

Title IV, Part A, Subpart 1: Student Support and Academic Enrichment

Statewide Random Validation Training: Consultation

September 2023

This presentation is intended solely to provide general information and guidance to Texas ESCs, LEAs, and participating Private Schools and reflects the Texas Education Agency's current understanding of statute and applicable federal guidance. The content of this presentation is subject to change as a result of further potential information and guidance provided by federal agencies with regulatory oversight of these programs. This presentation does not constitute legal advice, and entities are, therefore, advised to seek legal counsel regarding the information and guidance provided in this presentation before acting on such information and guidance.

Program Requirements Selected



Documenting overall compliance for a program requirement may require several forms of documentation to be maintained locally and available upon request by TEA and/or an auditor.

Program Requirements Selected



To ensure overall compliance with program requirements, LEAs should refer to the Program Guide and/or other program-related resources that reference the multiple forms of documentation required to be maintained locally.

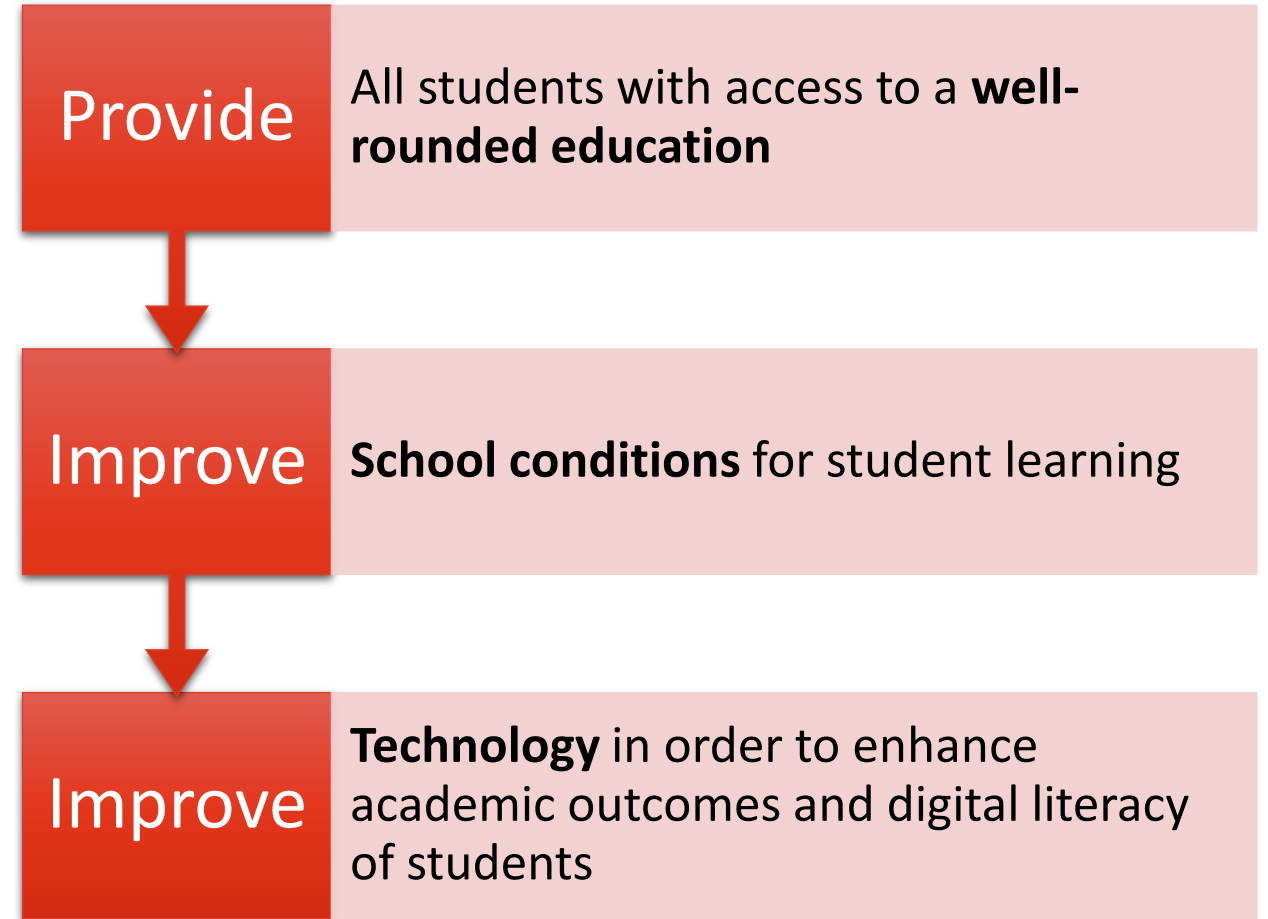
Program Requirements Selected

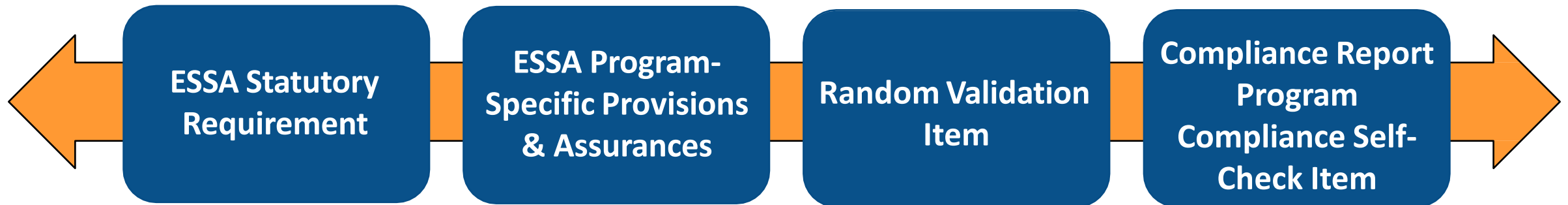


The documentation requested for submission during the random validation process may not include all forms of documentation that are required to be maintained locally.

Title IV, Part A, Subpart 1: Program Intent and Purpose

Title IV, Part A, Subpart 1, Student Support and Academic Enrichment grants are designed to improve the academic achievement of all students by increasing the capacity of LEAs, schools, and communities to:





2023-2024 Random Validation Calendar

 **2 weeks**

LEA Notification:
October 9, 2023
LEA Submission:
October 23, 2023



Phase 1

Title I, Part A

Title I, Part C

Title II, Part A

Title IV, Part A

Title I, Part A SNS

Title IV, Part A, Random Validation Timeline, 2023-2024

Phase 1 Random Validation Timeline	
Task	Due Date
Federal Program Compliance (FPC) Random Validation (RV) WorkApp LEA contacts receive initial notification regarding program selection. Education Service Center (ESC) FPC RV WorkApp Contacts will be copied.	October 9, 2023
ESC staff will contact LEA to: <ul style="list-style-type: none"> confirm receipt of initial notice; confirm access to FPC RV WorkApp for appropriate staff; offer technical assistance. 	Contact within 1 business day after initial notification to LEA. Technical assistance through October 23, 2023
Deadline to submit documentation via the FPC Random Validation WorkApp System.	October 23, 2023
TEA program staff complete preliminary reviews.	February 5, 2024
TEA contacts ESC regarding LEAs that receive "Improvement Needed" status for ESC review and comment before TEA notifies LEAs.	February 15, 2024 – March 1, 2024
FPC RV WorkApp LEA contacts receive notification of validation results. ESC FPC RV WorkApp Communication List Contacts will be copied.	March 18, 2024
ESC technical assistance deadline if LEA receives "Improvement Needed" status regarding any items.	September 30, 2024
ESC submits documentation in the FPC RV WorkApp System that technical assistance was offered/provided.	September 30, 2024
If the LEA receives "Improvement Needed" status on a program requirement, the LEA will be required to <u>submit</u> documentation for 2024-2025 for the same requirement. The documentation must be submitted in the FPC RV WorkApp System.	September 30, 2024

Meeting Documentation Requested

Standard Documentation

- ✓ Meeting Agendas
- ✓ Meeting Notes/Minutes
- ✓ Sign-In Sheets

Meeting Documentation

Documentation for virtual meetings is acceptable.



LEA Random Validation Title IV, Part A *Consultation*



**2023-2024 Random Validation Handbook
for Title IV, Part A
Consultation:
Input of stakeholders, focus groups,
advisory committee, and district
improvement teams**

Federal Program Compliance Division

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ESSA, Title IV, Part A, Section 4106(c)(1)*

(1) In General.—A local educational agency shall develop its application through consultation with **parents, teachers, principals, other school leaders, specialized instructional support personnel, students, community-based organizations, local government representatives, Indian tribes or tribal organizations, charter school teachers, principals, and other school leaders, and others with relevant and demonstrated expertise** in programs and activities designed to meet the purpose of this subpart.

*summary of statute section

ESSA, Title IV, Part A, Section 4106(c)(2)*

(2) Continued Consultation.—The local educational agency, or consortium of such agencies, shall engage in continued consultation in order to improve the local activities, to meet the purpose of this subpart, and to coordinate such implementation with other related strategies, programs, and activities being conducted in the community.

*summary of statute section

ESSA Consolidated Application – Consultation TIVA Program-Specific Provisions and Assurances (#3)

The LEA engaged in meaningful and continued consultation with a broad range of stakeholders, including, but not limited to, the following groups or individuals in the area served by the LEA:

- a. Parents
- b. Teachers
- c. Principals
- d. School leaders
- e. Specialized instructional support personnel
- f. Students

ESSA Consolidated Application – Consultation*

TIVA Program-Specific Provisions and Assurances (#3) continued

- g. Community-based organizations
- h. Local government representatives (which may include a local law enforcement agency, local juvenile court, local child welfare agency, or local public housing agency)
- i. Indian tribes or tribal organizations that may be in the region served by the LEA, when applicable
- j. Charter school leaders (if agency or consortium supports charter schools); *and*
- k. Others with relevant and demonstrated expertise in programs and activities designed to meet the purpose of this program

*If applicable, include documentation stating any Title IV, Part A required stakeholder roles that are not located within district boundaries for participation.



LEA Compliance Report: Title IV, Part A, Compliance Self-Check - *Consultation*

The LEA engaged in a timely and meaningful consultation with a broad range of stakeholders as part of their process in determining the targeted areas of improvement related to student's access to effective program activities.

Description of Acceptable Documentation— Consultation*

- Agendas and/or ongoing meeting notes of stakeholder sessions, focus groups, advisory committees, and/or district improvement team meetings;

and

- Participant rosters/sign-in sheets of stakeholder consultation meetings

Documentation must include all Title IV, Part A required stakeholders and their identified roles.

***If applicable, include documentation stating any Title IV, Part A required stakeholder roles that are not located within district boundaries for participation.**

Documentation Required – Consultation with Required Stakeholders

Dated meeting agendas, meeting notes or minutes, and participant rosters documenting the ***consultation with Title IV ,Part A, required stakeholders.***



Issues that may result in an “Improvement Needed” status

- Auditable documentation requested was not submitted
- Documentation submitted does not reference ***all*** required Title IV, Part A, stakeholders and identified roles located within district boundaries
- Documentation submitted does not list stakeholders that are not ***located within district boundaries*** for participation
- Documentation submitted does not align to the requested ***consultation*** documentation
- Documentation from a prior year was submitted instead of current year documentation



Federal Program Compliance Division Contact Information



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