

# **TEA** Grants Administration Division

# 2023-2024 ESSA Consolidated Application Training

June 6, 2023

This presentation will begin at 9:00 am



# **TEA** Grants Administration Division

# 2023-2024 ESSA Consolidated Application Training Presented by the **Grants Administration Division** June 6, 2023

Presenters: Tammy Michels and Susan Alexander-Wilson



This presentation is intended solely to provide general information and guidance to Texas LEAs and reflects the Texas Education Agency's current understanding of the presentation topics and applicable federal guidance. The content of this presentation is subject to change as a result of further potential information and guidance provided by federal agencies with regulatory oversight of these program(s). This presentation does not constitute legal advice, and LEAs are, therefore, advised to seek legal counsel regarding the information and guidance provided in this presentation before acting on such information and guidance.





- 1. Getting Ready
- 2. SC5003
- 3. ADC
- 4. The Application
- 5. Resources
- 6. Questions



# **Getting Ready**



# TEM Preparations Before Opening the Application



- Update information in AskTED
- 2. Verify access to TEAL and eGrants
- 3. Have available the most recently approved application
- 4. Update eGrants Contacts
- 5. Use Chrome as your Internet browser
- 6. Coordinate with other areas in your organization



# TEA Important Dates for 2023-2024 ESSA

## ESSA Consolidated Federal Grant Application

Document Type	Release Date	Due Date
SC5003 – Formula Grants Consolidated Schedule	May 1, 2023	September 1, 2023
GS2200 – ADC for ESCs	May 11, 2023	September 1, 2023
GS2200 – ADC for LEAs	May 18, 2023	September 1, 2023
ESSA eGrants Application	May 18, 2023	September 1, 2023

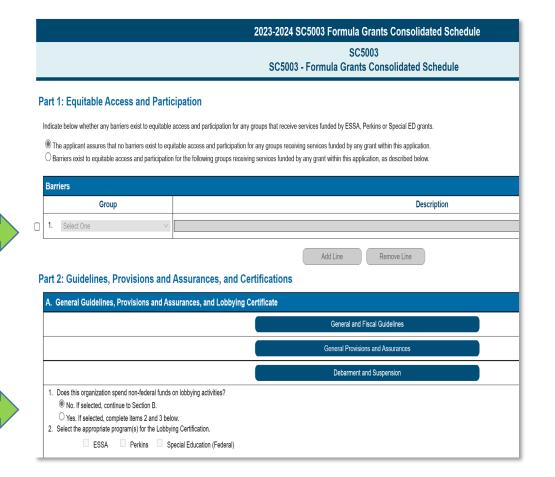
2023-2024 Planning Amounts are available on the **Entitlements** page.



# SC5003 – Formula Grants Consolidated Schedule



# TEA SC5003 – Formula Grants Consolidated Schedule



- 1. Parts 1 and 2 must be completed to submit this form.
- 2. Part 1, identification of Equitable Access and Participation.
- 3. If no barriers exist, the LEA can select the first radio button. Barriers may be found under the Instructions button.
- 4. Part 2 identifies if the organization expends funds on lobbying activities. If so, please complete and submit the form.



# Application Designation and Certification (ADC)



# TEM Applicant Designation and Certification (ADC)

## **Part 1: Designation**

		Apply as Fiscal		Apply as	Select a Fiscal Agent only if you selected "Ap	oply as Member of SSA".
Funding Source	Apply on Own	Agent of SSA	Not Apply at All	Member of SSA	Designated Fiscal Agent Name (Entity Name)	Fiscal Agent CDN
. Title I, Part A	•	0	0	0	Select One V	
2. Title I, Part C Migrant	0	0	0	0	Select One V	
3. Title I, Part D Subpart 1	0	0	0	0	Select One V	
I. Title I, Part D Subpart 2	0	0	0	0	Select One V	
5. Title II, Part A	•	0	0	0	Select One V	
6. Title III, Part A ELA	•	0	0	0	Select One V	
7. Title III, Part A Immigrant	0	0	0	0	Select One V	
8. Title IV, Part A - SSAEP	0	0	0	0	Select One V	

- Part 1 identify how you will apply for each funding source
  - As a Fiscal Agent, have all of the member districts complete ADC to incorporate funds.
- Part 2 the organization will certify and submit.



# The Application



# **TEM** GS2100 Applicant Information

Applicant Contacts requires two different contacts.

Verify email addresses and phone numbers are correct.





# PS3109 – REAP/Funding Transferability

Program Description PS3109 - REAP Funding Transferability									
scal Agent/Individual	Applicant								
A. Rural Education Achieven	•••	AP) - Estim	iated Redii	rected P	ercentage				
Applicable Fund Sources	Does Not Apply	Title I, Part	A Title II	, Part A	Title III, Part A ELA	Title III, Par Immigran		, Part A	Title IV, Part
. Title II, Part A									
2. Title IV, Part A									
3. Funding Transferability									
Applicable Fund Sources	Does Not Apply	Title I, Part A	Title I, Part C	Title Part I	,	Title III, Part A ELA	Title III, Part A Immigrant	Title IV Part A	
. Title II, Part A									
. Title IV, Part A									

- Only LEAs on the SRSA /Dual Eligibility may use REAP
- Any organization may use Transferability
- If choosing not to REAP/Transfer, select Does Not Apply



## PS3099 – Private Nonprofit School Equitable Services

#### Part 1: Private Schools Consultation and Participation Private Schools Consultation Yes No Are any private nonprofit schools located within the LEA's boundaries? Yes No Does the LEA have any Title I, Part A eligible students attending private nonprofit schools outside the boundaries? Are any private nonprofit schools participating? Title III, Part A ELA Title I, Part A Title I, Part C Migrant Title II, Part A Title III, Part A Immigrant Title IV. Part A-SSAEP Yes No Yes No Yes No Yes No Yes No Yes No Assurances The LEA assures that it discussed all consultation requirements as listed in Section. 1117(b)(1), and/or Section. 8501(c)(1), as applicable with all eligible private nonprofit schools located within the LEA's boundaries. The LEA assures the appropriate Affirmations of Consultation will be provided to the TEA Private Schools Ombudsman in the manner and timeline to be requested.

Section A - Private Schools Consultation

Section B - Are private nonprofit schools participating?

Section C - Assurances

**Grants Administration Division** 



## TEM PS3099 – Private Nonprofit School Equitable Services

	PS3099 - Private Nonprofit (PNP) School Equitable Services					
	5.	Transfer in from Title II, Part A				
(	6.	Transfer in from Title IV, Part A				
7	7. Total allocation and transfer amount(s) (B.4 + B.5 + B.6)					
8	8.	LEA Per-Pupil Allocation (B.7/B.3)				
9	9.	Calculated Private School Reservation (B.2 X B.8)				

C.	Equitable Services Calculation for Title II, Part A	Help
	Description	Calculation
1.	Total student enrollment in LEA	3,354
2.	Total student enrollment in participating private schools	79
3.	Total enrollment (C.1 + C.2)	3,433
4.	Total current year Title II, Part A allocation	139,195
5.	Transfer out from Title II, Part A	135,994
6.	Transfer in from Title IV, Part A	
7.	Total allocation and transfer amount(s) (C.4 - C.5 + C.6)	3,201
8.	LEA reservation for direct administration	0
9.	LEA amount to calculate Private School Equitable Services (C.7 - C.8)	3,201
10.	LEA Per Pupil Allocation (C.9/C.3)	1
11.	Calculated Private School Reservation (C.2 X C.10)	79

## Part 2 – Equitable Services **Calculation**

LEA completes specific fields:

- 1. Student enrollment
- 2. Reservations for admin

System auto-calculates PNP equitable services amounts



## TEA PS3101 – Title I, Part A District Reservations

## **Program Description** PS3101 - Title I, Part A

Program Implementation is in accordance with the Program Specific Provisions and Assurances certified prior to the completion of this application. To view the General and Program Specific Provisions and Assurances and Guidelines, visit the TEA Grant Opportunities webpage.

## Part 1: Planned Uses of Funds

A.	Title I, Part A – REAP Data (For Information Only)	
1.	REAP in from Title II, Part A	\$
2.	REAP in from Title IV, Part A	\$

В.	Title I, Part A - Funds Available	
1.	Current Year Allocation of Funds	\$
2.	Transfer in from Title II, Part A (Funding Transferability)	\$
3.	Transfer in from Title IV, Part A (Funding Transferability)	\$
4.	Total Funding and Transfer Amount(s)	\$

- Part 1, Section A populates based on:
  - Funds being REAPed into Title I, Part A, if applicable
- Part 1, Section B populates based on:
  - Planning or Final Amounts on Line 1
  - Amounts Transferred in from Title II, Part A on line 2 and Title IV, Part A on line 3, if applicable
- Reservations are based on the total amount from Section B on line 4



## **TEA** PS3101 – Title I, Part A District Reservations

N/A	Activity	Reserved Funds Amount	Percentage
1.	Districtwide Parent and Family Engagement Activities	S	9
2.	Title I, Part A, Services to Eligible Private School Students, Not Including Administration	S	9
3.	Administration of Title I, Part A Programs for Eligible Private School Students	S	9
4.	Preschool Programs	S	9
i. 🗌	Administration of Title I, Part A, Programs (including administration of Title I, Part A, programs for students at facilities for neglected and delinquent)	S	9
5.	Districtwide Professional Development Activities	S	9
7.	Services to Homeless Students	s	9
3.	Services to Students Residing in Local Facilities for the Neglected	S	9
e. 🗌	Services to Students Residing in Local Facilities for the Delinquent	s	9
o. 🔲	Foster care transportation	S	9
1. Otl	her (Specify):	s	9
	Total Reserved Funds	s	9

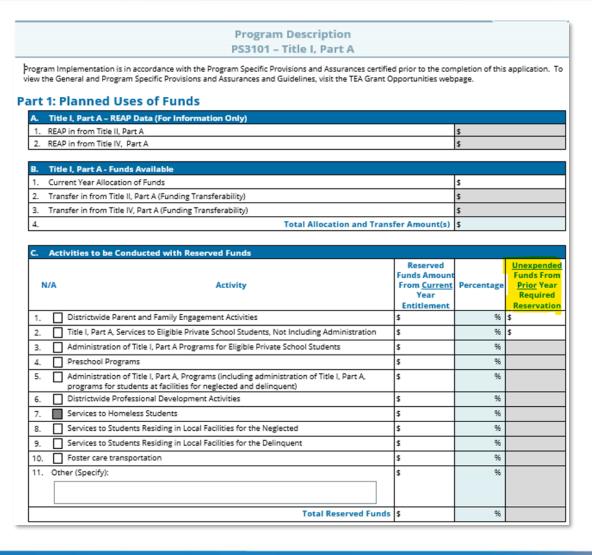
## Part 1, Section C

- 1. LEA enters amounts for each reservation line or selects "NA" checkbox.
- 2. Line 1 must have a reservation of at least 1 percent of the Line 4 amount in Section B if that amount is more than \$500,000.
- 3. Line 5 is for administrative costs, including personnel.
- 4. Line 7 must include a reservation for homeless students no less than \$100.
- 5. Reservations need to be an appropriate amount with a total of no more than 30%.



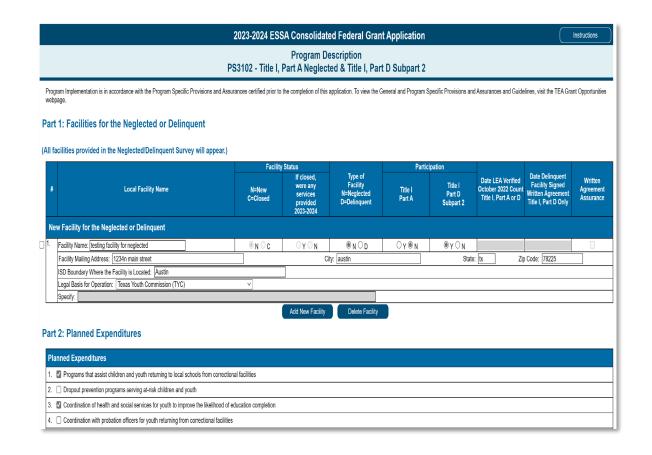
## TEM PS3101 – Title I, Part A Update

- Text will be added under **Reserved Funds Amount to** show it is from the Current Year Entitlement
- Adding new column **Unexpended Funds from Prior-Year Reservation.**





# TEM PS3102 – Title I, Part A Neglected and Part D, Subpart 2



## **Neglected / Delinquent Facilities**

- 1. Pre-populated based on Facilities **Special Collection Report**
- 2. Indicate if facility is closed
- 3. Part 1 select Participation funding source
- Date of Agreement within last 2 years
- 5. Part 2 must select at least one planned expenditure



# **TEA** PS3103 – Title I, Part C, Migrant

#### Part 1: Consultation

#### Consultation Provide the date of the most recent consultation with local parent advisory committee (PAC).

#### Part 2: Required Program Activities

#### Required Program Activities The LEA is responsible for incorporating All Migrant Education Program (MEP) activities/services/plans and guidelines into a migrant-specific section of the District Improvement Plan (DIP) and updating it on a yearly basis. The activities listed in this section are required for all Title I, Part C, programs in Texas. The LEA must maintain documentation of these activities for auditing and monitoring purposes. ID&R: Conduct ID&R activities as outlined in the ID&R plan in the Texas Manual for the Identification and Recruitment of Migrant Children and in the ID&R plan, and ensure a strong system of quality control is in place. TX-NGS: Beginning July 1 through June 30, encode all required data into the Texas New Generation System (TX-NGS) and conduct all required activities, as outlined in the Texas Data Management Requirements Manual for TX-NGS and Migrant Student Information Exchange System (MSIX). Comprehensive Needs Assessment: Identify the unique educational and educationally-related needs of the children in the LEA through a Local Needs SDP: Implement the required strategies outlined in the Texas Service Delivery Plan and be accountable for achieving the Measurable Program Outcomes Interstate Coordination: Utilize the Migrant Student Information Exchange System (MSIX) to promote interstate coordination and timely records exchange. Coordinate with the Texas Migrant Interstate Program (TMIP) during the summer months in order to serve students from Texas who may attend out-of-state summer migrant programs. Program Evaluation: By June 30, conduct an evaluation of your Migrant Education Program and use the findings for modifying and improving the

#### Part 3: Priority for Service Action Plan

Pri	Priority for Service Action Plan					
1.	⋞	Before the first day of school, develop a PFS Action Plan for serving PFS students. The plan must clearly articulate criteria for defining student success, including timelines for achieving stated goals and objectives.				
2.	€	The Title I Migrant Coordinator will include the PFS Action Pian in the District's improvement Pian as a separate section appropriately labeled or identified (e.g., "Migrant PFS Action Pian Section"), rather than integrating the action plan elements with other DIP sections that focus on other student population groups (e.g., Billingual, ESL, economically disadvantaged).				
3.	⋞	On a monthly basis, run TX-NGS Priority for Service (PFS) reports to identify migrant children and youth who require priority access to MEP services.				

#### Part 4: Planned Supplemental Activities

	Grade	Supplemental Instructional Services	Summer Programs	Support Services	N/A
1. E	EE-Kindergarten				
2. (	Grades 1-5				
3. (	Grades 6-12				
4. (	Out of School Youth				

- 1. Part 1 Consultation with PAC
- 2. Part 2 Required Program **Activities**
- 3. Part 3 PFS Action Plan
- 4. Part 4 Supplemental Activities
  - Select at least one for each grade level
  - If N/A selected, must complete line 5



## TEA PS3104 - Title II, Part A

#### 2023-2024 ESSA Consolidated Federal Grant Application

Program Description P\$3104 - Title II, Part A

The LEA has redirected 100% of Title II, Part A funds using REAP/Funding Transferability.

Program Implementation is in accordance with the Program Specific Provisions and Assurances certified prior to the completion of this application. To view the General and Program Specific Provisions and Assurances and Guidelines, visit the TEA Grant Opportunities webpage

#### Part 1: Planned Uses of Funds

A. Title II, Part A - REAP Data (For Information Only)					

B. Title II, Part A - Funds Available		
Current Year Allocation of Funds		
Transfer In from Title IV, Part A (Funding Transferability)		
Transfer out from Title II, Part A (Funding Transferability)		
4.	Total Allocation and Transfer Amount(s)	

## Part 1 Planned Use of Funds

- Section A pre-populates with funds being REAPed into or out of Title II, Part A, if applicable, on lines 1 & 2
- Section B pre-populates with the Current Year Allocation on line 1
- Transfers in from Title IV, Part A pre-populate on line 2
- Transfers out from Title II, Part A pre-populate on line 3
- Total funds for Title II, Part A are displayed on line 4

C. Planned Uses of Funds by Area of Focus	
1. Recruit, Support and Retain Effective Teachers and Principals	
2.   ✓ Professional Development/Educator Growth	
3.	
Other Allowable Activities (not included in questions 1-3 above)	

Delete Other

## Part 1, Section C

Funds are primarily for:

- 1. Recruitment and Retention
- 2. Professional Development, training

Add Other

3. Evidence-Based Specific Activities



# TEA PS3106 - Title III, Part A

#### Part 1: LEA Local Plan – Title III, Part A English Language Acquisition

#### Supplemental Activities – Language Instruction Educational Programs (LIEPs)

The following activities are to be supplemental to the state mandated bilingual education and English as a Second Language (ESL) programs as described in TEC, §4.002, when serving identified English learners based on criteria established by the state as required in the TEC, §1.002(a).

- Supporting development and implementation of LIEPs
- Supplemental Activities Parent, Family, and Community Engagement

The following activities are to be supplemental and above and beyond already funded activities that are accessible to English learners and their family members through other fund sources.

- Parent outreach and trainings
- Family literacy services and/or family outreach and trainings
- Community participation programs

#### Supplemental Activities – Professional Development

The following professional development activities should be supplemental to any professional development trainings that fulfills state-mandated programs and activities.

- Instructional strategies for English learners
- Understanding and implementation of assessment of English learners
- Understanding and implementation of ELP standards and academic content standards for English learners
- 4. Subject matter knowledge for teachers
- Alignment of the curriculum in language instruction educational programs to ELP standards
- 6. Other (Specify):

## Part 1

- 1. Section A at least one activity is required
- 2. Section B all are required
- 3. Section C at least one professional development activity is required



# TEA PS3107 – Title IV, Part A

	Service	Description	Amount Budgeted	Percentage of Budget
1	Administration	Direct administration costs	\$	96
le:	Administration	Direct administration costs	(Maximum of 2% of Total Budget)	70
2.	Activities to support well-rounded	Provide all students with access to a well-	\$	
-	educational opportunities	rounded education	(Minimum of 20% of Total Budget if Part 1B, Line 4 is \$30,000 or more)	96
2	name and the second second second second	processor and a second second second	\$	%
3.	Activities to support safe and healthy students	Improve school conditions for student learning	(Minimum of 20% of Total Budget if Part 1B, Line 4 is \$30,000 or more)	
	BY 2020Y	Activities to improve use of technology	\$	%
4.	Activities to support effective use of technology	in order to improve academic achievement and digital literacy for all students	(Must budget some amount of funds if Part 1B, Line 4 is \$30,000 or more)	
		Total Budget (Lines 1 – 4)	\$	96
	and acceptation and acceptance of the second	Purchasing devices, equipment, and	\$	
5.	Technology Infrastructure	software applications in order to address readiness shortfalls	(Maximum of 15% of Line 4)	96

## Part 1

**Section A** pre-populates with funds being REAPed into or out of Title IV, Part A, if applicable

## **Section B**

If less than \$30,000, LEA may select one service area

- \$30,000 or more, must budget for all three
- Based on rules indicated for each section

## TEA PS3107 – Title IV, Part A

#### Part 2: Program Requirement Assurances

#### A. Comprehensive Needs Assessment

- (Required if Amount in Part 1B, Line 4 >= \$30,000) The LEA has conducted a comprehensive needs assessment of the access to, and opportunities for a well-rounded education for all students; school conditions for student learning; and access to personalized learning experiences supported by technology, as required every three years.
- (Required if Amount in Part 1B, Line 4 < \$30,000)</li> The LEA receives less than \$30,000; has consulted with stakeholders to determine how to prioritize the use of funds. A comprehensive needs assessment

#### B. Prioritized Distributions of Funds (Required)

The LEA assures that the distribution of funds has been prioritized in accordance with ESSA Section 4106(e)(2)(A).

#### C. Supplement, Not Supplant (Required)

- 1. V The LEA assures that all funds will supplement, and not supplant, non-federal funds that would otherwise be used for these activities.
- 2. The LEA assures that funds will not be used to fulfill state law, rules and regulations (i.e. State Board Of Education, Texas Education Code, Texas Administrative Code), state agency licensure requirements, and local school board policy

#### D. Support for Well-Rounded Educational Opportunities (Required if there is an amount entered in Part 1C, Line 2)

1. All activities and programs provide access to and opportunities for a well-rounded education for all students.

#### E. Support for Safe and Healthy Students (Required if there is an amount entered in Part 1C, Line 3)

1. 🛛 All activities and programs support safe and healthy students and improve school conditions for student learning in order to create a healthy and safe school environment.

#### F. Support for the Effective Use of Technology (Required if there is an amount entered in Part 1C, Line 4)

1. All activities and programs support the effective use of technology and increase access to personalized learning experiences supported by technology and professional development.

## Part 2

## **Section A**

The appropriate line item for CNA must be selected based on total allocation

## Sections B & C

These are required to complete schedule



# **TEA** PS3114 – Title III, Part A - Immigrant

#### Part 1: LEA Local Plan

A. Supplemental Activities – La	A. Supplemental Activities – Language Instruction Educational Programs							
These funds are to pay for supplemen	tal activities that provide enhanced	instru	uctional opportunities for immigrant ch	ildren and youth.				
1. Identification and acquisition of	curricular materials 5		Academic or career counseling					
2.  Educational software and techn	ologies 6	Basic instructional services (including transportation) that are directly attribu children and youth	costs related to classroom supplies and utable to the presence of immigrant					
3. Tutorials	7.		Other instructional services (e.g., prog system, civic education)	rams of introduction to the educational				
4. Mentoring								
B. Supplemental Activities – Pa	rent, Family, and Community	Outr	each					
The following activities should be <u>supp</u> including their family members, throug		Iready	y funded activities that are accessible to	immigrant children and youth,				
1. Parent outreach and trainings	3.	. 🗆	Community participation programs					
2. Family literacy services and/or f	amily outreach and trainings 4	. 🗆	N/A					
				_				
C. Supplemental Activities – Su	pport for Personnel							
The following activities should be <b>supp</b> immigrant children and youth.	olemental in supporting personnel v	who h	nave been specially trained or are being	trained to provide services to				
	Recruitment Training N/A							
1. Teachers								
2. Paraprofessionals								

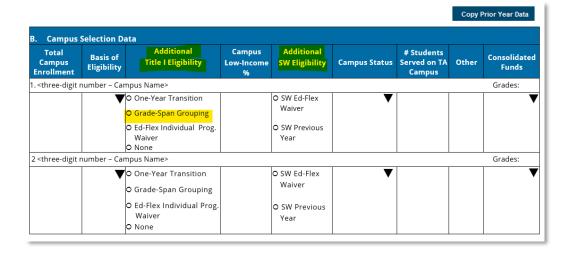
## Part 1

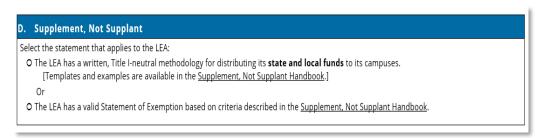
- 1. Section A at least one activity is required
- 2. Section B NA is acceptable Not required for Immigrant
- 3. Section C NA is acceptable Professional Development not required with these funds.



# TEM SC5000 - Title I, Part A Campus Selection

- The columns will be reordered
- The Additional Eligibility section will be two sections
- Grade-Span Grouping will be added to Additional Title I Eligibility
- Additional Eligibility sections are enabled only when needed - validations in place
- A new section, "Section D. Supplement, Not Supplant" will be added







# TEA. WV4001 - Title I, Part A Waiver

The WV4001 is completed by TEA with information a grantee submits to us.

This happens later in the year when carryover amounts are calculated by TEA.

This schedule is not completed in original applications.



# BS6001 – Program Budget Summary

art 1: Available	und	iii g							
Available Funding									
Description		Title I, Part A	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title I, Part C Migrant	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Par
. Fund/SSA Code		300		300	301	342	350	350	379
. Planning Amount		\$46,769,097		\$1,550,000	\$50,000	\$400,000	\$5,000	\$1,000,000	\$100,
3. Final Amount		\$0		\$0	\$0	\$0	\$0	\$0	
. Carryover		\$0		\$0	\$0	\$0	\$0	\$0	
. Reallocation		\$0		\$0	\$0	\$0	\$0	\$0	
Total Funds Av	ailable	\$46,769,097		\$1,550,000	\$50,000	\$400,000	\$5,000	\$1,000,000	\$100,
A. Budgeted Costs  Description	Class Object/	Title I, Part A	Title I, Part D	Title I, Part D	Title I, Part C	Title II, Part A		Title III, Part A	
	Object/ Code	Title I, Part A	Subpart 1	Subpart 2	Migrant		ELA	Immigrant	- SSAEI
Description  Consolidated Admini	Object/ Code		Subpart 1	Subpart 2	Migrant		Yes No	Immigrant	- SSAEI
Description  Consolidated Admini Funds	Object/ Code strative		Subpart 1	Subpart 2  Yes No	Migrant  Yes No	○ Yes ● No \$400,000	Yes No	Immigrant	- SSAEI
Description  1. Consolidated Admini Funds 2. Payroll Costs Professional and 3. Contracted	Object/ Code strative 6100		Subpart 1	Subpart 2  Yes No	Migrant  Yes No \$50,000	○ Yes ● No \$400,000	Yes No	Immigrant	- SSAEI
Description  1. Consolidated Admini Funds 2. Payroll Costs Professional and 3. Contracted Services 3. Supplies and	Object/ Code strative 6100 6200		Subpart 1	Subpart 2  Yes No	Migrant  Yes No \$50,000	○ Yes ● No \$400,000	Yes No	Immigrant	- SSAEI
Description  1. Consolidated Admini Funds 2. Payroll Costs Professional and 3. Contracted Services 4. Supplies and Material E. Other Operating	Object/ Code strative 6100 6200		Subpart 1	Subpart 2  Yes No \$1,550,000	Migrant  Yes No \$50,000	○ Yes ● No \$400,000	ELA Yes No	Immigrant	- SSAEF
Description  1. Consolidated Admini Funds 2. Payroll Costs Professional and 3. Contracted Services 4. Supplies and Material 5. Other Operating Costs	Object/ Code strative 6100 6200 6300 6400		Subpart 1  Yes No	Subpart 2  Yes No \$1,550,000	Migrant  Yes No \$50,000	○ Yes ® No \$400,000	ELA Yes No	Immigrant	- SSAEF
Description  1. Consolidated Admini Funds 2. Payroll Costs Professional and 3. Contracted Services 4. Supplies and Material 5. Other Operating Costs 6. Debt Services	Object/ Code strative 6100 6200 6300 6400 6500	Yes No	Subpart 1  Yes No	Subpart 2  Yes No \$1,550,000	Migrant  Yes No \$50,000	○ Yes ® No \$400,000	ELA Yes No	Immigrant  Yes No	- SSAEF
Description  1. Consolidated Adminifunds 2. Payroll Costs Professional and 3. Contracted Services 4. Supplies and Material 5. Other Operating Costs 6. Debt Services 7. Capital Outlay 6. Operating Transfers	Object/ Code strative 6100 6200 6300 6400 6500 6600 8911	Yes No	Subpart 1 Yes No	Subpart 2  Yes No \$1,550,000	Migrant  Yes No \$50,000	○ Yes ® No \$400,000	ELA Yes No	Immigrant  Yes No	- \$\$AEI
Description  1. Consolidated Adminifunds 2. Payroll Costs Professional and 3. Contracted Services 4. Supplies and Material 5. Other Operating Costs 6. Debt Services 7. Capital Outlay 8. Operating Transfers Out	Object/ Code strative 6100 6200 6300 6400 6500 6600 8911	● Yes ● No	Subpart 1 Yes No	Subpart 2  Yes No No \$1,550,000	Migrant  Yes ® No \$50,000  \$200	● Yes ● No \$400,000 \$10,000	ELA Yes No	Immigrant  Yes No  Yes No	Title IV, Pa - SSAER  Yes \$100,

**Part 1 - Available Funds**: Planning amounts will populate based on ADC form

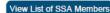
Part 2 – Budget Summary: LEA enters amounts by class object code

Program Budget Summary must be completed before any of the other supporting budget pages will be available



# TEM BS6001 – Program Budget Summary

#### Part 1: Available Funding



Available Funding								
Description	Title I, Part A	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title I, Part C Migrant	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A
1. Fund/SSA Code	300		300	301	342	350	350	379
2. Planning Amount	\$46,769,097		\$1,550,000	\$50,000	\$400,000	\$5,000	\$1,000,000	\$100,000
3. Final Amount	\$0		\$0	\$0	\$0	\$0	\$0	\$0
4. Carryover	\$0		\$0	\$0	\$0	\$0	\$0	\$0
5. Reallocation	\$0		\$0	\$0	\$0	\$0	\$0	\$0
Total Funds Available	\$46,769,097		\$1,550,000	\$50,000	\$400,000	\$5,000	\$1,000,000	\$100,000

#### Part 2: Budget Summary

A.	Budgeted Costs									
	Description	Class Object/ Code	Title I, Part A	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title I, Part C Migrant	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
1.	Consolidated Admini Funds	strative	Yes No	Yes No	Yes No	Yes No	Yes No	Yes No	Yes No	Yes No
2.	Payroll Costs	6100			\$1,550,000	\$50,000	\$400,000			\$100,000
3.	Professional and Contracted Services	6200				\$200				
	Supplies and Material	6300								
5.	Other Operating Costs	6400			\$2,000					
6.	Debt Services	6500					\$10,000			
7.	Capital Outlay	6600	\$10,000						\$1,000,000	
8.	Operating Transfers Out	8911								
	Total Dire	ct Costs	\$10,000		\$1,552,000	\$50,200	\$410,000		\$1,000,000	\$100,000
9.1	ndirect Costs									
	Total Budge	et Costs	\$10,000		\$1,552,000	\$50,200	\$410,000		\$1,000,000	\$100,000
	Total Funds Availabl Tot	le Minus al Costs								

## **Part 2: Budget Summary**

## A. Budgeted Costs

- If funds are budgeted for class object codes 6100, 6200, 6400, 6500 or 6600, the supporting Budget Page will need to be completed.
- If no funds are budgeted for a supporting class object code, the supporting page must be opened and saved to complete the schedule.



# BS6001 – Program Budget Summary

B. Breakout of Direct Admin Costs							
Description Class Object/ Code Title III, Part A ELA							
Description	Class Object/ Code	Program Costs	Direct Admin Costs	Total Costs			
1. Payroll Costs	6100						
2. Professional and Contracted Services	6200						
Supplies and Material	6300						
4. Other Operating Costs	6400						
5. Debt Services	6500						
6. Capital Outlay	6600						
7. Operating Transfers Out	8911						
-	Total						

## Part 2 – Budget Summary

## **B.** Breakout of Direct Admin costs

For funding sources that require a detail of budgeted cost for direct administration, this section will be viewable and will need to be completed. Title III, Part A – ELA currently requires Direct Admin cost budgeted in the application.



# **TEA** BS6101 – Payroll Costs

### Part 2: Number and Type of Positions

A. Administrative Support or Cl	lerical Staff							
Position Type	Title I, Part A	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title I, Part C Migrant	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
Administrative support or clerical staff (integral to program)								

B. LEA Positions									
Position Type	Title I, Part A	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title I, Part C Migrant	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP	
Professional staff									
2. Paraprofessionals									
Administrative support or cle staff (paid by LEA indirect cost)	rical								

C. Campus Positions	C. Campus Positions								
Position Type	Title I, Part A	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title I, Part C Migrant	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP	
Professional staff									
2. Paraprofessionals									
Administrative support or clerical staff (paid by LEA indirect cost)									

## Part 2 - Number and Type of Positions

- Part 2A Enter number of Administrative Support or Clerical Staff
- Part 2B Check boxes for each funding source for district level positions
- Part 2C Check boxes for each funding source for campus level positions



# **TEA** BS6101 – Payroll Costs

Part 3: Substitute, Extra-Duty, Benefits	
Substitute, Extra-Duty, Benefits	Any Fund Source
1. For schoolwide personnel (includes staff salary, extra-duty pay/beyond normal hours, and substitutes for staff positions at schoolwide campuses)	
Extra duty pay/beyond normal hours for positions not indicated above	0
<ol> <li>Substitutes for public and charter school teachers not indicated above</li> </ol>	0
Stipends for positions not indicated above	0
Part 4: Confirmation of Payroll Requirements  Confirmation of Payroll Requirements	
	The control of the co
The grantee certifies the federally funded portion of this position and duties are reasonable, necessary, allowable and allocable under the applicable federal fund source. The grantee further certifies that it is in compliance with the federal supplement, not suppliant the grant-funded portion of this position and duties meet the purpose, goals, and objectives of the federal fund source. Documentation must be maintained locally by the grantee that clearly demonstrates the allowable and supplemental nature of the position, as redocumentation to TEA upon request.	
1. The grantee certifies the federally funded portion of this position and duties are reasonable, necessary, allowable and allocable under the applicable federal fund source. The grantee further certifies that it is in compliance with the federal supplement, not supplant the grant-funded portion of this position and duties meet the purpose, goals, and objectives of the federal fund source. Documentation must be maintained locally by the grantee that clearly demonstrates the allowable and supplemental nature of the position, as relative to the federal fund source.	

## Part 3 – Substitute, Extra-Duty, Benefits

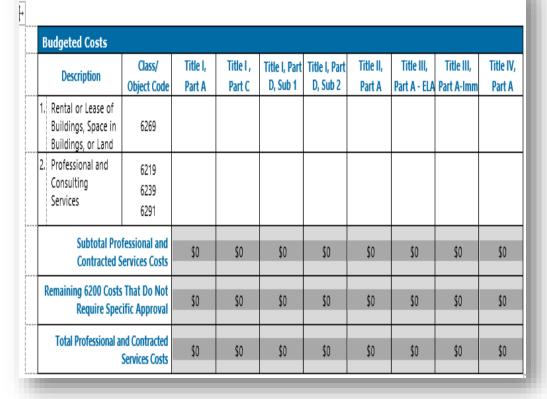
## For schoolwide personnel

Check the box if any funds on the 6100 Payroll Costs line on the BS6001 – Program Budget Summary and Support schedule will be used for personnel on a schoolwide campus.



# BS6201 – Professional & Contracted Services

### Part 1: Professional and Contracted Services



# Part 1 – 6200 Professional and Contracted Services

- 1. Rental or Lease of Buildings, Space in Buildings, or Land
- 2. Professional and Consulting Services

Any remaining budget amounts will display on the line not requiring specific approval

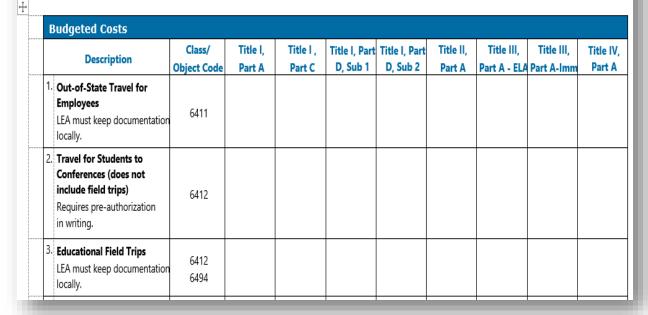
NOTE: Refer to program guidelines and EDGAR rules for items requiring approval.



# BS6401 – Other Operating Costs

BS6401 – Other Operating Costs

## **Part 1: Other Operating Costs**



**Website for Approval Documents** 

## **Part 1 – Other Operating Costs**

Items listed required to be budgeted to allow expended cost.

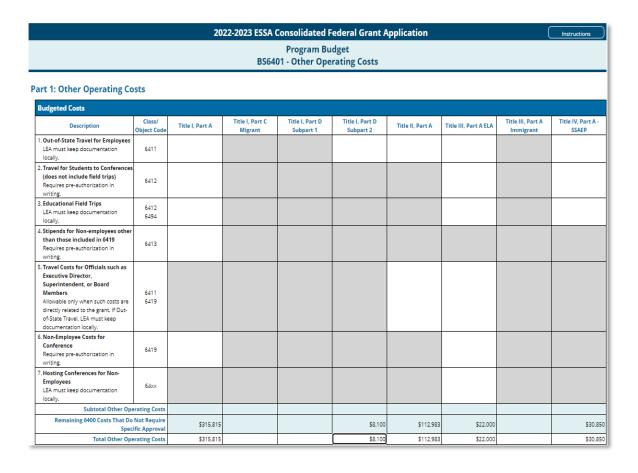
- When stated, LEA must seek specific approval through the EDGAR Forms Workapp on the link provided.
- When stated, LEA must keep documentation locally. These forms include the out-of state travel, field trips, hosting conferences

NOTE: Refer to program guidelines to determine allowable activities.



# **TEA** BS6401 – Other Operating Costs

**Line 6: Non-employee Costs** for Conferences will be enabled for all fund sources except Title I, Part D Subparts I and II





## BS6501 – Debt Services SBITAs

To allow grantees to budget Subscription-Based Information
Technology Arrangements (SBITA) costs for terms greater than 12
months for applicable grant programs, TEA has revised the 6501
schedule.



## TEA BS6501 - Debt Services SBITAs

### Now added to every grant application, even those where other 6500 costs are not allowed

Part 1: Subscription-Based Information Technology Arrangement (SBITA) and Capital Lease Liability Costs

Budgeted Costs									
Description	Class/ Object Code	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
SBITA Liability -     Principal	6514								
2. SBITA Liability - Interest	6526								
Capital Lease     Liability - Principal	6512								
Capital Lease     Liability - Interest	6522								
5. Interest on Debt	6523								
Total Debt Service Costs									

### Part 2: Description of SBITA





# **TEA** BS6501 – Debt Services SBITAs

Subscription-Based Information Technology Arrangements (SBITA) may include:

- Cloud computing
- Service contract
- Routine maintenance
- Minor updates

Generally, subscriptions for more than 12 months and less than 5 years



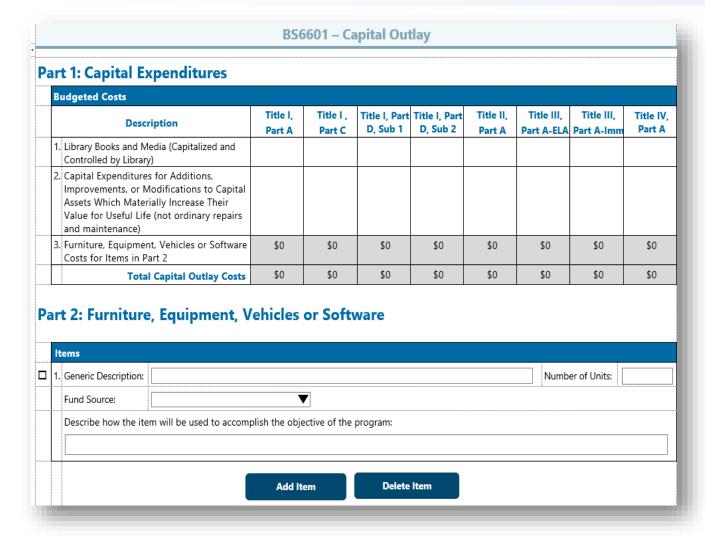
## BS6501 – Debt Services Lease Purchase

## **BS6501 – Debt Services Lease Purchase, Lines 3-5**

- Costs related to a lease purchase
- Must be approved through TEA
- Must be allowable
- Usually a 2 to 3-year agreement
- Purchase could not be completed in a single year
- Contract dates must include current school year
- Must be addressed in LEAs Comprehensive and District Needs Assessment.



# **TEM** BS6601 – Capital Outlay

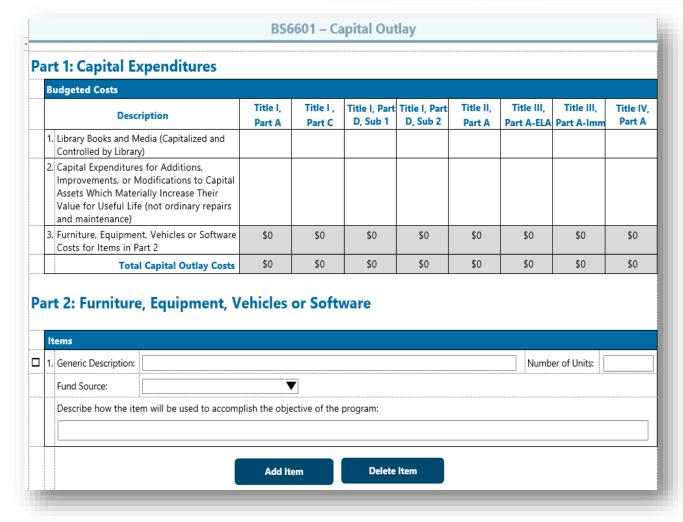


### **Part 1 - Capital Expenditures**

- Library Books and Media
  - Materials that are capitalized
  - Enter the projected amount for appropriate funding source
- 2. Additions or Improvements to Capital Assets
  - Cost incurred or to be incurred to upgrade or improve previously purchase equipment purchased through these funding sources.



# TEM BS6601 – Capital Outlay



## Part 2: Furniture, Equipment, **Vehicles or Software**

- Is aligned with federal or local policy
- Must be allowable cost
- 3. Must be for identified campus or eligible students
- Must be addressed in CNA and DIP
- 5. Unusual Cost of items may need approved through TEA



## **TEA** PR6000 – 2022-2023 District Gun-Free Report



- Must be completed and submitted prior to receiving NOGA Award.
- Is available until June 29, 2023.
- Submit your application, but the process will not complete to receive your funds until this has been submitted to TEA.



# **Grant Resources**



# TEA ESSA Website Resources



- Federal Program Compliance
- Grant Compliance and Administration
- ESSA Schedule SC5000 Guidance Document
- USDE Guidance Documents
- Non-Regulatory Guidance



# **TEM** Grants Administration Webpage



Home / Finance & Grants / Grants

### **Grants Administration**



TEA's Grants Administration Division provides centralized administration of all state and federal funds awarded to TEA for formula or discretionary grants. Personnel within the division are responsible for grant negotiation, expenditure reporting, competitions, and funds management.

#### Important News: COVID-19 Support and Guidance

Please visit TEA's Coronavirus (COVID-19) Support and Guidance page for up-to-date news and resources related to the virus outbreak. You may also visit the Department of Grant Compliance and Administration for additional information.

The following webpages provide useful information and additional links related to TEA grants and grant

#### Grants

**Grants Administration** 

**Grant Basics** 

**Applying for a Grant** 

**Administering a Grant** 

**Grant Resources** 

**Federal Program Compliance** 

**Compliance and Reporting** 

**Federal Fiscal Monitoring** 

**Training and Other Resources** 

#### **Related Content**

Amending an Application **Budgeting Costs Guidance Handbook** Competitive Grant Dates Entitlements

**Expenditure Reporting** 

Forms for Prior Approval, Disclosure, and Justification Grants Awarded Data

Guidelines, Provisions, and Assurances TEA Grant Opportunities

#### **Contact Information**

**Grants Administration Division** 

Division Contacts Phone: (512) 463-8525

Email: Grants@tea.texas.gov

## **Grants Administration**

Related Content pages

**Contact Information** 



Q&A



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