Title I, Part A—Supplement, Not Supplant

2023-2024 Random Validation Process

Program Requirements Selected

Documenting overall compliance for a program requirement may require several forms of documentation to be maintained locally and available upon request by TEA and/or an auditor.

Program Requirements Selected

To ensure overall compliance with program requirements, LEAs should refer to the Program Guide and/or other program-related resources that reference the multiple forms of documentation required to be maintained locally.

Program Requirements Selected

The documentation requested for submission during the random validation process may not include all forms of documentation that are required to be maintained locally.

SNS Methodology or Statement of Exemption

The LEA has either a formal Supplement, Not Supplant Methodology for distributing State and local funds in order to ensure that each Title I campus receives all the State and local funds that it would receive in the absence of Title I funds; or, it has a formal Statement of Exemption. [Section 1118(b)]

Title I, Part A—SNS

Documentation Required for Item 1.1

Evidence of Methodology

Acceptable Documentation

- Copy of SNS Methodology*

*Sample templates are available in the SNS Handbook

Title I, Part A—SNS

Documentation Required for Item 1.1

Evidence of Methodology

Acceptable Documentation

- Copy of SNS Methodology*

    --Is the methodology Title I-neutral?

    --Does it describe how State/local funds are allocated to campuses?

*Sample templates are available in the SNS Handbook

Title I, Part A—Supplement, Not Supplant

Documentation Required – Item 1.1

Valid methodology

Issues that may result in an "Improvement Needed" status

- Auditable documentation requested was not submitted.

- Methodology is not Title I-neutral.

- Methodology is unclear.

- Documentation from a prior year was submitted instead of current-year documentation.

Documentation Required for Item 1.2

Evidence connecting Methodology to campus budgets

Acceptable Documentation

- Summary page(s) from general ledger showing the total budget amount allocated to each campus.

Title I, Part A—Supplement, Not Supplant

Documentation Required – Item 1.2
Summary pages from general ledger showing state/local funds budgeted to campuses.

Issues that may result in an "Improvement Needed" status

- Auditable documentation requested was not submitted.
- Campus names/numbers and their corresponding state/local budget totals are not evident.
- Budgeted amounts not related to methodology submitted.
- Documentation from a prior year was submitted instead of current-year documentation.

Contact Information

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