



Federal Program Compliance Division Program Monitoring Validations

Title I, Part A—Campus Allocations

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Today's Agenda

- Title I, Part A - Campus Allocations
 - Program Requirement
 - Acceptable Documentation
 - Past Validation Issues
 - Examples
 - Resources Available



Title I, Part A—Campus Allocations

In General –

11. The LEA shall allocate Title I, Part A funds to eligible school attendance areas or eligible schools in rank order, on the basis of the total number of children from low-income families in each area or school. [Section 1113(c)(1)]

12. Special Rule: Except as provided in Section 1113(c)(2)(B), the per-pupil amount of Title I, Part A funds allocated to each school attendance area shall be at least 125 percent of the per-pupil amount of funds the LEA received for that year under the poverty criteria described by the LEA Plan submitted under Section 1112, except that this shall not apply to LEAs that only serve schools in which the percentage of such children is 35 percent or greater. [Section 1113(c)(2)(A)]

13. Exception: The LEA may reduce the amount of funds allocated for a school attendance area or school by the amount of any supplemental State and local funds expended in that school attendance area or school for programs that meet the requirements of section 1114 or 1115. [Section 1113(c)(2)(B)]

Title I, Part A—Campus Allocations

Documentation

Required for Item 1.1

Evidence showing amounts of Title I, Part A Campus Allocations and how those amounts were determined

Acceptable Documentation

- Spreadsheet showing campus name, campus number, enrollment, number of low-income students, low-income percentage, per-pupil amount, and amount of total Title I, Part A campus allocation for all Title I, Part A served campuses for the 2024-2025 school year.

Note: Campus status, enrollment, and low-income percentages should match what was reported on the 2024-2025 SC5000.

Title I, Part A Parent and Family Engagement funds that are allocated to campuses as part of the LEA's PFE reservation requirement should be tracked separately and should not be included as part of the regular Title I, Part A campus allocations.

Title I, Part A—Campus Allocations

Documentation Required – Item 1.1

Evidence showing amounts of Title I, Part A Campus Allocations and how those amounts were determined



Issues that may result in an “Improvement Needed” status

- Auditable documentation requested was not submitted.
- Campus Allocations not based on number of low-income students.
- “Rank and Serve” rules not followed.
- If required, 125% Special Allocation Rule not applied correctly.
- Documentation does not align with SC5000 for the applicable school year.

Title I, Part A—Campus Allocations

Documentation

Required for Item 1.2

Evidence connecting the Title I, Part A campus allocation calculations to campus budgets

Acceptable Documentation

- Summary page(s) from general ledger showing the amount of the Title I, Part A funds allocated to each campus.

Title I, Part A—Campus Allocations

Documentation Required – Item 1.2

Summary pages from general ledger showing the amount of Title I, Part A funds budgeted to campuses.



Issues that may result in an “Improvement Needed” status

- Auditable documentation requested was not submitted.
- Campus names/numbers and their corresponding Title I, Part A budget totals are not evident.
- Budgeted amounts not related to campus allocation calculations submitted.
- Documentation submitted was not for the school year requested.

2024-2025 Campus Allocations Random Validation - Preliminary Issues

A blue rectangular box with a black border and a slight 3D effect. Inside the box, the words "Preliminary Issues" are written in a bold, black, sans-serif font, centered vertically and horizontally.

Preliminary Issues

A graphic of a spiral-bound notebook is positioned behind the main content area. The notebook has a white cover and a silver spiral binding on the left side. The pages are white, and the text "Issues Identified" and a bulleted list are written on one of the pages.

Issues Identified

- Calculations based on campus enrollment instead of low-income students
- Rounding issues built into spreadsheet
- Mismatch with SC5000
- Ignoring math teacher's advice: "Always check your work!"
- Grouping by grade span above 75% poverty
- Not applying 125% Special Allocation Rule correctly

2024-2025 Campus Allocations – Table Activity

A blue rectangular box with a black border and a slight 3D effect. Inside the box, the word "Practice" is written in a bold, black, sans-serif font.

Practice

A graphic of a spiral-bound notebook with a white page. The spiral binding is at the top, and the page contains the text for the table activity.

Review example spreadsheet

- Has the LEA determined campus allocations correctly? Things to consider:
 - Are any campuses above 75%?
 - Rank order or grade-span grouping for 75% and below?
 - Did 125% Special Allocation Rule apply?
 - Is the math right?

2024-2025 Campus Allocations – Suggestions

A blue rectangular box with a black border and a slight 3D effect. Inside the box, the word "Suggestions?" is written in a bold, black, sans-serif font.

Suggestions?

A graphic of a spiral-bound notebook with a white page. The spiral binding is at the top, and the page contains the following text.

Suggestions to consider when allocating Title I, Part A funds...

- Be sure that the campus list and the low-income %s match the most recent SC5000.
- Be sure that the labeling on the spreadsheet is clear. These are Title I, Part A campus allocations; It is fine for there to be other funds represented, but LABEL!!
- Avoid rounding issues:
 - Use whole numbers for low-income students and for per-pupil amounts. Most LEAs can take the difference out of the reservation amount (as long as it isn't from the required 1% for PFE or the amount calculated for equitable services) or give the excess to the highest poverty campus.
- Check the math! Formulas can help, but they can also hide problems.

Resources and Support

2025-2026 Program Monitoring Validations Process

Online Resources



- **Overall Process Resources**

- 2025-2026 PMV Process Handbook
- Instructions for Submitting Documentation, Training Video, and Training Slides
- Navigating the Smartsheet WorkApp System Video

- **Program-Specific Resources**

- Guidance Documents for each Program/Requirement
- Training Videos and Training Slides for each Program/Requirement

[ESSA Program Monitoring Validations Webpage](#)

Federal Program Compliance Division

Program Monitoring Validations – Title I, Part A

ESSA Program Monitoring Validations Webpage

Guidance Document



Federal Program Compliance Division

TEA

2025-2026 Program Monitoring Validation Guidance Document

Program: Title I, Part A

Requirement: Campus Allocations

Documentation Requested

Documenting overall compliance for a program requirement may require several forms of documentation to be maintained locally and available upon request by TEA and/or an auditor. To ensure overall compliance with program requirements, LEAs should refer to the Program Guide and/or other program-related resources that reference the multiple forms of documentation required to be maintained locally. The documentation requested for submission during the validation process may not include all forms of documentation required to be maintained locally.

Please include the following selected documentation referenced in the table below to demonstrate compliance with the program requirement described. TEA will utilize the following table during the review of documentation to determine if the LEA submitted sufficient documentation to support LEA compliance.

The documentation submitted for TEA review should show evidence of compliance in the 2024-2025 grant year for the program requirement selected.

The following documentation is requested to be submitted by 5:00 pm CST on or before **December 19, 2025**, via the Federal Program Compliance Division Program Monitoring Validations Smartsheet WorkApp system.

Selected Documentation Required to be Submitted for Review	Year of Documentation Requested	Description of Acceptable Documentation
1.1 Evidence showing amounts of Title I, Part A Campus Allocations and how those amounts were determined	2024-2025	Spreadsheet showing campus name, campus number, enrollment, number of low-income students, low-income percentage, per-pupil amount, and amount of total Title I, Part A campus allocation for all Title I, Part A served campuses for the 2024-2025 school year. Note: Campus status, enrollment and low-income percentages should match what was reported on the 2024-2025 SC5000.
1.2 Evidence that TIA campus allocations were actually budgeted for campuses	2024-2025	Relevant pages from General Ledger showing TIA amounts budgeted to campuses

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V1.0 07/14/2025

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V1.0 10/14/2024

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Training Slides

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Training Video

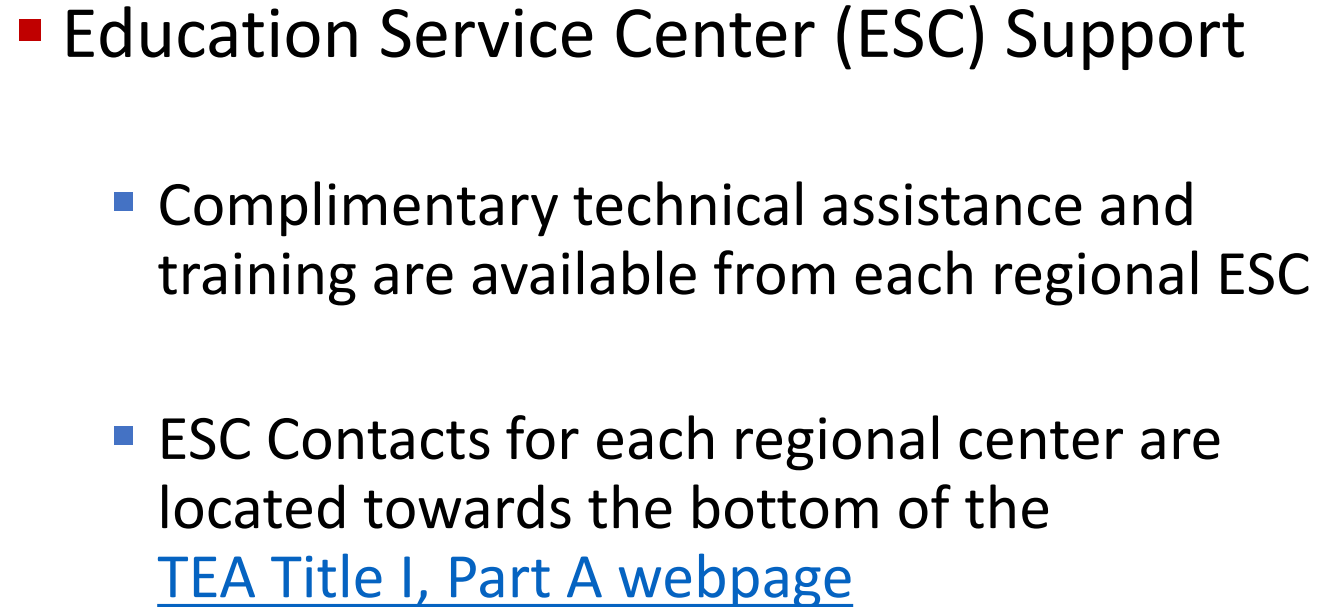
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0:00 / 3:10



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