



2023-2024 Summer Career and Technical Education Grant
Letter of Interest (LOI) Application Due 11:59 p.m. CT, February 12, 2024

NOGA ID []

Authorizing legislation [General Appropriations Act, House Bill 1, Article IX, Section 18.114(c)(v)]

This LOI application must be submitted via email to loiapplications@tea.texas.gov.

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

Application stamp-in date and time

TEA must receive the application by **11:59 p.m. CT, February 12, 2024.**

Grant period from [April 3, 2024-September 30, 2024]

Pre-award costs permitted from [Not Permitted]

Required Attachments

- 1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)

See the Program Guidelines for for additional attachment information.

Select Focus Area (Applicants May Select One or Both Focus Areas)

Focus Area 1: Career and Technical Education Course

Focus Area 2: Work-Based Learning Experiences

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds): []

Applicant Information

Organization [Aransas Pass ISD] CDN [205901] ESC [2] UEI [TJHJJNBKAM7]

Address [748 West Goodnight Ave] City [Aransas Pass] ZIP [78336] Vendor ID [205901]

Primary Contact [Dr. Glenn Barnes] Email [gbarnes@apisd.org] Phone [361-758-4200]

Secondary Contact [Mr. Matthew Esqueda] Email [mesqueda@apisd.org] Phone [361-758-4200]

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions
- Debarment and Suspension Certification
- General and application-specific Provisions and Assurances
- Lobbying Certification

Authorized Official Name [Dr. Glenn Barnes] Title [Superintendent]

Email [gbarnes@apisd.org] Phone [361-758-4200]

Signature [*Dr. Glenn Barnes*] Date [2-5-24]

Shared Services Arrangements

Shared services arrangements (SSAs) are permitted for this grant. **Check the box below if applying as fiscal agent.**

The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. All participants understand that the "Shared Services Arrangement Attachment" must be completed and signed by all SSA members, and submitted to TEA before the NOGA is issued.

Statutory/Program Assurances

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- 1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- 2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- 3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2023-2024 Summer Career and Technical Education Grant Program Guidelines.
- 4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2023-2024 Summer Career and Technical Education Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
- 5. The applicant provides assurance that curriculum will be appropriately aligned to regional labor market supported CTE programs of study.
- 6. The applicant provides assurance to provide data to TEA on student completion of courses through a special collection process run by TEA.
- 7. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.

Summary of Program (Focus Area 1)

Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the program will address the mission and needs.

We will be using grant funds to support implementation our Summer Bridge program for our incoming P-TECH students transitioning from 8th grade to 9th grade. The Summer Bridge program would help students get quickly accommodated to high school environment and the expectations that come with being in high school.

Our district's mission is to "We believe that our school district is a catalyst in our community. It is our mission to encourage, motivate, nurture, and inspire everyone through our commitment to academic excellence". This Summer Bridge program would certainly fit within the purpose of our district mission.

It necessary to provide the Summer Bridge program to our P-TECH students. The benefits of having this Summer Bridge program is that students would be able gain valuable skills and knowledge regarding college readiness preparation, college and career exploration, self-reflection, study skill, and learning expectations that come in high school. All these benefits would help our students have long-term success throughout high school.

Summary of Program (Focus Area 2)

Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the program will address the mission and needs.

Qualifications and Experience for Key Personnel (Focus Area 1)

Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

Title and Responsibilities of Position	Required Qualifications and Experience
P-TECH/CTE Coordinator (Existing) - Implementation of Summer Bridge Program	School and state minimum and required qualifications
Health Science Teachers (Existing) - Provide Instructions and Support during Program	School and state minimum and required qualifications
P-TECH Summer Bridge Assistants (New) - Provide Support during Program	School and state minimum and required qualifications

Qualifications and Experience for Key Personnel (Focus Area 2)

Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

Title and Responsibilities of Position	Required Qualifications and Experience

Goals, Objectives, and Strategies (Focus Area 1)

Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives?

Major Goals/Objections: The Major Goal of the proposed program is to provide our P-TECH students with enrichment and skills necessary to be successful in high school. The Summer Bridge Program will meet this goal, in providing valuable enrichment and skills that would help our P-TECH students have a seamless transition from middle school to high school. The activities/strategies that our P-TECH students will be exposed to are: (A) College and Career Explorations to the Texas State Aquarium, Texas A&M University at Corpus Christi, Del Mar College, Amistad Community Center, and/or University of Texas in San Antonio (B) Engaging Work-Based Learning activities in our Healthcare Lab within different stations such as our CPR Stations, Anatomage Table, ECG Stations, and Patient Care Stations, (C) Guest Speakers from different Healthcare professionals, and (D) TSIA2 Prep Sessions.

Goals, Objectives, and Strategies (Focus Area 2)

Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives?

Performance and Evaluation Measures (Focus Area 1)

Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies.

For our P-TECH program, we will be collecting key student information data, such as economical disadvantaged and at-risk. Both these data marks are pivotal towards the mission of the P-TECH model. We will also be tracking both (2) number of students enrolled in the summer program, and (3) number of students completing the summer program as an evaluation tool for effectiveness and engagement purposes of future Summer Bridge programs.

Performance and Evaluation Measures (Focus Area 2)

Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies.

[Empty response area for Focus Area 2]

Budget Narrative (Focus Area 1)

Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs.

Funding for our proposed budget will help us meet the needs and goals of the Summer Bridge Program. We will be able to offer different student support during the program. We will be able to conduct different college visits and industry tours, as well as offer TSIA2 boot camp sessions. This funding will be pivotal towards having a necessary staff for the Summer Bridge program. For future Summer Bridge Program, if number of students enrolled in the program increases, the overall cost will increase but slightly.

Budget Narrative (Focus Area 2)

Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs.

Program Requirements

1a. Needs Assessment (Focus Area 1): Applicants must complete a Needs Assessment Summary indicating specific area of need the LEA has that hinders the completion of courses within programs of study. (For example: describing scheduling conflicts, specific program of study teacher availability, etc.)

In prior years, a major hinders for completion of courses within programs of study was scheduling conflicts. Those scheduling conflicts deterred many students from earning Industry-Based Certification and completing the program of study. After completing a Needs Assessment two years ago, we were able to adjust our master schedule and offer multiple sessions, enabling our students to complete their program of study and earn their Industry-Based Certification.

1b. Needs Assessment (Focus Area 2): Applicants must complete a Needs Assessment Summary indicating specific area of needs the LEA has to offer work-based learning opportunities. (For example: describing transportation limitations, describing scheduling conflicts, specific program of study teacher availability, etc.)

Program Requirements, cont'd.

2. **Focus Area 1:** Applicants must specify which program(s) of study and the CTE course(s) in the program(s) of study that will be offered (see <https://tea.texas.gov/academics/college-career-and-military-prep/career-and-technical-education/cte-programs-of-study> for a list of the approved statewide programs of study). Include the number of students who be engaged and supported in this focus area.

Focus Area 1: We offered the Healthcare Therapeutic Program of Study. Within the Healthcare Therapeutic Program of Study, the courses we offer are Principles of Health Science, Medical Terminology, Health Science Theory/Health Science Clinical, and Praticum of Health Science. Our proposed plan is to offer a Summer Bridge Program, tied to the P-TECH Healthcare Therapeutic program. We plan to have 27 students engaged in the Summer Bridge Program.

3. **Focus Area 2:** Applicants must specify business and industry partners who will be involved in the program. Additionally, specify the work-based learning model(s) which will be utilized and the number of students who will be engaged and supported.

Appendix I: Amendment Description and Purpose (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

You may duplicate this page

Amended Section

Reason for Amendment