

TEA High-Quality Prekindergarten Family Engagement Plan Rubric & Stages

HQPK Family Engagement Plan Rubric

The Family Engagement Plan Rubric evaluates the thoroughness, intentionality, and level of completion of LEAs' HQPK Family Engagement Plans.

The HQPK Family Engagement Rubric is broken into two sections:

- **Required components** – the six areas of family engagement efforts, contact person, and contact information that a HQPK Family Engagement Plan *must* include, per statute ([TAC §102.1003](#) & [TEC §29.168](#))
- **TEA recommended components** – additional strategies and resources that will support LEA efforts to meaningfully engage families, support their needs, and build partnerships between school, home, and community early on in a child's education

Component Description	Required by Statute	Recommended by TEA	Points
Primary Point of Contact and Contact Information	X		__/1
Facilitate family-to-family support	X		__/1
Establish a network of community resources	X		__/1
Increase family participation in decision-making	X		__/1
Equip families with tools to enhance and extend learning	X		__/1
Develop staff skills in evidence-based practices that support families in meeting their children's learning benchmarks	X		__/1
Evaluate family engagement efforts and use evaluations for continuous improvement	X		__/1
One (+1 point) or more (+2 points) <i>individualized</i> strategic activities is included for <u>each</u> required component.		X	__/2
LEA has included an <i>individualized</i> philosophy and/or mission statement for family engagement		X	__/1
A Texas Home Visiting program (or partnership) is included in the plan to support families with child development and school readiness skills and strategies		X	__/1
One (+1 point) or more (+2 points) Transition to Kindergarten activities is included in the plan		X	__/2
Current academic year is reflected in the plan		X	__/1
Total Points:			__/14

**Individualized plans are those that have been developed and revised after analysis of community needs and parent feedback. Individualized strategic activities may be inspired by TEA samples and other LEAs' engagement plans but are not duplicates of these strategies/activities.*

HQPK Family Engagement Plan Stages

Using the above rubric, an LEA's total numerical score will determine the plan's stage of completion.

Total Points	Stage	Description
12-14	Exemplar	The family engagement plan contains all required components as well as most or all of the TEA recommended components
8-11	Accomplished	The family engagement plan contains all required components as well as some of the TEA recommended components
5-7	Developing	The family engagement plan does not contain all of the required components and has some of the TEA recommended components <u>or</u> the family engagement plan contains all of the required components and none of the TEA recommended components
1-4	Beginning	The family engagement plan contains 4 or fewer required components

All HQPK Family Engagement Plans should reach or exceed “accomplished” status to ensure that each LEA has developed a comprehensive and effective plan. An accomplished or exemplary plan should include specific and individualized strategies and activities to support parent and caregiver capacity to be active participants in their child’s education. The TEA Early Childhood Division is available for face-to-face support or LEAs who do not have all required components in their plans, or who would like additional support to improve their family engagement plan.

For more details on required and recommended components and additional engagement resources, refer to the [TEA High Quality PreK Family Engagement webpage](#). For questions, or to request one-on-one support on HQPK Family Engagement Plans, please submit an inquiry in the [ECE Support Portal](#).