

Title I, Part D, Subpart 2 Program Requirement Overview

Program Requirements Selected



Documenting overall compliance for a program requirement may require several forms of documentation to be maintained locally and available upon request by TEA and/or an auditor.

Program Requirements Selected



To ensure overall compliance with program requirements, LEAs should refer to the Program Guide and/or other program-related resources that reference the multiple forms of documentation required to be maintained locally.

Program Requirements Selected



The documentation requested for submission during the random validation process may not include all forms of documentation that are required to be maintained locally.

Title I, Part D, Subpart 2 Program Requirement

Formal Written Agreement

The LEA has a formal, written agreement with each local facility it served under Title I, Part D, Subpart 2 and does the agreement address the program that was provided by the LEA, as well as the responsibilities of the facility.

Title I, Part D, Subpart 2 Program Requirement

Documentation Required

Documentation of Formal Agreement between the LEA and applicable facility to provide education services and support.

Acceptable Documentation

- Copy of one Formal Agreement that includes signatures of all involved parties, dates, timeframe of the agreement, a description of the LEA's responsibilities, a description of the facility's responsibilities, and, if applicable, a description of the program.

Documentation Required – Item 1.1

Copy of one Formal Agreement



Issues that may result in an “Improvement Needed” status

- Auditable documentation requested was not submitted.
- Documentation submitted does not include all required signatures
- Documentation submitted does not indicate the parties involved
- Documentation submitted does not cover year of documentation requested.

Federal Program Compliance Division



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