

## Item 11:

# Approval of Agreed Order for Lone Star College Educator Preparation Program

### DISCUSSION AND ACTION

**SUMMARY:** This item provides the State Board for Educator Certification (SBEC) the opportunity to approve an agreed order for Lone Star College (LSC) educator preparation program (EPP) to continue to operate with conditions.

**STATUTORY AUTHORITY:** The continuing approval of EPPs is authorized by the Texas Education Code (TEC), §§21.0443, 21.041, 21.0452, and 21.061, closure of EPPs is authorized by TEC §21.0451, and the informal disposition of contested cases is authorized by the Texas Government Code (TGC) §2001.056.

**EFFECTIVE DATE:** Upon Board approval.

**BACKGROUND INFORMATION AND JUSTIFICATION:** The TEC §21.0443 authorizes the SBEC to adopt rules providing for EPP approval and renewal of approval. TEC §21.061 states the SBEC is to carry out a process for reviewing and, as necessary, updating standards and requirements for EPPs. The TEC, §21.0451 and 19 Texas Administrative Code (TAC) §229.6(b) state in part that if the Texas Education Agency (TEA) staff finds that an EPP has failed to comply with SBEC rules and/or the TEC Chapter 21, and the EPP does not obtain compliance within the timelines established by TEA staff, the TEA staff shall recommend that the SBEC sanction the EPP. The TEA staff may recommend that the SBEC action include public reprimand, revocation of program approval, or the imposition of conditions upon continuing program approval. TGC §2001.056 allows informal disposition of a contested case by stipulation, agreed settlement, consent order, or default.

TEA staff conducted the five-year continuing approval review of LSC on May 9-11, 2023. As a result of the review, TEA staff gave LSC a set of required next steps to address 26 deficiencies that TEA staff identified during the review, which were due on or before September 12, 2023. LSC submitted next steps documentation to TEA staff to review by the deadline. After review of the next steps documentation, TEA staff found that LSC had not successfully addressed 9 of the identified deficiencies, including insufficient evidence to prove alignment of the coursework and training to the educator standards and failure to implement statutory requirements for required curriculum items and for admitting candidates with a GPA below the minimum. A summary of the deficiencies can be found in Exhibit A included in Attachment II.

On February 1, 2024, TEA gave LSC formal written notice in accordance with 19 TAC §229.6(c) that its proposed recommendation to the SBEC was revocation of approval to prepare and recommend candidates for certification.

On April 5, 2024, LSC elected to enter into an agreed order imposing conditions on the continuing approval of LSC in accordance with 19 TAC §229.6(b) in lieu of proceeding to a hearing before the State Office of Administrative Hearings and subject to approval by SBEC.

An agreed order was drafted that included the following conditions for continuing approval to operate:

- By 5:00 pm April 29, 2024, LSC must post a notice on the EPP website that they are “Under SBEC Board Order” including an assurance they are working to bring improvements to the program and a link to the Agreed Order text.
- By 5:00 pm May 3, 2024, LSC must review all certificate categories offered and submit a request to TEA to remove those they will no longer support.
- For the remaining certificate categories, LSC must submit evidence of compliance with 9 deficiencies by 5:00 pm August 31, 2024, which TEA staff will review and approve by September 30, 2024.
- Any certificate category for which LSC does not receive TEA approval of corrected deficiencies will be revoked effective August 31, 2025, without further review, hearing, or opportunity for appeal.
- LSC must follow all closure rules and requirements for any certificate categories that are revoked.

The agreed order, signed by LSC’s Legal Authority, is included in Attachment II.

**PUBLIC AND STUDENT BENEFIT:** The public and student benefit anticipated as a result of the agreed order will be to ensure effective educator preparation programs and qualified educators in Texas.

**Staff Members Responsible:**

Lorrie Ayers, Director, EPP Management  
Sarah Wolfe, Senior Director, EPCE Law and Policy

**Attachments:**

- I. Statutory Citations
- II. Agreed Order LSC EPP with Exhibit A

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**ATTACHMENT I****Statutory Citations Relating to an Agreed Order for Lone Star College  
Educator Preparation Program****Texas Education Code, §21.041, Rules: Fees**

- (d) The board may propose a rule adopting a fee for the approval or renewal of approval of renewal of an educator preparation program, or for the addition of a certificate or field of certificate to the scope of a program's approval. A fee imposed under this sub-section may not exceed the amount necessary, as determined by the board, to provide for the administrative cost of approving, renewing the approval of, and appropriately ensuring the accountability of educator preparation programs under this subchapter.

**Texas Education Code, §21.0443, Educator Preparation Program Approval and Renewal**

- (a) The board shall propose rules to establish standards to govern the approval or renewal of approval of:
- (1) educator preparation programs; and
  - (2) certification fields authorized to be offered by an educator preparation program.
- (b) To be eligible for approval or renewal of approval, an educator preparation program must adequately prepare candidates for educator certification and meet the standards and requirements of the board.
- (c) The board shall require that each educator preparation program be reviewed for renewal of approval at least every five years. The board shall adopt an evaluation process to be used in reviewing an educator preparation program for renewal of approval.

**Texas Education Code, §21.0451, Sanctions Under Accountability System for Educator Preparation Programs:**

- (a) The board shall propose rules necessary for the sanction of educator preparation programs that do not meet accountability standards or comply with state law or rules and shall at least annually review the accreditation status of each educator preparation program. The rules:
- (1) shall provide for the assignment of the following accreditation statuses:
    - (A) not rated;
    - (B) accredited;
    - (C) accredited—warned;
    - (D) accredited—probation; and
    - (E) not accredited—revoked;
  - (2) may provide for the agency to take any necessary action, including one or more of the following actions:

- (A) requiring the program to obtain technical assistance approved by the agency or board;
  - (B) requiring the program to obtain professional services under contract with another person;
  - (C) appointing a monitor to participate in and report to the board on the activities of the program; and
  - (D) if a program has been rated as accredited—probation under the Accountability System for Educator Preparation for a period of at least one year, revoking the approval of the program and ordering the program to be closed, provided that the board or agency has provided the opportunity for a contested case hearing;
- (3) shall provide for the agency to revoke the approval of the program and order the program to be closed if the program has been rated as accredited—probation under the Accountability System for Educator Preparation for three consecutive years, provided that the board or agency has provided the opportunity for a contested case hearing; and
- (4) shall provide the board procedure for changing the accreditation status of a program that:
- (A) does not meet the accreditation standards established under Section 21.045(a); or
  - (B) violates a board or agency regulation.
- (b) Any action authorized or required to be taken against an educator preparation program under Subsection (a) may also be taken with regard to a particular field of certification authorized to be offered by an educator preparation program.
- (c) A revocation must be effective for a period of at least two years. After two years, the program may seek renewed approval to prepare educators for state certification.
- (d) The costs of technical assistance required under Subsection (a)(2)(A) or the costs associated with the appointment of a monitor under Subsection (a)(2)(C) shall be paid by the educator preparation program.

**Texas Education Code, §21.0452, Consumer Information Regarding Educator Preparation Programs (excerpt):**

- (b) The board shall make available at least the following information regarding each educator preparation program:
- (1) the information specified in Sections 21.045(a) and (b);
- (e) The board may develop procedures under which each educator preparation program receives a designation or ranking based on the information required to be made available under Subsection (b). If the board develops procedures under this subsection, the designation or ranking received by each program must be included in the information made available under this section.

**Texas Education Code, §21.061, Review and Updating of Educator Preparation Programs:**

The board shall, after consulting with appropriate higher education faculty and public-school teachers and administrators and soliciting advice from other interested persons with relevant knowledge and experience, develop and carry out a process for reviewing and, as necessary, updating standards and requirements for educator preparation programs.

**Texas Government Code, §2001.056, Informal Disposition of Contested Case:**

Unless precluded by law, an informal disposition may be made of a contested case by:

- (1) stipulation;
- (2) agreed settlement;
- (3) consent order; or
- (4) default.

**IN THE MATTER**

**OF**

**LONE STAR COLLEGES,  
EDUCATOR PREPARATION  
PROGRAM**

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**BEFORE THE STATE BOARD**

**FOR**

**EDUCATOR CERTIFICATION**

**AGREED FINAL ORDER**

On the 26<sup>th</sup> day of April 2024, the State Board for Educator Certification (“Board” or “SBEC”) considered the matter of the accreditation of the Lone Star Colleges Educator Preparation Program (“LSC”).

This Agreed Order is executed pursuant to the authority of the Administrative Procedure Act, Tex. Gov't. Code §2001.056, which authorizes the informal disposition of contested cases. In a desire to conclude this matter without further delay and expense, the Board and Respondent agree to resolve this matter by this Agreed Final Order.

The Board makes the following Findings of Fact and Conclusions of Law:

**FINDINGS OF FACT**

1. On May 9-11, 2023, the Texas Education Agency ("TEA") staff conducted a five-year continuing approval review of LSC.
2. The Compliance Plan and subsequent review report listed 26 deficiencies that TEA staff identified in the course of the continuing approval review and set out the requirements for LSC to meet in order to address those deficiencies on or before September 12, 2023. To date, LSC has not successfully addressed 9 of the deficiencies that TEA staff identified, including a lack of evidence to prove alignment of the coursework and training to the educator standards. A summary of the deficiencies and the required evidence that LSC must submit to prove that it has corrected the deficiencies are attached hereto as Exhibit A and incorporated by reference as if set out in full herein.
3. On February 1, 2024, TEA staff provided notice to LSC that its proposed recommendation to the SBEC was revocation of approval to recommend candidates for educator certification.
4. On February 21, 2024, LSC submitted a request for an informal review including resubmission of the original documentary evidence submitted in response to the compliance plan along with additional documents and an explanation and request to TEA to accept the documents as offering a preponderance of evidence of corrective action. Because the evidence submitted for the informal review did not demonstrate evidence of compliance, the EPP was notified on March 5, 2024 that the request was denied.
5. On April 26, 2024, LSC and TEA entered into an agreed order imposing conditions on the continuing approval of LSC, including that LSC must review all currently approved certificate categories and identify the categories LSC will continue to support

and request in writing for TEA to remove all certificate categories that LSC will no longer support. For the certificate categories that LSC will continue to support, LSC must provide evidence that all deficiencies identified in Exhibit A have been corrected for all certificate categories by August 31, 2024, and approved by TEA staff by September 30, 2024. Any certificate category for which TEA staff has not received the required evidence by August 31, 2024 will be revoked effective August 31, 2025 without further review, hearing, or opportunity for appeal. Any certificate category for which the evidence is not approved by TEA staff by September 30, 2024 will be revoked effective August 31, 2025, without further review, hearing, or opportunity for appeal. This includes the following certificate categories:

Art (EC-12)	Marketing (6-12)
Bilingual Education Supplemental-Spanish (NA)	Mathematics (4-8)
Chemistry (7-12)	Mathematics (7-12)
Core Subjects with STR (EC-6)	Mathematics/Physical Science/Engineering (6-12)
Core Subjects with STR (4-8)	Mathematics/Science (4-8)
Dance (6-12)	Music (EC-12)
English Language Arts and Reading (7-12)	Physical Education EC-12
English Language Arts and Reading with STR (4-8)	Physical Science (6-12)
English Language Arts and Reaching/Social Studies with STR (4-8)	Physics/Mathematics (7-12)
English as a Second Language Supplemental (NA)	Reserve Officer Training Corps (ROTC) (6-12)
Family and Consumer Sciences (6-12)	Science (4-8)
Gifted & Talented Supplemental (NA)	Science (7-12)
Health EC-12	Social Studies (4-8)
Health Science (6-12)	Social Studies (7-12)
History (7-12)	Special Education (EC-12)
Journalism (7-12)	Special Education Supplemental (NA)
Languages Other Than English - French (EC-12)	Speech 7-12
Languages Other Than English - Mandarin Chinese (EC-12)	Technology Education 6-12
Languages Other Than English - Spanish (EC-12)	Theatre (EC-12)
Life Sciences (7-12)	Trade and Industrial Education (6-12)

6. The parties agree that, if a certificate category is revoked, LSC will not admit new candidates in that category effective on the date of notice of revocation and will not authorize a candidate to begin an internship and will not recommend an Intern or Probationary certificate for a candidate effective on the date of notice of revocation.
7. The parties agree that, if revoked, LSC will meet the closure requirements in 19 TAC Chapter 228, as applicable, for each certificate revoked.
8. The parties agree that LSC must correct all deficiencies identified in Exhibit A and submit all required documentary evidence as set out in Exhibit A to TEA staff by August 31, 2024 for approval. Any deficiency in Exhibit A that is not corrected by LSC by August 31, 2024 and approved by TEA staff by September 30, 2024 will result in revocation of LSC's continuing approval to recommend candidates for certification effective August 31, 2025, without further review, hearing, or opportunity for appeal.
9. The Parties agree that LSC will post notice on the landing page of its website by 5:00 pm on April 29, 2024, stating that it is "Under SBEC Board Order," including a link to this executed Agreed Final Order and the text "The Lone Star Colleges educator preparation program has entered into a settlement with the State Board for Educator Certification to address areas of noncompliance with state requirements for educator preparation programs. Lone Star College is working in collaboration with the Texas Education Agency to bring improvements to its program and is committed to serving the needs of our aspiring teachers through continuous improvements."
10. The Parties agree that if LSC violates any provisions of this Order, TEA staff will immediately recommend to the SBEC revocation of LSC's continuing approval to recommend candidates for certification, without any opportunity for an informal review under 19 Texas Administrative Code §229.6(c) or §229.7 or a contested case hearing under Texas Government Code Chapter 2001. The SBEC shall determine, without a contested case hearing, whether LSC's performance under this agreement is acceptable, based on the documentation submitted to the SBEC from TEA staff, and shall revoke LSC's continuing approval and assign an accreditation status of Not Accredited-Revoked if the SBEC determines that LSC has failed to comply with the terms of this agreement.
11. The Parties agree that if LSC's continuing approval to recommend candidates is revoked, whether for individual certificate categories or for the entire program, LSC will comply with the requirements of 19 Texas Administrative Code Chapter 228 with regard to the affected candidates by August 31, 2025.

### **CONCLUSIONS OF LAW**

1. LSC is subject to the jurisdiction of the SBEC and is required to comply with 19 Texas Administrative Code, Chapters 227, 228, 229, 230, 231, 233, 234, 235, 241, and 247 and Texas Education Code §§21.044, 21.0441, 21.0443, 21.045, 21.0451, 21.0452, 21.0454, 21.0455, 21.046, 21.048, and 21.049.



2. The Board is authorized, pursuant to 19 Texas Administrative Code Chapter 229 and Texas Education Code §21.0443 to revoke or refuse to renew its approval of an educator preparation program, and to put conditions on the continuing approval of a program.
3. The SBEC and LSC agree to the actions set forth herein in lieu of formal revocation proceedings.

IT IS THEREFORE ORDERED, ADJUDGED AND DECREED THAT:

1. Upon the effective date of this Order, LSC will submit for TEA by 5:00 pm on May 3, 2024, a list of approved certificate categories that LSC will no longer support and a letter requesting TEA staff to remove those certificates from LSC inventory. The remaining certificates will be subject to the requirements for corrective action identified in Exhibit A with evidence of corrective action due to TEA by 5:00 pm on August 31, 2024. TEA will notify LSC by September 30, 2024 of approval of evidence. Any certificate category for which TEA staff has not received the required evidence of corrective action by August 31, 2024, will be revoked effective August 31, 2025, without further review, hearing, or opportunity for appeal. Any certificate category for which the evidence of corrective action is not approved by TEA staff by September 30, 2024, will be revoked effective August 31, 2025, without further review, hearing, or opportunity for appeal. This includes the following certificate categories:

Art (EC-12)	Marketing (6-12)
Bilingual Education Supplemental-Spanish (NA)	Mathematics (4-8)
Chemistry (7-12)	Mathematics (7-12)
Core Subjects with STR (EC-6)	Mathematics/Physical Science/Engineering (6-12)
Core Subjects with STR (4-8)	Mathematics/Science (4-8)
Dance (6-12)	Music (EC-12)
English Language Arts and Reading (7-12)	Physical Education EC-12
English Language Arts and Reading with STR (4-8)	Physical Science (6-12)
English Language Arts and Reaching/Social Studies with STR (4-8)	Physics/Mathematics (7-12)
English as a Second Language Supplemental (NA)	Reserve Officer Training Corps (ROTC) (6-12)
Family and Consumer Sciences (6-12)	Science (4-8)
Gifted & Talented Supplemental (NA)	Science (7-12)
Health EC-12	Social Studies (4-8)
Health Science (6-12)	Social Studies (7-12)
History (7-12)	Special Education (EC-12)
Journalism (7-12)	Special Education Supplemental (NA)

Languages Other Than English - French (EC-12)	Speech 7-12
Languages Other Than English - Mandarin Chinese (EC-12)	Technology Education 6-12
Languages Other Than English - Spanish (EC-12)	Theatre (EC-12)
Life Sciences (7-12)	Trade and Industrial Education (6-12)

2. LSC must correct all deficiencies identified in Exhibit A, for the certification categories that LSC will continue to support and submit all required documentary evidence as set out in Exhibit A to TEA staff for approval by August 31, 2024. TEA staff will notify LSC by September 30, 2024, of the outcome of the review of documentary evidence. Any deficiency in Exhibit A that is not corrected by LSC by August 31, 2024, and approved by TEA staff by September 30, 2024 will result in revocation of LSCs continuing approval to recommend candidates in the deficient certificate category effective August 31, 2025, without further review, hearing, or opportunity for appeal.
3. LSC will post notice on the landing page of its website by 5:00 pm on April 29, 2024, stating that it is “Under SBEC Board Order,” including a link to this executed Agreed Final Order and the text “The Lone Star Colleges educator preparation program has entered into a settlement with the State Board for Educator Certification to address areas of noncompliance with state requirements for educator preparation programs. Lone Star College is working in collaboration with the Texas Education Agency to bring improvements to its program and is committed to serving the needs of our aspiring teachers through continuous improvements.”
4. If LSC violates any provisions of this Order, TEA staff will immediately recommend to the SBEC revocation of the LSC's continuing approval to recommend candidates, without any opportunity for an informal review under 19 Texas Administrative Code §229.6(c) or §229.7 or a contested case hearing under Texas Government Code Chapter 2001.
5. The SBEC shall determine, without the necessity of a contested case hearing and based on evidence submitted by TEA staff, whether LSC’s performance under this agreement is ~~adequate~~ and shall revoke LSC’s continuing approval and assign an accreditation status of Not Accredited-Revoked if the SBEC determines that LSC has failed to comply with the terms of this agreement.
6. If LSC’s continuing approval to recommend candidates is revoked, whether for individual certificate categories or for the entire program, LSC must comply with the requirements of 19 Texas Administrative Code Chapter 228 with regard to the affected candidates by August 31, 2025.
7. LSC waives its rights to a contested case hearing before the State Office of Administrative Hearings for the revocation of certification categories or its authority to approve candidates, waives any right to seek removal or modification of the revocation of certification categories noted herein, any right to seek removal or modification of the terms of this order, and any right to seek judicial review of this order.

SIGNED this   5th   day of April, 2024



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Dr. Dwight Smith  
Vice Chancellor, Academic and Workforce Success

On behalf of the State Board for Educator Certification:

SIGNED this \_\_\_\_\_ day of \_\_\_\_\_, 2024

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Jean Streepey, Chair  
State Board for Educator Certification

**Exhibit A**  
Summary of Deficiencies and Required Evidence

Required TAC	Action Item	Requested/Expected Deliverable	Delivered Item	Agreed Order Deliverable
<p><b>19 TAC §227.10(a)(3)(B) Admission Requirements: Exception to Minimum GPA (10% Exception)</b></p> <p>... an exception to the minimum GPA requirement may be granted by the program director only in <u>extraordinary circumstances</u> and may not be used by a program to admit more than 10% of any incoming class of candidates.</p>	<p>Implement a process to track the admission GPA of candidates admitted into the EPP during a reporting year to ensure no more than 10% are admitted with a GPA below 2.5.</p> <p>For candidates admitted with a GPA below 2.5, ensure the appropriate documentation is collected regarding the extraordinary circumstance and the work experience equivalent of a GPA of 2.5 that was used to consider whether to accept the candidate or not.</p> <p>You are strongly encourage you to have a policy for making such admission decisions so that they are applied equitably across all applicable applicants.</p>	<p>Provide a written description of the process that will be used to track GPA and the requirements that must be met by an applicant to be admitted with a GPA below the minimum, including any related documents that will be used and an implementation date, and that is signed by the Legal Authority.</p>	<p>A written and signed description of the corrected process with an artifact that was a GPA calculator. The implementation date was identified as Fall 2023.</p> <p>A review of admitted candidates in ECOS on the 2023-2024 admission list reflected two candidates admitted with GPA below 2.5 had not been required to submit passing scores on a pre-admission content test as required by TEC 21.0441(a)(2)(B) which was evidence the process had not been updated to align with requirements in the applicable TAC.</p>	<p>Develop a process and create a process document for EPP staff to use that provides information and guidance on admission decisions and the steps required to admit a candidate with a GPA below the 2.5 minimum.</p> <p>The process must meet or exceed all related requirements in TAC and TEC and the related process document must include:</p> <ul style="list-style-type: none"> <li>a) The related applicable rules in Texas Administrative Code (TAC) with accurate citations; and</li> <li>b) Guidance for advising applicants on requirements and processes for Pre-admission content exams (PACT) and for verifying evidence of passing scores on PACT; and</li> <li>c) Instructions and policies for collecting and verifying evidence of an extraordinary circumstance and the work experience</li> </ul>

Required TAC	Action Item	Requested/Expected Deliverable	Delivered Item	Agreed Order Deliverable
				<p>equivalent of a GPA of 2.5; and</p> <p>d) The criteria for acceptance or denial of the evidence as it impacts the admission decision.</p> <p>The process and related process document must include guidance to track the GPA of the incoming class so that the average does not fall below 3.0 for the reporting year.</p> <p>Submit to TEA by <b>August 31, 2024</b>:</p> <p>1) Evidence of sustainable process updates including:</p> <p>a) the completed process document(s); and</p> <p>b) related forms, worksheets, checklists, policies, or other supporting documents or artifacts that will be used in the admission process related to admitting applicants with a GPA below the minimum; and</p> <p>2) Evidence of implementation of the updated process including:</p>

Required TAC	Action Item	Requested/Expected Deliverable	Delivered Item	Agreed Order Deliverable
				<p>For each candidate with an admission date after the effective date of the Agreed Order, submit admission transcripts and documentation related to the requirements around admitting an applicant with a GPA below 2.5 for each applicable candidate.</p> <p>100% of candidates with GPA below 2.5 that were admitted after the effective date of the Agreed Order must meet requirements for the 10% exception.</p>
<p><b>19 TAC §227.17(e) Formal Admission: 7-Day Notice of Admission</b></p> <p>An EPP must notify the Texas Education Agency within <u>seven calendar days</u> of a candidate's formal admission.</p>	<p>Implement a process to create admission records in ECOS for each admitted candidate that is within 7 calendar days of the formal date of admission that is identified in the candidate's formal written offer of admission.</p>	<p>Provide formal admission documents for one candidate admitted after the close of the 5-year review. Records in ECOS will be compared to dates in candidate records; or</p> <p>Provide a written description of the process that will be used to ensure admission records are created in ECOS within 7 days of the formal date of admission, including any related documents that will be used and an implementation date, and that is signed by the Legal Authority.</p>	<p>A written and signed description detailing the admission process included an assurance that the admission record would be created within 7 days but did not detail how that would be assured. The implementation date was identified as June 1, 2023.</p> <p>A review of the 2023-2024 admission list in ECOS revealed that records for at least 7 of 26 candidates were noncompliant with this requirement.</p>	<p>Develop a process and create a process document for EPP staff to use that provides information and guidance on the admission process and admission decisions and the steps required to formally admit candidates, including creating the admission record in ECOS. The process must meet or exceed all applicable requirements in TAC and the process document must include:</p> <p>a) The related rules in Texas Administrative Code (TAC) with accurate citations; and</p>

Required TAC	Action Item	Requested/Expected Deliverable	Delivered Item	Agreed Order Deliverable
				<p>b) Guidance for reviewing and accepting admissions applications and for completing the formal admission process.</p> <p>Submit to TEA by <b>August 31, 2024</b>:</p> <p>1) Evidence of a sustainable admission process including:</p> <ul style="list-style-type: none"> <li>a) the completed process document(s); and</li> <li>b) related forms, worksheets, checklists, policies, or other supporting documents and artifacts that will be used in the admission process and in the process related to formal admission; and</li> </ul> <p>2) Evidence of implementation of the updated process including:</p> <p>For each candidate with an admission date after the effective date of the Agreed Order, submit admission documents including, at minimum, transcripts, application, results of the admission screen, and the</p>

Required TAC	Action Item	Requested/Expected Deliverable	Delivered Item	Agreed Order Deliverable
				<p>formal written and signed admission letter for each. Information on candidate letters will be compared with related records in ECOS.</p> <p>100% of the records must meet or exceed admission requirements in 19 TAC Chapter 227 and admission records must have been created within 7 calendar days of the date of formal admission in the signed formal offer of admission. The admission date reported in ECOS must agree with the formal date of admission identified on the offer letter.</p>
<p><b>19 TAC §228.30(a) Standards-based Curriculum</b></p> <p>The <u>educator standards</u> adopted by the State Board for Educator Certification shall be the curricular basis for all educator preparation...</p> <p>If the SBOE takes no action on the repeal and replacement of Chapter 228, the requirement that must be met is 19 TAC §228.57(a).</p>	<p>Revise curriculum to provide instruction in the content pedagogy standards in each certificate area offered by the EPP; and</p> <p>Revise content pedagogy for Generalist so that it is composed of instruction and practice and is not test reliant upon test preparation.</p>	<p>Provide a revised course plan and syllabi that reflect the revisions; or</p> <p>Provide a written description of the intended revisions to the curriculum and the implementation date, that is signed by the Legal Authority.</p> <p>Include any related documents that will be used in, or result from, the revision.</p>	<p>Documentation was submitted that reflected that an individual would be hired to revise 2 courses, PPR (required for all candidates) and Generalist (required only for elementary candidates). Plans to update curriculum with content pedagogy standards could not be discerned from these documents.</p> <p>Syllabi for required courses were submitted as evidence of coursework hours and course content</p>	<p>For each certificate category retained by the EPP, review and revise the curriculum so that candidates in the certificate category receive adequate instruction and training in the educator standards for the certificate.</p> <p>Submit to TEA by <b>August 31, 2024</b>:</p> <p>1) Evidence of sustainable revisions including:</p> <p>a) completed curriculum alignment charts, syllabi, course outlines, and a</p>



Required TAC	Action Item	Requested/Expected Deliverable	Delivered Item	Agreed Order Deliverable
			<p>but the syllabi submitted were for current courses and not for updated courses. The Generalist course reflected only test preparation with instruction delivered from the test preparation manual for each week's activity.</p> <p>The written description signed by the Legal Authority reflected the intention to hire mentors as qualified instructors for each certificate area to provide support to candidates.</p>	<p>performance assessment with aligned rubric for each course required for each certificate category.</p> <p>Course materials must reflect the standards are being taught for each of the certificate categories.</p>
<p><b>19 TAC §228.30(c) Digital Literacy</b></p> <p>The following subject matter shall be included in the curriculum for candidates seeking <u>initial certification in any certification class:</u></p> <p>(8) <u>instruction in digital learning, virtual instruction, and virtual learning as defined in TEC, §21.001, including a digital literacy evaluation followed by a prescribed digital learning curriculum...</u></p> <p>(A) be aligned with the latest version of the International Society for Technology in Education's (ISTE)</p>	<p>Update coursework for all candidates to include the required instruction in digital learning, virtual instruction, and virtual learning; and</p> <p>Develop and implement the Digital Literacy assessment with the prescribed curriculum to address deficiencies uncovered by the assessment.</p> <p>Retain the evidence of candidate completion of the assessment in candidates' records per the records retention requirement in 19 TAC §228.40.</p>	<p>Provide a completed assessment for one candidate; and a syllabus or coursework that reflects the updated instruction in coursework; or</p> <p>Provide an attestation that includes a description of how this requirement will be implemented, with an implementation date and any related documents. The attestation is signed by the Legal Authority.</p>	<p>A written and signed attestation identifying the Technology course will be revised to include the required instruction and Digital Literacy evaluation; however, the course is required for secondary candidates only. EPP staff could not identify how this required instruction would be provided to candidates pursuing elementary certification.</p>	<p>For each certificate the EPP will retain, review and revise curriculum so that candidates in each certificate category receive adequate instruction and training in the required topics: digital learning, virtual instruction, and virtual learning.</p> <p>Submit to TEA by <b>August 31, 2024:</b></p> <ol style="list-style-type: none"> <li>1) Evidence of sustainable revisions including: syllabi, course outlines, and instructional materials used to provide the instruction and training for each</li> </ol>

Required TAC	Action Item	Requested/Expected Deliverable	Delivered Item	Agreed Order Deliverable
<p>standards as appears on the ISTE website; (B) provide effective, evidence-based strategies to determine a person's degree of digital literacy; and (C) include resources to address any deficiencies identified by the digital literacy evaluation; ...</p> <p>If the SBOE takes no action on the repeal and replacement of Chapter 228, the requirement that must be met is 19 TAC §228.57(c)(8).</p>				<p>certificate category.</p> <p>And</p> <p>2) A copy of the digital literacy evaluation and a written description of the prescribed coursework that will be used to address deficiencies uncovered by the evaluation for each certificate category.</p> <p>The submitted materials must reflect the required instruction provided to candidates in each certificate category.</p>
<p><b>19 TAC §228.35(b) Coursework Hours: Required Hours-Teacher Certification</b></p> <p>Coursework and/or training for candidates seeking initial certification in the classroom teacher certification class. An EPP shall provide each candidate with a minimum of <u>300 clock-hours of coursework and/or training</u>.</p> <p>If the SBOE takes no action on the repeal and replacement of Chapter 228, the requirement that</p>	<p>Add coursework to ensure each candidate receives at least 300 clock hours (18 semester credit hours) of coursework while enrolled in the EPP, exclusive of hours awarded for clinical teaching or internship.</p>	<p>Provide an updated degree plan and course syllabi for all courses that reflect the number of hours awarded for each course. The updated information will be cross-referenced with candidate information published on the website.</p>	<p>A Coursework Hours Required document was submitted that reflects hours but does not reflect the anticipated changes to courses. Additional artifacts such as ATCP Course Education Plans reflect 300 hours of coursework for elementary candidates but not for secondary candidates. Syllabi reflected the current hours required for each course and not the updated hours and do not agree with the ATCP Course Education Plan documents.</p>	<p>For each certificate the EPP will retain, review and revise course structures so that candidates in each certificate category receive the required number of hours of instruction/training in the required standards and curriculum topics.</p> <p>Submit to TEA by <b>August 31, 2024</b>:</p> <p>1) Evidence of sustainable revisions including a draft or a published degree plan or course schedule that shows the required courses</p>

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<p>must be met is 19 TAC §228.37(a).</p>			<p>There was additional confusion about how clock hours were calculated for courses since the college awards CE credits associated with Contact Hours. The EPP staff could not clearly identify how Contact Hours and Clock Hours differ in terms of assigning course credit.</p> <p>Due to the discrepancies across artifacts submitted, TEA staff could not concretely identify the number of hours of coursework included in the improved EPP requirements.</p>	<p>and number of clock hours of credit awarded for each course in each certificate category.</p> <p>The clock hours must agree with the hours of coursework identified in the syllabi and course outlines submitted for previous compliance items in this Exhibit and the total hours must equal or exceed 300 clock hours of instruction for each certificate category.</p>
<p><b>19 TAC §228.35(e)(1)(A) FBE: Interactive Hours</b></p> <p>Field-based experiences must include <u>15 clock-hours</u> in which the candidate, under the direction of the EPP, is <u>actively engaged in instructional or educational activities</u> that include:</p> <p>(i) authentic school settings in a public school accredited by the TEA or other school approved by the TEA for this purpose;</p> <p>(ii) instruction by content certified teachers;</p>	<p>Update the FBE requirements and/or documentation process to capture evidence of at least 15 hours of interactive FBE. Retain the documentation in candidates' records per the records retention requirement in 19 TAC §228.40.</p>	<p>Provide a completed FBE log for one candidate that completed FBEs after the close of the review; or</p> <p>Provide an attestation that includes a description of how this requirement will be updated, with an implementation date and any related documents. The attestation is signed by the Legal Authority.</p>	<p>A log of FBE hours completed was provided for one candidate but did not capture evidence of interaction. Written reflections of FBE activities were provided for another candidate and the reflections captured evidence of interaction; however only 9 of the required 15 hours had been completed.</p>	<p>Develop a process and create a process document for EPP staff to use that provides information and guidance on the structure of the FBE process and the steps for candidate completion of FBE requirements. The process document must include:</p> <ol style="list-style-type: none"> <li>a) The related rules in Texas Administrative Code (TAC) with accurate citations; and</li> <li>b) The sequential steps that must be taken by candidates to complete FBE; and</li> </ol>

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<p>(iii) actual students in classrooms/instructional settings with identity-proof provisions;</p> <p>(iv) content or grade-level specific classrooms/instructional settings; and</p> <p>(v) written reflection of the observation.</p> <p>If the SBOE takes no action on the repeal and replacement of Chapter 228, the requirement that must be met is 19 TAC §228.41(1) and §228.43.</p>				<p>c) Instructions and policies for collecting and verifying evidence of candidate completion of FBE requirements.</p> <p>Submit to TEA by <b>August 31, 2024</b>:</p> <p>1) Evidence of sustainable updates including:</p> <p>a) the completed process document(s); and</p> <p>b) related forms, logs, worksheets, checklists, policies, handbooks, or other supporting artifacts that will be used to convey information about FBE and track and document the completion of FBE requirements by candidates.</p> <p>Additionally, identify and provide the role(s) or title(s) of the person or persons on the EPP staff that are responsible for verifying and retaining evidence of FBE activities.</p> <p>And</p>

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				<p>2) Evidence of implementation of the updated process:</p> <p>For each candidate who completed FBE after the effective date of the Agreed Order, provide completed FBE logs. The logs must capture evidence of FBE activity that must include at minimum candidate name, date of activity or observation, time spent in activity or observation, activity the candidate observed or in which the candidate was engaged, the grade level and subject in which the FBE was completed, and a verifying signature from a cooperating teacher that the FBE was completed as identified on the log.</p>
<p><b>19 TAC §228.35(b)(2) Pre-Service Requirements: Coursework</b></p> <p>Unless a candidate qualifies as a late hire, a candidate <u>shall complete the following prior to any</u></p>	<p>Review and revise pre-service coursework and training to ensure candidates receive instruction in the required topics and are able to demonstrate proficiency in the</p>	<p>Provide syllabi and/or coursework samples as needed to demonstrate alignment of coursework to the pre-service requirements; or</p>	<p>A written, signed attestation identified the EPP requires 180 hours of preservice coursework and training. Attached artifacts, including one page graphics and a handbook</p>	<p>For each certificate the EPP will retain, review and revise curriculum so that candidates in each certificate category receive adequate instruction and training in the</p>

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<p><u>clinical teaching or internship</u>:</p> <p>(2) ... <u>that allows candidates to demonstrate proficiency in: <a href="#">See TAC for prescribed content (A-J)</a></u></p> <p>If the SBOE takes no action on the repeal and replacement of Chapter 228, the requirement that must be met is 19 TAC §228.41(2).</p>	<p>topics prior to clinical teaching or internship, with particular attention on data driven practices, and including performance assessments where applicable.</p>	<p>Provide an attestation that includes a description of how pre-service training will be revised with an implementation date and any related documents. The attestation is signed by the Legal Authority.</p>	<p>provided information that is not consistent with the written description of the corrected aligned coursework. Responsive documents did not provide evidence the EPP has or will update the course content to provide the prescribed pre-service coursework.</p>	<p>required pre-service topics.</p> <p>Submit to TEA by <b>August 31, 2024</b>:</p> <p>1) Evidence of sustainable revisions including:</p> <p>a) a degree plan that identifies courses required for each certificate category offered by the EPP and identifies the courses that are required to be completed prior to the clinical experience; and</p> <p>b) a performance assessment with aligned rubric for each pre-service topic that will be used to evaluate candidate proficiency in the topic for each certificate category offered by the EPP.</p> <p>The revisions must meet the requirements for pre-service coursework and must reflect that each candidate receives the training relative the certificate category pursued.</p>
<p><b>19 TAC §228.35(e)(2)(B)(vii) &amp; (viii) Skills Implementation:</b></p>	<p>Update a current document or process to notify candidates and campus or district</p>	<p>Provide evidence of notification of campus and candidate for one candidate beginning</p>	<p>A written, signed attestation was provided that detailed the process for deactivating</p>	<p>Update the certificate deactivation process and revise the process document</p>

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<p><b>Notification of Certificate Deactivation</b></p> <p>If the <u>candidate leaves the internship assignment</u> for any of the reasons identified in clause (vi)(II)-(V) of this subparagraph:</p> <p>(I) the EPP, the campus or district personnel, and the candidate must <u>inform each other within one calendar week of the candidate's last day</u> in the assignment; and</p> <p>(II) TEA must receive <u>the certificate deactivation request with all related documentation from the EPP within two calendar weeks of the candidate's last day</u> of the assignment in a format determined by TEA.</p> <p>(viii) The EPP must <u>communicate the requirements</u> in clause (vii) of this subparagraph to candidates and campus or district personnel prior to the assignment start date.</p> <p>If the SBOE takes no action on the repeal and replacement of Chapter 228, the requirement that must be met is 19 TAC §228.73(g)-(i).</p>	<p>personnel of the requirements for certificate deactivation, should that become necessary, that is provided before the candidate begins the internship. Retain evidence in each candidate's record per the records retention requirement in 19 TAC §228.40.</p>	<p>an internship after the close of this review; or</p> <p>Provide an attestation that includes a description of how evidence of this notification will be provided to the required individuals with an implementation date and any related documents. The attestation is signed by the Legal Authority.</p>	<p>certificates and exiting candidates from the EPP if necessary. The required notification was provided to candidates in the Intern Handbook 23-24; however, there was no evidence of how the EPP will inform LEA staff of the deactivation requirements prior to the start of the candidate's internship.</p>	<p>for certificate deactivations to include the process for initial notices to candidates and LEAs about certificate deactivation requirements prior to the start of internships.</p> <p>Submit to TEA by <b>August 31, 2024</b>:</p> <p>1) Evidence of sustainable updates including:</p> <ul style="list-style-type: none"> <li>a) the revised process document that includes all related TAC properly cited: and</li> <li>b) the document(s), handbooks, training materials, letters, or other artifacts that the EPP will use to notify candidates and their campus/district of the certificate deactivation requirements prior to the start of the candidate's internship; and</li> <li>c) any documents or templates the EPP will use to enact deactivations.</li> </ul> <p>And</p>

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				<p>2) Evidence of implementation of the updated process including:</p> <p>a) for each candidate who began an internship after the effective date of the Agreed Order, submit to TEA evidence of implementation of the updated process: including the written notification provided to the candidate; and the written notification provided to the LEA employing the candidate during the internship.</p> <p>The notification must be transparent and clearly conveyed and the date of the notification must be before the effective date on the INT or PRO certificate for each candidate.</p>
<p><b>19 TAC §228.35(f) Campus Supervision: Training Mentors and Cooperating Teachers</b></p> <p>...The EPP is responsible for providing mentor, cooperating teacher, and/or site supervisor <u>training</u> that relies on scientifically-based research, but the program may allow</p>	<p>Update the training provided to cooperating teachers and mentors to include research-based training in coaching and mentoring teacher candidates.</p>	<p>Submit the updated training via a slide deck, a manual, or a link to an online platform, whichever is appropriate for the type of delivery for the training.</p>	<p>There were no training materials provided that reflected coaching and mentoring training that would be provided to cooperating teachers and mentors.</p> <p>The EPP provided a slide deck used to train field</p>	<p>Develop a process and create a process document for EPP staff to use that provides information and guidance on selecting, assigning, and training mentors.</p> <p>Develop and implement training materials for mentor teachers that includes research-</p>



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<p>the training to be provided by a school, district, or regional education service center if properly documented.</p> <p>With</p> <p>§228.2(14) cooperating teacher ...who has completed cooperating teacher <u>training, including training in how to coach and mentor teacher candidates</u>, by the EPP...</p> <p>§228.2(26) mentor ...who has completed mentor <u>training, including training in how to coach and mentor teacher candidates</u>, by an EPP...</p> <p>If the SBOE takes no action on the repeal and replacement of Chapter 228, the requirement that must be met is 19 TAC §228.91, §228.93, and §228.97,</p>			<p>supervisors on how to set up and conduct a first of year “BOY” meeting with campus personnel at the start of a candidate’s clinical experience.</p> <p>Instructions in the slide deck identified the field supervisor would provide in the BOY meeting instructions and expectations about the clinical experience. Training in coaching and mentoring was not included in the BOY meeting requirements. Additionally, dates for the next BOY were identified as 9/4-9/29 which for some candidates would fall outside the 3-week window for providing training.</p>	<p>based training in coaching and mentoring.</p> <p>The process, process documentation, and training materials must be aligned with requirements in TAC and must include information on how qualifications of mentors will be verified and must include how training attendance will be verified.</p> <p>Submit to TEA by <b>August 31, 2024</b>:</p> <p>1) Evidence of a sustainable process including:</p> <p>a) the process document and any related artifacts such as forms, template letters, handbooks, agreement documents, or other artifacts that will be used in selecting, assigning, and training mentors; and</p> <p>b) the updated training via a slide deck, a manual, or a link to an online platform, whichever is appropriate for the type of delivery for the training. The training must</p>

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				<p>include training in how to coach and mentor candidates; and a bibliography of the research base used to develop the training.</p> <p>And</p> <p>2) Evidence of implementation of the established process including: for each candidate who began an internship after the effective date of the Agreed Order, submit to TEA evidence of implementation of the updated mentor training process:</p> <p>a) submit evidence the mentors attended training within the time frame required in TAC; and</p> <p>b) submit the training materials used to train the mentors including coaching and mentoring training and the bibliography of the research-base for the training.</p>