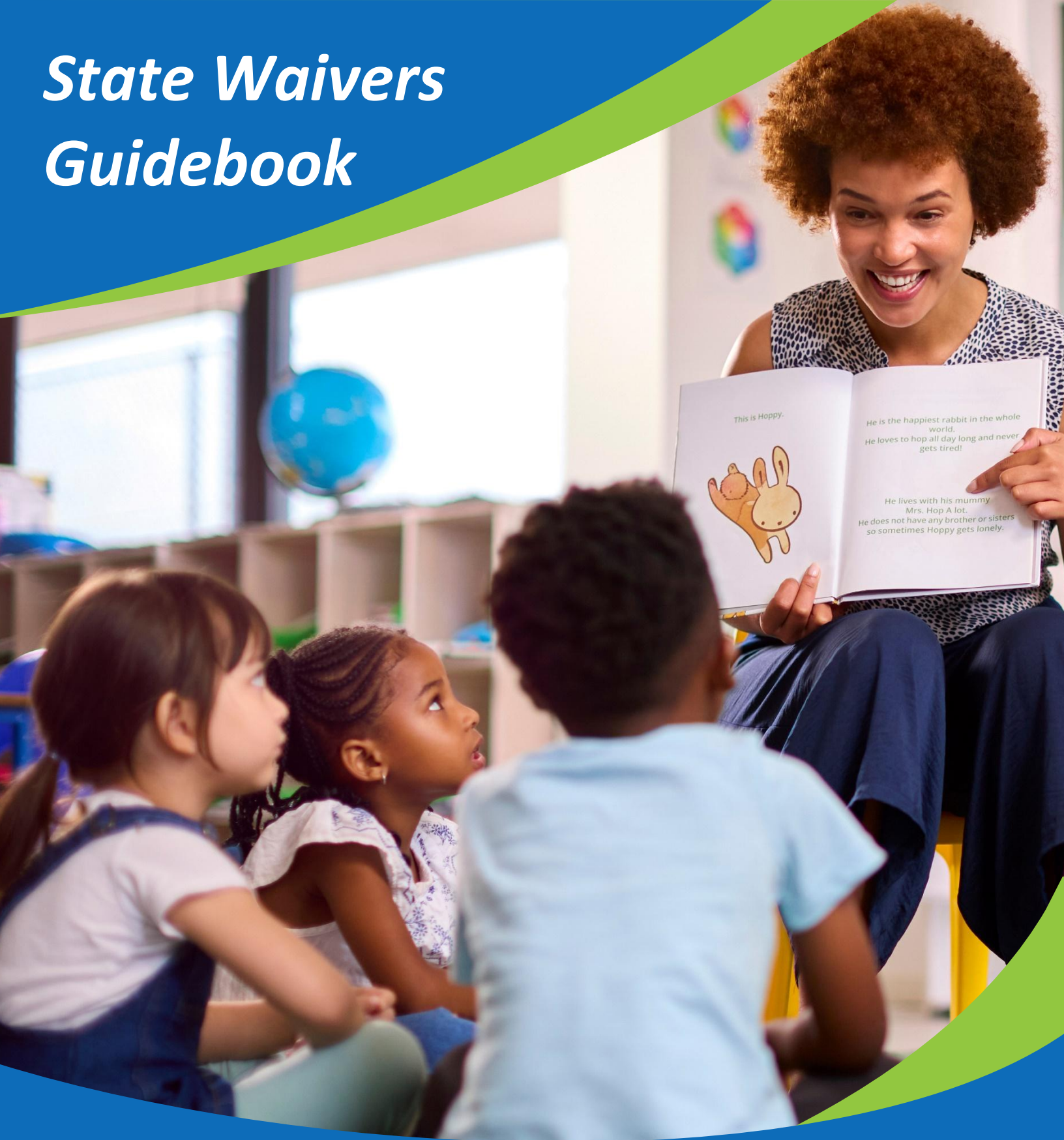


State Waivers Guidebook



*A Guide to State Waivers for
Districts and Charter Schools*

2026-2027

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WAIVERS & EXCEPTIONS

Under Chapter 7 of the Texas Education Code (TEC), districts and charter schools may apply to the Commissioner of Education for a waiver of a requirement, restriction, or prohibition imposed by education code or rule of the board or commissioner. **Approval or denial of a waiver is subject to commissioner discretion.**

The State Waivers Unit of the Texas Education Agency (TEA) is responsible for the coordination of state waivers and class size exceptions. See Texas Education Code [§7.056](#), Waivers & Exemptions, for parameters.

Texas Education Agency State Waivers Unit



512-463-9630



waivers@tea.texas.gov



<https://tea.texas.gov/school-and-district-information/waivers/state-waivers/state-waivers-districts-and-charter-schools>

Waivers Application System

State waivers are submitted to the agency using the **Texas Education Agency Login (TEAL) Application**.

TEAL Waivers System Roles

If you do not have access to the Waiver application, you may apply for access to the waivers system for the following roles:

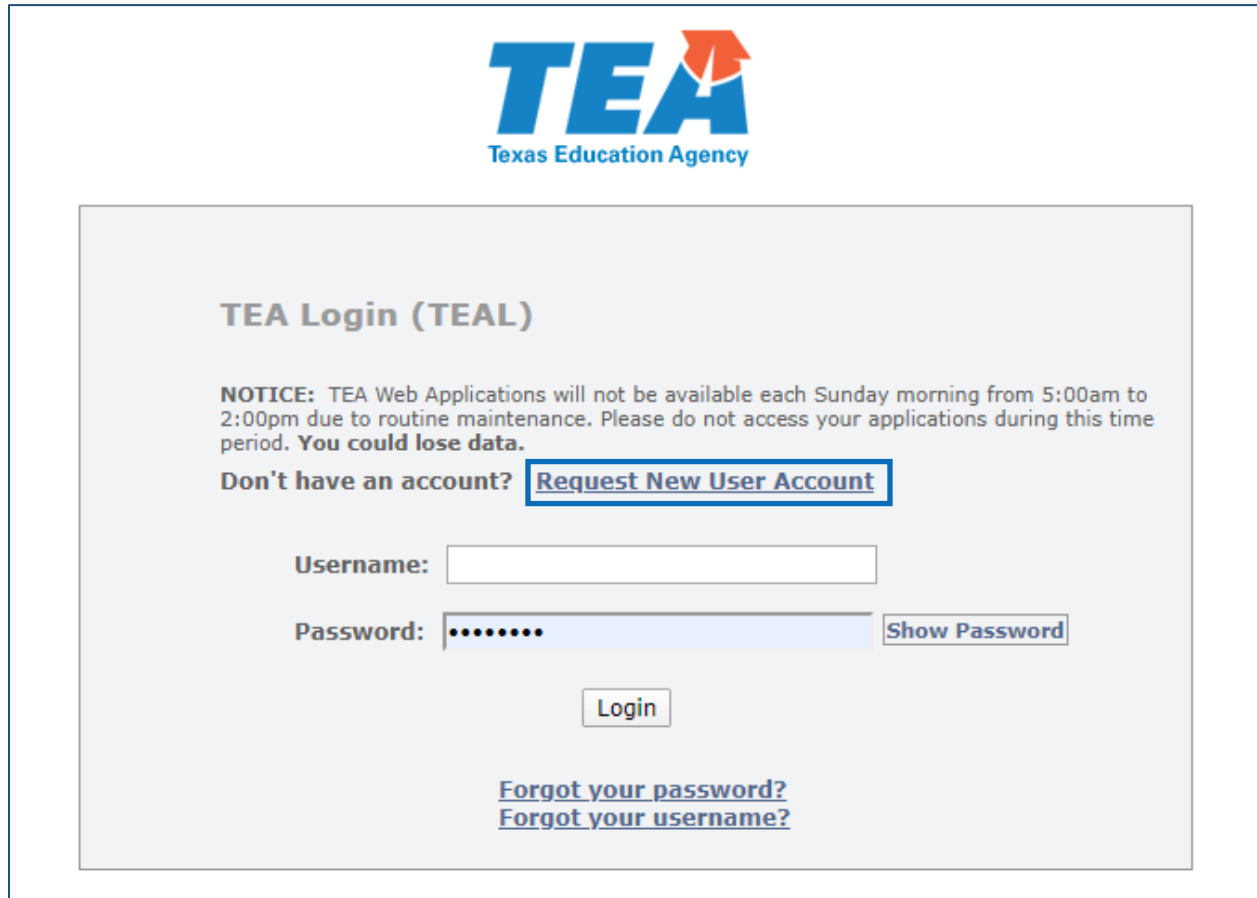
District Editor: responsible for creating waiver applications for routing to the district superintendent for review.

Superintendent: responsible for reviewing and submitting waiver applications to TEA (may also create waiver applications). *A superintendent needs only "District Superintendent" access and **does not** need both "District Superintendent" and "District Editor" access. The "District Superintendent" role includes all the same functionality that the "District Editor" role has, so access as a "District Editor" is not necessary. Waiver requests **cannot** be submitted to the agency using "District Editor" access.*

Note: The **Superintendent** role will be approved by agency staff only for the individual listed as the superintendent of record in the AskTED directory. Please visit the [AskTED Help Guide](#) for information on updating personnel information in AskTED.

Applying for TEAL Waivers Access

You must have a **TEAL** account to apply for access to the Waivers system.



TEA
Texas Education Agency

TEAL Login (TEAL)

NOTICE: TEA Web Applications will not be available each Sunday morning from 5:00am to 2:00pm due to routine maintenance. Please do not access your applications during this time period. **You could lose data.**

Don't have an account? [Request New User Account](#)

Username:

Password: [Show Password](#)

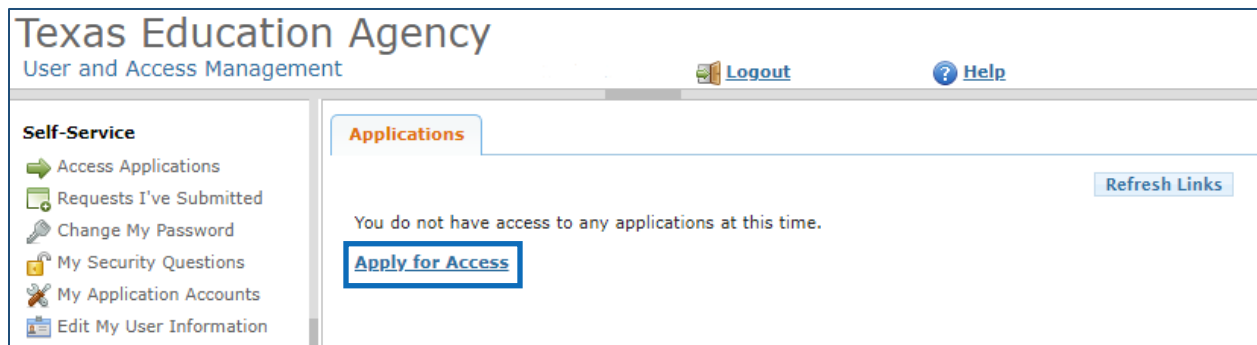
[Forgot your password?](#)
[Forgot your username?](#)

If you do not have a TEAL account, click the “Request New User Account” link located on the TEAL login page and enter the appropriate information to request one.

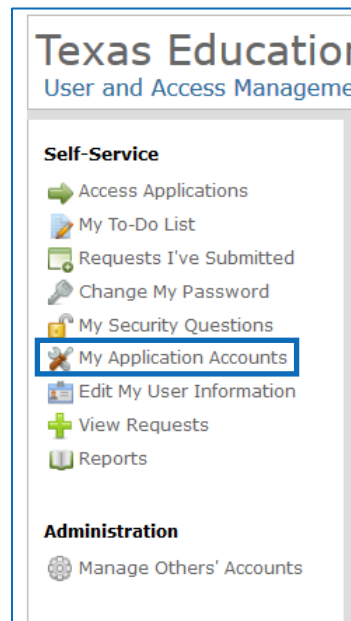
Applying for New Access

Once you have a TEAL account, use the following steps to request access to the TEAL Waivers system:

1. Log into [TEAL](#) with your username and password. The TEAL Home page appears. If you have not been granted access to any applications yet, there will not be any application links listed on the Applications tab.
2. Click **Apply for Access**, as shown in the following screenshot:



Alternatively, if you already have access to some TEAL applications, click on the “My Application Accounts” link, instead.



The My Accounts tab opens.

3. Click **Request New Account**, as shown in the following screenshot:

Applications
My Accounts x

To apply for access to a TEA application or service, click the "Request New Account..." button below. To edit the details of one of your existing accounts, click on the Application name link in the list below.

Contact information for each application is listed below. APPLICATIONS ARE LISTED IN ALPHABETICAL ORDER. PLEASE SCROLL DOWN TO THE ONE YOU NEED. If the application is not displayed in the list, access the [Application Reference Page](#) to print a request form that can be faxed to TEA.

Request New Account...
Delete Account
Refresh Accounts

Account Owne	Status	Application	Parameters

The Request New Account dialog box appears.

4. Scroll down and click the link for the **Waivers** application.

Request New Account

To request new access

1. Click the Application ID link OR
2. Double click the Application Name OR
3. Single click the Application Name and then click the "Go To Account Details Form" button

Application ID	Application Name	Contact	Details
PFAI	Physical Fitness Assessment Initiative	Email: Barney Fudge	
PIRTS	Public Information Request Tracking System		
SPEARS	Special Education Adhoc Reporting System		
SPP	State Performance Plan Indicators		
TE	Time and Effort Reporting	Email: Jessica Haros (512-463-6346)	
TPA	TPA TREx Participant Administration		
TREx	Texas Records Exchange	Email: Texas Records Exchange (512-463-7246)	
TSDSPortal	Texas Student Data System Portal		
TSDSPortalTraining	TSDS Portal - Training		
TTA	TEA Test Application	Email: Laura Tapp	
TWEDSAdmin	TWEDS Admin		
TxCHSE	Texas Certificate of High School Equivalency		
Waivers	Waivers	Email: Waivers (512-463-9630)	

Go To Account Details Form

5. When a page like the following appears, click **Add Access**.

Applications **My Accounts** x

To apply for new access

1. Click the "Add Access" button.
2. Follow the instructions on the Application access details popup.
3. Click the "Save Changes" button. This will submit your access request to TEAL.

Application Name: **Waivers**

User ID:

* Accesses: **Add Access** Remove Selected

Access Status	Employing Organization	Access Rights

Done

6. Type the name (or CDN) of your organization (district/charter school). Once you begin typing, a list of authorized organizations appears. Select the name of your organization from the list.

Applications **My Accounts** x

Application access details x

Steps for adding access

1. Enter your Employing Organization (name or organization number).
2. Click the checkbox/radio button for the role(s) that you are applying for.
3. If there are parameters for the role(s) selected, enter that information.
4. Click the "Done" button to **queue** your request. This does not submit your request to TEAL.
5. Click the "Save Changes" button. This will then submit your access request to TEAL.

Employing Organization

* Organization:
Who do you work for? In other words, what organization employs you (e.g. district, ESC, charter school)?

7. Select the appropriate role ("District Editor" or "District Superintendent"). *A superintendent needs only "District Superintendent" access and **does not** need both "District Superintendent" and "District Editor" access. The "District Superintendent" role includes all the same functionality that the "District Editor" role has, so access as a "District Editor" is not necessary. Waiver requests **cannot** be submitted to the agency using "District Editor" access.*

Roles & Parameters

☐	Academic Standards and Services
☐	Student Assessment Reviewer
☐	Charter School Admin Reviewer
☐	CTE Reviewer
☐	Curriculum Reviewer
☐	Waivers Director
☐	District Editor
☐	District Superintendent
☐	Educator Certifications Reviewer
☐	State Funding Reviewer
☐	K-12 Foundation Education Reviewer
☐	Education Policy Reviewer

Select only one,
District Editor OR
District Superintendent

8. Enter your organization (district/charter school) again, and then click "Done."

☒ District Editor

Description:
District Editor

*** Organization:**

Comments:

☐ District Superintendent

☐ Educator Certifications Reviewer

☐ State Funding Reviewer

Clear Roles

Done **Cancel**

9. Click **Save Changes**.

Applications **My Accounts** ✕

To apply for new access

1. Click the "Add Access" button.
2. Follow the instructions on the Application access details popup.
3. Click the "Save Changes" button. This will submit your access request to TEAL.

Application Name:
Waivers

User ID:

⚠ A change has been requested but has not been submitted. To submit your request, click on the Save button located on the bottom of the screen.

* Accesses:

Access Stat	Employing Organization	Access Rights
New		Role: District Editor Organization:

Save Changes Discard Changes and Return

If the request was submitted successfully, a confirmation message appears, as shown in the following screenshot:

Applications **My Accounts** ✕

✓ Add request was successfully submitted. ✕

Requests to access the TEAL Waivers system must first be approved by the district's TEAL approver before agency staff are able to approve requests and make a user active.

Adding District Superintendent Access

If you already have "District Editor" access to the TEAL Waivers system but are now the district's superintendent and require "District Superintendent" access to submit requests to the agency, use the following steps to add "District Superintendent" access to the TEAL Waivers system (*NOTE: when logging into the TEAL waivers system to submit waiver requests to the agency, click the "District Superintendent" link instead of the "District Editor" link*):

1. Log into [TEAL](#) with your username and password. The TEAL Home page appears. Click the **Add/Modify Access** link located to the right of the "District Editor" link under the Waivers section.

Applications

Waivers

Waivers

[District Editor](#)
AUSTIN ISD (227901)

[Add/Modify Access](#)

- Click **Add Access**:

Application Name: **Waivers**

User ID: **Editor.Spenrath**

* Accesses: [Add Access](#) [Modify Access](#) [Remove Selected](#) [Refresh Access](#)

Access Status	Employing Organization	Access Rights
Granted	TEA - Accreditation	Role: District Editor Organization: 227901

[Done](#)

- Type the name (or CDN) of your organization (district/charter school). Once you begin typing, a list of authorized organizations appears. Select the name of your organization from the list.

Applications **My Accounts** ✕

Application access details ✕

Steps for adding access

1. Enter your Employing Organization (name or organization number).
2. Click the checkbox/radio button for the role(s) that you are applying for.
3. If there are parameters for the role(s) selected, enter that information.
4. Click the "Done" button to **queue** your request. This does not submit your request to TEAL.
5. Click the "Save Changes" button. This will then submit your access request to TEAL.

Employing Organization

* Organization:
Who do you work for? In other words, what organization employs you (e.g. district, ESC, charter school)?

- Select "District Superintendent."

Roles & Parameters

☐ District Editor

☐ District Superintendent

- Enter your organization (district/charter school) again, and then click "Done."

Roles & Parameters

☐ District Editor

☒ District Superintendent

Description:
District Superintendent

*** Organization:**

Comments:

Clear Roles

Done Cancel

- Click **Save Changes**.

Add Access Modify Access Remove Selected Refresh Access

Access Status	Employing Organization	Access Rights
Granted	Austin ISD	Role: District Editor Organization: 227901
New	Austin ISD	Role: District Superintendent Organization: 227901

Save Changes Discard Changes and Return

Requests to access the TEAL Waivers system must first be approved by the district's TEAL approver before agency staff are able to approve requests and make a user active.

Suspended Access

In the instance your access to the Waivers system becomes suspended due to inactivity, Waivers agency staff are unable to reactivate the account. The district's TEAL approver can reactivate district TEAL system accounts. Otherwise, users may navigate to the TEAL login page to access the link to the [TEA Help Desk](#) and select TEAL Access to submit a ticket for it to be restored.

TEAL Login (TEAL)

NOTICE: TEA Web Applications will not be available each Sunday morning from 5:00am to 2:00pm due to routine maintenance. Please do not access your applications during this time period. **You could lose data.**

Don't have an account? [Request New User Account](#)

Username:

Password: [Show Password](#)

[Login](#)

[Forgot your password?](#)
[Forgot your username?](#)

[Help for Request Process](#) | [Help for Educator Account Setup](#)
[Help with Password Reset](#)

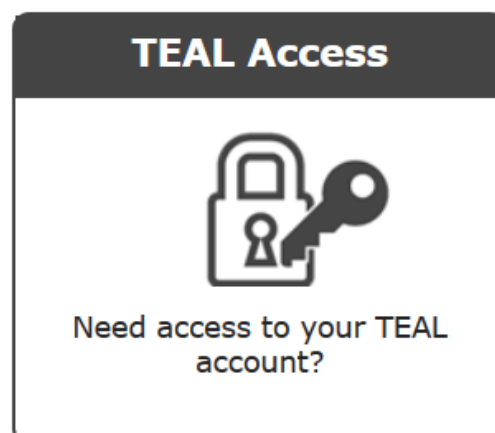
WARNING: Unauthorized use of this system or its data is prohibited; usage may be subject to security testing and monitoring; misuse is subject to criminal prosecution; and users have no expectation of privacy except as otherwise provided by applicable privacy laws.

[TEA Home Page](#) | [Web Policy and Accessibility](#)

For help with account access, please enter a request at the online [TEA Help Desk](#).

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From the homepage of the Help Desk, click on the TEAL Access card and then submit a request to have your access restored.



Waiver Statuses in the TEAL Waivers System

Every waiver request is assigned a status in the TEAL Waivers System. Below is a list of all possible statuses and what each status means.

Draft

- The default status assigned to newly created requests.
- Changes made to a draft request are not automatically saved; the **Save** button, located on the bottom of the page, must be used to save a request that has been edited but is not yet ready to be routed to the superintendent for review or to the agency for processing.

Superintendent Review

- The status assigned to the request after the **Complete & Route** button is used by district editors.
 - Note: the **Complete & Route** button is available only for district editors; Requests created by superintendents do not require this step nor will they have this status.
- As this point, the request has been routed to the district superintendent for review and final submission to the agency for processing. If, however, the superintendent determines that changes are needed, the request may be reassigned to the appropriate district editor (by using the **Editor** dropdown and **Assign** button on the bottom of the page) to make changes (see "Reassigned to LEA Editor" status below).
- This status will remain until the district superintendent uses the **Review and Submit** button followed by the **Submit to TEA** button (both actions must be taken for the request to be submitted to the agency for processing).

Submitted to TEA (or respective workgroup)

- The status assigned to a request that has been submitted to the agency for processing by the district superintendent.
- Depending on the waiver type, the status will indicate assignment to the appropriate workgroup, such as: TEA, BIL/ESL, Certification, Curriculum, Education Policy, State Funding, etc.

Review (preceded by appropriate workgroup name)

- The status assigned to a request that is under active review by agency staff.
- Depending on the waiver type, that status will be preceded by the workgroup to whom the request is assigned. Example: Waiver Unit Review, Certification Review, Charter School Admin Review, Curriculum Review, Education Policy Review, State Funding Review, etc.

Reassigned to LEA

- The status assigned to a request that has been returned to the school system by agency staff for edits, additional information, or clarification.
- When a request is returned, a comment will have been added in the **TEA Comments** section that specifies the reason the request has been returned and the information necessary to continue processing the request.
- The request, once edited, must be re-routed to the superintendent (if changes were made by the district editor) and resubmitted to the agency by the superintendent for processing, otherwise the request is considered denied after 30 days.

Reassigned to LEA Editor

- The status assigned to a request that has been returned to a district editor by the district superintendent, usually for edits.
- Once edits are completed by the district editor, the request will need to be rerouted to the superintendent (by using the **Complete & Route** button) for review and submission to the agency.

Approved

- The status assigned to a request that has been fully approved.
- The **Final Decision Comments** section will include the final approval details.
- Additional comments may have been added by agency staff to the **TEA Comments** section for clarifying purposes. It is good practice to review this section after agency staff have processed a request.

Approved-Partial

- The status assigned to a request that has been partially approved. This means one or more, but not all, of the requested school years or days has been denied. Which years/days have been approved and denied will appear next to the requested years/days on the processed request.
- The **Final Decision Comments** section will include the final approval details.
- Additional comments may have been added by agency staff to the **TEA Comments** section for clarifying purposes. It is good practice to review this section after agency staff have processed a request.

Denied

- The status assigned to a request that has been fully denied.
- The **Final Decision Comments** section will include the final approval details.

- Additional comments may have been added by agency staff to the **TEA Comments** section for clarifying purposes. It is good practice to review this section after agency staff have processed a request.

Rejected As Duplicate

- The status assigned to a request that has been rejected for being a duplicate request. This means the same request has already been submitted to the agency and is under review or has already been processed.
- Additional comments may have been added by agency staff to the **TEA Comments** section for clarifying purposes. It is good practice to review this section after agency staff have processed a request.

Withdrawn

- The status assigned to a request that has been administratively withdrawn by agency. This is usually done in instances when it is determined by agency staff that a waiver is not needed/applicable, when a school system requests the withdraw, or when a request has been submitted on the incorrect application.
- Additional comments may have been added by agency staff to the **TEA Comments** section for clarifying purposes. It is good practice to review this section after agency staff have processed a request.

Cancelled

- The status assigned to a request that has been cancelled by school system staff by using the **Cancel Application** button on the bottom of the page.
- Cancelling a request is effectively deleting it, however it remains accessible by using the **Search Waivers** menu/screen.
- Cancelling a request is only an option for requests that have not been submitted to or processed by the agency.

WAIVER TYPES

Categories of Waivers & Exceptions

The state waivers that are available fall under varying categories: **Expedited**, **General** (including **Other**), and **Attendance**. Additionally, there is an application for a **Maximum Class Size Exception** that is also available for districts. **All waiver requests, regardless of type, require board approval (excluding class size exceptions).**

Expedited Waivers are waivers that require basic information from the district.

- Foreign Exchange Student (5 or more)
- Modified Schedule State Assessment Testing Days
- Staff Development Minutes
- Teacher Portal for Texas Assessment Program Data Waiver

General Waivers are waivers that require detailed information surrounding the district's waiver request.

- Accelerated Instruction
- Bilingual Exception/English as a Second Language
- Certification for Superintendent/Teacher/Other than Classroom Teacher
- Course Requirement
- Course Requirement Career & Technical Education (CTE)
- Pregnancy-Related Services On-Campus (CEHI)
- Remote Conferencing/Remote Homebound Instruction
- School Safety

Attendance Waivers are for excused absences or reduced attendance rates that are the result of inclement weather, health, safety-related, or other issues.

- Additional Days School Year (ADSY)
- Low Attendance Days
- Missed School Days

Other Waivers are specific requests that do not fall under any of the above categories.

- Charter School Specific Waivers
- Dual Credit Courses at Institutions of Higher Education
- TXVSN Course Review
- Any other waiver request that does not fit into any specific category

Maximum Class Size Exception is required if any class for grades PreK-4th that exceeds the allowable class size limit of 22 students per class.

EXPEDITED WAIVERS

Expedited Waivers are waivers that require basic information from the district and consist of the following types of waivers:

- **Foreign Exchange Student (Request 5 or More)**
- **Modified Schedule for State Assessment Testing Days**
- **Staff Development Minutes Waiver**
- **Teacher Portal for Texas Assessment Program Data Waiver**

Foreign Exchange Student Waiver (5 or More)

This waiver allows the districts or charter schools to limit the number of foreign exchange students to a number that is *5 or more* per high school under Texas Education Code §25.001 (e).



Things to Consider:

- The approval of this waiver is not retroactive and takes effect on the date that the agency approves the application.
- The districts and charter schools must enroll foreign exchange students who arrive in the district or who have requested enrollment in the district prior to the waiver approval date.
- This waiver is permitted only for the following reasons (must be indicated on waiver application):
 - Creates a financial or staffing hardship for the district
 - Diminishes the district's ability to provide high quality educational services for the district's domestic students
 - Requires domestic students to compete with foreign exchange students for educational resources



Required Information (entered on waiver application):

- School System Contact (*First Name, Last Name, Phone, Email*)
- Date of Board Approval (*This date should match the date the board approved the waiver per the agenda attached as supporting documentation*)
- Number of Students Requested per High School (*5 or more*)
- Reason (*see permissible reasons above*)
- School Year(s) Requested (*up to 3*)



Supporting Documentation (submitted with waiver application):

- Board agenda from meeting at which the specific waiver application request was approved
- Local policies that impose limitations on foreign exchange student admission applications or requests (*If the district does not submit policies with the waiver application, the waiver will be reviewed based on the condition that the district accept foreign exchange students on a first come, first serve basis until the number of students stated in the waiver application is reached.*)



Resources:

- [Foreign Exchange Student Waiver Guidelines](#)
- [Foreign Exchange Student Waiver Frequently Asked Questions](#)
- [Texas Education Code §25.001 \(Admission\)](#)

Modified Schedule for State Assessment Testing Days Waiver

This waiver allows the district or charter school to modify the schedule of classes for students who are not being tested to report to and attend school after the state assessment testing period has ended, therefore reducing the interruptions during testing period.



Things to Consider:

- Students who are not being tested must still meet the maximum 2-through-4 hour requirement for funding (see Student Attendance Accounting Handbook, Section 3.2.1.2 and 3.2.1.3).
- The PSAT/SAT is not considered a state assessment.



Required Information (entered on waiver application):

- School System Contact (*First Name, Last Name, Phone, Email*)
- Date of Board Approval (*This date should match the date the board approved the waiver per the agenda attached as supporting documentation*)
- School Year(s) Requested (*up to 3*)



Supporting Documentation (submitted with waiver application):

- Board agenda from meeting at which the specific waiver application request was approved



Resources:

- [Student Attendance Accounting Handbook](#)
 - Section 3.2.1.2 Code 1 Eligible for Full-Day Attendance
 - Section 3.2.1.3 Code 2 Eligible for Half-Day Attendance
 - Section 3.6.6 Attendance Accounting During Testing Days

Staff Development Minutes Waiver

This waiver allows the district and charter schools to train staff on various educational strategies designed to improve student performance in lieu of student instruction during the school year. The waiver provides for a maximum of 2,100 total waiver minutes to use for professional development for districts and charter schools that provide operational and instructional minutes.

Each district and open-enrollment charter school may choose how to apply their approved waiver. For instance, schools may choose to offer early release, late start, all day staff development, or a combination of these options. The waiver minutes may also be utilized differently at different campuses.

This waiver is for staff development in place of student instruction; therefore, the waiver minutes are only applicable to staff development provided instead of student instruction during the school year.



Things to Consider:

- Districts and open-enrollment charter schools that are four-day-school-week school systems are not eligible to receive a staff development waiver. School systems will be required to identify whether they have a 4-day or 5-day school week on the waiver application.
- Staff development *waiver* minutes may not exceed 2,100 (5 days for charter schools operating before 1/1/2015 whose operational calendar is on days rather than minutes).
- Staff development *waiver* minutes may only be used during the school year and may not be used prior to the first day of student instruction or after the last day of student instruction.

- Staff development on staff development waiver days may be specific to the needs of individual campuses/workgroups and may be delivered at different physical locations, however the professional development must be synchronous and scheduled to take place at the same time and for the same length of time for all staff employed at the same campus on the day(s) the district is claiming staff development waiver minutes for that campus.
- Staff development *waiver* minutes are not applicable to “exchange/trade” days or professional development minutes that staff may accumulate on their own time “on demand” or outside of the school/workday.
- The maximum total number of minutes waived per academic year may not exceed 4,200. The minutes utilized as part of this waiver apply to the 4,200 waiver minutes cap. (*This includes low attendance day, missed school day, staff development, operational and instruction time for school safety training, and any other minute-related waivers.*)
- Minutes utilized as part of this waiver apply toward the annual 75,600 operational minute requirement.
- On staff development days when students are in attendance part of the day, the district or open-enrollment charter school must provide at least 120 minutes of student instruction to receive full ADA funding (see Student Attendance Accounting Handbook (SAAH), Section 3.8.1.4 Staff Development Waivers).
- Any staff development *waiver* minutes reported must reflect actual staff development minutes provided.
- Board approval of an academic calendar inclusive of staff development minutes/days is *not* tantamount to approval of a waiver application request; *each document must be board approved as separate agenda items.*
- Districts or charter schools must demonstrate that they are providing high quality staff development that will impact student outcomes.



Required Information (entered on waiver application):

- School System Contact (*First Name, Last Name, Phone, Email*)
- Date of Board Approval (*This date should match the date the board approved the waiver per the agenda attached as supporting documentation*)
- School Year Requested (*2026-2027 only*)
- Type of School Calendar (*4-day week or 5-day week*)



Supporting Documentation (submitted with waiver application):

- Board agenda from meeting at which the specific waiver application request was approved



Resources:

- [Student Attendance Accounting Handbook](#)
 - Section 3.8.1.4 Staff Development Waivers

Teacher Portal for Texas Assessment Program Data Waiver

The Texas Education Agency (TEA) provides a teacher portal for its assessment data that complies with the requirements of Texas Education Code (TEC), §32.258. Districts that are interested in fulfilling the requirement of TEC, §32.258 to provide teacher access to student assessment data through a local student data system must apply for an expedited waiver from TEA.



Things to Consider:

- The local data portal must be accessible to all teachers in the core subject areas (reading language arts, mathematics, science, and social studies) and must allow teachers to view their own students' assessment data. *(It is a local decision whether to extend access to teachers outside of the four core subjects; however, districts must consider whether there exists a sound educational reason, allowable under the Family Educational Rights and Privacy Act (FERPA), for non-core teachers to have access to student-level data.)*
- Student data must be available for the past five years and include data indicating progress in student achievement.
- Student data must be available on or before the first instructional day of the year following the year in which the data were collected.
- The local data portal must permit comparisons of student performance at the classroom, campus, district, and state levels. Though it will not be necessary for local data portals to contain statewide data for comparisons of student performance, local portals must include a link (see below) to the TEA webpage where statewide assessment data are available.
- As a condition to granting a waiver for teacher access to the state teacher portal, local systems must have all the above data available to teachers.
- School systems that receive a waiver from the requirement to provide teachers with access to the state teacher portal must still provide the teacher-student linking information in their summer PEIMS submissions. There is no waiver from the PEIMS submission requirement.



Required Information (entered on waiver application):

- School System Contact (*First Name, Last Name, Phone, Email*)

- **Date of Board Approval** (*This date should match the date the board approved the waiver per the agenda attached as supporting documentation*)
- **School Year(s) Requested** (*up to 3*)



Supporting Documentation (submitted with waiver application):

- Board agenda from meeting at which the specific waiver application request was approved



Resources:

- [Texas Assessment Research Portal](#)
- [Texas Education Code §32.258 \(Student Assessment Data; Data Portal\)](#)

GENERAL WAIVERS

General Waivers are waivers that require detailed information surrounding the district's waiver request and consist of the following types of waivers:

- **Accelerated Instruction Waiver**
- **Bilingual Exception/English as a Second Language (ESL)**
- **Certification for Superintendent/Teacher/Other than Classroom Teacher Waiver**
- **Course Requirement Waiver**
- **Course Requirement Career and Technical Education (CTE) Waiver**
- **Pregnancy Related Services On Campus (CEHI)**
- **Remote Conferencing Instruction Waiver**
- **Remote Homebound Instruction Waiver**
- **School Safety Waiver**

Accelerated Instruction Waiver

Texas law requires all students who do not achieve approaches or higher on STAAR grades 3 through 8 or EOC assessments be provided accelerated instruction.



Things to Consider:

- This one-year waiver of accelerated instruction applies to school districts or open enrollment charter schools listed on the Accelerated Instruction Waiver list located on the [Accelerated Instruction webpage](#).
- If your school district or open enrollment charter school is included on the waiver list, you have 45 days from the list release date to submit your Accelerated Instruction Waiver.



Required Information (entered on waiver application):

- School System Contact (*First Name, Last Name, Phone, Email*)
- Date of Board Approval (*This date should match the date the board approved the waiver per the agenda attached as supporting documentation*)
- Certification Statement (*I certify that my LEA meets the requirements to qualify for the accelerated instruction waiver as it meets the terms of the requirements outlined in TEC § 28.0211, and I have verified that my LEA is on the current agency published list of qualified LEAs (see special instructions section for link to qualified LEAs)*)
- Supplemental Information ([see appendix 2, question 6 only](#))



Supporting Documentation (submitted with waiver application):

- Board agenda from meeting at which the specific waiver application request was approved



Resources:

- [Texas Education Code §28.0211 \(Accelerated Instruction; Modified Teacher Assignment\)](#)
- [19 Texas Administrative Code, §104.1001\(h\)\(3\)-\(7\) \(Commissioner's Rules Concerning Accelerated Instruction\)](#)
- [Accelerated Instruction Webpage](#)

Bilingual Exception and English as a Second Language (ESL) Waiver

All school systems, including all districts, charter schools, and districts of innovation, are required to identify and serve emergent bilingual (EB) students through bilingual or ESL programs, per 19 Texas Administrative Code (TAC) §89.1205.

Pursuant to 19 TAC §89.1207(a), a school system that does not have the appropriately certified teachers for their required bilingual and/or ESL program(s) must apply to the Texas Education Agency (TEA) for a bilingual exception and/or ESL waiver by November 1st.

This is a temporary provisional measure taken to report the current needs of the district and to specify the actions to be taken in order to secure the appropriately certified staff, provide training and support to the teachers under the exception/waiver, and to verify the implementation of a temporary alternative methods that meet the affective, linguistic, and cognitive needs of the emergent bilingual (EB) students and align as closely as possible to the required bilingual or ESL program.



Things to Consider:

- Requests for an exception and/or waiver must be submitted using the Bilingual Exception and ESL Waiver application on the TEAL Waivers system.
- The approval of an exception and/or a waiver shall be valid only during the school year for which it is granted.
- The application's narrative responses (*see appendix 3*) require school systems to explain how the students under the bilingual exception and/or ESL waiver will temporarily be served with alternative methods to meet the students' affective, linguistic, and cognitive needs and align as closely as possible to the required bilingual or ESL program.

- All public school systems, including districts, districts of innovation, and charter schools, shall submit the alternative method description aligned to the bilingual/ESL program, an action plan with targeted recruiting activities planned for the school year, and a comprehensive professional development plan of how 10% of the bilingual education allotment used to prepare the teachers under an exception or waiver.



Required Information (entered on waiver application):

- School System Contact (*First Name, Last Name, Phone, Email*)
- HR Contact (*First Name, Last Name, Phone, Email*)
- Chief Financial Officer (*First Name, Last Name, Phone, Email*)
- District-wide Data Reporting:
 - Waiver Type (*Bilingual Exception and/or ESL Waiver*)
 - Language (*for Bilingual Exception only*)
 - Bilingual Program Model: Identify Dual Language Immersion One-Way/Two-Way or Transitional Bilingual Early-Exit/ Late-Exit (*for Bilingual Exception only*)
 - ESL Program Model: Identify Content-Based ESL or Pull-Out ESL (*for ESL Waiver only*)
 - Number of Students/Classrooms/Teachers by grade level
- Supplemental Information ([see appendix 3](#))



Supporting Documentation (submitted with waiver application):

- District information on the TEA Dashboard
- Alternative Methods with a Comprehensible Professional Development Plan
- Action plan to actively recruit and retain bilingual/ESL teachers that eliminates the need to file for a Bilingual Exception and/or ESL Waiver in subsequent years



Resources:

- [19 Texas Administrative Code, Chapter 89, Subchapter BB \(Commissioner's Rules Concerning State Plan for Educating Emergent Bilingual Students\)](#)
- Scenario chains for [bilingual programs](#) and [ESL programs](#)
- For questions or additional information regarding bilingual education exceptions and/or ESL waivers, please contact the Special Populations Compliance Unit at SPM@tea.texas.gov

Certification for Superintendent/Teacher/Other than Classroom Teacher Waiver

This waiver allows an individual to be placed in an assignment without meeting standard certification requirements.

Certification Waiver for Teachers

This waiver allows an individual who does not hold the appropriate teaching certificate to be placed in a teaching assignment. The types of certification exceptions include:

- **General Exception:** Allows individuals to teach without meeting standard certification requirements
- **Career and Technical Education (CTE):** Allows qualified individuals to teach CTE courses outside their certified areas
- **Non-Tested Subjects:** Allows teaching assignments in subjects or courses for which no state assessment has been developed
- **Alternative Education:** Allows qualified individuals to teach in alternative education settings outside their certification areas
- **ROTC Instruction:** Allows individuals to teach ROTC courses without holding certification in that specific subject area



Things to Consider:

- When submitting a certification waiver for a role that is not listed in the “Area” dropdown menu within the “Assignments” section of the waiver application (e.g. school librarian), please select “**Classroom Teacher**” as the area. Be sure to clearly and specifically describe the actual role for which the waiver is being requested in the application narrative.
- Teacher certification waivers cannot be granted for assignments in special education, bilingual education, English as a second language (ESL), or prekindergarten programs.
- Teacher certification waivers must be initiated by the employing school district. Individual candidates are not permitted to apply for a certification waiver on their own.
- For individuals currently enrolled in an Educator Preparation Program (EPP) or Alternative Certification Program (ACP), it is strongly recommended that district personnel **consult with the candidate’s program before initiating the teacher certification waiver**. Doing so helps ensure that the waiver process does not interfere with the candidate’s ability to meet program requirements. District personnel should also **verify that the candidate is**

not already eligible for an SBEC-issued credential and review the candidate's deficiency plan to understand what requirements remain for certification.

- Completion of the fingerprinting process by the individual is required. Waiver applications for individuals with an active investigation warning on their ECOS account will be withdrawn. Once the investigation has been cleared, the district may submit a new application for consideration.

Certification Waiver for School Counselor, Assistant Principal/Principal, and Superintendent

The waiver allows an individual who does not hold the appropriate certificate to be placed in a school counselor, assistant principal/principal, or superintendent assignment.



Required Information for all areas requested (entered on waiver application):

- School System Contact (*First Name, Last Name, Phone, Email*)
- Date of Board Approval (*This date should match the date the board approved the waiver per the agenda attached as supporting documentation*)
- School Year(s) Requested (*up to 3*)
- Certification Waiver Agreement
- Candidate Information (*First Name, Middle Name (if available), Last Name, TEA ID Number (if available), Date of Birth, Projected Certification Date*)
- Assignments (*Area: Superintendent, Classroom Teacher, School Counselor, or Principal; Grade Level: All Level (EC-12), Elementary (EC-6), Middle (4-8), and/or Secondary (8-12)*)
- Supplemental Information ([see appendix 1](#))



Supporting Documentation for all areas requested (submitted with waiver application):

- The "LEA Attachment" section of the waiver application must include the school board agenda from the meeting at which the specific waiver application request was approved.

Course Requirement Waiver

This waiver allows districts and charter schools to request a waiver to substitute a particular course or courses for state credit within the curriculum. The commissioner of education is prohibited from

exempting essential knowledge and skills under Texas Education Code (TEC) §28.002 or minimum graduation requirements under TEC §28.025.



Things to Consider:

To determine if the course substitution is allowable:

- For career and technical education (CTE) courses, contact the **CTE unit** in the **Department of College, Career, and Military Preparation** at CTE@tea.texas.gov.
- For all other courses, contact the **Division of Curriculum** at (512) 463-9581.



Required Information (entered on waiver application):

- School System Contact (*First Name, Last Name, Phone, Email*)
- Date of Board Approval (*This date should match the date the board approved the waiver per the agenda attached as supporting documentation*)
- School Year(s) Requested (*up to 3*)
- Supplemental Information ([see appendix 2](#))



Supporting Documentation (submitted with waiver application):

- Board agenda from meeting at which the specific waiver application request was approved



Resources:

- [Texas Education Code §28.002 \(Required Curriculum\)](#)
- [Texas Education Code §28.025 \(High School Diploma and Certificate; Academic Achievement Record\)](#)

Course Requirement Career & Technical Education (CTE) Waiver

This waiver allows districts and open-enrollment charter schools to request a waiver of the Texas Administrative Code related to Career and Technical Education (CTE). The waiver is intended to support local innovation while maintaining program quality and alignment to student outcomes.



Required Information (entered on waiver application):

- School System Contact (*First Name, Last Name, Phone, Email*)
- Date of Board Approval (*Must match the date reflected on the submitted board agenda attached as supporting documentation*)
- School Year(s) Requested (*up to 3 years*)
- Supplemental Information ([see Appendix 2](#))



Supporting Documentation (submitted with waiver application):

- Board agenda and evidence of board approval from the meeting at which the waiver request was formally approved.

Pregnancy-Related Services On-Campus (CEHI) Waiver

This waiver allows school systems to request a waiver to offer Pregnancy-Related Services (PRS) Compensatory Education Home Instruction (CEHI) on a district's campus. Students served in Special Education programs who qualify for PRS may also receive homebound instruction on the campus if the district has an approved on-campus instruction waiver. The waiver is not required for students receiving full-day instruction in a remote setting. Instead, the student's remote homebound waiver would then be required.



Things to Consider:

The requirements of the waiver are as follows:

- Procedures for providing transportation when a student requires it. Serve students at home, if medically indicated. Students that have a valid medical note requiring them to be served at home for prenatal/postpartum are not allowed to participate in on-campus instruction.
- Do not exceed the student-teacher ratio of four (4) students to one (1) teacher.
- Do not use self-paced/asynchronous computer-based instruction to fulfill the four (4) hours of CEHI. Must be face-to-face instruction.
- Teacher instruction logs are still required.
- A certified teacher providing PRS for students in Special Education programs must have a certification in Special Education.
- The school system must have procedures in place to evaluate the effectiveness of the waiver towards meeting the district's or campus's goals.



Required Information (entered on waiver application):

- School System Contact (*First Name, Last Name, Phone, Email*)
- Date of Board Approval (*This date should match the date the board approved the waiver per the agenda attached as supporting documentation*)
- School Year(s) Requested (*up to 3*)
- Supplemental Information ([see appendix 2](#))



Supporting Documentation (submitted with waiver application):

- Board agenda from the meeting at which the specific PRS CEHI waiver application request was approved or board meeting minutes with signatures from the meeting at which the PRS CEHI waiver application was approved



Resources:

- [TEA Pregnancy-Related Services Webpage](#)
- [Pregnancy-Related Services Frequently Asked Questions](#)
- [Pregnancy-Related Services Student Data Record Form Example](#)
- [Student Attendance Accounting Handbook](#)
 - Section 9 – Pregnancy-Related Services (PRS)
- [Documentation End of Year Checklist](#)

Remote Conferencing Instruction Waiver

Per the Student Attendance Accounting Handbook, Section 12.3.3.1, if your school district provides instruction through remote conferencing to a **regular education student due to a temporary medical condition**, your district may, with approval of a waiver request, count that instruction as classroom time for FSP funding purposes and count the student in attendance for FSP funding purposes, provided certain requirements are met. [**Note:** *in the TEAL Waivers System, the requests for remote conferencing and remote homebound are both located on the same application “Application for Remote Conferencing and Remote Homebound Wavier.”*]

These requirements must be met:

- The student is unable to attend school because of a temporary medical condition (*Pregnancy, in and of itself, is not considered a medical condition. See SAAH, Section 12.3.3.3 Remote Homebound Instruction—Regular Education Students for information on remote PRS compensatory education home instruction*).

- The student's temporary medical condition is documented by a physician licensed to practice in the United States. The documentation must include a statement from the physician that the student is to remain confined to their home or to a hospital.

Remote conferencing students will not be considered to be receiving homebound program instruction and will not be eligible to generate eligible days present through the GEH program.

If a student is eligible to be served through the GEH program, your district should evaluate whether it is more appropriate to serve the student through that program or through remote conferencing.

Per the Student Attendance Accounting Handbook, Section 12.3.3.2, if your school district provides instruction through remote conferencing to a **special education student** for all or part of the school day, your district may count that instruction as classroom time for FSP funding purposes, including in the calculation of contact hours.

The following conditions must be met:

- The student's ARD committee must have determined, in a manner consistent with state and federal law (*including provisions related to least-restrictive environment (LRE) and FAPE requirements*), that the remote instruction to be provided is required for the provision of a Free and Appropriate Public Education (FAPE).
- The ARD committee must have documented that determination in the student's individualized education program.

Students participating through remote conferencing (*regular education and special education*) will generate attendance in the following ways:

- Students in grades pre-K to five must receive the equivalent of *four hours of instruction with at least two hours of synchronous instruction each school day*. This instruction does not need to be consecutive.
- Students in grades six to twelve must receive at least *four hours of instruction through synchronous instruction each school day*. This instruction does not need to be consecutive.



Things to Consider:

- This waiver is granted on a per-student basis. An application must be submitted for each individual student. **No identifiable student information should be submitted with the waiver request.**
- A waiver for Regular Education Students is not effective until it is granted by the Commissioner (*SAAH, Section 1 Overview*). Funding may be claimed beginning on the date the waiver is approved (*SAAH, Section 12.3.3.1*).
- If a waiver is approved, funding for remote conferencing for special education students may be retroactively claimed on the date services begin in accordance with ARD committee determination and proof of an approved waiver must be available for audit. (*SAAH, Section 12.3.3.2*).

- A waiver will not be granted if the student is unable to attend school for a reason other than a medical condition, such as confinement at home for disciplinary reasons. Any waiver request must include an explanation of the circumstances.
- Explain how any applicable program requirements will be satisfied if your district intends to claim weighted funding. (*See the applicable sections of the SAAH for specific program requirements.*)
- If a *special education* student's ARD committee determines that instruction through remote conferencing is required for the provision of FAPE, that determination does not necessarily mean that the student's instructional setting code will change with the provision of the instruction through remote conferencing. (*See section 12.3.3.2 of the SAAH for more information regarding instructional setting codes.*)
- The documentation used to determine the student's need for remote conferencing services should be maintained for audit purposes. (*Refer to Student Attendance Accounting Handbook, Section 2.1 General Audit Requirements.*) **No identifiable student information should be submitted with the waiver request.**



Required Information (entered on waiver application):

- The waiver request must include an explanation of the circumstances.
- When submitting a waiver request for a *regular or special education student*, cite the following requirement in item 2 of the General Questions section: 1) 19 TAC §129.1025; and 2) face-to-face instruction policy. *Only cite "19 TAC §129.1025" if the student is scheduled to be off campus at the official attendance-taking time.*
- School System Contact (*First Name, Last Name, Phone, Email*)
- Date of Board Approval (*This date should match the date the board approved the waiver per the agenda attached as supporting documentation*)
- Campus (*only 1*)
- Remote Conferencing or Remote Homebound (*select Remote Conferencing*)
- Certification Statement (*I certify that the information provided in this waiver application is in accordance with the applicable requirements in Section 12 of the SAAH.*)
- Supplemental Information ([see appendix 2, questions 1, 3, 4 and 6](#))



Supporting Documentation (submitted with waiver application):

- Board agenda from meeting at which the specific waiver application request was approved

- Meeting minutes from the board meeting at which the waiver application request was approved indicating approval



Resources:

- [Student Attendance Accounting Handbook](#)
 - Section 2.1 General Audit Requirements
 - Section 12.3.3.1 Remote Conferencing-Regular Education Students
 - Section 12.3.3.2 Remote Conferencing-Students Receiving Special Education and Related Services
- [19 Texas Administrative Code §129.1025 \(Adoption by Reference: Student Attendance Accounting Handbook\)](#)

Remote Homebound Instruction Waiver

Remote homebound instruction means remote instruction in which a student receives individualized instruction through the General Education Homebound (GEH) program or Compensatory Education Home Instruction (CEHI) program and in which all requirements of the program are met except for in-person instruction from the homebound teacher. [*Note: in the TEAL Waivers System, the requests for remote conferencing and remote homebound are both located on the same application "Application for Remote Conferencing and Remote Homebound Wavier."*]

If your school district provides remote homebound instruction to an eligible *regular education student*, your district may, with the approval of a waiver request, count the student in attendance for FSP funding purposes provided that all requirements of the homebound program are met except for face-to-face instruction from the homebound teacher.

If a waiver is granted, the affected student will generate attendance (eligible days present) according to the homebound funding provisions in SAAH, Section 3.7.3 GEH Funding Chart or Section 9.10 Confinement and Earning Eligible Days Present, as applicable.

If your school district provides remote homebound instruction to a *special education student*, your district may, with the approval of a waiver request, count the student in attendance for FSP funding purposes, including weighted funding purposes, provided that the following requirements are met:

- The student's ARD committee must have determined, in a manner consistent with state and federal law, that the remote homebound instruction to be provided meets the needs of the student.
- The ARD committee must have documented that determination in the student's IEP.

- All requirements related to the provision of special education homebound instruction must be met except for face-to-face instruction from the homebound teacher.

If a waiver is granted, the affected student will generate attendance (eligible days present) according to the homebound funding provisions in SAAH, Section 4.7.2.5 Homebound Funding and Homebound Documentation Requirements.



Things to Consider:

- This waiver is granted on a per-student basis. An application must be submitted for each individual student. **No identifiable student information should be submitted with the waiver request.**
- If the waiver is approved, funding may be claimed beginning on the date the ARD committee determined that remote homebound services began.
- The district should consider whether remote conferencing is an option before moving forward with remote homebound instruction and any applicable waiver requests. Information regarding why remote conferencing is not an option should be included with the waiver request.
- The documentation used to determine the student's need for remote homebound services should be maintained for audit purposes. (*Refer to SAAH, Section 2.1 General Audit Requirements.*)



Required Information (entered on waiver application):

- When submitting a waiver request for a *regular education student*, cite the following requirement in item 2 of the General Questions section: the requirement that a homebound teacher serve a student in person at the student's home or hospital bedside in order for FSP funding to be generated, as required by 3.7.3 GEH Funding Chart or 9.10 Confinement and Earning Eligible Days Present, as applicable, of the handbook, which is adopted annually through 19 TAC §129.1025. *Due to character limits, citing "In person instruction per SAAH 3.7.3 Funding Chart" OR "In person instruction per SAAH 9.10" is sufficient.*
- When submitting a waiver request for a *special education student*, cite the following requirement in item 2 of the General Questions section: the requirement that a homebound teacher serve a student in person at the student's home or hospital bedside in order for FSP funding to be generated, as required by 4.7.2.5 Homebound Funding and Homebound Documentation Requirements of the handbook, which is adopted annually through 19 TAC §129.1025. *Due to character limits, citing "In person instruction per SAAH 4.7.2.5" is sufficient.*
- School System Contact (*First Name, Last Name, Phone, Email*)

- Date of Board Approval (*This date should match the date the board approved the waiver per the agenda attached as supporting documentation*)
- Campus (*only 1*)
- Remote Conferencing or Remote Homebound (*select Remote Homebound*)
- Certification Statement (*I certify that the information provided in this waiver application is in accordance with the applicable requirements in Section 12 of the SAAH.*)
- Supplemental Information ([see appendix 2, questions 1, 3, 4 and 6](#))



Supporting Documentation (submitted with waiver application):

- Board agenda from meeting at which the specific waiver application request was approved
- Meeting minutes from the board meeting at which the specific waiver application request was approved indicating approval



Resources:

- [Student Attendance Accounting Handbook](#)
 - Section 2.1 General Audit Requirements
 - Section 3.7 General Education Homebound (GEH) Program
 - Section 3.7.3 GEH Funding Chart
 - Section 4.7.2.5 Homebound Funding and Homebound Documentation Requirements
 - Section 9 Pregnancy-Related Services
 - Section 9.10 Confinement and Earning Eligible Days Present
 - Section 12.3.3.3 Remote Homebound Instruction-Regular Education Students
 - Section 12.3.3.4 Remote Homebound Instruction-Students Receiving Special Education and Related Services

School Safety Waiver

This waiver allows districts and charter schools to waive requirements related to the following school safety elements:

- Emergency Operations Plan
- Facilities Standards
- Operational and Instructional Time for School Safety Training

- Other (available if the district or charter school is seeking a school safety-related waiver that does not fit into the specific reasons listed above)

Emergency Operations Plan Waiver



Things to Consider:

- The district or charter school must meet one of the qualifying reasons and provide a brief narrative for the reason selected:
 - District is not open or has zero enrollment
 - All district students are under the care, custody, and control of a correctional facility
 - District only provides virtual instruction
 - District students only attend a higher education campus
 - Other (provide another specific reason as applicable)
- A printout of the approved waiver will need to be submitted to the Texas School Safety Center in place of the Emergency Operations Plan.



Required Information (entered on waiver application):

- School System Contact (*First Name, Last Name, Phone, Email*)
- Date of Board Approval (*This date should match the date the board approved the waiver per the agenda attached as supporting documentation*)
- School Year(s) Requested (*up to 3*)
- Waiver Reason (*select Emergency Operation Plan (EOP)*)
- Supplemental Information ([see appendix 2](#))



Supporting Documentation (submitted with waiver application):

- Board agenda from meeting at which the specific waiver application request was approved



Resources:

- [Texas Education Code §37.108 \(Multihazard Emergency Operations Plan; Safety and Security Audit\)](#)

Facilities Waiver



Things to Consider:

- The Facilities Waiver will require a site visit and a letter of approval from the agency prior to waiver approval. The school system should email safeschools@tea.texas.gov to initiate the process.
- A school system may only apply for the waiver for up to the approved time as allowed by the agency within the Facilities Waiver Review Approval Letter.
- A school system may only receive a waiver from the identified components outlined in its Facilities Review Waiver Approval Letter.
- A school system may be required to submit a remediation plan explaining how it will become fully compliant within the required timeframe on the Facilities Waiver Review Approval Letter.
- If the application is submitted without the Facilities Waiver Review Approval Letter, the waiver will be denied.



Required Information (entered on waiver application):

- School System Contact (*First Name, Last Name, Phone, Email*)
- Date of Board Approval (*This date should match the date the board approved the waiver per the agenda attached as supporting documentation*)
- School Year(s) Requested (*up to 3 as allowed in the Facilities Waiver Review Letter*)
- Waiver Reason (*select Facilities*)
- Supplemental Information ([see appendix 2](#))



Supporting Documentation (submitted with waiver application):

- Board agenda from meeting at which the specific waiver application request was approved
- Facilities Waiver Review Approval Letter



Resources:

- [Texas Education Code §37.351 \(Facilities Standards Compliance\)](#)
- [19 Texas Administrative Code §61.1031 \(Commissioner's Rules Concerning School Facilities\)](#)

Operational and Instructional Time for School Safety Training Waiver



Things to Consider:

- The waiver only applies to school safety training provided during the school year (between the first and last instructional days).
- The waiver is limited to a maximum of 420 minutes but must reflect actual training minutes provided for a training course approved by the Texas School Safety Center.
- The maximum total number of minutes waived per academic year may not exceed 4,200. The minutes utilized as part of this waiver apply to the 4,200 waiver minutes cap. (*This includes low attendance day, missed school day, staff development, operational and instruction time for school safety training, and any other minute-related waivers.*)



Required Information (entered on waiver application):

- School System Contact (*First Name, Last Name, Phone, Email*)
- Date of Board Approval (*This date should match the date the board approved the waiver per the agenda attached as supporting documentation*)
- School Year(s) Requested (*2025-2026 only*)
- Waiver Reason (*select Instructional Minutes*)
- Supplemental Information ([see appendix 2](#))



Supporting Documentation (submitted with waiver application):

- Board agenda from meeting at which the specific waiver application request was approved



Resources:

- [Texas Education Code §25.0815 \(Operation and Instructional Time Waivers for School Safety Training\)](#)
- [2026 List of Approved Trainings for Operation and Instructional Time Waivers for School Safety Training](#)

Other



Things to Consider:

- Select this option if the school system is seeking a school safety-related waiver that does not fit into the specific reasons listed above.



Required Information (entered on waiver application):

- School System Contact (*First Name, Last Name, Phone, Email*)
- Date of Board Approval (*This date should match the date the board approved the waiver per the agenda attached as supporting documentation*)
- School Year(s) Requested (*2025-2026 only*)
- Waiver Reason (*select Other*)
- Supplemental Information ([see appendix 2](#))



Supporting Documentation (submitted with waiver application):

- Board agenda from meeting at which the specific waiver application request was approved

ATTENDANCE WAIVERS

Your district must adopt a school calendar that is in accordance with the program type listed on the chart in the Student Attendance Accounting Handbook (SAAH), Section 3.8. Your district is encouraged to make sure that the adopted calendar includes additional minutes to account for *at least* two bad weather or other missed school days related to health and safety concerns.

If your district or charter school closes school on a scheduled school day, your district or charter school should have enough minutes built into its adopted calendar to make up for any missed minutes or your district's or charter school's FSP funding may be reduced proportionately.

If weather, health, or safety issues cause you to fall short of the required number of minutes/days in accordance with the program type listed on the chart in SAAH, Section 3.8 beyond the additional minutes/days already built into the adopted school calendar for makeup minutes/days, districts and campus officials can request **Attendance Waivers** for excused absences or reduced attendance rates that are the result of inclement weather, health, safety-related, or other issues.

Additional Days School Year (ADSY) Waiver

Additional Days School Year adds ½-day or ¾-day formula funding for school systems that add instructional days to any of their schools serving PreK-8th grade (TEC, §48.0051). School systems will generate formula funding outlined below beyond a minimum of 175 full instructional days in their calendar:

- ½-day formula funding: Campus offers 1-30 additional instructional days (with at least **two hours of instruction**) beyond a minimum 175-day instructional calendar
- ¾-day formula funding: Campus offers at least 25 to 30 additional full days (with at least **four hours of instruction**) beyond a minimum 175-day instructional calendar (note: ¾-day funding applies to *all* additional days)

ADSY funding is available at the campus level. School systems may implement an ADSY program that utilizes anywhere from 1 to 30 additional days with design flexibility as long as it meets certain requirements (SAAH, Section 11.5). Participating campuses are eligible for up to five days of ADSY waivers for missed instructional days throughout the year due to weather, health, or safety reasons. These waiver days are for the purpose of ensuring compliance with the 175 days of instruction requirement and are distinct from the Missed School Day waiver.



Things to Consider:

- To meet instructional calendar eligibility requirements, **all attendance tracks** at the participating campus CDCN must meet the minimum of 175 full days of instruction.
- Professional/staff development waivers do not count towards the required 175 days of instruction.

- If a school system applies for and receives a missed school day waiver, the day(s) will count towards the 175 days of instruction.
- Depending on the situation, a school system may need to apply for both the ADSY waiver and the Missed School Day waiver during the school year, but never on the same date.
- Should a school system utilizing ADSY funding file for and receive a low attendance waiver as described in SAAH 3.8.1.3 (Low-Attendance Day Waivers), the low attendance waiver day will count towards the associated campus(es)' 175 days of instruction for ADSY purposes. As such, a school system is not required to apply for an ADSY waiver for an instructional day that has already been granted a low attendance day waiver.
- The ADSY Waiver applies only to base calendar instructional days missed for health, weather, or safety reasons and supports compliance with the 175-day base calendar requirement. **It does not apply to missed ADSY days.** School systems pursuing the $\frac{3}{4}$ -day pathway are strongly encouraged to plan for at least two additional ADSY days beyond the required 25 to keep the school system eligible for $\frac{3}{4}$ -day formula if an ADSY day is missed.



Required Information (entered on waiver application):

- School System Contact (*First Name, Last Name, Phone, Email*)
- Date of Board Approval (*This date should match the date the board approved the waiver per the agenda attached as supporting documentation*)
- Campus(es) impacted (*do not select "All Campuses"; only select the impacted ADSY eligible campuses that serve grade levels within Pre-K through 8th*)
- Reason for Missed School Day(s) (*Weather, Health, Safety, or Other*)
- Date of Missed School Day(s)
- Certification of Board-adopted 175 instructional day calendar for the current school year
- Explanation of Reason for Missed School Day(s)



Supporting Documentation (submitted with waiver application):

- Board agenda from meeting at which the specific waiver application request was approved
- Documentation for the reason for missed school day(s) (*Supporting documentation may be news articles, letter to parents, information shared with the Board or district, etc. to specify what the weather/health/safety issue was*)
- Submission of evidence of a board-approved 175-day calendar

Resources:

- [Student Attendance Accounting Handbook](#)
 - Section 11.5 Additional Days School Year (ADSY)
 - Section 11.5.1 ADSY Program Design
- [Texas Education Code §48.0051 \(Incentive for Additional Instructional Days\)](#)

Low Attendance Day(s) Waiver

For a day when school was held but attendance was at least 10 percentage points below the overall average attendance rate for your district or the applicable campus for the prior year because of inclement weather*-related, health, or safety issues, your district may apply for a waiver to have the day excluded from ADA and FSP funding calculations. (**Unusually cold or hot weather, alone, does not constitute an inclement weather-related issue.*)



Things to Consider:

- The number of minutes requested for a low attendance day must be equivalent to the number of minutes a district/campus operated on that day.
 - Example: If a regular day is 450 minutes and the day for which the waiver is requested was a regular day, enter 450 minutes. If the day for which the waiver is requested was a late start/early release day due to the event that caused the low attendance (ex: bad weather) or was a scheduled early release day and the day was only 320 minutes, enter only 320 minutes.
- If the number of minutes of operation varies by campus on the date of low attendance for “All Campuses”, please report the greatest number of minutes on the date of low attendance in the “Number of Min on the Low Attendance Day.” Please note that in PEIMS you will claim the actual number of minutes in operation on the specific date by campus.
- For a district or campus with multiple tracks, the overall average attendance rate for all tracks combined must be used.
- When determining if the 10-percentage point threshold is met, *district* attendance rates must be compared to the *district’s* entire prior year (2025-2026) average, whereas *campus* attendance rates must be compared to the applicable *campus’* entire prior (2025-2026) year average.
 - This is not a date-to-date comparison for the prior year.

- Example: If requesting a district-wide (“all campuses”) waiver for low attendance for 10/21/26, use the overall attendance rate for all campuses (including all tracks) for the district on 10/21/26 and the entire prior year attendance (25-26 summary (PDM3-130-001)) for the district.
 - For a new campus or a campus that existed as two separate campuses the prior year, the overall entire prior year average attendance rate for the district as a whole must be used.
 - For a new charter school in its first year of operation, the overall attendance rate for the current year must be used.
- The maximum total number of minutes waived per academic year may not exceed 4,200. The minutes utilized as part of this waiver apply to the 4,200 waiver minutes cap. (*This includes low attendance day, missed school day, staff development, operational and instruction time for school safety training, and any other minute-related waivers.*)
- The agency does not grant waivers for low attendance on a makeup day.
- The agency does not grant district-level waivers for low attendance on days when some but not all of the district’s campuses were open and operational.
- The agency does not round attendance rates when determining the 10-percentage point difference.
- If a waiver is granted, your district should not include the day exempted as a day of membership or instruction. Treat the day as a non-school day in your district’s student attendance accounting system, and do not report the day as a school day in your district’s TSDS PEIMS reporting. (*An approved low attendance day waiver does not count against the district’s 175-day requirement for ADSY purposes since schools were in operation and instruction was held for day. Subsequently, the district does not need to submit an ADSY waiver for a low attendance day.*)
- School systems are responsible for submitting current, complete, and accurate data required for each PEIMS and TSDS collection. Each person entering data into the attendance accounting system must attest that the data he or she has entered are true and correct to the best of his or her knowledge. The superintendent must affirm that he or she has taken measures to verify the accuracy and authenticity of the attendance data (see SAAH, Section 3.1 Responsibility).
- School systems submitting a request for multiple campuses/dates have the option to utilize the bulk data upload feature located in the “LEA Attachments” section of the Low Attendance Days Waiver application in TEAL.
- **Low Attendance Day(s) Waivers are due by the end of July for the current school year. See the [State Waivers webpage](#) for specific dates.**



Required Information (entered on waiver application):

- School System Contact (*First Name, Last Name, Phone, Email*)
- Date of Board Approval (*This date should match the date the board approved the waiver per the agenda attached as supporting documentation*)
- Campus(es) impacted (*select "All Campuses" if applying for the entire district*)
- Reason for Low Attendance (*Weather, Health, Safety, or Other*)
- Date(s) of Low Attendance
- % of Attendance for the Selected Date(s)
- % of Attendance for Entire Previous Year
- Number of Minutes of Operation on the Low Attendance Day(s)



Supporting Documentation (submitted with waiver application):

- Board agenda from meeting at which the specific waiver application request was approved
- Documentation for the reason for the low attendance rate (*Supporting documentation may be news articles, letter to parents, information shared with the Board or district, etc. to specify what the weather/health/safety issue was that caused the low attendance on that specific date. If any student identifiable information is included, it must be redacted. For further guidance, see question 11 in the [Frequently Asked Questions](#) section.*)
 - Documentation provided for dates of low attendance on shortened days, federal/state holidays, days that fall immediately before or after a district/student holiday, or on the last days of school must clearly support that the low attendance was attributed primarily to a weather, health, or safety issue
- ADA report showing the attendance rate on the date of low attendance for the district or applicable campus ([see appendix 4.1 \(district\)](#) & [appendix 4.3 \(campus\)](#))
 - The ADA report should come directly from the school system's Student Information System (SIS), and the attendance rate entered on the application should exactly match the attendance rate on the applicable ADA report. **Do not round.**
 - The ADA report should show the attendance rate for **all calendar tracks combined** rather than separated by individual track.
- PEIMS summary report (PDM3-130-001) showing the average attendance for the entire prior year for the district or applicable campus ([see appendix 4.2 \(district\)](#) & [appendix 4.4 \(campus\)](#))

- The PEIMS report (PDM3-130-001) should come directly from PEIMS, and the attendance rate entered on the application should exactly match the attendance rate on the applicable PEIMS report. **Do not round.**



Resources:

- [Student Attendance Accounting Handbook](#)
 - Section 3.1 Responsibility
 - Section 3.8 Calendar Requirements for Funding
 - Section 3.8.1.3 Low Attendance Day Waivers

Missed School Day(s) Waiver

Districts or campuses may request a waiver for excused absences if full instructional days are missed due to unanticipated issues related to inclement weather*, health, safety, or other unanticipated situations. (**Unusually cold or hot weather, alone, does not constitute an inclement weather-related issue.*)

If because of unanticipated issues due to weather, health, or safety, your district misses additional instructional days **beyond the two days made up using built in or additional minutes or days**, your school district can apply to the TEA for a missed school day waiver.



Things to Consider:

- No waiver is necessary if the district/charter school has enough minutes in its calendar to accommodate missed school days and still meet the annual operational and instructional minute requirement outlined in Student Attendance Accounting Handbook, Section 3.8.
- The first two full days missed for any reason (weather, health, or safety) **must be made up** using either designated makeup days or additional minutes. See Student Attendance Accounting Handbook, Section 3.8.1.
 - *Days missed for reasons other than weather, health, or safety do not count toward the first two days missed for the purposes of qualifying for a missed school day waiver.*
 - *Missing the equivalent of two full days in minutes due to early releases/late starts or a combination of one full missed school day and early releases/late starts does not constitute missing two full days for the purposes of qualifying for a missed school day waiver.*
 - *Texas Education Code §25.081(c) allows a school district to add additional minutes to the end of the district's normal school hours as necessary to compensate for*

minutes of instruction lost due to school closure caused by disaster, flood, extreme weather conditions, fuel curtailment, or another calamity.

- *If a charter school is one with campuses that are in different regions of the state, each campus that closed must make up the missed day or days as if all campuses were closed. For a charter school with campuses in different regions of the state, TEA evaluates each campus separately for purposes of determining whether missed days must be made up and whether waivers will be granted.*
- Charter schools applying for a missed school day waiver must submit their applications as soon as possible after the missed school day so that FSP System calendars can be updated and FSP System six-week report submissions are accurate.
- The number of minutes requested for a missed school day waiver must be equivalent to the number of minutes a district/campus would have normally operated on that day. *(If the number of minutes of operation varies by campus on the missed school day for "All Campuses", please report the greatest number of minutes on the date school was missed in the "Number of Minutes per Day." Please note that in PEIMS you will claim the actual number of minutes your district was scheduled to operate on the specific date by campus.)*
- The maximum total number of minutes waived per academic year may not exceed 4,200. The minutes utilized as part of this waiver apply to the 4,200 waiver minutes cap. *(This includes low attendance day, missed school day, staff development, operational and instruction time for school safety training, and any other minute-related waivers.)*
- If a waiver is granted, your district should not include the day exempted as a day of membership or instruction. Treat the day as a non-school day in your district's student attendance accounting system, and do not report the day as a school day in your district's TSDS PEIMS reporting.
- The agency does not grant missed school day waivers for partial days missed.
- The agency does not grant missed school day waivers for instruction missed on a utilized make-up day.
- The agency does not grant missed school day waivers for instruction missed on a day when the district/campus makes the determination to cancel or delay school for a portion of an otherwise scheduled whole day.
- The agency does not grant missed school day waivers for only specific campuses on a day when the entire district is closed.
- The agency does not grant missed school day waivers for individual instructional tracks regardless of physical site location.
- The agency does not grant missed school day waivers on scheduled staff development days.
- The agency does not grant missed school day waivers for UIL activities.

- School systems submitting a request for multiple campuses/dates have the option to utilize the bulk data upload feature located in the “LEA Attachments” section of the Missed School Days Waiver application in TEAL.
- **Missed School Day Waivers are due by the end of July for the current school year.** See the [State Waivers webpage](#) for specific dates.



Required Information (entered on waiver application):

- School System Contact (*First Name, Last Name, Phone, Email*)
- Date of Board Approval (*This date should match the date the board approved the waiver per the agenda attached as supporting documentation*)
- Campus(es) impacted (*select “All Campuses” if applying for the entire district*)
- Reason for Missed School Day(s) (*Weather, Health, Safety, or Other*)
- Date of Missed School Day(s)
- Number of Minutes per Day
- Explanation of Reason for Missed School Day(s)



Supporting Documentation (submitted with waiver application):

- Board agenda from meeting at which the specific waiver application request was approved
- Documentation for the reason for missed school day(s) (*Supporting documentation may be news articles, letter to parents, information shared with the Board or district, social media posts etc. to specify what the weather/health/safety issue was. If any student identifiable information is included, it must be redacted. For further guidance, see question 11 in the [Frequently Asked Questions](#) section.*)
- Information (specific dates and reason) regarding the first 2 days missed for the school year and the days/minutes used to make them up (*this information is required only with the first missed school day waiver request for the school year*)



Resources:

- [Student Attendance Accounting Handbook](#)
 - Section 3.8 Calendar Requirements for Funding
 - Section 3.8.1.2 Missed School Day Waivers

- Section 3.8.2 Closures for Bad Weather or Other Issues of Health or Safety (*table providing information on what actions to take in certain situations related to school closure*)
- [Texas Education Code §25.081 \(Operation of Schools\)](#)

OTHER WAIVERS

Other Waivers are waivers that do not fit into any specific category but are considered **general waivers** that do require detailed information surrounding the district's waiver request. The following waivers may be submitted as an **Other Waiver**:

- **Waivers Specific to Charter Schools**
- **Waivers Related to Students Taking Dual Credit Courses at Institutions of Higher Education (IHEs)**
- **Texas Virtual School Network (TXVSN) Course Review Process Waiver**
- **Any other waiver request that does not fit into any specific category**

Charter School Specific Waivers

While state law exempts charter schools from some laws, many laws and rules apply to these schools. In addition to the waivers applicable to charter schools above, the agency also accepts requests from charter schools to waive certain sections of the Commissioner's Rules Concerning Open-Enrollment Charter Schools (19 Texas Administrative Code (TAC), Chapter 100).

Often, these rules are criteria that must be met for a charter school to submit an expansion amendment for consideration. These include, but are not limited to:

- 19 TAC §100.1035(c)(5)(C)(i) the expansion will be effective no earlier than the start of the fourth full school year at the affected charter school. This restriction does not apply if the affected charter school has a district rating of an A, B, or C and is operated by a charter holder that operates multiple charter campuses and all of that charter holder's most recent campus ratings of an A, B, or C;
- 19 TAC §§100.1035(c)(1)(A), (c)(1)(B) Timeline for submission. A charter holder may submit a request for approval for an expansion amendment: up to 36 months before the date on which the expansion will be effective; and no later than the first day of March before the school year for which the expansion will be effective; and
- 19 TAC §100.1035(c)(5)(C)(vi) the most recent designation for the charter school under the CSPF is "Tier 1" or "Tier 2" as defined by §100.1031 of this title.



Things to Consider:

- Requests to waive sections of the Commissioner's Rules Concerning Open-Enrollment Charter Schools must be submitted using the **Other** waiver application in the TEAL Waivers system.
- The voluntary amendment of an existing contract for charter is not a matter of right or entitlement. However, the commissioner is required to consider the factors outlined in Title

19, TAC §100.1035(b)(3) and (b)(4). Considerations include the performance of the charter holder in carrying out its current public school obligations, including, but not limited to, student performance, the financial position of the charter, and compliance with all laws and rules governing charter schools.



Required Information (entered on waiver application):

- School System Contact (*First Name, Last Name, Phone, Email*)
- Date of Board Approval (*This date should match the date the board approved the waiver per the agenda attached as supporting documentation*)
- School Year(s) Requested (*The selected year should be the current academic year in which the waiver is being submitted. Charter-specific waivers cannot be requested for multiple academic years.*)
- Supplemental Information ([see appendix 2](#))



Supporting Documentation (submitted with waiver application):

- Board resolution containing the signatures of a majority of governing board members voting in favor of the submittal of the specific waiver in a duly-called public meeting of the governing board of the charter.



Resources:

- [19 Texas Administrative Code, Chapter 100 \(Commissioner's Rules Concerning Open-Enrollment Charter Schools\)](#)
- [Charter School Amendments and Waivers webpage](#)
- Questions regarding waiving the commissioner rules above may be directed to your portfolio coordinator in the Division of Authorizing or by emailing Charteramendments@tea.texas.gov for individualized support and guidance.

Waivers Related to Students Taking Dual Credit Courses at Institutions of Higher Education (IHE)

If district students are taking dual credit courses at an IHE with a calendar of fewer than 75,600 minutes, including intermissions and recesses, your district may apply for a waiver of the 75,600-minute calendar requirement.

If early college high school (ECHS), or pathways in technology early college high school (P-TECH) students and students take dual credit courses at an IHE with a calendar that begins before the fourth Monday in August, your district may apply for a waiver of the start date requirement.



Things to Consider:

- If the IHE's calendar is shorter than your school district's calendar, report the student's attendance in TSDS PEIMS with a different track to reflect the shorter calendar. Reporting the student with a separate track will prevent any reduction in state funding.
- The proper citation for this waiver in question #3 (*see appendix 2*) is TEC §25.081(a).
- The documentation of the agreement between the district/charter school and the IHE should be maintained for auditing purposes. (*Refer to Student Attendance Accounting Handbook, Section 2.1 General Audit Requirements.*)



Required Information (entered on waiver application):

- School System Contact (*First Name, Last Name, Phone, Email*)
- Date of Board Approval (*This date should match the date the board approved the waiver per the agenda attached as supporting documentation*)
- School Year(s) Requested (*up to 3*)
- Supplemental Information (*see appendix 2*)



Supporting Documentation (submitted with waiver application):

- Board agenda from meeting at which the specific waiver application request was approved



Resources:

- [Student Attendance Accounting Handbook](#)
 - Section 2.1 General Audit Requirements
 - Section 3.8.1.6 Waivers Related to Students Taking Dual Credit Courses at Institutions of Higher Education (IHEs) with Calendars of Fewer than 75,600 Minutes
 - Section 3.8.1.7 Waivers Related to Students Taking Dual Credit Courses at IHEs with Calendars Beginning before the Fourth Monday in August
 - Section 11.3.1.2 Reporting Dual Credit Attendance in TSDS PEIMS When the Higher Education Calendar Is Shorter Than the School District Calendar

Texas Virtual School Network (TXVSN) Course Review Waiver

All courses made available through the Texas Virtual School Network (TXVSN) must be reviewed and approved prior to being offered. Eligible school districts and open-enrollment charter schools may apply to the commissioner of education for a waiver from the TXVSN course review process that is administered by the Texas Education Agency (TEA).



Things to Consider:

- A waiver may be requested from the TXVSN course review *process* only.
- Each course is still required to meet all TXVSN course standards and requirements.
- To request a waiver to the TXVSN course review process, the district or charter school authorized official must certify that each course meets all TXVSN course standards and requirements.
- The commissioner of education must approve the request before the course may be offered through the TXVSN.
- To request a waiver from the TXVSN course review process, complete the steps located in the instructions below. *(Include all requested information in your waiver request. Do not send attachments as a separate communication. Your waiver request must comply with these requirements to be considered complete and ready for consideration by the commissioner of education.)*



Required Information (entered on waiver application):

- School System Contact (*First Name, Last Name, Phone, Email*)
- Date of Board Approval (*This date should match the date the board approved the waiver per the agenda attached as supporting documentation*)
- Date of Board Approval
- School Year(s) Requested (*up to 2*)
- Supplemental Information (see instructions below)



Supporting Documentation (submitted with waiver application):

- Copy of official board minutes showing approval to submit the TXVSN course review waiver request or the official agenda clearly showing the request for board action regarding the TXVSN course review waiver request, if minutes are not yet available

- The final course list that was generated within the TXVSN ECSS system (see instructions below)
- The completed TXVSN Course Review Waiver Request Assurance Statements document (see document below)
- Supplemental Information ([see appendix 2](#))



Resources:

- [Instructions to Request a Waiver from the TXVSN Course Review Process](#)
- [TXVSN Course Review Waiver Request Assurance Statements](#)

MAXIMUM CLASS SIZE EXCEPTION

A district must submit a request for a class size exception for any classrooms in prekindergarten - fourth grade that exceed the 22 students class size limit located in Texas Education Code §25.112. *(Class size limits do not apply to physical education classes or fine arts classes. Class size limits also do not apply to charter schools; however, charter schools are subject to any class size restrictions that may be in the approved charter contract.)*



Things to Consider:

- Per TEC §25.112(e), a district seeking an exception must notify the commissioner and apply for the exception not later than the later of:
 - October 1*; or
 - the 30th day after the first school day the district exceeds the limit
- Class size limitations generally apply throughout the school year, with the exceptions noted below:
 - Any twelve-week period selected* by the district with a significant percentage of migratory children (25.112(1)); or
 - The last twelve weeks of any school year for all other districts

**This applies only to a district whose average daily attendance is adjusted under Section [48.005\(c\)](#). The district shall notify the commissioner in writing of which 12-week period the district is claiming an exemption not later than the 30th day after the first day of the 12-week period selected.*
- The maximum class size limit in TEC §25.112 is not a ratio of students to teachers/adults; it is strictly based on the size of the class. If a PreK through 4th grade class exceeds this limit, regardless of how many adults are in the room, an exception request is required.
- In considering whether to grant an exception, the commissioner must find that the class size limit creates an undue hardship on the district. The commissioner will consider:
 - unanticipated enrollment growth;
 - lack of facilities;
 - lack of teachers; or
 - financial hardships

- School systems submitting a request for multiple campuses have the option to utilize the bulk data upload feature located in the “LEA Attachments” section of the Maximum Class Size Exception application in TEAL.
- A campus or district that is granted a class size exception shall provide written notice of the exception to the parent (or person standing in parental relation to) of each student affected by the exception. The notice must be in bold or underlined print and must:
 - specify the particular class for which a class size exception was granted;
 - state the number of students in the class for which the exception was granted; and
 - be delivered through regular mail or other means of communication from the campus or district, such as information sent home with students

The notice described above must be provided no later than the 31st day after the first day of the school year, or the date the exception is granted, if the exception is granted after the beginning of the school year. The district must maintain documentation of the notices provided to parents, subject to a request for review by the TEA (Texas Education Code §25.113).



Required Information (entered on waiver application):

- School System Contact (*First Name, Last Name, Phone, Email*)
- Campus(es) impacted
- Number of Sections Over the Limit by Grade Level (*Enter only the number of classes/sections that exceeds the 22 class size limit. Do not enter number of students.*)
- Reason for the Class Size (*see undue hardships above*)



Resources:

- [Texas Education Code §25.112 \(Class Size\)](#)
- [Texas Education Code §25.113 \(Notice of Class Size\)](#)

FREQUENTLY ASKED QUESTIONS

Below is a list of frequently asked questions that may be of assistance related to the State Waivers and the TEAL application process.

1. Do state waivers require Board approval?

Yes, all state waiver applications (excluding class size exceptions) requested by the district require Board approval and the application must include the date the Board approved the waiver request. Documentation may be requested for board approval dates that cannot be verified by agency staff. Additionally, all waivers also require review by the district-level (for district-level waivers) or site-based (for campus-level waivers) decision-making committee established under TEC §11.251. The committee must first have the opportunity to review the waiver request and provide written comments prior to board approval.

2. How do I apply for the Educator Test limit waiver?

Please see the [Educator Testing webpage](#) for the test-limit waiver application and the associated FAQ document to answer common questions. If you have additional questions, please submit a [TEA Help Desk ticket request](#). Alternatively, you may contact the Educator Testing department at 512-463-9039.

3. May our school district or charter school apply for and receive waivers (of any kind, including staff development) such that the district or charter school has more than 4,200 minutes (or 10 days for charter schools that use days) waived?

No. Your district or charter school must not have more than 4,200 minutes (10 days for charter schools that use days) waived, unless otherwise authorized by the commissioner. See [Student Attendance Accounting Handbook](#), Section 3.8.2.

4. Is a Staff Development waiver available?

Yes, the Staff Development Minutes Waiver provides for a maximum of 2,100 total waiver minutes to use for professional development for districts and charter schools that provide operational and instructional minutes. Each district and open enrollment charter school may choose how to apply their approved Staff Development Minutes Waiver. For instance, schools may choose to offer early release, late start, all day staff development, or a combination. However, the total waiver minutes for staff development shall not exceed 2,100 minutes per year. This waiver is for staff development in place of student instruction; therefore, the waiver minutes are only applicable to staff development provided instead of student instruction during the school year. The Staff Development Minutes Waiver may not be used prior to the first day of student instruction or after the last day of student instruction. On staff development days when students are in attendance part of the day, in order to receive full ADA funding, the district or open-enrollment charter school must provide at least 120 minutes of student instruction. Instructional minutes are defined in the Student Attendance Accounting Handbook as the portion of the school day in which instruction

takes place along with other exceptions. In addition to the 120 minutes of student instruction, any staff development waiver minutes reported must reflect actual staff development minutes provided.

For school systems on a 5-day instructional week calendar, the Staff Development Minutes waiver may be applied for only on an annual basis.

5. Can the public view district waivers?

[The Waivers Online Report](#) allows anyone to view the status of final district waivers by name, status, type and date. The report allows for multiselect features. Once a report is generated, it can also be printed or exported to Excel.

6. How can I see the waivers that I have created for the district?

In the Waivers application in TEAL, any waiver applications that you are either working on or need to approve will be visible in the **My Waivers** section. Click on the **Waiver ID** to view the application and take any action, as necessary. To view all waivers for your district, including the current status of a waiver, click on the **Search Waivers** section. You can also use the **Search** box to find a waiver.

7. Our district has multiple low attendance or missed school days we plan to apply for waivers for. Do I have to do a separate waiver for each campus and or day missed day?

For low attendance and missed school days, you may enter multiple district or campus days and multiple campuses on the same low attendance or missed school day waiver application. Following the entry of the campus detail, select **Save Campus** to add the information to the LEA Summary section of the waiver. To enter additional information, follow the same process to continue to save individual dates/campuses to the LEA summary as needed.

8. What type of waiver application do I use if I don't see an application specific to the area I wish to apply for?

If there is not a specific waiver application related to your request, please select the **Other** application for completion.

9. Are there any TEC sections that may not be waived?

Yes, please refer to [Texas Education Code §7.056\(e\)](#) for the list of statutory requirements from which a district or campus may not receive an exemption or waiver.

10. When can I apply for a missed school day waiver after the district is closed for a weather, health or safety issue?

Once a district has Board approval, it may apply for the missed school day waiver. Please note that prior to approval of a missed school day waiver for the district, the first two missed days must have been made up, either using additional built-in minutes, bad weather make up days, or by adding additional minutes into the school year. See the [Student Attendance Accounting](#)

[Handbook](#), Section 3.8.1.1 Makeup Days and 3.8.2 Closure for Bad Weather or Other Issues of Health or Safety for more information.

11. What documentation is required for support as it relates to the reason for a missed and/or low attendance day?

Documentation should be specific to the local conditions that support the request. This could be emails from the city or service providers, state/city declarations, news articles, social media posts, reports, etc. related to issues that resulted in closure or low attendance.

More specific to health, documentation should include the information school system staff relied upon to conclude that the closure or low attendance was directly attributed to health reasons. This could be information from parents (a summary of notes, documented phone calls, etc. indicating absence due to health along with their relative volume), reports from campus nurse/office staff that indicate the absences were due to health, news articles, and/or reports from local health authorities or a statement from campus/district administration that provides an account of the circumstances as they relate to the health issue that resulted in low attendance. Documentation should show that the reason for closure or low attendance was specifically due to a health reason and not simply assumed because no other explanation was available. All student identifiable information should be redacted.

12. I successfully processed bulk upload data for a low attendance day waiver, missed school day waiver, or class size exception. I realized I need to change or add information. How do I do this using the bulk data upload feature?

The bulk data upload feature may only be used once per waiver/exception application. If information needs to be changed or added, the data that has already been added to the “Campus Details” section of the application must be deleted along with the previously uploaded bulk data file, and the bulk data upload process must be started over. Alternatively, the application may be canceled and a new application may be created.

13. I entered my information and saved, but the waiver is still showing draft – why?

For a *District Editor*, at the end of the waiver application you will find a **Complete & Route** button. This will route the application to your Superintendent for review and approval. For a *District Superintendent*, at the end of the waiver application you will find a **Review and Submit** button. When your application is ready, this button takes you to the review and submit details page. This page displays the information as entered and is read only. If you need to make any adjustments, select the **Return to Edit** button to take you back to the prior view. If the application is complete and ready for submission, select the **Submit to TEA** button. The waiver is then sent to TEA, and the original waiver creator and superintendent will receive a confirmation email. You may view and print a read only version of the submitted waiver by selecting the application within **Search Waivers**.

14. I (superintendent) submitted a waiver application to the agency for review, but I did not receive a confirmation email. Why?

At the end of the waiver application you will find a **Review and Submit** button. When selected, this button takes you to the review and submit details page. This page displays the information as entered and is read only. The **Submit to TEA** button must then be pushed in order for the application to be routed to agency staff. Only after both of these actions are taken will the application be routed to the agency and a confirmation email be sent. After submission, the **My Waivers** page will load and a **Success/Waiver application submitted successfully** message will appear.

15. My waiver was returned to me by the agency. Why?

In the instance that a waiver request is missing information or needs corrections, the agency will reassign it to the district (the status of the waiver will be "reassigned to LEA"). Refer to the **TEA Comments** section of the waiver to review agency notes that indicate what information and/or corrections are needed. After making the edits, the district may resubmit the request to the agency for review.

16. The application does not allow enough characters within the questions for all of my information. What can I do?

You may upload an attachment in the **LEA Attachments** section to include any additional information that may be needed or helpful for the waiver request.

17. Can I save a waiver that I am working on to complete at a later time?

Yes, using the **Save** button at the bottom of the application, you can save the waiver you are working on. If the application has saved, you will see a success message in green at the top of the application.

18. How do I cancel a waiver application?

If you need to cancel an application you were working on, select the **Cancel Application** button at the bottom of the application. You will get a popup message confirming the cancellation request. If you want to continue and cancel the waiver, select OK, or Cancel if you want to save the application and end the cancellation process. Once canceled, the waiver will be removed from **My Waivers** and will be viewable as a canceled waiver within **Search Waivers**.

19. What does a "Partial-Approval" of a waiver mean?

This means that all of the items in the request were not approved as submitted but were approved in some form. For a multi-year request, this could mean that the waiver was requested for multiple years (2 or 3 years) but was approved for less (1 or 2 years). Additionally, for a waiver request for multiple days or campuses, it would be that only a portion of all of the days or campuses requested was approved. By viewing a particular waiver in the **Search Waivers** section, you can view which portions of the waiver were approved or denied in creating a partial approval.

20. I got an email stating that my waiver application was reassigned to me. How do I find out why?

In the Waivers application in TEAL, click on the **My Waivers** section. Click on the **Waiver ID** to view the application. Refer to the **TEA Comments** section for applicable information.

21. I got an email stating that my waiver application was denied. How do I find out why?

In the Waivers application in TEAL, click on the **My Waivers** section. Click on the **Waiver ID** to view the application. Refer to the **TEA Comments** section for applicable information.

22. Why is a requested year unavailable to me on a multi-year waiver application?

If a year is grayed out and cannot be selected, the district has already been approved for this waiver type for that particular year. You may view the waivers you are currently approved for by using the **Search Waivers** section or the [waivers online report](#) on the State Waivers webpage.

23. Can a district assign a paraprofessional to a classroom that exceeds the maximum class size in lieu of submitting a class size exception request?

A district may assign a paraprofessional to assist in any classroom, however this cannot be done in lieu of submitting a class size exception request for a class that exceeds the class size limit. The maximum class size limit in TEC §25.112 is not a ratio of students to teachers/adults; it is a limit based solely on the size of the class. If a PreK through 4th grade class exceeds this limit, regardless of how many adults are in the room, an exception request is required.

24. I have already submitted a maximum class size exception request. There are new sections of prekindergarten-fourth grade classes in my district that now exceed the maximum class size established in TEC §25.112. Do I need to submit a new waiver request for these sections?

Yes. A new waiver request must be submitted each time newly identified sections of prekindergarten-fourth grade classes exceed the maximum class size limit. Class size exception requests are not required during the last 12 weeks of the district's school year or any 12-week period of the school year selected by the district, in the case of a district whose average daily attendance is adjusted under TEC Section 48.005(c).

25. Can an individual candidate for certification apply directly for a teacher certification waiver?

The state teacher certification waiver is a credential that must be initiated by an employing school district interested in hiring a qualified individual. Candidates for certification cannot pursue a teacher certification waiver on their own. Any district in Texas has the option to pursue temporary credentials if interested in doing so. You may contact the human resources department of a district of interest to explore options and receive further guidance on the process.

APPENDIX 1

The following supplemental information is required as part of the **Certification for Superintendent/Teacher/Other than Classroom Teacher Waiver**.

1. Provide a description of the assignment and grade level for this waiver. *(600 characters allowed)*
2. Provide a brief description of the unique district circumstances/criteria requiring a State Waiver to allow a non-certified individual to be placed in the requested assignment. *(600 characters allowed)*
3. Did the district list Texas "certification" as one of the search criteria? *(Yes/No)*
4. Provide a brief description of the search process to fill the vacancy. Include the breadth of the search process; how long advertised; number of applicants; number of finalists. *(600 characters allowed)*
5. What qualifications did the Decision-Making Committee and district stakeholders identify as key district needs for filling this vacancy? *(600 characters allowed)*
6. How is this individual qualified to meet the key district needs? *(600 characters allowed)*
7. List SBEC certification areas issued. *(600 characters allowed)*
8. List out-of-state certification areas issued. *(600 characters allowed)*
9. List any other professional licenses. *(600 characters allowed)*
10. List any educational degree(s) and the university name that were earned at an accredited university recognized by the Texas Higher Education Coordinating Board (THECB). For out-of-country credentials, please list the out-of-country university name. *(600 characters allowed)*
11. Has the candidate been fingerprinted per SB9 law? *(Yes/No)*
12. What is this person lacking to obtain his/her Texas certification for the assignment (deficiency plan)? *(600 characters allowed)*
13. If the educator is enrolled in an Educator Preparation Program (EPP), please list the candidate's educator preparation program and the representative you contacted about placing this educator on a certification waiver. *(600 characters allowed)*

14. How will the district evaluate the candidate's performance during the waiver period? (600 characters allowed)
15. How will the district monitor the certification progress of the individual? Documentation must be maintained by the district. (600 characters allowed)
16. If this waiver is granted, what is the district's back-up plan to ensure that at the expiration of the waiver period, the district will have an individual with Texas certification appropriate for the assignment? (600 characters allowed)

APPENDIX 2

The following supplemental information is required as part of the following waivers:

- **Accelerated Instruction** (*question 6 only*)
- **Charter School Specific Waivers (Other Waiver)**
- **Course Requirement Waiver**
- **Course Requirement Career & Technical Education (CTE) Waiver**
- **Pregnancy-Related Services On Campus (CEHI) Waiver**
- **Remote Conferencing Instruction** (*questions 1, 3 ,4, and 6 only*)
- **Remote Homebound Instruction** (*questions 1, 3 ,4, and 6 only*)
- **School Safety Waiver**
- **Texas Virtual School Network (TXVSN) Course Review Process (Other Waiver)**
- **Waivers Related to Students Taking Dual Credit Courses at Institutions of Higher Education (IHE)**

1. Give a brief narrative description of the requested waiver. (*500 characters allowed*)
2. Does the district or campus plan reflect the need for this waiver? If yes, what is the specific objective impacted by the waiver? (*100 characters allowed*)
3. Cite the section(s) of the Texas Education Code or the Texas Administrative Code that the district or campus wishes to waive. (*100 characters allowed*)
4. Describe the plan to be implemented, if the waiver is granted. (*1000 characters allowed*)
5. How will granting this waiver help achieve the district's or campus' objective? (*200 characters allowed*)
6. Please explain how the school district or campus will evaluate the impact of the waiver towards meeting the district's or campus' goal. (*500 characters allowed*)

APPENDIX 3

The following supplemental information is required as part of the following waivers:

➤ **Bilingual Exception/ESL Waiver**

1. BILINGUAL PROGRAM ALTERNATIVE METHODS DESCRIPTION

Describe how the district plans to align the temporary alternative methods as closely as possible to the required bilingual program to meet the affective, linguistic, and cognitive needs of EB students. Be sure to describe how the activities and how they will aim to meet the expected goal during this year's cyclical process separately [in the TEAL application, select "Add Activity Details" button (see required details below)]. This data is mandatory only if you are requesting for BIL exception. *(2500 characters allowed)*

Information Required for Activities:

- Activity Description
- Plan/Goal of this Activity:
 - Affective
 - Linguistic
 - Cognitive
- Completion Date Range *(select from: August-October, November-January, February-April, or May-July)*

2. ESL PROGRAM ALTERNATIVE METHODS DESCRIPTION.

Describe how the district plans to align the alternative methods as closely as possible to the required ESL program to meet the affective, linguistic, and cognitive needs of EB students. Be sure to describe the activities and how they will aim to meet the expected goal during this year's cyclical process separately [in the TEAL application, select "Add Activity Details" button (see required details below)]. This data is mandatory only if you are requesting for ESL waiver. *(2500 characters allowed)*

Information Required for Activities:

- Activity Description
- Plan/Goal of this Activity:
 - Affective
 - Linguistic
 - Cognitive

- Completion Date Range (*select from: August-October, November-January, February-April, or May-July*)

3. **ACTION PLAN WITH TARGETED RECRUITING ACTIVITIES.**

Describe the district's action plan for the current school year. The plan should include 3-5 measurable targeted activities the district will complete during the year to recruit, hire, and retain appropriately certified teachers. A description of the activity and goal will be included with the expected completion date during this year's cycle process. The activities should (1) demonstrate support for teachers seeking certification including access to TEA's free certification resources, (2) reflect efforts to recruit certified teachers to the district, and (3) strengthen program implementation by preparing teachers under the bilingual exception or ESL waiver to better serve the needs of the district's emergent bilingual students. Provide the activity information separately [in the TEAL application, select "Add Activity Details" button (see required details below)]. *(2500 characters allowed)*

Information Required for Activities:

- Activity Description
- Goal Description
- Completion Date Range (*select from: August-October, November-January, February-April, or May-July*)
- Person Responsible (*select from: Bilingual Department Representative, Campus Administrator, Chief Financial Representative, District Leader, Human Resources, PEIMS Representative, Professional Development Representative or Other*)

4. **COMPREHENSIVE PROFESSIONAL DEVELOPMENT PLAN.**

Include how the district plans to use the 10% of the Bilingual Education Allotment (BEA) funds to prepare teachers under an exception or waiver with high-impact professional learning opportunities during this year's cyclical process. *(2500 characters allowed)*

APPENDIX 4.1 (DISTRICT REPORTING)

The following is an example of an ADA report showing the attendance rate on a date of low attendance for a **district** (If submitting a Low Attendance Day(s) Waiver for a campus, a campus report must be submitted. See Appendix 4.3.)

FAKE ISD For Date Range: 01/13/2027 - 01/13/2027		Table I District Summary Report - Student Attendance and Contact Hours by Date Range For School Year 2026-2027								123-456-All Track: ALL
Campuses: 001,003,004,041,101,102,103		Date of Low Attendance								ALL Calendar Tracks
ALL Campuses	Days Taught - 1	EE	PK	KG	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	
B Tot Days Membership - All Students		4.50	0.00	327.00	330.00	267.00	319.00	307.00	320.00	
C Tot Days Absent - All Students		2.00	0.00	69.00	44.00	60.00	71.00	51.00	56.00	
D Tot Days Present - All Students (B-C) E		2.50	0.00	258.00	286.00	207.00	248.00	256.00	264.00	
Ineligible Days Present		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
F Total Eligible Days Present (D-E)		2.50	0.00	258.00	286.00	207.00	248.00	256.00	264.00	
G Eligible Days Bilingual/ESL		0.00	0.00	107.00	104.00	93.00	105.00	92.00	133.00	
H Eligible Days Pg Related Services		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
I Eligible Days Sp. Ed. Mainstream		0.00	0.00	2.00	1.00	2.00	4.00	2.00	2.00	
Q Percent Attendance		55.56%	0.00%	78.90%	86.67%	77.53%	77.74%	83.39%	82.50%	
A Number of Days Taught - 1	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Total		
B Tot Days Membership - All Students	350.00	363.00	366.00	335.00	314.00	248.00	268.00	4,118.50		
C Tot Days Absent - All Students	73.00	85.00	62.00	73.00	68.00	69.00	97.00	880.00		
D Tot Days Present - All Students (B-C) E	277.00	278.00	304.00	262.00	246.00	179.00	171.00	3,238.50		
Ineligible Days Present	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
F Total Eligible Days Present (D-E)	277.00	278.00	304.00	262.00	246.00	179.00	171.00	3,238.50		
G Eligible Days Bilingual/ESL	117.00	126.00	109.00	55.00	55.00	32.00	16.00	1,144.00		
H Eligible Days Pg Related Services	0.00	0.00	0.00	0.00	0.00	1.00	0.00	1.00		
I Eligible Days Sp. Ed. Mainstream	16.00	16.00	21.00	24.00	24.00	13.00	9.00	136.00		
Q Percent Attendance	79.14%	76.58%	83.06%	78.21%	78.34%	72.18%	63.81%	78.63%		Attendance Rate

APPENDIX 4.2 (DISTRICT REPORTING)

The following is an example of a PEIMS summary report showing the average attendance for the **prior year** for a **district** (If submitting a Low Attendance Day(s) Waiver for a campus, a campus report must be submitted. See Appendix 4.4.)

Texas Education Agency
PDM3-130-001
v23.3.4

Report PDM3-130-001

LEA: 123456 - FAKE ISD

Instruction Method: All Methods (Combined)

Total Grade Summary

LEA-level Data | All Methods (Combined)

Campuses: All Campuses

2025-2026 Summer Collection, Accepted Submission

ALL Campuses

Prior Year

All Reporting Periods

	06	07	08	09	10	11	12	Total	
B. Days Membership	273,859.0	271,071.5	284,939.0	330,321.5	296,731.0	276,150.5	250,364.0	3,614,801.0	
C. Total Days Absent	16,199.0	17,491.0	19,589.0	27,724.0	26,589.0	25,150.0	25,269.5	261,268.0	
D. Total Days Present	257,660.0	253,580.5	265,350.0	302,597.5	270,142.0	251,000.5	225,094.5	3,353,533.0	
E. Total Ineligible Days	4.0	8.5	2.0	0.0	3.0	0.0	1.0	15,817.0	
F. Total Eligible Days	257,656.0	253,572.0	265,348.0	302,597.5	270,139.0	251,000.5	225,093.5	3,337,716.0	
G.1 BE - Elig Days Bilingual/ESL	50,063.0	56,281.0	54,284.0	59,925.0	48,335.0	35,666.0	24,307.0	639,295.5	
G.2 D1 - Elig Days Bil Dual Lang	0.0	0.0	0.0	0.0	0.0	0.0	0.0	189.0	
G.3 D2 (EB) - Elig Days Bil Dual Lang	15.0	0.0	0.0	0.0	0.0	0.0	0.0	27,358.0	
G.4 D2 (Non-EB) - Elig Days Bil Dual Lang	11.0	0.0	0.0	0.0	0.0	0.0	0.0	11,396.0	
H.1 Early Ed Eco Dis Elig Days	X	X	X	X	X	X	X	486,263.0	
H.2 Early Ed Lang Elig Days	X	X	X	X	X	X	X	208,721.0	
I. Eligible Days In Res Fac	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
J. Elig Days Preg Rel Serv	0.0	0.0	0.0	138.0	54.0	106.0	86.0	384.0	
K. Elig Days SpecEd main	21,517.0	17,280.0	19,459.0	22,868.0	15,761.0	15,310.5	12,945.0	184,673.0	
L.1 BE - Bil/ESL Refined ADA	300.606	338.590	326.444	361.105	291.457	214.970	146.162	3,846.018	
L.2 D1 - Bil Dual Lang Refined ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	1.113	
L.3 D2 (EB) - Bil Dual Lang Refined ADA	0.093	0.000	0.000	0.000	0.000	0.000	0.000	164.554	
L.4 D2 (Non-EB) - Bil Dual Lang Refined ADA	0.068	0.000	0.000	0.000	0.000	0.000	0.000	68.606	
M. Res Fac Refined ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	
N. SpecEd Main Refined ADA	129.588	104.173	117.087	137.977	95.125	92.378	77.982	1,109.426	
O.1 Early Ed Eco Dis Refined ADA	X	X	X	X	X	X	X	2,924.794	
O.2 Early Ed Lang Refined ADA	X	X	X	X	X	X	X	1,255.462	
P. Preg Related Serv FTE	0.000	0.000	0.000	0.241	0.097	0.193	0.149	0.680	
Q.1 Career & Technical Ed FTE - Tier 1	0.000	59.892	42.392	0.044	0.565	0.129	0.809	103.831	
Q.2 Career & Technical Ed FTE - Tier 2	0.000	19.614	80.211	306.279	271.719	209.554	141.787	1,029.164	
Q.3 Career & Technical Ed FTE - Tier 3	0.000	62.194	43.862	13.027	64.485	240.853	268.304	692.726	
R. Special Education FTE	57.283	59.369	57.424	45.982	35.195	30.491	35.034	661.261	
S. Regular Program Ref ADA	1,494.383	1,326.212	1,373.687	1,460.580	1,257.677	1,032.563	911.428	17,619.839	
T. Total Refined ADA	1,551.666	1,527.281	1,597.576	1,825.912	1,629.640	1,513.592	1,357.363	20,106.820	
U. Percent in Attendance	94.085%	93.547%	93.125%	91.607%	91.039%	90.893%	89.907%	92.772%	Attendance Rate

Attendance
Rate

APPENDIX 4.3 (CAMPUS REPORTING)

The following is an example of an ADA report showing the attendance rate on a date of low attendance for a **campus** (If submitting a Low Attendance Day(s) Waiver for a district, a district report must be submitted. See Appendix 4.1.)

Date of Low Attendance

Fake ISD

ADA Report for 01/22/2027 thru 01/22/2027

Entity	Name	Cal	Operational Days	Grade Level	Total Days Membership	Total Ineligible Days Present	Total Eligible Days Present	Refined ADA	Percentage Of Attendance
107	FAKE EL	107	1	01	107.0	0.0	87.0	87.00	81.31
			1	02	111.0	0.0	98.0	98.00	88.29
			1	03	129.0	0.0	110.0	110.00	85.27
			1	04	130.0	0.0	113.0	113.00	86.92
			1	EE	0.0	0.0	0.0	0.00	0.00
			1	KG	102.0	0.0	81.0	81.00	79.41
			1	ALL	579.0	0.0	489.0	489.00	84.46
		PAD	1	PK	44.0	0.0	36.0	36.00	81.82
			1	ALL	44.0	0.0	36.0	36.00	81.82
REPORT TOTALS:					623.0	0.0	525.0	525.00	84.27

Campus Number

Campus Name

Calendar Tracks

Attendance Rate

APPENDIX 4.4 (CAMPUS REPORTING)

The following is an example of a PEIMS summary report showing the average attendance for the **prior year** for a **campus** (If submitting a Low Attendance Day(s) Waiver for a district, a district report must be submitted. See Appendix 4.2)

PRINCIPAL'S REPORT OF STUDENT ATTENDANCE										
Texas Education Agency PDM3-130-001 v23.3.4			Campus-level Data All Methods (Combined)				Campuses: 107			
Report PDM3-130-001			2025 - 2026				Summer Collection, Accepted Submission			
LEA: 123456 - FAKE ISD Campus: 123456107 - FAKE EL			Prior Year				Campus Number			
Instruction Method: All Methods (Combined)										
Total Grade Summary										
All Reporting Periods			PK	KG	01	02	03	04	05	Total
B.	Days Membership		0.0	15,644.0	15,165.0	15,317.0	15,871.0	15,285.0	16,308.0	93,590.0
C.	Total Days Absent		0.0	972.0	795.0	696.0	608.0	584.0	745.0	4,400.0
D.	Total Days Present		0.0	14,672.0	14,370.0	14,621.0	15,263.0	14,701.0	15,563.0	89,190.0
E.	Total Ineligible Days		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
F.	Total Eligible Days		0.0	14,672.0	14,370.0	14,621.0	15,263.0	14,701.0	15,563.0	89,190.0
G.1	BE - Elig Days Bilingual/ESL		0.0	167.0	334.0	755.0	0.0	504.0	825.0	2,585.0
G.2	D1 - Elig Days Bil Dual Lang		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
G.3	D2 (EB) - Elig Days Bil Dual Lang		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
G.4	D2 (Non-EB) - Elig Days Bil Dual Lang		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
H.1	Early Ed Eco Dis Elig Days	X	8,937.0	6,763.0	8,280.0	6,691.0	X	X		30,671.0
H.2	Early Ed Lang Elig Days	X	167.0	334.0	755.0	0.0	X	X		1,256.0
I.	Eligible Days In Res Fac		0.0	0.0	8.0	0.0	0.0	0.0	0.0	8.0
J.	Elig Days Preg Rel Serv		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
K.	Elig Days SpecEd main		0.0	307.0	542.0	661.0	243.0	439.0	973.0	3,165.0
L.1	BE - Bil/ESL Refined ADA		0.000	0.966	1.928	4.386	0.000	2.912	4.769	14.961
L.2	D1 - Bil Dual Lang Refined ADA		0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
L.3	D2 (EB) - Bil Dual Lang Refined ADA		0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
L.4	D2 (Non-EB) - Bil Dual Lang Refined ADA		0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
M.	Res Fac Refined ADA		0.000	0.000	0.053	0.000	0.000	0.000	0.000	0.053
N.	SpecEd Main Refined ADA		0.000	1.729	3.079	3.762	1.377	2.511	5.613	18.072
O.1	Early Ed Eco Dis Refined ADA	X	51.684	39.073	47.873	38.676	X	X		177.306
O.2	Early Ed Lang Refined ADA	X	0.966	1.928	4.386	0.000	X	X		7.280
P.	Preg Related Serv FTE		0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Q.1	Career & Technical Ed FTE - Tier 1		0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Q.2	Career & Technical Ed FTE - Tier 2		0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Q.3	Career & Technical Ed FTE - Tier 3		0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
R.	Special Education FTE		0.000	3.708	1.844	1.798	2.428	1.665	2.576	14.018
S.	Regular Program Ref ADA		0.000	81.142	81.213	82.724	85.833	83.283	87.337	501.531
T.	Total Refined ADA		0.000	84.849	83.057	84.522	88.261	84.947	89.912	515.549
U.	Percent in Attendance		0.000%	93.787%	94.758%	95.456%	96.169%	96.179%	95.432%	95.299%

Attendance Rate

Attendance Rate