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# **2025-2026 ESSA Consolidated Application Statewide Virtual Training**

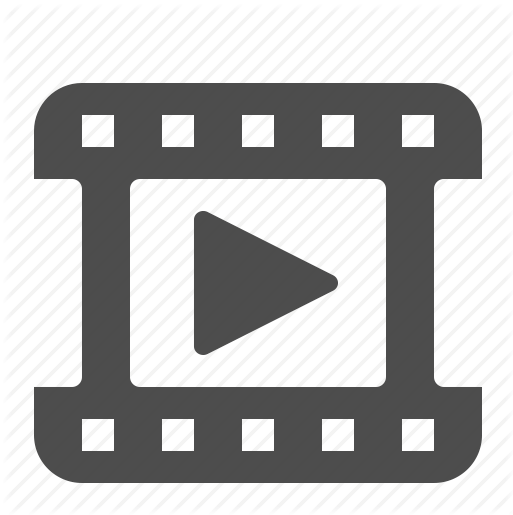
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**May 29, 2025  
9:00 am CST – 3:00 pm CST**

**Federal Fiscal Compliance and Reporting Division, Federal Program  
Compliance Division, Grants Administration Division, Emergent  
Bilingual Support Division**



# Accessing the Statewide Training Video and Slides



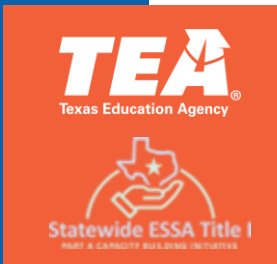
Grants Administration Division – Resources Webpage

<https://tea.texas.gov/finance-and-grants/grants/grants-administration/grant-resources>

## Statewide Training FAQ Document

To ensure there is enough time to cover all the content provided in the training, written responses will be provided to questions placed in Q&A. The questions and responses will be web published within 1 week after the training.





# Presentation Check-in



- Select Event Name: *First Option in Drop-Down Listing*  
→ *2025-2026 ESSA Consolidated Application Training*
- Select Program: Federal Program Compliance Division - General
- Enter First Name and Last Name
- Enter Role (Position Title)
- Provide Email Address (Optional)
- Select LEA, ESC, or Other
  - LEA: Select LEA Name or Type LEA Name to find LEA Name
  - ESC: Select ESC Region Number
  - Other: Enter the name of your organization

<https://app.smartsheet.com/b/form/d522823a7cf34fd7ad3e1c905d4f28e6>



# Legal Disclaimer

1. This presentation is intended solely to provide general information and guidance to Texas LEAs, ESCs, non-profit subgrantees, and participating Private Schools receiving equitable services. The content in this presentation reflects the Texas Education Agency's current understanding of statute and applicable federal guidance.
2. The content of this presentation is subject to change as a result of future guidance and or other updates provided by federal agencies with regulatory oversight of these programs.
3. This presentation does not constitute legal advice, and entities are, therefore, advised to seek legal counsel regarding the information and guidance provided in this presentation before acting upon the information provided.

# Artificial Intelligence (AI) Disclaimer

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# Participants will gain a better understanding of...



- ✓ the different parts of the 2025-2026 ESSA Consolidated Application;
- ✓ how to complete the Application; and
- ✓ resources available for completing the Application.

# Federal Fiscal Compliance and Reporting Division Training Contributors/Presenters

Laura Wake

Post-Award Compliance Unit Manager

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Post-Award Compliance Team Lead

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# Federal Program Compliance Division Training Contributors/Presenters

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Title II, Part A; and Title IV, Part A

**Didi Garcia**

Assistant Division Director

State Director – Title I, Part C;  
Title V, Parts A & B

**LaNetra Guess**

Program Director – Title IV, Part A;  
ESSA Private Nonprofit (PNP) School  
Equitable Services  
PNP Ombudsman

**Idalia Ibañez**

Program Director – Title I, Part C;  
Title V, Part A; Unsafe School Choice  
Option; Persistently Dangerous Schools

**Nez Paniagua-Jimenez**

Program Director – Title V, Part B  
Program Coordinator – Title I, Part C

**Gerardo Ramirez**

Program Director – Title I, Part D;  
Title II, Part A

**Vivian Smyrl**

Program Director – Title I, Part A; Ed-Flex;  
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# Emergent Bilingual Support Division Training Contributor/Presenter

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Supervision & Supports

Title III, Part A

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# Today's Training Agenda



- ❖ **Part 1: Accessing the Application**
- ❖ **Part 2.1: Program Schedules**
- ❖ **Morning Break**
- ❖ **Part 2.2: Program Schedules (continued)**
- ❖ **Lunch Break**
- ❖ **Part 2.3: Program Schedules (continued)**
- ❖ **Part 3: Budget Schedules**
- ❖ **Afternoon Break**
- ❖ **Part 4: Application Review/Amendments/Closing**
- ❖ **Part 5: Shared Services Arrangements (SSAs)**

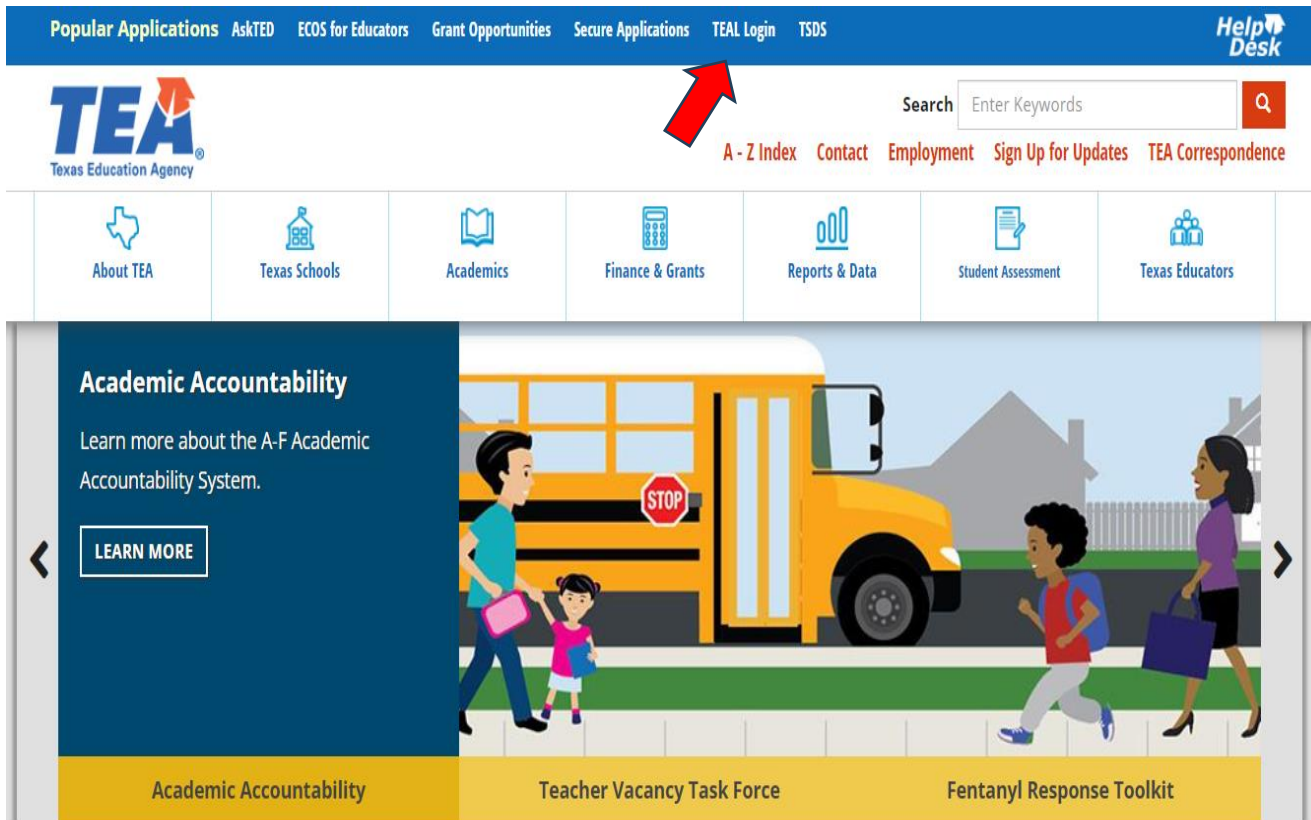
## Accessing the Application



## eGrants Access



# Link to TEAL Login (TEAL)



You can access TEAL from the Popular Applications ribbon at the top of TEA's homepage.

TEA Website



**TEA Login (TEAL)**

**NOTICE:** TEA Web Applications will not be available each Sunday morning from 5:00am to 2:00pm due to routine maintenance. Please do not access your applications during this time period. **You could lose data.**

Don't have an account? [Request New User Account](#)

Username:

Password:  [Show Password](#)

[Forgot your password?](#)  
[Forgot your username?](#)


[TEA Login Application Help](#) | [Help for Educator Account Setup](#)  
[Help with Password Reset](#)

You can login from the  
TEAL login screen

Or

Request New User Account

[How to Request Access to TEA  
Login \(TEAL\)](#)

<b>eGrants</b> Electronic Grants 	<b>TEAL</b>	Request Access Online	Find contact information at Office for Grants and Federal Fiscal Compliance TEA Grant Opportunities
<b>ER</b> Expenditure Reports	<b>TEAL</b>	Request Access Online	Find contact information at Office for Grants and Federal Fiscal Compliance
<b>Texas Education Directory</b> AskTED	<b>TEAL</b>	Request Access Online	Texas Education Directory AskTED@tea.texas.gov

If you are requesting access through TEAL, there are several applications you can request. You will need to request eGrants access.

How to Request Access to eGrants

# eGrants Roles & Privileges

	Contacts	Compliance Reports	Grants	Special Collections	Document Library
Grantee Official	View, Create, Edit, and Save	View, Create, Edit, Save, and Submit	Delete Draft, View, Create, Edit, Save, and Submit	View, Create, Edit, Save, and Submit	Search and View Only
Grantee Manager	View, Create, Edit, and Save	View, Create, Edit, Save, and Submit	View, Create, Edit, Save, and Submit Negotiated Applications	View, Create, Edit, Save, and Submit	Search and View Only
Grantee Staff	View, Create, Edit, and Save	View, Create, Edit, and Save	View Only	View, Create, Edit, and Save	Search and View Only
Grantee Writer / Editor	View, Create, Edit, and Save	View, Create, Edit, and Save	View, Create, Edit, and Save	View Only	Search and View Only
Grantee Viewer	View Only	View Only	View Only	View Only	Search and View Only

## eGrants Roles and Privileges -

This table shows eGrants roles (blue) and their capabilities across different areas/tabs (black).

- For instance, within the Contacts tab of eGrants, all roles, except for the Grantee Viewer, have the ability to modify information.
- Another example, if you are in the Special Collections tab working on the SC5003, only a Grantee Official or Grantee Manager can submit changes.

## eGrants Roles and Privileges

## Resources



## Grant Opportunities – Application and Support Information

- Sample Application
- Program Guidelines
- General and Fiscal Guidelines
- Provisions and Assurances – General, ESSA, and Program-Specific
- REAP Eligibility
- SC5000 - Title I, Part A Campus Selection Handbook
- Private Non-Profit School Equitable Services Resource Link
- Due Dates
  - Application Designation and Certification Availability Date
  - Application Availability and Due Date
  - Last Amendment Due Date
  - Expenditure Reporting
- Program and Funding Contact Information



## eGrants

- Schedule Instructions
- Reports (SC5000 and BS6001- View SSA)

**ESSA Consolidated Federal Grant Application**

Instructions

**Campus Selection**  
**SC5000 - Title I, Part A Campus Selection**



View/Print Report



## ESSA Consolidated Federal Grant Application Instructions

Schedule Instructions	Schedule Instructions
<a href="#"><u>SC5003 – Formula Grants Consolidated Schedule</u></a>	<a href="#"><u>PS3114 – Title III, Part A Immigrant</u></a>
<a href="#"><u>PS3109 – REAP Funding Transferability</u></a>	<a href="#"><u>PS3107 – Title IV, Part A - SSAEP</u></a>
<a href="#"><u>PS3099 – Private Nonprofit (PNP) School Equitable Services</u></a>	<a href="#"><u>WV4001 – Title I, Part A</u></a>
<a href="#"><u>SC5000 – Title I, Part A Campus Selection</u></a>	<a href="#"><u>BS6001 – Program Budget Summary and Support</u></a>
<a href="#"><u>PS3101 – Title I, Part A</u></a>	<a href="#"><u>BS6101 – Payroll Cost</u></a>
<a href="#"><u>PS3102 – Title I, Part A Neglected &amp; Title I, Part D, Subpart 2</u></a>	<a href="#"><u>BS6201 – Professional and Contracted Services</u></a>
<a href="#"><u>PS3113 – Title I, Part D, Subpart 1</u></a>	<a href="#"><u>BS6401 – Other Operating Costs</u></a>
<a href="#"><u>PS3103 – Title I, Part C</u></a>	<a href="#"><u>BS6501 – Debt Service</u></a>
<a href="#"><u>PS3104 – Title II, Part A</u></a>	<a href="#"><u>BS6601 – Capital Outlay</u></a>
<a href="#"><u>PS3106 – Title III, Part A ELA</u></a>	

## Federal Program Compliance Division Website

- Training Videos
- Training Slides
- Program Guides
- CCNA (Consolidated Comprehensive Needs Assessment)
- FAQs

## Emergent Bilingual Support Division - Title III, Part A Website

- Funding Guidebook
- Title III Engagement Website
- FAQs

## Grants Administration Division Website

- Entitlements
- Grant Basics
- Applying for a Grant
- Administering a Grant
- Grant Resources
- FAQs

## Across Program Resources

- Program Compliance Self-Check Guide
- [CCNA \(Consolidated Comprehensive Needs Assessment\)](#)



## SC5003-Formula Grants Consolidated Schedule & Applicant Designation and Certification Form (ADC)



# SC5003 – Formula Grants Consolidated Schedule

# SC5003 – Formula Grants Consolidated Schedule, Parts 1 and 2



## Special Collections

Special Collection Description	Grant	Status	Amend	Due Date	ID
<a href="#">2025-2026 SC9000 Annual Survey of Children in Local Facilities for Neglected/Delinquent</a>	2025-2026 ESSA Consolidated Federal Grant Application			12/06/2024	
<a href="#">2024-2025 SC5003 Formula Grants Consolidated Schedule</a>	2024-2025 Data Collections for Federal Funding	Submitted		09/03/2024	003524-026142-00-01



# SC5003 – Formula Grants Consolidated Schedule, Parts 1 and 2

Form Status: <Selection Process> Form ID: XXXXXXXXXX

Organization: \_\_\_\_\_ County District: \_\_\_\_\_  
 Campus/Site: \_\_\_\_\_ ESC Region: \_\_\_\_\_  
 Vendor ID: \_\_\_\_\_ School Year: \_\_\_\_\_

<Name of Grant Program> Instructions

<Program Description>

**SC5003 – Formula Grants Consolidated Schedule**

**Part 1: Equitable Access and Participation** Help

Indicate below whether any barriers exist to equitable access and participation for any groups that receive services funded by ESSA, Perkins or Special ED grant.

☐ The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by any grant within this application.

☐ Barriers exist to equitable access and participation for the following groups receiving services funded by any grant within this application, as described below.

Barriers	Group	Description
1.		

Add Line Remove Line

**Part 2: Guidelines, Provisions and Assurances, and Certifications**

**A. General Guidelines, Provisions and Assurances, and Lobbying Certificate**

General and Fiscal Guidelines

General Provisions and Assurances

Debarment and Suspension

1. Does this organization spend non-federal funds on lobbying activities?

☐ No. If selected, continue to Section B.

☐ Yes. If selected, complete items 2 and 3 below.

2. Select the appropriate program(s) for the Lobbying Certification.

☐ ESSA ☐ Perkins ☐ Special Education (Federal)

3. The Lobbying Certification should be attached to the selected grant application(s) during original submission. Instructions for completing and attaching the [Disclosure of Lobbying Activities](#) form.

- Print and sign the form.
- Scan the signed form and save it to your desktop.
- Click the **Attach Files** icon on the Table of Contents page of each applicable eGrants application to attach your signed form.

Lobbying Certification

**B. Program Specific Guidelines and Provisions and Assurances**


ESSA	Perkins	Special Education (Federal)	Special Education (State)
Program Guidelines	Program Guidelines	Program Guidelines	Program Guidelines
Program Specific Provisions and Assurances	Program Specific Provisions and Assurances	Program Specific Provisions and Assurances	Program Specific Provisions and Assurances

**C. Program Guidelines and Requirements Certification**

☐ Checking this box certifies that this organization accepts and is in compliance with all the above-mentioned [applicable](#) guidelines and requirements.

Back Printable Version Save Certify and Submit

1. The SC5003 must be submitted to access the ESSA, Special Education, and Perkins Grant Applications.
2. All three grant programs must include any barriers to equitable access and participation for groups receiving services.
3. All three grant programs will need to review the General and Specific Guidelines, Provisions and Assurances, and Lobbying Certification.



Organization:  
VendorID:

County District:  
ESC Region:  
School Year:

<Name of Grant Program>

Instructions

<Program Description>

SC5003 – Formula Grants Consolidated Schedule

### Part 3: Certification and Incorporation

**Certification and Incorporation Statement (Only the legally responsible party may certify and submit this report.)**  
I hereby certify that the information contained in this Special Collections Report is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to submit this data. I further certify that any ensuing program and activity will be conducted in accordance with all applicable Federal and State laws and regulations; application guidelines and instructions; provisions, assurances, and certification requirements; and the schedule submitted. It is understood by the applicant that this application constitutes an offer and, if accepted by the Texas Education Agency or renegotiated to acceptance, will form a binding agreement.

Authorized Official
Select Contact:
or
Add New Contact

First Name:
Middle Initial:
Last Name:
Title:

Phone:
Ext:
E-Mail:

**Submitter Information**

First Name:
Last Name:

Approval ID:
Submit Date and Time:

Back

Printable Version

Save

Certify and Submit

Once Part 1 and Part 2 have been completed by all grant programs, the authorized official will certify and submit the SC5003.

# Applicant Designation and Certification (ADC)

# Applicant Designation and Certification (ADC) Form

Organization Name:

Region:

CDN:

Vendor ID:

GO

eGrants

TEA  
Texas Education Agency

[Home](#)

[Contacts](#)

[Compliance Reports](#)

[Grants](#)

[Special Collections](#)


[Document Library](#)

[Manage eGrants](#)

[Reports](#)

Critical Events

Critical Events Within Next 30 Days – Note: Central Time on the date specified.

Events noted with  are due within 5 days.

[TEA System Messages](#)

Grants In Process

Apply for Eligible Grants

Draft Grants

Grants in Negotiation

Submitted Grants

Awarded Grants

Grant Program

Event

Grant Description

Date

No Critical Events are scheduled for the next 30 days.

Grant Opportunities

Grant Overview, Contacts, Calendar of Events, Program Guidelines

# Applicant Designation and Certification (ADC) Form

Form Status: <Selection Process> Form ID: XXXXXXXXXX

eGrants

TEXAS EDUCATION AGENCY

SSA#: XXXXXXXX

Organization:

Campus/Site:

Vendor ID:

County District:

ESC Region:

School Year:

<Name of Grant Program>

Instructions

<General Information>

GS2200 - Applicant Designation and Certification

Amendment #: XX

Version #: XX

Part 1: Designation

Designation

Copy Prior Year Data

Funding Source	Apply on Own	Apply as Fiscal Agent of SSA	Not Apply at All	Apply as Member of SSA	Select a Fiscal Agent only if you selected "Apply as Member of SSA".	Fiscal Agent CDN
					Designated Fiscal Agent Name (Entity Name)	
1. <grant description from TEA Calendar>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One	▼
2. <grant description from TEA Calendar>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One	▼
3. <grant description from TEA Calendar>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One	▼
4. <grant description from TEA Calendar>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One	▼
5. <grant description from TEA Calendar>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One	▼
6. <grant description from TEA Calendar>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One	▼
7. <grant description from TEA Calendar>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One	▼
8. <grant description from TEA Calendar>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One	▼

\*Allocation amount(s) are posted at <https://tea.texas.gov/finance-and-grants/grants/grants-administration/applying-for-a-grant/entitlements>

Part 2: Certification and Incorporation

Certification and Incorporation Statement (Only the legally responsible party may submit this form.)

I understand that the designation selected above will remain in effect for the duration of the project period for the program(s) as specified.

I certify that to the best of my knowledge, the information contained in this form is correct and complete and that I am authorized to file this certification on behalf of the applicant organization.

A single organization applying for any grant program on its own certifies the designation as an individual applicant for the program(s) specified in this designation form. For each member of a Shared Services Arrangement (SSA), the member certifies its agreement to participate in an SSA, as stated for the program(s) specified in this designation form. For each organization registering as a fiscal agent, the organization certifies its agreement to act as fiscal agent for the SSA as stated for the program(s) specified in this designation form.

If **Apply as Member of SSA** has been selected for any funding source, the designated fiscal agent is the administrative and fiscal agent for this project and is authorized to receive and expend funds for the conduct of this project on behalf of the members. The fiscal agent is accountable for all shared services arrangement activities and is therefore responsible for ensuring that all funds, including payments to members of shared services arrangements, are expended in accordance with applicable laws and regulations.

All participating organizations have entered into a written shared services agreement which describes the responsibilities of the fiscal agent and SSA members, including the refund liability that may result from on-site monitoring or audits and the final disposition of equipment, facilities, and materials purchased for this project.

It is understood that the fiscal agent is responsible for the refund for any exceptions made as a result of on-site monitoring or audits; however, based on the SHARED SERVICES AGREEMENT, which must be on file with the fiscal agent for review, the fiscal agent may have recourse to the member organization(s) where the discrepancy(ies) occurred.

The authorized official has read and certifies agreement as stated above.

Back

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Save

Certify and Submit

1. The ADC must be completed to access the application.
2. In Part 1, select the appropriate designation
  - Apply on Own
  - Apply as Fiscal Agent of SSA
  - Not Apply at All
  - Apply as Member of SSA
3. The fiscal agent must complete the ADC before members.
4. Certify and Submit the ADC.



# Status and Last Update Columns

## 2024-2025 ESSA Consolidated Federal Grant Application

Due: 09/03/2024

Status: Draft

Last Submitted Date: 09/17/2024 03:08:18 PM

 View Errors
  Attach Files
  View/Print
  Delete
  Certify & Submit

Grant Resources 

Table of Contents

Description	Required	Status	Last Update
General Information			
<a href="#">GS2100 - Applicant Information</a>	*	Complete	06/27/2024 02:15 PM
<a href="#">GS2900 - Purpose of Amendment</a>	*	New	
Program Description			
<a href="#">PS3109 - REAP Funding Transferability</a>	*	Complete	06/27/2024 02:15 PM
<a href="#">PS3099 - Private Nonprofit (PNP) School Equitable Services</a>	*	Complete	08/13/2024 10:57 AM
<a href="#">PS3101 - Title I, Part A</a>	*	Complete	08/13/2024 10:57 AM
<a href="#">PS3102 - Title I, Part A Neglected &amp; Title I, Part D Subpart 2</a>	*	Complete	06/28/2024 10:00 AM
<a href="#">PS3104 - Title II, Part A</a>	*	Complete	06/28/2024 10:04 AM
<a href="#">PS3106 - Title III, Part A English Language Acquisition (ELA)</a>	*	Complete	06/28/2024 10:04 AM

### Status -

- This will allow you to see if the schedule is incomplete or has been completed. It will also show you new schedules that need to be completed.

### Last Update -

- Time stamp of when the schedule was last modified.

# Warning and Error Messages

Application Type: Formula  
SAS Number: ESSAAA25

## 2024-2025 ESSA Consolidated Federal Grant Application

Due: 09/03/2024

Status: Draft

Last Submitted Date: 09/17/2024 03:08:18 PM

 [View Errors](#)  [Attach Files](#)  [View/Print](#)  [Delete Draft](#)  [Certify & Submit](#)

Grant Resources

### Errors and Warnings



Below is the list of errors and warnings. All errors must be corrected prior to submission.

[Print Errors](#)

[Close](#)

Program Description

PS3107 - Title IV, Part A - SSAEP

#### Errors

- 1) **Part 1C:** Amount budgeted must equal the Total Allocation and Transfer Amount(s) in Part 1B.
- 2) **Part 1C:** Total Budget Percentage must equal 100%.

- Warning messages are notifications that you may be creating an error if you proceed.
- Error messages notify you of errors in the application that must be corrected prior to submission.

# Links to the Application Schedules

## 2024-2025 ESSA Consolidated Federal Grant Application

Due: 09/03/2024  
Status: Draft

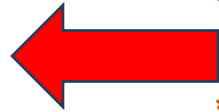
Last Submitted Date: 09/17/2024 03:08:18 PM

 View Errors
  Attach Files
  View/Print
  Delete Draft
  Certify & Submit

### Grant Resources

#### Table of Contents

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<a href="#">PS3099 - Private Nonprofit (PNP) School Equitable Services</a>	*	Complete	08/13/2024 10:57 AM
<a href="#">PS3101 - Title I, Part A</a>	*	Complete	08/13/2024 10:57 AM
<a href="#">PS3102 - Title I, Part A Neglected &amp; Title I, Part D Subpart 2</a>	*	Complete	06/28/2024 10:00 AM
<a href="#">PS3104 - Title II, Part A</a>	*	Complete	06/28/2024 10:04 AM
<a href="#">PS3106 - Title III, Part A English Language Acquisition (ELA)</a>	*	Complete	06/28/2024 10:04 AM



- Each schedule in blue is a link that will take you directly to that schedule.

## GS2100 – Applicant Information

# GS2100 – Applicant Information

Schedule Status:	<Selection_Process>	Application ID:
<b>eGrants Application</b> TEXAS EDUCATION AGENCY		
Organization:	Campus/Site:	County District:
Vendor ID:		ESC Region:
SAS#: <ProgramXYZ2018>		School Year: <Current Year>
<Name of Grant Program>		
General Information		
GS2100 – Applicant Information		

## Part 1: Organization Information

<b>A. Applicant</b>		
Organization Name :		
Mailing Address Line 1:		
Mailing Address Line 2:		
City:	State:	Zip Code:
<b>B. Unique Entity Identifier (SAM)</b>		
UEI (SAM):		

## Part 2: Applicant Contacts

<b>A. Primary Contact</b>		Select Contact:	▼	or	Add New Contact
First Name:	Initial:	Last Name:	Title:		
Telephone:	Ext:	E-Mail:			
<b>B. Secondary Contact</b>		Select Contact:	▼	or	Add New Contact
First Name:	Initial:	Last Name:	Title:		
Telephone:	Ext:	E-Mail:			

Back	Printable Version	Save
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## Part 2: Applicant Contacts

- Primary and secondary contacts are the first point of contact if negotiation is required.
- Please ensure the contact information listed is accurate and up-to-date.

## Recommended Schedule Order & Important Dates

Schedule Type	Schedule	Name	Dependency
Compliance Report	PR6000	Gun Free Schools District Report	Release of NOGA
Special Collection	SC5003	Formula Grants Consolidated Schedule	Opens ADC
Designation Form	GS2200	Applicant Designation and Certification Form (ADC)	Opens Application
General Information	GS2100	Applicant Information	Opens Application Schedules
	PS3109	REAP Funding Transferability	ADC and REAP Flex Eligibility
	PS3099	Private Nonprofit (PNP) School Equitable Services	PS3109
	SC5000	Title I, Part A Campus Selection	PS3101
	BS6001	Program Budget Summary and Support	PS3101
	PS3101	Title I, Part A	PS3109, SC5000, BS6001
	PS3102	Title I, Part A Neglected & Title I, Part D, Subpart 2	PS3101
	PS3104	Title II, Part A	PS3109
	PS3107	Title IV, Part A	PS3109
	PS3103	Title I, Part C Migrant Education	None
	PS3106	Title III, Part A English Language Acquisition (ELA)	None
	PS3114	Title III, Part A Immigrant	None
	BS6101	Payroll Costs	BS6001
	BS6201	Professional and Contracted Services	BS6001
	BS6401	Other Operating Costs	BS6001
	BS6501	Debt Services	BS6001
	BS6601	Capital Outlay	BS6001
	WV4001	Title I, Part A – <b>For TEA Use Only</b>	BS6001

# Important Dates

Report/Application	Available Date	Due Date
<b>2024-2025 ESSA Consolidated Compliance Reports</b>		
Gun Free Schools Report (PR6000 and PR6100)	May 2, 2025	June 30, 2025
ESSA Consolidated Compliance Reports	July 29, 2025	September 30, 2025
<b>2025-2026 ESSA Consolidated Federal Grant Application</b>		
Formula Grants Consolidated Schedule (SC5003)	May 1, 2025	September 3, 2025
ESSA Consolidated Federal Grant Application - ADC (ESCs only)	May 13, 2025	September 3, 2025
ESSA Consolidated Federal Grant Application - ADC (All)	May 20, 2025	September 3, 2025
ESSA Consolidated Federal Grant Application	May 20, 2025	September 3, 2025
Private Nonprofit (PNP) School Equitable Services - (SC3099) – for LEAs that part of SSA for all programs	May 20, 2025	September 3, 2025



## Part 2

# Program Schedules

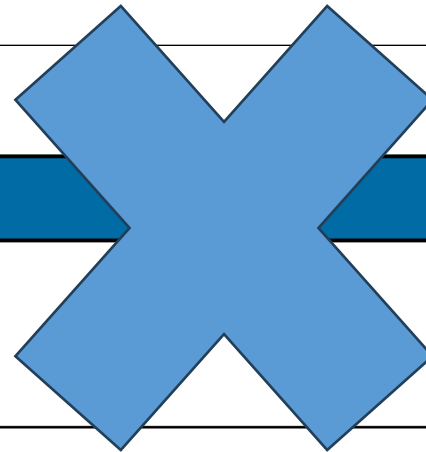
# Additional Information Sections

To facilitate the review and approval processes, the “Additional Information (optional)” sections for each of the Program Schedules have been removed.



## Part 3: Additional Information (optional)

Additional Information



## PS3109 – Rural Education Achievement Program (REAP) Funding Transferability

## Resource

- 2025-2026 ESSA Consolidated Federal Grant Application – Program Guidelines
- Side by Side comparison between Title V, Part A – Funding Transferability and Title V, Part B, Subpart 1 – REAP Flex (Alternative Funds Use Authority (AFUA))

	<b>Title V, Part B, Subpart 1 REAP Flex (Alternative Funds Use Authority)</b>	<b>Title V, Part A Funding Transferability</b>
Summary	Eligible LEAs are given flexibility in the use of certain federal formula funds. Funds are not actually transferred from one program to another. While the eligible funding may be used for local activities authorized under other ESEA programs, it is not subject to all of the rules and requirements of these programs.	LEAs may transfer all or a portion of the funds they received by formula under certain programs to other programs to better address local needs. When an LEA transfers funds, those funds become funds of the program to which they are transferred and are subject to the rules and requirements of these programs.

## Resource

- Which LEAs can exercise this authority?
- Which funds are eligible for this flexibility?
- How may LEAs exercising this flexibility spend the eligible funds?
- What rules apply to the funds?
- Does an LEA need to receive funds under a given program in order to spend eligible funds under the program?
- What are LEA's responsibilities for providing equitable services under this authority?
- What steps does an eligible LEA need to take to exercise this flexibility?

Program Description  
PS3109 – REAP Funding Transferability

## Fiscal Agent/Individual Applicant

### A. Rural Education Achievement Program (REAP) – Estimated Redirected Percentage

Applicable Fund Sources	Does Not Apply	Title I, Part A	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A	Title IV, Part B
1. Title II, Part A	<input type="checkbox"/>	%	%	%	%	%	%
2. Title IV, Part A	<input type="checkbox"/>	%	%	%	%	%	%

### B. Funding Transferability

Applicable Fund Sources	Does Not Apply	Title I, Part A	Title I, Part C	Title I, Part D	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A	Title V, Part B
1. Title II, Part A	<input type="checkbox"/>	%	%	%	%	%	%	%	%
2. Title IV, Part A	<input type="checkbox"/>	%	%	%	%	%	%	%	%

- **From:** Applicable programs are Title II A and IV A
- **To:** Receiving programs are:
  - Title I A
  - Title II A
  - Title III-A-ELA and Immigrant
  - Title IV-A
  - Title IV-B (21<sup>st</sup> Century)

- LEAs need to be **eligible** for REAP to utilize this flexibility
- Funds **don't transfer** but may be used for local activities authorized under ESSA
- Funds are **not** subject to all rules and requirements
- LEAs **do not have to receive funds** under a program to spend Title II A or IV A funds on an allowable local activity.
- LEAs **must provide equitable services** relative to Title II A or IV A.
- LEAs **must reserve** for the benefit of PNP and teachers.
- LEA **may exercise REAP-Flex** with the PNP reserved funds.
- Funds for PNP **need not be expended** under the same programs as for public schools and should serve to meet the needs of the PNP.

# PS3109 – REAP – How complete Section A

## Program Description PS3109 – REAP Funding Transferability

### Fiscal Agent/Individual Applicant

#### A. Rural Education Achievement Program (REAP) – Estimated Redirected Percentage

Applicable Fund Sources	Does Not Apply	Title I, Part A	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A	Title IV, Part B
1. Title II, Part A	<input type="checkbox"/>	90 %	%	10 %	%	%	%
2. Title IV, Part A	<input checked="" type="checkbox"/>	%	%	%	%	%	%

#### B. Funding Transferability

Applicable Fund Sources	Does Not Apply	Title I, Part A	Title I, Part C	Title I, Part D	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A	Title V, Part B
1. Title II, Part A	<input type="checkbox"/>	%	%	%	%	%	%	%	%
2. Title IV, Part A	<input type="checkbox"/>	%	%	%	%	%	%	%	%

LEAs **do not have to receive funds** under a program to spend Title II-A or IV-A funds on an allowable local activity.

### HOW TO COMPLETE SECTION A:

- If LEA **does not** apply for Title II-A or IV-A, the system will automatically grey out the row(s) for the respective program.
- If LEA **does** apply for Title II-A or IV-A and:
  - Is not eligible to exercise REAP-Flex; or
  - Is eligible to exercise REAP-Flex but elects **not** to participate
- Then LEA selects **“Does Not Apply”** checkbox for each applicable fund source.
- If LEA **does apply** for Title II-A or IV-A and is **eligible** to exercise REAP-Flex, and LEA elects to participate:
  - LEA enters percentage **from** respective program **to** receiving program.
  - For each program where the LEA exercises REAP-Flex, the **total cannot exceed 100%**.
- If LEA exercises both REAP-Flex **and** Funding Transferability, for each program, the **total cannot exceed 100%**.

# PS3109 – Funding Transferability

## Program Description PS3109 – REAP Funding Transferability

### Fiscal Agent/Individual Applicant

A. Rural Education Achievement Program (REAP) – Estimated Redirected Percentage							
Applicable Fund Sources	Does Not Apply	Title I, Part A	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A	Title IV, Part B
1. Title II, Part A	<input type="checkbox"/>	%	%	%	%	%	%
2. Title IV, Part A	<input type="checkbox"/>	%	%	%	%	%	%

B. Funding Transferability									
Applicable Fund Sources	Does Not Apply	Title I, Part A	Title I, Part C	Title I, Part D	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A	Title V, Part B
1. Title II, Part A	<input type="checkbox"/>	%	%	%	%	%	%	%	%
2. Title IV, Part A	<input type="checkbox"/>	%	%	%	%	%	%	%	%

- (**FROM**) Applicable programs are:
  - Title II A
  - Title IV A
- (**TO**) Receiving programs are:
  - Title I A, Title I C, Title I D
  - Title II A
  - Title III A ELA and Immigrant
  - Title IV A
  - Title V B (Rural and Low Income Schools must apply for RLIS)

- All LEAs are **eligible**.
- When **LEA exercises** funding transferability, those funds **become funds** of the program to which they are transferred and are subject to the rules and requirements.
- LEAs may only transfer eligible funds into a program the LEA has applied for on ADC.
- Funds **remain in their original fund source** and are reported as expenditures under the original fund source. It is the use of funds that is redirected.
- LEAs **must provide equitable services** based on funds remaining after transfer. Cannot reserve TII-A or IV A funds solely to provide equitable services.
- LEAs must conduct timely and meaningful consultation with PNP, **modify campus or district improvement plans** to reflect the transfer, and notify TEA of the transfer **30 days before** the transfer effective date, **before transferring funds**.



# PS3109 – Funding Transferability – How to Complete Section B

## Program Description PS3109 – REAP Funding Transferability

### Fiscal Agent/Individual Applicant

A. Rural Education Achievement Program (REAP) – Estimated Redirected Percentage							
Applicable Fund Sources	Does Not Apply	Title I, Part A	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A	Title IV, Part B
1. Title II, Part A	<input type="checkbox"/>	90 %	%	10 %	%	%	%
2. Title IV, Part A	<input checked="" type="checkbox"/>	%	%	%	%	%	%

B. Funding Transferability									
Applicable Fund Sources	Does Not Apply	Title I, Part A	Title I, Part C	Title I, Part D	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A	Title V, Part B
1. Title II, Part A	<input checked="" type="checkbox"/>	%	%	%	%	%	%	%	%
2. Title IV, Part A	<input type="checkbox"/>	100 %	%	%	%	%	%	%	%

### HOW TO COMPLETE SECTION B:

- If LEA **does not** apply for Title II-A or IV-A, the system will automatically grey out the row(s) for the respective program.
- If LEA **does** apply for Title II-A or IV-A and:
  - elects **not** to participate in Funding Transferability
- Then LEA selects **“Does Not Apply”** checkbox for each applicable fund source.
- If LEA **does apply** for Title II-A or IV-A and elects to participate in Funding Transferability:
  - LEA enters percentage **from** respective program **to** receiving program
  - For each program the LEA exercises Funding Transferability, the **total cannot exceed 100%**.
- If LEA exercises both REAP-Flex **and** Funding Transferability, for each program, the **total cannot exceed 100%**.

# PS3109 – Funding Transferability

Schedule Status:		<Selection_Process>		Application ID: XXXXXXXXXXXXXXXXXX	
 SAS#: XXXXXXXX		Organization:		County District:	
		Campus/Site:		ESC Region:	
		Vendor ID:		School Year:	
<Name of Grant Program>				Instructions	
Program Description PS3101 – Title I, Part A					

Program Implementation is in accordance with the Program Specific Provisions and Assurances certified prior to the completion of this application. To view the General and Program Specific Provisions and Assurances and Guidelines, visit the TEA Grant Opportunities webpage.

## Part 1: Planned Uses of Funds

A. Title I, Part A – REAP Data (For Information Only)	
1. REAP in from Title II, Part A	\$
2. REAP in from Title IV, Part A	\$
B. Title I, Part A - Funds Available	
1. Current Year Allocation of Funds	\$
2. Transfer in from Title II, Part A (Funding Transferability)	\$
3. Transfer in from Title IV, Part A (Funding Transferability)	\$
4. <b>Total Allocation and Transfer Amount(s)</b>	\$



**Exercising** Funding Transferability impacts the:

- Available funds to the program the funds are transferred to
- Funds Available section is **Current Year Allocation**; does not include reallocation or carryover amount
- Reservations and programmatic requirements

# PS3109 – Funding Transferability

Program Description

PS3109 – REAP Funding Transferability

### Fiscal Agent/Individual Applicant

A. Rural Education Achievement Program (REAP) – Estimated Redirected Percentage						
Applicable Fund Sources	Does Not Apply	Title I, Part A	Title II, Part A	Title III, Part A ELA	Title I Immigrant	
1. Title II, Part A	<input checked="" type="checkbox"/>	%	%	%		
2. Title IV, Part A	<input checked="" type="checkbox"/>	%	%	%		

B. Funding Transferability									
Applicable Fund Sources	Does Not Apply	Title I, Part A	Title I, Part C	Title I, Part D	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A	Title V, Part B
1. Title II, Part A	<input checked="" type="checkbox"/>	%	%	%	%	%	%	%	%
2. Title IV, Part A	<input checked="" type="checkbox"/>	%	%	%	%	%	%	%	%



Program Description

PS3104 - Title II, Part A

☒
The LEA has redirected 100% of Title II, Part A funds using REAP/Funding Transferability.

The LEA has redirected 100% of Title II, Part A funds using REAP/Funding Transferability. If you wish to enter data on the schedule, unselect the checkbox and the schedule will reappear.

Program Description

PS3107 - Title IV, Part A - SSAEP

☒
The LEA has redirected 100% of its Title IV, Part A funds using REAP/Funding Transferability.

Program Implementation is in accordance with the Program Specific Provisions and Assurances certified prior to the completion of this application. To view the General and Program Specific Provisions and Assurances and Guidelines, visit the TEA Grant Opportunities webpage.

# PS3109 – Funding Transferability

Program Description

PS3109 – REAP Funding Transferability

### Fiscal Agent/Individual Applicant

A. Rural Education Achievement Program (REAP) – Estimated Redirected Percentage					
Applicable Fund Sources	Does Not Apply	Title I, Part A	Title II, Part A	Title III, Part A ELA	Title IV, Part A
1. Title II, Part A	<input checked="" type="checkbox"/>	%	%	%	%
2. Title IV, Part A	<input checked="" type="checkbox"/>	%	%	%	%

B. Funding Transferability									
Applicable Fund Sources	Does Not Apply	Title I, Part A	Title I, Part C	Title I, Part D	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A	Title V, Part B
1. Title II, Part A	<input type="checkbox"/>	100 %	%	%	%	%	%	%	%
2. Title IV, Part A	<input type="checkbox"/>	100 %	%	%	%	%	%	%	%



Program Description

PS3104 - Title II, Part A

☒
The LEA has redirected 100% of Title II, Part A funds using REAP/Funding Transferability.

The LEA has redirected 100% of Title II, Part A funds using REAP/Funding Transferability. If you wish to enter data on the schedule, unselect the checkbox and the schedule will reappear.

Program Description

PS3107 - Title IV, Part A - SSAEP

☒
The LEA has redirected 100% of its Title IV, Part A funds using REAP/Funding Transferability.

Program Implementation is in accordance with the Program Specific Provisions and Assurances certified prior to the completion of this application. To view the General and Program Specific Provisions and Assurances and Guidelines, visit the TEA Grant Opportunities webpage.

# PS3109 – Prior Year Data

## Prior Year - Fiscal Agent/Individual Applicant

C. Rural Education Achievement Program (REAP) - Estimated Redirected Percentage							
Applicable Fund Sources	Does Not Apply	Title I, Part A	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A	Title IV, Part B
Title II, Part A	<input type="checkbox"/>	%	%	%	%	%	%
Title IV, Part A	<input type="checkbox"/>	%	%	%	%	%	%

D. Funding Transferability									
Applicable Fund Sources	Does Not Apply	Title I, Part A	Title I, Part C	Title I, Part D	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A	Title V, Part B
Title II, Part A	<input type="checkbox"/>	%	%	%	%	%	%	%	%
Title IV, Part A	<input type="checkbox"/>	%	%	%	%	%	%	%	%

- This allows LEAs ability to let TEA know the intent of the carryover funds
- Once carryover funds are available on BS6001, and LEA has carryover funds in Title II A or Title IV A, Prior Year section will populate with the PS3109 data from prior year application.

Sections C and D are **not available** on the original submission.  
 LEAs will submit an amendment once the carryover amount(s) (if any) populate on the BS6001.  
 This process normally occurs in the spring.

# PS3109 – Prior Year – How to Complete Sections C & D

Sections C and D are available when carryover is populated on BS6001

## Prior Year - Fiscal Agent/Individual Applicant

C. Rural Education Achievement Program (REAP) - Estimated Redirected Percentage							
Applicable Fund Sources	Does Not Apply	Title I, Part A	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A	Title IV, Part B
Title II, Part A	<input checked="" type="checkbox"/>	%	%	%	%	%	%
Title IV, Part A	<input checked="" type="checkbox"/>	%	%	%	%	%	%

D. Funding Transferability									
Applicable Fund Sources	Does Not Apply	Title I, Part A	Title I, Part C	Title I, Part D	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A	Title V, Part B
Title II, Part A	<input type="checkbox"/>	50 %	%	%	%	%	%	%	%
Title IV, Part A	<input type="checkbox"/>	100 %	%	%	%	%	%	%	%

### HOW TO COMPLETE SECTIONS C AND D:

- Carryover amount on BS6001 Part 1 line 4 has been populated.
- Prior Year PS3109 data as been populated for Applicable Fund Sources that have a carryover amount > 0
- Title II-A Options:
  - Leave as is – 50% of Title II-A carryover is transferred to Title I-A; or
  - Increase amount transferred to Title I-A
  - Can only increase under Title I-A; cannot decrease
- Title IV-A Options:
  - None since there is no carryover, the system will grey out Title IV-A row.

## Part 1: Available Funding Current Year - BS6001 – Program Budget Summary and Support

Available Funding								
Description	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
1. Fund/SSA Code	211				255			289
2. Planning Amount								
3. Final Amount	\$163,776				\$20,116			\$12,593
4. Carryover	\$10,703				\$3,181			\$0
5. Reallocation	\$3,282				\$788			\$727
Total Funds Available	\$177,761				\$24,085			\$13,320

## PS3099 – Private Nonprofit (PNP) School Equitable Services

# PS3099, Private Nonprofit (PNP) Equitable Services

## Part 1

### Program Description

#### PS3099 - Private Nonprofit (PNP) School Equitable Services

### Part 1: Private Schools Consultation and Participation

#### A. Private Schools Consultation

1. Are any private nonprofit schools located within the LEA's boundaries? ☐ Yes ☐ No
2. Does the LEA have any Title I, Part A eligible students attending private nonprofit schools outside the boundaries? ☐ Yes ☐ No

#### B. Are any private nonprofit schools participating?

Title I, Part A	Title I, Part C Migrant	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A-SSAEP
<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

#### C. Assurances

1. ☐ The LEA assures that it discussed all consultation requirements as listed in Section. 1117(b)(1) and/or Section. 8501(c)(1), as applicable, with all eligible private nonprofit schools located within the LEA's boundaries.
2. ☐ The LEA assures the appropriate Affirmations of Consultation will be provided to the TEA Private Schools Ombudsman in the manner and timeline requested.

- **Recommendation:** Complete PS3109 REAP Funding Transferability schedule prior to completing PS3099 Schedule.
- Equitable services do not apply to charter schools.
- **Part 1A** must be completed by all LEAs.
- **Part 1B** must have a response for each program for participating PNP schools.
- **Part 1C:** If the LEA met requirements **and** has supporting documents for C1 and C2, click the assurances boxes.
- **2025-2026 Affirmation of Consultation** forms must be submitted through the FPC PNP Affirmation WorkApp.



# PS3099, Private Nonprofit (PNP) Equitable Services

## Part 2 - Title I, Part A

### Part 2: Equitable Services Calculations

A. Equitable Services Calculation for Title I, Part A	
Description	Calculation
1. Total low-income enrollment in LEA from participating Title I attendance areas	
2. Total eligible low-income students attending private schools who reside in a participating (or skipped) Title I attendance area based on one of the following methods (select the method used):	
a) <input type="radio"/> using the same measure of low income used to count public school children; b) <input type="radio"/> using the results of a survey that, to the extent possible, protects the identity of families of private school students, and allowing such survey results to be extrapolated if complete actual data are unavailable; c) <input type="radio"/> applying the low-income percentage of each participating public school attendance area, determined pursuant to this section, to the number of private school children who reside in that school attendance area; or d) <input type="radio"/> using an equated measure of low income correlated with the measure of low income used to count public school children.	
3. Calculated total number of low-income students in the LEA (A.1 + A.2)	
4. Total current year Title I, Part A allocation	\$
5. Transfer in from Title II, Part A	\$
6. Transfer in from Title IV, Part A	\$
7. Total allocation and transfer amount(s) (A.4 + A.5 + A.6)	\$
8. LEA per pupil allocation (A.7 / A.3)	\$
9. Calculated <grant year in XXXX-XXXX> Private School Reservation (A.2 X A.8)	\$
10. Administration of Title I, Part A program for eligible private nonprofit students. For independent projects this amount will equal to the administration reservation reported on PS3101, Part 1, C. Activities to be Conducted with Reserved Funds, Line 5.	\$
11. <b>Total Calculated Private School Reservation</b> (A.9 - A.10) For independent projects this amount will equal the private school reservation reported on PS3101, Part 1, C. Activities to be Conducted with Reserved Funds, Line 4	\$
12. <b>Minimum Proportionate share of equitable services for parents and families</b> (A.7 X 1%) X (A.2 / A.3) (Optional if the total of current year allocation and transfer amount(s) is less than \$500,000)	\$
13. <b>Maximum Proportionate share of equitable services</b> (A.11 - A.12)	\$

- The LEA enters total low-income enrollment of children, **ages 5-17**, from participating Title I attendance areas and children residing in *participating* (or skipped) Title I attendance areas.
- Only **one** poverty method for collecting PNP low-income student totals per LEA is permitted.
- If selected, PS3099, Part 2A, Line 10 - **Administration amounts** must match Title I, Part A, PS3101, Part 1C, Line 5.

# PS3099, Private Nonprofit (PNP) Equitable Services

## Title I, Part C, Migrant

### Part 2: Equitable Services Calculations (continued)

B. Equitable Services Calculation for Title I, Part C Migrant	
Description	Calculation
1. Total identified MEP student enrollment in LEA	
2. Total identified MEP student enrollment in participating private schools	
3. Total MEP enrollment (B.1 + B.2)	
4. Total current year Title I, Part C allocation	\$
5. Transfer in from Title II, Part A	\$
6. Transfer in from Title IV, Part A	\$
7. Total allocation and transfer amount(s) (B.4 + B.5 + B.6)	\$
8. LEA Per-Pupil Allocation (B.7 / B.3)	\$
9. <b>Calculated Private School Reservation</b> (B.2 X B.8)	\$

- In Line 1, the LEA enters total identified MEP student enrollment, **ages 3-21**
- In Line 2, the LEA enters the identified MEP student enrollment for participating private schools **within** district boundaries.

# PS3099, Private Nonprofit (PNP) Equitable Services

## Title II, Part A

C. Equitable Services Calculation for Title II, Part A	
Description	Calculation
1. Total student enrollment in LEA	
2. Total student enrollment in participating private schools	
3. Total enrollment (C.1 + C.2)	
4. Total current year Title II, Part A allocation	\$
5. Transfer out from Title II, Part A	\$
6. Transfer in from Title IV, Part A	\$
7. Total allocation and transfer amount(s) (C.4 - C.5 + C.6)	\$
8. LEA reservation for direct administration	\$
9. LEA amount to calculate Private School Equitable Services (C.7 - C.8)	\$
10. LEA Per Pupil Allocation (C.9 / C.3)	\$
11. <b>Calculated Private School Reservation</b> (C.2 X C.10)	\$

- In Line 1, the LEA enters student enrollment, **ages 5-17**, in the LEA
- In Line 2, the LEA enters the number of total student enrollment for participating private schools **within** district boundaries.
- In Line 8, the LEA enters the amount for direct administration of Title II, Part A, Equitable Services.

# PS3099, Private Nonprofit (PNP) Equitable Services Title III, Part A, English Language Acquisition (ELA)

## D. Equitable Services Calculation for Title III, Part A English Language Acquisition (ELA)

Description	Calculation
1. Total identified English Learner (EL) student enrollment in LEA	
2. Total identified EL student enrollment in participating private schools	
3. Total EL enrollment (D.1 + D.2)	
4. Total current year Title III, Part A ELA allocation	\$
5. Transfer in from Title II, Part A	\$
6. Transfer in from Title IV, Part A	\$
7. Total allocation and transfer amount(s) (D.4 + D.5 + D.6)	\$
8. LEA reservation for direct administration (not to exceed 2% of D.7)	\$
9. LEA Amount to calculate Private Schools Equitable Services (D.7 - D.8)	\$
10. LEA Per-Pupil Allocation (D.9 / D.3)	\$
11. <b>Calculated Private School Reservation</b> (D.2 X D.10)	\$

- The LEA enters the total identified English Learner student enrollment, **ages 3-21**, in the LEA and in participating private schools **within** district boundaries.
- In Line 8, the LEA enters any **reservation for direct administration of Title III EL Equitable Services** (not to exceed 2% of Line 7) if applicable.

# PS3099, Private Nonprofit (PNP) Equitable Services

## Title III, Part A, Immigrant

### E. Equitable Services Calculation for Title III, Part A Immigrant

Description	Calculation
1. Total identified immigrant student enrollment in LEA	
2. Total identified immigrant student enrollment in participating private schools	
3. Total immigrant enrollment (E.1 + E.2)	
4. Total current year Title III, Part A Immigrant allocation	\$
5. Transfer in from Title II, Part A	\$
6. Transfer in from Title IV, Part A	\$
7. Total allocation and transfer amount(s) (E.4 + E.5 + E.6)	\$
8. LEA reservation for direct administration	\$
9. LEA amount to calculate Private School Equitable Services (E.7 - E.8)	\$
10. LEA Per-Pupil Allocation (E.9 / E.3)	\$
11. <b>Calculated Private School Reservation</b> (E.2 X E.10)	\$

- The LEA enters total identified Immigrant student enrollment, **ages 3-21**, in the LEA and in participating private schools **within** district boundaries.
- In Line 8, LEA enters any **reservation for direct administration of Title III, Part A, Immigrant Equitable Services**, if applicable.

# PS3099, Private Nonprofit (PNP) Equitable Services Title IV, Part A

F. Equitable Services Calculation for Title IV, Part A SSAEP	
Description	Calculation
1. Total student enrollment in LEA	
2. Total student enrollment in participating private schools	
3. Total enrollment (F.1 + F.2)	
4. Total current year Title IV, Part A allocation	\$
5. Transfer in from Title II, Part A	\$
6. Transfer out from Title IV, Part A	\$
7. Total allocation and transfer amount(s) (F.4 + F.5 - F.6)	\$
8. LEA reservation for direct administration (not to exceed 2% of F.7)	\$
9. LEA amount to calculate Private Schools Equitable Services (F.7 - F.8)	\$
10. LEA Per-Pupil Allocation (F.9 / F.3)	\$
11. <b>Calculated Private School Reservation</b> (F.2 X F.10)	\$

- In Line 1, the LEA enters student enrollment, **ages 5-17**, in the LEA
- In Line 2, the LEA enters the number of student enrollment for participating private schools **within** district boundaries.
- In Line 7, the LEA enters the amount for direct administration of Title IV, Part A, Equitable Services (not to exceed 2% of Line 7).

## PS3101 – Title I, Part A

## Part 1: Planned Uses of Funds

A. Title I, Part A - REAP Data (For Information Only)	
1. REAP in from Title II, Part A	
2. REAP in from Title IV, Part A	
B. Title I, Part A, Funds Available	
1. Current Year Allocation Funds	
2. Transfer in from Title II, Part A (Funding Transferability)	
3. Transfer in from Title IV, Part A (Funding Transferability)	
4. <b>Total Allocation and Transfer Amount(s)</b>	

If the LEA has chosen to use REAP flexibility to use funds from Title II, Part A or Title IV, Part A in its Title I, Part A program, those amounts are reflected in Part 1A of the PS3101.



## Part 1: Planned Uses of Funds

A. Title I, Part A - REAP Data (For Information Only)	
1. REAP in from Title II, Part A	
2. REAP in from Title IV, Part A	
B. Title I, Part A, Funds Available	
1. Current Year Allocation Funds	
2. Transfer in from Title II, Part A (Funding Transferability)	
3. Transfer in from Title IV, Part A (Funding Transferability)	
4. Total Allocation and Transfer Amount(s)	

If the LEA has chosen to use Funding Transferability flexibility to use funds from Title II, Part A or Title IV, Part A in its Title I, Part A program, those amounts are reflected in Part 1B of the PS3101.

The Total Allocation and amounts from Funding Transferability will be used to calculate the percentages in Part 1C.

# PS3101 – Title I, Part A Activities to be Conducted with Reserved Funds

C. Activities to be Conducted with Reserved Funds				
N/A	Activity	Reserved Funds Amount from Current Year Entitlement	Percentage	Unexpended Funds from Prior Year Required Reservation
1.	<input type="checkbox"/> Districtwide Parent and Family Engagement Activities		0.00%	
2.	<input type="checkbox"/> Services to Homeless Students		0.00%	
3.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Neglected		0.00%	
4.	<input type="checkbox"/> Title I, Part A, Services to Eligible Private School Students, Not Including Administration		0.00%	
5.	<input type="checkbox"/> Administration of Title I, Part A Programs for Eligible Private School Students		0.00%	
6.	<input type="checkbox"/> Administration of Title I, Part A, Programs (including administration of Title I, Part A, programs for students at facilities for neglected and delinquent)		0.00%	
7.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Delinquent		0.00%	
8.	<input type="checkbox"/> Early Childhood Education Programs		0.00%	
9.	<input type="checkbox"/> Financial incentives and rewards to teachers who serve students in Title I schools Identified for improvement under Section 1111(d)		0.00%	
10.	<input type="checkbox"/> School Improvement in Title I schools Identified for improvement under Section 1111(d)		0.00%	
11.	<input type="checkbox"/> Coordinated Services (i.e., Summer School, Professional Development, etc.)		0.00%	
12.	<input type="checkbox"/> Foster care transportation		0.00%	
Total Reserved Funds			0.08%	

Part 1C is for Activities to be Conducted with Title I, Part A funds that are reserved at the LEA level.

Lines 1 – 4 are activities that are required, if applicable to the LEA.

# PS3101 – Title I, Part A Activities to be Conducted with Reserved Funds

C. Activities to be Conducted with Reserved Funds				
N/A	Activity	Reserved Funds Amount from Current Year Entitlement	Percentage	Unexpended Funds from Prior Year Required Reservation
<input type="checkbox"/>	Districtwide Parent and Family Engagement Activities		0.00%	
<input type="checkbox"/>	Services to Homeless Students		0.00%	
<input type="checkbox"/>	Services to Students Residing in Local Facilities for the Neglected		0.00%	
<input type="checkbox"/>	Title I, Part A, Services to Eligible Private School Students, Not Including Administration		0.00%	
<input type="checkbox"/>	Administration of Title I, Part A Programs for Eligible Private School Students		0.00%	
<input type="checkbox"/>	Administration of Title I, Part A, Programs (including administration of Title I, Part A, programs for students at facilities for neglected and delinquent)		0.00%	
<input type="checkbox"/>	Services to Students Residing in Local Facilities for the Delinquent		0.00%	
<input type="checkbox"/>	Early Childhood Education Programs		0.00%	
<input type="checkbox"/>	Financial incentives and rewards to teachers who serve students in Title I schools Identified for improvement under Section 1111(d)		0.00%	
<input type="checkbox"/>	School Improvement in Title I schools Identified for improvement under Section 1111(d)		0.00%	
<input type="checkbox"/>	Coordinated Services (i.e., Summer School, Professional Development, etc.)		0.00%	
<input type="checkbox"/>	Foster care transportation		0.00%	
Total Reserved Funds			0.08%	

## Line 1

- LEAs with Title I, Part A entitlements that exceed \$500,000 are required to reserve at least 1% for PFE activities. [The “N/A” box will be disabled.]
- LEAs may reserve more than 1% for PFE.
- LEAs with smaller entitlements may reserve funds for PFE, or check the “N/A” box.

# PS3101 – Title I, Part A Activities to be Conducted with Reserved Funds

C. Activities to be Conducted with Reserved Funds				
N/A	Activity	Reserved Funds Amount from Current Year Entitlement	Percentage	Unexpended Funds from Prior Year Required Reservation
1.	<input type="checkbox"/> Districtwide Parent and Family Engagement Activities		0.00%	
2.	<input type="checkbox"/> Services to Homeless Students		0.00%	
3.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Neglected		0.00%	
4.	<input type="checkbox"/> Title I, Part A, Services to Eligible Private School Students, Not Including Administration		0.00%	
5.	<input type="checkbox"/> Administration of Title I, Part A Programs for Eligible Private School Students		0.00%	
6.	<input type="checkbox"/> Administration of Title I, Part A, Programs (including administration of Title I, Part A, programs for students at facilities for neglected and delinquent)		0.00%	
7.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Delinquent		0.00%	
8.	<input type="checkbox"/> Early Childhood Education Programs		0.00%	
9.	<input type="checkbox"/> Financial incentives and rewards to teachers who serve students in Title I schools Identified for improvement under Section 1111(d)		0.00%	
10.	<input type="checkbox"/> School Improvement in Title I schools Identified for improvement under Section 1111(d)		0.00%	
11.	<input type="checkbox"/> Coordinated Services (i.e., Summer School, Professional Development, etc.)		0.00%	
12.	<input type="checkbox"/> Foster care transportation		0.00%	
Total Reserved Funds			0.08%	

## Line 2

- All LEAs must reserve some Title I, Part A funds to serve homeless students. (“N/A” is not an option!)
- The LEA must document that the amount of the reservation is based on need.

Revised: [Worksheet to assist in determining Homeless Reservation amount](#)

# PS3101 – Title I, Part A Homeless Student Reservation, PAC Reviews

C. Activities to be Conducted with Reserved Funds				
N/A	Activity	Reserved Funds Amount from Current Year Entitlement	Percentage	Une Funds Year Res
1.	<input type="checkbox"/> Districtwide Parent and Family Engagement Activities		0.00%	
2.	<input type="checkbox"/> Services to Homeless Students		0.00%	
3.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Neglected		0.00%	
4.	<input type="checkbox"/> Title I, Part A, Services to Eligible Private School Students, Not Including Administration		0.00%	
5.	<input type="checkbox"/> Administration of Title I, Part A Programs for Eligible Private School Students		0.00%	
6.	<input type="checkbox"/> Administration of Title I, Part A, Programs (including administration of Title I, Part A, programs for students at facilities for neglected and delinquent)		0.00%	
7.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Delinquent		0.00%	
8.	<input type="checkbox"/> Early Childhood Education Programs		0.00%	
9.	<input type="checkbox"/> Financial incentives and rewards to teachers who serve students in Title I schools Identified for improvement under Section 1111(d)		0.00%	
10.	<input type="checkbox"/> School Improvement in Title I schools Identified for improvement under Section 1111(d)		0.00%	
11.	<input type="checkbox"/> Coordinated Services (i.e., Summer School, Professional Development, etc.)		0.00%	
12.	<input type="checkbox"/> Foster care transportation		0.00%	
Total Reserved Funds			0.08%	

Newly Incorporated Aspect of Post Award ESSA Consolidated Federal Grant Application Reviews:

For the 25% random sample of school systems being reviewed post award, there is a required Homeless Student Reservation Worksheet (or equivalent) submission.

This new requirement is in response to USDE's Monitoring Visit.

Information indicated on the Homeless Student Reservation Worksheet will be compared against applicable programmatic and budgetary details on the ESSA Consolidated Federal Grant application.

# PS3101 – Title I, Part A Activities to be Conducted with Reserved Funds

C. Activities to be Conducted with Reserved Funds				
N/A	Activity	Reserved Funds Amount from Current Year Entitlement	Percentage	Unexpended Funds from Prior Year Required Reservation
1.	<input type="checkbox"/> Districtwide Parent and Family Engagement Activities		0.00%	
2.	<input type="checkbox"/> Services to Homeless Students		0.00%	
3.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Neglected		0.00%	
4.	<input type="checkbox"/> Title I, Part A, Services to Eligible Private School Students, Not Including Administration		0.00%	
5.	<input type="checkbox"/> Administration of Title I, Part A Programs for Eligible Private School Students		0.00%	
6.	<input type="checkbox"/> Administration of Title I, Part A, Programs (including administration of Title I, Part A, programs for students at facilities for neglected and delinquent)		0.00%	
7.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Delinquent		0.00%	
8.	<input type="checkbox"/> Early Childhood Education Programs		0.00%	
9.	<input type="checkbox"/> Financial incentives and rewards to teachers who serve students in Title I schools Identified for improvement under Section 1111(d)		0.00%	
10.	<input type="checkbox"/> School Improvement in Title I schools Identified for improvement under Section 1111(d)		0.00%	
11.	<input type="checkbox"/> Coordinated Services (i.e., Summer School, Professional Development, etc.)		0.00%	
12.	<input type="checkbox"/> Foster care transportation		0.00%	
Total Reserved Funds			0.08%	

## Line 3

- LEAs that have a local facility for neglected children within their boundaries receive a portion of their Title I, Part A funds based on the number of children reported as residing at the facility on the prior year's SC9000.
- To keep that portion of the entitlement, the LEA must provide Title I, Part A services to the students either through a reservation of funds or through a campus allocation.



# PS3101 – Title I, Part A Activities to be Conducted with Reserved Funds

C. Activities to be Conducted with Reserved Funds				
N/A	Activity	Reserved Funds Amount from Current Year Entitlement	Percentage	Unexpended Funds from Prior Year Required Reservation
1.	<input type="checkbox"/> Districtwide Parent and Family Engagement Activities		0.00%	
2.	<input type="checkbox"/> Services to Homeless Students		0.00%	
3.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Neglected		0.00%	
4.	<input type="checkbox"/> Title I, Part A, Services to Eligible Private School Students, Not Including Administration		0.00%	
5.	<input type="checkbox"/> Administration of Title I, Part A Programs for Eligible Private School Students		0.00%	
6.	<input type="checkbox"/> Administration of Title I, Part A, Programs (including administration of Title I, Part A, programs for students at facilities for neglected and delinquent)		0.00%	
7.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Delinquent		0.00%	
8.	<input type="checkbox"/> Early Childhood Education Programs		0.00%	
9.	<input type="checkbox"/> Financial incentives and rewards to teachers who serve students in Title I schools Identified for improvement under Section 1111(d)		0.00%	
10.	<input type="checkbox"/> School Improvement in Title I schools Identified for improvement under Section 1111(d)		0.00%	
11.	<input type="checkbox"/> Coordinated Services (i.e., Summer School, Professional Development, etc.)		0.00%	
12.	<input type="checkbox"/> Foster care transportation		0.00%	
Total Reserved Funds			0.08%	

## Line 4

- Equitable services to eligible private school students (not including admin) would be the amount from the PS3099, Part 2, Line 11.

# PS3101 – Title I, Part A Activities to be Conducted with Reserved Funds

C. Activities to be Conducted with Reserved Funds				
N/A	Activity	Reserved Funds Amount from Current Year Entitlement	Percentage	Unexpended Funds from Prior Year Required Reservation
1.	<input type="checkbox"/> Districtwide Parent and Family Engagement Activities		0.00%	
2.	<input type="checkbox"/> Services to Homeless Students		0.00%	
3.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Neglected		0.00%	
4.	<input type="checkbox"/> Title I, Part A, Services to Eligible Private School Students, Not Including Administration		0.00%	
5.	<input type="checkbox"/> Administration of Title I, Part A Programs for Eligible Private School Students		0.00%	
6.	<input type="checkbox"/> Administration of Title I, Part A, Programs (including administration of Title I, Part A, programs for students at facilities for neglected and delinquent)		0.00%	
7.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Delinquent		0.00%	
8.	<input type="checkbox"/> Early Childhood Education Programs		0.00%	
9.	<input type="checkbox"/> Financial incentives and rewards to teachers who serve students in Title I schools Identified for improvement under Section 1111(d)		0.00%	
10.	<input type="checkbox"/> School Improvement in Title I schools Identified for improvement under Section 1111(d)		0.00%	
11.	<input type="checkbox"/> Coordinated Services (i.e., Summer School, Professional Development, etc.)		0.00%	
12.	<input type="checkbox"/> Foster care transportation		0.00%	
Total Reserved Funds			0.08%	

## Lines 5 – 12

- Activities that are authorized under statute, but not necessarily required uses of Title I, Part A funds



# PS3101 – Title I, Part A Activities to be Conducted with Reserved Funds

C. Activities to be Conducted with Reserved Funds				
N/A	Activity	Reserved Funds Amount from Current Year Entitlement	Percentage	Unexpended Funds from Prior Year Required Reservation
1.	<input type="checkbox"/> Districtwide Parent and Family Engagement Activities		0.00%	
2.	<input type="checkbox"/> Services to Homeless Students		0.00%	
3.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Neglected		0.00%	
4.	<input type="checkbox"/> Title I, Part A, Services to Eligible Private School Students, Not Including Administration		0.00%	
5.	<input type="checkbox"/> Administration of Title I, Part A Programs for Eligible Private School Students		0.00%	
6.	<input type="checkbox"/> Administration of Title I, Part A, Programs (including administration of Title I, Part A, programs for students at facilities for neglected and delinquent)		0.00%	
7.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Delinquent		0.00%	
8.	<input type="checkbox"/> Early Childhood Education Programs		0.00%	
9.	<input type="checkbox"/> Financial incentives and rewards to teachers who serve students in Title I schools Identified for improvement under Section 1111(d)		0.00%	
10.	<input type="checkbox"/> School Improvement in Title I schools Identified for improvement under Section 1111(d)		0.00%	
11.	<input type="checkbox"/> Coordinated Services (i.e., Summer School, Professional Development, etc.)		0.00%	
12.	<input type="checkbox"/> Foster care transportation		0.00%	
Total Reserved Funds			0.08%	

## Line 5

- Direct administrative costs for providing equitable services to eligible PNP students would be the amount from the PS3099, Part 2, Line 10.

# PS3101 – Title I, Part A Activities to be Conducted with Reserved Funds

C. Activities to be Conducted with Reserved Funds				
N/A	Activity	Reserved Funds Amount from Current Year Entitlement	Percentage	Unexpended Funds from Prior Year Required Reservation
1.	<input type="checkbox"/> Districtwide Parent and Family Engagement Activities		0.00%	
2.	<input type="checkbox"/> Services to Homeless Students		0.00%	
3.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Neglected		0.00%	
4.	<input type="checkbox"/> Title I, Part A, Services to Eligible Private School Students, Not Including Administration		0.00%	
5.	<input type="checkbox"/> Administration of Title I, Part A Programs for Eligible Private School Students		0.00%	
6.	<input type="checkbox"/> Administration of Title I, Part A, Programs (including administration of Title I, Part A, programs for students at facilities for neglected and delinquent)		0.00%	
7.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Delinquent		0.00%	
8.	<input type="checkbox"/> Early Childhood Education Programs		0.00%	
9.	<input type="checkbox"/> Financial incentives and rewards to teachers who serve students in Title I schools Identified for improvement under Section 1111(d)		0.00%	
10.	<input type="checkbox"/> School Improvement in Title I schools Identified for improvement under Section 1111(d)		0.00%	
11.	<input type="checkbox"/> Coordinated Services (i.e., Summer School, Professional Development, etc.)		0.00%	
12.	<input type="checkbox"/> Foster care transportation		0.00%	
Total Reserved Funds			0.08%	

## Line 6

- Direct administrative costs for Title I, Part A program (including administration of T1A program for students at facilities for neglected and delinquent)

# PS3101 – Title I, Part A Activities to be Conducted with Reserved Funds

C. Activities to be Conducted with Reserved Funds				
N/A	Activity	Reserved Funds Amount from Current Year Entitlement	Percentage	Unexpended Funds from Prior Year Required Reservation
1.	<input type="checkbox"/> Districtwide Parent and Family Engagement Activities		0.00%	
2.	<input type="checkbox"/> Services to Homeless Students		0.00%	
3.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Neglected		0.00%	
4.	<input type="checkbox"/> Title I, Part A, Services to Eligible Private School Students, Not Including Administration		0.00%	
5.	<input type="checkbox"/> Administration of Title I, Part A Programs for Eligible Private School Students		0.00%	
6.	<input type="checkbox"/> Administration of Title I, Part A, Programs (including administration of Title I, Part A, programs for students at facilities for neglected and delinquent)		0.00%	
7.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Delinquent		0.00%	
8.	<input type="checkbox"/> Early Childhood Education Programs		0.00%	
9.	<input type="checkbox"/> Financial incentives and rewards to teachers who serve students in Title I schools Identified for improvement under Section 1111(d)		0.00%	
10.	<input type="checkbox"/> School Improvement in Title I schools Identified for improvement under Section 1111(d)		0.00%	
11.	<input type="checkbox"/> Coordinated Services (i.e., Summer School, Professional Development, etc.)		0.00%	
12.	<input type="checkbox"/> Foster care transportation		0.00%	
Total Reserved Funds			0.08%	

## Line 7

- LEAs with local facilities for delinquent children may reserve funds to provide Title I, Part A services to students residing in facilities for the Delinquent.

# PS3101 – Title I, Part A Activities to be Conducted with Reserved Funds

C. Activities to be Conducted with Reserved Funds				
N/A	Activity	Reserved Funds Amount from Current Year Entitlement	Percentage	Unexpended Funds from Prior Year Required Reservation
1.	<input type="checkbox"/> Districtwide Parent and Family Engagement Activities		0.00%	
2.	<input type="checkbox"/> Services to Homeless Students		0.00%	
3.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Neglected		0.00%	
4.	<input type="checkbox"/> Title I, Part A, Services to Eligible Private School Students, Not Including Administration		0.00%	
5.	<input type="checkbox"/> Administration of Title I, Part A Programs for Eligible Private School Students		0.00%	
6.	<input type="checkbox"/> Administration of Title I, Part A, Programs (including administration of Title I, Part A, programs for students at facilities for neglected and delinquent)		0.00%	
7.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Delinquent		0.00%	
8.	<input type="checkbox"/> Early Childhood Education Programs		0.00%	
9.	<input type="checkbox"/> Financial incentives and rewards to teachers who serve students in Title I schools Identified for improvement under Section 1111(d)		0.00%	
10.	<input type="checkbox"/> School Improvement in Title I schools Identified for improvement under Section 1111(d)		0.00%	
11.	<input type="checkbox"/> Coordinated Services (i.e., Summer School, Professional Development, etc.)		0.00%	
12.	<input type="checkbox"/> Foster care transportation		0.00%	
Total Reserved Funds			0.08%	

## Line 8

- LEAs that reserve Title I, Part A funds to support Early Childhood Education services to low-income children below the age of compulsory school attendance must ensure that such services comply with the performance standards established under Head Start.

Non-Regulatory Guidance: [Early Learning in the Every Student Succeeds Act](#)

# PS3101 – Title I, Part A Activities to be Conducted with Reserved Funds

C. Activities to be Conducted with Reserved Funds				
N/A	Activity	Reserved Funds Amount from Current Year Entitlement	Percentage	Unexpended Funds from Prior Year Required Reservation
1.	<input type="checkbox"/> Districtwide Parent and Family Engagement Activities		0.00%	
2.	<input type="checkbox"/> Services to Homeless Students		0.00%	
3.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Neglected		0.00%	
4.	<input type="checkbox"/> Title I, Part A, Services to Eligible Private School Students, Not Including Administration		0.00%	
5.	<input type="checkbox"/> Administration of Title I, Part A Programs for Eligible Private School Students		0.00%	
6.	<input type="checkbox"/> Administration of Title I, Part A, Programs (including administration of Title I, Part A, programs for students at facilities for neglected and delinquent)		0.00%	
7.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Delinquent		0.00%	
8.	<input type="checkbox"/> Early Childhood Education Programs		0.00%	
9.	<input type="checkbox"/> Financial incentives and rewards to teachers who serve students in Title I schools identified for improvement under Section 1111(d)		0.00%	
10.	<input type="checkbox"/> School Improvement in Title I schools identified for improvement under Section 1111(d)		0.00%	
11.	<input type="checkbox"/> Coordinated Services (i.e., Summer School, Professional Development, etc.)		0.00%	
12.	<input type="checkbox"/> Foster care transportation		0.00%	
Total Reserved Funds			0.08%	

## Line 9

- LEAs may reserve not more than 5% of their Title I, Part A funds to provide financial incentives and rewards to teachers who serve in Title I, Part A schools that are identified for comprehensive support and improvement activities or targeted support and improvement activities under section 1111(d) for the purpose of attracting and retaining qualified and effective teachers. [Section 1113(c)(4)]

# PS3101 – Title I, Part A Activities to be Conducted with Reserved Funds

C. Activities to be Conducted with Reserved Funds				
N/A	Activity	Reserved Funds Amount from Current Year Entitlement	Percentage	Unexpended Funds from Prior Year Required Reservation
1.	<input type="checkbox"/> Districtwide Parent and Family Engagement Activities		0.00%	
2.	<input type="checkbox"/> Services to Homeless Students		0.00%	
3.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Neglected		0.00%	
4.	<input type="checkbox"/> Title I, Part A, Services to Eligible Private School Students, Not Including Administration		0.00%	
5.	<input type="checkbox"/> Administration of Title I, Part A Programs for Eligible Private School Students		0.00%	
6.	<input type="checkbox"/> Administration of Title I, Part A, Programs (including administration of Title I, Part A, programs for students at facilities for neglected and delinquent)		0.00%	
7.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Delinquent		0.00%	
8.	<input type="checkbox"/> Early Childhood Education Programs		0.00%	
9.	<input type="checkbox"/> Financial incentives and rewards to teachers who serve students in Title I schools Identified for improvement under Section 1111(d)		0.00%	
10.	<input type="checkbox"/> School Improvement in Title I schools Identified for improvement under Section 1111(d)		0.00%	
11.	<input type="checkbox"/> Coordinated Services (i.e., Summer School, Professional Development, etc.)		0.00%	
12.	<input type="checkbox"/> Foster care transportation		0.00%	
Total Reserved Funds			0.08%	

## Line 10

- School improvement activities under 1111(d) for Title I, Part A campuses that are identified for
  - Comprehensive Support and Improvement;
  - Targeted Support and Improvement; and/or
  - Continued Support for School and LEA Improvement



# PS3101 – Title I, Part A Activities to be Conducted with Reserved Funds

C. Activities to be Conducted with Reserved Funds				
N/A	Activity	Reserved Funds Amount from Current Year Entitlement	Percentage	Unexpended Funds from Prior Year Required Reservation
1.	<input type="checkbox"/> Districtwide Parent and Family Engagement Activities		0.00%	
2.	<input type="checkbox"/> Services to Homeless Students		0.00%	
3.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Neglected		0.00%	
4.	<input type="checkbox"/> Title I, Part A, Services to Eligible Private School Students, Not Including Administration		0.00%	
5.	<input type="checkbox"/> Administration of Title I, Part A Programs for Eligible Private School Students		0.00%	
6.	<input type="checkbox"/> Administration of Title I, Part A, Programs (including administration of Title I, Part A, programs for students at facilities for neglected and delinquent)		0.00%	
7.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Delinquent		0.00%	
8.	<input type="checkbox"/> Early Childhood Education Programs		0.00%	
9.	<input type="checkbox"/> Financial incentives and rewards to teachers who serve students in Title I schools Identified for improvement under Section 1111(d)		0.00%	
10.	<input type="checkbox"/> School Improvement in Title I schools Identified for improvement under Section 1111(d)		0.00%	
11.	<input type="checkbox"/> Coordinated Services (i.e., Summer School, Professional Development, etc.)		0.00%	
12.	<input type="checkbox"/> Foster care transportation		0.00%	
Total Reserved Funds			0.08%	

## Line 11

- Coordinated services – This would encompass Title I, Part A services that the LEA coordinates for its Title I, Part A campuses.
- For example:
  - Title I, Part A summer school
  - Professional development for Title I, Part A teachers (e.g., teachers on SW campuses or teachers of students who meet LEA's established criteria on Targeted Assistance campuses)

# PS3101 – Title I, Part A Activities to be Conducted with Reserved Funds

C. Activities to be Conducted with Reserved Funds				
N/A	Activity	Reserved Funds Amount from Current Year Entitlement	Percentage	Unexpended Funds from Prior Year Required Reservation
1.	<input type="checkbox"/> Districtwide Parent and Family Engagement Activities		0.00%	
2.	<input type="checkbox"/> Services to Homeless Students		0.00%	
3.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Neglected		0.00%	
4.	<input type="checkbox"/> Title I, Part A, Services to Eligible Private School Students, Not Including Administration		0.00%	
5.	<input type="checkbox"/> Administration of Title I, Part A Programs for Eligible Private School Students		0.00%	
6.	<input type="checkbox"/> Administration of Title I, Part A, Programs (including administration of Title I, Part A, programs for students at facilities for neglected and delinquent)		0.00%	
7.	<input type="checkbox"/> Services to Students Residing in Local Facilities for the Delinquent		0.00%	
8.	<input type="checkbox"/> Early Childhood Education Programs		0.00%	
9.	<input type="checkbox"/> Financial incentives and rewards to teachers who serve students in Title I schools Identified for improvement under Section 1111(d)		0.00%	
10.	<input type="checkbox"/> School Improvement in Title I schools Identified for improvement under Section 1111(d)		0.00%	
11.	<input type="checkbox"/> Coordinated Services (i.e., Summer School, Professional Development, etc.)		0.00%	
12.	<input type="checkbox"/> Foster care transportation		0.00%	
Total Reserved Funds			0.08%	

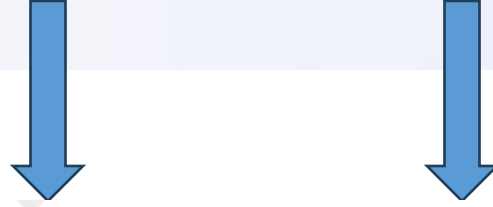
## Line 12

- Foster care transportation –  
LEAs receiving Title I, Part A funds must collaborate with the State or local child welfare agency or agencies to ensure that transportation for children in foster care is provided, arranged, and funded.

Non-Regulatory Guidance: [Ensuring Educational Stability for Children in Foster Care](#)



# PS3101 – Title I, Part A Activities to be Conducted with Reserved Funds



C. Activities to be Conducted with Reserved Funds				
N/A	Activity	Reserved Funds Amount from Current Year Entitlement	Percentage	Unexpended Funds from Prior Year Required Reservation
1. <input type="checkbox"/>	Districtwide Parent and Family Engagement Activities		0.00%	
2. <input type="checkbox"/>	Services to Homeless Students		0.00%	
3. <input type="checkbox"/>	Services to Students Residing in Local Facilities for the Neglected		0.00%	
4. <input type="checkbox"/>	Title I, Part A, Services to Eligible Private School Students, Not Including Administration		0.00%	
5. <input type="checkbox"/>	Administration of Title I, Part A Programs for Eligible Private School Students		0.00%	
6. <input type="checkbox"/>	Administration of Title I, Part A, Programs (including administration of Title I, Part A, programs for students at facilities for neglected and delinquent)		0.00%	
7. <input type="checkbox"/>	Services to Students Residing in Local Facilities for the Delinquent		0.00%	
8. <input type="checkbox"/>	Early Childhood Education Programs		0.00%	
9. <input type="checkbox"/>	Financial incentives and rewards to teachers who serve students in Title I schools Identified for improvement under Section 1111(d)		0.00%	
10. <input type="checkbox"/>	School Improvement in Title I schools Identified for improvement under Section 1111(d)		0.00%	
11. <input type="checkbox"/>	Coordinated Services (i.e., Summer School, Professional Development, etc.)		0.00%	
12. <input type="checkbox"/>	Foster care transportation		0.00%	
Total Reserved Funds			0.08%	

- To reserve funds at the LEA level, enter the dollar amount to use from the current-year entitlement.
- The percentage will auto-calculate.
- For those lines that will not be used, select the “N/A” box in front of the description.
- After carryover amounts have been determined (usually in February), the LEA will enter the amount of any unexpended funds from the prior-year required 1% PFE reservation and the PNP equitable services reservation, if applicable.

## SC5000 – Title I, Part A Campus Selection

# SC5000 – Title I, Part A Campus Selection

Save the Date! Virtual Training

June 10, 2025 – 9:00 am to Noon

Register at:

[https://txr20.escworks.net/catalog/session.aspx?session\\_id=112770](https://txr20.escworks.net/catalog/session.aspx?session_id=112770).

## Title I, Part A within-LEA Allocations

- Part 1: Campus Eligibility and SC5000
- Part 2: Campus Allocations

# SC5000 – Title I, Part A Campus Selection

Before starting the SC5000 schedule –

- Create spreadsheet including the following data for each campus:
  - Total students enrolled/residing
  - Number of low-income students
  - Low-income percentage
- Sort by low-income %.
- Determine campus Title I, Part A eligibility.
- Determine Schoolwide eligibility.
- Indicate campus status.

## Video Resources:

- Title I, Part A Campus Eligibility
- Title I, Part A Campus Allocations

# SC5000 – Title I, Part A Campus Selection

## A. LEA Data - <CDN – LEA Name>

(Documentation of the source of low-income data must be maintained locally request.)

1. LEA Name:	Example ISD
2. LEA Total Low-Income Percentage:	<input type="text" value="42.35"/> %
3. LEA Total Enrollment:	<input type="text"/>

Resource: [Title I, Part A Campus Selection & SC5000 Handbook](#)

### Part A:

- LEA name pre-populates.
- Type in LEA's low-income percentage (i.e., 42.35%).
- LEA total enrollment will auto-calculate based on campus data.

# SC5000 – Title I, Part A Campus Selection

[View/Print Report](#)

## <CDN – LEA Name> Title I, Part A Campus Selection

A. LEA Data - <CDN – LEA Name>	
(Documentation of the source of low-income data must be maintained locally by the LEA and available to be submitted to TEA upon request.)	
1. LEA Name:	Example ISD
2. LEA Total Low-Income Percentage:	42.35 %
3. LEA Total Enrollment:	

[Copy Prior Year Data](#)

B. Campus Selection Data								
Total Campus Enrollment	Basis of Eligibility	Additional Title I Eligibility	Campus Low-Income %	Additional SW Eligibility	Campus Status	# Students Served on TA Campus	Other	Consolidated Funds
1. <three-digit number – Campus Name> Grades: PK-5								
101 Sample EP	▼	<input type="radio"/> One-Year Transition <input type="radio"/> Grade-Span Grouping <input type="radio"/> Ed-Flex Individual Prog. Waiver <input type="radio"/> None		<input type="radio"/> SW Ed-Flex Waiver <input type="radio"/> SW Previous Year	▼			▼
2. <three-digit number – Campus Name> Grades: 6-8								
041 Example MS	▼	<input type="radio"/> One-Year Transition <input type="radio"/> Grade-Span Grouping <input type="radio"/> Ed-Flex Individual Prog. Waiver <input type="radio"/> None		<input type="radio"/> SW Ed-Flex Waiver <input type="radio"/> SW Previous Year	▼			▼

Part B: The LEA's campus list (campus name, campus number, and grade span) is pulled from AskTED.

Use caution with “Copy Prior-Year Data” button! Only for these items in Part B:


- Basis of Eligibility
- Campus Status
- Consolidated Funds

Campus enrollment and low-income % are not copied. Campus eligibility must be determined every year.


# SC5000 Section B. Campus Selection Data

## Suggested Order for Completing Section B


Copy Prior Year Data								
B. Campus Selection Data								
Total Campus Enrollment	Basis of Eligibility	Additional Title I Eligibility	Campus Low-Income %	Additional SW Eligibility	Campus Status	# Students Served on TA Campus	Other	Consolidated Funds
1. <three-digit number - Campus Name>								Grades:
	▼	<input type="radio"/> One-Year Transition <input type="radio"/> Grade-Span Grouping <input type="radio"/> Ed-Flex Individual Prog. Waiver <input type="radio"/> None		<input type="radio"/> SW Ed-Flex Waiver <input type="radio"/> SW Previous Year	▼			▼

1


  

3


  

4

If applicable


  

2


  

6

If applicable


  

5


7

If applicable

9

If applicable

8

If applicable

# SC5000 – Title I, Part A Campus Selection

[View/Print Report](#)

## <CDN - LEA Name> Title I, Part A Campus Selection

### A. LEA Data - <CDN - LEA Name>

(Documentation of the source of low-income data must be maintained locally by the LEA and available to be submitted to TEA upon request.)

1. LEA Name: Example ISD

2. LEA Total Low-Income Percentage: 42.35 %

3. LEA Total Enrollment:

[Copy Prior Year Data](#)

### B. Campus Selection Data

Total Campus Enrollment	Basis of Eligibility	Additional Title 1 Eligibility	Campus Low-Income %	Additional SW Eligibility	Campus Status	# Students Served on TA Campus	Other	Consolidated Funds
1. 101 Sample EI Grades: PK-5								
527	Enrollment	<input type="radio"/> One-Year Transition <input type="radio"/> Grade-Span Grouping <input type="radio"/> Ed-Flex Individual Prog. Waiver <input type="radio"/> None	75.21	<input type="radio"/> SW Ed-Flex Waiver <input type="radio"/> SW Previous Year				Select On
2. 041 Example M S Grades: 6-8								
651	Enrollment	<input type="radio"/> One-Year Transition <input type="radio"/> Grade-Span Grouping <input type="radio"/> Ed-Flex Individual Prog. Waiver <input type="radio"/> None	63.48	<input type="radio"/> SW Ed-Flex Waiver <input type="radio"/> SW Previous Year				Select On

Part B: For each campus –

- Enter campus enrollment.
- Enter low-income %.
- Select Basis of Eligibility:
  - Residing
  - Enrollment
  - Feeder Pattern
  - Optional Method
  - Direct Certification
  - None



**Schedule Status**  
**Last Update Column**  
**Errors and Warnings**  
**Links to the Schedule**

# SC5000 – Title I, Part A Campus Selection

[View/Print Report](#)

## <CDN – LEA Name> Title I, Part A Campus Selection

### A. LEA Data - <CDN – LEA Name>

(Documentation of the source of low-income data must be maintained locally by the LEA and available to be submitted to TEA upon request.)

1. LEA Name: Example ISD

2. LEA Total Low-Income Percentage: 42.35 %

3. LEA Total Enrollment:

[Copy Prior Year Data](#)

### B. Campus Selection Data

Total Campus Enrollment	Basis of Eligibility	Additional Title I Eligibility	Campus Low-Income %	Additional SW Eligibility	Campus Status	# Students Served on TA Campus	Other	Consolidated Funds
1. 101 Sample EI								Grades: PK-5
527	Enrollment	<input type="radio"/> One-Year Transition <input type="radio"/> Grade-Span Grouping <input type="radio"/> Ed-Flex Individual Prog. Waiver <input checked="" type="radio"/> None	75.21	<input type="radio"/> SW Ed-Flex Waiver <input type="radio"/> SW Previous Year	SW			Select On ▼
2. 041 Example M S								Grades: 6-8
651	Enrollment	<input type="radio"/> One-Year Transition <input type="radio"/> Grade-Span Grouping <input type="radio"/> Ed-Flex Individual Prog. Waiver <input checked="" type="radio"/> None	63.48	<input type="radio"/> SW Ed-Flex Waiver <input type="radio"/> SW Previous Year	TA			Select On ▼

Part B: For each campus – (continued)

- Select Additional Title I Eligibility:
  - One-Year Transition
  - Grade-Span Grouping
  - Ed-Flex Individual Programmatic Waiver
  - None
- Select Campus Status
  - SW [Schoolwide]
  - TA [Targeted Assistance]
  - NS [Not Served]
  - Skip [Skipped Campus]

# SC5000 – Title I, Part A Campus Selection

View/Print Report

## <CDN - LEA Name> Title I, Part A Campus Selection

### A. LEA Data - <CDN - LEA Name>

(Documentation of the source of low-income data must be maintained locally by the LEA and available to be submitted to TEA upon request.)

1. LEA Name: Example ISD

2. LEA Total Low-Income Percentage: 42.35 %

3. LEA Total Enrollment:

Copy Prior Year Data

### B. Campus Selection Data

Total Campus Enrollment	Basis of Eligibility	Additional Title I Eligibility	Campus Low-Income %	Additional SW Eligibility	Campus Status	# Students Served on TA Campus	Other	Consolidated Funds
1.	101 Sample EI							Grades: PK-5
527	Enrollment	<input type="radio"/> One-Year Transition <input type="radio"/> Grade-Span Grouping <input type="radio"/> Ed-Flex Individual Prog. Waiver <input checked="" type="radio"/> None	75.21	<input type="radio"/> SW Ed-Flex Waiver <input type="radio"/> SW Previous Year	SW			Select On ▾ <input checked="" type="radio"/> Title I only <input type="radio"/> Federal funds only <input type="radio"/> Federal, State, local
2.	041 Example M S							Grades: 6-8
651	Enrollment	<input type="radio"/> One-Year Transition <input type="radio"/> Grade-Span Grouping <input type="radio"/> Ed-Flex Individual Prog. Waiver <input checked="" type="radio"/> None	63.48	<input type="radio"/> SW Ed-Flex Waiver <input type="radio"/> SW Previous Year	TA	29		Select On ▾

## Part B: For each campus – (continued)

- Indicate Additional SW Eligibility, if applicable:
  - SW Ed-Flex Waiver
  - SW Previous Year
- For each TA campus, enter # Students served
- For each SW campus, indicate what funds are consolidated in SW campus budget:
  - Title I only
  - Federal funds only
  - Federal, State, local

Consolidating funds on SW campus: [SC5000 Handbook, pp. 20-21](#)

# SC5000 – Title I, Part A Campus Selection

SC5000--Title I, Part A Campus Selection

View/Print Report

<CDN--LEA-Name>Title I, Part A Campus Selection

A. → LEA Data--<CDN--LEA-Name>

(Documentation of the source of low-income data must be maintained locally by the LEA and available to be submitted to TEA upon request.)

1. LEA Name:

2. LEA Total Low-Income Percentage: %

3. LEA Total Enrollment:

Copy Prior Year Data

B. → Campus Selection Data

Total Campus Enrollment	Basis of Eligibility	Additional Title I Eligibility	Campus Low-Income %	Additional SW Eligibility	Campus Status	# Students Served on TA Campus	Other	Consolidated Funds
1. <three-digit number--Campus-Name>		<input type="checkbox"/> One-Year Transition <input type="checkbox"/> Grade-Span Grouping <input type="checkbox"/> Ed-Flex Individual Prog. Waiver <input type="checkbox"/> None		<input type="checkbox"/> SW Ed-Flex Waiver <input type="checkbox"/> SW Previous Year				
2. <three-digit number--Campus-Name>		<input type="checkbox"/> One-Year Transition <input type="checkbox"/> Grade-Span Grouping <input type="checkbox"/> Ed-Flex Individual Prog. Waiver <input type="checkbox"/> None		<input type="checkbox"/> SW Ed-Flex Waiver <input type="checkbox"/> SW Previous Year				

C. → Campus Assurances

☐ SW Campuses Assurance  
 ☐ TA Campuses Assurance  
 ☐ Skip Campuses Assurance  
 ☐ SW Ed-Flex Waiver Assurance  
 ☐ 125% Special Allocation Rule Assurance

D. → Supplement, Not Supplant

Select the statement that applies to the LEA:

☐ The LEA has a written Title I neutral methodology for distributing its state and local funds to its campuses. (Templates and examples are available in the Supplement, Not Supplant Handbook.)  
 -Or-  
☐ The LEA has a valid Statement of Exemption based on criteria described in the Supplement, Not Supplant Handbook.

## Part C: Campus Assurances

- SW campuses
- TA campuses
- Skipped campuses
- SW Ed-Flex Waiver
- 125% Special Allocation Rule

Resource: [SC5000 Handbook, pp. 23-24](#)

# SC5000 – Title I, Part A Campus Selection

SC5000--Title I, Part A Campus Selection

View/Print Report

<CDN--LEA-Name>Title I, Part A Campus Selection

A. → LEA Data--<CDN--LEA-Name>

(Documentation of the source of low-income data must be maintained locally by the LEA and available to be submitted to TEA upon request.)

1. LEA Name:

2. LEA Total Low-Income Percentage: %

3. LEA Total Enrollment:

Copy Prior Year Data

B. → Campus Selection Data

Total Campus Enrollment	Basis of Eligibility	Additional Title I Eligibility	Campus Low-Income %	Additional SW Eligibility	Campus Status	# Students Served on TA Campus	Other	Consolidated Funds
1. <three-digit number--Campus-Name>								
	<input type="checkbox"/> One-Year Transition <input type="checkbox"/> Grade-Span Grouping <input type="checkbox"/> Ed-Flex Individual Prog. Waiver <input type="checkbox"/> None		<input type="checkbox"/> SW Ed-Flex Waiver <input type="checkbox"/> SW Previous Year					
2. <three-digit number--Campus-Name>								
	<input type="checkbox"/> One-Year Transition <input type="checkbox"/> Grade-Span Grouping <input type="checkbox"/> Ed-Flex Individual Prog. Waiver <input type="checkbox"/> None		<input type="checkbox"/> SW Ed-Flex Waiver <input type="checkbox"/> SW Previous Year					

C. → Campus Assurances

☐ SW Campuses Assurance
 ☐ TA Campuses Assurance
 ☐ Skip Campuses Assurance
 ☐ SW Ed-Flex Waiver Assurance
 ☐ 125% Special Allocation Rule Assurance

D. → Supplement, Not Supplant

Select the statement that applies to the LEA:

☐ The LEA has a written Title I neutral methodology for distributing its state and local funds to its campuses. (Templates and examples are available in the Supplement, Not Supplant Handbook.)  
 -Or-  
☐ The LEA has a valid Statement of Exemption based on criteria described in the Supplement, Not Supplant Handbook.

## Part D: Supplement, Not Supplant

- Written SNS Methodology for allocating state and local funds to campuses
- Valid Statement of Exemption

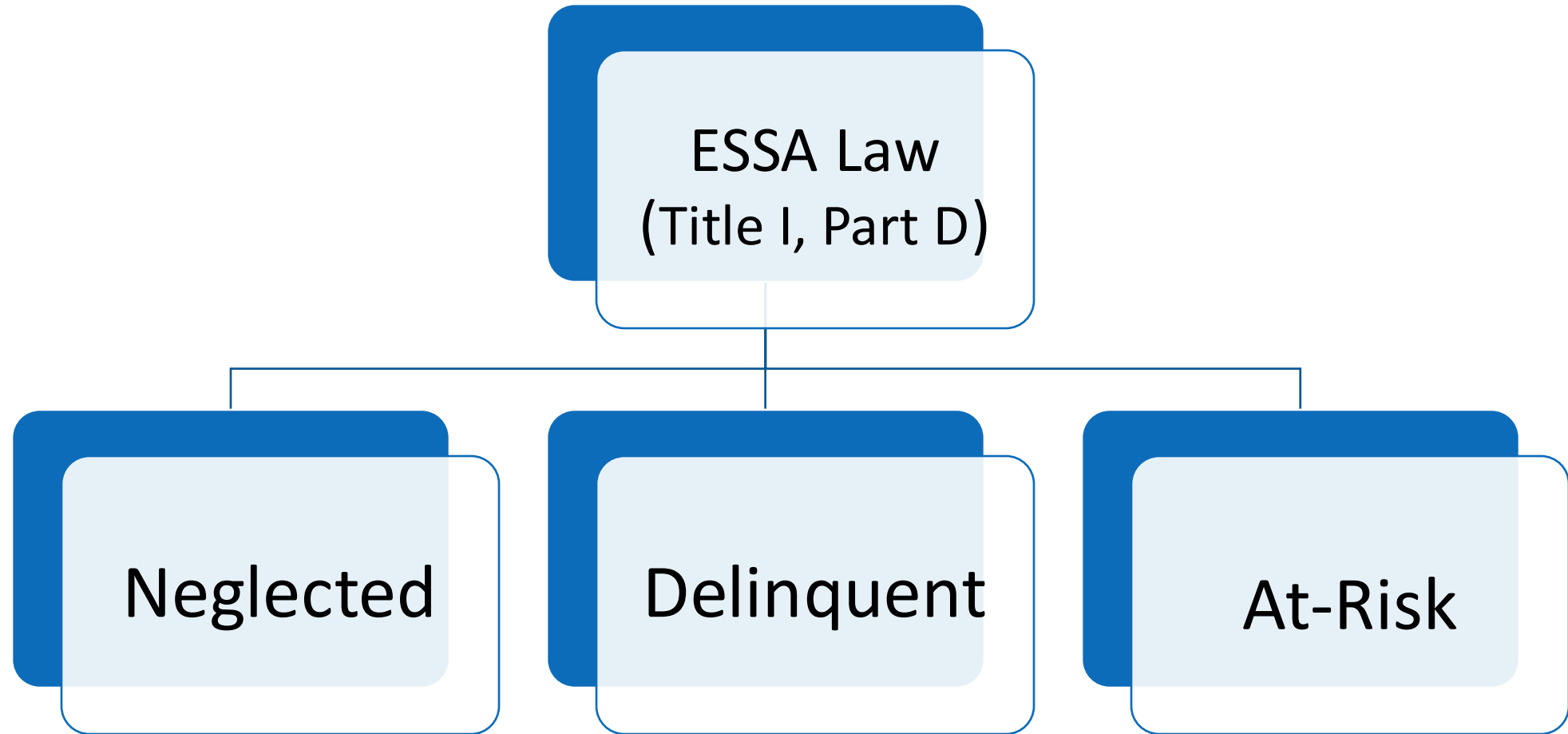
Resource: [SNS Handbook](#)

The training will  
resume at  
?:?:?? am



## PS3102 – Title I, Part A Neglected & Title I, Part D Subpart 2

# Breaking It Down





# Facility Definitions

- Neglected
  - A public or private residential facility (other than a foster home) that is operated for the care of children who have been committed or placed by State Law due to abandonment, neglect, or death of parents/guardians.
- Delinquent
  - A public or private residential facility (other than a foster home) for the care of children who have been adjudicated to be delinquent or in need of supervision.

# PS3102 – Title I, Part A Neglected & Title I, Part D Subpart 2

## Part 1: Facilities for the Neglected or Delinquent

(All facilities provided in the Neglected/Delinquent Survey will appear.)

#	Local Facility Name	Facility Status		Type of Facility N=Neg D=Del	Participation		Title I Part D, Subpart 2	Date LEA Verified October <XXXX> Count Title I, Part A or D	Date Delinquent Facility Signed Written Agreement Title I, Part D Only	Written Agreement Assurance
		N= New C= Closed	If closed, were any services provided <XXXX - XXXX>		Title I Part A					
					Yes	No				
1.	SC9000 data or do not display line	<input type="checkbox"/> C	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> N <input type="radio"/> D	<input type="checkbox"/> Lea Reservation <input type="checkbox"/> Campus Allocation	<input type="checkbox"/> Decline Services	<input type="radio"/> Y <input type="radio"/> N			<input type="checkbox"/>
<b>New Facility for the Neglected or Delinquent</b>										
2.	Facility Name:	<input type="radio"/> N <input type="radio"/> C	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> N <input type="radio"/> D	<input type="checkbox"/> Lea Reservation <input type="checkbox"/> Campus Allocation	<input type="checkbox"/> Declined Services	<input type="radio"/> Y <input type="radio"/> N			<input type="checkbox"/>
Facility Mailing Address: <input type="text"/> City: <input type="text"/> State: <input type="text"/> Zip Code: <input type="text"/>										
ISD Boundary Where the Facility is Located: <input type="text"/>										
Legal Basis for Operation: <input type="text" value="Select One"/> ▼										
Specify: <input type="text"/>										

Add New Facility

Delete New Facility

# What does it mean?

Participation		
Title I Part A		Title I Part D, Subpart 2
Yes	No	
<input type="checkbox"/> Lea Reservation  <input type="checkbox"/> Campus Allocation	<input type="checkbox"/> Declined Services	<input type="radio"/> Y <input type="radio"/> N

- The LEA may provide comparable Title I, Part A (TIA) services to youth at a facility (N or D).
- If the facility is Neglected, the LEA must provide services either through the LEA reservation or the Campus allocation or check if the facility declined services.
- If the facility is Delinquent, these TIA services are optional, and the LEA may respond “No” as in the facility is not participating in the Title I, Part A Program or the facility declined services under the Title I, Part A program.

# What does it mean?

Participation		
Title I Part A		Title I Part D, Subpart 2
Yes	No	
<input type="checkbox"/> Lea Reservation <input type="checkbox"/> Campus Allocation	<input type="checkbox"/> Declined Services	<input type="radio"/> Y <input type="radio"/> N

- Triggers check requiring an amount noted for PS3101 – Line 3 for “N” facility only
- Triggers check requiring an amount noted for PS3101 – Line 7 for “D” facility only

# What does it mean?

Participation		
Title I Part A		Title I Part D, Subpart 2
Yes	No	
<input type="checkbox"/> Lea Reservation	<input type="checkbox"/> Declined Services	Y N
<input type="checkbox"/> Campus Allocation		

- Pop-up box explaining the Title I, Part A funding implications of answering “No – Facility Declined Services” for “N” facilities.

If the facility has declined services, the LEA's Title I, Part A Neglected Share may be reduced by the amount generated by that facility. Likewise, if the facility has been closed, the Neglected Share may be reduced by the amount generated by that facility. In either case, the Neglected Share amount may be then retained by the state for potential transfer to other LEAs serving those facilities for the neglected where the students may have been transferred.

OK Cancel

# PS3102, Title I, Part A and Title I, Part D, Subpart 2: Post Award Reviews

## Part 1: Facilities for the Neglected or Delinquent

(All facilities provided in the Neglected/Delinquent Survey will appear.)

#	Local Facility Name	Facility Status		Type of Facility N=Neg D=Del	Participation		Date LEA Verified October <XXXX> Count Title I, Part A or D	Date Delinquent Facility Signed Written Agreement Title I, Part D Only	Written Agreement Assurance	
		N= New C= Closed	If closed, were any services provided <XXXX - XXXX>		Title I Part A					Title I Part D, Subpart 2
					Yes	No				
1.		<input type="checkbox"/> C	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> N <input type="radio"/> D	<input type="checkbox"/> LEA Reservation <input type="checkbox"/> Campus Allocation	<input type="checkbox"/> Declined Services	<input type="radio"/> Y <input type="radio"/> N		<input type="checkbox"/>	
<b>New Facility for the Neglected or Delinquent</b>										
2.	Facility Name:	<input type="radio"/> N <input type="radio"/> C	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> N <input type="radio"/> D	<input type="checkbox"/> LEA Reservation <input type="checkbox"/> Campus Allocation	<input type="checkbox"/> Declined Services	<input type="radio"/> Y <input type="radio"/> N		<input type="checkbox"/>	
Facility Mailing Address: <input type="text"/> City: <input type="text"/> State: <input type="text"/> Zip Code: <input type="text"/>										
ISD Boundary Where the Facility is Located: <input type="text"/>										
Legal Basis for Operation: <input type="text" value="Select One"/> ▼										
Specify: <input type="text"/>										
					<input type="button" value="Add New Facility"/> <input type="button" value="Delete New Facility"/>					

## Neglected and/or Delinquent Facilities:

1. Notate the facility status, as necessary.
2. If the facility is marked as closed, indicate if services are provided during the current school year. If an agreement has changed, the facility declines services, and/or the facility has closed, mark the facility as closed.
3. Indicate the type of facility (Neglected or Delinquent).

# PS3102, Title I, Part A and Title I, Part D, Subpart 2: Post Award Reviews

## Part 1: Facilities for the Neglected or Delinquent

(All facilities provided in the Neglected/Delinquent Survey will appear.)

#	Local Facility Name	Facility Status		Type of Facility N=Neg D=Del	Participation		Date LEA Verified October <XXXX> Count Title I, Part A or D	Date Delinquent Facility Signed Written Agreement Title I, Part D Only	Written Agreement Assurance	
		N= New C= Closed	If closed, were any services provided <XXXX - XXXX>		Title I Part A					Title I Part D, Subpart 2
					Yes	No				
1.		<input type="checkbox"/> C	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> N <input type="radio"/> D	<input type="checkbox"/> LEA Reservation <input type="checkbox"/> Campus Allocation	<input type="checkbox"/> Declined Services	<input type="radio"/> Y <input type="radio"/> N		<input type="checkbox"/>	
<b>New Facility for the Neglected or Delinquent</b>										
2.	Facility Name:	<input type="radio"/> N <input type="radio"/> C	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> N <input type="radio"/> D	<input type="checkbox"/> LEA Reservation <input type="checkbox"/> Campus Allocation	<input type="checkbox"/> Declined Services	<input type="radio"/> Y <input type="radio"/> N		<input type="checkbox"/>	
Facility Mailing Address: <input type="text"/> City: <input type="text"/> State: <input type="text"/> Zip Code: <input type="text"/>										
ISD Boundary Where the Facility is Located: <input type="text"/>										
Legal Basis for Operation: <input type="text" value="Select One"/> ▼										
Specify: <input type="text"/>										
					<input type="button" value="Add New Facility"/> <input type="button" value="Delete New Facility"/>					

1. Notate "Y" or "N" if the facility is participating in the Title I, Part A program.
2. If "Y" is selected, indicate if services are provided through LEA Reservation or Campus allocation.
3. If "N" is selected, it indicates that the facility has declined services.
4. If the facility is a delinquent facility, select "Y" Title I Part D, Subpart 2.
  - If a Neglected facility is being reported, the Title I, Part D, Subpart 2 box will be disabled.
5. If a delinquent facility is indicated, make sure the written agreement date is current and select the checkbox under "Written Agreement Assurance".

# PS3102 Neglected Facility Example-Post Award Reviews-Example

## Part 1: Facilities for the Neglected or Delinquent

(All facilities provided in the Neglected/Delinquent Survey will appear.)

#	Local Facility Name	Facility Status		Type of Facility N=Neg D=Del	Participation		Date LEA Verified October <XXXX> Count Title I, Part A or D	Date Delinquent Facility Signed Written Agreement Title I, Part D Only	Written Agreement Assurance
		N= New C= Closed	If closed, were any services provided <XXXX - XXXX>		Title I Part A	Title I Part D, Subpart 2			
					Yes	No			
1.	Love ESSA	<input type="checkbox"/> C	<input type="radio"/> Y <input type="radio"/> N	<input checked="" type="radio"/> N <input type="radio"/> D	<input checked="" type="checkbox"/> LEA Reservation <input type="checkbox"/> Campus Allocation	<input type="checkbox"/> Declined Services			<input type="checkbox"/>
New Facility for the Neglected or Delinquent									
2.	Facility Name:	<input type="radio"/> N <input type="radio"/> C	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> N <input type="radio"/> D	<input type="checkbox"/> LEA Reservation <input type="checkbox"/> Campus Allocation	<input type="checkbox"/> Declined Services	<input type="radio"/> Y <input type="radio"/> N		<input type="checkbox"/>
Facility Mailing Address: <input type="text"/> City: <input type="text"/> State: <input type="text"/> Zip Code: <input type="text"/>									
ISD Boundary Where the Facility is Located: <input type="text"/>									
Legal Basis for Operation: <input type="text" value="Select One"/> ▼									
Specify: <input type="text"/>									
<input type="button" value="Add New Facility"/>					<input type="button" value="Delete New Facility"/>				

This facility is notated as Neglected. They have indicated "Yes" to Title I, Part A funds. Since they are indicating "LEA Reservation", a reservation will be required on the PS3101.

Title I, Part D, Subpart 2 will be deactivated due to the facility being Neglected.



# PS3102 Delinquent Facility Example-Post Award Reviews-Example

## Part 1: Facilities for the Neglected or Delinquent

(All facilities provided in the Neglected/Delinquent Survey will appear.)

#	Local Facility Name	Facility Status		Type of Facility N=Neg D=Del	Participation		Date LEA Verified October <XXXX> Count Title I, Part A or D	Date Delinquent Facility Signed Written Agreement Title I, Part D Only	Written Agreement Assurance	
		N= New C= Closed	If closed, were any services provided <XXXX - XXXX>		Title I Part A	Title I Part D, Subpart 2				
					Yes	No				
1.	ESSA Rocks	<input type="checkbox"/> C	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> N <input checked="" type="radio"/> D	<input type="checkbox"/> LEA Reservation <input type="checkbox"/> Campus Allocation	<input checked="" type="checkbox"/> Declined Services	<input checked="" type="radio"/> Y <input type="radio"/> N	12/01/2023	5/16/2024	<input checked="" type="checkbox"/>
New Facility for the Neglected or Delinquent										
2.	Facility Name:	<input type="radio"/> N <input type="radio"/> C	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> N <input type="radio"/> D	<input type="checkbox"/> LEA Reservation <input type="checkbox"/> Campus Allocation	<input type="checkbox"/> Declined Services	<input type="radio"/> Y <input type="radio"/> N			<input type="checkbox"/>
Facility Mailing Address: <input type="text"/> City: <input type="text"/> State: <input type="text"/> Zip Code: <input type="text"/>										
ISD Boundary Where the Facility is Located: <input type="text"/>										
Legal Basis for Operation: <input type="text" value="Select One"/>										
Specify: <input type="text"/>										
<div>Add New FacilityDelete New Facility</div>										

This facility is listed as Delinquent. They are declining Title I, Part A funds, and they indicated "Y" for Title I, Part D, Subpart 2 funds.

They indicated the Date LEA Verified October Count for Title I, Part A or D.  
*(Note: The October count and signed written agreement dates must be prior to the application submission date, even if amending later.)*

They indicated the Written Agreement Date, and the Written Agreement Assurance is indicated.



# PS3102 Adding a Facility-Post Award Reviews-Example

## Part 1: Facilities for the Neglected or Delinquent

(All facilities provided in the Neglected/Delinquent Survey will appear.)

#	Local Facility Name	Facility Status		Type of Facility N=Neg D=Del	Participation		Date LEA Verified October <XXXX> Count Title I, Part A or D	Date Delinquent Facility Signed Written Agreement Title I, Part D Only	Written Agreement Assurance	
		N= New C= Closed	If closed, were any services provided <XXXX - XXXX>		Title I Part A					Title I Part D, Subpart 2
					Yes	No				
1.		<input type="checkbox"/> C	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> N <input type="radio"/> D	<input type="checkbox"/> LEA Reservation <input type="checkbox"/> Campus Allocation	<input type="checkbox"/> Declined Services	<input type="radio"/> Y <input type="radio"/> N		<input type="checkbox"/>	
New Facility for the Neglected Delinquent										
2.	Facility Name: Love the Children	<input checked="" type="radio"/> N <input type="radio"/> C	<input type="radio"/> Y <input type="radio"/> N	<input checked="" type="radio"/> N <input type="radio"/> D	<input checked="" type="checkbox"/> LEA Reservation <input type="checkbox"/> Campus Allocation	<input type="checkbox"/> Declined Services	<input type="radio"/> Y <input type="radio"/> N		<input type="checkbox"/>	
Facility Mailing Address: <input type="text"/> City: <input type="text"/> State: <input type="text"/> Zip Code: <input type="text"/>										
ISD Boundary Where the Facility is Located: <input type="text"/>										
Legal Basis for Operation: <input type="text" value="Select One"/> ▼										
Specify: <input type="text"/>										
<input type="button" value="Add New Facility"/>					<input type="button" value="Delete New Facility"/>					

This is a newly added Neglected Facility. They have indicated "Yes" to Title I, Part A funds. Since they are indicating "LEA Reservation", a reservation will be required on the PS3101.

Title I, Part D, Subpart 2 will be deactivated due to the facility being Neglected.



## PS3103 – Title I, Part C Migrant Education

# PS3103 – Title I, Part C Migrant

ESSA Consolidated Federal Grant Application

Program Description  
PS3103 - Title I, Part C Migrant Education



## PS3103 Schedule and General Instructions



### PS3103 - Title I, Part C Migrant Education

This schedule is required if Title I, Part C, funds are budgeted on Schedule BS6001—Program Budget Summary.

### General Instructions

If, on the Application Designation and Certification (ADC) form for the ESSA grant, you **applied as a fiscal agent** or **on your own** for Title I, Part C funds, this schedule must be completed.

# Applicant Designation and Certification (ADC) Form

Form Status: <Selection Process> Form ID: XXXXXXXXXX

eGrants

TEXAS EDUCATION AGENCY

SSA#: XXXXXXXX

Organization:

Campus/Site:

Vendor ID:

County District:

ESC Region:

School Year:

<Name of Grant Program>

Instructions

<General Information>

GS2200 - Applicant Designation and Certification

Amendment #: XX

Version #: XX

Part 1: Designation

Designation

Copy Prior Year Data

Funding Source	Apply on Own	Apply as Fiscal Agent of SSA	Not Apply at All	Apply as Member of SSA	Select a Fiscal Agent only if you selected "Apply as Member of SSA".	Designated Fiscal Agent Name (Entity Name)	Fiscal Agent CDN
1. <grant description from TEA Calendar>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One		
2. <grant description from TEA Calendar>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One		
3. <grant description from TEA Calendar>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One		
4. <grant description from TEA Calendar>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One		
5. <grant description from TEA Calendar>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One		
6. <grant description from TEA Calendar>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One		
7. <grant description from TEA Calendar>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One		
8. <grant description from TEA Calendar>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One		

\*Allocation amount(s) are posted at <https://tea.texas.gov/finance-and-grants/grants/grants-administration/applying-for-a-grant/entitlements>

Part 2: Certification and Incorporation

Certification and Incorporation Statement (Only the legally responsible party may submit this form.)

I understand that the designation selected above will remain in effect for the duration of the project period for the program(s) as specified.

I certify that to the best of my knowledge, the information contained in this form is correct and complete and that I am authorized to file this certification on behalf of the applicant organization.

A single organization applying for any grant program on its own certifies the designation as an individual applicant for the program(s) specified in this designation form. For each member of a Shared Services Arrangement (SSA), the member certifies its agreement to participate in an SSA, as stated for the program(s) specified in this designation form. For each organization registering as a fiscal agent, the organization certifies its agreement to act as fiscal agent for the SSA as stated for the program(s) specified in this designation form.

If **Apply as Member of SSA** has been selected for any funding source, the designated fiscal agent is the administrative and fiscal agent for this project and is authorized to receive and expend funds for the conduct of this project on behalf of the members. The fiscal agent is accountable for all shared services arrangement activities and is therefore responsible for ensuring that all funds, including payments to members of shared services arrangements, are expended in accordance with applicable laws and regulations.

All participating organizations have entered into a written shared services agreement which describes the responsibilities of the fiscal agent and SSA members, including the refund liability that may result from on-site monitoring or audits and the final disposition of equipment, facilities, and materials purchased for this project.

It is understood that the fiscal agent is responsible for the refund for any exceptions made as a result of on-site monitoring or audits; however, based on the SHARED SERVICES AGREEMENT, which must be on file with the fiscal agent for review, the fiscal agent may have recourse to the member organization(s) where the discrepancy(ies) occurred.

The authorized official has read and certifies agreement as stated above.

Back

Printable Version

Save

Certify and Submit

- In Part 1, select the appropriate designation
  - ☐ Apply on Own  
**(Independent Project District)**
  - ☐ Apply as Fiscal Agent of SSA
  - ☐ Not Apply at All **(Non-project District)**
  - ☐ Apply as Member of SSA  
**(SSA Member District)**

# PS3103 – Title I, Part C Migrant

## Part 1: Consultation

### Consultation

1. Provide the date of the most recent consultation with local parent advisory committee (PAC).



- Removed from application and will be captured on the 2025-2026 PR1200 – Title I, Part C Compliance Report

## Part 1: Required Program Activities

Required Program Activities	
The LEA is responsible for incorporating all Migrant Education Program (MEP) activities/services/plans and guidelines into a migrant-specific section of the District Improvement Plan (DIP) and updating it on a yearly basis. The activities listed in this section are required for all Title I, Part C, programs in Texas. <b>The LEA must maintain documentation of these activities for auditing and monitoring purposes.</b>	
1. <input checked="" type="checkbox"/>	<b>ID&amp;R:</b> Conduct ID&R activities as outlined in the ID&R plan in the <i>Texas Manual for the Identification and Recruitment of Migrant Children</i> and in the ID&R plan, and ensure a strong system of quality control is in place.
2. <input checked="" type="checkbox"/>	<b>TXNGS:</b> Encode all required data into the Texas New Generation System (TXNGS) and conduct all required activities, as outlined in the <i>Texas Data Management Requirements Manual for NGS and Migrant Student Information Exchange System (MSIX)</i> .
3. <input checked="" type="checkbox"/>	<b>Comprehensive Needs Assessment:</b> Identify the unique educational and educationally-related needs of the children in the LEA through a Local Needs Assessment.
4. <input checked="" type="checkbox"/>	<b>SDP:</b> Implement the required strategies outlined in the Texas Service Delivery Plan and be accountable for achieving the Measurable Program Outcomes (MPOs).
5. <input checked="" type="checkbox"/>	<b>Interstate Coordination:</b> Utilize the Migrant Student Information Exchange System (MSIX) to promote interstate coordination and timely records exchange. Coordinate with the Texas Migrant Interstate Program (TMIP) during the summer months in order to serve students from Texas who may attend out-of-state summer migrant programs.
6. <input checked="" type="checkbox"/>	<b>Program Evaluation:</b> Conduct an evaluation of your Migrant Education Program and use the findings for modifying and improving the program.

- Check each box to indicate your organization's acknowledgement of and compliance with carrying out required activities.
- Since these activities are required of all MEPs, you must check all active boxes before saving.
- If all check boxes are not checked, an error message appears stating that all required program activities must be checked.

## Part 1: Required Program Activities

Required Program Activities	
The LEA is responsible for incorporating all Migrant Education Program (MEP) activities/services/plans and guidelines into a migrant-specific section of the District Improvement Plan (DIP) and updating it on a yearly basis. The activities listed in this section are required for all Title I, Part C, programs in Texas. <b>The LEA must maintain documentation of these activities for auditing and monitoring purposes.</b>	
1. <input checked="" type="checkbox"/>	<b>ID&amp;R:</b> Conduct ID&R activities as outlined in the ID&R plan in the <i>Texas Manual for the Identification and Recruitment of Migrant Children</i> and in the ID&R plan, and ensure a strong system of quality control is in place.
2. <input checked="" type="checkbox"/>	<b>TXNGS:</b> Encode all required data into the Texas New Generation System (TXNGS) and conduct all required activities, as outlined in the <i>Texas Data Management Requirements Manual for NGS and Migrant Student Information Exchange System (MSIX)</i> .
3. <input checked="" type="checkbox"/>	<b>Comprehensive Needs Assessment:</b> Identify the unique educational and educationally-related needs of the children in the LEA through a Local Needs Assessment.
4. <input checked="" type="checkbox"/>	<b>SDP:</b> Implement the required strategies outlined in the Texas Service Delivery Plan and be accountable for achieving the Measurable Program Outcomes (MPOs).
5. <input checked="" type="checkbox"/>	<b>Interstate Coordination:</b> Utilize the Migrant Student Information Exchange System (MSIX) to promote interstate coordination and timely records exchange. Coordinate with the Texas Migrant Interstate Program (TMIP) during the summer months in order to serve students from Texas who may attend out-of-state summer migrant programs.
6. <input checked="" type="checkbox"/>	<b>Program Evaluation:</b> Conduct an evaluation of your Migrant Education Program and use the findings for modifying and improving the program.

- Line 1: ID&R – Conduct Identification and Recruitment activities.
- Line 2: NGS – Encode all required activities into TX-NGS.
- Line 3: Comprehensive Needs Assessment – Conduct a Comprehensive Needs Assessment.
- Line 4: Service Delivery Plan – Implement the required activities in the Texas SDP.
- Line 5: Interstate Coordination – Utilize MSIX for interstate coordination.
- Line 6: Program Evaluation – Conduct an annual evaluation.



## Part 1: Required Program Activities

Required Program Activities	
The LEA is responsible for incorporating all Migrant Education Program (MEP) activities/services/plans and guidelines into a migrant-specific section of the District Improvement Plan (DIP) and updating it on a yearly basis. The activities listed in this section are required for all Title I, Part C, programs in Texas. <b>The LEA must maintain documentation of these activities for auditing and monitoring purposes.</b>	
1. <input checked="" type="checkbox"/>	<b>ID&amp;R:</b> Conduct ID&R activities as outlined in the ID&R plan in the <i>Texas Manual for the Identification and Recruitment of Migrant Children</i> and in the ID&R plan, and ensure a strong system of quality control is in place.
2. <input checked="" type="checkbox"/>	<b>TXNGS:</b> Encode all required data into the Texas New Generation System (TXNGS) and conduct all required activities, as outlined in the <i>Texas Data Management Requirements Manual for NGS and Migrant Student Information Exchange System (MSIX)</i> .
3. <input checked="" type="checkbox"/>	<b>Comprehensive Needs Assessment:</b> Identify the unique educational and educationally-related needs of the children in the LEA through a Local Needs Assessment.
4. <input checked="" type="checkbox"/>	<b>SDP:</b> Implement the required strategies outlined in the Texas Service Delivery Plan and be accountable for achieving the Measurable Program Outcomes (MPOs).
5. <input checked="" type="checkbox"/>	<b>Interstate Coordination:</b> Utilize the Migrant Student Information Exchange System (MSIX) to promote interstate coordination and timely records exchange. Coordinate with the Texas Migrant Interstate Program (TMIP) during the summer months in order to serve students from Texas who may attend out-of-state summer migrant programs.
6. <input checked="" type="checkbox"/>	<b>Program Evaluation:</b> Conduct an evaluation of your Migrant Education Program and use the findings for modifying and improving the program.

- The LEA is responsible for incorporating all Migrant Education Program (MEP) activities, services, plans, and guidelines into a migrant-specific section of the District Improvement Plan (DIP) and updating it yearly.
- The activities listed in this section are required for all Title I, Part C, programs in Texas. You must maintain documentation of these activities for auditing and monitoring purposes.
- Please note that additional requirements will be provided in the Program Specific Provisions and Assurances.

# PS3103 – Title I, Part C Migrant

## Part 2: Priority for Service Action Plan

Priority for Service Action Plan	
1.	<input checked="" type="checkbox"/> Before the first day of school, develop a PFS Action Plan for serving PFS students. The plan must clearly articulate criteria for defining student success, including timelines for achieving stated goals and objectives.
2.	<input checked="" type="checkbox"/> The Title I Migrant Coordinator will include the PFS Action Plan in the District's Improvement Plan as a separate section appropriately labeled or identified (e.g., "Migrant PFS Action Plan Section"), rather than integrating the action plan elements with other DIP sections that focus on other student population groups (e.g., Bilingual, ESL, economically disadvantaged).
3.	<input checked="" type="checkbox"/> On a monthly basis, run NGS Priority for Service (PFS) reports to identify migrant children and youth who require priority access to MEP services.

"Priority for Service" (PFS) migratory students are defined as migratory children who have made a qualifying move within the previous 1 year period and (1) who are failing, or most at risk of failing to meet the state's academic standards, or (2) have dropped out of school.

- Check the box to indicate your organization's acknowledgement of and compliance with carrying out each required activity in this section.
- If the box is not checked, an error message appears stating that the item in the Priority for Services Action plan must be checked.

## Part 2: Priority for Service Action Plan

Priority for Service Action Plan	
1. <input checked="" type="checkbox"/>	Before the first day of school, develop a PFS Action Plan for serving PFS students. The plan must clearly articulate criteria for defining student success, including timelines for achieving stated goals and objectives.
2. <input checked="" type="checkbox"/>	The Title I Migrant Coordinator will include the PFS Action Plan in the District's Improvement Plan as a separate section appropriately labeled or identified (e.g., "Migrant PFS Action Plan Section"), rather than integrating the action plan elements with other DIP sections that focus on other student population groups (e.g., Bilingual, ESL, economically disadvantaged).
3. <input checked="" type="checkbox"/>	On a monthly basis, run NGS Priority for Service (PFS) reports to identify migrant children and youth who require priority access to MEP services.


- In providing services with Title I, Part C, funds, LEAs shall give priority to serving PFS migratory children with MEP funds before using migrant funds to address the needs of other migratory children.
- Not only must services be offered to PFS students first, but LEAs and education service centers (ESCs) must follow up with these students to ensure that they are indeed receiving the services.
- Services being provided must meet the actual identified need of each PFS student and not just provided for the sake of providing any service.

## Part 2: Priority for Service Action Plan

Priority for Service Action Plan	
1.	<input checked="" type="checkbox"/> Before the first day of school, develop a PFS Action Plan for serving PFS students. The plan must clearly articulate criteria for defining student success, including timelines for achieving stated goals and objectives.
2.	<input checked="" type="checkbox"/> The Title I Migrant Coordinator will include the PFS Action Plan in the District's Improvement Plan as a separate section appropriately labeled or identified (e.g., "Migrant PFS Action Plan Section"), rather than integrating the action plan elements with other DIP sections that focus on other student population groups (e.g., Bilingual, ESL, economically disadvantaged).
3.	<input checked="" type="checkbox"/> On a monthly basis, run NGS Priority for Service (PFS) reports to identify migrant children and youth who require priority access to MEP services.

- Line 1: Develop a PFS Action Plan. It must explain the criteria for defining PFS and include timelines and objectives.
- Line 2: Include the Priority for Service Action Plan in the District Improvement Plan.
- Line 3: Run the PFS Report from TX-NGS on a monthly basis to identify who the PFS children and youth are and to give them priority access to MEP services.

## Part 3: Planned Supplemental Activities

Planned Supplemental Activities				
Grade	Supplemental Instruction	Summer Programs	Support Services	N/A
1. EE-Kindergarten	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Grades 1-5	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Grades 6-12	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Out of School Youth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Explanation for N/A: 				
<div>LEA does not have any identified OSY</div>				

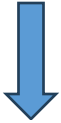
- Check the box to indicate the planned activity type at each grade span.
- If no activities are planned due to justifiable circumstances, then mark “N/A” and provide an explanation in the box provided.
- If no box for any of the grade spans are checked, an error message will appear.

## Part 3: Planned Supplemental Activities

Planned Supplemental Activities				
Grade	Supplemental Instruction	Summer Programs	Support Services	N/A
1. EE-Kindergarten	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Grades 1-5	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Grades 6-12	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Out of School Youth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Explanation for N/A:				
<div>LEA does not have any identified OSY</div>				

- When marking the planned supplemental activities in Part 3, please consider the fidelity of the activities as intended on the State MEP Service Delivery Plan.
- These activities can be supplemental instructional services, summer programs, or supplemental support services.

# PS3103 – Title I, Part C Migrant



## Part 3: Planned Supplemental Activities

Planned Supplemental Activities				
Grade	Supplemental Instruction	Summer Programs	Support Services	N/A
1. EE-Kindergarten	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Grades 1-5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Grades 6-12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Out of School Youth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Explanation for N/A:				
<div style="border: 1px solid black; height: 40px; width: 100%;"></div>				

Supplemental instruction activities can include the following:

- **For Early Education – Kindergarten –** Homebased programs for 3- and 4-year-olds, or supplemental support by a teacher for eligible migratory pre-kindergarten or Kindergarten students performing below the expected level of development);
- **For Grades 1-5 - Supplemental** instructional services such as tutorials (for example, extended-day tutorials, tutoring in core or content areas; extended-day Statewide Assessment tutorials; Reading instruction by a teacher, or Math instruction by a teacher;



## Part 3: Planned Supplemental Activities

Planned Supplemental Activities				
Grade	Supplemental Instruction	Summer Programs	Support Services	N/A
1. EE-Kindergarten	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Grades 1-5	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Grades 6-12	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Out of School Youth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Explanation for N/A:				
<div>LEA does not have any identified OSY</div>				

Supplemental activities can include the following:

- **Summer Programs** - (Project SMART for grades K-8), Project SMART, the state-supported initiative, should be utilized when providing summer supplemental services in mathematics to eligible migratory students; and/or
- **Supplemental Support services** - For example, providing clothing, providing access to health, nutrition, and social service providers, or providing migratory families with necessary educational supplies.



## PS3104 – Title II, Part A

# PS3104 – Title II, Part A

## Planned Uses of Funds

<b>A. Title II, Part A – REAP Data (For Information Only)</b>	
1. REAP in from Title IV, Part A	\$
2. REAP out from Title II, Part A	\$
<b>B. Title II, Part A – Funds Available</b>	
1. Current Year Allocation of Funds	\$
2. Transfer in from Title IV, Part A (Funding Transferability)	\$
3. Transfer out from Title II, Part A (Funding Transferability)	\$
4. <b>Total Allocation and Transfer</b>	\$
<b>C. Planned Uses of Funds by Area of Focus</b>	
1. <input type="checkbox"/> Recruit, Support and Retain Effective Teachers and Principals	
2. <input type="checkbox"/> Professional Development/Educator Growth <input type="checkbox"/> LEA provides assurance that professional development budgeted with Title II, Part A funds is supplemental and does not include State required professional development; that it will complete the "Title II, Part A Professional Development/Educator Growth worksheet" (or equivalent) prior to submitting the grant application; and that it will maintain the current worksheet and applicable supporting financial records and provide them upon request by TEA.	
3. <input type="checkbox"/> Evidence-Based Activities	
4. <input type="checkbox"/> Administration of Title II, Part A, Program	

- If 100% of the use of Title II, Part A, funds is transferred through the Rural Education Achievement Program (REAP)/Funding Transferability, and the check box at the top of the form is active.
- Section A: REAP data are for information only and do not adjust the total allocation.
- Section B: This section is read only.
- Section C: Planned Uses of Funds by Area of Focus. All Title II, Part A activities should be planned by area of focus.

# PS3104 – Title II, Part A line 2

C. Planned Uses of Funds by Area of Focus	
1.	<input type="checkbox"/> Recruit, Support and Retain Effective Teachers and Principals
2.	<input type="checkbox"/> Professional Development/Educator Growth <input type="checkbox"/> LEA provides assurance that professional development budgeted with Title II, Part A funds is supplemental and does not include State required professional development; that it will complete the "Title II, Part A Professional Development/Educator Growth worksheet" (or equivalent) prior to submitting the grant application; and that it will maintain the current worksheet and applicable supporting financial records and provide them upon request by TEA.
3.	<input type="checkbox"/> Evidence-Based Activities
4.	<input type="checkbox"/> Administration of Title II, Part A, Program

- All Title II, Part A activities must fall into one of the three areas of focus (1-3)
- Based on the USDE Monitoring action requested, an assurance has been added for "Professional Development/Educator Growth."

# PS3104, Title II, Part A: Post Award Reviews

## C. Planned Uses of Funds by Area of Focus

- |    |  |
|----|--|
| 1. | <input type="checkbox"/> Recruit, Support and Retain Effective Teachers and Principals   |
| 2. | <input type="checkbox"/> Professional Development/Educator Growth<br><input type="checkbox"/> LEA provides assurance that professional development budgeted with Title II, Part A funds is supplemental and does not include State required professional development; that it will complete the "Title II, Part A Professional Development/Educator Growth worksheet" (or equivalent) prior to submitting the grant application; and that it will maintain the current worksheet and applicable supporting financial records and provide them upon request by TEA. |
| 3. | <input type="checkbox"/> Evidence-Based Activities   |
| 4. | <input type="checkbox"/> Administration of Title II, Part A, Program   |

1. At least one activity must be indicated.
2. If PNPs are served on the PS3099 with Title II, Part A funds, Line 2, "Professional Development/Educator Growth" must be selected.
3. If "Professional Development/Educator Growth" is selected, school systems must select the SNS assurance radio button.
4. Complete Title II, Part A Professional Development/Educator Growth worksheet (or equivalent) and retain locally. Associated with *newly added Title II, Part A, Supplement not Supplant Validation*.

# Title II, Part A, SNS Professional Development Worksheet

## Title II, Part A Supplement Not Supplant Worksheet, Professional Development Activities

ESEA section 2301 requires an LEA to ensure that Title II, Part A funds are used to supplement, and not supplant non-Federal funds that would otherwise be used for activities authorized under Title II, Part A.

When needing to expend funds to meet teacher professional development needs, it is recommended that school systems consider all available funding sources that are intended to support required professional development activities. Title II, Part A funds are supplemental to all other local, state and federal funds.

When determining the funding source for an activity, it is recommended to keep the following terms in mind.

Budgeted – Is the cost clearly documented and prioritized in the appropriate budgetary class/object code?

Reasonable – Will the cost stand up to public scrutiny? Are the costs consistent with state and federal policies and procedures?

Appropriate – Does it meet compliance according to state and federal guidance, policies, and procedures?

Necessary – Is the cost essential to carry out the intent and purpose of the program?

[Teacher Certification Requirements](#)

[Librarian/Resource Specialist/Educational Diagnostician/Reading Specialist Certification Requirements](#)

[Counselor Certification Requirements](#)

[Principal Certification Requirements](#)

[Statutory Provisions-Required Trainings with Embedded Best Practices](#)

[HB3 Reading Academies \(K-3 Teachers and Principals\)](#)

## Worksheet Content:

- Guidance
- Required PD Plan
- Supplemental PD Plan
- Example

Located: [Post-Award Compliance Webpage, Federal Fiscal Compliance and Reporting WorkApp Dashboard](#)

[Title II, Part A SNS Professional Development Worksheet Link](#)

# Title II, Part A, SNS Professional Development Worksheet and ESSA Consolidated Federal Grant Application Submission

## Items to Consider:

- School systems will complete their ESSA Consolidated Federal Grant application as they normally do.
- The added assurance on the PS3104 states that the school system is assuring they are utilizing the Title II, Part A, SNS Professional Development Worksheet, and that it will be kept locally by the school system and must be provided upon TEA's request.
- The Title II, Part A, SNS Professional Development Worksheet will be requested IF the school systems are a part of the **10% random sample** to be validated in March of 2026.
- Training on how to utilize the Title II, Part A, SNS Professional Development Worksheet will be provided on June 10th, 12:30-1:30 p.m. (Live link to register)

## March 2026 Validation Information:

- Communication regarding the Title II, Part A, SNS Professional Development random validation will go out in January of 2026.
- Validation training will take place in February of 2026 for the random sample of school systems.
- Validations will commence in March of 2026.

## Resources:

- [Teacher Certificate Renewal and Continuing Professional Education \(CPE\) Requirements](#)
- [School Librarian, Learning Resources Specialist, Diagnostician, and Reading Specialist Certificate Renewal and Continuing Professional Education \(CPE\) Requirements](#)
- [School Counselor Certificate Renewal and Continuing Professional Education \(CPE\) Requirements](#)
- [Principal and Principal as Instructional Leader Certificate Renewal and Continuing Professional Education \(CPE\) Requirements](#)
- [Title II, Part A Programmatic Guide](#)



# PS3104 – Title II, Part A line 3

## C. Planned Uses of Funds by Area of Focus

- |   |
|---|
| 1. <input type="checkbox"/> Recruit, Support and Retain Effective Teachers and Principals   |
| 2. <input type="checkbox"/> Professional Development/Educator Growth<br><input type="checkbox"/> LEA provides assurance that professional development budgeted with Title II, Part A funds is supplemental and does not include State required professional development; that it will complete the "Title II, Part A Professional Development/Educator Growth worksheet" (or equivalent) prior to submitting the grant application; and that it will maintain the current worksheet and applicable supporting financial records and provide them upon request by TEA. |
| 3. <input type="checkbox"/> Evidence-Based Activities   |
| 4. <input type="checkbox"/> Administration of Title II, Part A, Program   |

- Evidence-Based Activities
  - Class Size Reduction
  - Resources: Program Guide & Non-Regulatory Guidance

# PS3104 – Title II, Part A line 4

## C. Planned Uses of Funds by Area of Focus

- |   |
|---|
| 1. <input type="checkbox"/> Recruit, Support and Retain Effective Teachers and Principals   |
| 2. <input type="checkbox"/> Professional Development/Educator Growth<br><input type="checkbox"/> LEA provides assurance that professional development budgeted with Title II, Part A funds is supplemental and does not include State required professional development; that it will complete the “Title II, Part A Professional Development/Educator Growth worksheet” (or equivalent) prior to submitting the grant application; and that it will maintain the current worksheet and applicable supporting financial records and provide them upon request by TEA. |
| 3. <input type="checkbox"/> Evidence-Based Activities   |
| 4. <input type="checkbox"/> Administration of Title II, Part A, Program   |



- **Line 4 checkbox replaces the “Other Allowable Activities (not included in questions 1-3 above)”.**
- All Title II, Part A activities must fall into one of the three areas of focus. Thus, the only other option for allowable activity is the Administration of Title II, Part A Program.
- Direct Administrative Costs would be considered allowable, as long as the amount is reasonable and necessary as per your local policies and procedures.

## PS3106 – Title III, Part A English Language Acquisition (ELA)

# PS3106, Title III, Part A – ELA (Part 1 –A)

A. Supplemental Activities – Language Instruction Educational Programs (LIEPs)	
The following activities are to be <b>supplemental</b> to the state mandated bilingual education and English as a Second Language (ESL) programs as described in TEC, §4.002, when serving identified English learners, including immigrant students, based on criteria established by the state as required in the TEC, §1.002(a).	
1.	<input type="checkbox"/> Supporting development and implementation of LIEPs
2.	<input type="checkbox"/> Enhancing existing LIEPs and programs for restructuring and reforming schools with English learners
3.	<input type="checkbox"/> Supporting implementation of school wide programs
4.	<input type="checkbox"/> Supporting the development and implementation of preschool programs
5.	<input type="checkbox"/> Improving LIEPs by upgrading curricula, instructional materials, software and assessment procedures
6.	<input type="checkbox"/> Improving instruction of English learners with disabilities
7.	<input type="checkbox"/> Providing tutorials, career and technical education
8.	<input type="checkbox"/> Offering programs to help English learners achieve success in post-secondary education

(A) Language Instruction Educational Programs (LIEPs)

- There should be at least one activity selected in this section
- Select #1 when upgrading program model
- Select #2 when not changing program model but only enhancing
- If applicable, both #1 and #2 may be selected

# PS3106, Title III, Part A – ELA (Part 1 –B & C)

## B. Supplemental Activities – Parent, Family, and Community Engagement

The following activities are to be **supplemental** and above and beyond already funded activities that are accessible to English learners, including immigrant students, and their family members through other fund sources.

- 1. ☐ Parent outreach and trainings
- 2. ☐ Family literacy services and/or family outreach and trainings
- 3. ☐ Community participation programs

C. Supplemental Activities

(B) P/F/C Engagement

The following professional development activities are to be supplemental and above and beyond already funded activities that are accessible to English learners, including immigrant students, and their family members through other fund sources.

All boxes must be checked

...ment trainings that fulfills state-

- 1. ☐ Instructional strategies for English learners
- 2. ☐ Understanding and implementation of assessment of English learners
- 3. ☐ Understanding and implementation of ELP standards and academic content standards for English learners
- 4. ☐ Subject matter knowledge for teachers
- 5. ☐ Alignment of the curriculum in language instruction educational programs to ELP standards
- 6. Other (Specify):

# PS3106, Title III, Part A – ELA (Part 1 – C) PAC

C. Supplemental Activities – Professional Development	
The following professional development activities should be <b>supplemental</b> to any professional development trainings that fulfills state-mandated programs and activities.	
<input type="checkbox"/> LEA provides assurance that professional development budgeted with Title III, Part A funds is supplemental and does not include any Local, State, and/or other Federal required Professional Development; that it will complete the “Title III, Part A Professional Development Activities worksheet”(or equivalent) prior to submitting the grant application; and that it will maintain the current worksheet and applicable supporting financial records and provide them upon request by TEA.	
1.	<input type="checkbox"/> Instructional strategies for English learners
2.	<input type="checkbox"/> Understanding and implementation of assessment of English learners
3.	<input type="checkbox"/> Understanding and implementation of ELP standards and academic content standards for English learners
4.	<input type="checkbox"/> Subject matter knowledge for teachers
5.	<input type="checkbox"/> Alignment of the curriculum in language instruction educational programs to ELP standards
6.	Other (Specify): <input type="text"/>

PS3106 Title III, Part A, Section C:

Newly added Title III, Part A Assurance, Professional Development Supplement not Supplant.

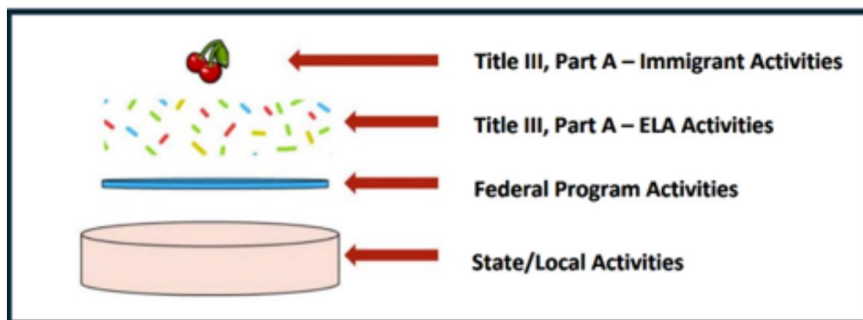
*This assurance is associated with the newly required completion of the Title III, Part A Professional Development Activities Worksheet (or equivalent), and the newly added Title III, Part A, Supplement not Supplant Validation.*

# Title III, Part A, SNS Professional Development Worksheet

## Title III, Part A Supplement Not Supplant Worksheet, Professional Development Activities

ESEA section 3115(g) requires that Title III, Part A funds be used to supplement, and not supplant, the level of Federal, State, and local public funds that, in the absence of such availability, would have been expended for programs for English learners and immigrant children and youth.

When needing to expend funds to meet the educational needs of EB and/or immigrant students, it is recommended that school systems consider all available funding sources that are intended to support EB and/or immigrant students. When maximizing your funds, imagine building a cake and how you always want your cake to be right side up. Title III, Part A funds are supplemental to all other local, state and federal funds. The cake approach also applies when providing services to educators or school leaders through professional development opportunities and/or meeting the needs of families of EB and/or immigrant students.



When determining the funding source for an activity, it is recommended to keep the following terms in mind.

**Budgeted** – Is the cost clearly documented and prioritized in the appropriate budgetary class/object codes?

## Worksheet Content:

- Guidance
- Required PD Plan
- Supplemental PD Plan
- Example

Located: [Post-Award Compliance Webpage](#), [Federal Fiscal Compliance and Reporting WorkApp Dashboard](#)

[Title III, Part A, SNS Professional Development Worksheet](#)



# Title III, Part A, SNS Professional Development Worksheet and ESSA Consolidated Federal Grant Application Submission

## Items to Consider:

- School systems will complete their ESSA Consolidated Federal Grant application as they normally do.
- The added assurance on the PS3106 states that the school system is assuring they are utilizing the Title III, Part A, SNS Professional Development Worksheet, and that it will be kept locally by the school system and must be provided upon TEA's request.
- The Title III, Part A, SNS Professional Development Worksheet will be requested IF the school systems are a part of the **10% random sample** to be validated in March of 2026.
- Training on how to utilize the Title III, Part A, SNS Professional Development Worksheet will be provided on June 10th, 1:45-2:45 p.m. (Live link to register)



## March 2026 Validation Information:

- Communication regarding the Title III, Part A, SNS Professional Development random validation will go out in January of 2026.
- Validation training will take place in February of 2026 for the random sample of school systems.
- Validations will commence in March of 2026.

## Resources:

- [EB Web Portal-FAQ Funding](#)
- [Funding Guidance Handbook](#)
- [Supplement, Not Supplant Handbook](#)
- [Title III, Part A — English Language Acquisition, Language Enhancement, and Academic Achievement Act](#)
- [Financial Accountability System Resource Guide](#)

## PS3114 – Title III, Part A Immigrant

# PS3114, Title III, Part A – Immigrant (Part 1 –A)

A. Supplemental Activities – Language Instruction Educational Programs	
These funds are to pay for <b>supplemental</b> activities that provide enhanced instructional opportunities for immigrant children and youth.	
1. <input type="checkbox"/> Identification and acquisition of curricular materials	5. <input type="checkbox"/> Academic or career counseling
2. <input type="checkbox"/> Educational software and technologies	6. <input type="checkbox"/> Basic instructional services (including costs related to classroom supplies and transportation) that are directly attributable to the presence of immigrant children and youth
3. <input type="checkbox"/> Tutorials	7. <input type="checkbox"/> Other instructional services (e.g., programs of introduction to the educational system, civic education)
4. <input type="checkbox"/> Mentoring	

## (A) Language Instruction Educational Programs (LIEPs)

- There should be at least one activity selected in this section.
- These activities are supplemental to PS3106 for dual-identified EB/Immigrant students.

# PS3114, Title III, Part A – Immigrant (Part 1 –B & C)

B. Supplemental Activities – Parent, Family, and Community Outreach	
The following activities should be <b>supplemental</b> and above and beyond already funded activities that are accessible to immigrant children and youth, including their family members, through other fund sources.	
1. <input type="checkbox"/> Parent outreach and trainings	3. <input type="checkbox"/> Community participation programs
2. <input type="checkbox"/> Family literacy services and/or family outreach and trainings	4. <input type="checkbox"/> N/A

C. Supplemental Activities – Support for Personnel			
The following activities should be <b>supplemental</b> in supporting personnel who have been specially trained or are being trained to provide services to immigrant children and youth.			
	Recruitment	Training	N/A
1. Teachers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Paraprofessionals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(B) P/F/C Outreach

- At least one box must be selected in this section.
- Select N/A if none apply.

(C) Support for Personnel

- There should be at least one box selected for each line item.
- Select N/A if the need is already being met with other fund sources.

## Lunch Break

The training will  
resume at  
1:00 pm



## PS3107 – Title IV, Part A, Subpart 1: Student Support and Academic Enrichment (SSAEP)

# PS3107 – Title IV, Part A, Subpart 1 Parts 1A and 1B

## Program Description PS3107 - Title IV, Part A - SSAEP

☐ The LEA has redirected 100% of its Title IV, Part A funds using REAP/Funding Transferability.

Program Implementation is in accordance with the Program Specific Provisions and Assurances certified prior to the completion of this application. To view the General and Program Specific Provisions and Assurances and Guidelines, visit the TEA Grant Opportunities webpage.

### Part 1: Planned Uses of Funds

#### A. Title IV, Part A - REAP Data (For Information Only)

1. REAP in from Title II, Part A	
2. REAP out from Title IV, Part A	

#### B. Title IV, Part A - Funds Available

1. Current Year Allocation of Funds.	
2. Transfer in from Title II, Part A (Funding Transferability)	
3. Transfer out from Title IV, Part A (Funding Transferability)	
4. Total Allocation and Transfer Amount(s)	

- Check the first box *if* the LEA has redirected 100% of Title IV, Part A funds using REAP/Funding Transferability (FT).
- If the LEA has elected to use REAP flexibility from Title II, Part A, funds or to redirect Title IV, Part A, funds, the amounts are pre-populated in Part 1, Section A, for information only.
- Part 1, Section B will reflect the LEA's current Title IV, Part A entitlement, plus any funds the LEA has transferred in or out using Funding Transferability.



# PS3107 – Title IV, Part A, Subpart 1

## Part 1C

C. Planned Uses of Funds			
Service	Description	Amount Budgeted	Percentage of Budget
1. Administration	Direct administration costs	(Maximum of 2% of Total Budget)	
2. Activities to support well-rounded educational opportunities	Provide all students with access to a well-rounded education	(Minimum of 20% of Total Budget if Part 1B, Line 4 is \$30,000 or more)	
3. Activities to support safe and healthy students	Improve school conditions for student learning	(Minimum of 20% of Total Budget if Part 1B, Line 4 is \$30,000 or more)	
4. Activities to support effective use of technology	Activities to improve use of technology in order to improve academic achievement and digital literacy for all students	(Must budget some amount of funds if Part 1B, Line 4 is \$30,000 or more)	
Total Budget (Lines 1 - 4)			
5. Technology Infrastructure	Purchasing devices, equipment, and software applications in order to address readiness shortfalls	(Maximum of 15% of Line 4)	

- An LEA must identify content area activities for its Title IV, Part A, program. The programs and activities must correspond with the budgeted amounts entered in Part 1, Section C, and align with the purpose and intent of the content area(s).
- The Amount Budgeted column provides budgeted limits per content/service area.
- An LEA may not use more than 15% (of line 4) for technology infrastructure, regardless of its Title IV, Part A, allocation.

# PS3107 – Title IV, Part A, Subpart 1

## Part 2A – Program Requirement Assurances

### Part 2: Program Requirement Assurances

A Comprehensive Needs Assessment	
1. <input type="checkbox"/>	(Required if Amount in Part 1B, Line 4 $\geq$ \$30,000) The LEA has conducted a comprehensive needs assessment of the access to, and opportunities for a well-rounded education for all students; school conditions for student learning; and access to personalized learning experiences supported by technology, as required every three years.
2. <input type="checkbox"/>	(Required if Amount in Part 1B, Line 4 $<$ \$30,000) The LEA receives less than \$30,000; has consulted with stakeholders to determine how to prioritize the use of funds. A comprehensive needs assessment is not required.

- In Part 2A, the LEA must select one assurance based on its Title IV, Part A, entitlement.
  - If greater than \$30K, select box A1.
  - If less than \$30K, select box A2.
- **Reminder:**  
LEA must keep documentation on file locally and readily available for TEA/auditors of the Comprehensive Needs Assessment (CNA) (if Part 2, A1, is selected).

# PS3107 – Title IV, Part A, Subpart 1

## Part 2B – Prioritized Distributions of Funds

### B. Prioritized Distributions of Funds (Required)

1. ☐ The LEA assures that the distribution of funds has been prioritized in accordance with ESSA Section 4106(e)(2)(A).

**All LEAs are required to assure the distribution of funds has been prioritized** according to ESSA Section 4106(E)(2)(A).

- Check the assurance box if the LEA has met the Title IV, Part A, prioritization requirement.
- LEA must have documentation on file that it has prioritized the distribution of Title IV, Part A, funds for TEA/auditors, if requested.

### Prioritized Distributions of Funds (Required)

**All LEAs must ensure that activities identified as part of the Title IV, Part A, programs:**

- be reasonable and necessary to carry out the intent and purpose of the program;
- be considered a priority to address schools with the greatest needs;
- be considered a priority to address schools with the greatest needs, children counted for purposes of basic grants under Title I, Part A, low-performing schools, underperforming student subgroups, and unsafe schools;
- be measurable and designed to have a positive impact on student achievement; and
- be supplemental to other nonfederal programs.

### C. Supplement, Not Supplant (Required)

1. ☐ The LEA assures that all funds will supplement, and not supplant, non-federal funds that would otherwise be used for these activities.
2. ☐ The LEA assures that funds will not be used to fulfill state law, rules and regulations (i.e. State Board Of Education, Texas Education Code, Texas Administrative Code), state agency licensure requirements, and local school board policy.

- In Part C, the LEA must select C1 and C2 assurances, indicating that the LEA's Title IV, Part A, funds will be used for supplemental programs and activities.

# PS3107, Title IV, Part A, Subpart 1 Parts 2D, 2E, and 2F

## D. Support for Well-Rounded Educational Opportunities (Required if there is an amount entered in Part 1C, Line 2)

1. ☐ All activities and programs provide access to and opportunities for a well-rounded education for all students.

## E. Support for Safe and Healthy Students (Required if there is an amount entered in Part 1C, Line 3)

1. ☐ All activities and programs support safe and healthy students and improve school conditions for student learning in order to create a healthy and safe school environment.

## F. Support for the Effective Use of Technology (Required if there is an amount entered in Part 1C, Line 4)

1. ☐ All activities and programs support the effective use of technology and increase access to personalized learning experiences supported by technology and professional development.

- LEAs with a Title IV, Part A, entitlement of \$30,000 or more must use funding in all three content areas and check all assurance boxes.

## WV4001 – Title I, Part A Carryover Waivers

## SEC 1127 CARRYOVER AND WAIVER

Not more than 15 percent of the funds allocated to a LEA for any fiscal year may remain available for obligation for one additional fiscal year.

A State educational agency may, once every 3 years, waive the percentage limitation if:

- The agency determines that the request of a local educational agency is reasonable and necessary; or
- Supplemental appropriations for this subpart become available.
- EXCLUSION.—The percentage limitation shall not apply to any LEA that receives less than \$50,000 for any fiscal year.

- When final Title I, Part A entitlement amounts are determined, TEA staff will determine whether the LEA is eligible to carryover more than the 15% statutory limit for Title I, Part A funds.
- If they are eligible, the LEA will receive a survey from TEA.
- The survey will ask the following questions:
  - Does the LEA wish to request a waiver to carryover the full amount of funds available?
  - Identify at least one justification for the reason(s) your organization's carryover funds exceeded 15% of the previous school year's final amount.
  - Identify at least one option for how your organization plans to reduce the carryover funds to 15% or less of your organization's current year final amount.



- Once the survey has been completed, the LEA will receive an email confirming that TEA has received the survey, and it is complete.
- Then the LEA will be instructed to start an amendment and complete the GS2900 – Purpose of Amendment. They will need to keep the amendment in draft status while TEA completes the WV4001 schedule.
- The LEA will get another email letting them know to budget their funds and submit the amendment.

- If the LEA is not eligible for the statutory waiver, TEA will determine whether the LEA received an increase in its Title I, Part A entitlement from the planning amount to the final entitlement amount. If there was an increase, the LEA is eligible for the Ed-Flex waiver, and the Grants staff will initiate the waiver schedule in the Consolidated Federal Grant Application.

## Part 3

# Budget Schedules

## BS6001 – Program Budget Summary and Support

# BS6001 Program Budget Summary and Support

## Program Budget BS6001 - Program Budget Summary and Support

Statutory Authority: Elementary and Secondary Education Act of 1965 (ESEA), as amended by Every Student Succeeds Act (ESSA)

### Part 1: Available Funding

[View List of SSA Members](#)

Available Funding								
Description	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
1. Fund/SSA Code	211	212			255	263	263	269
2. Planning Amount								
3. Final Amount								
4. Carryover								
5. Reallocation								
Total Funds Available								

### Part 2: Budget Summary

A. Budgeted Costs										
Description	Class/ Object Code	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP	
1. Consolidated Administrative Funds		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	Yes No	Yes No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	
2. Payroll Costs	6100									
3. Professional and Contracted Services	6200									
4. Supplies and Material	6300									
5. Other Operating Costs	6400									
6. Debt Services	6500									
7. Capital Outlay	6600									
8. Operating Transfers Out	8911									
Total Direct Costs										
9. Indirect Costs										
Total Budgeted Costs										
Total Funds Available Minus Total Costs										
10. Payments to Member Districts of SSA	6493									

## Part 1: Available Funding

- Planning amounts will populate based on information entered in the ADC.

## Part 2: Budget Summary

- LEAs enter amounts into appropriate class object codes.

Note: The program budget summary must be completed before any of the supporting budget schedules will open.

# BS6001 Program Budget Summary and Support

## Program Budget BS6001 - Program Budget Summary and Support

**Statutory Authority:** Elementary and Secondary Education Act of 1965 (ESEA), as amended by Every Student Succeeds Act (ESSA)

### Part 1: Available Funding

[View List of SSA Members](#)

Available Funding								
Description	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
1. Fund/SSA Code	211	212			255	263	263	289
2. Planning Amount								
3. Final Amount								
4. Carryover								
5. Reallocation								
Total Funds Available								

### Part 2: Budget Summary

A. Budgeted Costs										
Description	Class/ Object Code	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP	
1. Consolidated Administrative Funds		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	Yes No	Yes No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	
2. Payroll Costs	6100									
3. Professional and Contracted Services	6200									
4. Supplies and Material	6300									
5. Other Operating Costs	6400									
6. Debt Services	6500									
7. Capital Outlay	6600									
8. Operating Transfers Out	6911									
Total Direct Costs										
9. Indirect Costs										
Total Budgeted Costs										
Total Funds Available Minus Total Costs										
Payments to 10. Member Districts of SSA	6493									

## Part 2: Budget Summary

- If funds are entered into class object codes 6100, 6200, 6400, 6500, and/or 6600, then the supporting budget schedules will need to be completed.
- If no funds are budgeted for a specific class object code, the supporting budget schedule will only need to be opened and saved to complete the schedule.
- Class object code 6300 is only on the Program Budget Summary. There is not a supporting budget schedule.

## BS6101 – Payroll Costs

# BS6101 Payroll Costs - Parts 1 & 2

## Program Budget BS6101 - Payroll Costs

### Part 1: Total Payroll Costs

Payroll costs entered on BS6001								
Total Payroll Costs	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP

### Part 2: Number and Type of Positions

A. Administrative Support or Clerical Staff								
Position Type	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
1. Administrative support or clerical staff (integral to program)								

B. LEA Positions								
Position Type	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
1. Professional staff								
2. Paraprofessionals								
3. Administrative support or clerical staff (paid by LEA indirect cost)								

C. Campus Positions								
Position Type	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
1. Professional staff								
2. Paraprofessionals								
3. Administrative support or clerical staff (paid by LEA indirect cost)								

### Part 3: Substitute, Extra-Duty, Benefits

Substitute, Extra-Duty, Benefits	Any Fund Source
1. For schoolwide personnel (includes staff salary, extra-duty pay/beyond normal hours, and substitutes for staff positions at schoolwide campuses)	
2. Extra duty pay/beyond normal hours for positions not indicated above	
3. Substitutes for public and charter school teachers not indicated above	
4. Stipends for positions not indicated above	

## Part 1: Total Payroll Costs

- The amounts that appear in this part are from amounts entered on the BS6001 for Costs.

## Part 2: Number and Types of Positions

- 2A – Enter the number of Direct Administrative Staff. Use whole numbers even if the position is part-time.
- 2B - Check boxes for each funding source for district-level positions.
- 2C – Check boxes for each funding source for campus-level positions.



# BS6101 Payroll Costs - Part 3

## Program Budget BS6101 - Payroll Costs

### Part 1: Total Payroll Costs

Payroll costs entered on BS6001								
Total Payroll Costs	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP

### Part 2: Number and Type of Positions

A. Administrative Support or Clerical Staff								
Position Type	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
1. Administrative support or clerical staff (integral to program)								

B. LEA Positions								
Position Type	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
1. Professional staff								
2. Paraprofessionals								
3. Administrative support or clerical staff (paid by LEA indirect cost)								

C. Campus Positions								
Position Type	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
1. Professional staff								
2. Paraprofessionals								
3. Administrative support or clerical staff (paid by LEA indirect cost)								

### Part 3: Substitute, Extra-Duty, Benefits

Substitute, Extra-Duty, Benefits	Any Fund Source
1. For schoolwide personnel (includes staff salary, extra-duty pay/beyond normal hours, and substitutes for staff positions at schoolwide campuses)	
2. Extra duty pay/beyond normal hours for positions not indicated above	
3. Substitutes for public and charter school teachers not indicated above	
4. Stipends for positions not indicated above	

## Part 3: Substitute, Extra Duty, Benefits

- Line 1 – Schoolwide
  - Check the box if any funds on the 6100 Payroll Costs line on the BS6001 – Program Budget Summary and Support schedule will be used for personnel on a schoolwide campus
  - Note: Transferred/REAP funds (Title II-A or Title IV-A into Title 1-A on the PS3109 are included for this line item).
- Line 2 – Extra Duty Pay
  - Extra duty pay is for costs for pay beyond normal work hours.

# BS6101 Payroll Costs - Part 3

## Program Budget BS6101 - Payroll Costs

### Part 1: Total Payroll Costs

Payroll costs entered on BS6001								
Total Payroll Costs	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP

### Part 2: Number and Type of Positions

A. Administrative Support or Clerical Staff								
Position Type	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
1. Administrative support or clerical staff (integral to program)								

B. LEA Positions								
Position Type	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
1. Professional staff								
2. Paraprofessionals								
3. Administrative support or clerical staff (paid by LEA indirect cost)								

C. Campus Positions								
Position Type	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
1. Professional staff								
2. Paraprofessionals								
3. Administrative support or clerical staff (paid by LEA indirect cost)								

### Part 3: Substitute, Extra-Duty, Benefits

Substitute, Extra-Duty, Benefits	Any Fund Source
1. For schoolwide personnel (includes staff salary, extra-duty pay/beyond normal hours, and substitutes for staff positions at schoolwide campuses)	
2. Extra duty pay/beyond normal hours for positions not indicated above	
3. Substitutes for public and charter school teachers not indicated above	
4. Stipends for positions not indicated above	

## Part 3: Substitute, Extra Duty, Benefits continued

- Line 3 – Substitutes
  - Substitutes for public school and open-enrollment charter school teachers.
  - Substitute pay is not allowable for private school teachers.
- Line 4 – Stipends
  - Stipends are determined by local district policy.

## BS6201 – Professional and Contracted Services

# BS6201 Professional and Contracted Services

## Program Budget BS6201 - Professional and Contracted Services

### Part 1: Professional and Contracted Services

Budgeted Costs									
Description	Class/Object Code	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
1. Rental or Lease of Buildings, Space in Buildings, or Land	6200								
2. Professional and Consulting Services	6210 6230 6291								
Subtotal Professional and Contracted Services Costs									
Remaining 6200 Costs That Do Not Require Specific Approval									
Total Professional and Contracted Services Costs									

### Part 2: Direct Administrative Costs

Part 2 Breakout of Direct Administrative Costs is hidden because it does not apply to the funding source(s) for this grant application.

### Part 3: Itemized Professional and Consulting Services

Part 3 Itemized Professional and Consulting Services (6210, 6230, 6291) is hidden because it does not apply to the funding source(s) for this grant application.

## Part 1: Professional and Contracted Services

- Line 1 Rental or Lease of Building, Space in Building, or Land not owned by the applicant organization requires specific approval.
- Line 2 Professional and Consulting Services are services that are delivered by an independent contractor who is not on your original payroll and who offers their services to the public.

# BS6201 Professional and Contracted Services Continued

Program Budget

BS6201 - Professional and Contracted Services

## Part 1: Professional and Contracted Services

Budgeted Costs									
Description	Class/Object Code	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
1. Rental or Lease of Buildings, Space in Buildings, or Land	6269								
2. Professional and Consulting Services	6219 6239 6291								
Subtotal Professional and Contracted Services Costs									
Remaining 6200 Costs That Do Not Require Specific Approval									
Total Professional and Contracted Services Costs									

## Part 2: Direct Administrative Costs

Part 2 Breakout of Direct Administrative Costs is hidden because it does not apply to the funding source(s) for this grant application.

## Part 3: Itemized Professional and Consulting Services

Part 3 Itemized Professional and Consulting Services (6219, 6239, 6291) is hidden because it does not apply to the funding source(s) for this grant application.

## Part 1: Professional and Contracted Services Continued

- Remaining 6200 Costs That Do Not Require Specific Approval are any remaining budget amounts will display on the line that do not require specific approval.

Note: Refer to the Program Guidelines, Budgeting Costs Guidance Handbook, and EDGAR rules for items requiring specific approval.

## BS6401 – Other Operating Costs

# BS6401 Other Operating Costs **Revised**

Budgeted Costs		
Description	Class/ Object Code	TI,A
1. <b>Out-of-State Travel for Employees</b> LEA must keep documentation locally.	6411	
2. <b>Travel for Students to Conferences (does not include field trips)</b> LEA must keep documentation locally.	6412	
3. <b>Educational Field Trips</b> LEA must keep documentation locally.	6412 6494	
4. <b>Stipends for Non-employees other than those included in 6419</b> LEA must keep documentation locally.	6413	
5. <b>Travel Costs for Officials such as Executive Director, Superintendent, or Board Members</b> Allowable only when such costs are directly related to the grant. If Out-of-State Travel, LEA must keep documentation locally.	6411 6419	
6. <b>Non-Employee Costs for Conferences</b> LEA must keep documentation locally.	6419	
7. <b>Hosting Conferences for Non-Employees</b> LEA must keep documentation locally.	64xx	
<b>Subtotal Other Operating Costs</b>		
<b>Remaining 6400 Costs That Do Not Require Specific Approval</b>		
<b>Total Other Operating Costs</b>		

## Part 1: Other Operating Costs

- Documentation pertaining to lines 1 -7 must now be maintained locally.
- The justification forms for Out-of-State Travel, Educational Field Trips, and Hosting or Sponsoring Conferences can still be accessed via the link below-

[Forms for Prior Approval, Disclosure, and Justification](#)



# BS6401 Other Operating Costs

Budgeted Costs		
Description	Class/ Object Code	Ti,A
1. <b>Out-of-State Travel for Employees</b> LEA must keep documentation locally.	6411	
2. <b>Travel for Students to Conferences (does not include field trips)</b> LEA must keep documentation locally.	6412	
3. <b>Educational Field Trips</b> LEA must keep documentation locally.	6412 6494	
4. <b>Stipends for Non-employees other than those included in 6419</b> LEA must keep documentation locally.	6413	
5. <b>Travel Costs for Officials such as Executive Director, Superintendent, or Board Members</b> Allowable only when such costs are directly related to the grant. If Out-of-State Travel, LEA must keep documentation locally.	6411 6419	
6. <b>Non-Employee Costs for Conferences</b> LEA must keep documentation locally.	6419	
7. <b>Hosting Conferences for Non-Employees</b> LEA must keep documentation locally.	64xx	
<b>Subtotal Other Operating Costs</b>		
<b>Remaining 6400 Costs That Do Not Require Specific Approval</b>		
<b>Total Other Operating Costs</b>		

## Part 1: Other Operating Costs continued

Remaining 6400 Costs that do not require specific approval examples –

- In-state travel
- Publication and printing costs
- Conference and training fees for in-state travel for employees
- Transportation for participants or parents to or from grant activities



## BS6501 – Debt Services

Program Budget

BS6501 - Debt Services

Part 1: Subscription-Based Information Technology Arrangement (SBITA) and Capital Lease Liability Costs

Budgeted Costs									
Description	Class/ Object Code	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
1. SB ITA Liability - Principal	6514								
2. SB ITA Liability - Interest	6526								
3. Capital Lease Liability - Principal	6512								
4. Capital Lease Liability - Interest	6522								
5. Interest on Debt	6523								
Total Debt Service Costs									

Part 2: Description of SBITA

Subscription

1. SB ITA Description:

Subscription Cost:

Fund Source:

Select One

Contract Start Date:

Contract End Date:

Add Item

Delete Item

Part 3: Description of Property

Property

1. Property Description:

Property Value:

Fund Source:

Select One

Contract Start Date:

Contract End Date:

Add Item

Delete Item

Part 1: Debt Services & SBITA Liability

- Line 1 SBITA Liability – Principal and Line 2 SBITA Liability – Interest are for Subscription-Based Information Technology Arrangements (SBITA).
- These arrangements may include cloud computing, service contracts, routine maintenance, and minor updates.
- Subscriptions must be for more than 12 months and less than 5 years.

Program Budget  
B S 6 5 0 1 - Debt Services

Part 1: Subscription-Based Information Technology Arrangement (SBITA) and Capital Lease Liability Costs

Budgeted Costs									
Description	Class/ Object Code	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
1. SB ITA Liability - Principal	6514								
2. SB ITA Liability - Interest	6526								
3. Capital Lease Liability - Principal	6512								
4. Capital Lease Liability - Interest	6522								
5. Interest on Debt	6523								
Total Debt Service Costs									

Part 2: Description of SBITA

Subscription

☐ 1. SB ITA Description: 

Subscription Cost:

Fund Source: 
Contract Start Date: 
Contract End Date:

Add Item
Delete Item

Part 3: Description of Property

Property

☐ 1. Property Description: 

Property Value:

Fund Source: 
Contract Start Date: 
Contract End Date:

Add Item
Delete Item

## Part 1: Debt Services & Capital Lease Liability

Line 3 Capital Lease Liability -Principal, Line 4 Capital Lease Liability - Interest, and Line 5 Interest on Debt:

- Usually, this is a 2-3 year agreement that spans the grant period and cannot be completed in a year.
- Costs related to a lease purchase must be approved through TEA and must be allowable.
- This must be addressed in the LEA's Comprehensive Needs and District Assessment.

Program Budget  
B S 6 5 0 1 - Debt Services

Part 1: Subscription-Based Information Technology Arrangement (SBITA) and Capital Lease Liability Costs

Budgeted Costs									
Description	Class/ Object Code	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
1. SB ITA Liability - Principal	6514								
2. SB ITA Liability - Interest	6526								
3. Capital Lease Liability - Principal	6512								
4. Capital Lease Liability - Interest	6522								
5. Interest on Debt	6523								
Total Debt Service Costs									

Part 2: Description of SBITA

Subscription

☐ 1. SB ITA Description: 

Subscription Cost:

Fund Source: 
Contract Start Date: 
Contract End Date:

Add Item
Delete Item

Part 3: Description of Property

Property

☐ 1. Property Description: 

Property Value:

Fund Source: 
Contract Start Date: 
Contract End Date:

Add Item
Delete Item

Part 2: Description of SBITA and  
Part 3: Description of Property  
Enter the

- Generic description ;
- Subscription cost or Property value ;
- Funding source; and
- Contract start and end dates

## BS6601 – Capital Outlay

# BS6601 Capital Outlay Part 1

Program Budget

BS6601 - Capital Outlay

Part 1: Capital Expenditures

Budgeted Costs								
Description	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
1. Library Books and Media (Capitalized and Controlled by Library)								
2. Capital Expenditures for Additions, Improvements or Modifications to Capital Assets Which Materially Increase Their Value for Useful Life (not ordinary repairs and maintenance)								
3. Furniture, Equipment, Vehicles or Software Costs for Items in Part 2								
Total Capital Outlay Costs								

Part 2: Furniture, Equipment, Vehicles or Software

Items

1. Generic Description:

Number of Units:

Fund Source:

Select One

Describe how the item will be used to accomplish the objective of the program:

Add Item

Delete Item

- Capital Expenditures Defined
- Capitalized materials have a minimum one-year useful life and meet or exceed the capitalization level of the applicant or \$10,000, whichever is less.
  - Capital Outlay includes equipment and capital assets. See schedule instructions for definitions of equipment, capital assets, acquisition costs, information technology systems, and computing devices.

# BS6601 Capital Outlay Part 1

Program Budget

BS6601 - Capital Outlay

### Part 1: Capital Expenditures

Budgeted Costs								
Description	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
1. Library Books and Media (Capitalized and Controlled by Library)								
2. Capital Expenditures for Additions, Improvements or Modifications to Capital Assets Which Materially Increase Their Value for Useful Life (not ordinary repairs and maintenance)								
3. Furniture, Equipment, Vehicles or Software Costs for Items in Part 2								
Total Capital Outlay Costs								

### Part 2: Furniture, Equipment, Vehicles or Software

Items

☐

1. Generic Description:

Number of Units:

Fund Source:

Select One ▾

Describe how the item will be used to accomplish the objective of the program:

Add Item

Delete Item

Part 1: Capital Expenditures

- Line 1 – Library Books and Media. This line is for books and media materials that are capitalized.
- Line 2 – Additions, Improvements, or Modifications to Capital Assets. This does not include ordinary repairs.

# BS6601 Capital Outlay Part 2

## Program Budget BS6601 - Capital Outlay

### Part 1: Capital Expenditures

Budgeted Costs								
Description	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
1. Library Books and Media (Capitalized and Controlled by Library)								
2. Capital Expenditures for Additions, Improvements, or Modifications to Capital Assets Which Materially Increase Their Value for Useful Life (not ordinary repairs and maintenance)								
3. Furniture, Equipment, Vehicles or Software Costs for Items in Part 2								
Total Capital Outlay Costs								

### Part 2: Furniture, Equipment, Vehicles or Software

Items

☐

1. Generic Description:

Number of Units:

Fund Source:

Select One ▼

Describe how the item will be used to accomplish the objective of the program:

Add Item

Delete Item

## Part 2: Furniture, Equipment, Vehicles, or Software

- Equipment must be aligned with federal or local policy.
- Must be for identified campus or eligible students.
- Must be addressed in the CNA and DIP.



The training will  
resume at  
?:?? pm



## Part 4

# Application Review/Amendments/Closing

## Public Comment Requirements

## Statutory Requirement - ESSA Section 8306(a)(7)

### Title VIII: General Provisions

- **PART C—COORDINATION OF PROGRAMS;  
CONSOLIDATED STATE AND LOCAL PLANS AND  
APPLICATIONS**
- **SEC. 8306. [20 U.S.C. 7846] OTHER GENERAL  
ASSURANCES**
  - (7) before the application was submitted, the applicant  
afforded a reasonable opportunity for public  
comment on the application and considered such  
comment.

### ESSA Provisions and Assurances

By certifying and submitting the eGrants application, the applicant is assuring it is in compliance with all provisions (A-Z) and assurances within the application.

- ESSA Provisions and Assurances (I)

Example:

- Public Hearing (i.e., Board Meeting)

LEA should follow its local policies and procedures for obtaining public comment.



## Application Review and Approval Processes

# Application Review and Negotiation

SAS#: ESSAAA25

2024-2025 ESSA Consolidated Federal Grant Application [Instructions](#)

General Information  
GS2300 - Negotiation Comments and Confirmation

**Part 1: General Comments**

General Comments (TEA Use Only)

**Part 2: Negotiation Items**

This schedule is for TEA to document any required changes and communications to the applicant in the event this application requires negotiation. It will also require applicants to acknowledge that they have made the changes requested.

Applicants: For all negotiation notes below, please make the requested changes in the grant application itself.  
Please do check the "Change Completed" box.  
Please do not enter information in the "Grantee Comments" section, unless you are specifically instructed to do so.

Negotiation Items	
1. Date: 03/28/2025	Schedule: BS6001
<p>TEA Negotiation Note:</p> <p>Please open and save the BS6001 and any schedules marked as "incomplete" in the Table of Contents. Thank you</p>	
<p>Grantee Comments:</p> <p><input type="checkbox"/> LEA Completed Change</p>	

[Add Row](#) [Delete Row](#)

[Back](#) [Printable Version](#) [Save](#)

Select Schedule: GS2300 - Negotiation Comments and Confirmation

- After application submission, the grant application goes through a review and approval process to ensure it is in compliance with grant requirements.
- The applicant may be asked to update elements of the application by TEA.
- If changes need to be made, they will be communicated through the GS2300 – Negotiation Comments and Confirmation schedule.
- Email notification is sent to the grantee official and two contacts on the GS2100.

The Post-Award Compliance Unit is within the Federal Fiscal Compliance and Reporting Division and conducts post-award reviews of federally funded grant applications. The applications are reviewed for compliance with applicable statutes, regulations, nonregulatory guidance, and grant guidelines.

In addition, the Post Award Compliance Unit is responsible for a variety of random data validations, including BS6016 IDEA-B LEA MOE Random Data Validation, Title II, Part A and Title III, Part A SNS Professional Development Random Validations, and the Title I, Part A Homeless Reservation Random Validation.

# Identified Noncompliance and Preliminary Report

If the Post Award Compliance Unit identifies area/s of noncompliance, the subrecipient will be notified via a **preliminary report**.

## The Preliminary Report Outlines:

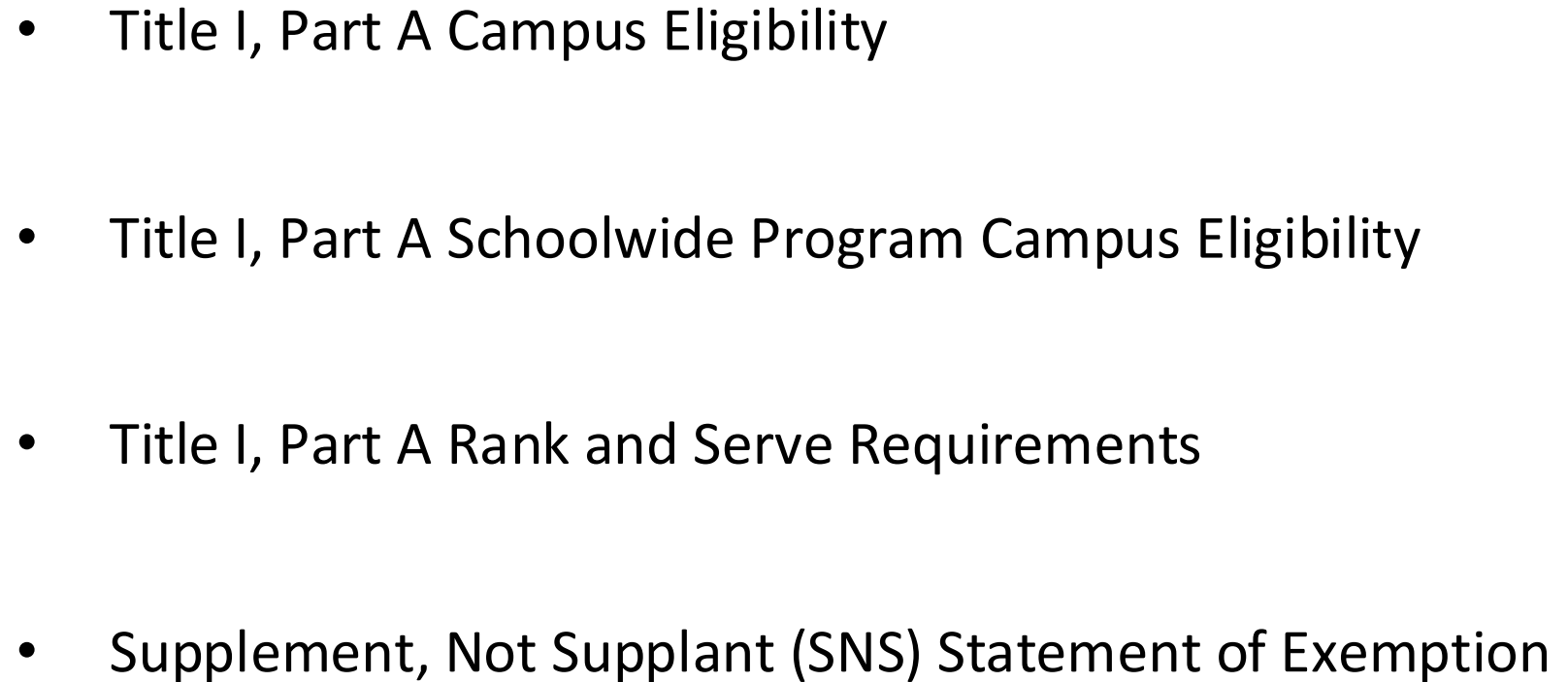
- Applicable technical assistance resources to support the subrecipient through the amendment process and/or revised documentation submission.
- Identified areas of noncompliance.
- Invitation to schedule a phone call or Zoom meeting to discuss the required amendment.
- Deadline to submit an amendment and/or revised documentation submission to address the noncompliance.



# Post-Award SC5000 – Title I, Part A Campus Selection Schedule Review

A pink rectangular box with a black border and a drop shadow is positioned on the left side of the slide. Inside the box, the text "Scope of the Review" is written in a bold, black, sans-serif font.

## Scope of the Review

- 
- A large graphic of a spiral-bound notebook is centered on the slide. The notebook has a white page with a black spiral binding on the left side. The text of the list is written on this page.
- Title I, Part A Campus Eligibility
  - Title I, Part A Schoolwide Program Campus Eligibility
  - Title I, Part A Rank and Serve Requirements
  - Supplement, Not Supplant (SNS) Statement of Exemption

## Amending the Application

# Amending the Application

**eGrants**

Home » Awarded Grants » Grant Summary

## 2024-2025 ESSA Consolidated Federal Grant Application

**Grant Resources**

Description	Status	Amend	Due Date	ID
<b>Designation Form</b>				
<a href="#">2024-2025 ESSA Applicant Designation and Certification Form</a>	Submitted		09/03/2024	003469-033690-00-01
<b>Grant Application</b>				
<a href="#">2024-2025 ESSA Consolidated Federal Grant Application</a>	Awarded	<b>Amend</b>	09/03/2024	003470-033690-00-02

**Amending the Application**

- After your grant is awarded, you may need to make changes. This is referred to as an amendment.
- To amend your application in eGrants, go to the **Grants Tab**, then select **Awarded Grants**.
- From the list of grants, select the grant title.
- Next, click the **Amend** button near the grant name.
- Complete all schedules that need to be updated, including the Purpose of Amendment.

# eGrants Purpose of Amendment

2024-2025 ESSA Consolidated Federal Grant Application
Instructions

General Information
GS2900 - Purpose of Amendment

**Part 1: Amendment Justification**

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend the Application" guidance posted in the [Amending an Application](#) section of the Grants Administration Division's webpage to determine when an amendment is required for this grant. Use that guidance to complete this schedule.

A. Required Post-Award Compliance Amendment

Is this amendment being submitted as requested and required by TEA's Post-Award Compliance Review Unit?
☐ Yes ☒ No

B. Amendment Justification

For all amendments, provide a brief description and reason of each change. Refer to the Instructions for examples. Do **not** include brand names, vendor names, or calculations as part of your description.

**Part 2: Confirmation of Understanding of Stated Terms**

Confirmation of Understanding of Stated Terms

☒ Yes Applicant understands that an amendment is effective the day it is received by TEA in substantially approvable form. Amendments are subject to negotiation and approval.

- Part 1: A - Is this amendment being submitted as requested and required by TEA's Post-Award Compliance Review Unit?
- Part 1: B - Enter a **brief** justification for the amendment (e.g., Reducing payroll costs and adding funds to supplies).
- Part 2 - Confirm understanding of the statement.
- Ensure that all affected schedules have been updated.
- Certify and submit the amendment.

# When to Amend the Application



## When to Amend the Application and Impact to Expenditure Reporting (ER) Requests

Please review the following before submitting an amendment:

1. Grantees must have an indirect cost rate from their cognizant agency to claim indirect costs. However, indirect costs are not required to be budgeted in the grant application to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.
2. Supplies and materials do not require specific approval under EDGAR **but must be budgeted in the grant application in order to be charged to the grant**. Do not submit an amendment to add to or change the supplies and materials already approved unless the amendment is required for another reason outlined in this document.
3. If TEA has completed a budget adjustment on behalf of your LEA, no action is required. However, if the LEA needs to make revisions to the budget, an amendment may be submitted after receiving the email notification and NOGA for the adjustment.

### NOTES:

- In the ER system, payment requests will not be accepted if "\$0" is budgeted in the class object code.
- In the ER system, payment requests for a currently approved budget will not be accepted if total funds increased exceed **25% of the total award amount. An amendment will be required.**

### Amendment Effective Date

An amendment, after being approved by TEA, is considered effective on the date it was received by TEA in substantially approvable form. All amendments are subject to negotiation. An amendment must be approved by TEA before any activities occur, such as purchase orders issued, funds encumbered or expended, goods received, or services rendered that are affected by the amendment. If the grantee chooses to implement such changes prior to the amendment being approved by TEA, the grantee will be responsible for paying, from other fund sources, any costs not approved during negotiations. Refer to the [TEA Grant Opportunities](#) page to determine the last day an amendment may be submitted for a particular grant.

Use the table below for both federal and state funded grants to determine whether an amendment is required:

- Indirect costs **are not** required to be budgeted in the grant application to be charged to the grant.
- The ER System **will not** allow payment requests if no funds are budgeted in a class/object code.
- If TEA has completed a budget adjustment for an LEA, an amendment **is not required** unless changes need to be made.
- An amendment is considered to be effective on the day it was received in substantially approvable form.

# When to Amend the Application

#	Application Change	Formula Funded Grant	Discretionary Competitive Grant	Discretionary Noncompetitive Grant
1.	<p>Add a class/object code not previously budgeted.</p> <p>NOTE: A minimal amount must have been budgeted in a class/object code in the originally approved application or subsequently approved amendment for the 25% amendment variance (#2 below) to apply.</p>	YES	YES	YES
2.	<p>Increase the amount of funds in currently approved class/object codes on the Budget Summary with the <b>total of all increases being more than 25% of the total award amount.</b></p>	YES	YES	YES



# When to Amend the Application

#	Application Change	Formula Funded Grant	Discretionary Competitive Grant	Discretionary Noncompetitive Grant
5.	Increase the salary amount of funds budgeted for a line item (i.e., a position type such as teacher, project director, or teacher's aide) by <b>10% or less</b> .	NO	NO	NO
6.	Increase the salary amount of funds budgeted for a line item (i.e., a position type such as teacher, project director, or teacher's aide) by <b>more than 10%</b> .	NO	YES	YES
7.	<b>Add a new line item on any of the supporting budget schedules.</b>	YES	YES	YES
8.	Increase or decrease the number of payroll positions approved for a line item by 20% or less.	NO	YES	NO
9.	Increase or decrease the number of payroll positions approved for a line item by more than 20%.	YES	YES	YES
10.	<b>Add a type of payroll position not initially approved.</b>	YES	YES	YES

# When to Amend the Application

#	Application Change	Formula Funded Grant	Discretionary Competitive Grant	Discretionary Noncompetitive Grant
11.	Add a new item or increase the quantity of capital outlay items approved.	YES	YES	YES
12.	Reduce funds allotted for training costs, where such costs are direct payments or reimbursements to trainees, primarily travel and lodging for trainees, workshop or conference registration fees, tuition, books, and related fees.  <i>NOTE: An amendment is required for programs not covered under Ed-Flex; the amendment requirement is waived for programs covered under Ed-Flex.</i>	YES (UNLESS ED- FLEX)	YES (UNLESS ED- FLEX)	YES (UNLESS ED- FLEX)
13.	Request additional funding, as applicable to the grant. (TEA will contact you if additional funds are available.)	YES	YES	YES
14.	Revise the scope (i.e., extent or range) or objectives of the grant (regardless of whether there is an associated budget revision requiring prior approval).	YES	YES	YES



# Today's Training Agenda



- ✓ Part 1: Accessing the Application
- ✓ Part 2.1: Program Schedules
- ✓ **Morning Break**
- ✓ Part 2.2: Program Schedules (continued)
- ✓ **Lunch Break**
- ✓ Part 2.3: Program Schedules (continued)
- ✓ Part 3: Budget Schedules
- ✓ **Afternoon Break**
- ✓ Part 4: Application Review/Amendments/Closing
- ❖ **Up Next: Part 5: Shared Services Arrangements (SSAs)**

## ESSA Consolidated Federal Grant Application Instructions

Schedule Instructions	Schedule Instructions
<a href="#"><u>SC5003 – Formula Grants Consolidated Schedule</u></a>	<a href="#"><u>PS3114 – Title III, Part A Immigrant</u></a>
<a href="#"><u>PS3109 – REAP Funding Transferability</u></a>	<a href="#"><u>PS3107 – Title IV, Part A - SSAEP</u></a>
<a href="#"><u>PS3099 – Private Nonprofit (PNP) School Equitable Services</u></a>	<a href="#"><u>WV4001 – Title I, Part A</u></a>
<a href="#"><u>SC5000 – Title I, Part A Campus Selection</u></a>	<a href="#"><u>BS6001 – Program Budget Summary and Support</u></a>
<a href="#"><u>PS3101 – Title I, Part A</u></a>	<a href="#"><u>BS6101 – Payroll Cost</u></a>
<a href="#"><u>PS3102 – Title I, Part A Neglected &amp; Title I, Part D, Subpart 2</u></a>	<a href="#"><u>BS6201 – Professional and Contracted Services</u></a>
<a href="#"><u>PS3113 – Title I, Part D, Subpart 1</u></a>	<a href="#"><u>BS6401 – Other Operating Costs</u></a>
<a href="#"><u>PS3103 – Title I, Part C</u></a>	<a href="#"><u>BS6501 – Debt Service</u></a>
<a href="#"><u>PS3104 – Title II, Part A</u></a>	<a href="#"><u>BS6601 – Capital Outlay</u></a>
<a href="#"><u>PS3106 – Title III, Part A ELA</u></a>	

# Presentation Feedback



FPC - Feedback

- Select Event Name: *First Option in Drop-Down Listing → 2025-2026 ESSA Consolidated Application Training*
- Select Program: Federal Program Compliance Division - General
- Select a response for the training evaluation statements.
- Provide feedback for the open-ended items.
- Optional: Provide email address if you would like for a staff member to follow up with you regarding any additional feedback you may want to share.

<https://app.smartsheet.com/b/form/e1425a8ae38f4c869627ce01a91ec953>

## Shared Services Arrangements (SSA)

# What is a Shared Services Arrangement (SSA)?

- An agreement between two or more school districts, open-enrollment charter schools, and/or ESCs that provides services for all of the entities involved.
- Entities may desire to enter into an SSA for the performance and administration of a program in order to maximize the use of funds and services to be provided.
- The SSA members designate a fiscal agent to be ultimately responsible for conducting grant requirements and administrative duties.

- Submits the grant application on behalf of the membership. An LEA that is a member of an SSA is not responsible for completing the program schedule or budget for the applicable fund source.
- Ensures that funds are used in accordance with grant provisions.
- Maintains all SSA financial and personnel records required by TEA, in accordance with Financial Accounting and Reporting (FAR).
- Manages the SSA in accordance with federal statute(s).

# Fiscal Agent Financial Consequence

A Fiscal Agent may also be responsible for financial consequences concerning the following:

- SSA instances of noncompliance; and/or
- Any SSA member unable to repay their respective portion of any misappropriated funds in question.

# Written SSA Agreement

- A formal written agreement **is required** that defines the composite entity and describes the responsibilities of its fiscal agent and each SSA member.
- Responsibility for compliance belongs to the non-federal entity (fiscal agent) receiving the subgrant award.
- Agreement must define the roles and responsibilities of the fiscal agent and member, including responsibility for the policies and procedures.
- Written agreement must be **on file by the fiscal agent** for audit and monitoring purposes.



# Written SSA Agreement Should Include (at minimum)

## Legal requirements:

- Organization of the SSA
- Ownership of assets
- Policies and procedures addressing the disposition of assets if the SSA is terminated by one or all members
- Liabilities, including legal fees due to complaints, grievances, litigation, refund from onsite monitoring audit, etc.
- Basis for the allocation of costs of the fiscal agent
- Uncontrollable costs that impact the fiscal agent

# Written SSA Agreement Should Include (at minimum)

## **Responsibilities of the designated fiscal agent:**

- Services to be provided to SSA members
- Employment of personnel
- Budgeting and accounting
- Reporting

## **Responsibilities of each SSA member:**

- Employment of personnel
- Budgeting and accounting
- Reporting

# Fiscal Agent vs SSA Member Responsibilities

	Fiscal Agent	Member
Application Designation Form (ADC)	X	X
ESSA Consolidated Application	X	
Use of Funds*	X	X
Maintenance of Financial and Personnel Records*	X	X
Financial Compliance*	X	X
Program Compliance*	X	X
SSA Agreement	X	

\* dependent on what is on SSA Agreement

# Management of SSAs in eGrants Applications

## 2024-2025 ESSA Consolidated Federal Grant Application

[Instructions](#)

GS2200

GS2200 - Applicant Designation and Certification

Amendment #: 00  
Version #: 01

### Part 1: Designation

Designation <span>Copy Prior Year Data</span>						
Funding Source	Apply on Own	Apply as Fiscal Agent of SSA	Not Apply at All	Apply as Member of SSA	Select a Fiscal Agent <i>only</i> if you selected "Apply as Member of SSA".	
					Designated Fiscal Agent Name (Entity Name)	Fiscal Agent CDN
1. Title I, Part A	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One <span>▼</span>	
2. Title I, Part C Migrant	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Select One <span>▼</span>	
3. Title I, Part D Subpart 1	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One <span>▼</span>	
4. Title I, Part D Subpart 2	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One <span>▼</span>	
5. Title II, Part A	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One <span>▼</span>	
6. Title III, Part A ELA	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	17 Region XVII ESC, 152950, 17 <span>▼</span>	152950
7. Title III, Part A Immigrant	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One <span>▼</span>	
8. Title IV, Part A - SSAEP	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Select One <span>▼</span>	

\*Allocation amount(s) are posted at <https://tea.texas.gov/finance-and-grants/grants/grants-administration/applying-for-a-grant/entitlements>

### Part 2: Certification and Incorporation

Certification and Incorporation Statement (Only the legally responsible party may submit this report.)
I understand that the designation selected above will remain in effect for the duration of the project period for the program(s) as specified.
I certify that to the best of my knowledge, the information contained in this form is correct and complete and that I am authorized to file this certification on behalf of the applicant organization.
A single organization applying for any grant program on its own certifies the designation as an individual applicant for the program(s) specified in this designation form. For each member of a Shared Services Arrangement (SSA), the member certifies its agreement to participate in an SSA, as stated for the program(s) specified in this designation form. For each organization registering as a fiscal agent, the organization certifies its agreement to act as fiscal agent for the SSA as stated for the program(s) specified in this designation form.
If <b>Apply as Member of SSA</b> has been selected for any funding source, the designated fiscal agent is the administrative and fiscal agent for this project and is authorized to receive and expend funds for the conduct of this project on behalf of the members. The fiscal agent is accountable for all shared services arrangement activities and is therefore responsible for ensuring that all funds, including payments to members of shared services arrangements, are expended in accordance with applicable laws and regulations.
All participating organizations have entered into a written shared services agreement which describes the responsibilities of the fiscal agent and
SSA members, including the refund liability that may result from on-site monitoring or audits and the final disposition of equipment, facilities, and materials purchased for this project.
It is understood that the fiscal agent is responsible for the refund for any exceptions made as a result of on-site monitoring or audits; however, based on the SHARED SERVICES AGREEMENT, which must be on file with the fiscal agent for review, the fiscal agent may have recourse to the member organization(s) where the discrepancy(ies) occurred.
The authorized official has read and certifies agreement as stated above.

- SSAs for grants are managed through the ADC based on the selected designations.
- Fiscal agents must first designate themselves as the fiscal agent. Member districts then join the SSA by selecting their designation as "**member**" and **choosing their fiscal agent** from the drop-down menu.
- Certifying the ADC means that written agreements have been formed between the fiscal agent and its members.
- SSAs must remain in effect for the duration of the project period.

# Verification of SSA Membership

Program Budget

BS6001 - Program Budget Summary and Support

Statutory Authority: Elementary and Secondary Education Act of 1965 (ESEA), as amended by Every Student Succeeds Act (ESSA)

View List of SSA Members [All]

View List of SSA Members

## Part 1: Available Funding

Available Funding								
Description	Title I, Part A	Title I, Part C Migrant	Title I, Part D Subpart 1	Title I, Part D Subpart 2	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A - SSAEP
1. Fund/SSA Code		301				350		
2. Planning Amount								
3. Final Amount								
4. Carryover								
5. Reallocation								
Total Funds Available								

## PS3109 – Rural Education Achievement Program (REAP) Funding Transferability for Fiscal Agents

For a fiscal agent of a shared services arrangement (SSA):

- Member section is **enabled** only for grantees that apply as a fiscal agent on ADC.
- All members of the SSA will be listed individually.
- The fiscal agent **will complete** Part A. REAP for each member of the SSA for the applicable fund source(s).
- If **grantee is not** the fiscal agent for Title II-A or IV-A, the system will automatically grey out the row for the respective program.

Member: <CDN – district name>

A. Rural Education Achievement Program (REAP) – Estimated Redirected Percentage							
Applicable Fund Sources	Does Not Apply	Title I, Part A	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A	Title IV, Part B
1. Title II, Part A	<input type="checkbox"/>	%	%	%	%	%	%
2. Title IV, Part A	<input type="checkbox"/>	%	%	%	%	%	%

B. Funding Transferability									
Applicable Fund Sources	Does Not Apply	Title I, Part A	Title I, Part C	Title I, Part D	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A	Title V, Part B
1. Title II, Part A	<input type="checkbox"/>	%	%	%	%	%	%	%	%
2. Title IV, Part A	<input type="checkbox"/>	%	%	%	%	%	%	%	%

For a fiscal agent of a shared services arrangement (SSA):

- Member section is **enabled** only for grantees that apply as a fiscal agent on ADC.
- All members of the SSA will be listed individually.
- The fiscal agent **will complete** Part B. Funding Transferability for each member of the SSA for the applicable fund source(s).
- If **grantee is not** the fiscal agent for Title II-A or IV-A, the system will automatically grey out the row for the respective program.

Member: <CDN – district name>

A. Rural Education Achievement Program (REAP) – Estimated Redirected Percentage							
Applicable Fund Sources	Does Not Apply	Title I, Part A	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A	Title IV, Part B
1. Title II, Part A	<input type="checkbox"/>	%	%	%	%	%	%
2. Title IV, Part A	<input type="checkbox"/>	%	%	%	%	%	%

B. Funding Transferability									
Applicable Fund Sources	Does Not Apply	Title I, Part A	Title I, Part C	Title I, Part D	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A	Title V, Part B
1. Title II, Part A	<input type="checkbox"/>	%	%	%	%	%	%	%	%
2. Title IV, Part A	<input type="checkbox"/>	%	%	%	%	%	%	%	%



# PS3109 – Prior Year Data – Member Section

For a fiscal agent of a shared services arrangement (SSA):

- Same rules for Prior Year as fiscal agent or individual grantee
- Member section is **enabled** only for grantees that apply as a fiscal agent on ADC.
- All members of the SSA will be listed individually.
- The fiscal agent **will complete** Part B. Funding Transferability for each member of the SSA for the applicable fund source(s).
- If **grantee is not** the fiscal agent for Title II-A or IV-A, the system will automatically grey out the row for the respective program.

Member: <CDN – district name>

C.Rural Education Achievement Program (REAP) – Estimated Redirected Percentage							
Applicable Fund Sources	Does Not Apply	Title I, Part A	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A	Title IV, Part B
Title II, Part A	<input type="checkbox"/>	%	%	%	%	%	%
Title IV, Part A	<input type="checkbox"/>	%	%	%	%	%	%

D.Funding Transferability									
Applicable Fund Sources	Does Not Apply	Title I, Part A	Title I, Part C	Title I, Part D	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A	Title V, Part B
Title II, Part A	<input type="checkbox"/>	%	%	%	%	%	%	%	%
Title IV, Part A	<input type="checkbox"/>	%	%	%	%	%	%	%	%

## SC3099 – Private Nonprofit (PNP) School Equitable Services for Members of SSA for all eligible Programs

- This special data collection is required of LEAs that are part of an SSA for all programs in the ESSA Consolidated Federal Grant Application.
- Opens in eGrants May 20, 2025, and is due September 3, 2025



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Special Collections

Special Collection Description	Grant	Status
<a href="#">2024-2025 SC5600 Comprehensive Local Needs Assessment</a>	2024-2025 Perkins V: Strengthening Career and Technical Education for the 21st Century	Submitted
<a href="#">2024-2025 SC3099 Private School Services</a>	2024-2025 ESSA Consolidated Federal Grant Application	Available
<a href="#">2024-2025 SC5003 Formula Grants Consolidated Schedule</a>	2024-2025 Data Collections for Federal Funding	Available

Program Description

SC3099 – Private Nonprofit (PNP) School Equitable Services

## Part 1: Private Schools Consultation and Participation

A. Private Schools Consultation

1. Are any private nonprofit schools located within the LEA’s boundaries?

☐ Yes
☐ No

2. Does the LEA have any Title I, Part A eligible students attending private nonprofit schools outside the boundaries?

☐ Yes
☐ No

B. Are any private nonprofit schools participating?

Title I, Part A	Title I, Part C Migrant	Title II, Part A	Title III, Part A ELA	Title III, Part A Immigrant	Title IV, Part A-SSAEP
<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

C. Assurances

1. ☐ The LEA assures that it discussed all consultation requirements as listed in Section. 1117(b)(1) and/or Section. 8501(c)(1), as applicable, with all eligible private nonprofit schools located within the LEA’s boundaries.

2. ☐ The LEA assures the appropriate Affirmations of Consultation will be provided to the TEA Private Schools Ombudsman in the manner and timeline requested.

## Part 2: Equitable Services Calculations

A. Equitable Services Calculation for Title I, Part A	
Description	Calculation

- Follow the same instructions provided for PS3099.
- This schedule is outside of the ESSA Consolidated Federal Grant application.

# Today's Training Agenda



- ✓ **Part 1: Accessing the Application**
- ✓ **Part 2.1: Program Schedules**
- ✓ **Morning Break**
- ✓ **Part 2.2: Program Schedules (continued)**
- ✓ **Lunch Break**
- ✓ **Part 2.3: Program Schedules (continued)**
- ✓ **Part 3: Budget Schedules**
- ✓ **Afternoon Break**
- ✓ **Part 4: Application Review/Amendments/Closing**
- ✓ **Part 5: Shared Services Arrangements (SSAs)**

# Presentation Feedback



- Select Event Name: *First Option in Drop-Down Listing → 2025-2026 ESSA Consolidated Application Training*
- Select Program: Federal Program Compliance Division - General
- Select a response for the training evaluation statements.
- Provide feedback for the open-ended items.
- Optional: Provide email address if you would like for a staff member to follow up with you regarding any additional feedback you may want to share.

<https://app.smartsheet.com/b/form/e1425a8ae38f4c869627ce01a91ec953>



**For all you do for the students and families you serve every day!  
You make a difference!**