Last Update: June 26, 2025

General Information

What is the LIFT-Approved Provider List?

● The LIFT-Approved Provider List provides school systems across Texas with a searchable database of national and local providers with the expertise to support the adoption and implementation of high-quality instructional materials as indicated on the State Board of Education (SBOE)-Approved Instructional Materials Review and Approval (IMRA) list.

Is it mandatory to support both RLA and Math HQIMs?

● Yes, applicants must demonstrate a capacity to support at least one SBOE-approved HQIM in **both** RLA and Math.

What happens if an applicant fails the eligibility screener?

● Their application will not proceed. For it to be considered, the applicant must answer "yes" to **every** question in the eligibility screener.

Can multiple people from my organization access the application portal?

● Only **one** individual from your organization can log in and create an account in the portal. You can share login credentials, but multiple people cannot create an account. We recommend signing up from a general/shared email account, as the login requires a code for security purposes.

When is the application due?

● Monday, July 14, 2025 at 11:59 pm CT

When will we find out if we are approved?

● Notifications will go out in late September 2025. The official list launches on October 6, 2025.

Application Process

What is the best approach to completing applications?

1. Read the scoring and evidence guide carefully.
2. Do not wait until the last minute to prepare your application. Although the time necessary to complete it will vary depending on the extent to which organizations have artifacts at their fingertips, it is likely to take most providers more than ten hours to complete.
3. If possible, submit artifacts ideally focused on the services you provide on one HQIM
4. Prioritize artifacts that have a direct connection to the HQIM.
5. Use the executive summary to provide context for the artifacts and how they connect to the indicators
6. There is no "right" set of artifacts. Submit evidence that most closely aligns to the indicators in the scoring and evidence guide.
7. Do not include external links in the artifacts or executive summary. Reviewers will not open links.
8. During the review window, TEA may request additional information if necessary. Providers will have 24 hours to submit the requested materials.

If you have any other questions, please contact sapl@tea.texas.gov.

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In general, how long does applying take?

- The amount of time it takes to apply will vary by organization and depends on how many HQIM you include in your application and how accessible your artifacts are. Therefore, we cannot give an accurate estimate, but we anticipate it will take most applicants at least 10 hours.

If the provider receives a request for additional information, what happens if the contact is OOO during the 24-hour window?

- Requests for additional information will be sent to the contact who provided their information during account set up. As a reminder, only **one** person from your organization can sign up to apply. When you submit your application, you will be asked to provide a secondary contact in the case that we contact you about additional information for your application and you are out of the office.

If you are already approved in Rivet's PLPG for a Texas-approved HQIM, is any of that leveraged in this application?

- No, that will not be leveraged in this application. Although this process resembles Rivet's, TEA has modified indicators and scoring to fit the Texas context. Additionally, Rivet is **not** providing letters of HQIM expertise.

Will TEA be providing any form of approval or verification for providers who are currently certified as Implementation Advisors and Product Advisors for TEA-created OER (Carnegie/Eureka/Amplify)?

- ∉ TEA will not be certifying organizations for SFI advisor training or Bluebonnet Learning expertise at this time.

Do I have to submit everything at once?

- Each template is uploaded individually. You do not need to submit them all at the same time.

Where can I find additional resources to support the application process?

- Additional resources are located within the provider portal and TEA's State Approved Provider List (SAPL) site.

Executive Summary

Do I submit an Executive Summary per HQIM I am seeking approval in?

- No. You submit **one** Executive Summary to direct reviewers' attention to the strongest evidence that demonstrates your organization's services meet indicators in the scoring and evidence guide. The Executive Summary narrates how your organization is qualified to become a LIFT-approved provider.

Artifacts

What kind of artifacts are we expected to submit?

- The artifacts you submit should demonstrate your organization's ability to provide high quality, LIFT-aligned professional learning and support. You will reference specific pages or page ranges as part of

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your Executive Summary. There is no "right" set of artifacts.

- You can submit client-facing materials such as sample presentations, facilitator notes, coaching logs, handouts, etc., preferably focused on one HQIM.

- We recommend you submit artifacts, and an associated Executive Summary focused on one content area as this helps reviewers have a more coherent understanding of your arc of support. While not required, we also suggest you submit artifacts aligned to an SBOE approved HQIM or a similar product.

Will information linked in my artifacts be reviewed?

- No. Please keep in mind that **reviewers will not open links embedded within your artifacts**. We only review the 400 pages you submit, plus the Executive Summary, so if you have evidence, you want us to see, you'll need to include that in your 400-page count.

May I use the same artifacts for multiple indicators?

- Yes, you may use evidence in your artifacts document for multiple indicators if it meets the criteria of the indicators you are using. Remember to show how that artifact meets the indicator.

Do the artifacts I submit and reference in the Executive Summary need to be aligned to the HQIM Expertise Templates?

- No. The artifacts referenced in the Executive Summary do not need to correspond to the HQIM Expertise Templates. When possible, however, we do recommend you do this and/or reference HQIM similar to materials approved by the SBOE through the IMRA process.

In my artifacts document, I have multiple artifacts with page numbers from the original resource. Can I leave these page numbers, or do I have to renumber them?

- Your artifacts document should have pages numbered from 1 to 400. Be as specific as possible in your documentation.

Scope and Sequence

Does the Scope and Sequence need to include 3 clients/school systems per HQIM referenced in the application?

- No. The Scope and Sequence needs to include 3 clients/school systems total.

HQIM Expertise Templates

What are the required HQIM Expertise Templates?

- You submit HQIM Expertise Templates for any HQIM in which you want to be approved; that must include at least one math and at least one RLA from the Texas State Board of Education's list of approved materials.

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Can I submit an HQIM Expertise Template for a national product that has a Texas IMRA version?

- Yes. While we prefer that you submit evidence of knowledge in the Texas-specific version, you may submit an HQIM Expertise Template for HQIM directly aligned to or related to Bluebonnet.

Will you only be approved to support the math and RLA HQIM you submit an HQIM Expertise Template for?

- Yes. If you would like an HQIM to appear on your public profile upon approval, you must submit an additional HQIM template during the application process.

Do I need to submit an HQIM Expertise Template by grade band? For example, RLA Template K-2nd and RLA Grades 3-5 template?

- No. You can submit one template per HQIM product. For example, Bluebonnet Learning RLA K-5. There is no need to break down into grade bands.

Do I need to submit HQIM Expertise templates for Bluebonnet Learning RLA and Bluebonnet Foundational Skills separately or will approval in Bluebonnet RLA allow me to support both?

- No. There is **no** need to submit two distinct HQIM expertise templates for Bluebonnet RLA and Foundational Skills products, since LASO grantees cannot implement those portions of the curriculum separately.

Can I submit an additional HQIM Expertise Template for materials listed as "Partial Subject" on the IMRA 2024 List of SBOE Approved Instructional Materials?

- Yes. Upon approval, HQIM including "Partial Subject" will appear on your public profile page.

Will a denial to support additional HQIM affect the entire application?

- No. Decisions on HQIM outside of the required one RLA and one math will not impact a provider's overall pass/fail status. Rather, the additional HQIM will simply not appear on the approved provider's profile.

Our organization is currently going through the IMRA review process for our product. Are we eligible to apply for the guide during this review process?

- As part of the review process's indicators, we will examine the expertise in current IMRA-approved products in RLA and Math. Since your product is currently under IMRA review, you cannot submit for expertise in that product.

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