

Safety During Extracurricular Activities

19 TAC §103.1217 | KEY REQUIREMENTS



The purpose of TAC §103.1217 – SAFETY DURING EXTRACURRICULAR ACTIVITIES is to establish a clear, event-specific approach for preventing, preparing for, and responding to emergencies during extracurricular activities, so staff understand their roles and can protect students, staff, and spectators.

KEY SECTIONS	WHAT IT MEANS
Written plan for event locations	Create a written security and medical plan for each event location expected to exceed 250 attendees. Include a site diagram that clearly identifies key safety information.
Communications	Set clear methods for staff, emergency services, law enforcement, participants, spectators, and parents to receive timely information. Keep a working communication device on site.
Incident command	Establish a clear chain of command and identify who is in charge on-site during an emergency.
Emergency equipment	Confirm emergency equipment is available, accessible, inspected, and ready for use. Ensure required staff have current safety, CPR, and AED training.
Evacuation and shelter	Identify evacuation routes, assembly areas, and temporary shelter locations. Make sure procedures can be quickly communicated to staff and attendees.
Event security	Events exceeding 1,000 attendees require at least one uniformed peace officer per 1,000 attendees. A local determination may be made by the district to staff events with less than 1,000 attendees with armed security, which may include peace officers, licensed security guards, school marshals, or school guardians.
Injury protocols	Coordinate with local first responders and establish a simple, structured process for first aid, medical response, and injury management.
Risk assessment	Review the venue, weather, attendance, potential disruptive conflict, and other known risks before each event, then adjust the plan as needed.
Implementation	Put the plan into practice. Share it with those responsible for the event, and ensure coaches, directors, sponsors, administrators, other key staff, and the visiting staff are informed of emergency procedures.

IMPLEMENTATION & SUPPORT

- Templates and tools are available in Sentinel to support districts in creating site safety plans and diagrams.
- Contact your school safety agent for additional support.
- Districts will be required to certify that written plans are reviewed, amended, and retained locally as part of the annual Emergency Operations Plan (EOP) Reviews.