

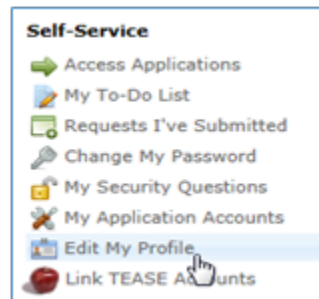
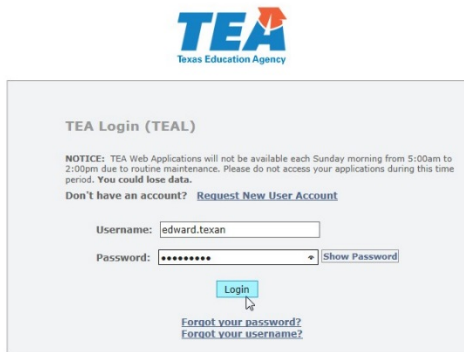
# Instructions for Finding Your Unique ID

For help obtaining your Unique ID, the following options are available:

- Contact your campus registrar
- Contact your district/charter PIEMS coordinator
- Contact your ESC and ask to speak to the TSDS Champion
- Log into your Texas Education Agency Login (TEAL) user account

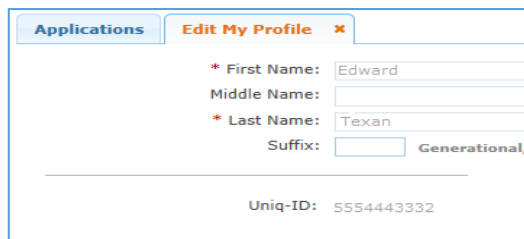
To find your Unique ID using your TEAL account:

1. Log in to TEAL at <https://pryor.tea.state.tx.us/> with your TEAL user name and password.

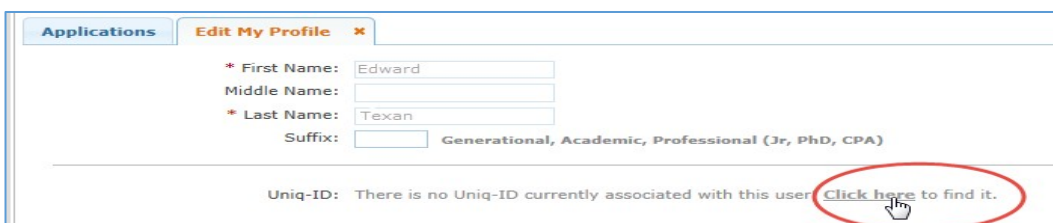


2. Click **Edit My Profile** in the Self-Service menu on the left.

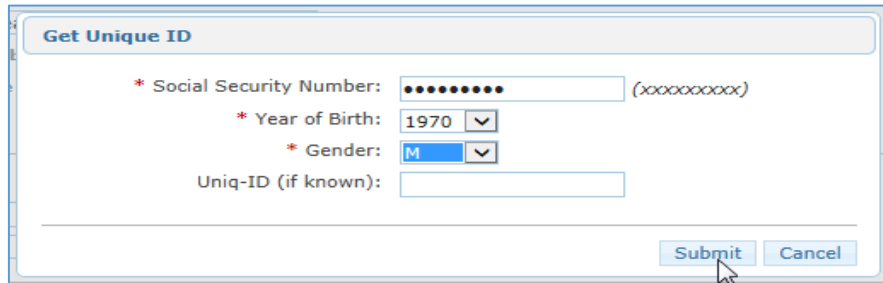
3. Look for the Uniq-ID label and ten-digit number under your name information.



4. If there is no Uniq-ID, click on the **Click Here** link.



5. Then fill in the SSN and other information required to match your profile to your Uniq-ID.

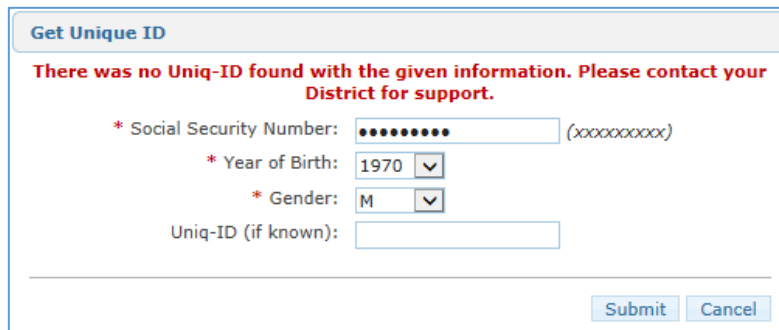


The screenshot shows a web form titled "Get Unique ID". It contains the following fields and controls:

- \* Social Security Number: A text input field with seven black dots and a placeholder "(xxxxxxxx)".
- \* Year of Birth: A dropdown menu with "1970" selected.
- \* Gender: A dropdown menu with "M" selected.
- Uniq-ID (if known): An empty text input field.
- Submit and Cancel buttons at the bottom right.

The system will match you with your Unique ID and display it on your TEAL profile.

Please note that your district, charter school, or employing organization also has your Unique ID number. If you receive an error message like the one below, you will need to contact your organization for the number:



The screenshot shows the same "Get Unique ID" form, but with an error message displayed in red text above the input fields:

**There was no Uniq-ID found with the given information. Please contact your District for support.**

The form fields and buttons are the same as in the previous screenshot.

If you need assistance with any of the steps to set up a TEAL user account to locate the Unique ID, please contact us at the TEA Help Desk at <https://txeduagency.zendesk.com>.