

SPPI 13: Folder Review Checklist (Optional for LEA)

Local educational agencies (LEAs) may use the following checklist for State Performance Plan Indicator (SPPI) 13 folder reviews of eligible students occurring during the annual data collection period from July 1 to June 30. LEAs should submit SPPI 13 data to the SPP application in the Texas Education Agency Login (TEAL). For internal documentation purposes, it is advised that LEAs include the completed checklist in the student's folder.

Please refer to the [SPPI 13: Secondary Transition Data Collection Guidance](#) document for detailed questions, annotations, and additional information resources.

SPPI 13 measures the percent of youth with individualized education programs (IEPs) aged 16 and above with an IEP that includes:

- appropriate measurable postsecondary goals that are annually updated and based upon age-appropriate transition assessments,*
- transition services, including courses of study, that will reasonably enable the student to meet those postsecondary goals,*
- and annual IEP goals related to the student's transition service needs.*

There also must be evidence that the student was invited to the Admission, Review, and Dismissal (ARD) Committee meeting where transition services are to be discussed and evidence that, if appropriate, a representative of any participating agency was invited to the IEP Team meeting with the prior consent of the parent or student who has reached the age of majority.

LEA Information

LEA Name:

County-District Number (6-digit):

Campus Number (9-digit):

Reviewer's Name (optional):

Student Information

Unique ID (10-digit UID):

First Name:

Last Name:

Primary Disability:

Instructional Setting:

IEP Review Date:

As each student's IEP is reviewed, check the appropriate response for each item: Yes, No, or N/A (Not Applicable).

	Yes	No	N/A
1. Are there appropriate measurable postsecondary goals in the areas of training, education, employment, and, where appropriate, independent living skills?	<input type="checkbox"/>	<input type="checkbox"/>	
2. Are the postsecondary goals updated annually?	<input type="checkbox"/>	<input type="checkbox"/>	
3. Is there evidence that the measurable postsecondary goals were based on age-appropriate transition assessment(s)?	<input type="checkbox"/>	<input type="checkbox"/>	
4. Are there transition services in the individualized education program (IEP) that will reasonably enable the student to meet his or her postsecondary goals?	<input type="checkbox"/>	<input type="checkbox"/>	
5. Do the transition services include courses of study that will reasonably enable the student to meet his or her postsecondary goals?	<input type="checkbox"/>	<input type="checkbox"/>	
6. Is (are) there annual individualized education program (IEP) goal(s) related to the student's transition service needs?	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is there evidence that the student was invited to the Admission, Review, and Dismissal (ARD) Committee meeting where transition services were discussed?	<input type="checkbox"/>	<input type="checkbox"/>	
8. If appropriate, is there evidence that a representative of any participating agency was invited to the Admission, Review, and Dismissal (ARD) Committee meeting with the prior consent of the parent or student who has reached the age of majority? Note: N/A is an acceptable response for the following reasons (check one, if applicable): <input type="checkbox"/> It is not appropriate to invite an agency. <input type="checkbox"/> There is no documentation that the parent's or adult student's consent was given.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>