



Federal Program Compliance Division Program Monitoring Validations

Title IV, Part A

**Consultation: Input of Stakeholders, Focus Groups,
Advisory Committees, and
District Improvement Teams**

September 2025

Legal Disclaimer

1. This presentation is intended solely to provide general information and guidance to Texas LEAs, ESCs, non-profit subgrantees, and participating Private Schools receiving equitable services. The content in this presentation reflects the Texas Education Agency's current understanding of statute and applicable federal guidance.
2. The content of this presentation is subject to change as a result of future guidance and or other updates provided by federal agencies with regulatory oversight of these programs.
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Meeting Documentation

Documentation for virtual meetings is acceptable.



Documentation Requested



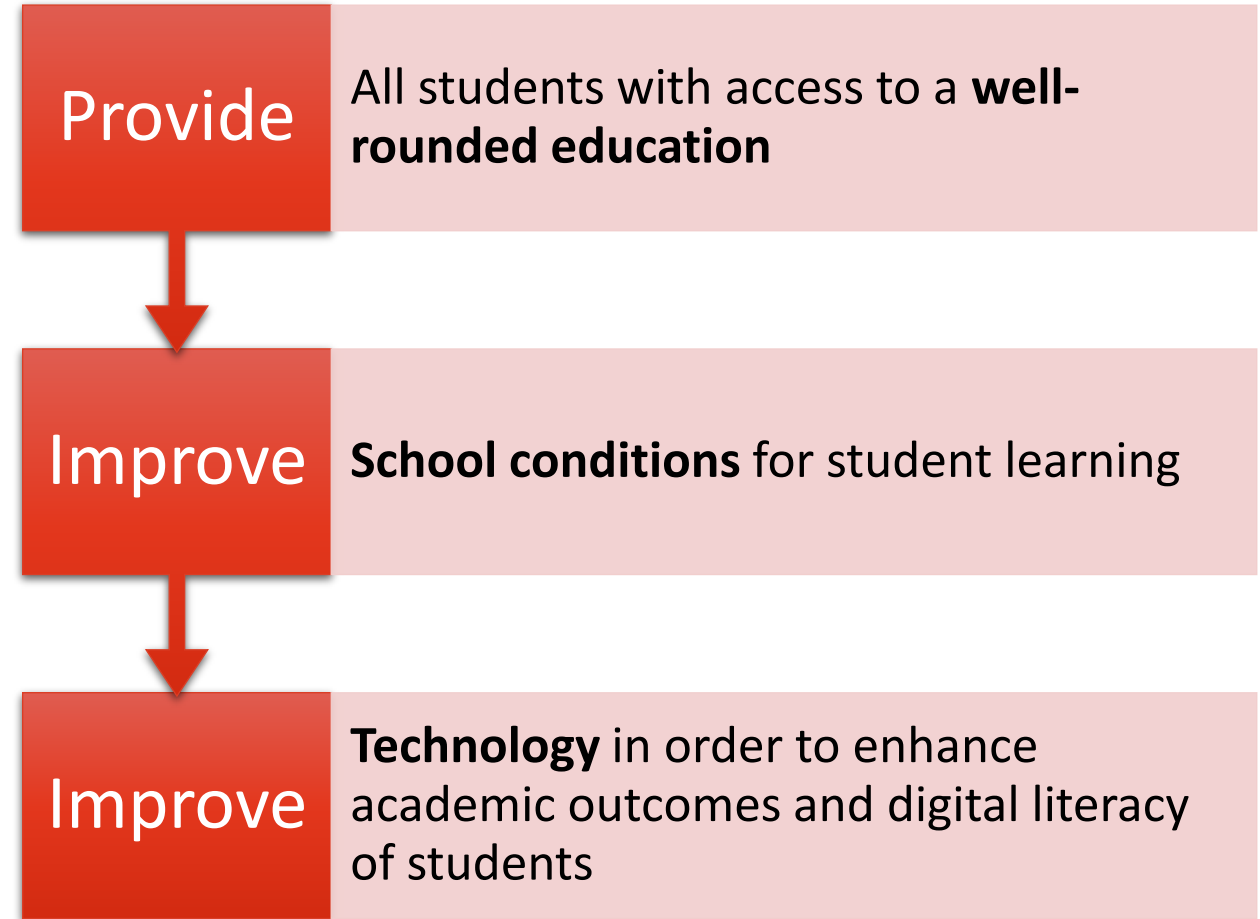
Documenting overall compliance for a program requirement may require several forms of documentation to be maintained locally and available upon request by TEA and/or an auditor.

To ensure overall compliance with program requirements, LEAs should refer to the Program Guide and/or other program-related resources that reference the multiple forms of documentation required to be maintained locally.

The documentation requested for submission during the validation process may not include all forms of documentation that are required to be maintained locally.

Title IV, Part A, Subpart 1: Program Intent and Purpose

Title IV, Part A, Subpart 1, Student Support and Academic Enrichment grants are designed to improve the academic achievement of all students by increasing the capacity of LEAs, schools, and communities to:



ESSA, Title IV, Part A, Section 4106(c)(1)*

(1) In General.—A local educational agency shall develop its application through consultation with parents, teachers, principals, other school leaders, specialized instructional support personnel, students, community-based organizations, local government representatives, Indian tribes or tribal organizations, charter school teachers, principals, and other school leaders, and others with relevant and demonstrated expertise in programs and activities designed to meet the purpose of this subpart.

*summary of statute section

ESSA, Title IV, Part A, Section 4106(c)(2)*

(2) Continued Consultation.—The local educational agency, or consortium of such agencies, shall engage in continued consultation in order to improve the local activities, to meet the purpose of this subpart, and to coordinate such implementation with other related strategies, programs, and activities being conducted in the community.

*summary of statute section

ESSA Consolidated Application – Consultation

Title IV, Part A, Program-Specific Provisions and Assurances

The LEA engaged in meaningful and continued consultation with a broad range of stakeholders, including, but not limited to, the following groups or individuals in the area served by the LEA:

- a. Parents
- b. Teachers
- c. Principals
- d. School leaders
- e. Specialized instructional support personnel
- f. Students

ESSA Consolidated Application – Consultation*

Title IV, Part A, Program-Specific Provisions and Assurances, continued

- g. Community-based organizations
- h. Local government representatives (which may include a local law enforcement agency, local juvenile court, local child welfare agency, or local public housing agency)
- i. Indian tribes or tribal organizations that may be in the region served by the LEA, when applicable
- j. Charter school leaders (if agency or consortium supports charter schools); *and*
- k. Others with relevant and demonstrated expertise in programs and activities designed to meet the purpose of this program

*If applicable, include documentation stating any Title IV, Part A, required stakeholder roles that are not located within district boundaries for participation.

LEA Compliance Report: Title IV, Part A, Compliance Self-Check - *Consultation*

The LEA engaged in a timely and meaningful consultation with the required Title IV, Part A, stakeholders, located within district boundaries, as a part of its process in determining the targeted areas of improvement related to students' access to effective program activities.

Documentation Required

1.1

The dated agendas of ongoing stakeholder consultation meetings for 2024-2025; *and*

Acceptable Documentation

Agendas from two of the 2024-2025 stakeholder sessions, focus groups, advisory committees, and/or district improvement team meetings that occurred during the school year; *and*

Documentation Required

1.2

The corresponding meeting notes of ongoing consultation meetings for 2024-2025; **and**

Acceptable Documentation

Meeting notes from the 2024-225 LEAs Stakeholder meetings referenced in item 1.1 documenting ongoing consultation meetings, sessions, etc., for the school year; ***and***

Title IV, Part A, Documentation Required— Consultation

(continued)

Documentation Required

1.3

The corresponding participant rosters/sign-in sheets of stakeholder consultation meetings that include all Title IV, Part A, required stakeholders

Acceptable Documentation

Participant rosters/sign-in sheets from the **consultation meetings referenced in item 1.1**, required Title IV, Part A, stakeholders were included

Documentation Required – Consultation with Required Stakeholders

Dated meeting agendas, meeting notes or minutes, and participant rosters documenting the consultation with Title IV, Part A, required stakeholders.



Issues that may result in an “Improvement Needed” status

- Auditable documentation requested for the requested year was not submitted
- Documentation submitted did not reference all Title IV, Part A, stakeholders and identified roles located within district boundaries
- Documentation submitted did not list stakeholders that are not located within district boundaries for participation and therefore not required
- Documentation submitted did not align with the requested consultation requirements
- Documentation submitted did not include all PMV consultation requirements requested

Resources and Support

2025-2026 Program Monitoring Validations Process Online Resources



- **Overall Process Resources**

- 2025-2026 PMV Process Handbook
- Instructions for Submitting Documentation, Training Video, and Training Slides
- Navigating the Smartsheet WorkApp System Video

- **Program-Specific Resources**

- Guidance Documents for each Program/Requirement
- Training Videos and Training Slides for each Program/Requirement

[ESSA Program Monitoring Validations Webpage](#)

Federal Program Compliance Division Program Monitoring Validations – Title IV, Part A: Consultation


[ESSA Program Monitoring Validations Webpage](#)

Guidance Document



Federal Program Compliance Division		
2025-2026 Program Monitoring Validation Guidance Document Program: Title IV, Part A Requirement: Consultation: Input of stakeholders, focus groups, advisory committees, and district improvement teams Documentation Requested <p>Documenting overall compliance for a program requirement may require several forms of documentation to be maintained locally and available upon request by TEA and/or an auditor. To ensure overall compliance with program requirements, LEAs should refer to the Program Guide and/or other program-related resources that reference the multiple forms of documentation required to be maintained locally. The documentation requested for submission during the validation process may not include all forms of documentation required to be maintained locally.</p> <p>Please include the following selected documentation referenced in the table below to demonstrate compliance with the program requirement described. TEA will utilize the following table to determine if the LEA submitted sufficient documentation to support LEA compliance.</p> <p>The documentation submitted for TEA review should show evidence of compliance in the 2024-2025 grant year for the program requirement selected.</p> <p>The following documentation is requested to be submitted by 5:00 pm CST on or before December 19, 2025, via the Federal Program Compliance Division Program Monitoring Validations Smartsheet WorkApp system.</p>		
Selected Documentation Required to be Submitted for Review	Year of Documentation Requested	Description of Acceptable Documentation
1.1 The dated agendas of ongoing stakeholder consultation meetings for the 2024-2025 school year; and	2024-2025	Agendas from two 2024-2025 school year stakeholder planning sessions, focus groups, advisory committees, and/or district improvement team meetings that occurred during the school year; and
1.2 The corresponding meeting notes of ongoing stakeholder consultation meetings for the 2024-2025 school year; and	2024-2025	Meeting notes from the 2024-2025 LEA's Stakeholder meetings referenced in item 1.1 documenting ongoing consultation meetings, sessions, etc., for the school year; and

Training Slides




**Title IV, Part A, Subpart 1: Student Support and Academic Enrichment
LEA Program Monitoring Validations (PMV) Training**

**Consultation: Input of stakeholders, focus groups,
advisory committees, and district improvement teams**

September 2025

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Training Video



2024-2025

**Title IV, Part A, Subpart 1: Student Support and Academic Enrichment
LEA Program Monitoring Validations (PMV) Training**

**Consultation: Input of stakeholders, focus groups,
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November 2024

12:12

Federal Program Compliance Division

Program Monitoring Validations – Title IV, Part A: Consultation

(continued)



- Education Service Center (ESC) Support
 - Complimentary technical assistance and training are available from each regional ESC
 - ESC Contacts for each regional center are located on the [TEA Title IV, Part A, webpage](#)

Thank you



**For all you do for the students and families you serve everyday!
You make a difference!**

Federal Program Compliance Division Contact Information



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