



**2023-2024 Summer Career and Technical Education Grant**  
**Letter of Interest (LOI) Application Due 11:59 p.m. CT, January 29, 2024**

NOGA ID

Authorizing legislation

This LOI application must be submitted via email to [loiapplications@tea.texas.gov](mailto:loiapplications@tea.texas.gov).

The LOI application may be signed with a digital ID or it may be signed by hand. Both forms of signature are acceptable.

Application stamp-in date and time

TEA must receive the application by **11:59 p.m. CT, January 29, 2024.**

Grant period from

Pre-award costs permitted from

**Required Attachments**

- 1. Excel workbook with the grant's budget schedules (linked along with this form on the TEA Grants Opportunities page)

See the Program Guidelines for for additional attachment information.

**Select Focus Area (Applicants May Select One or Both Focus Areas)**

- Focus Area 1: Career and Technical Education Course
- Focus Area 2: Work-Based Learning Experiences

**Amendment Number**

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

**Applicant Information**

Organization  CDN  ESC  UEI

Address  City  ZIP  Vendor ID

Primary Contact  Email  Phone

Secondary Contact  Email  Phone

**Certification and Incorporation**

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the LOI application, as applicable, and that these documents are incorporated by reference as part of the LOI application and Notice of Grant Award (NOGA):

- LOI application, guidelines, and instructions
- Debarment and Suspension Certification
- General and application-specific Provisions and Assurances
- Lobbying Certification

Authorized Official Name  Title

Email  Phone

Signature  Date

**Shared Services Arrangements**

Shared services arrangements (SSAs) are permitted for this grant. **Check the box below if applying as fiscal agent.**

- The LEA or ESC submitting this application is the fiscal agent of a planned SSA. All participating agencies will enter into a written SSA agreement describing the fiscal agent and SSA member responsibilities. All participants understand that the "Shared Services Arrangement Attachment" must be completed and signed by all SSA members, and submitted to TEA before the NOGA is issued.

**Statutory/Program Assurances**

The following assurances apply to this program. In order to meet the requirements of the program, the applicant must comply with these assurances.

Check each of the following boxes to indicate your compliance.

1. The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this LOI will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2. The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3. The applicant provides assurance to adhere to all the Statutory and TEA Program requirements as noted in the 2023-2024 Summer Career and Technical Education Grant Program Guidelines.
4. The applicant provides assurance to adhere to all the Performance Measures, as noted in the 2023-2024 Summer Career and Technical Education Grant Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
5. The applicant provides assurance that curriculum will be appropriately aligned to regional labor market supported CTE programs of study.
6. The applicant provides assurance to provide data to TEA on student completion of courses through a special collection process run by TEA.
7. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.

**Summary of Program (Focus Area 1)**

Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the program will address the mission and needs.

The mission of Carthage ISD, is to inspire and equip students through innovative and challenging opportunities. The Carthage High School CTE Department offers innovative programming to equip students with challenging opportunities and experiences to pursue meaningful careers after high school. One of our most innovative, challenging opportunities is our Program of Study in Applied Agricultural Engineering which leads to the completion of an approved Industrial Based Certification (IBC) that prepares our students for success in college, career, or the military. This program of study provides a course sequence that prepares students with the knowledge and skills necessary for success in their chosen career by embedding relevant, real-world experiences. The American Welding Society program requires mastery of a rigorous curriculum, passage of a comprehensive industrial based certification examination, completion of classroom instruction and on-site hands-on field experience in a welding laboratory. Presently, students enrolled in the Ag. Engineering courses gain all requisite knowledge that prepares them for AWS Certifications. Due to the overwhelming student demand of these courses, our current facility cannot accommodate the high number of students seeking to enroll. This proposal will offer the Agricultural Mechanics and Metal Technologies/Lab, an AFNR Agricultural Engineering course during the summer months of June and July allowing students to gain 2 credits towards completion of the program of study and attain state approved AWS certifications in welding. A summer AWS program will need additional resources in the form of staffing, supplies, materials, travel and other operating costs. The instructional arrangement will be best served by having two Agricultural Science Teachers team teach the course to allow maximum use of such a short window of time. Students will be provided extensive instruction at the schools Agriculture Facility/ Laboratory, Ag classroom, and at partnering community partners by both teachers, which will allow for more intense instruction. Additional instructional and laboratory supplies and materials are needed to augment our existing inventory to include hands-on laboratory simulators, supplies and equipment. Offering the course over the summer of 2024 will utilize our facilities during the summer months and therefore increase the number of students served by the program. This program is congruent with our district's mission to increase student employability skills, facilitate a smoother transition from high school into the workplace, and enhance students' opportunities in employment and higher education. Our local community will benefit by having an increase in the number of career ready individuals who become economically productive members of society and improving the stability of our local workforce.

**Summary of Program (Focus Area 2)**

Provide an overview of the program to be implemented with grant funds. Include the overall mission and specific needs of the organization. Describe how the program will address the mission and needs.

[Empty text box for Focus Area 2 content]

**Qualifications and Experience for Key Personnel (Focus Area 1)**

Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

Title and Responsibilities of Position	Required Qualifications and Experience
2-Agricultural Science Teachers- (existing) Grade/ evaluate student work, coordinate visits to business partners, and monitor IBC attainment.	SBEC Teacher Certification - Trades and Industry - Welding (6-12); Agriculture, Food and Natural Resources. (6-12) Teachers have 27 years of experience is CTE and over 15 years of experience in the manufacturing industry. BS/MS AGED
Panola College- Dual Credit Program Offering higher education and stackable credentials	Offer student completers continued support towards advance welding certifications and courses within the programs of study in welding technology. At no cost to the grant.
Administrative Support: Deputy Superintendent and HS Principal (both existing)- supervise teachers assigned, Grant Shepard, Grant Administrator.	Over 45 combined years in CTE. BS, MS, PhD in Agricultural Education. At no cost to the grant (on 12 month contracts with district).
Community Business Partners Offering on-site work-based learning opportunities Tours and on-site visits during summer months.	MPLX G&P- Nation wide company that employees 100's of employees. Smith Industries- Owner is an Alumni of our program. Guest speaker. Consult with teachers regarding current industry demands.

**Qualifications and Experience for Key Personnel (Focus Area 2)**

Outline the required qualifications and experience for primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

Title and Responsibilities of Position	Required Qualifications and Experience

**Goals, Objectives, and Strategies (Focus Area 1)**

Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives?

Major Goal 1. Students enrolled in the summer welding program will gain 2 credits in the course Agricultural Mechanics and Metal Technologies/Lab during the summer months of June and July 2024.

Major Goal 2. Students will work towards attainment of American Welding Society certification(s) to include AWS Certified Welder, AWS D1.1 Structural Steel, AWS D9.1 Sheet Metal Welding.

Major Goal 3. At the conclusion of the summer program, students will achieve a 70% or greater classroom grade as determined by in class and laboratory assessments, daily assignments, and benchmark tests.

Major Goal 4. Provide students with work-based learning opportunities to include field trips to area business and to the Panola College welding laboratory.

Activities/Strategies. The course will run for 8 weeks during June to July of 2024, Monday to Thursday from 8:00am to 12:00pm. Students will attend class on campus and will gain 2 credits upon completion of the AFNR course, Agricultural Mechanics and Metal Technologies/Lab. Instruction will be provided by two Agricultural Science Teachers that will provide classroom/laboratory instruction and supervise students while students work towards gaining their AWS welding certification(s). CHS CTE has community partners that will be utilized for field trips and tours to allow students the opportunity for expanded work-based learning opportunities.

**Goals, Objectives, and Strategies (Focus Area 2)**

Describe the major goals/objectives of the proposed program. What activities/strategies will be implemented to meet those goals/objectives?

[Empty text box for Focus Area 2 content]

**Performance and Evaluation Measures (Focus Area 1)**

Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies.

Student outcomes will be measured in several ways.

First, mastery of the Texas Essential Knowledge and Skills in the Agricultural Mechanics and Metal Technologies/Lab course will be progress monitored and measure daily.

Secondly, the number of American Welding Society Certification standards met during the course will be recorded for each student enrolled to measure progress toward IBC readiness.

Third, progress towards the attainment of one or more AWS certifications will be monitored. Students that need additional time for attainment, will be provided an opportunity to complete their progress during the regular school year.

Finally, students will be evaluated weekly using formal assessments, daily assignments, and benchmark tests. Content covered during classroom instruction will be reinforced during laboratory exercises both on-campus and their interaction with community partners. All laboratory activities will be evaluated to determine student retention of key knowledge in the AWS program.

Program effectiveness will be evaluated based on the number of students that attain AWS certification during June and July, mastery of core competencies, student performance as determined by hand-on training, and classroom grades as determined by daily grades, test and laboratory activities.

**Performance and Evaluation Measures (Focus Area 2)**

Describe the performance measures identified for this program which are related to student outcomes and are consistent with the purpose of the program. Include the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies.

**Budget Narrative (Focus Area 1)**

Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs.

The Ag Engineering summer program in AWS will require additional resources in the form of staffing, supplies, materials, travel and other operating costs. The instructional arrangement will be best served by having two Agricultural Science Teachers to team teach the course to allow maximum use of such a short window of time. Each teacher will be compensated in the form of a stipend with grant funds at a cost of \$6,000.00 each, and estimated fringe benefits cost at \$1,000 each (\$14,000). Students will be provided extensive instruction at the school's Agriculture Laboratory, Ag classroom, and on location with community partners by both teachers, which will allow for more intense instruction. Additional instructional and laboratory supplies and materials are needed to augment our existing inventory to include hands-on laboratory simulators, supplies and up-graded equipment. The two teachers will supervise all students during the duration of the summer program. Student transportation cost is estimated to total \$1,000. The proposed cost for augmenting our existing supplies, materials and equipment is \$35,000. Staffing expenses (not to exceed 75% of the grant request): \$14,000.00 Stipends for two Agricultural Science Teachers to team teach the course to allow maximum use of such a short window of time. Each teacher will be compensated in the form of a stipend with grant funds at a cost of \$6,000 each, and estimated fringe benefits cost at \$1,000 each. Non-consumable and consumable instructional materials and resources for the delivery of instruction: \$9,450 Instructional materials will be augmenting our existing supplies, materials and other equipment/supplies under \$5,000. Needs for supplies include welding rods, wire, inert gas, personal protective equipment, metal, and classroom instructional materials. Equipment includes: Edwards 55 Ton Ironworker (\$15,250) and Industrial CNC Plasma Cutting Table.(\$10,300) Allowable student transportation cost to transport students \$1,000.00 The instructional materials and equipment will be useful for future years to continue teaching the AWS content. The district will provide additional Ag Engineering courses in 2024-2025 in addition to what has been offered in the past. This will allow students to gain additional hands-on experience in their chosen career field.

**Budget Narrative (Focus Area 2)**

Describe how the proposed budget will meet the needs and goals of the program, including for staffing, supplies and materials, contracts, travel, etc. If applicable, include a high-level snapshot of funds currently allocated to similar programs. Include a short narrative describing how adjustments will be made in the future to meet needs.

[Empty text box for Focus Area 2 narrative]

**Program Requirements**

1a. Needs Assessment (Focus Area 1): Applicants must complete a Needs Assessment Summary indicating specific area of need the LEA has that hinders the completion of courses within programs of study. (For example: describing scheduling conflicts, specific program of study teacher availability, etc.)

Our goal is to serve as many students as possible within their chosen program of study. Historical student enrollment data reveals that more students request Agricultural Engineering courses than the current program can accommodate forcing students to select other similar courses.

Scheduling conflicts during the year is a barrier for students that are active in other program areas, so offering this opportunity during the summer will alleviate that barrier.

The district is offering Principles of Agriculture at the 8th grade level for the first time this year and there is an even greater demand for Ag Engineering courses projected for the coming year.

Offering the Agricultural Mechanics and Metal Technologies/Lab as a two credit course during the summer months will provide an opportunity for more students to participate in the program and increase the number of students that attain a state approved industry based certification.

Additionally, students will earn credits within their chosen program of study in Applied Agricultural Engineering earlier in their high school career, and therefore we will have more CTE Completers within this program of study.

Not only is there substantial student interest in the Applied Agricultural Engineering program of study, a review of current labor market data reveals a high demand for its aligned occupations - Mobile Heavy Equipment Mechanic is projected to have 1,627 openings (16% growth) and Welder is projected to have 6,171 openings (9% growth).

1b. Needs Assessment (Focus Area 2): Applicants must complete a Needs Assessment Summary indicating specific area of needs the LEA has to offer work-based learning opportunities. (For example: describing transportation limitations, describing scheduling conflicts, specific program of study teacher availability, etc.)

[Empty response box for Focus Area 2]



**Program Requirements, cont'd.**

2. **Focus Area 1:** Applicants must specify which program(s) of study and the CTE course(s) in the program(s) of study that will be offered (see <https://tea.texas.gov/academics/college-career-and-military-prep/career-and-technical-education/cte-programs-of-study> for a list of the approved statewide programs of study). Include the number of students who be engaged and supported in this focus area.

The CTE summer program offered will be in the Applied Agricultural Engineering program of study.

Students will enroll in a 2 credit course - Agricultural Mechanics and Metal Technologies/Lab((13002210 (2 credits))

Work towards attaining American Welding Society (AWS) certifications.

It is estimated that 20 to 25 students will participate in the summer program.

If approved, the teachers and staff will recruit students currently in both 8th and 9th grade that have successfully completed Principles of Agriculture, Food and Natural Resources.

3. **Focus Area 2:** Applicants must specify business and industry partners who will be involved in the program. Additionally, specify the work-based learning model(s) which will be utilized and the number of students who will be engaged and supported.

**Appendix I: Amendment Description and Purpose** (leave this section blank when completing the initial application for funding)

An amendment must be submitted when the program plan or budget is altered for the reasons described in the "When to Amend the Application" document posted on the [Administering a Grant](#) page. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, (3) all updated sections of the application or budget affected by the changes identified below, and, if applicable, (4) Amended Budget Request. Amendment Instructions with more details can be found on the last tab of the budget template.

*You may duplicate this page*

**Amended Section**

**Reason for Amendment**

PANOLA  
COLLEGE

EST  1947

OFFICE OF THE PRESIDENT

P 903.693.1142 • F 903.693.1127  
1109 West Panola • Carthage, Texas 75633  
panola.edu

January 18, 2024

Dear Committee,

Panola College is pleased to support Carthage High School's application for the **CTE Summer Grant Program**, specifically for students enrolled in the Agriculture Mechanics (Welding) Program. This grant will play a pivotal role in advancing the skills and knowledge of CHS students seeking to obtain a welding certification through the Panola College Dual Credit Program.

Carthage High School is committed to providing a comprehensive education that not only equips students with theoretical knowledge, but emphasizes practical, hands-on skills that are crucial for their future careers. The Agriculture Mechanics (Welding) Program has been a cornerstone of the Career and Technical Education department at Carthage High School, fostering a passion for welding and metalwork among students. The CTE Summer Grant will allow CHS students to engage in an intensive program focused on acquiring additional welding skills. This opportunity aligns with a commitment to offer enriching experiences that go beyond traditional classroom learning. The practical application of welding techniques during the summer program will undoubtedly enhance the students' proficiency and prepare them for success in the field.

Securing this grant would also allow CHS students to secure a welding certification from Panola College. Completing a welding certificate with Panola College broadens opportunities for CHS students as they move into the workforce. As a partner, Panola College believes this grant will make an impact on the education of students and their future careers. We are confident that this support will not only help students excel in their welding skills, but will also equip them for the challenges and opportunities that lie ahead.

We are excited about the possibility of forging a partnership that will benefit the students of Carthage High School in the area of Career and Technology.

Sincerely,



Dr. Gregory Powell  
President, Panola College

Dear Summer CTE Grant Selection Committee,

My name is Todd Alexander and I am honored to serve as the business and industry representative on the Carthage High School CTE advisory committee, representing MPLX G&P. I am writing to express my support for Carthage High School's aspirations in securing a CTE Summer Grant for the Agriculture Mechanics (Welding) Program.

Carthage High School's commitment to providing students with practical skills and hands-on experiences aligns with the core values that we, at MPLX G&P, believe are essential for preparing the future workforce. The proposal to enable students to enhance their welding skills and obtain a welding certification during the summer months is particularly commendable.

In my capacity at MPLX G&P, I am well aware of the high demand for skilled individuals in the field of welding. The marketplace in our area consistently seeks professionals with hands-on experience and recognized certifications. By offering students the opportunity to acquire additional welding skills and obtain a certification, Carthage High School is not only enriching their educational experience but also providing them with a competitive edge in the job market.

Successful completion of this program will undoubtedly equip students with the practical knowledge and industry-recognized credentials needed to excel in the field of Agriculture Mechanics and welding. These skills are directly transferable to the demands of the job market and employers in our community actively seeking individuals with such qualifications.

Moreover, the CTE Summer Grant will enable students to bridge the gap between classroom learning and real-world application, fostering a well-rounded and industry-ready workforce. The collaboration between Carthage High School and local businesses through this program exemplifies the importance of community partnerships in preparing students for success beyond the classroom.

I endorse Carthage High School's pursuit of the CTE Summer Grant for the Agriculture Mechanics (Welding) Program and believe that it will significantly contribute to the students' professional development and the overall prosperity of our community.

Thank you for your dedication to providing exceptional educational opportunities for Carthage High School students. I look forward to witnessing the positive impact of this initiative on the aspiring young minds.

Sincerely,



Todd Alexander  
Sr Systems Analyst  
North Texas Division

Application Part 2:

2023-2024 Summer Career and Technical Education Grant

Authorized by: General Appropriations Act, House Bill 1, Article IX, Section 18.114(c)(v)

County District Number or Vendor ID:		183902	Amendment # (for amendments only):		
Payroll Costs (6100)					
Employee Position Title	Estimated # of Positions 100% Grant Funded	Estimated # of Positions Less than 100% Grant Funded	Focus Area 1	Focus Area 2	Grant Amount Budgeted
1 Teacher		2	\$ 12,000	\$ -	\$ 12,000
2 Educational Aide			\$ -	\$ -	\$ -
3 Tutor			\$ -	\$ -	\$ -
<b>Program Management and Administration</b>					
4 Project Director			\$ -	\$ -	\$ -
5 Project Coordinator			\$ -	\$ -	\$ -
6 Teacher Facilitator			\$ -	\$ -	\$ -
7 Teacher Supervisor			\$ -	\$ -	\$ -
8 Secretary/Admin Assistant			\$ -	\$ -	\$ -
9 Data Entry Clerk			\$ -	\$ -	\$ -
10 Grant Accountant/Bookkeeper			\$ -	\$ -	\$ -
11 Evaluator/Evaluation Specialist			\$ -	\$ -	\$ -
<b>Auxiliary</b>					
12 Counselor			\$ -	\$ -	\$ -
13 Social Worker			\$ -	\$ -	\$ -
14 Community Liaison/Parent Coordinator			\$ -	\$ -	\$ -
<b>Education Service Center (to be completed by ESC only when ESC is the applicant)</b>					
15 ESC Specialist/Consultant			\$ -	\$ -	\$ -
16 ESC Coordinator/Manager/Supervisor			\$ -	\$ -	\$ -
17 ESC Support Staff			\$ -	\$ -	\$ -
18 ESC Other: (Enter position title here)			\$ -	\$ -	\$ -
19 ESC Other: (Enter position title here)			\$ -	\$ -	\$ -
20 ESC Other: (Enter position title here)			\$ -	\$ -	\$ -
<b>Other Employee Positions</b>					
21 (Enter position title here)			\$ -	\$ -	\$ -
22 (Enter position title here)			\$ -	\$ -	\$ -
23	<b>Subtotal Employee Costs:</b>		\$ 12,000	\$ -	\$ 12,000
<b>Substitute, Extra-Duty Pay, Benefits Costs</b>					
24 6112 - Substitute Pay			\$ -	\$ -	\$ -
25 6119 - Professional Staff Extra-Duty Pay			\$ -	\$ -	\$ -
26 6121 - Support Staff Extra-Duty Pay			\$ -	\$ -	\$ -
27 6140 - Employee Benefits			\$ 2,000	\$ -	\$ 2,000
28 61XX - Tuition Remission (IHEs only)			\$ -	\$ -	\$ -
29	<b>Subtotal Substitute, Extra-Duty Pay, Benefits Costs:</b>		\$ 2,000	\$ -	\$ 2,000
30	<b>Total Program Costs:</b>		\$ 14,000	\$ -	\$ 14,000

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate):	By TEA staff person:

County District Number or Vendor ID: 183902	Amendment #: 0
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**Professional and Contracted Services (6200)**

**NOTE:** Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider. Please provide a brief description for the service and purpose.

	Description of Service and Purpose	Focus Area 1	Focus Area 2	Grant Amount Budgeted
1	<del>6200 - Rental or lease of buildings, space in buildings, or land</del>	\$ -	\$ -	\$ -
2	Service: Specify purpose:	\$ -	\$ -	\$ -
3	Service: Specify purpose:	\$ -	\$ -	\$ -
4	Service: Specify purpose:	\$ -	\$ -	\$ -
5	Service: Specify purpose:	\$ -	\$ -	\$ -
6	Service: Specify purpose:	\$ -	\$ -	\$ -
7	Service: Specify purpose:	\$ -	\$ -	\$ -
8	Service: Specify purpose:	\$ -	\$ -	\$ -
9	<b>Subtotal of professional and contracted services requiring specific approval:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
10	Remaining 6200 - Professional and contracted services that do not require specific approval.	\$ -	\$ -	\$ -
11	<b>Total Program Costs:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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Application Part 2:

2023-2024 Summer Career and Technical Education Grant

Authorized by: General Appropriations Act, House Bill 1, Article IX, Section 18.114(c)(v)

County District Number or Vendor ID: 183902		Amendment #: 0		
<b>Supplies and Materials (6300)</b>				
Expense Item Description		Focus Area 1	Focus Area 2	Grant Amount Budgeted
1	6300 - Supplies and materials that do not require specific approval:	\$ 9,450	\$ -	\$ 9,450
2	<b>Total Program Costs:</b>	<b>\$ 9,450</b>	<b>\$ -</b>	<b>\$ 9,450</b>

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Application Part 2:

2023-2024 Summer Career and Technical Education Grant

Authorized by: General Appropriations Act, House Bill 1, Article IX, Section 18.114(c)(v)

County District Number or Vendor ID: 183902		Amendment #: 0		
<b>Other Operating Costs (6400)</b>				
Expense Item Description		Focus Area 1	Focus Area 2	Grant Amount Budgeted
1	6411 - Out-of-state travel for employees. Must be allowable per Program Guidelines and grantee must keep documentation locally.	\$ -	\$ -	\$ -
2	6412 - Travel for students to conferences (does not include field trips). Requires pre-authorization in writing. Specify name and purpose of conference:	\$ -	\$ -	\$ -
3	6412/6494 - Educational Field Trip(s). Must be allowable per Program Guidelines and grantee must keep documentation locally.	\$ 1,000	\$ -	\$ 1,000
4	6413 - Stipends for non-employees other than those included in 6419.	\$ -	\$ -	\$ -
5	6419 - Non-employee costs for conferences. Requires pre-authorization in writing.	\$ -	\$ -	\$ -
6	6411/6419 - Travel costs for officials such as Executive Director, Superintendent, or Local Board Members. Allowable only when such costs are directly related to the grant. Must be allowable per Program Guidelines and grantee must keep out-of-state travel documentation locally.	\$ -	\$ -	\$ -
7	6495 - Cost of membership in civic or community organizations	\$ -	\$ -	\$ -
8	6496 - Hosting conferences for non-employees	\$ -	\$ -	\$ -
9	<b>Subtotal of other operating costs (6400) requiring specific approval:</b>	\$ 1,000	\$ -	\$ 1,000
10	Remaining 6400 - Other operating costs that do not require specific approval.	\$ -	\$ -	\$ -
11	<b>Total Program Costs:</b>	\$ 1,000	\$ -	\$ 1,000

In-state travel for employees does not require specific approval.

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County District Number or Vendor ID: 183902			Amendment #: 0		
Capital Outlay (6600)					
Description and Purpose	Quantity	Unit Cost	Focus Area 1	Focus Area 2	Grant Amount Budgeted
<b>6669 - Library Books and Media (capitalized and controlled by library)</b>					
1	N/A	N/A	\$ -	\$ -	\$ -
<b>66XX - Computing Devices, capitalized</b>					
2	(Enter description and brief purpose)		\$ -	\$ -	\$ -
3		\$ -	\$ -	\$ -	\$ -
4		\$ -	\$ -	\$ -	\$ -
5		\$ -	\$ -	\$ -	\$ -
6		\$ -	\$ -	\$ -	\$ -
7		\$ -	\$ -	\$ -	\$ -
8		\$ -	\$ -	\$ -	\$ -
9		\$ -	\$ -	\$ -	\$ -
<b>66XX - Software, capitalized</b>					
10	(Enter description and brief purpose)		\$ -	\$ -	\$ -
11		\$ -	\$ -	\$ -	\$ -
12		\$ -	\$ -	\$ -	\$ -
<b>66XX - Equipment, furniture, or vehicles</b>					
13	Industrial CNC Plasma Cutting Table	1	\$ 10,300	\$ 10,300	\$ -
14	Edwards 55 Ton Ironworker	1	\$ 15,250	\$ 15,250	\$ -
15			\$ -	\$ -	\$ -
<b>66XX - Capital expenditures for additions, improvements, or modifications to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance)</b>					
16	(Enter description and brief purpose)				
17	<b>Total Program Costs:</b>		\$ 25,550	\$ -	\$ 25,550

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Application Part 2:

2023-2024 Summer Career and Technical Education Grant

Authorized by: General Appropriations Act, House Bill 1, Article IX, Section 18.114(c)(v)

County District Number or vendor ID: 183902		Amendment #		
Grant Period:	March 20, 2024 - September 30, 2024			Fund Code/Shared Services Arrangement: 429/459
Program Budget Summary				
Description and Purpose	Source of Funds			
	Class/ Object Code	Focus Area 1	Focus Area 2	Total Budgeted Cost
1 Payroll Costs	6100	\$ 14,000	\$ -	\$ 14,000
2 Professional and Contracted Services	6200	\$ -	\$ -	\$ -
3 Supplies and Materials	6300	\$ 9,450	\$ -	\$ 9,450
4 Other Operating Costs	6400	\$ 1,000	\$ -	\$ 1,000
5 Capital Outlay	6600	\$ 25,550	\$ -	\$ 25,550
Consolidate Administrative Funds			N/A	
6	<b>Total Direct Costs:</b>	\$ 50,000	\$ -	\$ 50,000
7	Enter Percentage (%) of Indirect	\$ -	\$ -	\$ -
8	<b>Grand Total of Budgeted Costs :</b>	\$ 50,000	\$ -	\$ 50,000
Shared Services Arrangement				
9	6493	Payments to member districts of shared services arrangements	\$ -	\$ -
Administrative Cost Calculation				
10	Total Grant Amount Budgeted:			\$ 50,000
11	Reasonable and necessary administrative costs established for the program:			0.15
12	Maximum amount allowable for administrative costs, including indirect costs:			\$ 7,500

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Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

County District Number or vendor ID: 183902	Amendment # 0
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**SUBMITTING AN AMENDMENT**

This worksheet is used to amend the budget of a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). Refer to the amendment instructions located on the last page of this Excel document for information on what schedules must be submitted with an amendment.

All amendments must be submitted by email to: [competitivegrants@tea.texas.gov](mailto:competitivegrants@tea.texas.gov)

The last day to submit an amendment to TEA is listed on the TEA Grant Opportunities page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

**WHEN TO SUBMIT AN AMENDMENT**

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend the Application" guidance posted in the Amendment Submission Guidance section of the Grants Administration Division's Administering a Grant page to determine when an amendment is required for this grant.

**Revised Budget Request**

Description	Class/ Object Code	A. Grand Total from Previously Approved Budget	B. Amount Deleted	C. Amount Added	D. New Grand Total
1 Payroll Costs	6100				\$ -
2 Professional and Contracted Services	6200				\$ -
3 Supplies and Materials	6300				\$ -
4 Other Operating Costs	6400				\$ -
5 Capital Outlay	6600				\$ -
6	<b>Total Direct Costs:</b>	\$ -	\$ -	\$ -	\$ -

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Via telephone/fax/email (circle as appropriate)	By TEA staff person:

PANOLA  
COLLEGE

EST  1947

OFFICE OF THE PRESIDENT

P 903.693.1142 • F 903.693.1127  
1109 West Panola • Carthage, Texas 75633  
panola.edu

January 18, 2024

Dear Committee,

Panola College is pleased to support Carthage High School's application for the **CTE Summer Grant Program**, specifically for students enrolled in the Agriculture Mechanics (Welding) Program. This grant will play a pivotal role in advancing the skills and knowledge of CHS students seeking to obtain a welding certification through the Panola College Dual Credit Program.

Carthage High School is committed to providing a comprehensive education that not only equips students with theoretical knowledge, but emphasizes practical, hands-on skills that are crucial for their future careers. The Agriculture Mechanics (Welding) Program has been a cornerstone of the Career and Technical Education department at Carthage High School, fostering a passion for welding and metalwork among students. The CTE Summer Grant will allow CHS students to engage in an intensive program focused on acquiring additional welding skills. This opportunity aligns with a commitment to offer enriching experiences that go beyond traditional classroom learning. The practical application of welding techniques during the summer program will undoubtedly enhance the students' proficiency and prepare them for success in the field.

Securing this grant would also allow CHS students to secure a welding certification from Panola College. Completing a welding certificate with Panola College broadens opportunities for CHS students as they move into the workforce. As a partner, Panola College believes this grant will make an impact on the education of students and their future careers. We are confident that this support will not only help students excel in their welding skills, but will also equip them for the challenges and opportunities that lie ahead.

We are excited about the possibility of forging a partnership that will benefit the students of Carthage High School in the area of Career and Technology.

Sincerely,



Dr. Gregory Powell  
President, Panola College

Dear Summer CTE Grant Selection Committee,

My name is Todd Alexander and I am honored to serve as the business and industry representative on the Carthage High School CTE advisory committee, representing MPLX G&P. I am writing to express my support for Carthage High School's aspirations in securing a CTE Summer Grant for the Agriculture Mechanics (Welding) Program.

Carthage High School's commitment to providing students with practical skills and hands-on experiences aligns with the core values that we, at MPLX G&P, believe are essential for preparing the future workforce. The proposal to enable students to enhance their welding skills and obtain a welding certification during the summer months is particularly commendable.

In my capacity at MPLX G&P, I am well aware of the high demand for skilled individuals in the field of welding. The marketplace in our area consistently seeks professionals with hands-on experience and recognized certifications. By offering students the opportunity to acquire additional welding skills and obtain a certification, Carthage High School is not only enriching their educational experience but also providing them with a competitive edge in the job market.

Successful completion of this program will undoubtedly equip students with the practical knowledge and industry-recognized credentials needed to excel in the field of Agriculture Mechanics and welding. These skills are directly transferable to the demands of the job market and employers in our community actively seeking individuals with such qualifications.

Moreover, the CTE Summer Grant will enable students to bridge the gap between classroom learning and real-world application, fostering a well-rounded and industry-ready workforce. The collaboration between Carthage High School and local businesses through this program exemplifies the importance of community partnerships in preparing students for success beyond the classroom.

I endorse Carthage High School's pursuit of the CTE Summer Grant for the Agriculture Mechanics (Welding) Program and believe that it will significantly contribute to the students' professional development and the overall prosperity of our community.

Thank you for your dedication to providing exceptional educational opportunities for Carthage High School students. I look forward to witnessing the positive impact of this initiative on the aspiring young minds.

Sincerely,



Todd Alexander  
Sr Systems Analyst  
North Texas Division