
Model Return to Class Plan

This model return to class plan is designed to comply with Texas Education Code 37.002(c), (c-1), when a student has been removed from class for disciplinary reasons and the teacher who removed the student has not provided written consent for the student's return. A return to class plan is required to be discussed at the conference held in accordance with TEC 37.009(a) not later than three school days after the date on which the student was removed from class. The conference must be scheduled among the campus behavior coordinator (CBC) or another administrator, the student, the student's parent/guardian, and the teacher who removed the student from class. The teacher must be offered the opportunity to participate but does not have to attend. Valid attempts must be made to have the student's parent/guardian attend in person or virtually, but the conference may proceed without them if no response is received or if the parent/guardian declines.

Student Name: **Campus:**

Grade Level: **Date of Removal:** **Date of Conference:**

Parent/Guardian Name:

Teacher who Removed the Student:

CBC/Administrator:

All parties were notified of the conference date and time on the following dates and in the following ways:

- ☐ Teacher who removed the student from the class attended the conference
- ☐ Teacher who removed the student from the class did not attend the conference
- ☐ Parent attended the conference
- ☐ Parent did not attend the conference
- ☐ Student attended the conference
- ☐ Student did not attend the conference

A. Reason for Removal from the Classroom

Removal under Texas Education Code 37.002(b) where the teacher removed the student from class for:

- ☐ Repeated interfering with the teacher's ability to communicate effectively with the students in the class or with the ability of the student's classmates to learn.
- ☐ Demonstrating unruly, disruptive, or abusive behavior toward the teacher, another adult, or another student.
- ☐ Engaging in bullying as defined by TEC 37.0832.

Removal under TEC 37.001(a)(2) or TEC 37.002(d) where a teacher must remove a student for:

- ☐ Behavior subject to mandatory or discretionary disciplinary alternative education program (DAEP) placement under TEC 37.006
- ☐ Behavior subject to mandatory or discretionary expulsion under TEC 37.007
- ☐ Other behavior subject to removal in accordance with the Student Code of Conduct

Note: the above text is included for those who will consistently develop a return to class plan at conferences held in accordance with TEC 37.009(a) for removal for any reason from the classroom, even though statute does not require this plan when a student is removed by a teacher from class because of behavior subject to mandatory or discretionary removal to a disciplinary alternative education program (DAEP), expulsion, or for other reasons described by the district's Student Code of Conduct.

B. Conference Requirements:

Notice of the reasons for the removal must be shared along with an explanation of the basis for the removal as identified above and further explained. The student must be given the opportunity to respond to the reasons for the removal at the conference. If the student has given a response, list it below:

The following reflect the requirements for the student's return to class plan as discussed at the conference:

1. Behavioral Expectations Upon Return

The student will have the following expectations upon return to the classroom:

2. Support Services Offered, Provided and/or Required:

☐ Behavior support services

☐ Counseling

☐ Mentoring/check-ins

☐ Other: _____

3. Duration of Plan

This plan will be in effect from:

Start Date:

End Date:

4. Teacher Expectations Upon Student's Return

The teacher has the following expectations upon the student's return to the classroom:

Note: If the student has a Section 504 plan or individualized education program (IEP), the teacher will provide any behavioral support services described in the plan or program.

5. Responsibility Acknowledgment:

By signing below, the student and parent/guardian acknowledge their understanding of the expectations and agree to actively participate in the success of this plan. If the student does not maintain the behavioral expectations and the teacher removes the student from the class for additional misconduct, the return to class plan shall be discontinued, and the student will be subject to disciplinary consequences according to the most recent infraction.

Student Signature:

Date:

Parent/Guardian Signature:

Date:

6. Notification of Student's Appeal Rights:

- ☐ The student and parent/guardian were informed at the conference of their right to appeal the removal from the class to the school's placement review committee {or the threat assessment and safe and supportive school team if district policy provides for an appeal to this team}.

Note for Students who Receive Special Education and Related Services, accommodations under a Section 504 plan, or who are in the process of being evaluated for eligibility as a child with a disability: Disciplinary removals for students with disabilities must be addressed in accordance with TEC 37.004 and comply with the Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act of 1973. The CBC or other administrator must proceed with disciplinary consequences and processes in coordination with the student's Section 504 coordinator or special education case manager to determine any actions necessary for the student's 504 committee or admission, review, and dismissal (ARD) committee to address behavior support needs and placement reviews and determinations.

C. Placement Review Committee:

If the teacher who removed the student from the class does not provide written consent for the student's return to the class either prior to the conference or with the initiation of this return to class plan after it has been discussed at the conference, the placement review committee established under TEC 37.003 will meet to determine if the student's return to the class is the best or only alternative available. If the committee makes this determination, the return to class plan will be initiated.

Note: if the student committed various types of assault against the teacher, the student will not be returned to the class without the teacher's written consent.

By signing below, the placement review committee has determined that the student's return to the class is the best or only alternative available; the return to class plan will be initiated after completion of the disciplinary removal or consequences. If the student does not maintain the behavioral expectations and the teacher removes the student from the class for additional misconduct, the return to class plan shall be discontinued, and the student will be subject to disciplinary consequences according to the most recent infraction.

Signature of First Teacher
Chosen by Faculty:

Date:

Signature of Second Teacher
Chosen by Faculty:

Date:

Signature of Professional Staff
Member Chosen by Principal:

Date: