Title I, Part A Comparability of Services Enrollment Data

Federal Fiscal Compliance and Reporting Division

Grant Compliance and Administration

Disclaimer

1. This presentation is intended solely to provide general information and guidance to Texas school systems, ESCs, non-profit subgrantees, and participating Private Schools receiving equitable services. The content in this presentation reflects the Texas Education Agency's current understanding of statute and applicable federal guidance.

2. The content of this presentation is subject to change as a result of future guidance and or other updates provided by federal agencies with regulatory oversight of these programs.

3. This presentation does not constitute legal advice, and entities are, therefore, advised to seek legal counsel regarding the information and guidance provided in this presentation before acting upon the information provided.

Recording and Artificial Intelligence Disclaimer

The Texas Education Agency (TEA) does not permit third-party recording or the use of artificial intelligence (AI) summary services during its grants-related trainings. Attendees of TEA's grants-related trainings may not use AI services, language models, applications, interfaces, or assistants to attend, review, or record the trainings. TEA further prohibits any person or entity from using the information included in its grants-related trainings to train AI technologies. Any attendees of TEA's grant-related trainings who violate this prohibition may be removed from the trainings and may be barred from attending future grants-related trainings.

Comparability of Services Requirement

- Common issues occurring among school systems

- Issues identified are not occurring within HOW school systems are conducting comparability testing

- Issues are occurring with DATA the school systems are using when conducting comparability testing

Common Issue Across All Data

The Source of Data:

- School systems **must** use **current-year** data
- Example, for school year 2025–2026, school systems **must** report the 2025–2026 enrollments, state and local budgeted amounts, FTEs, etc.
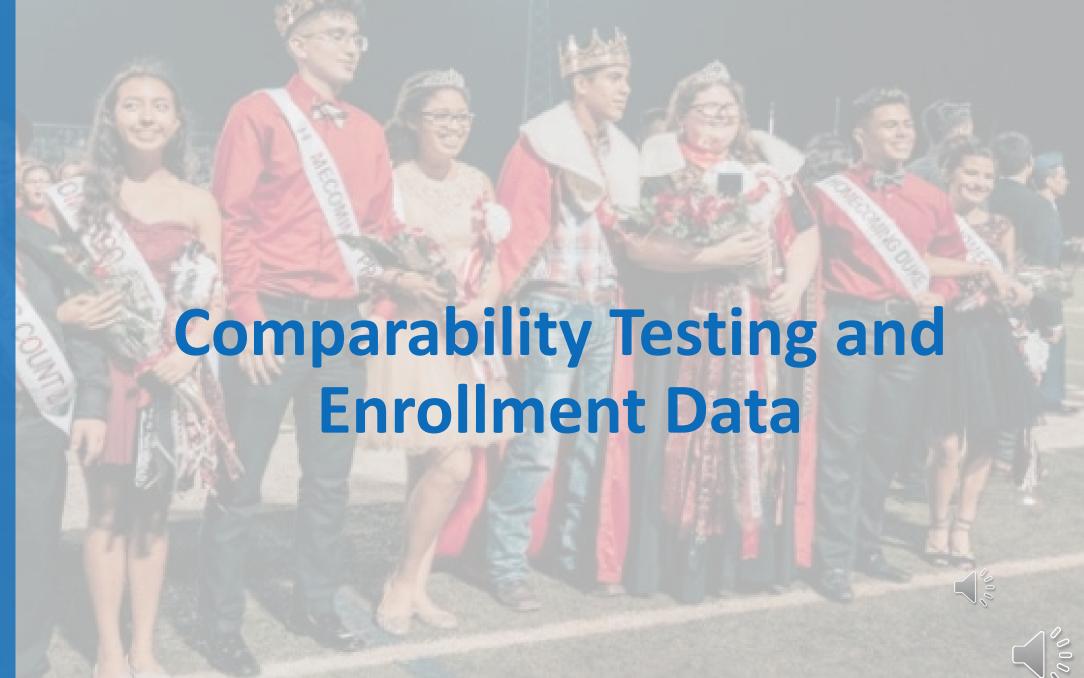
Common Issues: Enrollment Data

Common issues when reporting enrollment data:

- Enrollment figures do not accurately reflect the student population
- Enrollment figures are not supported by auditable documentation

Comparability Testing and Enrollment Data

Success Tips: Enrollment Data

The reported enrollment figures **must** accurately reflect the student population:

- Enrollment must be reported per TEA's Student Attendance Accounting Handbook (SAAH)
- All students, including special population students, must be included.

Success Tips: Enrollment Data (Methodology)

Recommended methodology:

- School system identify the date it will use for enrollment at **all** campuses

- Ensure the school system has **and** maintains auditable enrollment documentation from its (local) student attendance system for each of its campuses.

- Enter enrollment for each campus on the CCF that matches the enrollment in the (local) student attendance system. *Maintain auditable documentation, and provide to TEA upon request*.

- Informal spreadsheets **are not** acceptable as they cannot be independently verified/validated.

Questions

Federal Fiscal Compliance and Reporting Division

compliance@tea.texas.gov