

Cycle 4 MPA LEA Application Qualtrics (SY 25-28)

Texas Education Agency Mentor Program Allotment Cycle 4 Application (2025-2028) Qualtrics Component

MPA applications are due by 5:00 p.m. CST on November 15, 2024. The following attachments must be uploaded in the Attachments Upload section of this survey. Refer to the attachments for required naming conventions. All application and reference materials can be found on the MPA website.

Mentorship Program Information

Q1: The Mentor Program Allotment (MPA) provides local education agencies (LEAs), which refers to both school districts and open-enrollment charter schools, the opportunity to build or sustain mentorship training programs aligned to research-based mentoring best practices with the primary goal of increasing student outcomes through increased beginning teacher (BT) retention and effectiveness.

If you are applying as either (a) a charter network with multiple charter schools, each with an individual CDN, or (b) an SB 1882 Operating Partner with one or more partnering districts, you are eligible to receive an allotment. Does this apply to you?

- Yes, we are a charter network with multiple charter schools each with an individual CDN
- Yes, we are an SB 1882 Operating Partner with one or more partnering districts
- No (we are applying with only one CDN)

Display This Question:

If The Mentor Program Allotment (MPA) provides local education agencies (LEAs), which refers to both... = Yes, we are a charter network with multiple charter schools each with an individual CDN

Or The Mentor Program Allotment (MPA) provides local education agencies (LEAs), which refers to both... = Yes, we are an SB 1882 Operating Partner with one or more partnering districts

Q2: What is your charter network or SB 1882 Operating Partner name? _____

Display This Question:

If The Mentor Program Allotment (MPA) provides local education agencies (LEAs), which refers to both... = No (we are applying with only one CDN)

Q3: Please select your region and district from the list below.

Q4: Contact information for the person completing this application:

Name _____

Title _____

Email _____

Q5: Contact information for the person who will be managing the MPA program: Optional unless different contact from previous question.

Name _____

Title _____

Email _____

Q6: (Optional) Contact information for any other supporting staff:

Name _____

Title _____

Email _____

Training and Support Questions

In order to meet the requirements of the Mentor Program Allotment, the applying LEA must indicate agreement with the following assurances for Cycle 4, in accordance with TEC §21.458,

TEC §48.114, and 19 TAC §153.1011. The applying LEA must agree to all assurances within this application to be eligible for MPA funding. For all assurances within this application, the abbreviation "BT" refers to beginning teachers. The abbreviation "DCL" refers to any appropriate district and campus employees who provide direct instructional support to BTs, including principals, assistant principals, and instructional coaches.

Q7: Assurances

The applying LEA assures that it will:

- prepare mentors by providing mentor training for each mentor assigned to a BT
- provide DCL training to any appropriate district and campus employees, such as principals, assistant principals, and instructional coaches, who work with BTs or supervise them
- ensure mentors and appropriate DCLs are trained before the beginning of the school year
- ensure mentors and appropriate DCLs are provided supplemental training that includes mentor and district & campus leader competencies and occurs throughout the school year, in accordance with what is submitted in the LEA application
- provide training for the mentor assigned to the BT by the 45th day of employment of the BT, if that BT is hired after the beginning of the school year

Yes, the applying LEA agrees to meeting all the assurances above.

No, the applying LEA does not agree to meeting these assurances and will not be eligible for MPA funding.

Q8: Indicate which entity will provide the mentorship training for Cycle 4 (2025-2028).

LEA-Created Mentorship Training Program

MPA Approved Provider

Q9: TEA is designing a Statewide Mentorship Training (SMT) that will be piloted for the 2025-2026 school year. The SMT will align training for various mentoring roles such as mentors of BTs, cooperating teachers and host teachers of teacher candidates, and DCLs supporting pre- and early service teachers. Please see page 10 of the MPA Application Guidelines for more information on the SMT.

Is your LEA interested in applying for the Statewide Mentorship Training?

- Yes, I am interested in applying for the Statewide Mentorship Training
- No, I am not interested in applying for the Statewide Mentorship Training
- I am unsure

Display This Question:

If Indicate which entity will provide the mentorship training for Cycle 4 (2025-2028). = MPA Approved Provider

Q10: Indicate which of the following Approved Providers you will be partnering with for Cycle 4 (2025-2028).

- Education Service Center, Region 1
 - Education Service Center, Region 10
 - Education Service Center, Region 18 - Texas Center for Educator Excellence (ESC 18 - TxCEE)
 - National Institute for Excellence in Teaching (NIET)
 - New Teacher Center (NTC)
 - Resources for Learning / Scaffolded Solutions
 - Texas Education THRIVE
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Display This Question:

If Indicate which entity will provide the mentorship training for Cycle 4 (2025-2028). = MPA Approved Provider

Q11: Prior to submitting this application, LEAs must commit to communicating and partnering with the indicated Approved Provider. Provide the name and email of the person who the LEA is in contact with from the Approved Provider.

Name _____

Email _____

Display This Question:

If Indicate which entity will provide the mentorship training for Cycle 4 (2025-2028). = MPA Approved Provider

Q12: Has the Approved Provider listed above agreed to partner with your LEA if you are approved for MPA?

Yes, the Approved Provider has agreed to partner with our LEA

No, the Approved Provider has not agreed to partner with our LEA

Research or Evidence Base of Mentor Training (LEA-Created Only)

LEAs using a LEA-created mentor training program and seeking commissioner approval through this application must describe how the program is research or evidence-based.

In the next two sections, cite and describe the research or evidence that was considered when designing the LEA's mentor training program and its Mentor Training Scope and Sequence (Attachment A). Sufficient detail must be provided on how the research or evidence based impacted both the content and design & delivery of the training.

Sections include space for up to 5 sources each for **content** and **design & delivery** of the mentor training (this is neither a minimum nor a maximum). Additional space is provided if applying LEAs wish to provide additional sources.

Refer to the Application Review Criteria for how research and evidence base will be scored.

Q13: Research or Evidence Base for Mentor Training **Content #1**

The content refers to what is covered in the training (training topics and best mentorship practices).

- Source Citation** (must include author, publication, and date) _____
 - Summary of Research or Evidence Base** (2-3 sentences) _____
 - Context for Mentor Training** (How did this research impact the content you included in the training?) _____
-

Q14: (Optional) Research or Evidence Base for Mentor Training **Content #2**

The content refers to what is covered in the training (training topics and best mentorship practices).

- Source Citation** (must include author, publication, and date) _____
 - Summary of Research or Evidence Base** (2-3 sentences) _____
 - Context for Mentor Training** (How did this research impact the content you included in the training?) _____
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Q15: (Optional) Research or Evidence Base for Mentor Training **Content #3**

The content refers to what is covered in the training (training topics and best mentorship practices).

- Source Citation** (must include author, publication, and date) _____
 - Summary of Research or Evidence Base** (2-3 sentences) _____
 - Context for Mentor Training** (How did this research impact the content you included in the training?) _____
-

Q16: (Optional) Research or Evidence Base for Mentor Training **Content #4**

The content refers to what is covered in the training (training topics and best mentorship practices).

- Source Citation** (must include author, publication, and date) _____
 - Summary of Research or Evidence Base** (2-3 sentences) _____
 - Context for Mentor Training** (How did this research impact the content you included in the training?) _____
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Q17: (Optional) Research or Evidence Base for Mentor Training **Content #5**

The content refers to what is covered in the training (training topics and best mentorship practices).

- Source Citation** (must include author, publication, and date) _____
 - Summary of Research or Evidence Base** (2-3 sentences) _____
 - Context for Mentor Training** (How did this research impact the content you included in the training?) _____
-

Q18: (Optional) If you would like to direct us to find more information on any of these sources, you may list hyperlinks below.

Q19: Research or Evidence Base for Mentor Training **Design & Delivery #1**

The design & delivery refer to how mentor teachers are trained (e.g., providing sufficient time and opportunities for mentor teachers to practice what they learn).

- Source Citation** (must include author, publication, and date) _____
- Summary of Research or Evidence Base** (2-3 sentences) _____
- Context for Mentor Training** (How did this research impact the design, delivery, and facilitation techniques of the training?) _____

Q20: (Optional) Research or Evidence Base for Mentor Training **Design & Delivery #2**

The design & delivery refer to how mentor teachers are trained (e.g., providing sufficient time and opportunities for mentor teachers to practice what they learn).

- Source Citation** (must include author, publication, and date) _____
 - Summary of Research or Evidence Base** (2-3 sentences) _____
 - Context for Mentor Training** (How did this research impact the design, delivery, and facilitation techniques of the training?) _____
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Q21: (Optional) Research or Evidence Base for Mentor Training **Design & Delivery #3**

The design & delivery refer to how mentor teachers are trained (e.g., providing sufficient time and opportunities for mentor teachers to practice what they learn).

- Source Citation** (must include author, publication, and date) _____
 - Summary of Research or Evidence Base** (2-3 sentences) _____
 - Context for Mentor Training** (How did this research impact the design, delivery, and facilitation techniques of the training?) _____
-

Q22: (Optional) Research or Evidence Base for Mentor Training **Design & Delivery #4**

The design & delivery refer to how mentor teachers are trained (e.g., providing sufficient time and opportunities for mentor teachers to practice what they learn).

- Source Citation** (must include author, publication, and date) _____
 - Summary of Research or Evidence Base** (2-3 sentences) _____
 - Context for Mentor Training** (How did this research impact the design, delivery, and facilitation techniques of the training?) _____
-

Q23: (Optional) Research or Evidence Base for Mentor Training **Design & Delivery #5**

The design & delivery refer to how mentor teachers are trained (e.g., providing sufficient time and opportunities for mentor teachers to practice what they learn).

- Source Citation** (must include author, publication, and date) _____
 - Summary of Research or Evidence Base** (2-3 sentences) _____
 - Context for Mentor Training** (How did this research impact the design, delivery, and facilitation techniques of the training?) _____
-

Q24: (Optional) If you would like to direct us to find more information on any of these sources, you may list hyperlinks below.

Scheduling Meetings

In order to meet the requirements of the Mentor Program Allotment, the applying LEA must indicate agreement with the following assurances for Cycle 4, in accordance with TEC §21.458, TEC §48.114, and 19 TAC §153.1011.

Q25: Assurances

The applying LEA assures that it will:

- ensure mentors meet with each BT assigned to him/her not less than 12 hours per semester for mentoring activities
- ensure mentors address the topics outlined in 19 TAC §153.1011(b)(5)(B) during mentoring activities with the BT
- designate a specific time for mentoring activities during the regularly contracted school day, but outside the mentors' and BTs' entitled planning and preparation requirements, in accordance with TEC §21.404
- schedule release time or a reduced teaching load for mentors and BTs to facilitate mentoring activities, including observations or participation in supportive coaching
- spend MPA funds only on mentor stipends, release time, or mentoring support through providers of mentor training

Yes, the applying LEA agrees to meeting all the assurances above.

No, the applying LEA does not agree to meeting these assurances and will not be eligible for MPA funding.

Q26: Which of the following will your LEA provide to mentor and beginning teachers use to ensure that they engage in mentoring activities?

- Reduced teaching load
- Release time (e.g., substitute coverage)
- Both reduced teaching load and release time

Implementation Questions and BT Estimate

Q27: If the applying LEA receives MPA funds, will it use these funds to support beginning teachers on all campuses or on a subset of campuses? For more information, see the *Campus Implementation* section on page 13 of the MPA Guidelines.

- ALL campuses: our LEA would use MPA funds to support beginning teachers on all our campuses; OR
- SUBSET of campuses: our LEA would use MPA funds to support beginning teachers on a subset of campuses.

Skip To: Q11 If the applying LEA receives MPA funds, will it use these funds to support beginning teachers on... = ALL campuses: our LEA would use MPA funds to support beginning teachers on all our campuses; OR

Display This Question:

If the applying LEA receives MPA funds, will it use these funds to support beginning teachers on... = SUBSET of campuses: our LEA would use MPA funds to support beginning teachers on a subset of campuses.

Q28: If implementing on a subset of campuses, explain what led you to select those campuses.

Q29: To determine LEA-specific funding, LEAs must self-report the estimated number of beginning teachers for Year 1 implementation (SY 2025-26). For funding purposes, beginning teachers (BTs) are defined as a classroom teacher in Texas who may or may not yet hold a certificate issued under Texas Education Code (TEC), Chapter 21, Subchapter B and have less than two years of teaching experience in the profession.

Number of BTs the LEA estimates having next year for MPA funding (SY 2025-26) _____

Attachments Upload



Q30: Please upload the Mentor Training Scope & Sequence (Attachment A) as Word document using the file name "MPACycle4-LEAName-A" here.



Q31: Please upload the District & Campus Leader Training Scope & Sequence (Attachment B) as Word document using the file name "MPACycle4-LEAName-B" here.

Q32: Please upload the Coaching Plan (Attachment C) as Word document using the file name "MPACycle4-LEAName-C" here.

*Please note that this attachment is only required for LEA-created applicants and LEAs partnering with ESC 1.



Q33: Please upload the Evidence of Impact (Attachment D) as Excel document using the file name "MPACycle4-LEAName-D" here.

*Please note that this attachment is only required for LEA-created applicants.



Q34: If you are a previous recipient of MPA, please upload MPA survey data as a PDF using the file name "MPACycle4-LEAName-MPAData" here.

*Please note that this attachment is only required for LEAs who have previously participated in MPA and are applying for LEA-created training.



Q35: (Optional) If you are a previous recipient of MPA, please upload MPA survey data as a PDF using the file name "MPACycle4-LEAName-MPAData" here.

*Please note that this attachment is only required for LEAs who have previously participated in MPA and are applying for LEA-created training.



Q36: If you provided Tier 4 (Perceptions of Program Effectiveness) data as part of your Evidence of Impact, please upload the survey(s) and aggregate data as a PDF using the file name "MPACycle4-LEAName-Survey" here.

*Please note that this attachment is only required for LEAs who are applying for LEA-created training.



Q37: (Optional) If you provided Tier 4 (Perceptions of Program Effectiveness) data as part of your Evidence of Impact, please upload the survey(s) and aggregate data as a PDF using the file name "MPACycle4-LEAName-Survey" here.

*Please note that this attachment is only required for LEAs who are applying for LEA-created training.

Display This Question:

If the applying LEA receives MPA funds, will it use these funds to support beginning teachers on... = SUBSET of campuses: our LEA would use MPA funds to support beginning teachers on a subset of campuses.

Or The Mentor Program Allotment (MPA) provides local education agencies (LEAs), which refers to both... = Yes, we are a charter network with multiple charter schools each with an individual CDN

Or The Mentor Program Allotment (MPA) provides local education agencies (LEAs), which refers to both... = Yes, we are an SB 1882 Operating Partner with one or more partnering districts



Q38: If you plan to use MPA funds on only a subset of campuses, or if you are applying as a charter network or SB 1882 Operating Partner, please upload the Campus Implementation List (Attachment E) as an Excel spreadsheet using the file name "MPACycle4-LEAName-E" here.

Q39: Click below to indicate that all necessary attachments have been uploaded using the correct file names as indicated.

- Yes, the necessary attachments have been uploaded using the correct file names. (1)

Remaining Assurances

In order to meet the requirements of the Mentor Program Allotment, the applying LEA must indicate agreement with the following assurances for Cycle 4, in accordance with TEC §21.458, TEC §48.114, and 19 TAC §153.1011.



Q40: **Mentor Selection**

The applying LEA assures that its mentors will:

- complete a research-based mentor and induction training program approved by the commissioner;
- have at least three complete years of teaching experience with a superior record of assisting students and achieving improvement in student performance. LEAs may use the master, exemplary, or recognized designations under TEC, §21.3521, to fulfill this requirement;
- demonstrate interpersonal skills, instructional effectiveness, and leadership skills;
- have expertise, to the extent practicable, in effective instructional practices specifically for the grade levels and subjects to which the BT is assigned; and
- for mentors who do not currently serve as teachers, have experience as a classroom teacher in the past three years.

Yes, the applying LEA agrees to meeting all the assurances above.

No, the applying LEA does not agree to meeting these assurances and will not be eligible for MPA funding.



Q41: **Mentor/Beginning Teacher Assignment**

The applying LEA assures that:

- each mentor will be assigned to a BT no later than the 45th day of the beginning teacher's employment
- each BT will receive mentoring for at least two years
- to the extent practicable, each mentor will be assigned to a BT in the same school
- to the extent practicable, each mentor will be assigned to a BT in the same subject or grade level, as applicable
- no more than two BTs will be assigned to a mentor who serves as a teacher of record for, on average, four hours per instructional day
- no more than four BTs will be assigned to a mentor who serves as a teacher of record for, on average, less than four hours per instructional day
- no more than fifteen BTs will be assigned to a full-time mentor.

Yes, the applying LEA agrees to meeting all the assurances above.

No, the applying LEA does not agree to meeting these assurances and will not be eligible for MPA funding.



Q42: **Compliance Reporting & Program Review**

The applying LEA assures that:

- submit or participate in a verification of compliance with program requirements
- comply with TEC §21.458, TEC §48.114, and 19 TAC §153.1011 to be considered for future MPA funds
- submit all information requested by the Agency, including but not limited to an annual compliance report attesting compliance with authorizing statute and commissioner rule, and mid-year and end-of-year surveys to gather data on program implementation perceptions

Yes, the applying LEA agrees to meeting all the assurances above. (1)

No, the applying LEA does not agree to meeting these assurances and will not be eligible for MPA funding. (4)

Additional Questions

The following questions are for data collection purposes only. The response(s) will not affect the application decision for approval.

Display This Question:

If Indicate which entity will provide the mentorship training for Cycle 4 (2025-2028). = MPA Approved Provider

Q43: Since you indicated a partnership with an Approved Provider, click below to indicate that approval status and application content can be shared with the Approved Provider you listed.

- Yes, our approval status and application content can be shared with the Approved Provider listed.
-

Q44: Click below to indicate that district leadership or the superintendent is aware of this application submission and will be able to sign the Verification of Participation form if approved for funding.

- Yes, district leadership or the superintendent is aware of this application submission and will be able to sign the Verification of Participation form if approved for funding. (1)
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End of Survey