TEA Texas Education for Homeless Children and Youth (TEHCY) Program

McKinney-Vento 101

Tuesday, September 27, 2022 | 10:00 – 11:30 am
Presenters

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Objectives and Outline

To review the key requirements of the McKinney-Vento Homeless Assistance Act and the roles and responsibilities of school districts and open-enrollment charter schools to support students experiencing homelessness.

- McKinney-Vento definition and data
- McKinney-Vento requirement for all LEAs
- McKinney-Vento implementation, identification, enrollment, and services
- TEHCY Program updates and resources
### Common Terminology

<table>
<thead>
<tr>
<th>Term</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>McKinney-Vento</strong></td>
<td>Refers to the federal McKinney-Vento Homeless Assistance Act</td>
</tr>
<tr>
<td><strong>Texas Education for Homeless Children and Youth (TEHCY) Program</strong></td>
<td>Refers to the Texas McKinney-Vento program</td>
</tr>
<tr>
<td><strong>Students Experiencing Homelessness</strong></td>
<td>Refers to McKinney-Vento eligible students</td>
</tr>
<tr>
<td><strong>Local Education Agencies (LEAs)</strong></td>
<td>Refers to Texas public schools and open-enrollment charter schools</td>
</tr>
</tbody>
</table>
McKinney-Vento Definitions and Requirements
McKinney-Vento Homeless Assistance Act

- Ensures students have immediate and equal access to public education
- LEAs must review and revise policies to remove barriers to school enrollment and retention of homeless children and youth
- McKinney-Vento defines enrollment as attending classes and participating fully in school activities
Who is covered by the McKinney-Vento Homeless Assistance Act?

- **Children and youth who lack a fixed, regular, and adequate nighttime residence, including children and youth:**
  - Sharing the housing of other persons due to the loss of housing, economic hardship, or similar reason
  - Living in motels, hotels, trailer parks, or camping grounds, due to the lack of alternative adequate accommodations
  - Living in emergency or transitional shelters, or are abandoned in hospitals
  - Living in a public or private place not designated for or ordinarily used as a regular sleeping accommodation for human beings
Who is covered by the McKinney-Vento Homeless Assistance Act?

- **Children and youth who lack a fixed, regular, and adequate nighttime residence, including children and youth:**
  - Living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings
  - Migratory children living in the above circumstances
    [42 U.S.C. § 11434a(2)]
  - Unaccompanied youth includes a homeless child or youth not in the physical custody of a parent or guardian
    [42 U.S.C § 11434a(6)]
### McKinney-Vento Requirements for All LEAs

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appoint a local McKinney-Vento Homeless Liaison and ensure they have the</td>
<td>capacity to carry out the duties listed in statute</td>
</tr>
<tr>
<td>Identify students experiencing homelessness</td>
<td></td>
</tr>
<tr>
<td>Enroll students experiencing homelessness immediately, even without</td>
<td>required records</td>
</tr>
<tr>
<td>Make student records available in a timely manner</td>
<td></td>
</tr>
<tr>
<td>Provide services to students experiencing homelessness that are comparable</td>
<td>to those offered to other students</td>
</tr>
</tbody>
</table>

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McKinney-Vento Requirements for All LEAs

- Review and revise policies that may act as barriers to the enrollment of students experiencing homelessness
- Continue the student’s education in their school of origin
- Provide School of Origin transportation if it is requested by a parent, guardian, or unaccompanied youth and is in the best interest of the student
- Provide written notice to parents, guardians, and unaccompanied youth related to the appeal process if the LEA sends the student to a school other than the school requested
McKinney-Vento Statewide Data
2019-2021 Statewide Data
Homeless Student Identification

<table>
<thead>
<tr>
<th>School Year</th>
<th>Number of Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018-2019</td>
<td>114,055</td>
</tr>
<tr>
<td>2019-2020</td>
<td>111,401</td>
</tr>
<tr>
<td>2020-2021</td>
<td>93,096</td>
</tr>
</tbody>
</table>
2019-2021 Statewide Data
Homeless Student Identification

2018-2019 2.10%
2019-2020 2.03%
2020-2021 1.75%
2019-2021 Statewide Homeless Data by Living Situation

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Doubled-Up</td>
<td>78%</td>
<td>77%</td>
<td>75%</td>
</tr>
<tr>
<td>Shelter</td>
<td>10%</td>
<td>9%</td>
<td>9%</td>
</tr>
<tr>
<td>Hotel/Motel</td>
<td>7%</td>
<td>7%</td>
<td>8%</td>
</tr>
<tr>
<td>Unsheltered</td>
<td>5%</td>
<td>7%</td>
<td>8%</td>
</tr>
</tbody>
</table>
## Special Programs and Homeless Student Data

<table>
<thead>
<tr>
<th>Special Programs</th>
<th>2018-2019</th>
<th>2019-2020</th>
<th>2020-2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Special Education</td>
<td>14%</td>
<td>14%</td>
<td>16%</td>
</tr>
<tr>
<td>English Learners</td>
<td>18%</td>
<td>20%</td>
<td>20%</td>
</tr>
<tr>
<td>Migrant</td>
<td>1%</td>
<td>1%</td>
<td>1%</td>
</tr>
</tbody>
</table>
Unaccompanied Homeless Student Enrollment in Texas Public Schools

2018-2019: 17,193

2019-2020: 15,315

2020-2021: 13,802
## Unaccompanied Youth Homeless Data by Living Situation

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Doubled-Up</td>
<td>80%</td>
<td>86%</td>
<td>87%</td>
<td>75%</td>
</tr>
<tr>
<td>Shelter</td>
<td>15%</td>
<td>10%</td>
<td>9%</td>
<td>9%</td>
</tr>
<tr>
<td>Hotel/Motel</td>
<td>1%</td>
<td>1%</td>
<td>1%</td>
<td>8%</td>
</tr>
<tr>
<td>Unsheltered</td>
<td>4%</td>
<td>3%</td>
<td>3%</td>
<td>8%</td>
</tr>
</tbody>
</table>
## Homeless Data by Living Situation

<table>
<thead>
<tr>
<th>Living Situation</th>
<th>2019-2020</th>
<th>2020-2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doubled-Up</td>
<td>77%</td>
<td>75%</td>
</tr>
<tr>
<td>Shelter</td>
<td>9%</td>
<td>8%</td>
</tr>
<tr>
<td>Hotel/Motel</td>
<td>7%</td>
<td>9%</td>
</tr>
<tr>
<td>Unsheltered</td>
<td>7%</td>
<td>8%</td>
</tr>
</tbody>
</table>
McKinney-Vento Liaison Duties
McKinney-Vento Liaisons Facilitate Identification of Students Experiencing Homelessness by Providing:

- Identification Processes
- Training of LEA Staff
- Awareness Materials
- Community Collaboration

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Liaisons must ensure that students experiencing homelessness:

- Are identified collaboratively with school personnel, other organizations, and agencies.
- Are enrolled and provided equitable access to succeed in school.
- Have access to educational services for which they are eligible.
- Receive referrals for medical, dental, mental health, housing services, and other appropriate services (includes families).
Liaisons must ensure that:

- McKinney-Vento posters are posted in locations frequented by students, parents, guardians, and unaccompanied youth.
- Enrollment disputes are mediated in accordance with the requirements of the McKinney-Vento Homeless Assistance Act.
- Parents, guardians, and unaccompanied youth are informed of all transportation services available, including school of origin transportation.
Liaisons must ensure that:

School personnel receive professional development and other support to ensure identification of McKinney-Vento eligible students.

Parents or guardians of students experiencing homelessness are informed of the educational opportunities available to their students and provided opportunities to participate in their student’s education.
McKinney-Vento Liaison Duties to Unaccompanied Homeless Youth

Liaisons must ensure that unaccompanied homeless youth:

- Are enrolled in school
- Have opportunities to meet the same state academic standards as housed students.
- Are informed of their independent status for the purpose of the Free Application for Federal Student Aid (FAFSA).
All LEAs must designate a McKinney-Vento Liaison to carry out the duties listed in the federal McKinney-Vento Act.

LEAs must update the McKinney-Vento Liaison’s contact information in AskTED and should review this information annually.

Districts submit their liaison information to TEA through the district’s AskTED administrator.

Charter schools submit their liaison information to the Charter School Division at TEA directly via (512) 463-9575 or CharterSchools@tea.texas.gov.
McKinney-Vento Identification, Enrollment, and Services
LEAs should have processes and strategies in place to identify students experiencing homelessness:

- Upon enrollment
- Anytime during the school year
- In the event of a natural disaster
McKinney-Vento Student Enrollment and Identification

- Immediate Enrollment
- Determination of McKinney-Vento Eligibility
- Assessment of Services
## Immediate Enrollment

Students experiencing homelessness have the right to immediate school enrollment:

- Even if lacking paperwork normally required for enrollment
- Provisional enrollment without:
  - Immunizations
  - Birth Certificates
- Even if having missed application or enrollment deadlines during any period of homelessness

[42 U.S.C § 11432(g)(3)(C)(i)]
Provisional Enrollment for All Students

- A parent or legal guardian who is enrolling the student has up to 30 days from the date of enrollment to provide proof of the student’s identity.

- Acceptable documentation to provide proof of identity and age include:
  - Birth Certificate
  - Passport
  - Driver’s License
  - School ID or Report Card
  - Military ID
  - Church Baptismal Records
Provisional Enrollment with Incomplete School Records

- When a student moves from one Texas public school district or charter school to another, student records must be transferred using the Texas Records Exchange (TREx) system within 10 working days of receiving the request.

- Some examples of records that are included in this request are:

  - Texas Unique ID
  - Date of birth
  - Current grade level
  - Social Security number
  - Immunization information
Provisional Enrollment with Incomplete Immunizations

• Students experiencing homelessness shall be admitted provisionally for 30 business days if acceptable evidence of immunizations is not available.

• LEAs must refer the parent or guardian to the local health authority, community health providers, or other community resources to obtain required immunizations.
The following charts are intended to aid school nurses, office staff, private practitioners and the general public in understanding the eligibility of students enrolling in Texas schools in accordance with Title 25, Rules 97.66 and 97.69 of the Texas Administrative Code. Please consult §97.65 and §97.68 of the Texas Administrative Code for guidance on verification of immunity/history of illness and acceptable evidence of vaccination(s).

NOTE: This resource does not apply to child-care facilities. Please refer to §97.66 for provisional enrollment criteria that apply to child-care facilities.

**Students without an Immunization Record**

- **A student is a dependent of a person who is on active duty with the Armed Forces of the United States.**
  - The student can be enrolled provisionally for no more than 30 days if transferring from one school to another and waiting on the transfer of the immunization record.

- **A student is transferring from another school within Texas.**
  - The student may be enrolled provisionally for 30 days while awaiting the transfer of the immunization record.

- **A student is homeless or is in foster care.**
  - The student shall be admitted temporarily for 30 days if acceptable evidence of vaccination is not available. The school shall promptly refer the student to the appropriate health provider to obtain the required vaccines.

- **A student has never attended school before, or is transferring from out of state.**
  - The student cannot be enrolled until an immunization record is provided. Once received, if the immunization record indicates that the student has received at least one dose of each specified age-appropriate vaccine required and is on schedule to receive subsequent doses as rapidly as medically feasible, the student may be enrolled provisionally.

For more information, please contact the Immunization Unit at (800) 252-9152 or visit [https://www.dshs.texas.gov/immunize/](https://www.dshs.texas.gov/immunize/).
State School Selection Provision

- In Texas, we have a state school selection provision: TEC § 25.001(b)(5).
- If a family is homeless, they can select to enroll in any LEA in the state.
- Students experiencing homelessness would be enrolling under the state provision.
  - The McKinney-Vento Liaison will assist in selecting the campus that best meets the needs of students experiencing homelessness.
  - McKinney-Vento transportation does not apply.
Determining Eligibility
Sample: Student Residency Questionnaire (SRQ)

Best practice to determine McKinney-Vento eligibility

Available in a digital and paper format

SRQ’s completed throughout the school year

Sample – Student Residency Questionnaire Information Form

This information will help determine if the student meets eligibility requirements for services under the McKinney-Vento Act.

Student ___________________ Grade _______ School _____________________________

Parent/Guardian ___________________ Phone _____________________________

Last School Attended _____________________________________________________________________________

Current Address _____________________________________________________________________________

Previous Address _____________________________________________________________________________

Number of Children Enrolled in (ABC ISD) _____________________________

Is your current address a temporary living arrangement?  
☐ Yes ☐ No

Is this a temporary living arrangement due to loss of housing, economic hardship, or financial difficulties?  
☐ Yes ☐ No

Were you displaced from your home due to a Natural Disaster? (hurricane, fire, flood, tornado, etc.)  
☐ Yes ☐ No

Type of Natural Disaster:  
☐ Hurricane: ___________________________ (Please name)  
☐ Other: ___________________________ (Please describe)

Please choose which of the following situations the student currently resides in (choose all that apply):

☐ House or apartment with parent or guardian  
☐ Sharing housing with friends or family members (other than or in addition to parent/guardian)  
☐ Motels/Hotels  
☐ Shelter or other transitional housing  
☐ Unsheltered – in a car, park, substandard housing, etc.

If you are living in shared housing, please check all of the following reasons that apply:

☐ Loss of housing  
☐ Economic hardship  
☐ Loss of employment  
☐ Parent/Guardian is currently on active duty in the U.S. Military  
☐ Other (Please explain, i.e., substandard housing) _____________________________

Are you a student living apart from your parents or guardians?  ☐ Yes ☐ No

Signature of Parent/Guardian/Unaccompanied Youth/School Representative _____________________________ Date _____________________________

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SRQ and Intake Process: Assess McKinney-Vento Eligibility

Once the family or unaccompanied youth has completed an SRQ, the McKinney-Vento Liaison will proceed with determining eligibility by assessing the following:

- What is the family’s or unaccompanied youth’s current living situation?
- Is it a temporary living situation due to a recent loss of housing?
- Is it fixed, regular, and adequate?
- Is the family or unaccompanied youth living in hotel, shelter, unsheltered, or doubled-up living situation?
## Sample Intake Form – Page 1

### Clarify responses on the SRQ

- Document School of Origin

### Identify all eligible students in the family

---

### Intake Form 2021-2022

**Families in Transition Program**

**Student:**

<table>
<thead>
<tr>
<th>ID Number:</th>
</tr>
</thead>
</table>

I am calling to follow up on the Student Residency Questionnaire that you completed for your child/children. The purpose of my call is to ask a few questions that will assist in determining if your child/children qualify for services under the McKinney-Vento Assistance Act.

1. When did loss of housing occur and how long at the current address?
2. What school did your child attend at the time?

**Was this the last school attended?**

- [ ] Yes
- [ ] No

If not, what was the name?

---

The term “homeless children and youth” means individuals who lack a fixed, regular, and adequate nighttime residence and includes:

- Children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason, are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative accommodations, are living in emergency or transitional shelters, or are abandoned in hospitals;

- Children and youths who have a primary nighttime residence that is public or private places not designed for or ordinarily used as a regular sleeping accommodations for human beings;

- Children and youths who are living in cars, couches, motels, bus or train stations, or similar settings;

- Migratory children who qualify as homeless for the purpose of this subsite because the children are living in circumstances described in clauses (i) through (ii);

- The referred student an Unaccompanied Youth (UY), not in the physical custody of parent/guardian?

**Birthday:**

- [ ] Yes
- [ ] No

**Parent/Guardian/UY has requested school of origin**

- [ ] Yes
- [ ] No

**Do you have other children, affected by this housing situation, enrolled in Sample IEP?**

<table>
<thead>
<tr>
<th>Name:</th>
<th>ID Number:</th>
<th>School:</th>
<th>Grade: Select One</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name:</td>
<td>ID Number:</td>
<td>School:</td>
<td>Grade: Select One</td>
</tr>
<tr>
<td>Name:</td>
<td>ID Number:</td>
<td>School:</td>
<td>Grade: Select One</td>
</tr>
<tr>
<td>Name:</td>
<td>ID Number:</td>
<td>School:</td>
<td>Grade: Select One</td>
</tr>
<tr>
<td>Name:</td>
<td>ID Number:</td>
<td>School:</td>
<td>Grade: Select One</td>
</tr>
</tbody>
</table>

---

**Intake completed by:**

<table>
<thead>
<tr>
<th>Date:</th>
</tr>
</thead>
</table>

**Intake completed with:**

<table>
<thead>
<tr>
<th>Relation:</th>
</tr>
</thead>
</table>

**Reviewed by McKinney-Vento Liaison:**

<table>
<thead>
<tr>
<th>Date:</th>
</tr>
</thead>
</table>
Sample Intake Form – Page 2

Services Provided at Intake

<table>
<thead>
<tr>
<th>SERVICES</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assist w/participation in Title I Parent Programs</td>
<td></td>
</tr>
<tr>
<td>Birth certificate</td>
<td></td>
</tr>
<tr>
<td>Basic needs/Health kit</td>
<td></td>
</tr>
<tr>
<td>Community agency referral</td>
<td></td>
</tr>
<tr>
<td>Consultation with McKinney-Vento staff</td>
<td></td>
</tr>
<tr>
<td>Emergency clothing or referral</td>
<td></td>
</tr>
<tr>
<td>Emergency food or referral</td>
<td></td>
</tr>
<tr>
<td>Emergency shelter referral</td>
<td></td>
</tr>
<tr>
<td>Emergency utility assistance referral</td>
<td></td>
</tr>
<tr>
<td>Enrollment assistance</td>
<td></td>
</tr>
<tr>
<td>Family support services (counseling and social work)</td>
<td></td>
</tr>
<tr>
<td>Immunizations or immunization records</td>
<td></td>
</tr>
<tr>
<td>Non-emergency housing referral</td>
<td></td>
</tr>
<tr>
<td>Nutrition / School Lunch</td>
<td></td>
</tr>
<tr>
<td>Parent education: Community Ed/ESL</td>
<td></td>
</tr>
<tr>
<td>Parent education: PT Letter/Pamphlet</td>
<td></td>
</tr>
<tr>
<td>Referrals: medical, dental, other</td>
<td></td>
</tr>
<tr>
<td>School records</td>
<td></td>
</tr>
<tr>
<td>School supplies</td>
<td></td>
</tr>
<tr>
<td>Transportation (school of origin)</td>
<td></td>
</tr>
<tr>
<td>Transportation (accessing services)</td>
<td></td>
</tr>
<tr>
<td>Other services not listed above</td>
<td></td>
</tr>
</tbody>
</table>

Explain services available:  
Food Services | Yes | No | Transportation | Yes | No

If the student is absent or will be moving call the transportation office at (111) 111-1111 as soon as possible to cancel the bus services for the day.

After several days of not canceling bus services, the student may risk losing transportation to the school of origin.

Notes:

<table>
<thead>
<tr>
<th>Was Parent/Guardian/SH notified of reason for non-qualification?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

Reason for non-qualification:

Page 2

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Events That May Lead to Loss of Housing

- Unemployment
- Divorce
- Domestic Abuse
- Medical Issues
- Lack of Affordable Housing
- Natural Disaster
Identification of Unaccompanied Homeless Youth

- Review each situation on a case-by-case basis
- Review their living situation and nighttime residency
- Student must be BOTH unaccompanied AND experiencing homelessness
McKinney-Vento Student Coding

Student eligibility for McKinney-Vento services should be assessed annually.

McKinney-Vento eligible students should be coded at the time of identification.

Identification and coding is for the current school year.

McKinney-Vento coding does not carry over from year-to-year.
## TSDS PEIMS Homeless Status Codes

<table>
<thead>
<tr>
<th>Code Table Id</th>
<th>Name</th>
<th>XML Name</th>
<th>Date Issued</th>
<th>Date Updated</th>
</tr>
</thead>
<tbody>
<tr>
<td>C189</td>
<td>HOMELESS-STATUS-CODE</td>
<td>TX-HomelessStatusCode</td>
<td>03/01/2012</td>
<td>3/1/2017</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Code</th>
<th>Translation</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>Student is <strong>not homeless</strong> at any time during current school year.</td>
</tr>
<tr>
<td>2</td>
<td>Student lives temporarily <strong>doubled-up</strong> (sharing residence with a family or individual) at any time during current school year: <strong>Doubled-Up</strong> (e.g., living with another family) is defined as sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason. This classification requires a case-by-case determination.</td>
</tr>
<tr>
<td>3</td>
<td>Student is <strong>unsheltered</strong> (i.e., lives on the street, lives in cars, parks, campgrounds, temporary trailers [including FEMA trailers], or abandoned buildings) at any time during current school year: <strong>Unsheltered</strong> is defined as a nighttime residence that is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings. It includes such places as cars, parks, campgrounds (if they live there because they lack an alternative accommodation), temporary trailers (if they live there because they lack an alternative accommodation), abandoned buildings, and substandard housing. Substandard housing may be determined by local building codes, community norms, and/or a case-by-case determination as to whether the accommodation is a “fixed, regular, and adequate nighttime residence.”</td>
</tr>
<tr>
<td>4</td>
<td>Student lives in <strong>motel or hotel</strong> at any time during current school year: Students who stay at a motel or hotel are considered homeless if they reside there because they have lost their housing, lack an alternative accommodation, and do not have a “fixed, regular, and adequate nighttime residence.”</td>
</tr>
<tr>
<td>5</td>
<td>Student lives in a <strong>shelter</strong>, transitional housing at any time during current school year: <strong>Shelters</strong> are defined as supervised publicly or privately operated facilities designed to provide temporary living accommodations. The shelters category for homeless students includes emergency shelters, family shelters, domestic violence shelters, youth shelters, and transitional housing programs. The shelters category for homeless students <strong>does not</strong> include residential treatment facilities, Title I Neglected or Delinquent facilities, or TJJD facilities.</td>
</tr>
</tbody>
</table>
# TSDS PEIMS Unaccompanied Youth Code

<table>
<thead>
<tr>
<th>Code Table Id</th>
<th>Name</th>
<th>XML Name</th>
<th>Date Issued</th>
<th>Date Updated</th>
</tr>
</thead>
<tbody>
<tr>
<td>C192</td>
<td>UNACCOMPANIED-YOUTH-CODE</td>
<td>TX-UnaccompaniedYouthStatusType</td>
<td>03/01/2012</td>
<td>8/31/2015</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Code</th>
<th>Translation</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Homeless student is in the physical custody of a parent or legal guardian (i.e., homeless student is not unaccompanied) for the entire school year.</td>
</tr>
<tr>
<td>4</td>
<td>Homeless student is not in the physical custody of a parent or legal guardian (i.e., homeless student is unaccompanied) at any time during the school year.</td>
</tr>
</tbody>
</table>
Notification of McKinney-Vento Student Eligibility

McKinney-Vento Liaisons should implement processes and procedures to ensure all identified McKinney-Vento students have been coded for all appropriate services in a timely manner by:

| Providing registrars or other designated contacts an email notification with the appropriate “homeless status” and “At-Risk” indicator code in TSDS PEIMS |
| Informing designated Food Services contacts to code all eligible students for “free meal” status |
Review Accuracy of McKinney-Vento Coding

- Develop, review, and monitor program reports to ensure accurate and timely coding of:
  - Student eligibility criteria
  - Date of qualification
  - At-Risk status
  - Unaccompanied Youth status (if applicable)

- Review McKinney-Vento program reports to monitor student enrollment, coding, and services on a regular basis.

- Develop processes and procedures to address and correct any coding errors throughout the school year.
Transportation Requirements for all LEAs

Transportation must be provided to and from the school of origin at the request of the parent or guardian, or, in the case of an unaccompanied youth, at the request of the local liaison [42 U.S.C. § 11432 (g) (1)(J)(iii)].

- Students experiencing homelessness are eligible for school of origin transportation
- Collaboration must occur between LEAs to arrange transportation
- LEAs must agree on a method to share the responsibility and costs
In determining best interest, the local education agency shall:

• Presume that keeping a child or youth in their School of Origin is in the child's or youth’s best interest, except when doing so is contrary to the request of the parent, guardian, or unaccompanied youth.

• Consider student-centered factors related to the child’s or youth’s best interest, including factors related to the impact of mobility on achievement, education, health, and safety, giving priority to the request of the parent guardian, or unaccompanied youth. [42 U.S.C. § 11432(g)(3)(b)]
Duration of School of Origin Rights

Homeless children and youth have the right to attend their School of Origin for the duration of homelessness:

- In any case in which a family becomes homeless between academic years or during an academic year.
- For the remainder of the academic year, if the child or youth becomes permanently housed during an academic year.

[41 U.S.C. § 11432(g)(3)(A)(i)(II)]
School of Origin Considerations

- Personal safety issues
- Age of student
- Time of the school year
- Travel time
LEA Strategies to Support School of Origin Services

- Develop LEA policies and procedures to support implementation of School of Origin transportation services
- Partner with neighboring LEAs to coordinate out of district transportation services
- Monitor transportation services regularly to ensure continuity of services
- Provide busing information and any new student or family contact information to the appropriate campus and LEA contact
Sample School of Origin Transportation Letter

- Student information
- Busing information
- “No Call” guidance
- McKinney-Vento and transportation program contact information
Post-Secondary Support
School counselors must assist students experiencing homelessness with college preparation and readiness

[42 U.S.C. § 11432(g)(1)(K)]

Local liaisons must inform unaccompanied youth about their independent student status on the FAFSA and assist with verification of the status

[42 U.S.C. § 11432(g)(6)(A)(x)(III)]
### FAFSA and McKinney-Vento

55. At any time on or after July 1, 2021, did your high school or school district homeless liaison determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless? **See Notes page 10.**

56. At any time on or after July 1, 2021, did the director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless? **See Notes page 10.**

57. At any time on or after July 1, 2021, did the director of a runaway or homeless youth basic center or transitional living program determine that you were an unaccompanied youth who was homeless or were self-supporting and at risk of being homeless? **See Notes page 10.**
Notes for questions 55–57 (page 5)

Answer “Yes” if you received a determination at any time on or after July 1, 2021, that you were an unaccompanied youth who was homeless or at risk of being homeless.

- “Homeless” means lacking fixed, regular and adequate housing. You may be homeless if you are living in shelters, parks, motels, hotels, public spaces, camping grounds, cars, abandoned buildings, or temporarily living with other people because you have nowhere else to go. Also, if you are living in any of these situations and fleeing an abusive parent, you may be considered homeless even if your parent would otherwise provide a place to live.

- “Unaccompanied” means you are not living in the physical custody of your parent or guardian.

Answer “No” if you are not homeless or at risk of being homeless, or do not have a determination. However, even if you answer “No” to each of questions 55, 56, and 57, you should contact the financial aid administrator at the college you plan to attend if you are either (1) homeless and unaccompanied or (2) at risk of being homeless, unaccompanied, and providing for your own living expenses - as your college financial aid office can determine that you are “homeless” and are not required to provide parental information.

The financial aid administrator at your college may require you to provide a copy of the determination if you answered “Yes” to any of these questions.
Sample FAFSA Verification Form

Verification letter for unaccompanied homeless youth for the purposes of federal financial aid.
Dispute Resolution
McKinney-Vento Dispute Resolution Process for Eligibility, Enrollment, and School Selection

Each LEA has local policies and procedures to address disputes or complaints.

This is a three-tiered process.

1. McKinney-Vento Liaison
2. LEA or Campus Leadership
3. Superintendent or School Board
McKinney-Vento liaison must provide the parent, guardian or unaccompanied youth a written notice including:

- an explanation of the decision regarding eligibility, school selection, or enrollment, and
- the right of the parent, guardian, or unaccompanied youth to appeal or dispute the decision.
Once the enrollment decision is made, the LEA’s McKinney-Vento Liaison will ensure that the notice:

- Includes an explanation of the reasons for the determination
- Includes a description of the appeals process, appeal timelines, and information on how and to whom to appeal the decision
- Is provided to the parent, guardian, or unaccompanied youth promptly in a way that is understandable
TEA McKinney-Vento Dispute Resolution Process and FAQ Resources

- If a dispute is not resolved locally, a complaint may then be filed with TEA.
- Only disputes that have gone through all three levels of the local dispute process will be reviewed by TEA.
- TEAs decisions regarding McKinney-Vento disputes are final.
### Exhibit A — Dispute of Eligibility, School Selection, or Enrollment Under the McKinney-Vento Homeless Assistance Act

**Note:** This form is for use to initiate the dispute resolution process required by the McKinney-Vento Homeless Assistance Act when the parent, guardian, or unaccompanied youth disagrees with the District’s eligibility, school selection, or enrollment decision.

District policy requires the parent, guardian, or unaccompanied youth to use the dispute resolution process set out in FNL(GLocal), beginning at Level Two. (See FDC(EXHIBIT — B) for the Notice of Parent and Student Rights in the McKinney-Vento Enrollment Dispute Resolution Process.) Filling out this form is the first step in that process. Informal resolution is encouraged but does not extend any deadlines in FNL(GLocal), except by mutual written consent.

To file a formal dispute under the McKinney-Vento Homeless Assistance Act (“Act”), please fill out this form completely and submit it by hand-delivery, email, or U.S. Mail to the principal or the District’s liaison for homeless students. District policy typically requires dispute forms to be filed within 15 District business days of receiving the written explanation of the District’s decision. However, because the Act’s dispute process should be expedited whenever possible, TEA recommends that you submit the form as soon as possible, preferably within ten District business days of receiving the written explanation of the District’s decision. If a dispute arises over school selection or enrollment in a school, the child shall be immediately admitted to the school in which enrollment is sought, pending resolution of the dispute. The student will remain attending the school where enrollment is sought during the entire dispute resolution process.

If you need assistance filling out this form or if you have other questions, please contact the liaison for homeless students.

**Principal**

<table>
<thead>
<tr>
<th>Name:</th>
<th>Name:</th>
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<tbody>
<tr>
<td>Address/Location:</td>
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</tr>
<tr>
<td>Phone number:</td>
<td>Phone number:</td>
</tr>
<tr>
<td>Email:</td>
<td>Email:</td>
</tr>
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</table>

The principal or liaison will forward this form to the administrator, typically the Superintendent or designee, who will conduct the dispute resolution conference in accordance with FNL(GLocal), which can be found in the District’s policy manual located in the Superintendent’s office or [insert website URL].

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### Exhibit B — Notice of Parent and Student Rights in the McKinney-Vento Enrollment Dispute Resolution Process

This document provides school district personnel with information regarding McKinney-Vento Dispute Resolution procedures, including local and state expectations for processing a dispute. It should be used in conjunction with a district’s policies and procedures addressing McKinney-Vento, including the district’s local policy on homeless students at FDC(GLocal), the district’s McKinney-Vento Dispute Resolution Form at FDC(EXHIBIT), and the district’s local policy on student and parent complaints at FNL(GLocal). McKinney-Vento disputes should be expedited and resolved promptly to ensure that homeless students have the responsibility to ensure that local timelines in the district’s complaint policies are expedited, whenever possible, to meet the Texas Education Agency’s (TEA) expectation of prompt dispute resolution. This document is the result of collaboration between TEA and the Texas Association of School Boards.

The McKinney-Vento Homeless Assistance Act (“Act”) provides important protections and rights for homeless children and unaccompanied homeless youth. The Act provides direction for districts when disputes occur regarding student eligibility, school selection, or enrollment. This document only addresses disputes regarding eligibility, school selection, or enrollment, since those are the only issues subject to the dispute resolution provisions of the Act. (See FNG(GLocal) for all other disputes regarding homeless students.)

This document provides information about the dispute resolution process should the parent, guardian, or unaccompanied youth disagree with a district’s determination of eligibility, school selection, or enrollment. Upon dispute of eligibility, school selection, or enrollment, a school district must immediately enroll a homeless child in the school of origin, unless the parent, guardian, or unaccompanied youth selects the school located in the attendance zone where the student temporarily resides. In determining the best interest of the child, the district shall presume that keeping the student in his or her school of origin is in the student’s best interest, except when doing so is contrary to the request of the parent, guardian, or unaccompanied youth. The district shall also consider the impact of moving schools on achievement, education, health, and safety. In addition, the district must provide transportation to and from the school of origin. The student shall remain attending the school in which enrollment is sought, pending final resolution of the dispute, including all available appeals.

**Who at the district makes the eligibility, school selection, or enrollment decision?**

A district’s enrollment staff will gather and analyze information from the parent, guardian, or unaccompanied youth and make a determination of eligibility.

**What type of notice will the parent, guardian, or unaccompanied youth receive about a district’s enrollment decision if the district determines that the student is not eligible for enrollment?**

The district must provide the parent, guardian, or unaccompanied youth with a written notice that includes an explanation of the decision regarding eligibility, school selection, or enrollment, and the right of the parent, guardian, or unaccompanied youth to appeal or dispute the decision.
Texas Education for Homeless Children and Youth (TEHCY) Grant and Program Resources
McKinney-Vento 101 Resources

- October 19th Webinar Recording and Slide Deck
- Sample Student Residency Questionnaire
- Sample Intake Form
- Immunization Flow Chart
- Sample Transportation Letter
- Dispute Resolution Resources
- Posters
- Infographic
McKinney-Vento Poster Updates

- ESC McKinney-Vento Liaisons will be distributing the posters to every LEA in their region.

- For additional poster requests contact your Regional McKinney-Vento Liaison

- McKinney-Vento requirement: Public notice of educational rights of homeless children and youth is disseminated in locations frequented by parents or guardians of such children and youth, and unaccompanied youth.

  42 U.S.C. § 11432 (g)(6)(A)(vi)
TEHCY Program Technical Assistance Process

- LEA Technical Assistance Requests
- ESC Technical Assistance Requests
- TEA Technical Assistance Requests
Regional McKinney-Vento Liaison Contacts

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ESC 19
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ESC 20
Karina Gonzalez
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<table>
<thead>
<tr>
<th>Training</th>
<th>Date &amp; Time</th>
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<tbody>
<tr>
<td>McKinney-Vento 101</td>
<td>Tuesday, September 27th 10:00 – 11:30 am</td>
</tr>
<tr>
<td>ARP Homeless II Coffee Chat (invitation only)</td>
<td>Thursday, October 6th 10:00 – 11:00 am</td>
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<tr>
<td>ACET Conference, Corpus Christi</td>
<td>Wednesday, October 19th 3:45 – 4:45 pm</td>
</tr>
<tr>
<td>TEHCY/ARP Homeless I Coffee Chat (invitation only)</td>
<td>Tuesday, October 25th 9:00 – 10:00 am</td>
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<tr>
<td>AMET Conference, San Marcos</td>
<td>November 16th – 18th TBD</td>
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**NAEHCY Conference**  
San Diego, CA  
October 29th – November 1st  
Allowable use of grant funds.
Sign Up for Updates!

- Special Student Populations
  - Foster Care and Student Success
  - Bilingual/ESL Education
  - Early Childhood Education
  - Special Education Updates
  - Gifted/Talented Education
  - Pregnancy Programs
  - Languages Other Than English
  - McKinney-Vento Homeless Education
  - Spanish Curriculum Standards
  - At-Risk and Highly Mobile Student Program Division
  - Migrant Education Program
  - Military Connected Students
  - Mental and Behavioral Health

The Latest TEA News

- Emergency Support
- Texas Schools
- About

- Coronavirus (COVID-19)
- Visiting TEA
- General Public Health Resources
Thank You for Attending our Session

Jordan Brown
Program Specialist
Texas Education for Homeless Children and Youth (TEHCY) Program
Phone: 512-463-9467

Cal Lopez
State Coordinator
Texas Education for Homeless Children and Youth (TEHCY) Program
Phone: 512-463-9017

HomelessEducation@Tea.Texas.gov
Thank you!

We will be sending a feedback survey to all attendees. Your input and feedback are valuable to support the improvement of current McKinney-Vento 101 training and the development of new McKinney-Vento trainings.