

Title I, Part A—Supplement, Not Supplant

2022-2023 Random Validation Process

Program Requirements Selected



Documenting overall compliance for a program requirement may require several forms of documentation to be maintained locally and available upon request by TEA and/or an auditor.

Program Requirements Selected



To ensure overall compliance with program requirements, LEAs should refer to the Program Guide and/or other program-related resources that reference the multiple forms of documentation required to be maintained locally.

Program Requirements Selected



The documentation requested for submission during the random validation process may not include all forms of documentation that are required to be maintained locally.

SNS Methodology or Statement of Exemption

The LEA has either a formal Supplement, Not Supplant Methodology for distributing **State and local funds** in order to ensure that each Title I campus receives all the State and local funds that it would receive in the absence of Title I funds; or, it has a formal Statement of Exemption. [Section 1118(b)]

Documentation

Required for Item 1.1

Evidence of Methodology,
or Exemption

Acceptable Documentation

- Copy of SNS Methodology*

OR

- Copy of Statement of Exemption*

*Sample templates are available in the [SNS Handbook](#)

Documentation

Required for Item 1.1

Evidence of Methodology,
or Exemption

Acceptable Documentation

- Copy of SNS Methodology*
 - Is the methodology Title I-neutral?
 - Does it describe how State/local funds are allocated to campuses?

OR

- Copy of Statement of Exemption*
 - Is the LEA eligible for an exemption?

*Sample templates are available in the [SNS Handbook](#)

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Documentation Required – Item 1.1

Valid methodology or valid statement of exemption



Issues that may result in an “Improvement Needed” status

- Auditable documentation requested was not submitted.
- Methodology is not Title I-neutral.
- Methodology is unclear.
- Exemption is not valid.
- Documentation from a prior year was submitted instead of current-year documentation.

Documentation

Required for Item 1.2

Evidence connecting
Methodology to campus
budgets

Acceptable Documentation

- Summary page(s) from general ledger showing the total budget amount allocated to each campus.

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Documentation Required – Item 1.2

Summary pages from general ledger showing state/local funds budgeted to campuses.



Issues that may result in an “Improvement Needed” status

- Auditable documentation requested was not submitted.
- Campus names/numbers and their corresponding state/local budget totals are not evident.
- Budgeted amounts not related to methodology submitted.
- Documentation from a prior year was submitted instead of current-year documentation.



2022-2023 Program Monitoring – Random Validation for Title I, Part A—Supplement, Not Supplant



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