

Dear Texas College or University Administrator,

I am pleased to announce that the following student has been declared the highest ranking graduate of this year's senior class at their Texas high school:

This honor entitles the student to the tuition exemption as authorized by Texas Education Code, Section 54.301 (included below for reference). To claim tuition exemption as specified under Texas law, the student must present this declaration to the public college or university upon admission. Authenticity of this document may be verified by contacting the issuing high school.

\_\_\_\_\_  
Signature of Superintendent

*Highest Ranking Graduate*

\_\_\_\_\_  
Name of Superintendent



\_\_\_\_\_  
School District

\_\_\_\_\_  
9 Digit [Campus Number](#)

\_\_\_\_\_  
Superintendent Phone

\_\_\_\_\_  
Superintendent Email

**TEC, Section 54.301, Highest Ranking High School Graduates:** The governing board of each institution of higher education may issue scholarships each year to the highest ranking graduate of each accredited high school of this state, exempting the graduates from the payment of tuition during both semesters of the first regular session immediately following their graduation. This exemption may be granted for any one of the first four regular sessions following the individual's graduation from high school when in the opinion of the institution's president the circumstances of an individual case, including military service, merit the action.  
[www.tea.texas.gov/HRG](http://www.tea.texas.gov/HRG)