fi's for checkout to students not having internet access at home. Parents had to complete the application for the Mi-Fi to ensure that parents understood that their child had internet access so that they could supervise the access. This Tech Connect Program will emulate the Holland High School 1:1 Initiative. The HISD school board provided funding for classroom sets of Chromebooks for grades four through eight and purchased twenty Ipad Mini's for each grade level Pre-K through third. Teachers received professional development to enhance their ability to provide seamless instruction using Google Classroom and TEKS based online curricula.

Every initiative implemented by Holland ISD must include the need to increase student achievement. The goal of the Holland ISD Tech Connect Program through the TEA Technology Lending Grant is to provide a Chromebook and a Wi-Fi device to students in grades four through eight identified in need of intervention. Students not performing at the "Meets" or "Masters" level on the Spring 2018 State of Texas Assessment of Academic Readiness Reading Assessment (STAAR) will be targeted for intervention and acceleration. Teachers will perform a pre-assessment on students not meeting this STAAR expectation, assign lessons to be completed online using an online Reading Intervention Program and Google Classroom assignments, while monitoring student progress. A post-test will be administered to determine effectiveness of the intervention each six weeks. Once students achieve grade level mastery of the TEKS as demonstrated on STAAR Benchmark assessments, the technology devices will be reassigned to another student needing acceleration. According to the results from the Spring 2017 STAAR Assessment, Holland ISD needs to accelerate the achievement of fourth through eighth grade students who meet or master the reading assessment. STAAR Scores show how students in Holland ISD achieve a high "Approaches" level. However, there is need for improvement in the percentage of students achieving the "Meets" and Masters" level. Parents and students will attend training on appropriate use of the internet and sign a Technology Lending Agreement before the technology devices are distributed. By assigning students a technology device with internet access, students will have the necessary intervention strategies through an online platform in the home. The Tech Connect Grant will extend the learning process by providing a Chromebook and a Mi-Fi device helping students achieve grade level standards.

For TEA Use Only

Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #5—Program Executive Summary (cont.)	
County-district number or vendor ID: 014905	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Holland ISD received $76,000 in Instructional Materials Allotment (IMA) for the 2015-2017 biennium. Unfortunately, the majority of funds were used to purchase Math and English textbooks. For the 2018-2020 biennium, Holland ISD received $130,608 in IMA funds. Fund Balance was used to purchase Chromebooks for the 1:1 Initiative and upgrade the technology infrastructure totaling over $200,000. IMA funds are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.

The Tech Connect Grant aligns with the current curriculum and instruction, and classroom management policies on Holland Elementary and Holland Middle School. Core classroom teachers use Google Classroom and various online platforms to teach grade level TEKS. Students are taught the appropriate uses of technology and safe practices for surfing the internet. Intervention strategies are in place for students needing acceleration, but additional time focusing on core content in the home would enhance student progress. Holland ISD teachers integrate technology into the classroom in order to improve teaching and learning. Holland Elementary fifth grade reading teachers use the Chromebook to offer introductions to new material, provide additional instructional opportunities, practice skills to verify understanding, and then review and assess the skill. Google Classroom allows the teacher to introduce a new topic (Cause and Effect) before whole class. Direct teaching takes place through videos and embedded questions. The Holland Middle School Social Studies teachers use Google Expedition to enhance the understanding of societal issues around the world and take students on virtual journeys. Students abide by the Acceptable Use Policy for Internet Access and teachers monitor student behavior with the devices.

Holland ISD employs a full time technology coordinator to maintain the infrastructure and provide the technical support to ensure the success of this Tech Connect Program. The technology coordinator has been instrumental in developing the high school 1:1 Chromebook Initiative and keeps the district's infrastructure sound. The Holland Tech Connect Program will emulate the check-in and check-out program developed by Holland High School. The Tech Connect Chromebook and Wi-Fi devices will be catalogued with a bar code and assigned to students. Parents will attend a mandatory meeting and sign the Technology Lending Agreement before their child will receive the technology devices for the home.

The technology coordinator will be responsible for distributing the Tech Connect equipment and ensuring that all students have reliable and consistent access to the devices checked out to them. The technology coordinator will be responsible for maintaining the equipment and infrastructure to ensure the success of the program. The Tech Connect Help Desk located in the office of Holland Elementary and Holland Middle School will troubleshoot technology issues that arise and contact the technology coordinator when additional help is required. He will either repair the Chromebooks on site or provide a loaner Chromebook while the device is sent back to the manufacturer. Additionally, the district technology coordinator and the campus technology specialists will ensure that the technology devices will be able to access the internet in the student's home and train students and parents on the online Reading Intervention Program.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #6—Program Budget Summary

County-district number or vendor ID: 014905	Amendment # (for amendments only):

Program authority: General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85th Texas Legislature; Texas Education Code Section, 32.301

Grant period: May 1, 2018, to August 31, 2019	Fund code: 410

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost
Schedule #8	Professional and Contracted Services (6200)	6200	$30000	$0	$30000
Schedule #9	Supplies and Materials (6300)	6300	$20000	$0	$20000
Schedule #10	Other Operating Costs (6400)	6400	$0	$0	$0
Schedule #11	Capital Outlay (6600)	6600	$0	$0	$0
Total direct costs:			$0	$0	$0
Percentage% indirect costs (see note):			N/A	$0	$0
Grand total of budgeted costs (add all entries in each column):			**$50000**	**$0**	**$50000**

Administrative Cost Calculation	
Enter the total grant amount requested:	$50000
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result. This is the maximum amount allowable for administrative costs, including indirect costs:	$7500

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

If selected for a competitive grant, your award amount will be the lesser of the grand total of budgeted costs as stated on this schedule (the box with the bold outline), or the sum of all line items listed on this schedule, or the maximum allowable award amount. TEA is not responsible for math errors.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #8—Professional and Contracted Services (6200)

County-district number or vendor ID: 014905	Amendment # (for amendments only):

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

Professional and Contracted Services

#	Description of Service and Purpose	Grant Amount Budgeted
1	Wireless Mi-Fi internet access devices (50 devices x $40/month x 15 months)	$30000
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
a.	Subtotal of professional and contracted services:	$30000
b.	Remaining 6200—Professional and contracted services that do not require specific approval:	$0
	(Sum of lines a and b) Grand total	$30000

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

For TEA Use Only

Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #9—Supplies and Materials (6300)		
County-District Number or Vendor ID: 014905	Amendment number (for amendments only):	
Supplies and Materials Requiring Specific Approval		
		Grant Amount Budgeted
6300	Total supplies and materials that do not require specific approval: 50 Chromebooks	$20000
	Grand total:	$20000

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #10—Other Operating Costs (6400)		
County-District Number or Vendor ID: 014905	Amendment number (for amendments only):	
Expense Item Description		**Grant Amount Budgeted**
6400	Operating costs that do not require specific approval:	$0
	Grand total:	**$0**

In-state travel for employees does not require specific approval.

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #11—Capital Outlay (6600)

County-District Number or Vendor ID: 014905		Amendment number (for amendments only):		
#	Description and Purpose	Quantity	Unit Cost	Grant Amount Budgeted
66XX—Computing Devices, capitalized				
1			$	$
2			$	$
3			$	$
4			$	$
5			$	$
6			$	$
7			$	$
8			$	$
9			$	$
10			$	$
66XX—Software, capitalized				
11			$	$
12			$	$
13			$	$
14			$	$
15			$	$
16			$	$
17			$	$
66XX—Equipment, furniture, or vehicles				
18			$	$
19			$	$
20			$	$
21			$	$
22			$	$
23			$	$
24			$	$
25			$	$
26			$	$
27			$	$
			Grand total:	$0

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #12—Demographics and Participants to Be Served with Grant Funds

County-district number or vendor ID: 014905	Amendment # (for amendments only):

Part 1: Student Demographics of Population To Be Served With Grant Funds. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comment section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program. Response is limited to space provided. Use Arial font, no smaller than 10 point.

Student Category	Student Number	Student Percentage	Comment
Economically disadvantaged	103	53%	This percentage reflects the campus average.
Limited English proficient (LEP)	7	7%	57% of these ESL students did not earn the "Meets" standard although they met the "Approached" level.
Disciplinary placements	103	0%	No students were placed in alternative school.
Attendance rate	NA	95.3%	Attendance for these students is below the district average.
Annual dropout rate (Gr 9-12)	NA	DNA	This grant targets on fourth through eighth graders.

Part 2: Students To Be Served With Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type:	☒ Public	☐ Open-Enrollment Charter	☐ Private Nonprofit	☐ Private For Profit	☐ Public Institution

Students														
PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
0	0	0	0	0	14	20	19	32	18	0	0	0	0	103

For TEA Use Only

Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #13—Needs Assessment

County-district number or vendor ID: 014905	Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired outcome or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. If this application is for a district level grant that will only serve specific campuses, list the name of the campus(es) to be served and why they were selected. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Holland Elementary and Holland Middle School campuses have been selected to implement the Tech Connect Program. Since all Holland High School students have a school issued Chromebook there is no need to include this campus in the grant application. Students in fourth through eighth grade have access to Chromebooks while at school, but the devices do not leave the building. There is a need to provide a Chromebook and Mi-Fi device to students in need of intervention and acceleration.

Each year the HISD faculty performs a review and analysis of prior year accomplishments and desires. Teachers develop the Campus and District Improvement Plans at the beginning of each year reviewing data from the State of Texas Assessment of Academic Readiness (STAAR). Teachers and administrators review the District Needs Assessment and develop the plans to present to the school board. Needs are prioritized by subject areas targeting STAAR scores from the prior year. Teachers are divided into subject areas where goals for each STAAR Objective at each grade level are set. Then using the previous year's plan, strategies are reviewed to determine effectiveness of the program. Programs not attaining the established goal are either improved upon or removed from the plans. Teachers then determine staff development needs and the administration ensures that the professional development budget supports the desired training.

The need identified for the Tech Connect Program with funding through the Texas Education Agency's Technology Lending Grant is to increase the percentage of students in grades four through eight who "Meet" or "Master" the STAAR Reading Assessment. Fourth and fifth grade students from Holland Elementary and sixth through eighth grade students at Holland Middle School will be identified for intervention and acceleration using the Spring 2018 STAAR Reading scores. Identified students will be given a Chromebook and internet access device to take home. Teachers will obtain pre-test scores for grade level reading and assign lessons to address weaknesses of the Texas Essential Knowledge and Skills (TEKS) for each student. Students will utilize the online program each evening at home to fill in the knowledge gaps identified in the pre-test. Teachers will monitor progress of these students and make adjustments to the curriculum weekly. After three weeks, students will be evaluated again to determine usage time and educational progress. Students needing more acceleration will continue this process until they have mastered the grade level TEKS as demonstrated by the reports from the online Reading Intervention Program and STAAR Benchmark results. Once students perform at the average of the class, the Chromebook and internet access device will be returned to school for use by another student needing acceleration.

Parents and students will sign a Technology Lending Agreement after attending an Acceptable Use Training. Teachers will receive training on intergrating technology into the curriculum using Google Classroom and the Reading Intervention Program, I-Station. Implementation of the Tech Connect Program will provide internet access in the home for students not already connected and provide a Chromebook for additional intervention using the online program.

For TEA Use Only

Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #13—Needs Assessment (cont.)	
County-district number or vendor ID: 014905	Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Holland Middle School and Holland Elementary students are in need of reliable internet access and a technology device in order to receive intervention instruction when away from school.	This grant program would provide our students without reliable internet access and devices an equitable learning opportunity.
2.	Holland Middle School and Holland Elementary students are in need of accelerated instruction to ensure that struggling students have all the tools necessary to succeed.	Most often, our struggling students are economically disadvantaged and/or even special education students. The opportunity enables our students to have internet access and a device for needed acceleration to improve and keep pace with students on grade level.
3.	Holland Middle School and Holland Elementary students are in need of increasing STAAR levels from the Approaching Level to the Meets or Masters Level.	By providing a lending program which offers necessary technology to struggling students for home use and increasing the parent involvement and knowledge of reading, the students will demonstrate measurable progress in reading. Students will be able to increase the usage minutes of the I-Station Reading Intervention Program; thus, improvement will be seen on reports from I-Station and STAAR Benchmark assessments.
4.	There is a need to provide training to students on Digital Citizenship and provide parents with training on how to help their child excel with the online Reading Intervention Program.	The funds from this grant would provide the opportunity to train parents on the I-Station Reading Intervention Program. Likewise, a common knowledge and language is used between home and school to enable all parties to understand weaknesses and strengths for each student. Parent meetings each three weeks will provide a venue for parents to collaborate on the program and provide feedback for improvement.
5.	Teachers of Holland Middle School and Holland Elementary students need more extensive training on the I-Station Reading Intervention Program and Google Classroom.	Holland Elementary and Middle School teachers have been using parts of the intervention program, but would benefit from an in-depth knowledge of the functionality of the whole program. Likewise, training on Google Classroom will enhance teacher's current skills.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #14—Management Plan

County-district number or vendor ID: 014905	Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Superintendent	Mrs. Cindy Gunn has led the district for fourteen years ensuring the HISD students received a superior education and are college and career ready. Mrs. Gunn oversees and implements many state and federal grants for the district.
2.	Middle School Principal	Mrs. Leah Smith is the Holland Middle School Principal responsible for implementing and monitoring intervention strategies on the campus. She has over eighteen years of service to students in the State of Texas.
3.	Elementary Principal	Mr. Shane Downing, Holland Elementary Principal, cooridinates the Technology Program for HISD while also leading the campus.
4.	Technology Coordinator	Keith Cabaniss is the Holland ISD Technology Coordinator responsible for obtaining technology equipment, maintaining equipment, and overseeing the infrastructure for the district.
5.	High School Principal	Britt Gordon, Holland High School Principal, implemented the 1:1 Chromebook Policy on the high school campus two years ago and provides guidance to this grant program.

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective		Milestone	Begin Activity	End Activity
1.	Identify students in need of acceleration	1.	Students identified using 2018 STAAR Reading Scores	06/08/2018	08/01/2018
		2.	Intervention assessment (pre-test)	08/29/2018	08/30/2018
		3.	Parent meeting prior to Chromebook distribution	09/04/2018	09/04/2018
		4.	Students receive Chromebook and Mi-Fi	09/10/2018	05/24/2019
		5.	Tech Connect Parent Meeting	09/10/2018	09/10/2018
2.	Professional Development for classroom teachers	1.	I-Station Training	08/14/2018	08/16/2018
		2.	Mi-Fi Home Use	08/24/2018	08/24/2018
		3.	Google Classroom Training	08/20/2018	08/22/2018
		4.			
		5.			
3.	Student Training	1.	Digital Citizenship and Responsible Use Training	09/04/2018	09/04/2018
		2.	Chromebook/Mi-Fi Training	09/04/2018	05/24/2019
		3.	I-Station Training	09/04/2018	05/24/2019
4.	Monitor Student Progress	1.	Teacher monitors computer usage and student progress on I-Station Program	Daily and three week period	ongoing
		2.	Chromebook and Mi-Fi returned when student meets established goals.	3-18 weeks	3-18 weeks
		3.	Parent Collaboration Meetings	Every 3 weeks	Ongoing
		4.			
5.	Benchmark Assessments	1.	Teacher administers benchmark assessments to entire class	Each six weeks period	Ongoing
		2.	STAAR Reading Assessment	05/16/2019	05/17/2019

Unless pre-award costs are specifically approved by TEA, grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

For TEA Use Only

Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #14—Management Plan (cont.)	
County-district number or vendor ID: 014905	Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Holland ISD has a dynamic process in place to develop and monitor the District and Campus Improvement Plans. Each August all teachers and administrators meet to disaggregate STAAR data from the prior year to determine the effectiveness of the strategies implemented. Teachers are divided into subject areas where goals for each STAAR Objective at each grade level are set. Then using the previous year's plan, strategies are reviewed to determine effectiveness of the program. Programs not attaining the established goal are either improved upon or removed from the plan. Teachers then determine staff development needs and the administration ensures that the professional development budget supports the desired training. Additionally, the School Technology And Readiness Chart (STAR) data is used to drive the Technology Plan which shows teacher needs and growth in technology usage while the Community Engagement Survey provides feedback to the faculty and staff.

In the Fall, teachers administer benchmark assessments and then analyze the data to determine areas of concern for every student. Intervention plans are created for students needing acceleration. Campus meetings are held each six weeks to determine if the goals and objectives established in the Campus and District Improvement Plans are being met. The implementation of the plan is adjusted to ensure that all students are provided with the instructional support required to meet the grade level Texas Essential Knowledge and Skills (TEKS).

At the beginning of the second semester, teachers perform 'Data Dives" to monitor student progress and update instructional plans for each and every student. Family Nights held each fall and spring inform parents of their child's progress while parents are trained in techniques to help their child be successful.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Holland ISD School Board has committed to providing Chromebooks to high school students with the 1:1 Chromebook Initiative while providing the necessary funding for professional development with technology integration into the classroom. Additionally, Holland Middle School has classroom sets of Chromebooks for all but two classrooms and each year more Chromebooks are added. Holland Elementary fourth and fifth grades have Chromebooks for each student to use while in class and Pre-Kindergarten through third grade classrooms have ten mini Ipads for student use. The entire district is hard wired for internet access and Meraki Wireless Access Points are strategically placed around the facilities to ensure seamless internet access. Using the experience from the Holland High School 1:1 Initiative, the Tech Connect Program will be efficiently implemented maximizing grant funds.

To ensure that all project participants remain committed to the project's success, parent feedback will be gathered each three weeks to review the program effectiveness. These parent meetings will provide an opportunity for families to network on effective strategies for helping their child succeed. Teachers will provide student progress measures to each parent and the data will be explained to train parents how they can facilitate the acceleration process for their child. Constant monitoring and encouragement will keep Tech Connect participants engaged and eager to improve.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #15—Project Evaluation

County-district number or vendor ID: 014905	Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process		Associated Indicator of Accomplishment
1.	Accelerate student learning by providing extended time for online intervention practice and acceleration at home	1.	Digital resource reporting tools
		2.	Progress measure reporting
		3.	Student Feedback
2.	Students use digital resources that support and extend the TEKS at home.	1.	Use of digital resources
		2.	Increase Reading proficiency in text fluency, vocabulary, comprehension, and Spelling
3.	Increase classroom communication and colloaboration with parents	1.	Parent meetings to collaborate and improve the effectiveness of the Tech Connect Program.
		2.	Student and parent surveys on home use of Chromebook/Wi-Fi
		3.	Staff surveys for usage and benefits
4.	Regular use of digital resources to accelerate learning		Mi-Fi usage report
		2.	Digital resource reporting tools
5.	Improvement in school performance on STAAR Reading	1.	STAAR growth report
		2.	Percentage of STAAR Meets or Masters Level

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Programs such as the I-Station Reading Intervention Program show a direct correlation between scale score increases and the student's ability to meet grade level TEKS successfully. It is expected that the Tech Connect Program will produce anticipated student growth because of the coordination of parent support, quality digital resources, best practices in blended learning and the ability to connect students to learning outside the school walls. Holland ISD will use feedback from stakeholders (students, parents, and staff), intervention reports, and State test scores to evaluate the progress of the program.

- STAAR Reading Assessment - Data collected will include results from the Spring 2018 STAAR Reading Assessment to identify students for the Tech Connect Program. Data will be compared to these student's Spring 2019 STAAR Reading Assessment.
- I-Station Reports- Pre and Post assessments will be conducted as well as progress monitoring on text fluency, vocabulary, comprehension and spelling.
- Attendance Data
- Parent Meeting Attendance
- Number of Students served in the Tech Connect Program

Parent meetings will allow for open communication between parents, teachers, and administrators to address areas of concerns in order to ensure that the Tech Connect Program meets the established goals.

For TEA Use Only

Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #16—Responses to Statutory Requirements	
County-district number or vendor ID: 014905	Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe the availability of existing equipment to students in the LEA and other funding available for the purchase of student technology devices. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Holland ISD School Board of Trustees supported the Technology Plan by allowing money to be used from fund balance to purchase Chromebooks to jump start the 1:1 initiative for high school students. The Fourth to Eighth grade students have classroom sets of Chromebooks to use during the school day. These devices are not available for use at home in order to ensure that the devices will be available each day. The devices stay under the teachers care with strict check-out and check-in procedures to lengthen the lifespan of the device. The district also placed Meraki (Wi-Fi) devices in strategic areas which ensure Wi-Fi access at all times for all devices at the same time. The Chromebooks are used daily for classroom instruction, practice, review and assessment to strengthen the TEKS, as well as for intervention purposes. Additional funding for devices has been limited to replacement of devices for new machines that are damaged by students and the annual purchase of Chromebooks for incoming freshmen. Seniors have the opportunity to purchase their school issued Chromebook upon graduation and these funds help purchase the underclassmen devices. Five Wi-Fi devices are available for parent check out when their child needs to complete assignments outside of class requiring internet access.

Holland Middle School has classroom sets of Chromebooks for all but two classrooms and each year more Chromebooks are added. Holland Elementary fourth and fifth grades have Chromebooks for each student to use while in class while Pre-Kindergarten through third grade classrooms have ten mini I pads for student use. The entire district is hard wired for internet access and Meraki Wireless Access Points are strategically placed around the facilities to ensure seamless internet access. All classrooms in the district have a projector and document camera and teachers have a Surface Pro for instructional purposes. Each campus houses a computer lab with 25 computers. The district continually strives to provide instruction using the best technology available. However, there is never enough funds to accomplish the goals established for student improvement using technology. Continually withdrawing money from the district's fund balance is not a sound choice for the district. HISD receives funding through the Instructional Materials Allotment from the State of Texas to purchase textbooks and technology devices. However, school leaders continually search for additional funding to provide technology equipment to ensure student success. The Holland Horizon Bank donated $5000 to provide eight Mi-Fi devices for economically disadvantaged students to check out for home use. Holland Middle School received a Technology Grant from the Education Foundation through the Region 12 Education Service Center to train students create tutorials for other students using Google Classroom. Local and State funding are leveraged with grant funding to provide meaningful technology to drive student achievement.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 014905	Amendment # (for amendments only):

TEA Program Requirement 1: Describe how the technology lending program aligns with the existing mission and goals for the LEA. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Overview: Beginning with the 2014-15 school year, Holland ISD began the first phase of a district-wide technology infusion to enhance curriculum delivery and instruction to support state and local curriculum standards ensuring alignment with the district's comprehensive Technology Plan. This initial phase included purchase of Chromebook devices to create a one-to-one, device-to-student environment at the high school campus as well as Chromebook carts (24-count capacity) for fourth and fifth grade classrooms and all but two middle school classrooms. The Tech Connect Program is designed to expand phase one efforts and increase student and family access to district technology resources. Expanded access to hardware will be used to improve student achievement, increase parent involvement and enhance targeted intervention.

Student Achievement: The Mi-Fi's and additional Chromebooks described in this grant application will allow more of our students to access district curriculum resources outside of normal school hours enabling them to have additional time and opportunity to master district curriculum objectives and college and career readiness goals. Summative growth will be demonstrated through improved performance on statewide assessments. Student performance objectives are outlined in Goal #1 of the HISD District Improvement Plan.

Parent Involvement: The additional Mi-Fi's will allow more families to be supportive of student efforts by encouraging and assisting with completion of assigned activities during non-school hours while at home. These devices also support Holland ISD's District Improvement Plan goal of "Increased Parent and Community Involvement" by extending part of our curriculum and instruction into students' homes and to their families.

Targeted Intervention: Additional Chromebooks and Mi-Fi's will allow the district to provide targeted interventions to a larger number of students utilizing the RTI model. Economically Disadvantaged students in need of additional support will receive priority access to technology hardware resources.

Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 014905	Amendment # (for amendments only):

TEA Program Requirement 2: Describe a plan for providing internet access to student residences, residential centers, and/or on the buses that transport students (for whom a single ride lasts, on average, at least an hour) with the highest need for off-campus internet access. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Holland ISD Tech Connect Program will target students in need of intervention and acceleration in Reading. Students not scoring at the "Meets" or "Masters" level on the Spring 2018 STAAR Reading Assessment will be targeted for intervention and acceleration. Targeted students not having reliable internet in the home will be provided a Chromebook and Mi-Fi device for use to increase student achievement using an online Reading Intervention Program.

Holland ISD State of Texas Assessment of Academic Readiness Reading Scores Spring 2017

Grade	Approaches	Meets	Masters
Fourth Grade	90%	52%	27%
Fifth Grade	90%	60%	31%
Sixth Grade	73%	33%	14%
Seventh Grade	79%	57%	28%
Eighth Grade	96%	63%	25%

According to the Fall 2017 data, 76% of students in grades four through eight have some form of internet access at home. However, over 58% of parents report that the data is limited and unreliable in our rural setting. Fifty-four percent of students at Holland ISD are classified as economically disadvantaged. These students will be given priority when not achieving "Meets" or "Masters" on the STAAR Reading Assessment and will be selected to participate in the Tech Connect Program. Pre-test assessments will determine achievement levels before students are given Chromebook and Mi-Fi devices. Teachers will assign lessons to students to be completed online in the home. Constant monitoring and lesson adjustments will take place each day to ensure that students are utilizing the devices. Post-tests and benchmark assessments will drive instruction to accelerate the learning process. Parent meetings occurring every three weeks will provide collaboration with other parents and help teachers and administrators gain insight into how to ensure program success.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 014905	Amendment # (for amendments only):

TEA Program Requirement 3: Describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Holland ISD provides ongoing teacher training to increase the integration of technology into the curriculum. The methods used to teach students will continue to evolve as we utilize new ideas through technology daily in our classrooms. The Tech Connect Program will allow teachers to pre-teach, practice, review and strengthen the students areas of concern by utilizing online programs such as I-Station and Google Classroom and others resources at home as they work to increase their text fluency, vocabulary, comprehension and spelling.

The Tech Connect Program aligns with the current curriculum and instruction, and classroom management policies on the Holland Elementary and Holland Middle School campuses. Core classroom teachers use Google Classroom and various online platforms to teach grade level TEKS. Students are taught the appropriate uses of technology and safe practices for surfing the internet. Intervention strategies are in place for students needing acceleration, but additional time focusing on core content in the home would enhance student progress. Holland ISD teachers integrate technology into the classroom in order to improve teaching and learning. Holland Elementary fifth grade reading teachers use the Chromebook to offer introductions to new material, provide additional instructional opportunities, practice skills to verify understanding, and then review and assess the skill. Google Classroom allows the teacher to introduce a new topic (Cause and Effect) before whole class. Direct teaching takes place through videos and embedded questions. The Holland Middle School Social Studies teachers use Google Expedition to enhance the understanding of societal issues around the world and to take students on virtual journeys. Students abide by the Acceptable Use Policy for Internet Access and teachers monitor student behavior with the devices.

TEA Program Requirement 4: Describe how the applicant is using digital instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Holland ISD teachers integrate technology into the classroom in order to improve teaching and learning. Holland Elementary fifth grade reading teachers use the Chromebook to offer introductions to new material, provide additional instructional opportunities, practice skills to verify understanding, review and assess the skill. Google Classroom allows the teacher to introduce a new topic (Cause and Effect) before whole class. Direct teaching takes place through videos and embedded questions. Once the direct teaching time is complete the students work in small groups to practice assigned skills in Study Jams and Quizlet. Instant feedback to the teacher helps the learning process move forward quickly and also helps the teacher work on areas of concern. Collaboration through Google Classroom takes place when the teacher asks open ended questions and the students respond, help each other through their responses, and create new questions and extend the learning process. Newsela and Read Works provide practice and review over specific topics with current events that allow the teacher to differentiate the reading level over the same story so that students can apply what they have learned. Quizz and Google Classroom are used to provide the assessment by providing a bank of questions and instant feedback to the teacher.

The Holland Middle School Social Studies teachers use Google Expedition to enhance the understanding of societal issues around the world and take students on virtual journeys. Students also use classroom sets of Chromebooks to access digital resources provided by Scholastic News Magazine to view videos related to the TEKS for eigth grade social studies. Students and teachers communicate assignments via Google Classroom allowing for seamless interactions to facilitate learning. Holland Middle School implemented a new program in 2017 where students produce videos to teach other students about difficult math and reading concepts. Peer to peer review and assistance utilizing technology creates a rich learning environment allowing students to succeed.

Math teachers in grades two through eight use embedded tutorials in the Houghton Mifflin adopted textbooks in class to support the classroom instruction.

For TEA Use Only

Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 014905	Amendment # (for amendments only):

TEA Program Requirement 5: Describe how the infrastructure and technical support is adequate to support students' anticipated use of devices through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Holland ISD employs a full time technology coordinator to maintain the infrastructure and provide the technical support to ensure the success of this Tech Connect Program. The technology coordinator has been instrumental in developing the high school 1:1 Chromebook Initiative and keeps the district's infrastructure sound. The Holland Tech Connect Program will emulate the check-in and check-out program developed by Holland High School. The Tech Connect Chromebook and Wi-Fi devices will be catalogued with a bar code and assigned to students. Parents will attend a mandatory meeting and sign the Technology Lending Agreement before their child will receive the technology devices for the home.

The technology coordinator will be responsible for distributing the Tech Connect equipment and ensuring that all students have reliable and consistent access to the devices checked out to them. The technology coordinator will be responsible for maintaining the equipment and infrastructure to ensure the success of the program. The Tech Connect Help Desk located in the office of Holland Elementary and Holland Middle School will troubleshoot technology issues that arise and contact the technology coordinator when additional help is required. He will either repair the Chromebooks on site or provide a loaner Chromebook while the device is sent back to the manufacturer.

Mi-Fi devices will be used in the homes of students in the Tech Connect Program. Since Holland ISD in a rural environment, direct connections to the internet are limited. Wireless Mi-Fi devices have proven to be the most effective in providing internet access.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 014905	Amendment # (for amendments only):

TEA Program Requirement 6: Describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will oversee the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

<u>Student Eligibility</u>   Chromebooks and Mi-Fi devices will be available for check-out for students meeting the following criteria: 1) Devices will be made available to students in the 4th through the 8th grade. 2) Devices will be available for checkout to those students who have not yet met the "Meets" or "Masters" level of achievement on the grade-level STAAR Reading assessment. Priority will be given to students identified as economically disadvantaged.
<u>Distribution and Troubleshooting procedures:</u>

1. Following a mandatory orientation session, parents and students will sign a Technology Lending Agreement before any devices (Mi-Fi's or Chromebooks) will be made available for check-out.
2. Teachers will provide a list of eligible students to office personnel who will then issue devices to eligible parents and students. The Technology Agreement will include the following:
    - Responsible use of the MI-Fi
    - Basic use and troubleshooting
    - Repair Process (Elementary and Middle School Tech Connect Help Desk)
    - Steps for reporting loss or damage
    - Check-in/check-out process
3. District technology personnel will train teachers and office staff on proper usage and maintenance.

TEA Program Requirement 7: Describe how technology lending equipment will be accounted for per local policy, including providing insurance, if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Using the process developed for the Holland High School 1:1 Chromeook Initiative, Chromebooks will be identified with a District Asset Label and Serial Number using a bar code before the device is released to the student.
Parents and students must attend an orientation meeting about the Tech Connect Program to understand how to care for the Chromebook and the appropriate usage of the device. Insurance will be obtained for the Chromebook to cover Accidental Damage including incidences such as cracked screens, spills, drops, and liquid submersion. The insurance plan will also cover fire, flood, and natural disasters along with mechanical failure, power surges, vandalism, and theft. However, the plan does not cover intentional damage, loss, or damage for Chromebooks not kept in their assigned cases. Technical support will be available through the Tech Connect Help Desk. Services provided include the following:

- Hardware maintenance and repairs
- Password resets
- User account support
- Coordination and completion of warranty repairs
- Distribution of loaner Chromebooks
- All repairs must be completed by the Tech Connect Help Desk Staff

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person: