



2021-2022 HB 3 READING ACADEMIES AUTHORIZED PROVIDER – NON-ESC

Competitive Authorization Application Due 5:00 p.m. Central Time, January 29, 2021

Authorizing legislation: P.L 107-110, Elementary and Secondary Education Act of 1965, as amended by the No Child Left Behind Act of 2001, Section 1003(g), as aligned to Section 1003(b); HB 3, 86th Texas Legislature

This application may be submitted via email to reading@tea.texas.gov or in hard copy by mail or hand delivery. Mail or hand deliver one original to the following address:

Early Childhood Education, Texas Education Agency
1701 N. Congress Avenue, Austin, TX, 78701-1494

The application may be signed with a digital ID, or it may be signed by hand. Both forms of signature are acceptable, regardless of how the application is submitted. (The digitally signed application may be emailed, or it may be printed and submitted in hard copy. The hand-signed application may be scanned and emailed, or it may be submitted in hard copy.) TEA must receive the application by 5:00 p.m. Central Time, January 29, 2021, regardless of whether it is emailed, mailed, or hand delivered.

Authorization period from: Date of issue for authorization notice to January 22, 2022 for cohort launches.

Required Attachments

N/A

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to submit initial application): _____

Applicant Information

Organization _____ | CDN _____
Campus _____ | ESC _____ | DUNS _____ | Vendor ID _____
Address _____ | City _____ | ZIP _____
Primary Contact _____ | Email _____ | Phone _____
Secondary Contact _____ | Email _____ | Phone _____

Signature

The information contained in this application is, to the best of my knowledge, correct and the organization named above has authorized me as its representative. Any ensuing program and activity will be conducted in accordance and compliance with the guidelines stipulated by this authorization program.

Authorized Official Name _____ | Title _____
Email _____ | Phone _____
Signature _____ | Date _____

Assurances

The following assurances apply to this program. Applicants must comply with these assurances to meet the requirements of the program. Check each of the following boxes to indicate your compliance.

- The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- The applicant provides assurance to adhere to all TEA Program Requirements as noted in the 2019-2020 HB 3 Reading Academies Authorized Provider – Non-ESC Program Guidelines.
- Applicant provides assurance to adhere to all Performance Measures, as noted in the 2019-2020 HB 3 Reading Academies Authorized Provider – Non-ESC Program Guidelines, and shall provide the Texas Education Agency, upon request, any performance data necessary to assess the success of the program.
- Applicant provides assurance that they are aware that all Cohort Leaders employed by or supported by the applicant must be certified through the HB 3 Reading Academies Cohort Leader Screening process.
- Applicant provides assurance that they will provide the name and contact information of the ESC HB 3 Reading Academies point of contact by January 29, 2021 to TEA.
- Applicant provides assurance that they will provide the name and contact information of all HB 3 Reading Academies Cohort Leaders either directly employed by or supported by the applicant within thirty days of employment or contracted services to TEA.
- Applicant provides assurance that at least one representative from the authorized provider organization will attend the HB 3 Reading Academies Authorized Provider Training on March 22-24, 2021. (No more than four representatives per authorized provider can attend HB 3 Reading Academies Authorized Provider Training on March 22-24, 2021.)

Qualifications and Experience for Key Personnel

Outline the required qualifications and experience you will require for primary project personnel projected to be involved in the implementation and delivery of the program. Include whether the position is existing or proposed.

Title and Responsibilities of Position

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Required Qualifications and Experience

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Summary of Program Qualifications

Authorized Providers must demonstrate the capacity to offer at least four Comprehensive Cohorts, with capacity for 60 seats per cohort, and eight Blended Cohorts, with capacity for 100 participants per cohort.

Provide an overview of your ability to provide Reading Academies for, at minimum, the number of cohorts listed above. Include a description of your operational capacity, including to support the following: a) scheduling, physical space, and fiscal management logistics; b) administrative access of a Learning Management System; c) hiring, training, and management of Cohort Leaders; and d) participant recruitment and retention. Explicitly reference any planned consortia or partnerships. Responses must include the numbers of anticipated attendees and the names of anticipated districts to be served.

Performance and Evaluation Measures

Describe the performance measures identified for this program related to ensuring the successful implementation of HB 3 Reading Academies. Include a description of the tools used to measure performance, as well as the processes that will be used to ensure the effectiveness of project objectives and strategies. For example, describe how you will ensure fidelity of implementation of the HB 3 Reading Academies.

Financial Management and Sustainability Plan

Provide a schedule that, at minimum, includes the sources, amounts, and uses of funds that will be used to achieve the goals of this program. Note that Authorized Providers will be notified in February with anticipated commitments in early March. In your schedule, address the following: Describe your ability to absorb upfront costs. Describe how you will manage your finances in the event there are any shortfalls due to unexpected events, including under-enrollment or staff turnover.

Appendix I: Amendment Description and Purpose

(leave this section blank when completing the initial application)

An amendment must be submitted when the program plan is altered. The following are required to be submitted for an amendment: (1) Page 1 of the application with updated contact information and current authorized official's signature and date, (2) Appendix I with changes identified and described, and (3) all updated sections of the application affected by the changes identified below.

Amended Section

Reason for Amendment

Amended Section

Reason for Amendment

Amended Section

Reason for Amendment

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