

2023-2024 SPED Consolidated Grant Application (Federal) Training

June 15, 2023

This presentation will begin at 9:00 am
Please submit questions and technical issues using the Q&A
feature.

2023-2024 Special Education Consolidated Grant Application (Federal)

JJ Sanchez & Lori Marquardt
Grants Administration Division
June 15, 2023



This presentation is intended solely to provide general information and guidance to Texas LEAs and reflects the Texas Education Agency's current understanding of the presentation topics and applicable federal guidance. The content of this presentation is subject to change as a result of further potential information and guidance provided by federal agencies with regulatory oversight of these program(s). This presentation does not constitute legal advice, and LEAs are, therefore, advised to seek legal counsel regarding the information and guidance provided in this presentation before acting on such information and guidance.



Agenda

- **Before starting the application**
- **SC5003 – Formula Grants Consolidated Schedule**
- **GS2200 – Applicant Designation and Certification**
- **Completing the Application Schedules**
- **Budget Schedules**
- **Resources**



Before starting the application



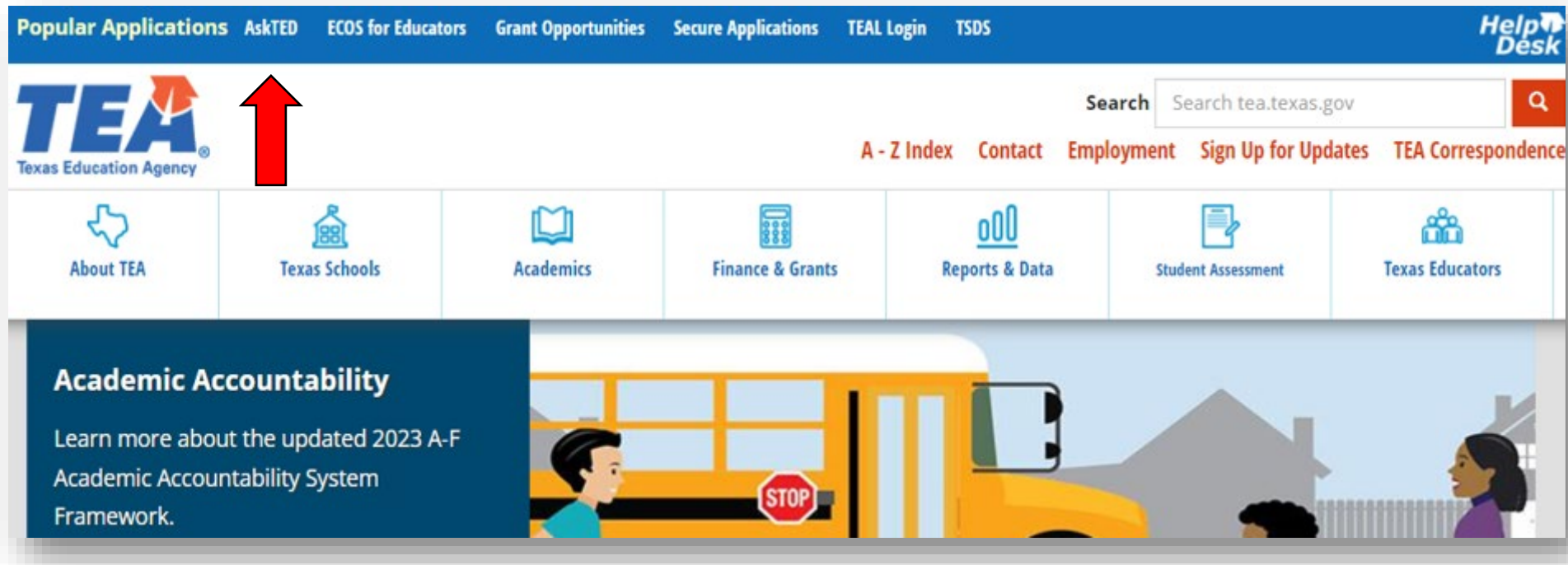
Preparations before starting the application

1. **Update information in AskTED**
2. **Verify access to TEAL and eGrants**
3. **Coordinate with others**
4. **Have a copy of your most recently approved application available**
5. **Update eGrants Contacts**

Reminder:

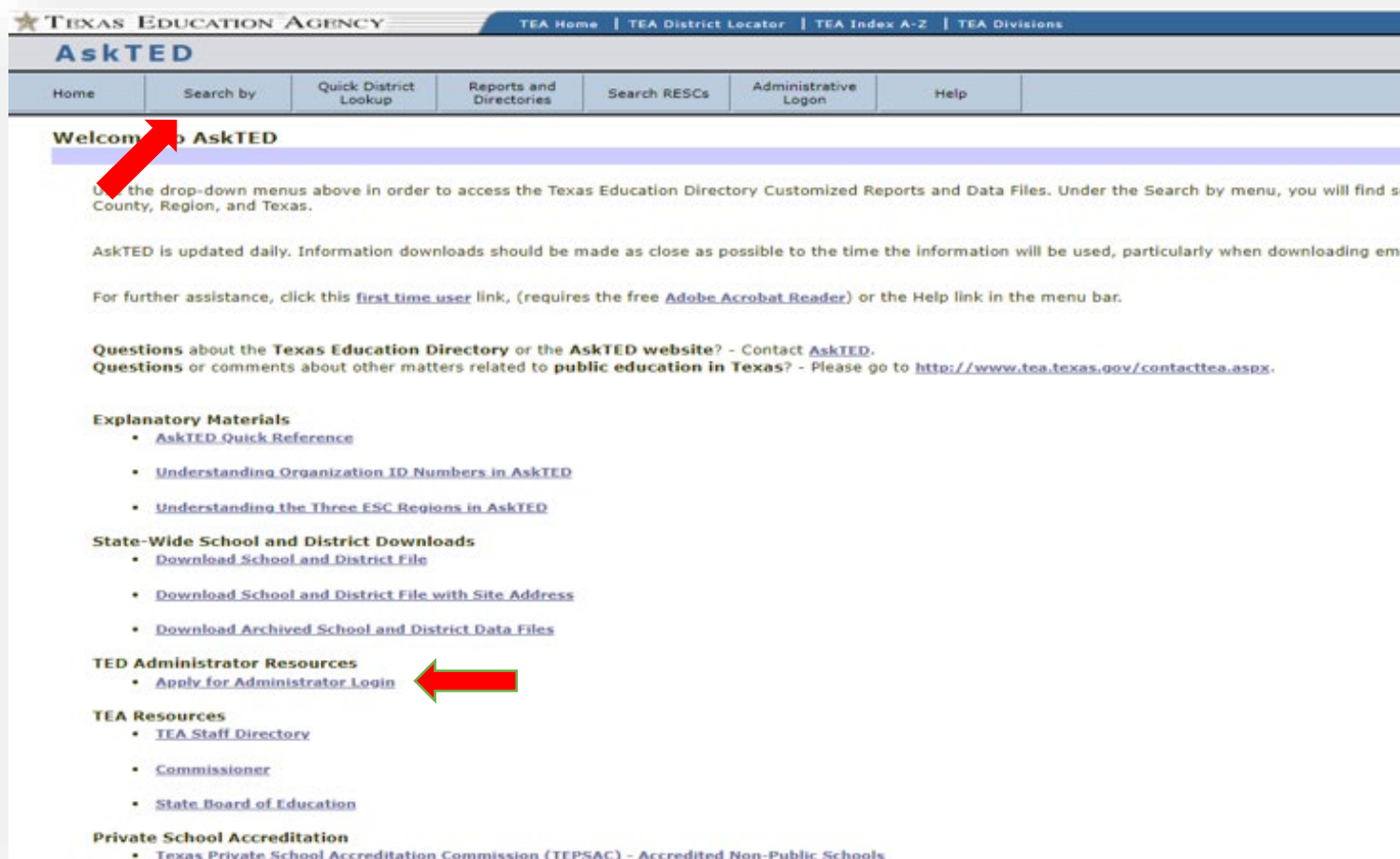
Use Chrome as your Internet browser





You can access AskTED from the Popular Applications ribbon at the top of TEA's homepage.





The screenshot shows the AskTED website interface. At the top, there is a navigation bar with links: TEA Home, TEA District Locator, TEA Index A-Z, and TEA Divisions. Below this is the AskTED logo and a menu bar with options: Home, Search by, Quick District Lookup, Reports and Directories, Search RESCs, Administrative Logon, and Help. A red arrow points to the 'Search by' menu. Below the menu bar, there is a 'Welcome to AskTED' section with introductory text and links. Further down, there are sections for 'Explanatory Materials', 'State-Wide School and District Downloads', 'TED Administrator Resources', 'TEA Resources', and 'Private School Accreditation'. A red arrow points to the 'Apply for Administrator Login' link under the 'TED Administrator Resources' section.

Once on the AskTED screen you can:

Start searching

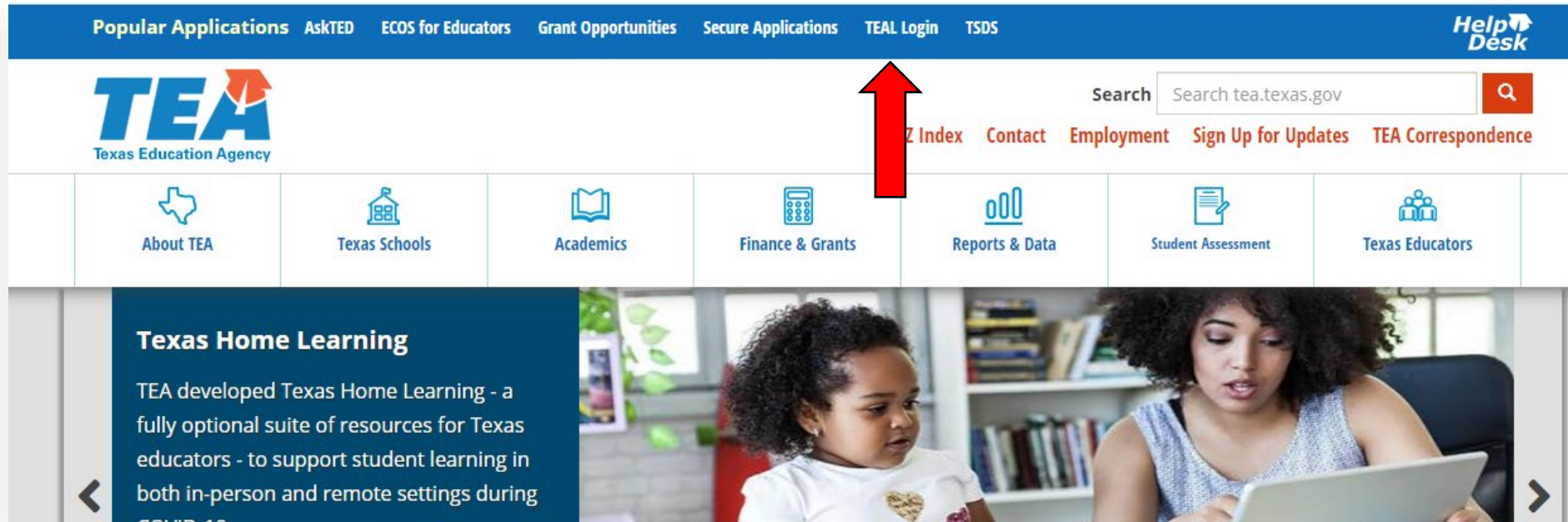
Or

Apply for Administrator Login to update your LEA's information



- ✓ **Check and update campus information**
- ✓ **Check and update campus grade span**
- ✓ **Check and update other LEA information**





You can access TEAL from the Popular Applications ribbon at the top of TEA's homepage.





TEA Login (TEAL)

NOTICE: TEA Web Applications will not be available each Sunday morning from 5:00am to 2:00pm due to routine maintenance. Please do not access your applications during this time period. **You could lose data.**

Don't have an account? [Request New User Account](#)



Username:

Password: [Show Password](#)

Login

[Forgot your password?](#)
[Forgot your username?](#)

[Help for Request Process](#) | [Help for Educator Account Setup](#)
[Help with Password Reset](#)

You can login from the
TEAL login screen

Or

Request New User
Account



From TEAL you can request access to:

eGrants Electronic Grants	TEAL	Request Access Online	Find contact information at Office for Grants and Federal Fiscal Compliance TEA Grant Opportunities
ER Expenditure Reports	TEAL	Request Access Online	Find contact information at Office for Grants and Federal Fiscal Compliance
Texas Education Directory AskTED	TEAL	Request Access Online	Texas Education Directory AskTED@tea.texas.gov



eGrants Roles and Privileges

	Contacts	Compliance Reports	Grants	Special Collections	Document Library
Grantee Official	View, Create, Edit, and Save	View, Create, Edit, Save, and Submit	Delete Draft, View, Create, Edit, Save, and Submit	View, Create, Edit, Save, and Submit	Search and View Only
Grantee Manager	View, Create, Edit, and Save	View, Create, Edit, Save, and Submit	View, Create, Edit, Save, and Submit Negotiated Applications	View, Create, Edit, Save, and Submit	Search and View Only
Grantee Staff	View, Create, Edit, and Save	View, Create, Edit, and Save	View Only	View, Create, Edit, and Save	Search and View Only
Grantee Writer / Editor	View, Create, Edit, and Save	View, Create, Edit, and Save	View, Create, Edit, and Save	View Only	Search and View Only
Grantee Viewer	View Only	View Only	View Only	View Only	Search and View Only



Coordinate with Others

- ☐ ESSA and Perkins Staff
- ☐ Business Office Staff
- ☐ Those involved with Comprehensive Needs Assessment
- ☐ Fiscal Agents/Member Districts
- ☐ PNP
- ☐ Others?



Currently Approved Copy of Application

Use the most currently approved application to avoid re-negotiating the same items year to year.

2022-2023 Special Education Consolidated Grant Application (Federal)

Due: 09/02/2022
Status: NOGA Awarded

[View Errors](#) [Attach Files](#) [View/Print](#) [Amend](#)

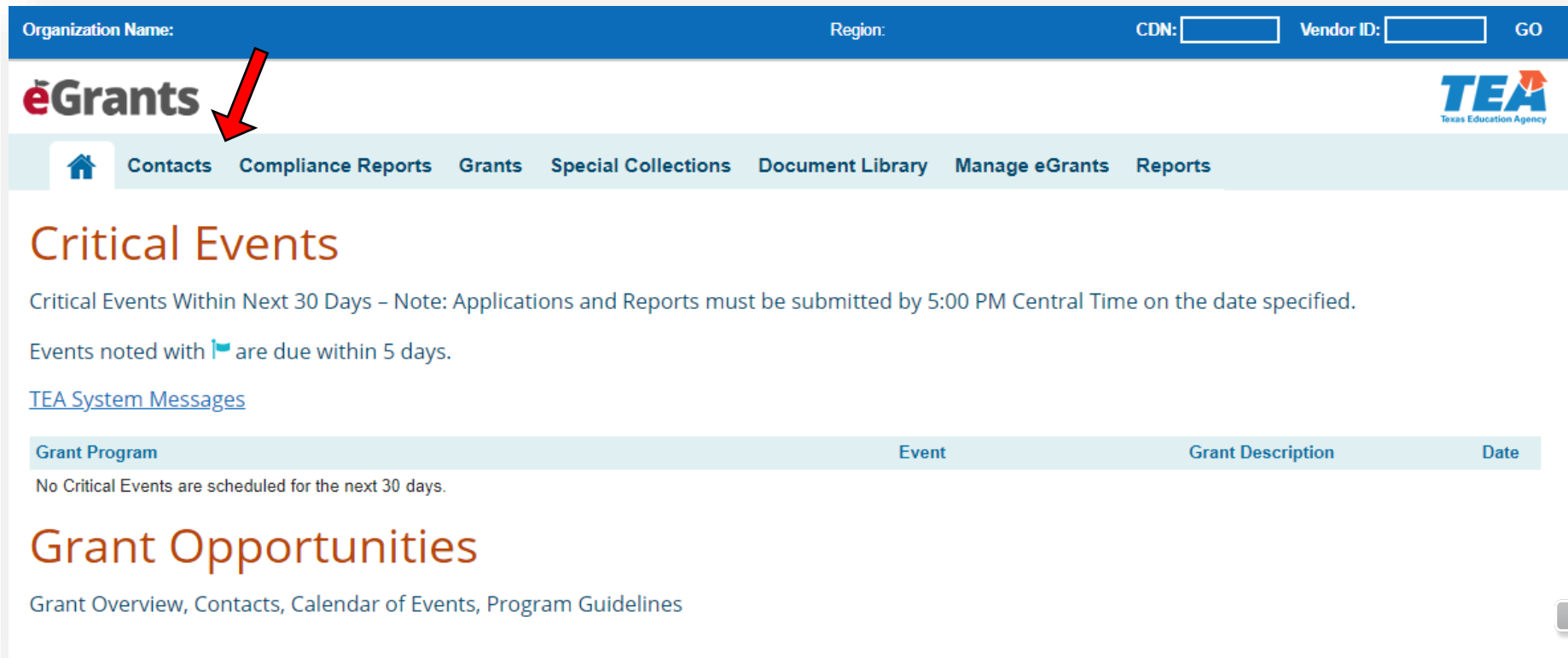
Last Submitted Date: 04/05/2023 10:30 AM

Grant Resources

[Table of Contents](#)

Description	Required	Status	Last Update
General Information			
GS2100 - Applicant Information	*	Complete	06/13/2022 08:13 AM
GS2300 - Negotiation Comments and Confirmation	*	New	
GS2900 - Purpose of Amendment	*	Complete	04/05/2023 08:08 AM
Program Description			
PS1502 - Private Nonprofit Schools Participation	*	Complete	03/03/2023 12:50 PM
Program Budget			
BS6001 - Program Budget Summary and Support	*	Complete	04/05/2023 08:07 AM
BS6101 - Payroll Costs	*	Complete	03/03/2023 12:51 PM
BS6201 - Professional and Contracted Services	*	Complete	04/05/2023 10:30 AM
BS6401 - Other Operating Costs	*	Complete	06/13/2022 08:23 AM
BS6501 - Debt Services	*	Complete	06/13/2022 08:22 AM
BS6601 - Capital Outlay	*	Complete	06/13/2022 08:22 AM
BS6016 - Fiscal Compliance Requirements	*	Complete	03/03/2023 12:57 PM

Update your Contacts




Organization Name: Region: CDN: Vendor ID: GO

eGrants

[Home](#) [Contacts](#) [Compliance Reports](#) [Grants](#) [Special Collections](#) [Document Library](#) [Manage eGrants](#) [Reports](#)

Critical Events

Critical Events Within Next 30 Days – Note: Applications and Reports must be submitted by 5:00 PM Central Time on the date specified.

Events noted with  are due within 5 days.

[TEA System Messages](#)


Grant Program	Event	Grant Description	Date
No Critical Events are scheduled for the next 30 days.			

Grant Opportunities

Grant Overview, Contacts, Calendar of Events, Program Guidelines

Add, Edit, or Remove your Contacts

The image shows two overlapping screenshots from the eGrants system. The background screenshot is the 'Contacts' page, which has a navigation bar with 'Home', 'Contacts', 'Compliance Reports', 'Grants', 'Special Collections', and 'Document Library'. The 'Contacts' link is highlighted with a red arrow. Below the navigation bar, the page title is 'Contacts'. There is a table with columns: First Name, MI, Last Name, Title, Phone, Ext, Email, Modified On, and Modified By. At the bottom of the page are three buttons: 'Add', 'Edit', and 'Remove'. The foreground screenshot is the 'Add/Edit Contact' form. It has a dark blue header with the title 'Add/Edit Contact'. The form contains the following fields: '* First Name:' (text input), 'Middle Initial:' (text input), '* Last Name:' (text input), '* Title:' (text input), '* Phone:' (text input), 'Extension:' (text input), '* Email:' (text input), and '* Confirm Email:' (text input). At the bottom of the form are two buttons: 'Save' and 'Cancel'. A speaker icon is located in the bottom right corner of the foreground screenshot.

eGrants  [Contacts](#) [Compliance Reports](#) [Grants](#) [Special Collections](#) [Document Library](#)

Home » Contacts

Contacts

First Name	MI	Last Name	Title	Phone	Ext	Email	Modified On	Modified By
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[Add](#) [Edit](#) [Remove](#)

Add/Edit Contact

* First Name:

Middle Initial:

* Last Name:

* Title:

* Phone:

Extension:

* Email:

* Confirm Email:

[Save](#) [Cancel](#)

SC5003 – Formula Grants Consolidated Schedule





TEA Login (TEAL)

NOTICE: TEA Web Applications will not be available each Sunday morning from 5:00am to 2:00pm due to routine maintenance. Please do not access your applications during this time period. **You could lose data.**

Don't have an account? [Request New User Account](#)

Username:

Password: [Show Password](#)

[Login](#)

[Forgot your password?](#)

[Forgot your username?](#)

[Help for Request Process](#) | [Help for Educator Account Setup](#)
[Help with Password Reset](#)

Log in to TEAL



Applications

eGrants

[ESC Viewer](#)

[Grantee Manager](#)

MAGNOLIA ISD (170906)
Vendor ID: 1746003129

[Grantee Official](#)

MAGNOLIA ISD (170906)
Vendor ID: 1746003129

[Grantee Staff](#)

MAGNOLIA ISD (170906)
Vendor ID: 1746003129

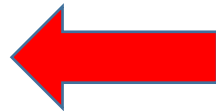
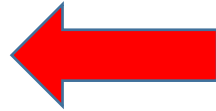
[Grantee Viewer](#)

MAGNOLIA ISD (170906)
Vendor ID: 1746003129

[Grantee Writer/ Editor](#)




MAGNOLIA ISD (170906)
Vendor ID: 1746003129


[Add/Modify Access](#)



Access the eGrants Application by selecting the appropriate role.







 [Contacts](#) [Compliance Reports](#) [Grants](#) **[Special Collections](#)** [Document Library](#)

Home » **Special Collections**

Special Collections

Special Collection Description	Grant	Status	Amend	Due Date	ID
2023-2024 SC5003 Formula Grants Consolidated Schedule	2023-2024 Data Collections for Federal Funding	Submitted	Amend	09/01/2023	003285-033413-00-01



Grants Administration Division

21

SC5003 – Formula Grants Consolidated Schedule

SC5003
SC5003 - Formula Grants Consolidated Schedule

Part 1: Equitable Access and Participation Help

Indicate below whether any barriers exist to equitable access and participation for any groups that receive services funded by ESSA, Perkins or Special ED grants.

☐ The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by any grant within this application.
☒ Barriers exist to equitable access and participation for the following groups receiving services funded by any grant within this application, as described below.

Barriers	
Group	Description
1. <input type="text" value="Students"/>	<input type="text" value="Learning Disabilities"/>
2. <input type="text" value="Students"/>	<input type="text" value="Visual Impairments"/>
3. <input type="text" value="Students"/>	<input type="text" value="Hearing Impairments"/>

Add Line
Remove Line

All three grant programs, SPED, ESSA, and Perkins, will need to include any barriers to equitable access and participation for groups receiving services.

SC5003 – Formula Grants Consolidated Schedule

Part 2: Guidelines, Provisions and Assurances, and Certifications

A. General Guidelines, Provisions and Assurances, and Lobbying Certificate			
General and Fiscal Guidelines			
General Provisions and Assurances			
Debarment and Suspension			
<p>1. Does this organization spend non-federal funds on lobbying activities?</p> <p><input checked="" type="radio"/> No. If selected, continue to Section B.</p> <p><input type="radio"/> Yes. If selected, complete items 2 and 3 below.</p> <p>2. Select the appropriate program(s) for the Lobbying Certification.</p> <p><input type="checkbox"/> ESSA <input type="checkbox"/> Perkins <input type="checkbox"/> Special Education (Federal)</p> <p>3. The Lobbying Certification should be attached to the selected grant application(s) during original submission. Instructions for completing and attaching the Disclosure of Lobbying Activities form.</p> <ul style="list-style-type: none"> • Print and sign the form. • Scan the signed form and save it to your desktop. • Click the Attach Files on the Table of Contents page of each applicable eGrant application to attach your signed form. 			
Lobbying Certification			
B. Program Specific Guidelines and Provisions and Assurances			
ESSA	Perkins	Special Education (Federal)	Special Education (State)
Program Guidelines	Program Guidelines	Program Guidelines	Program Guidelines
Program Specific Provisions and Assurances	Program Specific Provisions and Assurances	Program Specific Provisions and Assurances	Program Specific Provisions and Assurances

All three grant programs, SPED, ESSA, and Perkins will need to review the General and Specific Guidelines, Provisions and Assurances, and Lobbying Certification.



SC5003 – Formula Grants Consolidated Schedule

Part 3: Certification and Incorporation

Certification and Incorporation Statement

I hereby certify that the information contained in this Special Collections Report is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to submit this data. I further certify that any ensuing program and activity will be conducted in accordance with all applicable Federal and State laws and regulations; application guidelines and instructions; provisions, assurances, and certification requirements; and the schedule submitted. It is understood by the applicant that this application constitutes an offer and, if accepted by the Texas Education Agency or renegotiated acceptance, will form a binding agreement.

Authorized Official

Select Contact: or

First Name:	Middle Initial:	Last Name:	Title:
Phone: 8	Ext:	E-Mail:	

Submitter Information

First Name	System completes this section once certified and submitted	Last Name
Approval		Submit Date

Only the legally responsible party may certify and submit this report.

Once Parts 1 and 2 have been completed by all grant programs, the authorized official will certify and submit SC5003 to TEA.

Complete Authorized Official Section – Select Contact

Submitter Information Section – Automatically Completed



GS2200 - Applicant Designation and Certification (ADC)



Applicant Designation and Certification (ADC)

2023-2024 Special Education Consolidated Grant Application (Federal)

Instructions

GS2200

GS2200 - Applicant Designation and Certification

Amendment #: 00
Version #: 01

Part 1: Designation

Designation						Copy Prior Year Data	
Funding Source	Apply on Own	Apply as Fiscal Agent of SSA	Not Apply at All	Apply as Member of SSA	Select a Fiscal Agent <i>only</i> if you selected "Apply as Member of SSA".		
					Designated Fiscal Agent Name (Entity Name)	Fiscal Agent CDN	
1. IDEA-B Formula	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One		
2. IDEA-B Preschool	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One		
3. IDEA-B Discretionary Deaf	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Select One		

*Allocation amount(s) are posted at <https://tea.texas.gov/finance-and-grants/grants/grants-administration/applying-for-a-grant/entitlements>

In Part 1, identify how you will apply for each funding source.

Apply on Own

As Fiscal Agent

Not Apply at All

As Member of SSA



Applicant Designation and Certification (ADC)

Part 2: Certification and Incorporation

Certification and Incorporation Statement (Only the legally responsible party may submit this report.)			
I understand that the designation selected above will remain in effect for the duration of the project period for the program(s) as specified.			
I certify that to the best of my knowledge, the information contained in this form is correct and complete and that I am authorized to file this certification on behalf of the applicant organization.			
A single organization applying for any grant program on its own certifies the designation as an individual applicant for the program(s) specified in this designation form. For each member of a Shared Services Arrangement (SSA), the member certifies its agreement to participate in an SSA, as stated for the program(s) specified in this designation form. For each organization registering as a fiscal agent, the organization certifies its agreement to act as fiscal agent for the SSA as stated for the program(s) specified in this designation form.			
If Apply as Member of SSA has been selected for any funding source, the designated fiscal agent is the administrative and fiscal agent for this project and is authorized to receive and expend funds for the conduct of this project on behalf of the members. The fiscal agent is accountable for all shared services arrangement activities and is therefore responsible for ensuring that all funds, including payments to members of shared services arrangements, are expended in accordance with applicable laws and regulations.			
All participating organizations have entered into a written shared services agreement which describes the responsibilities of the fiscal agent and			
SSA members, including the refund liability that may result from on-site monitoring or audits and the final disposition of equipment, facilities, and materials purchased for this project.			
It is understood that the fiscal agent is responsible for the refund for any exceptions made as a result of on-site monitoring or audits; however, based on the SHARED SERVICES AGREEMENT, which must be on file with the fiscal agent for review, the fiscal agent may have recourse to the member organization(s) where the discrepancy(ies) occurred.			
The authorized official has read and certifies agreement as stated above.			
Authorized Official			Select Contact: Select One or Add New Contact
First Name:	Middle Initial:	Last Name:	Title:
Phone:	Ext:	E-Mail:	
Submitter Information			
First Name:	System completes this section once certified and submitted		Last Name:
Approval ID:			Submit Date and Time:

[Back](#)
[Printable Version](#)
[Save](#)
[Certify and Submit](#)

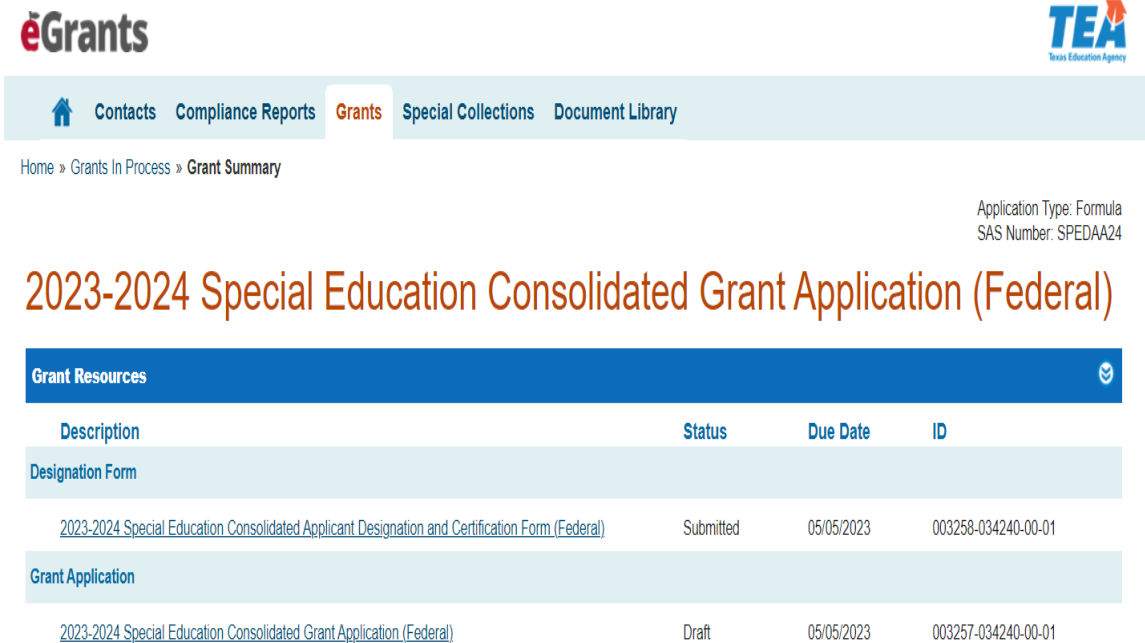
In Part 2, the authorized official should review the Certification and Incorporation Statement, complete the Authorized Official information, and select the Certify and Submit button to send to TEA.



Completing the Application Schedules



Opening the Application



The screenshot shows the eGrants interface. At the top, there's a navigation bar with links: Home, Grants In Process, Grant Summary, and a sidebar with Contacts, Compliance Reports, Grants (highlighted), Special Collections, and Document Library. The main content area displays the title '2023-2024 Special Education Consolidated Grant Application (Federal)' in orange. Below this is a table with two sections: 'Grant Resources' and 'Grant Application'. The 'Grant Resources' section has a header row with 'Description', 'Status', 'Due Date', and 'ID'. It contains one row for the 'Designation Form' with a status of 'Submitted', due date of '05/05/2023', and ID '003258-034240-00-01'. The 'Grant Application' section also has a header row with the same columns and contains one row for the '2023-2024 Special Education Consolidated Grant Application (Federal)' with a status of 'Draft', due date of '05/05/2023', and ID '003257-034240-00-01'. A large red arrow points upwards towards the 'Grant Application' row.

Description	Status	Due Date	ID
Designation Form	Submitted	05/05/2023	003258-034240-00-01
Grant Application			
2023-2024 Special Education Consolidated Grant Application (Federal)	Draft	05/05/2023	003257-034240-00-01

- ❑ After the Applicant Designation and Certification (ADC) form is submitted, the application will appear and have a status of “Available.”
- ❑ Clicking on the grant title will open the Table of Contents page.



Schedules to Complete

2023-2024 Special Education Consolidated Grant Application (Federal)

Due: 05/05/2023

Status: Draft

 [View Errors](#)

 No Attachments

 [View/Print](#)

 [Delete Draft](#)

 [Certify & Submit](#)

Grant Resources

Table of Contents

Description	Required	Status	Last Update
General Information			
GS2100 - Applicant Information	*	Complete	05/04/2023 01:06 PM
Program Description			
PS3502 - Private Nonprofit Schools Participation	*	New	
Program Budget			
BS6001 - Program Budget Summary and Support	*	Complete	05/04/2023 01:32 PM
BS6101 - Payroll Costs	*	Complete	05/04/2023 02:14 PM
BS6201 - Professional and Contracted Services	*	New	
BS6401 - Other Operating Costs	*	New	
BS6501 - Debt Services	*	New	
BS6601 - Capital Outlay	*	New	
BS6016 - Fiscal Compliance Requirements	*	Incomplete	05/04/2023 06:27 PM

The Table of Contents page lists all the schedules that must be completed. Start with the GS2100 schedule.

GS2100 - Applicant Information Part 1

2023-2024 Special Education Consolidated Grant Application (Federal) [Instructions](#)

General Information
GS2100 - Applicant Information

Part 1: Organization Information

A. Applicant			
Organization Name:			
Mailing Address Line 1:			
Mailing Address Line 2:			
City:	State:	Zip Code:	
B. Unique Entity Identifier (SAM)			
UEI (SAM):			

Part 2: Applicant Contacts

A. Primary Contact			Select Contact: <input type="text" value="Select One"/> or <input type="button" value="Add New Contact"/>		
First Name:	Initial:	Last Name:			
Title:					
Telephone:	Ext.:	E-Mail:			
B. Secondary Contact					
Select Contact: <input type="text" value="Select One"/> or <input type="button" value="Add New Contact"/>					
First Name:	Initial:	Last Name:			
Title:					
Telephone:	Ext.:	E-Mail:			



GS2100 – Applicant Information

Part 2

General Information GS2100 - Applicant Information

Part 1: Organization Information

A. Applicant			
Organization Name:			
Mailing Address Line 1:			
Mailing Address Line 2:			
City:	State:	Zip Code:	

B. Unique Entity Identifier (SAM)
UEI (SAM): T6G4VH5R5884

Part 2: Applicant Contacts

A. Primary Contact				Select Contact: Doe, John	or	Add New Contact
First Name: John	Initial:	Last Name: Doe	Title: Special Education Director			
Telephone: 123-123-1234	Ext.: 123	E-Mail: john.doe@gmail.com				

B. Secondary Contact				Select Contact: Doe, Jane	or	Add New Contact
First Name: Jane	Initial:	Last Name: Doe	Title: President			
Telephone: 432-432-4321	Ext.: 432	E-Mail: jane.doe@gmail.com				

[Back](#)
[Printable Version](#)
[Save](#)

Part 2: Applicant Contacts

- ☐ Primary and secondary contacts are the first point of contact if negotiation is required.
- ☐ Please ensure the contact information listed is accurate and up-to-date.



PS3502 - Private Nonprofit Schools Participation Part 1

2023-2024 Special Education Consolidated Grant Application (Federal)

[Instructions](#)

Program Description PS3502 - Private Nonprofit Schools Participation

Part 1: Schedule Completion Exceptions

Exceptions

1. This schedule must be completed unless one of the following exceptions applies:

- ☒ Applicant agency is an open-enrollment charter school.
- ☐ No private schools, including home schools, are located within legal boundaries of the applicant agency.

Part 2: Children Evaluated

Part 3: Consultation for Children with Disabilities

Part 4: Proportionate Share Calculations

Part 5: Children Served

Part 6: Services

Part 1: Schedule Completion Exceptions

- Open-enrollment charter school
- No private schools, including home schools, are located within legal boundaries of the applicant agency.
- If neither condition applies, the LEA must complete the PS3502.



PS3502 - Private Nonprofit Schools Participation Part 4 A

Part 4: Proportionate Share Calculations

A. Proportionate Share Calculation for IDEA-B Formula Funds	
Description	Number
1. Formula Funds for the 2023-2024 School Year	\$ 125,235
2. Total Number of Eligible Children (determined to be children with disabilities) Aged 3 through 21 in PUBLIC Schools on the Last Friday in October 2022 [34 CFR Appendix B] (This count includes children with disabilities aged 3 through 4 dually enrolled in public and private schools.)	
3. Total Number of Parentally Placed Eligible Children (determined to be children with disabilities) Aged 3 through 21 in PRIVATE Schools on the Last Friday in October 2022 [34 CFR §300.132 (c)(2), 34 CFR §76.656(b), 34 CFR §300.133(a)(1), 34 CFR Appendix B] (This count does NOT include children with disabilities aged 3 through 4 who are dually enrolled.)	
4. Total Number of Eligible Children	
5. Average Allocation Per Eligible Child	
6. Proportionate Share Amount to Be Expended for Parentally Placed Private School Children with Disabilities Aged 3 through 21 in 2023-2024	

B. Proportionate Share Calculation for IDEA-B Preschool Funds	
Description	Number
1. Preschool Funds for the 2023-2024 School Year	\$ 125,235
2. Total Number of Eligible Children (determined to be children with disabilities) Aged 3 through 5 in PUBLIC Schools on the Last Friday in October 2022 [34 CFR Appendix B] (This count includes children with disabilities aged 3 through 4 dually enrolled in public and private schools.)	
3. Total Number of Parentally Placed Eligible Children (determined to be children with disabilities) Aged 3 through 5 in PRIVATE Schools on the Last Friday in October 2022 34 CFR §300.132 (c)(2), 34 CFR §76.656(b), 34 CFR §300.133(a)(2), 34 CFR Appendix B (This count does NOT include children with disabilities aged 3 through 4 who are dually enrolled.)	
4. Total Number of Eligible Children	
5. Average Allocation Per Eligible Child	
6. Proportionate Share Amount to Be Expended for Parentally Placed Private School Children with Disabilities Aged 3 through 5 in 2023-2024	

Part 4, A: Formula

- Line 2 should be > Line 3
- Line 2 = students ages 3 – 21 in **Public Schools** on the Last Friday in October 2022.
- Line 3 = students ages 3 – 21 in **Private Schools** on the Last Friday in October 2022.

PS3502 - Private Nonprofit Schools Participation Part 4 B

B. Proportionate Share Calculation for IDEA-B Preschool Funds	
Description	Number
1. Preschool Funds for the 2023-2024 School Year	\$ 125,235
2. Total Number of Eligible Children (determined to be children with disabilities) Aged 3 through 5 in PUBLIC Schools on the Last Friday in October 2022 [34 CFR Appendix B] (This count includes children with disabilities aged 3 through 4 dually enrolled in public and private schools.)	
3. Total Number of Parentally Placed Eligible Children (determined to be children with disabilities) Aged 3 through 5 in PRIVATE Schools on the Last Friday in October 2022 34 CFR §300.132 (c)(2), 34 CFR §76.656(b), 34 CFR §300.133(a)(2), 34 CFR Appendix B (This count does NOT include children with disabilities aged 3 through 4 who are dually enrolled.)	
4. Total Number of Eligible Children	
5. Average Allocation Per Eligible Child	
6. Proportionate Share Amount to Be Expended for Parentally Placed Private School Children with Disabilities Aged 3 through 5 in 2023-2024	

Part 4, B: Preschool

- Line 2 should be > or = to Line 3
- Line 2 = students ages 3 – 5 in **Public Schools** on the Last Friday in October 2022.
- Line 3 = students ages 3 – 5 in **Private Schools** on the Last Friday in October 2022.

Part 6: Services

Services
1. How does your LEA determine which private school students receive services? Describe the process you use to make that determination. (34 CFR § 300.132 and 34 CFR § 76.656)



Part 6: Services

- Describe **how** the LEA determines which private school students receive services.
- Provide a brief description of the consultation process.



Part 7: Consultation Process Documentation

Documentation of the Consultation Process

1. ☐ Timely and meaningful consultation, as required by 34 CFR §300.134, has occurred, and the LEA has obtained a written affirmation signed by representatives of participating private schools. [34 CFR §300.135 (a)]
2. ☐ Representatives of participating private schools did not provide written affirmation to the LEA within a reasonable period of time. Documentation of the attempts made to obtain written affirmation are attached. [34 CFR §300.135 (b)]
3. ☐ Consultation did not occur because representative of private schools/home schools did not accept the offer/invitation for consult.

Part 7: Consultation Process Documentation

- The application accepts multiple responses to allow for all three options.
- Documentation of the attempts made to obtain written affirmation **must** be attached if the 2nd checkbox is selected.



Attaching documentation in eGrants

2023-2024 Special Education Consolidated Grant Application (Federal)

Due: 05/05/2023

Status: Draft

View Errors **Attach Files** View/Print Delete Draft Certify & Submit

Grant Resources

Table of Contents

Description **Required** **Status** **Last Update**

General Information

2. Follow the instructions provided to attach the file.

1. Click on the Attach Files icon located below the grant title in the Table of Contents page.

Select & Attach File

Technical Instructions

- Each attachment is limited to 10MB
- Files to be attached must have a valid extension.
- Valid file extensions are:
pdf, doc, rtf, xls, bmp, bit, docx, xlsx
- Scanned files must be in PDF format.
- File names must not contain special characters.

Usage Instructions

- DO NOT attach documents that have not been requested. They will be deleted.
- Select the Refresh button below if your attachment is not in the Submitted list below.
- Remove an existing attached document prior to attaching a new version.
- Upon successful attachment, all documents will be listed by the assigned document title.

☒ TEA Defined Attachment ☐ Optional Attachment

Document Title

Documents Submitted in this Version

Budget Schedules



ARP Funds Removed from the SPED Consolidated (Federal) Grant Application

NEW

- ☐ **American Rescue Plan (ARP) funds will not be in the 23-24 SPED Consolidated Grant Application (Federal) application.**

- ☐ **ARP funds will be removed from the ADC and all schedules in the 23-24 SPED Consolidated Grant Application (Federal) application.**



BS6001 - Program Budget Summary

2023-2024 Special Education Consolidated Grant Application (Federal)
 Instructions

Program Budget
 BS6001 - Program Budget Summary and Support

Statutory Authority: Individuals with Disabilities Education Act (IDEA), as amended by the IDEA Improvement Act of 2004 (P.L. 108-446), Part B, Sections 611, 619

Part 1: Available Funding View Funding/Carryover View List of SSA Members

Available Funding				
Description	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf	
1. Fund SSA Code	224	225		
2. Planning Amount	\$125,235	\$125,235		
3. Final Amount	\$0	\$0		
4. Carryover				
5. Reallocation				
Total Funds Available	\$125,235	\$125,235		

Part 2: Budget Summary

A. Budgeted Costs				
Description	Class/ Object Code	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Consolidated Administrative Funds		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
2. Payroll Costs	6100	\$100,000	\$100,000	
3. Professional and Contracted Services	6200	\$21,235	\$21,235	
4. Supplies and Material	6300	\$1,000	\$1,000	
5. Other Operating Costs	6400	\$1,000	\$1,000	
6. Debt Services	6500	\$1,000	\$1,000	
7. Capital Outlay	6600	\$1,000	\$1,000	
8. Operating Transfers Out	6911			
Total Direct Costs		\$125,235	\$125,235	
9. Indirect Costs				
Total Budgeted Costs		\$125,235	\$125,235	
Total Funds Available Minus Total Costs		\$0	\$0	
10. Payments to Member Districts of SSA	6483			

Back
Printable Version
Save

- ☐ **Part 1 = Available Funding for each funding source**
- ☐ **Part 2 = Detailed Budget Summary**
 - **If funds are budgeted in the 6100, 6200, 6400, 6500, or 6600 class object codes, the supporting budget schedule must be completed as well.**
 - **Direct Administrative Costs are not allowable with IDEA-B funds.**



BS6101 - Payroll Costs

Parts 1 and 2

2023-2024 Special Education Consolidated Grant Application (Federal)
Instructions

Program Budget
BS6101 - Payroll Costs

Part 1: Total Payroll Costs

Payroll costs entered on BS6001			
Total Payroll Costs	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
	\$100,000	\$100,000	

Part 2: Number and Type of Positions

A. Administrative Support or Clerical Staff			
Position Type	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Administrative support or clerical staff (integral to program)			

B. LEA Positions			
Position Type	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Professional staff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Paraprofessionals	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Administrative support or clerical staff (paid by LEA indirect cost)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C. Campus Positions			
Position Type	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Professional staff	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Paraprofessionals	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Administrative support or clerical staff (paid by LEA indirect cost)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- ☐ Part 1 is pre-populated from the BS6001 for each funding source.
- ☐ Part 2 Checkboxes
 - LEA Positions
 - Campus Positions



Part 3: Substitutes, Extra-duty, Benefits

- Line 1: For schoolwide personnel
- For schoolwide programs, LEAs may consolidate with other Federal, State, and local funds [Section 1114(a)(1)].
- Selecting the schoolwide box in Part 3 indicates:
 - The grantee is consolidating federal or federal, state, and local funds on the **ESSA SC5000 schedule**. *(See next slide)*
 - That budgeted funds will be used to pay for personnel who provide services on Schoolwide campuses not coded to 8911.

Part 3: Substitute, Extra-Duty, Benefits

Substitute, Extra-Duty, Benefits	Any Fund Source
1. For schoolwide personnel (includes staff salary, extra-duty pay/beyond normal hours, and substitutes for staff positions at schoolwide campuses)	<input checked="" type="checkbox"/>
2. Extra duty pay/beyond normal hours for positions not indicated above	<input type="checkbox"/>
3. Substitutes for public and charter school teachers not indicated above	<input type="checkbox"/>
4. Stipends for positions not indicated above	<input type="checkbox"/>



BS6101 – Payroll Costs & ESSA SC5000

Additional Title 1 Eligibility	Campus Low-Income %	Additional SW Eligibility	Campus Status	# Students Served on TA Campus	Other	Consolidated Funds
<input type="radio"/> One-Year Transition <input type="radio"/> Grade-Span Grouping <input type="radio"/> Ed-Flex Individual Prog. Waiver <input type="radio"/> None	35.00	<input type="radio"/> SW Ed-Flex Waiver <input checked="" type="radio"/> SW Previous Year	SW			Grades: 09-12 Federal Fun ▼
<input type="radio"/> One-Year Transition <input type="radio"/> Grade-Span Grouping <input type="radio"/> Ed-Flex Individual Prog.	35.00	<input type="radio"/> SW Ed-Flex Waiver <input checked="" type="radio"/> SW Previous Year	SW			Grades: 07-08 Fed/St/Loca ▼

SW Costs for Payroll and the ESSA SC5000 schedule

- If the schoolwide box is selected in Part 3, the SC5000 should indicate:
 - One or more campuses designated as Schoolwide (SW) under Campus Status
 - Consolidation of Funds
 - Federal Funds only OR
 - Fed/St/Local Funds
- REMINDER: Part 3 is for positions NOT selected in Part 2 of the BS6101



Supporting Budget Schedule Instructions



2023-2024 Special Education Consolidated Grant Application (Federal)

Instructions

Program Budget
BS6101 - Payroll Costs

Instructions button

- Located on the top right-hand corner of every budget schedule.
- Provides additional information to help complete the schedule.



BS6201 – Professional and Contracted Services

Part 3

NEW

- ☐ **AI (Auditory Impairment) DHH (Deaf or Hard of Hearing) Services will be changed to Deaf or Hard of Hearing (DHH) Services and moving to Line 9.
(This will shift all services up one line)**
- ☐ **Adapted Physical Education will be grayed out for the Discretionary Deaf fund source.**
- ☐ **Diagnostician Services will change to Diagnostic Evaluations.**
- ☐ **Dyslexia Services is being added.**

Part 3: Itemized Professional and Consulting Services

Itemized Professional and Consulting Service (6219, 6239, 6291)			
Description	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deal
1. Adapted Physical Education			
2. Applied Behavioral Analysis			
3. ARD Facilitation			
4. Assessments/Evaluations			
5. Autism Services			
6. Behavior Therapy			
7. Counseling			
8. Curriculum Development			
9. Deaf or Hard of Hearing (DHH) Services			
10. Diagnostic Evaluations			
11. Dyslexia Services			



NEW

- ☐ **Interpreter (Language Translation or Deaf Interpretation) will change to Sign Language Interpreter for the DHH**
- ☐ **Nurse/Health Services will be grayed out for the Discretionary Deaf fund source.**
- ☐ **Residential Set-aside will be grayed out for the Preschool and Discretionary Deaf fund sources.**
- ☐ **Surrogate Parent will be removed from the list.**

****The Program Guidelines have been updated to be sure all the activities listed and revised are addressed in the appendix.**

15. Nurse/Health Services			
16. Occupational Therapy			
17. Orientation and Mobility Services			
18. Parent Liaison			
19. Physical Therapy			
20. Professional/Staff Development or Training			
21. Program Evaluator			
22. Residential Set-Aside			
23. Sign Language Interpreter for the DHH			
24. Speech Therapy			
25. Technology Specialist			
26. Transportation Contract (Parent/Private), Excess Costs			
27. VI (Visual Impairment) Services			
Enter all professional and consulting services below.			



BS6201 - Professional and Contracted Services

2023-2024 Special Education Consolidated Grant Application (Federal)
Instructions

Program Budget
BS6201 - Professional and Contracted Services

Part 1: Professional and Contracted Services

Budgeted Costs				
Description	Class/Object Code	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Rental or Lease of Buildings, Space in Buildings, or Land	6209			
2. Professional and Consulting Services	6219 6239 6291			
Subtotal Professional and Contracted Services Costs				
Remaining 6200 Costs That Do Not Require Specific Approval		\$21,235	\$21,235	
Total Professional and Contracted Services Costs		\$21,235	\$21,235	

Part 2: Direct Administrative Costs

Part 2 Breakout of Direct Administrative Costs is hidden because it does not apply to the funding source(s) for this grant application.

BS6201 Professional and Contracted Services

- ☐ Part 1 Pre-populated into both Remaining 6200 Costs that do not require specific approval and Total Professional and Contracted Services Costs from BS6001
- ☐ Part 2 – Direct Administrative costs are unallowable.





2025-2026 Special Education Consolidated Grant Application (Federal)				
Program Budget BS6201 - Professional and Contracted Services				
Part 1: Professional and Contracted Services				
Original Code	Description	Class/Object Code	ICD-9 Formula	ICD-9 Personnel
1	Need a new building, space or building, or room	0000		
2	Professional and Consulting Services	0000		
Subtotal Professional and Contracted Service Code				
	Reverting Code Does Not Require Specific Approval		\$11,000	\$11,000
	Total Professional and Contracted Service Code		\$11,000	\$11,000

Part 2: Direct Administrative Costs
Part 2 Overview of Direct Administrative Costs is hidden because it does not apply to the funding authority for this grant application.

Part 3: Itemized Professional and Consulting Services

Itemized Professional and Consulting Services (SPE, LSA, GSE)	Description	ICD-9 Formula	ICD-9 Personnel	ICD-9 Secondary Staff
1	Adapted Physical Education			
2	Adapted Behavioral Analysis			
3	AD/CD Evaluation			
4	Assessment/Evaluation			
5	Audition Services			
6	Behavior Therapy			
7	Coaching			
8	Curriculum Development			
9	Deaf or Hard of Hearing (DHH) Services			
10	Diagnostic Evaluation			
11	Dyslexia Services			
12	Homebound			
13	Intensive Training			
14	Music Therapy			
15	Nurse/Health Services			
16	Occupational Therapy			
17	Orientation and Mobility Services			
18	Parent Liaison			
19	Physical Therapy			
20	Professional Staff Development or Training			
21	Program Evaluation			
22	Recreation Services			
23	Sign Language Interpreter for the DHH			
24	Speech Therapy			
25	Technology Specialist			
26	Transportation Contract (Parent/Provider, District Code)			
27	VI (Visual Impairment) Services			

Enter all professional and consulting services below.

Part 3 Itemized Professional and Contracted Services

- ❑ Areas greyed out indicate unallowable activities for the grant program.
- ❑ Itemized allowable activities may also be found in the Program Guidelines:

[TEA Grant Opportunities Page](#)



BS6201 Part 3: Itemized Professional and Contracted Services

2023-2024 Special Education Consolidated Grant Application (Federal)

Program Budget
BS6201 - Professional and Contracted Services

Part 1: Professional and Contracted Services

Service Code	Description	SED-6 Form	SED-6 Personal	SED-6 Consulting/Staff
1. SED-6 Form				
2. Professional and Consulting Services				
3. SED-6 Form				
4. SED-6 Form				
5. SED-6 Form				
6. SED-6 Form				
7. SED-6 Form				
8. SED-6 Form				
9. SED-6 Form				
10. SED-6 Form				
11. SED-6 Form				
12. SED-6 Form				
13. SED-6 Form				
14. SED-6 Form				
15. SED-6 Form				
16. SED-6 Form				
17. SED-6 Form				
18. SED-6 Form				
19. SED-6 Form				
20. SED-6 Form				
21. SED-6 Form				
22. SED-6 Form				
23. SED-6 Form				
24. SED-6 Form				
25. SED-6 Form				
26. SED-6 Form				
27. SED-6 Form				

Part 2: Direct Administrative Costs

Part 3: Itemized Professional and Consulting Services (SED-6, SED-6P, SED-6C)

Service Code	Description	SED-6 Form	SED-6 Personal	SED-6 Consulting/Staff
1. SED-6 Form				
2. SED-6 Form				
3. SED-6 Form				
4. SED-6 Form				
5. SED-6 Form				
6. SED-6 Form				
7. SED-6 Form				
8. SED-6 Form				
9. SED-6 Form				
10. SED-6 Form				
11. SED-6 Form				
12. SED-6 Form				
13. SED-6 Form				
14. SED-6 Form				
15. SED-6 Form				
16. SED-6 Form				
17. SED-6 Form				
18. SED-6 Form				
19. SED-6 Form				
20. SED-6 Form				
21. SED-6 Form				
22. SED-6 Form				
23. SED-6 Form				
24. SED-6 Form				
25. SED-6 Form				
26. SED-6 Form				
27. SED-6 Form				

21. Program Evaluator					
22. Residential Set-Aside					
23. Speech Therapy					
24. Surrogate Parent					
25. Technology Specialist					
26. Transportation Contract (Parent/Private), Excess Costs					
27. VI (Visual Impairment) Services					
Enter all professional and consulting services below.					
1. Service:	SPED Data Management System		\$2,000		
Specify Purpose:	To keep records on file related to special education				
		<input type="button" value="Add Item"/> <input type="button" value="Delete Item"/>			

Lines 1-27 enter Itemized Professional & Contracted Services.

If an allowable cost is not listed, it may be added under Line 27.



BS6401 - Other Operating Costs

2023-2024 Special Education Consolidated Grant Application (Federal)		Instructions
Program Budget		
BS6401 - Other Operating Costs		

Part 1: Other Operating Costs

Budgeted Costs				
Description	Class/ Object Code	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Out-of-State Travel for Employees <small>LEA must keep documentation locally.</small>	6411			
2. Travel for Students to Conferences (does not include field trips) <small>Requires pre-authorization in writing.</small>	6412			
3. Educational Field Trips <small>LEA must keep documentation locally.</small>	6412 6494			
4. Stipends for Non-employees other than those included in 6419 <small>Requires pre-authorization in writing.</small>	6413			
5. Travel Costs for Officials such as Executive Director, Superintendent, or Board Members <small>Allowable only when such costs are directly related to the grant. If Out-of-State Travel, LEA must keep documentation locally.</small>	6411 6419			
6. Non-Employee Costs for Conference <small>Requires pre-authorization in writing.</small>	6419			
7. Hosting Conferences for Non-Employees <small>LEA must keep documentation locally.</small>	64xx			
Subtotal Other Operating Costs				
Remaining 6400 Costs That Do Not Require Specific Approval		\$1,000	\$1,000	
Total Other Operating Costs		\$1,000	\$1,000	

Part 1 Other Operating Costs

☐ Unallowable costs are greyed out.

☐ Itemized costs have specific instructions and forms.

Required forms:

Forms for prior approval, disclosure, and justification



- ☐ To allow grantees to budget Subscription-Based Information Technology Arrangements (SBITA) costs for terms greater than 12 months for applicable grant programs, TEA is adding the following budget schedule.
- ☐ Revised BS6501 for the eGrants application and 6500 for the PDF application.
- ☐ For grantees needing to budget for SBITAs in active, applicable grant applications awarded on or after September 13, 2022, these schedules will be available as forms that must be attached in an amendment:
- ☐ BS6501 eGrants Attachment – Debt Services Form (PDF)
- ☐ 6500 PDF Attachment - Debt Services 6500 Form (Excel Spreadsheet)



A universal errata was issued on April 3, 2023, with instructions on how to submit amendments.



eGrants Login (via TEAL)

Universal Errata

Grants Administration

Guidelines, Provisions, and Assurances

Forms for Prior Approval, Disclosure, and Justification

Budgeting Costs Guidance Handbook

Amending an Application

TEA Help Desk

TEA Grant Opportunities

This site is a central resource for all state and federal grants administered by TEA. Select an application name from the dropdown list of available grants, or use the dropdowns in the Search Options section below to locate a grant's Request for Application (RFA) and its specific program guidelines, application, due dates, and other important information. Additional resources and Universal Errata are linked in the sidebar. Please email questions about grants or grant funding to Grants@tea.texas.gov.

Available Grant Opportunities

Application Name :

Search Options (Select options below to search for the available grant opportunities)

Keyword(s) in Application Name :

(enclose text in quotes for exact match)

School Year :

Program/Subject Area :

Funding Type :

Application Type :

Submission Type :

Between Dates

Availability Date :

Due Date :

Search

Clear

****Please note**** - All dates and grant specifics are subject to change. Please monitor this website regularly for updated grant information and errata; applicants are responsible for meeting due dates and other grant requirements.

BS6501 - Debt Services

NEW

Subscription-Based Information Technology Arrangements (SBITA) may include:

- ☐ **Cloud computing**
 - ☐ **Service contract**
 - ☐ **Routine maintenance**
 - ☐ **Minor updates**
-
- **Generally, subscriptions for more than one year and less than 5 years.**



2023-2024 Special Education Consolidated Grant Application (Federal)

Instructions

Program Budget

BS6501 - Debt Services

Part 1: Subscription-Based Information Technology Arrangement (SBITA) and Capital Lease Liability Costs

Budgeted Costs				
Description	Class Object Code	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deal
1) SBITA Liability - Principal	8814			
2) SBITA Liability - Interest	8828			
3) Capital Lease Liability - Principal	8812			
4) Capital Lease Liability - Interest	8822			
5) Capital Lease - Debt	8823			
Total Debt Service Costs		\$1,000	\$1,000	

Part 2: Description of SBITA

Subscription

1. SBITA Description:

Subscription Cost:

Fund Source:

Select One

Contract Start Date:

Contract End Date:

Add Item

Delete Item

Part 3: Description of Property

Property

1. Property Description:

Property Value:

Fund Source:

Select One

Contract Start Date:

Contract End Date:

Add Item

Delete Item

- ☐ Interest costs are not allowable. (Including SBITAs) on the Special Education Consolidated Grant Application (Federal).



BS6601 - Capital Outlay

Part 1

2023-2024 Special Education Consolidated Grant Application (Federal) [Instructions](#)

Program Budget
BS6601 - Capital Outlay

Part 1: Capital Expenditures

Budgeted Costs			
Description	IDEA-B Formula	IDEA-B Preschool	IDEA-B Discretionary Deaf
1. Library Books and Media (Capitalized and Controlled by Library)			
2. Capital Expenditures for Additions, Improvements or Modifications to Capital Assets Which Materially Increase Their Value for Useful Life (not ordinary repairs and maintenance)			
3. Furniture, Equipment, Vehicles or Software Costs for Items in Part 2	\$1,000	\$1,000	
Total Capital Outlay Costs	\$1,000	\$1,000	

Part 2: Furniture, Equipment, Vehicles or Software

Items

☐ 1. Generic Description: Number of Units:

Fund Source:

Describe how the item will be used to accomplish the objective of the program:

[Add Item](#)
[Delete Item](#)
[Back](#)
[Printable Version](#)
[Save](#)

Part 1

- ☐ Items are capitalized at \$5,000 or the capitalization level of the district, whichever is less.
- ☐ Equipment is capitalized if it has a useful life *of 1 year or more and* meets or exceeds the capitalization level.
- ☐ See the [Budgeting Costs Guidance Handbook](#) for more details.



BS6601 - Capital Outlay Continued Part 2

Part 2: Furniture, Equipment, Vehicles or Software

Items

☐

1. Generic Description:

Number of Units:

Fund Source:

Describe how the item will be used to accomplish the objective of the program:

Part 2 Generic description of Furniture, Equipment, Vehicles, or Software

- Enter a generic description and do not use brand names.
- If applicable, document that the item is SPED related.



BS6016 - Fiscal Compliance Requirements

Part 1 A



A. LEA MOE for Eligibility	
Enter the amounts below, of either state and local funds or only local funds, to demonstrate MOE for grant eligibility purposes. Remember, to be eligible the budgeted amount must equal or exceed the expenditures for the most recent prior year in which complete expenditure data are available and the LEA was in MOE compliance. LEAs must ensure auditable documentation, including all expenditure and budget data referenced below, is on file to support the data reported and must be made available to TEA upon request.	
Description	Expenditure
1. Amount of special education expenditures for the most recent prior year in which complete expenditure data are available and the LEA was in MOE compliance.	\$1,000
2. Budget for special education for 2023-2024	\$50
3. If the LEA's budget does not equal or exceed the amount expended in the most recent prior year in which complete expenditure data are available, due to federally allowable exceptions or state reconsiderations, provide a specific justification including the amount of reduction. The amount of the reduction plus the budget amount must equal or exceed amount of expenditures. Note that this is used for grant eligibility purposes only and not final compliance determinations. All applicable federal exceptions and state reconsiderations will be reviewed and approved or rejected during the IDEA-B MOE compliance determination process.	Budgeted Reduction Amount
<p>a) <input type="checkbox"/> The voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel.</p> <p>b) <input type="checkbox"/> A decrease in the enrollment of children with disabilities.</p> <p>c) <input type="checkbox"/> The termination of the obligation of the agency, consistent with this part, to provide a program of special education to a particular child with a disability that is an exceptionally costly program, as determined by the State Education Agency (SEA), because the child-</p> <ul style="list-style-type: none"> Has left the jurisdiction of the agency. Has reached the age at which the obligation of the agency to provide FAPE to the child has terminated. No longer needs the program of special education. <p>d) <input type="checkbox"/> The termination of costly expenditures for long-term purchases, such as the acquisition of equipment or the construction of school facilities.</p> <p>e) <input type="checkbox"/> The assumption of cost by the high cost fund operated by the SEA under 34 CFR 300.704(c).</p> <p>f) <input type="checkbox"/> Adjustment to Fiscal Effort (MOE Voluntary Reduction).</p>	
4. Assurance of Eligibility Check the appropriate selection below:	
<input type="radio"/> The LEA assures it used the state and local expenditures (in total or per capita), in the most recent prior year in which data are available and the LEA was in MOE compliance, and has budgeted at least the same amount of state and local funds in the coming year, or budgeted reduced amount due to federally allowable exceptions or state reconsiderations.	
<input type="radio"/> The LEA assures it used the local expenditures (in total or per capita), in the most recent prior year in which data are available and the LEA was in MOE compliance, and has budgeted at least the same amount of local funds in the coming year, or budgeted reduced amount due to federally allowable exceptions or state reconsiderations.	

A. LEA MOE for Eligibility

1. Taken from most recent prior year LEA was in compliance.

2. Taken from the current year.

- Must use the same fund source (State & Local or Local only)
- $2 < 1$ = Justification in Line 3
- $2 \geq$ to 1 = Move to Line 4




BS6016 - Fiscal Compliance Requirements

Part 1 A

A. LEA MOE for Eligibility

Enter the amounts below, of either state and local funds or only local funds, to demonstrate MOE for grant eligibility purposes. Remember, to be eligible the budgeted amount must equal or exceed the expenditures for the most recent prior year in which complete expenditure data are available and the LEA was in MOE compliance. LEAs must ensure auditable documentation, including all expenditure and budget data referenced below, is on file to support the data reported and must be made available to TEA upon request.

Description	Expenditure
1. Amount of special education expenditures for the most recent prior year in which complete expenditure data are available and the LEA was in MOE compliance.	\$1,000
2. Budget for special education for 2023-2024	\$50
3. If the LEA's budget does not equal or exceed the amount expended in the most recent prior year in which complete expenditure data are available, due to federally allowable exceptions or state reconsiderations, provide a specific justification including the amount of reduction. The amount of the reduction plus the budget amount must equal or exceed amount of expenditures. Note that this is used for grant eligibility purposes only and not final compliance determinations. All applicable federal exceptions and state reconsiderations will be reviewed and approved or rejected during the IDEA-B MOE compliance determination process.	Budgeted Reduction Amount
a) <input type="checkbox"/> The voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel. b) <input type="checkbox"/> A decrease in the enrollment of children with disabilities. c) <input type="checkbox"/> The termination of the obligation of the agency, consistent with this part, to provide a program of special education to a particular child with a disability that is an exceptionally costly program, as determined by the State Education Agency (SEA), because the child- <ul style="list-style-type: none"> Has left the jurisdiction of the agency. Has reached the age at which the obligation of the agency to provide FAPE to the child has terminated. No longer needs the program of special education. d) <input type="checkbox"/> The termination of costly expenditures for long-term purchases, such as the acquisition of equipment or the construction of school facilities. e) <input type="checkbox"/> The assumption of cost by the high cost fund operated by the SEA under 34 CFR 300.704(c). f) <input type="checkbox"/> Adjustment to Fiscal Effort (MOE Voluntary Reduction).	
4. Assurance of Eligibility Check the appropriate selection below:	
<input type="radio"/> The LEA assures it used the state and local expenditures (in total or per capita), in the most recent prior year in which data are available and the LEA was in MOE compliance, and has budgeted at least the same amount of state and local funds in the coming year, or budgeted reduced amount due to federally allowable exceptions or state reconsiderations. <input type="radio"/> The LEA assures it used the local expenditures (in total or per capita), in the most recent prior year in which data are available and the LEA was in MOE compliance, and has budgeted at least the same amount of local funds in the coming year, or budgeted reduced amount due to federally allowable exceptions or state reconsiderations.	

Calculating Line 3.

Line 2 *plus* Line 3 *must equal or exceed* Line 1



BS6016 - Fiscal Compliance Requirements

Part 1 B

B. MOE Voluntary Reduction (Adjustment to Local Fiscal Efforts)	
1. Indicate whether or not LEA is reducing MOE for 2023-2024: <input type="radio"/> I did not meet the eligibility criteria to voluntarily reduce MOE for 2023-2024. <input type="radio"/> I was eligible to voluntarily reduce MOE for 2023-2024 but did not exercise this option. <input type="radio"/> I was eligible to voluntarily reduce MOE for 2023-2024 and exercised this option.	<div>MOE Voluntary Reduction Amount</div> <div></div>

Three Criteria required to voluntarily reduce MOE

1. Must have an increase in IDEA-B formula final amount from the previous year.

2. Must have a determination that ‘Meets Requirements’.

3. Has not been identified as having significant disproportionality under 34 CFR § 300.647.

The District MUST amend to report the actual dollar amount of MOE Voluntary Reduction.

BS6016 - Fiscal Compliance Requirements

Part 2 A

Part 2: Coordinated Early Intervening Services (CEIS) or Comprehensive Coordinated Early Intervening Services (CCEIS) Requirements

A. CEIS or CCEIS Allocation (included in totals budgeted on BS6001)						
	Current Year/New Allocation					Carryover
LEA Name	CEIS or CCEIS	Max CEIS/CCEIS Reserve	Total CEIS/CCEIS	Reserved from IDEA-B Formula	Reserved from IDEA-B Preschool	Will LEA expend CCEIS funds reserved in the prior year during the carryover period?
1. <input type="text" value="Select One"/>	<input type="text" value="Select One"/>					<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A

LEAs identified with significant disproportionality are required to reserve 15% for CCEIS. The 15% will need to be updated when final amounts are available.



BS6016 – Fiscal Compliance Requirements

Part 2 A **NEW**

BS6016 Fiscal Compliance Requirements Schedule:

A column will be added where LEAs will have to specify whether they are doing voluntary CEIS or mandatory CCEIS due to being identified as having significant disproportionality.

Part 2: Coordinated Early Intervening Services (CEIS) or Comprehensive Coordinated Early Intervening Services (CCEIS) Requirements

A. CEIS or CCEIS Allocation (included in totals budgeted on BS6001)						
LEA Name	Current Year/New Allocation					Carryover
	CEIS or CCEIS	Max CEIS/CCEIS Reserve	Total CEIS/CCEIS	Reserved from IDEA-B Formula	Reserved from IDEA-B Preschool	Will LEA expend CCEIS funds reserved in the prior year during the carryover period?
1. <input type="text" value="Select One"/>	<input type="text" value="Select One"/>					<input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A



Add Member District

Delete Member District



Resources



2023-2024 Federal Grant Programs—Important Dates

ESSA Consolidated Federal Grant Application

	Release Date	Due Date
SC5003-Formula Grants Consolidated Schedule	May 1, 2023	September 1, 2023
ADC for ESCs	May 11, 2023	September 1, 2023
ADC for LEAs	May 18, 2023	September 1, 2023
eGrants Application	May 18, 2023	September 1, 2023

SPED (Federal) Grant Application

	Release Date	Due Date
SC5003-Formula Grants Consolidated Schedule	May 1, 2023	September 1, 2023
ADC for LEAs	May 11, 2023	September 1, 2023
eGrants Application	June 7, 2023	September 1, 2023

Perkins V Grant Application

	Release Date	Due Date
SC5600 CLNA for LEAs not completing in 2022-2023	Contact: Dale Fowler	Dale.Fowler@tea.texas.gov
SC5003-Formula Grants Consolidated Schedule	May 1, 2023	September 1, 2023
ADC for LEAs	May 11, 2023	September 1, 2023
eGrants Application	June 15, 2023	September 1, 2023



Grant Resources

☐ eGrants Resources

eGrants Roles

☐ How-To Videos

How to Request Access to TEA Login (TEAL)

How to Request Access to eGrants

How to Add, Edit, or Remove Contacts in eGrants

☐ Virtual Trainings for 2023-2024 Federal eGrants Applications Slides and Videos



Grants Administration Division Contacts



Grants Administration Division Contacts

For general grant-related inquiries, email: Grants@tea.texas.gov Division Phone Number: 512-463-8525

For additional information, visit [Grants Administration Division](#).

Please note that negotiators and their assigned regions are subject to change.
When necessary, a negotiator may direct you to the appropriate contact.

Grant Negotiation

ESSA, SPED, Perkins Negotiators

Name	Regions 1-20	Email	Phone
Lori Marquardt, Team Lead and Negotiator	6, 12	Lori.Marquardt@tea.texas.gov	(512) 463-9259
J. J. Sanchez, Specialized Negotiator	4, 16, 17, 18, 19	Juan.Sanchez@tea.texas.gov	(512) 463-3373
Christie Mizzell-James, Negotiator	5, 7, 9, 11	Christie.MizzellJames@tea.texas.gov	(512) 463-8424
Tammy Michels, Negotiator	10, 13, 20	Tammy.Michels@tea.texas.gov	(512) 305-8975
Valerie Carrera, Negotiator	1, 2, 3, 8, 14, 15	Valerie.Carrera@tea.texas.gov	(512) 463-8467

ESSER Negotiators

Name	Regions 1-20	Email	Phone
Allison Harkavy-Lash, Negotiator	1, 5, 9, 16, 17	Allison.HarkavyLash@tea.texas.gov	(512) 463-9181
Leigh Boatman, Negotiator	4, 13, 20	Leigh.Boatman@tea.texas.gov	(512) 463-0977
Kenneth Thomas, Negotiator	3, 6, 8, 11	Kenneth.Thomas@tea.texas.gov	(512) 463-9215
Mariann Middleton, Negotiator	2, 10, 14, 15	Mariann.Middleton@tea.texas.gov	(512) 463-9966
Kelly Wamhoff, Negotiator	7, 12, 18, 19	Kelly.Wamhoff@tea.texas.gov	(512) 463-9495

Expenditure Reporting (ER) / Payment Requests / Refunds / TEAL

General ER Mailbox: TFAExpenditures@tea.texas.gov

ESSER ER Mailbox: ESSERExpenditures@tea.texas.gov

Grants (Non-ESSER) ER Fiscal Coordinators

Name	Email	Phone
Lori Leija, Fiscal Coordinator	Lori.Leija@tea.texas.gov	(512) 305-9276
Raul Jaimes, Fiscal Coordinator	Raul.Jaimes@tea.texas.gov	(512) 463-9264
Jennifer Flores, Fiscal Coordinator	Jennifer.Flores@tea.texas.gov	(512) 463-9214

ESSER ER Fiscal Coordinators

Name	Email	Phone
JoAnn Blais, Fiscal Coordinator	JoAnn.Blais@tea.texas.gov	(512) 463-9329
BreAnn Edwards, Fiscal Coordinator	BreAnn.Edwards@tea.texas.gov	(512) 463-9517



TEA Grant Opportunities Page

Applying for a Grant

eGrants

Grant Resources

Special Education Entitlements

IDEA Fiscal Compliance

Administering a Grant (to locate justification forms)





Grants Administration



TEA's Grants Administration Division provides administration of all state and federal funds awarded to TEA for formula or discretionary grants. Personnel within the division are responsible for grant negotiation and applicant support, expenditure reporting, competitions, and funds management.

Grants

Grants Administration

[Grant Basics](#)[Applying for a Grant](#)[Administering a Grant](#)[Amending an Application](#)[Expenditure Reporting](#)[Grant Resources](#)[Federal Program Compliance](#)[Compliance and Reporting](#)[Federal Fiscal Monitoring](#)[Special Monitoring Division](#)[Training and Other Resources](#)

Related Content



Questions?

