



2019-2020 ESC IDEA-B Preschool
Application Due 5:00 p.m. CT, August 30, 2019

NOGA ID

Authorizing legislation

P.L. 108-446, Individuals with Disabilities Education Act (IDEA), Part B, Section 619

This application may be submitted via email to grantapplications@tea.texas.gov or in hard copy by mail or hand delivery. Mail or hand deliver one original to the following address:

Document Control Center, Grants Administration Division, Texas Education Agency
1701 N. Congress Avenue, Austin, TX, 78701-1494

The application may be signed with a digital ID, or it may be signed by hand. Both forms of signature are acceptable, regardless of how the application is submitted. (The digitally signed application may be emailed, or it may be printed and submitted in hard copy. The hand-signed application may be scanned and emailed, or it may be submitted in hard copy.)

TEA must receive the application by **5:00 p.m. CT, August 30, 2019** regardless of whether it is emailed, mailed, or hand-delivered.

Application stamp-in date and time

Grant period from

09/01/2019 to 08/31/2020

Pre-award costs permitted from

NA

Required Parts of the Grant Application

To apply for this grant, complete this form and the Excel workbook consisting of the grant's budget schedules, linked along with this form on the TEA Grant Opportunities page. **Before you email, mail, or hand-deliver your grant application, ensure that your submission includes both the signed and certified form and the completed budget schedules.**

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

Applicant Information

Organization CDN Vendor ID ESC DUNS

Address City ZIP Phone

Contact #1 Email Phone

Contact #2 Email Phone

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the grant application, as applicable, and that these documents are incorporated by reference as part of the grant application and Notice of Grant Award (NOGA):

- Grant application, guidelines, and instructions
- Debarment and Suspension Certification
- General Provisions and Assurances and any application-specific provisions and assurances
- Lobbying Certification
- Applicant's submission to Letter of Interest (LOI) process, when applicable

Authorized Official Name Title

Email

Signature Phone Date

2: Statutory/Program Assurances

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- The applicant agency ensures compliance with requirements of the Every Student Succeeds Act (ESSA) of 2015 (PL 114-95) as it relates to students with disabilities under the IDEA.
- The applicant agency assures compliance with requirements found in 34 CFR 300-399 and assures that funds expended for IDEA-B programs will conform to 34 CFR 300-399 and EDGAR, as applicable.
- The applicant provides assurance to adhere to all Statutory Requirements and TEA Program Requirements as noted in the 2019-2020 ESC IDEA-B Preschool Program Guidelines.
- Applicant provides assurance to adhere to all Performance Measures, as noted in the 2019-20ESC IDEA-B Preschool Program Guidelines, and shall provide the Texas Education Agency, upon request, any performance data necessary to assess the success of the program.
- The applicant agency will comply with all reporting requirements (34 CFR 300.645, Program Guidelines, PEIMS Data Standards, and Education Department General Administrative Regulations (EDGAR), as applicable) in a timely manner.
- Any personnel, agencies, or organizations to be subcontracted with by the applicant agency must have the appropriate credentials and skills to perform the services required (19 Texas Administrative Code [TAC] §89.1131). All special education personnel are certified, endorsed, or licensed in the area of assignment in accordance with provisions in Title 19, TAC, Chapter 230 (Professional Educator Preparation and Certification).
- The applicant represents and assures that, if it has been a party to one or more special education due process hearings that have resulted in a decision under 20 United States Code (USC) §1415 since the date of last application for Individuals with Disabilities Education Act (IDEA)-B funds, the applicant has implemented the decision of the special education hearing officer in accordance with 19 TAC §89.1185 and 34 CFR §300.518 by doing one of the following:
1. If the hearing officer rendered a decision that was, at least in part, adverse to the applicant, the applicant implemented the decision in all respects within ten school days after the date the decision was rendered, unless and until such implementation was excused by order of a reviewing court under 20 USC §1415.
 2. If the hearing officer rendered a decision that was, at least in part, adverse to the applicant and the applicant appealed the decision pursuant to 20 USC §1415, the applicant implemented the decision in all respects other than a requirement to pay reimbursement within ten school days after the date the decision was rendered, unless and until such implementation was excused by order of a reviewing court under 20 USC §1415.
- In either case, the following is also required: From the date of the hearing officer decision forward the student's stay-put placement was that which was ordered by the hearing officer decision, unless and until such placement was changed by order of a viewing court under 20 USC §1415.
- This application and all related documents, evaluations, and reports will be available to parents and to the general public (34 CFR 76.304, 300.212).
- All materials or resources intended for use with parents and families will be made available in English and Spanish.
- The applicant agency assures that local policies and procedures comply with 34 CFR 300, including the reauthorized IDEA statute of 2004, and the corresponding regulations of August 14, 2006.
- Services, programs and projects conducted are of sufficient size and scope to effectively meet the needs of children with disabilities (34 CFR 300.223).

2: Statutory/Program Assurances (Continued)

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances.

Check each of the following boxes to indicate your compliance.

- The ESC will account for all funds separately and appropriately according to generally accepted accounting principles, the Financial Accounting System Resource Guide, and the Program Guidelines.
- Funds will be used as stipulated in this document, and use of funds other than in the manner authorized may be construed as misuse and may result in the reclamation of these funds.
- IDEA-B Preschool funds must be used for activities that are directly related to the improvement of services to students with disabilities, ages 3 through 5.
- Products, materials, and deliverables, etc. (hereafter called "products"), funded with IDEA-B funds and developed by grantee personnel (or subcontractors, agents, or assigns) under the direction of a grantee are the property of TEA. Within an agreed-upon timeframe after the development of such products, the grantee shall supply TEA with appropriate documentation of any such products.
- Any personnel or consultant travel approved in this grant must be reimbursed according to the applicant agency's policy; however, reimbursement may not exceed State of Texas mileage allowance and per diem rate existing in the current Texas State Appropriations Act.
- Staff members partially funded out of special education funds must keep appropriate time and effort records and related documentation to support any amounts charged to special education funds.
- All encumbrances shall occur on or between the beginning and ending dates of the grant. The grantee must liquidate (record as an expenditure) all obligations (encumbrances) incurred between begin and end dates of the grant. The term obligation means the amounts of orders placed, contracts awarded, goods and services received, and similar transactions during a given period that will require payment by the grantee during the same or a future period. Obligations representing orders placed are reflected in the accounting records as encumbrances. In no manner shall encumbrances be considered or reflected as accounts payable or as expenditures. Obligations that are liquidated and recognized as expenditures must meet principles in 2 CFR 200, Subpart E of EDGAR (as applicable) and program rules, regulations, and guidelines contained elsewhere.
- The grantee will develop a regional plan for the provision of training, support, and technical assistance to meet the identified State, regional, and district needs. The regional plan will include activities, resources, and staff necessary to accomplish coordinated efforts to ensure that students with disabilities have access to and show progress in the general curriculum. Activities are to be reported to TEA by the first working day in July via the Special Education Continuous Improvement Plan (SECIP).
- TEA maintains the right to final approval of all materials and resources before publication or presentation.

Application Part 1:

CDN Vendor ID

Amendment #

3: Program Page

Grantees are allowed to expend grant funds on the following activities. Check the boxes to indicate the activities upon which you intend to expend grant funds.

- Hosting or sponsoring of conferences as described on page 8 of 10 in the Program Guidelines.
- Out-of-state travel costs as described on page 9 of 10 in the Program Guidelines
- Payroll
- Professional and contracted services
- Consumable and durable supplies and materials
- Capital outlay
- Stipends to non-employees
- Participant support costs

CDN Vendor ID

Amendment #

4: Equitable Access and Participation

Check the appropriate box below to indicate whether any barriers exist to equitable access and participation for any groups that receive services funded by this grant.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by this grant.
- Barriers exist to equitable access and participation for the following groups receiving services funded by this grant, as described below.

Group Barrier

Group Barrier

Group Barrier

Group Barrier

CDN Vendor ID

Amendment #

6: Amendment Description and Purpose

The following pages/sections are required to be submitted for an amendment:

- Application Part 1 (PDF): Applicant Information page with up-to-date contact information and current authorized official's signature and date
- Application Part 1 (PDF): #6. Amendment Description and Purpose page, i.e., this page, with changes identified and briefly described. Do not include any calculation or dollar amounts.
- Application Part 2 (Excel): Budget Summary
- All updated pages/sections of Application Part 1 (PDF) and/or Application Part 2 (Excel) affected by the change(s) identified below.

Amended Section

Purpose of Amendment