



2023-2025 Title I, 1003 ESF-Focused Support Grant
Letter of Interest (LOI) Application Due 11:59 p.m. CT, April 21, 2023

NOGA ID

Authorizing legislation

This LOI application must be submitted via email to loiapplications@tea.texas.gov.

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

TEA must receive the application by **11:59 p.m. CT, April 21, 2023**.

Grant period from

Pre-award costs permitted from

Required Attachments

1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)
 2. Pathway 1: Pathway 1 Supplemental Attachment
 3. Pathway 2: Pathway 2 Supplemental Attachment
 4. Memo of Discussion
- NOTE: All applicants MUST submit an appropriate Supplemental Pathway Attachment for EACH CAMPUS on behalf of which the applicant is applying.**

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

Applicant Information

Organization CDN Campus ESC UEI

Address City ZIP Vendor ID

Primary Contact Email Phone

Secondary Contact Email Phone

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions Debarment and Suspension Certification
- General and application-specific Provisions and Assurances Lobbying Certification

Authorized Official Name Title

Email Phone

Signature Date

Shared Services Arrangements

Shared services arrangements (SSAs) are NOT permitted for this grant.

Number of Campuses Included in this Application

Pathway 1	<input type="text" value="2"/>
Pathway 2	<input type="text" value="0"/>

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2023-2025 Title I, ESF-Focused Support Grant Program Guidelines.
- 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2023-2025 Title I, ESF-Focused Support Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- 5. The applicant provides assurance that they accept and will comply with the requirements of [Every Student Succeeds Act Provisions and Assurances](#).
- 6. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
- 7. Title I served Federally Identified campuses awarded this grant will engage in the Effective Schools Framework (ESF) continuous improvement process and create a plan to be submitted to TEA that addresses the selected pathway aligned to the Essential Actions (EA) from the ESF.
- 8. The applicant ensures it will notify the Vetted Improvement Program provider of intent to apply and, if awarded, will work in good faith with the Vetted Improvement Program.
- 9. The applicant will identify a campus leader, on each awarded campus, who will be responsible for managing the grant project.

Statutory/Program Assurances, cont'd.

- 10. The applicant will provide access to TEA and its Vetted Improvement Partners for on-site visits to the district and campus(es) as appropriate.
- 11. The applicant provides assurance it will participate in all grant requirements including but not limited to an ESF Self-Assessment and ESF Diagnostic, developing a Targeted Improvement Plan, and submission of funding and pathway progress reports.
- 12. The applicant provides assurance it will provide awarded campuses access to grant funding and funding information in a timely manner, so that funding can be used to meet the needs and action steps of the campus during the grant period.

Summary of Program

1. Describe how the LEA will support campus(es) in carrying out school improvement activities, including how the LEA will help develop a Targeted Improvement Plan for the eligible campus(es) selected for this grant.

Dimmitt ISD believes that all students will be productive lifelong leaders through a quality education ; therefore, all campuses are supported and aligned in order to meet the needs of every student every day through a district leadership team. Dimmitt ISD currently meets as a leadership team monthly, consisting of every principal, assistant principal, and lead directors led by the superintendent, federal programs, student services, and special education director. We recognize the unique need of our campuses, therefore we are committed to restructuring those crucial opportunities in gearing them toward a more dedicated approach on building instructional leaders through guided discourse and data analysis. Each campus has engaged in an ESF self assessment to provide a starting point for improving internal capacity and aligning TIL supports needed for continuous improvement. The district will focus on ensuring foundational actions directly in Lever 1.1 and ensure they are in place for creating strong instructional leaders and crucial planning opportunities. Our elementary landed on a focus of 1.1 and 5.1 in order to strengthen their core of creating strong campus leaders and utilizing strategies for effective classroom routines. The middle school will focus on 1.1 and 5.3 as a focal point within their targeted improvement plan. The district will provide and support observations and feedback cycles through targeted PD, repetitive actions, and hands-on support for campuses that are modeled and monitored for implementation. Each cycle will be differentiated with intentional and targeted action steps to at least 75% of success criteria sustained in place and functions by March 2024.

In order to support each campuses dynamic needs, we will continue to have our monthly meetings, with an understanding that our agendas will be driven by the ongoing assessments of observation and feedback cycles, prioritize gaps in systems and practices and ensuring our collaboration is student centered and aligned with action oriented feedback to support the implementation of the targeted improvement plan that results in change management. The district has allocated two principal managers to walk alongside campus instructional leaders in their classroom walks and provide direct principal coaching once a week beginning in September through the end of the year. We will work with the SI team at ESC 16 in engaging in the ESF to learn and begin building campus' Target Improvement Plans in collaboration with campus leadership teams. Our weekly walks will be focused on observation and feedback rounds as well as monitoring and supporting the TIP.

The plan is to utilize the grant money and partner with Region 16 Service Center to provide campus and district leaders the job embedded professional development needed in order to create a system of ongoing teacher support in effective classroom routines and instructional strategies.

2. Describe how the LEA will monitor schools receiving the ESF-Focused Support Grant, including how the LEA will: (a) Monitor Targeted Improvement Plans upon submission and during implementation, and (b) Implement additional actions as needed to meet barriers and challenges, after the first year of the grant cycle.

The DCSI and the district office support team, in conjunction with the campus instructional leadership teams, will meet weekly through implementation support walks to offer guidance around specific key practices detailed in each campus's targeted improvement plan. These pre-scheduled walks will provide campuses with data sources needed in order to maximize our focus in our monthly meetings. The district superintendent, federal programs, students services, and special education director, principals , and instructional coaches will hold our monthly meetings sacred to support campuses in monitoring their ongoing efforts to reach full implementation of their targeted improvement plan by the close of each cycle. The purpose of those monthly meetings will be action oriented that result in potential upgrades in our practices and processes. By receiving the support from ESC 16 we will be able to keep our school improvement and instructional focus at the forefront of our district vision. The district will have weekly check-ins having hard conversations about improvement and implementation using data to create discussions and help remove barriers to improve the implementation.

Goals, Objectives, and Strategies, Performance and Evaluation

1. Describe how the LEA will modify, as appropriate, practices and policies to provide operational flexibility to the awarded campus, that enables full and effective implementation of the Effective Schools Framework Essential Actions and aligned Targeted Improvement Plan.

Through the district's focus of developing strong instructional leaders, with clear roles and responsibilities, our goal is to ensure that all students have the access to develop into future lifelong leaders. In order to achieve our goals, we have identified a need for high quality instructional materials, rigorous assessments, and the resources necessary to meet the needs of our diverse student population. Each campus's targeted improvement plan will explicitly describe how the district will improve the instructional program and allocate resources accordingly in order to meet the needs of each campus and ultimately all students. Through the intensive approach to support powerful teaching and learning, we have allocated training days for all instructional leaders. In addition, following our professional development school calendar, our teachers and paraprofessionals will be guided through best practices with the expectation that the teaching and learning will be rooted in the implementation of these strategies. Through the reflection of an action step tracker, the district understands and is committed to provide operational flexibility to each campus in order to meet their goals. If student outcomes are not being completed to meet the mark during the cycle, then we will reevaluate and look at data, observation and feedback coaching sessions, in order to increase intensity or drive change in order for all students to meet their goals and the campus to stay on target with their improvement plan. All of these intentional actions will drive our school improvement plans and modifications as needed, which our district is fully prepared to do whatever it takes to support the campuses that have not historically been meeting the mark of effective schools.

Budget Narrative

1. Describe how the proposed budget will meet the needs and goals of the program, including staffing, supplies and materials, contracts, travel, etc. Include a short narrative describing how adjustments will be made in the future to meet needs.

The district will work closely with the instructional coaches, teachers, and administration on the areas of improvement in the data that is collected and the Effective Schools Framework. We will partner with Region 16 and utilize their expertise in observations, meetings, and data collection. ESC 16 has created a grant package that will be a comprehensive approach to not only provide the vetted improvement program of TIL but also engage in direct and comprehensive School Improvement actions targeted to the needs of each individual campus.

Our eligible campuses for this grant include the elementary and the middle school, but we would like to set a framework for our feeder campus to engage in the work as well to build a district focus on school improvement and high student outcomes.

Category 6100 for Salaries

This will be utilized to help with the cost of a new instructional coach added to the district. This can also be utilized in order to cover the cost of substitutes for professional development.

Category 6200 for Professional and Contract Services

We will work in a partnership with Region 16 to develop strategic planning and implementation of the Texas Instructional Leadership (TIL). Over the two year grant period we will work with the ESC 16- TIL team to support our learning and build our instructional practices to provide ongoing Observation and Feedback cycles that will set the foundation for a focus on Data Driven Instruction by the end of the grant cycle.

Budget Narrative, cont'd.

2. Describe how the LEA will ensure campus leaders have direct access to grant funding to ensure alignment to the Targeted Improvement Plan.

The district will look at the needs assessment and prioritize the needs of each campus to determine the goals of TIL as well as our Targeted Improvement Plans. The district will utilize the Federal Program Director, the Student Services Director along with the Chief Financial Officer to make sure that the funds along with Title funds are in compliance and meet the needs of all students. Title I and Title IV funds along with state comp ed. funds will be streamlined with the grant to make sure that the district's goals and mission are aligned with the ESF grant. All funds will be spent directly on each campus that receives the grant through the campus leaders' instructional coaching, practices and support. Each leader will be at the table, and leading the charge for how the additional funds will be spent in order to increase capacity on their campus and receive materials needed to drive student outcomes.

Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this program.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this program.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group		Barrier	
Group		Barrier	
Group		Barrier	
Group		Barrier	

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

Amended Section	Reason for Amendment
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