

# Title I, Part A—Campus Allocations

**2024-2025 Program Monitoring Validation  
Federal Program Compliance Division**

# Title I, Part A Program Requirement Selected



Documenting overall compliance for a program requirement may require several forms of documentation to be maintained locally and available upon request by TEA and/or an auditor.

# Title I, Part A Program Requirement Selected



To ensure overall compliance with program requirements, LEAs should refer to the Program Guide and/or other program-related resources that reference the multiple forms of documentation required to be maintained locally.

# Title I, Part A Program Requirement Selected



The documentation requested for submission during the program monitoring validation process may not include all forms of documentation that are required to be maintained locally.

# Title I, Part A—Campus Allocations

## In General –

11. The LEA shall allocate Title I, Part A funds to eligible school attendance areas or eligible schools in rank order, on the basis of the total number of children from low-income families in each area or school. [Section 1113(c)(1)]

12. Special Rule: Except as provided in Section 1113(c)(2)(B), the per-pupil amount of Title I, Part A funds allocated to each school attendance area shall be at least 125 percent of the per-pupil amount of funds the LEA received for that year under the poverty criteria described by the LEA Plan submitted under Section 1112, except that this shall not apply to LEAs that only serve schools in which the percentage of such children is 35 percent or greater. [Section 1113(c)(2)(A)]

13. Exception: The LEA may reduce the amount of funds allocated for a school attendance area or school by the amount of any supplemental State and local funds expended in that school attendance area or school for programs that meet the requirements of section 1114 or 1115. [Section 1113(c)(2)(B)]

# Title I, Part A—Campus Allocations

## ***Documentation***

### ***Required for Item 1.1***

Evidence showing amounts of Title I, Part A Campus Allocations and how those amounts were determined

## ***Acceptable Documentation***

- Spreadsheet showing campus name, campus number, enrollment, number of low-income students, low-income percentage, per-pupil amount, and amount of total Title I, Part A campus allocation for all Title I, Part A served campuses for the 2023-2024 school year.

Note: Campus status, enrollment, and low-income percentages should match what was reported on the 2023-2024 SC5000.

Title I, Part A Parent and Family Engagement funds that are allocated to campuses as part of the LEA's PFE reservation requirement should be tracked separately and should not be included as part of the regular Title I, Part A campus allocations.

# Title I, Part A—Campus Allocations

## ***Documentation Required – Item 1.1***

Evidence showing amounts of Title I, Part A Campus Allocations and how those amounts were determined



### ***Issues that may result in an “Improvement Needed” status***

- Auditable documentation requested was not submitted.
- Campus Allocations not based on number of low-income students.
- “Rank and Serve” rules not followed.
- If required, 125% Special Allocation Rule not applied correctly.
- Documentation does not align with SC5000 for the applicable school year.

# Title I, Part A—Campus Allocations

## ***Documentation***

### ***Required for Item 1.2***

Evidence connecting the Title I, Part A campus allocation calculations to campus budgets

## ***Acceptable Documentation***

- Summary page(s) from general ledger showing the amount of the Title I, Part A funds allocated to each campus.



# Title I, Part A—Campus Allocations

## ***Documentation Required – Item 1.2***

Summary pages from general ledger showing the amount of Title I, Part A funds budgeted to campuses.



## ***Issues that may result in an “Improvement Needed” status***

- Auditable documentation requested was not submitted.
- Campus names/numbers and their corresponding Title I, Part A budget totals are not evident.
- Budgeted amounts not related to campus allocation calculations submitted.
- Documentation submitted was not for the school year requested.



# Contact Information



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