

Title II, Part A Special Data Collection Statewide Training

Questions & Answers

Training Title: Title II, Part A Special Data Collection Statewide Training

Training Date: 10/28/25

Please note that during the training, informal responses were given. Please use the guidance below as formal responses to the questions asked.

For questions or additional information, please contact us at ESSASupport@tea.texas.gov.

Question 1: Will the public data be reported by campus or by the whole state?

Answer 1: The data will be collected and aggregated and reported for the entire state.

Question 2: Do we need to report PNP equitable services data or just school system expenditures that do not include PNP services?

Answer 2: Please include any funds used for equitable services in private nonprofit schools in the categories for which funds were budgeted.

Question 3: Will all school systems be required to submit data or only selected school systems?

Answer 3: All school systems that applied for Title II, Part A funds in 2024-2025 are required to submit the requested data. If the school system redirected 100% of its Title II, Part A funds via REAP/Funding Transferability, it would not be required to submit the requested data since it would not have any data to report.

Question 4: Will we include only traditional Title II fund information from 24-25, or do we also include funds redirected into Title II, Part a via Funding Transferability?

Answer 4: The school system would include Title II, Part A funds, including those that were transferred into Title II, Part A via funding transferability for grant year 2024-2025.

Question 5: Will TEA be comparing our responses to this survey to the responses in the ESSA Consolidated Compliance Report?

Answer 5: No. We are not using this survey as a means to cross-reference other reports. The data collected will be used to fulfill the public reporting requirement.

Question 6: Does the final amount we are required to report on include reallocation?

Answer 6: The final amount required to report on does not include reallocation. Please refer to BS6001 Part 1, item 3, "Final Amount" of your submitted ESSA Consolidated Application.

Question 7: Should we include indirect costs in the amounts we report?

Answer 7: It is a local decision. The school system may refer back to the BS6001 for the final amount and use that when answering this survey.

Question 8: Are the budgeted amounts reported to include carryover?

Answer 8: The budgeted amounts to be provided do not include carryover funds.

Question 8: How do we handle Title II, Part A funds redirected out of Title II, Part A and into another program? Do we use the budget number outside of the redirected amount?

Answer 9: If you redirected 100% of your Title II, Part A funds into another program, you will not be required to submit this survey. However, if you redirected less than 100%, you will submit budgeted amounts based on what was left in Title II, Part A for 24-25.

Question 10: Are instructional coaches considered teachers or other school leaders?

Answer 10: It depends. Instructional coaches who do not have any teaching duties are not considered teachers. However, if an instructional coach has teaching duties, they would be considered a teacher. For purposes of the Title II, Part A program, other “school leader” refers to a principal, assistant principal, or other individual who is... An employee or officer of an elementary school or secondary school, local education agency, or other entity operating an elementary or secondary school, and responsible for the daily instructional leadership and managerial operations in the elementary school or secondary school building.

Question 11: If we are a member of a Shared Service Arrangement (SSA), do we deduct the service center fee from our allocation for the purposes of reporting? If not, in what category would the SSA fee count?

Answer 11: If you are a member of an SSA, it is the fiscal agent who is responsible for submitting the data requested for all their members in one survey submission. The fiscal agent will respond for the entire amount and if the service fee does not fit in any other categories, then it would be reported under “Other”.

Question 12: Should salaries for FTEs providing job-embedded professional learning be included in section 6 or section 7?

Answer 12: It depends on whether these positions are meant to create, develop, and deliver PD. The school system should consider the need that drove the creation of these positions (e.g., retention, recruitment, etc.). If these positions were meant to retain and recruit staff, then section 6 would be more appropriate. If these positions were meant to address PD needs across the school system, then Section 7 would be more appropriate.

Question 13: Will 6B and 7B have an overlap of funds budgeted?

Answer 13: These funds may overlap. The school system has the flexibility to report based on budgeted amounts. Regardless, the school system is encouraged to stay consistent with the answers provided through the survey.

Question 14: Would substitute costs be reported under Section 7 if the substitute was to enable teachers to attend professional development?

Answer 14: Yes.

Question 15: To clarify, all data that need to be provided on the Smartsheet should be 24-25 budgeted amounts, correct, not actual expenditures?

Answer 15: Correct. You may use budgeted amounts, or if you prefer, you may use actual expenditures.

Question 16: How accurate does the data reported need to be?

Answer 16: The data should be as accurate as possible. Remember, we are asking for budgeted amounts. Maintain the documentation locally for the data reported in case an auditor requests such information.

Question 17: If the majority of funds are used for instructional coach salaries that provide multiple types of PD, can both items selected in 8c be provided by the instructional coaches?

Answer 17: If you have a position that is 100% funded out of Title II, Part A funds, and the intent and purpose of the position is to create, deliver, and evaluate professional development, then yes, the position can be reported in 8.b and 8.c.

Question 18: I will need assistance from others in my school system to complete this. Is there a way to print out all questions, or will I need to make selections on certain questions to make sure all sections open up to be able to print all questions?

Answer 18: All the survey questions are available within the worksheet and can be printed and completed by multiple individuals. Please note that the worksheet is not the method of submitting the survey. All survey data that are included in the worksheet will need to be submitted via the Smartsheet Survey form.

Question 19: For 9c, if only one item on the list is funded with T2PA funds, are we required to select two?

Answer 19: No. If you only selected one item on 9.b, then the only one available on 9.c will be that one. If you have more than one selected on 9.b, then on 9.c, you will pick the two with the highest funding amounts.

Question 20: Would teacher mentoring be reported under Section 10 or 11?

Answer 20: This might be best reported under the recruitment and support section (6). It goes back to the identified need that the school system is trying to target. If the activity does not fit in any other section, then report it under the other activities section (10).

Question 21: What is the due date?

Answer 21: The deadline to complete this survey is January 9, 2026.

Question 22: Our school system budgeted 100% of funds, but ended up not spending 100%. Is it still ok to answer questions based on the budgeted amounts?

Answer 22: Correct. You may use budgeted amounts to answer this survey.

Question 23: We will need to submit the survey in its entirety, correct? We will not be able to come back to survey at a later time.

Answer 23: Correct. The survey must be completed in its entirety, as you will not be able to save responses as you work. To receive a copy of all your responses, please make sure to select the 'Receive a copy of my responses' checkbox located at the bottom of the survey.

Question 24: For the questions that ask, "Did your school system provide....", does that reference professional development that the district provided locally, or do professional/content conferences and workshops count as well?

Answer 24: For the purpose of this survey, as long as the professional development was funded (either as a whole or partially) by Title II, Part A funds, it should be included.

Question 25: What if we REAP some Title IV into Title II? Do we report both funds on this survey?

Answer 25: You will only report on the funds redirected into Title II, Part A. For this survey, they are part of the amount to be considered; the direction is not to include carryover and to be after funds that were redirected.

Question 26: To confirm, an academic coach's salary who spends time mentoring new teachers and seasoned teachers, this would be reported under section 6a?

Answer 26: Yes, it is mentorship for new teachers.

Question 27: Is this going to be required in 25-26?

Answer 27: It depends. As of right now, we are only conducting for 24-25. We are not aware that we will need to conduct it for 25-26. However, if the US Department of Education does not collect the data, we will be required to collect the data and publicly report it for 2025-2026.