



Organization: PINE TREE ISD
 Campus/Site: N/A
 Vendor ID: 1756002241

County District: 092904
 ESC Region: 07
 School Year: 2023-2024

SAS#: ETHSAA24

2024-2026 Grow Your Own High School Education and Training

General Information GS2000 - Certify and Submit

Due: 04/01/2024 11:59 PM
 Application Status: Submitted

Amendment #: 00
 Version #: 01

Description	Required	Status	Last Update
General Information			
GS2100 - Applicant Information	*	Complete	02/28/2024 02:45 PM
GS2300 - Negotiation Comments and Confirmation		New	
Program Description			
PS3013 - Program Plan	*	Complete	03/20/2024 11:34 PM
PS3014 - Program Narrative	*	Complete	03/27/2024 10:58 PM
Program Budget			
BS6001 - Program Budget Summary and Support		Complete	04/01/2024 10:15 AM
BS6101 - Payroll Costs		New	
BS6201 - Professional and Contracted Services		New	
BS6401 - Other Operating Costs		New	
BS6501 - Debt Services		New	
BS6601 - Capital Outlay		New	
Provisions Assurances and Certifications			
CS7000 - Provisions, Assurances and Certifications	*	Complete	03/27/2024 10:58 PM

Certification and Incorporation Statement

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable Federal and State laws and regulations; application guidelines and instructions; the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules submitted. It is understood by the applicant that this application constitutes an offer and, if accepted by the Texas Education Agency or renegotiated to acceptance, will form a binding agreement.

Authorized Official		Select Contact: <input type="text" value="Select One"/> or <input type="button" value="Add New Contact"/>	
First Name: Salena	Initial: A	Last Name: Jackson	Title: Assistant Superintendent of Finance
Phone: 903-295-5024	Ext:	E-Mail: sjackson1@ptisd.org	

Submitter Information

First Name: SALENA	Last Name: JACKSON
Approval ID: salena.jackson	Submit Date and Time: 04/01/2024 10:28:47 AM



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2024-2026 Grow Your Own High School Education and Training

**General Information
 GS2100 - Applicant Information**

Part 1: Organization Information

A. Applicant		
Organization Name: PINE TREE ISD		
Mailing Address Line 1: P O BOX 5878		
Mailing Address Line 2:		
City: LONGVIEW	State: TX	Zip Code: 75608

B. Unique Entity Identifier (SAM)
UEI (SAM):

Part 2: Applicant Contacts

A. Primary Contact			Select Contact:	Select One	or	Add New Contact
First Name: Jacob	Initial:	Last Name: Lusk				
Title: Director of CTE						
Telephone: 903-295-5000	Ext.: 1110	E-Mail: jlusk@ptisd.org				

B. Secondary Contact			Select Contact:	Select One	or	Add New Contact
First Name: Sharon	Initial:	Last Name: Smith				
Title: Coordinator of Special Programs						
Telephone: 903-295-5000	Ext.: 1753	E-Mail: ssmith1@ptisd.org				



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General Information GS2300 - Negotiation Comments and Confirmation

Part 1: General Comments

General Comments (TEA Use Only)

Part 2: Negotiation Items

This schedule is for TEA to document any required changes and communications to the applicant in the event this application requires negotiation. It will also require applicants to acknowledge that they have made the changes requested.

Applicants: For all negotiation notes below, please make the requested changes in the grant application itself.

- Please do check the "Change Completed" box.
- Please do not enter information in the "Grantee Comments" section, unless you are specifically instructed to do so.

Negotiation Items	
1.	<div style="display: flex; justify-content: space-between;"> <div>Date: <input type="text"/></div> <div>Schedule: Select One ▼</div> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p>TEA Negotiation Note:</p> <div style="border: 1px solid black; height: 50px;"></div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div>Grantee Comments:</div> <div><input type="checkbox"/> LEA Completed Change</div> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 5px; background-color: #f0f0f0;"> <div style="border: 1px solid black; height: 50px;"></div> </div>

Add Row

Delete Row



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2024-2026 Grow Your Own High School Education and Training

Program Description PS3013 - Program Plan

A. Standard Statutory/Program Assurances

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.

- The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2024-2026 Grow Your Own Education and Training for High School Pathways Program Guidelines.
- The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2024-2026 Grow Your Own Education and Training for High School Pathways Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 Texas Administrative Code (TAC) 206, 1 TAC Chapter 213, Federal Section 508 standards, and the Web Content Accessibility Guidelines (WCAG) 2.0 level AA.

B. TEA Program Assurances Regarding the Memorandum of Understanding

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.

- a. By May 31, 2024, the LEA must have a signed letter of commitment or MOU for all Education & Training teachers that receive a stipend through the Grow Your Own Grant. At minimum, the MOU should include the following: i. Grant assurances listed under "2. Education and Training Course Implementation" and "3. Education and Training Supports" ii. Agreement to serve as an Education and Training teacher of record for the full two-year grant timeline iii. Total stipend amount that the teacher will receive iv. Stipend payment schedule (disbursed over the two-year grant timeline and no earlier than Fall 2024) and payment process for the teacher recipient
- b. If using grant funding for field site teacher stipends, the LEA must have a signed agreement for all field site teachers that receive a stipend through the Grow Your Own Grant.
- c. If implementing dual credit Education and Training courses, by May 31, 2024, the LEA must have a signed letter of commitment or MOU for the partnering Institution of Higher Education (IHE). At minimum, the MOU should include the following: i. Grant assurances listed under "2. Education and Training Course Implementation" and "3. Education and Training Supports" ii. Length of agreement for IHE partnership
- d. The LEA will retain documentation locally of each MOU and submit it to TEA upon request.

C. TEA Program Assurances Regarding the Education and Training Course Implementation (must be included in MOUs)

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.

- a. The LEA assures that each high school campus within the participating LEA will implement at least the Instructional Practices and/or Practicum courses in the Education and Training course sequence in 2024-2025, and at least both stated courses in 2025-2026, with the teachers receiving the stipend as teachers of record for both courses or either course. i. For example, the LEA selects an eligible, non-dual credit Education and Training teacher to receive a stipend through the Grow Your Own grant. The LEA pays the teacher a stipend disbursed over the two-year grant timeline starting in Fall 2024. The teacher stipend recipient serves as the teacher of record for Instructional Practices in 2024-2025 and both Instructional Practices and Practicum in 2025-2026.
- b. To receive a stipend for teaching dual credit, an Education and Training teacher must hold a master's degree in an education-related field and be the teacher of record for at least one dual credit course section in 2024-2025 and two dual credit course sections in 2025-2026 within the Education and Training course sequence.
- c. All LEA high schools must establish and/or grow a chapter of a Career and Technical Student Organization (CTSO) that supports the Education and Training career cluster through either the Texas Association of Future Educators (TAFE) or Family, Career and Community Leaders of America (FCCLA) and participate in at least one competitive event per year.



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Program Description PS3013 - Program Plan

D. TEA Program Assurances Regarding Education and Training Supports (must be included in MOUs)

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.
- a. The LEA assures that all LEA high schools participate in a TEA-led virtual workshop in Summer 2024. All Education and Training teacher stipend recipients, principals, counselors, and LEA grant managers must attend. Participants who attended any previous Grow Your Own Summer Institutes must still attend.
 - b. The LEA assures that each Education and Training teacher stipend recipient will pilot the TEA Education and Training curriculum. If they are using a dual credit or different high-quality curriculum, the LEA must provide the corresponding scope and sequence(s) and/or evidence of course offerings.
 - c. The LEA assures that each Education and Training teacher stipend recipient will receive TEA implementation supports and coaching by participating in online collaborative communities to be scheduled by TEA, not to exceed 6 hours per semester.
 - d. The LEA assures that Education and Training teacher stipend recipients participate in surveys and, if requested, focus groups not to exceed 1 hour per semester and administered by TEA to receive input on the Education and Training programming.
 - e. LEA grant managers shall support Practicum in Education and Training implementation, including but not limited to student scheduling, identifying field sites and field site teachers, and coordinating student transportation to field sites.

E. TEA Program Assurances Regarding Performance Reporting

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.
- a. LEAs shall develop a marketing and recruitment plan to increase enrollment in high school Education and Training courses. Upon request, all LEA high schools will submit their plan for marketing and student recruitment to TEA each year.
 - b. The LEA must, upon request, submit reports on progress towards performance measures to TEA. If requested, LEAs must participate in focus groups and surveys to give input on the Education and Training programming.
 - c. By May 31, 2024, all grant-funded teachers must be identified and submitted to TEA.

F. TEA Program Assurances Regarding Amendments (See the General and Fiscal Guidelines, Amending the Application)

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required.
- a. If a teacher is unable to continue with the grant program, LEAs must file an application amendment and provide TEA with an update of the new amount of teacher stipend recipient(s) within 30 days of notification.
 - b. LEAs must file application amendments within 7 days of a request from TEA.

G. TEA Program Assurances Regarding Eligibility Requirements of Stipend Recipients

1. The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances. Selecting all assurances is required. The LEA assures that it will select stipend recipients according to the following eligibility requirements:
- 1. Non-dual credit teachers of record for Principles of Education and Training, Instructional Practices, and/or Practicum in Education and Training a. Teachers must hold a standard or life teacher certificate in the state of Texas (note: any Texas teaching certificate qualifies teachers to teach Principles of Education and Training, Instructional Practices, and Practicum in Education and Training). b. As of the grant start date (June 1, 2024), teachers must have been employed as a teacher within the eligible LEA during the 2023-2024 school year; participants may not be new employees of the LEA in the 2024-2025 school year. c. Teachers must show measurable evidence of student achievement within a diverse student population. d. Teachers must attend the TEA-led Summer 2024 Grow Your Own Grant workshop, implement the TEA Education and Training curriculum (unless provided evidence of other high-quality curriculum), and participate in online collaborative communities.
 - 2. Dual credit teachers of record who teach Instructional Practices and/or Practicum in Education and Training a. Teachers must hold a standard or life teacher certificate in the state of Texas (note: any Texas teaching certificate qualifies teachers to teach Principles of Education and Training, Instructional Practices, and Practicum in Education and Training). b. As of the grant start date (June 1, 2024), teachers must have been employed as a teacher within the eligible LEA during the 2023-2024 school year; participants may not be new employees of the LEA in the 2024-2025 school year.
 - 2. Dual credit teachers of record who teach Instructional Practices and/or Practicum in Education and Training c. Teachers must show measurable evidence of student achievement within a diverse student population. d. Teachers must attend the TEA-led Summer 2024 Grow Your Own Grant workshop, implement the TEA Education and Training curriculum (unless provided evidence of other high-quality curriculum), and participate in online collaborative communities. e. Teachers receiving the dual credit stipend must hold a master's degree with 18 credit hours in education and be able to be approved by the partner IHE as a dual credit instructor.
 - 3. Education and Training field site teachers a. Teachers who, along with the Education and Training stipend teacher recipient, jointly directs and supervises high school Education and Training students participating in Instructional Practices and/or Practicum in Education and Training courses. b. Teachers must show measurable evidence of student achievement within a diverse student population.



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Program Description PS3013 - Program Plan



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2024-2026 Grow Your Own High School Education and Training

Program Description PS3014 - Program Narrative

Please include complete responses for each question below.

A. Summary of Program

1. Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the Grow Your Own grant will address the LEA's teacher pipeline needs.

Pine Tree ISD's (LEA) mission is to champion the relentless pursuit of excellence through a compassionate and safe learning environment empowering all students to develop their unique passions and to make a positive impact in a global society." The LEA's core values support Lifelong Learning, Innovation Through Collaboration, Trust and Safety, and Respect. The LEA's guiding goals are to (1) ensure all students reach their full potential, prepare students to be successful in a global society, and ensure all students discover and pursue their unique passions and interests. One of the LEA's top 5 strategies is to "recruit, develop, support, and retain the highest quality staff." Pine Tree ISD has observed various IHE's making decisions to dissolve teacher prep programs across the state, and wants to develop a framework to address the teacher shortage earlier by igniting a passion for teaching and learning in secondary students while providing them with field experiences to participate, facilitate, and observe teaching and learning in various grade levels and subject areas. The LEA has developed partnerships with a local community college to offer dual credit classes in the Pine Tree High School (PTHS) Teaching and Training Program to allow students a chance to earn college credit while eliminating potential financial barriers. Grant funds will support this work through allowable teacher incentives, professional development, dual credit implementation, and CTSO participation.

B. Qualifications and Experience for Key Personnel

1. Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed. Include each of the following individuals and a description of each role: the LEA's grant manager, LEA leaders involved in program implementation, the campus principals, college/career counselors, and teachers of participating Education and Training high schools, and any other personnel responsible for implementation the grant.

CTE DIRECTOR/GRANT MANAGER (EXISTING): JACOB LUSK
 Qualifications: Masters Degree in Education or related field, 4+ years of instructional leadership experience
 Responsibilities: Oversee the planning and implementation of the LEA's career and technical education department. Support teaching staff and serve as liaison between campus administrators, counselors, and student support services (SPED/ELL). Manage grants and measure LEA efforts for effectiveness and compliance. Facilitate administrative tasks related to grant implementation (student travel arrangements, establishing higher ed partnerships, etc.). Establish department marketing, recruitment, and retention plan/timeline.

HIGH SCHOOL PRINCIPAL (EXISTING): BRIAN KRAUS
 Qualifications: Masters Degree in Education or related field, 4+ years of instructional leadership experience
 Responsibilities: Support campus programs and ensure effectiveness of instructional programs. Appraise campus teachers and provide regular feedback/coaching to teachers. Guide campus master schedule development.

LEAD COUNSELOR (EXISTING): JACLYN WATSON
 Qualifications: Masters Degree in Education, Counseling, or related field, 4+ years of school counseling experience
 Responsibilities: Supervise campus counselors and establish student advising/registration framework. Work collaboratively with campus principal and CTE director to ensure students are enrolled in the correct sequence of classes for CTE programs.

2. Please continue the response here if needed. Please enter N/A if the additional space is not needed.

COLLEGE/CAREER SPECIALIST (EXISTING): HEATHER HERNANDEZ
 Qualifications: 3+ years of student advising experience in secondary and postsecondary settings
 Responsibilities: Work with students to develop post-secondary plans and explore options aligned with student interests. Facilitate guest speakers and college fair events. Monitor student readiness for college, career, and military.

EDUCATION AND TRAINING TEACHER (EXISTING): Kathryn Darden
 Qualification: 10+ years of highly effective classroom teaching experience, Masters Degree in Education, Experience as university teaching program field supervisor and adjunct professor
 Responsibilities: Design and develop the Teaching and Training Program while implementing the established curriculum through Kilgore College. Work in collaboration with the CTE director and elementary campus principals to schedule practicum and instructional practices students field experiences/classroom observations. Establish and advise a campus TAFE competitive chapter.



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Program Description PS3014 - Program Narrative

C. Goals, Objectives and Strategies

1. Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives? Include a description of the talent management strategy including your LEA's approach to recruiting, hiring, and retaining qualified teachers, related to those goals/objectives.

The vision for the LEA's Education and Training program is to ignite a passion for teaching and learning amongst high school students interested in the career field. The program will aim to provide students with opportunities to complete dual credit coursework, engage in meaningful work-based learning experiences, and participate in a career and technical student organization. Our overarching goal is to kickstart our students education career in hopes that they will return to PTISD upon completion of their undergraduate education degree.

Objective 1: Retain students progressing through the PTHS Education and Training Program and improve program's concentrator and completer rates.

Strategy 1.1: Maintain high-quality CTE programming, teaching, and learning in the program while ensuring classes are student-centered

Strategy 1.2: Advise prospective education and training students on the program sequence of courses, postsecondary opportunities, and career opportunities

Objective 2: Enhance the practical experience and skill development of students enrolled in the Education and Training Program.

Strategy 2.1: Implement WBL placements and field experiences for students enrolled in Practicum in Education and Instructional Practices to provide real-world application of classroom concepts.

Strategy 2.2: Collaborate with LEA staff/leadership, higher ed, and community organizations to offer mentorship opportunities and guest lectures, enriching students' understanding of the field.

2. Please continue the response here if needed. Please enter N/A if the additional space is not needed.

Objective 3: Increase the number of students pursuing postsecondary education or career pathways related to education and training.

Strategy 3.1: Provide comprehensive career counseling and guidance services to students, including assistance with college applications, financial aid, and scholarship opportunities.

Strategy 3.2: Establish partnerships with colleges to facilitate dual credit programs and seamless transitions for students pursuing further education in education-related fields.

D. Performance and Evaluation Measures

1. Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies.

The following performance and evaluation measures are aligned to the objectives established.

Objective 1 (Student retention/completion), performance and evaluations measures include, but not limited to:

- Program concentrator rate (PEIMS data)
- Program completer rate (PEIMS data)
- Grant Manager/Principal evaluation/walkthroughs of education and training classroom

Objective 2 (WBL/Field Experiences), performance and evaluations measures include, but not limited to:

- Number of students participating in field experiences
- Performance evaluation of students, completed by sponsor teacher and Education and Training Teacher

Objective 3 (Postsecondary Pathways)

- Number of students enrolled in, completing, and passing dual credit education classes
- Number of students earning Educational Aide I certification
- Student Survey Data to measure postsecondary intent



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Program Description PS3014 - Program Narrative

E. Budget Narrative

1. Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs. This question has been broken into two sections. Please enter "NA" for the second section if the additional space is not needed. Outline the proposed budget and amounts for funding the grant program through the following allowable uses: a. Education and Training stipend(s) disbursed over the two-year grant timeline and no earlier than Fall 2024 b. Education and Training field site teacher stipend(s) disbursed within the first, second, or both years of the grant timeline (specify accordingly) and no earlier than Fall 2024

Our proposed program at Pine Tree ISD aims to align with our overarching vision, goals, and objectives by prioritizing the retention of our Education and Training staff while also establishing a Career and Technical Student Organization (CTSO) for the Teaching and Training Program. Pine Tree ISD, situated in Longview, TX, faces competition from larger districts with traditionally higher teacher salaries. Therefore, the teacher stipend allocated through this grant will play a crucial role in enhancing our competitiveness and ensuring the sustainability of our Education and Training program. Other CTE programs offered at the LEA receive funding based primarily on program/class enrollment. The LEA covers a large portion of CTSSO travel for CTE programs with established CTSSOs.

Object Class 6100:
\$11,000.00

2. c. Implementation costs, limited to: i. Student transportation to and from E&T field sites for Instructional Practices and/or Practicum courses ii. CTSSO event/conference participation, membership fees, and travel costs iii. Substitute coverage for teachers to participate in implementation supports and CTSSO activities d. Additional funding for high schools: i. Without existing E&T courses in the 2023-2024 school year, or ii. Implementing dual credit E&T courses beginning in the 2024-2025 school year

c. Student transportation to practicum sites and CTSSO event/conference participation, membership fees, and travel costs x 1 = \$5,000.00
d. Additional funding for high school implementing dual credit E&T courses beginning in the 2024-2025 school year x 1 = \$2,000.00



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Program Description PS3014 - Program Narrative

F. Request for Grant Funds

List all of the allowable grant-related activities for which you are requesting grant funds. Include the amounts budgeted for each activity. Group similar activities and costs together under the appropriate heading. If awarded, you will be required to budget your planned expenditures in the budget schedules provided by eGrants during negotiations.

1. Payroll Costs-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

Teacher stipend recipient who is teaching Instructional Practices and/or Practicum in Education and Training for dual credit x 1 = \$11,000.00 (combined stipend for 2-year grant program, split between FY25 and FY26)

LEA will use stipend to retain the education and training teacher to support the Education and Training Program.

2. Professional and Contracted Services-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

n/a

3. Supplies and Materials-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

Additional funding for high school implementing dual credit E&T courses beginning in the 2024-2025 school year x 1 = \$2,000.00

LEA will implement Dual Credit courses for Principles of Education and Training, Human Growth and Development, Instructional Practices, and Practicum in Instruction beginning in August 2024. LEA will use additional funding to support implementation by purchasing required instructional supplies and materials (ie college textbooks).

4. Other Operating Costs-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

Student transportation to practicum sites and CTSO event/conference participation, membership fees, and travel costs x 1 = \$5,000.00

LEA plans to use grant funds to support CTSO activities as the education and training program establishes a TAFE organization. Funds will support membership fees, travel to CTSO conferences

5. Capital Outlay-Include a description of the cost(s) and a dollar amount. If you will not be budgeting in this class/object code, please enter "N/A" or "\$0."

n/a

6. Total Grant Award Requested- Be sure to include the sum of the amounts in all class/object codes and any administrative costs in this total. Only a dollar amount will be accepted for this answer.

\$18,000.00



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Program Description PS3014 - Program Narrative

G. Additional TEA Program Requirements

1. Stipend Recipient Recruitment: Describe the plan to recruit Education and Training teachers and field site teachers who are interested and eligible in participating in the program and receiving stipends. The plan must include strategies to equitably recruit diverse individuals and identify individuals with potential criteria including a demonstrated track record of success and/or achievement, involvement in student organizations and/or school activities, strong evaluation ratings, and strong relationships with students.

The Pine Tree High School Principal and LEA CTE Director regularly follow district, state, and federal policies, laws and hiring practices on all staff vacancies. Vacancies are posted publicly online and shared across social media platforms to reach a wide and diverse audience. The LEA also uses a regional job board to advertise vacancies. The LEA reviews qualifications of all candidates, conducts standard interviews for qualified candidates. The LEA has identified an internal candidate for the Education and Training Teacher position. The teacher will be transferred from one of the district's elementary schools to Pine Tree High School. The candidates qualifications have been reviewed, interview has been conducted, references have been checked, and a review has been conducted on the candidate's evidence of student growth and annual evaluations.

2. Program Implementation Support: Describe the types of support that will be provided to Education and Training teacher stipend recipients to ensure successful implementation of the curriculum and program. The definition of successful programming should align with the major goals/objectives of the program.

The LEA will send the Education and Training Teacher to high-quality professional development and Education Teacher Professional Learning Community meetings through the Education Service Center. Additionally, the LEA will fund registration and travel expenses for the teacher to attend professional development conferences that focus on pedagogy, instructional strategies, and implementation of high school Education and Training Programs. The Teacher will also attend required trainings through the LEA's IHE partner to implement the college's designated curriculum. The LEA will also send the Education and Training Teacher to T-TESS appraiser training to help the teacher gain additional insight into providing continuous, timely, and formative feedback to aspiring educators.



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Program Budget BS6001 - Program Budget Summary and Support

Statutory Authority: GAA, Article III, Rider 39, 88th Texas Legislature: Educator Quality and Leadership 40. Educator Quality and Leadership.

Part 1: Available Funding

[View List of SSA Members](#)

Available Funding	
Description	2024-2026 Education & Training
1. Fund/SSA Code	429
2. Planning Amount	
3. Final Amount	\$0
4. Carryover	
5. Reallocation	
Total Funds Available	

Part 2: Budget Summary

A. Budgeted Costs		
Description	Class/ Object Code	2024-2026 Education & Training
1. Consolidated Administrative Funds		<input type="radio"/> Yes <input type="radio"/> No
2. Payroll Costs	6100	
3. Professional and Contracted Services	6200	
4. Supplies and Material	6300	
5. Other Operating Costs	6400	
6. Debt Services	6500	
7. Capital Outlay	6600	
8. Operating Transfers Out	8911	
Total Direct Costs		
9. Indirect Costs		
Total Budgeted Costs		
Total Funds Available Minus Total Costs		
10. Payments to Member Districts of SSA	6493	

B. Pre-Award Costs

Part 2B Pre-Award Costs is hidden because it does not apply to the funding source(s) for this grant application.



Organization: PINE TREE ISD
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 School Year: 2023-2024

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2024-2026 Grow Your Own High School Education and Training

**Program Budget
 BS6001 - Program Budget Summary and Support**

C. Breakout of Direct Admin Costs

Enter amounts in Direct Admin Costs fields if applicable.

Description	Class/ Object Code	2024-2026 Education & Training		
		Program Costs	Direct Admin Costs	Total Costs
1. Payroll Costs	6100			
2. Professional and Contracted Services	6200			
3. Supplies and Material	6300			
4. Other Operating Costs	6400			
5. Debt Services	6500			
6. Capital Outlay	6600			
7. Operating Transfers Out	8911			
	Total			



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2024-2026 Grow Your Own High School Education and Training

**Program Budget
 BS6101 - Payroll Costs**

Part 1: Total Payroll Costs

Payroll costs entered on BS6001	
Total Payroll Costs	2024-2026 Education & Training

Part 2: Number and Type of Positions

A. Administrative Support or Clerical Staff	
Position Type	2024-2026 Education & Training
1. Administrative support or clerical staff (integral to program)	

B. LEA Positions	
Position Type	2024-2026 Education & Training
1. Professional staff	<input type="checkbox"/>
2. Paraprofessionals	<input type="checkbox"/>
3. Administrative support or clerical staff (paid by LEA indirect cost)	<input type="checkbox"/>

C. Campus Positions	
Position Type	2024-2026 Education & Training
1. Professional staff	<input type="checkbox"/>
2. Paraprofessionals	<input type="checkbox"/>
3. Administrative support or clerical staff (paid by LEA indirect cost)	<input type="checkbox"/>

Part 3: Substitute, Extra-Duty, Benefits

Substitute, Extra-Duty, Benefits	
1. For schoolwide personnel (includes staff salary, extra-duty pay/beyond normal hours, and substitutes for staff positions at schoolwide campuses)	<input type="checkbox"/>
2. Extra duty pay/beyond normal hours for positions not indicated above	<input type="checkbox"/>
3. Substitutes for public and charter school teachers not indicated above	<input type="checkbox"/>
4. Stipends for positions not indicated above	<input type="checkbox"/>

Part 4: Confirmation of Payroll Requirements

Confirmation of Payroll Requirements	
1. <input type="checkbox"/> The grantee certifies the federally funded portion of this position and duties are reasonable, necessary, allowable and allocable under the applicable federal fund source. The grantee further certifies that it is in compliance with the federal supplement, not supplant provision applicable to each federal fund source. The grantee assures the grant-funded portion of this position and duties meet the purpose, goals, and objectives of the federal fund source. Documentation must be maintained locally by the grantee that clearly demonstrates the allowable and supplemental nature of the position, as required by each federal fund source, and will provide such documentation to TEA upon request.	



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2024-2026 Grow Your Own High School Education and Training

**Program Budget
 BS6201 - Professional and Contracted Services**

Part 1: Professional and Contracted Services

Budgeted Costs		
Description	Class/Object Code	2024-2026 Education & Training
1. Rental or Lease of Buildings, Space in Buildings, or Land	6269	
2. Professional and Consulting Services	6219 6239 6291	
Subtotal Professional and Contracted Services Costs		
Remaining 6200 Costs That Do Not Require Specific Approval		
Total Professional and Contracted Services Costs		

Part 2: Direct Administrative Costs

Part 2 Breakout of Direct Administrative Costs is hidden because it does not apply to the funding source(s) for this grant application.

Part 3: Itemized Professional and Consulting Services

Itemized Professional and Consulting Service (6219, 6239, 6291)	
Description	2024-2026 Education & Training
1. Service: <input type="text"/>	
Specify Purpose: <input type="text"/>	
<input type="button" value="Add Item"/> <input type="button" value="Delete Item"/>	
Total Professional and Consulting Services Costs	



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2024-2026 Grow Your Own High School Education and Training

**Program Budget
 BS6401 - Other Operating Costs**

Part 1: Other Operating Costs

Budgeted Costs		
Description	Class/ Object Code	2024-2026 Education & Training
1. Out-of-State Travel for Employees LEA must keep documentation locally.	6411	
2. Travel for Students to Conferences (does not include field trips) Requires pre-authorization in writing.	6412	
3. Educational Field Trips LEA must keep documentation locally.	6412 6494	
4. Stipends for Non-employees other than those included in 6419 Requires pre-authorization in writing.	6413	
5. Travel Costs for Officials such as Executive Director, Superintendent, or Board Members Allowable only when such costs are directly related to the grant. If Out-of-State Travel, LEA must keep documentation locally.	6411 6419	
6. Non-Employee Costs for Conference Requires pre-authorization in writing.	6419	
7. Hosting Conferences for Non-Employees LEA must keep documentation locally.	64xx	
Subtotal Other Operating Costs		
Remaining 6400 Costs That Do Not Require Specific Approval		
Total Other Operating Costs		

Part 2: Direct Administrative Costs

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2024-2026 Grow Your Own High School Education and Training

Program Budget BS6501 - Debt Services

Part 1: Subscription-Based Information Technology Arrangement (SBITA) and Capital Lease Liability Costs

Budgeted Costs		
Description	Class/ Object Code	2024-2026 Education & Training
1. SBITA Liability - Principal	6514	
2. SBITA Liability - Interest	6526	
3. Capital Lease Liability - Principal	6512	
4. Capital Lease Liability - Interest	6522	
5. Interest on Debt	6523	
Total Debt Service Costs		

Part 2: Description of SBITA

Subscription

1. SBITA Description:

Subscription Cost:

Fund Source: Select One Contract Start Date: Contract End Date:

Part 3: Description of Property

Property

1. Property Description:

Property Value:

Fund Source: Select One Contract Start Date: Contract End Date:



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2024-2026 Grow Your Own High School Education and Training

Program Budget BS6601 - Capital Outlay

Part 1: Capital Expenditures

Budgeted Costs	
Description	2024-2026 Education & Training
1. Library Books and Media (Capitalized and Controlled by Library)	
2. Capital Expenditures for Additions, Improvements, or Modifications to Capital Assets Which Materially Increase Their Value for Useful Life (not ordinary repairs and maintenance)	
3. Furniture, Equipment, Vehicles or Software Costs for Items in Part 2	
Total Capital Outlay Costs	

Part 2: Furniture, Equipment, Vehicles or Software

Items

1. Generic Description: Number of Units:

Fund Source: Total Costs:

Describe how the item will be used to accomplish the objective of the program:

Add Item

Delete Item



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2024-2026 Grow Your Own High School Education and Training

Provisions Assurances CS7000 - Provisions, Assurances and Certifications

Provisions, Assurances and Certifications	
1. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all General and Fiscal Guidelines.	General and Fiscal Guidelines
2. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all Program Guidelines.	Program Guidelines
3. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all General Provisions and Assurances requirements.	General Provisions and Assurances
4. <input checked="" type="checkbox"/> I also certify my acceptance and compliance with all Debarment and Suspension Certification requirements. I certify I am not debarred or suspended.	Debarment and Suspension Certification
5. Choose the appropriate response for Lobbying Certification:	
a. <input checked="" type="checkbox"/> I certify this organization does not spend federal appropriated funds for lobbying activities and certify my acceptance and compliance with all Lobbying Certification requirements.	Lobbying Certification
b. <input type="checkbox"/> This organization spends non-federal funds on lobbying activities and has attached the required OMB Disclosure of Lobbying Activities form, as described below.	
Instructions for completing and attaching the Disclosure of Lobbying Activities form. <ul style="list-style-type: none"> • Print and sign the form. • Scan the signed form and save it to your desktop. • Click the Attach Files icon on the Table of Contents page to attach your signed form to this eGrants application. 	
6. <input checked="" type="checkbox"/> I certify my acceptance and compliance with all Program-Specific Provisions and Assurances requirements.	Program-Specific Provisions and Assurances

SSA Funding Report

Region	County District	Organization	ADC Submitted Date								
				R:	R:	R:	R:	R:	R:	R:	R:
Total:				R: \$0	R: \$0	R: \$0	R: \$0	R: \$0	R: \$0	R: \$0	R: \$0