### **RESPONSE CHECKLISTS**

The following checklists are to assist proposers in ensuring that all information is included in their response. There is a separate checklist for each of the six components of this RFP. Proposers must refer to the appropriate section of the RFP for detailed information on each requirement.

#### 1.5.1 Program Integration Response Checklist

RFP Cover Sheet	Sec. 3.1.1/Attachment D
Understanding of the Project and Methodology	Sec. 3.2
Management Plan for the Project	Sec. 3.3
Task/Activity Plan	Sec. 3.4/Attachment F
Cost Proposal	Sec. 3.5/Attachment E
Proposer's Financial Responsibility	Sec. 3.6
Signed Execution of Offer, Affirmation of Terms and Conditions, and Proposal Preferences	Attachment B
HUB Subcontracting Plan (HSP)	Attachment C
Line of Authority	Sec. 1.5 (1)
Security Requirements	Sec. 1.5 (2)
Statutory Obligations	Sec. 1.5 (3)
Ownership	Sec. 1.5 (4)
Risk Mitigation and Business Continuity Planning	Sec. 1.5 (5)
Secure Storage and Document Retention	Sec. 1.5 (6)
Support	Sec. 1.5 (7)
Monitoring of Assessment Services Activities	Sec. 1.5 (8)
Evaluation of Services and Products	Sec. 1.5 (9)
Liquidated Damages	Sec. 1.5 (10)
Critical and Non-critical Deliverables	Sec. 1.5 (11)
Liquidated Damages Chart for Critical Deliverables	Sec. 1.5 (12)
Breach of Security for Test Items and Student Records	Sec. 1.5 (13)
Service Interruptions of Online Testing	Sec. 1.5 (14)
Required End-of-Contract Activities	Sec. 1.5 (15)
Program Integration	Sec. 1.5.1 (16)
File Server and Data Transfers	Sec. 1.5.1 (17)
Coordination, Publication, and Distribution of the District and Campus Coordinator Manual	Sec. 1.5.1 (18)
Technical Assistance and Production of a Technical Digest	Sec. 1.5.1 (19)
Coordination of Meetings, Trainings, and Required Reports	Sec. 1.5.1 (20)
Education Service Center Training	Sec. 1.5.1 (21)
Additional Training and Support	Sec. 1.5.1 (22)
Assessment Data Portal	Sec. 1.5.1 (23)
Coordination of Online Activities	Sec. 1.5.1 (24)
Detection of Statistical Irregularities Using Assessment Data	Sec. 1.5.1 (25)
Student History Files	Sec. 1.5.1 (26)
Accountability Datasets	Sec. 1.5.1 (27)
State Assessment XML Files	Sec. 1.5.1 (28)
Meeting Space	Sec. 1.5.1 (29)

Quality Control	Sec. 1.5.1 (30)
Other Technological Innovation	Sec. 1.5.1 (31)

## 1.5.2 STAAR Item and Test Development, Administration, Scoring, and Reporting for Grades 3–8 Assessments Response Checklist

П	RFP Cover Sheet	Sec. 3.1.1/Attachment D
H	Understanding of the Project and Methodology	Sec. 3.1. I/Attacriment D
H	Management Plan for the Project	Sec. 3.2
H	Task/Activity Plan	Sec. 3.4/Attachment F
H	Cost Proposal	Sec. 3.5/Attachment E
H	Proposer's Financial Responsibility	Sec. 3.6
Ш	Signed Execution of Offer, Affirmation of Terms and Conditions,	
	and Proposal Preferences	Attachment B
	HUB Subcontracting Plan (HSP)	Attachment C
	Line of Authority	Sec. 1.5 (1)
	Security Requirements	Sec. 1.5 (2)
	Statutory Obligations	Sec. 1.5 (3)
	Ownership	Sec. 1.5 (4)
	Risk Mitigation and Business Continuity Planning	Sec. 1.5 (5)
	Secure Storage and Document Retention	Sec. 1.5 (6)
	Support	Sec. 1.5 (7)
	Monitoring of Assessment Services Activities	Sec. 1.5 (8)
	Evaluation of Services and Products	Sec. 1.5 (9)
	Liquidated Damages	Sec. 1.5 (10)
	Critical and Non-critical Deliverables	Sec. 1.5 (11)
	Liquidated Damages Chart for Critical Deliverables	Sec. 1.5 (12)
	Breach of Security for Test Items and Student Records	Sec. 1.5 (13)
	Service Interruptions of Online Testing	Sec. 1.5 (14)
	Required End-of-Contract Activities	Sec. 1.5 (15)
	Item and Prompt Development	Sec. 1.5.2 (32)
	Texas Educator Meetings	Sec. 1.5.2 (33)
	Pilot Testing	Sec. 1.5.2 (34)
	Field Testing	Sec. 1.5.2 (35)
	Data Review	Sec. 1.5.2 (36)
	Standard Setting	Sec. 1.5.2 (37)
	Item Bank	Sec. 1.5.2 (38)
	Test Design and Construction	Sec. 1.5.2 (39)
	Online Activities	Sec. 1.5.2 (40)
	Test Booklet Specifications	Sec. 1.5.2 (41)
	Test Booklet Quantities	Sec. 1.5.2 (42)
	Answer Documents	Sec. 1.5.2 (43)
	Test Administration Manuals	Sec. 1.5.2 (44)
	Ancillary Materials	Sec. 1.5.2 (45)
	District Coordinator Packets	Sec. 1.5.2 (46)
	Major Shipments of Test Administration Materials	Sec. 1.5.2 (47)
	Inventory Control	Sec. 1.5.2 (48)
	Precoding/Preloading Service	Sec. 1.5.2 (49)
	Test Administration Schedule	Sec. 1.5.2 (50)

Production Schedule	Sec. 1.5.2 (51)
Training Materials	Sec. 1.5.2 (52)
Out-of-District Students	Sec. 1.5.2 (53)
Assessment of Migrant Students	Sec. 1.5.2 (54)
Assessment of Private School Students	Sec. 1.5.2 (55)
System Capabilities	Sec. 1.5.2 (56)
System Design	Sec. 1.5.2 (57)
Data File Requirements	Sec. 1.5.2 (58)
Answer Keys	Sec. 1.5.2 (59)
Accuracy Verification	Sec. 1.5.2 (60)
Equating	Sec. 1.5.2 (61)
Scoring Machine-Scorable Documents	Sec. 1.5.2 (62)
Scoring of Compositions	Sec. 1.5.2 (63)
Detection of Statistical Irregularities on Assessment Instruments	Sec. 1.5.2 (64)
Reporting	Sec. 1.5.2 (65)
Standard Reports	Sec. 1.5.2 (66)
Reports to TEA	Sec. 1.5.2 (67)
Interpreting Results Guide	Sec. 1.5.2 (68)
Parent Brochures Related to the Student Success Initiative	Sec. 1.5.2 (69)
Explanation of Scores for Parents	Sec. 1.5.2 (70)
Release of Tests	Sec. 1.5.2 (71)

# 1.5.3 STAAR Item and Test Development, Administration, Scoring, and Reporting for EOC Assessments Response Checklist

	RFP Cover Sheet	Sec. 3.1.1/Attachment D
H		
H	Understanding of the Project and Methodology	Sec. 3.2
H	Management Plan for the Project	Sec. 3.3
H	Task/Activity Plan	Sec. 3.4/Attachment F
H	Cost Proposal	Sec. 3.5/Attachment E
Ш	Proposer's Financial Responsibility	Sec. 3.6
	Signed Execution of Offer, Affirmation of Terms and Conditions, and Proposal Preferences	Attachment B
	HUB Subcontracting Plan (HSP)	Attachment C
	Line of Authority	Sec. 1.5 (1)
	Security Requirements	Sec. 1.5 (2)
	Statutory Obligations	Sec. 1.5 (3)
	Ownership	Sec. 1.5 (4)
	Risk Mitigation and Business Continuity Planning	Sec. 1.5 (5)
	Secure Storage and Document Retention	Sec. 1.5 (6)
	Support	Sec. 1.5 (7)
	Monitoring of Assessment Services Activities	Sec. 1.5 (8)
	Evaluation of Services and Products	Sec. 1.5 (9)
	Liquidated Damages	Sec. 1.5 (10)
	Critical and Non-critical Deliverables	Sec. 1.5 (11)
	Liquidated Damages Chart for Critical Deliverables	Sec. 1.5 (12)
	Breach of Security for Test Items and Student Records	Sec. 1.5 (13)
	Service Interruptions of Online Testing	Sec. 1.5 (14)
	Required End-of-Contract Activities	Sec. 1.5 (15)
	Item and Prompt Development	Sec. 1.5.3 (72)
	Texas Educator Meetings	Sec. 1.5.3 (73)
	Pilot Testing	Sec. 1.5.3 (74)
	Field Testing	Sec. 1.5.3 (75)
	Data Review	Sec. 1.5.3 (76)
	Standard Setting	Sec. 1.5.3 (77)
	Substitute Assessments	Sec. 1.5.3 (78)
	Item Bank	Sec. 1.5.3 (79)
	Test Design and Construction	Sec. 1.5.3 (80)
	Online Activities	Sec. 1.5.3 (81)
	Test Booklet Specifications	Sec. 1.5.3 (82)
	Test Booklet Quantities	Sec. 1.5.3 (83)
	Answer Documents	Sec. 1.5.3 (84)
	Test Administration Manuals	Sec. 1.5.3 (85)
	Ancillary Materials	Sec. 1.5.3 (86)
	District Coordinator Packets	Sec. 1.5.3 (87)
	Major Shipments of Test Administration Materials	Sec. 1.5.3 (88)
	Inventory Control	Sec. 1.5.3 (89)
	Precoding/Preloading Service	Sec. 1.5.3 (90)
	Test Booklet Quantities Answer Documents Test Administration Manuals Ancillary Materials District Coordinator Packets Major Shipments of Test Administration Materials Inventory Control	Sec. 1.5.3 (83) Sec. 1.5.3 (84) Sec. 1.5.3 (85) Sec. 1.5.3 (86) Sec. 1.5.3 (87) Sec. 1.5.3 (88) Sec. 1.5.3 (89)

	Test Administration Schedule	Sec. 1.5.3 (91)
	Production Schedule	Sec. 1.5.3 (92)
	Training Materials	Sec. 1.5.3 (93)
	Out-of-School/Out-of-District Examinees	Sec. 1.5.3 (94)
	Assessment of Migrant Students	Sec. 1.5.3 (95)
	Assessment of Private School Students	Sec. 1.5.3 (96)
	System Capabilities	Sec. 1.5.3 (97)
	System Design	Sec. 1.5.3 (98)
	Data File Requirements	Sec. 1.5.3 (99)
	Answer Keys	Sec. 1.5.3 (100)
	Accuracy Verification	Sec. 1.5.3 (101)
	Equating	Coo 4 F 2 (400)
Ш	Liquating	Sec. 1.5.3 (102)
	Scoring Machine-Scorable Documents	Sec. 1.5.3 (102)
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	Scoring Machine-Scorable Documents Scoring of Performance Components: Essays and Short Answer	Sec. 1.5.3 (103)
	Scoring Machine-Scorable Documents Scoring of Performance Components: Essays and Short Answer Reading Responses	Sec. 1.5.3 (103) Sec. 1.5.3 (104)
	Scoring Machine-Scorable Documents Scoring of Performance Components: Essays and Short Answer Reading Responses Detection of Statistical Irregularities on Assessment Instruments	Sec. 1.5.3 (103) Sec. 1.5.3 (104) Sec. 1.5.3 (105)
	Scoring Machine-Scorable Documents Scoring of Performance Components: Essays and Short Answer Reading Responses Detection of Statistical Irregularities on Assessment Instruments Reporting	Sec. 1.5.3 (103) Sec. 1.5.3 (104) Sec. 1.5.3 (105) Sec. 1.5.3 (106)
	Scoring Machine-Scorable Documents Scoring of Performance Components: Essays and Short Answer Reading Responses Detection of Statistical Irregularities on Assessment Instruments Reporting Standard Reports	Sec. 1.5.3 (103)  Sec. 1.5.3 (104)  Sec. 1.5.3 (105)  Sec. 1.5.3 (106)  Sec. 1.5.3 (107)
	Scoring Machine-Scorable Documents Scoring of Performance Components: Essays and Short Answer Reading Responses Detection of Statistical Irregularities on Assessment Instruments Reporting Standard Reports Reports to TEA	Sec. 1.5.3 (103)  Sec. 1.5.3 (104)  Sec. 1.5.3 (105)  Sec. 1.5.3 (106)  Sec. 1.5.3 (107)  Sec. 1.5.3 (108)

## 1.5.4 STAAR Alternate Item and Test Development, Administration, Scoring, and Reporting Response Checklist

	DED Course Ob and	0 044/44
븜	RFP Cover Sheet	Sec. 3.1.1/Attachment D
牌	Understanding of the Project and Methodology	Sec. 3.2
	Management Plan for the Project	Sec. 3.3
牌	Task/Activity Plan	Sec. 3.4/Attachment F
牌	Cost Proposal	Sec. 3.5/Attachment E
Ш	Proposer's Financial Responsibility	Sec. 3.6
	Signed Execution of Offer, Affirmation of Terms and Conditions, and Proposal Preferences	Attachment B
	HUB Subcontracting Plan (HSP)	Attachment C
	Line of Authority	Sec. 1.5 (1)
	Security Requirements	Sec. 1.5 (2)
	Statutory Obligations	Sec. 1.5 (3)
	Ownership	Sec. 1.5 (4)
	Risk Mitigation and Business Continuity Planning	Sec. 1.5 (5)
	Secure Storage and Document Retention	Sec. 1.5 (6)
	Support	Sec. 1.5 (7)
	Monitoring of Assessment Services Activities	Sec. 1.5 (8)
	Evaluation of Services and Products	Sec. 1.5 (9)
	Liquidated Damages	Sec. 1.5 (10)
	Critical and Non-critical Deliverables	Sec. 1.5 (11)
	Liquidated Damages Chart for Critical Deliverables	Sec. 1.5 (12)
	Breach of Security for Test Items and Student Records	Sec. 1.5 (13)
	Service Interruptions of Online Testing	Sec. 1.5 (14)
	Required End-of-Contract Activities	Sec. 1.5 (15)
	Item Development	Sec. 1.5.4 (112)
	Texas Educator Meetings	Sec. 1.5.4 (113)
	Pilot Testing	Sec. 1.5.4 (114)
	Field Testing	Sec. 1.5.4 (115)
	Data Review	Sec. 1.5.4 (116)
	Standard Setting	Sec. 1.5.4 (117)
	Item Bank	Sec. 1.5.4 (118)
	Test Design and Construction	Sec. 1.5.4 (119)
	Online Activities	Sec. 1.5.4 (120)
	Test Booklet Specifications	Sec. 1.5.4 (121)
	Test Booklet Quantities	Sec. 1.5.4 (122)
	Test Administration Manuals	Sec. 1.5.4 (123)
	Ancillary Materials	Sec. 1.5.4 (124)
	District Coordinator Packets	Sec. 1.5.4 (125)
	Major Shipments of Test Administration Materials	Sec. 1.5.4 (126)
	Inventory Control	Sec. 1.5.4 (127)
	Precoding/Preloading Service	Sec. 1.5.4 (128)
	Test Administration Schedule	Sec. 1.5.4 (129)
	Production Schedule	Sec. 1.5.4 (130)

Training Materials	Sec. 1.5.4 (131)
Assessment of Private School Students	Sec. 1.5.4 (132)
System Design	Sec. 1.5.4 (133)
Data File Requirements	Sec. 1.5.4 (134)
Answer Keys	Sec. 1.5.4 (135)
Accuracy Verification	Sec. 1.5.4 (136)
Equating	Sec. 1.5.4 (137)
Reporting	Sec. 1.5.4 (138)
Standard Reports	Sec. 1.5.4 (139)
Reports to TEA	Sec. 1.5.4 (140)
Interpreting Results Guide	Sec. 1.5.4 (141)
Explanation of Scores for Parents	Sec. 1.5.4 (142)
Release of Tests	Sec. 1.5.4 (143)

# 1.5.5 TELPAS Item and Test Development, Administration, Scoring, and Reporting Response Checklist

RFP Cover Sheet
☐ Management Plan for the Project       Sec. 3.3         ☐ Task/Activity Plan       Sec. 3.4/Attachment F         ☐ Cost Proposal       Sec. 3.5/Attachment E         ☐ Proposer's Financial Responsibility       Sec. 3.6         ☐ Signed Execution of Offer, Affirmation of Terms and Conditions, and Proposal Preferences       Attachment B         ☐ HUB Subcontracting Plan (HSP)       Attachment C         ☐ Line of Authority       Sec. 1.5 (1)         ☐ Security Requirements       Sec. 1.5 (2)         ☐ Statutory Obligations       Sec. 1.5 (3)         ☐ Ownership       Sec. 1.5 (4)         ☐ Risk Mitigation and Business Continuity Planning       Sec. 1.5 (6)         ☐ Support       Sec. 1.5 (6)         ☐ Support       Sec. 1.5 (7)         ☐ Monitoring of Assessment Services Activities       Sec. 1.5 (8)         ☐ Evaluation of Services and Products       Sec. 1.5 (9)         ☐ Liquidated Damages       Sec. 1.5 (10)         ☐ Critical and Non-critical Deliverables       Sec. 1.5 (11)         ☐ Liquidated Damages Chart for Critical Deliverables       Sec. 1.5 (12)         ☐ Breach of Security for Test Items and Student Records       Sec. 1.5 (12)         ☐ Breach of Security for Test Items and Student Records       Sec. 1.5 (14)         ☐ Required End-of-Contract Activities       Sec. 1.5 (1
□ Task/Activity Plan       Sec. 3.4/Attachment F         □ Cost Proposal       Sec. 3.5/Attachment E         □ Proposer's Financial Responsibility       Sec. 3.6         □ Signed Execution of Offer, Affirmation of Terms and Conditions, and Proposal Preferences       Attachment B         □ HUB Subcontracting Plan (HSP)       Attachment C         □ Line of Authority       Sec. 1.5 (1)         □ Security Requirements       Sec. 1.5 (2)         □ Statutory Obligations       Sec. 1.5 (3)         □ Ownership       Sec. 1.5 (4)         □ Risk Mitigation and Business Continuity Planning       Sec. 1.5 (5)         □ Secure Storage and Document Retention       Sec. 1.5 (6)         □ Support       Sec. 1.5 (6)         □ Support       Sec. 1.5 (7)         □ Monitoring of Assessment Services Activities       Sec. 1.5 (8)         □ Evaluation of Services and Products       Sec. 1.5 (9)         □ Liquidated Damages       Sec. 1.5 (10)         □ Critical and Non-critical Deliverables       Sec. 1.5 (11)         □ Liquidated Damages Chart for Critical Deliverables       Sec. 1.5 (12)         □ Breach of Security for Test Items and Student Records       Sec. 1.5 (13)         □ Service Interruptions of Online Testing       Sec. 1.5 (14)         □ Required End-of-Contract Activities       Sec. 1.5 (144)<
□ Cost Proposal       Sec. 3.5/Attachment E         □ Proposer's Financial Responsibility       Sec. 3.6         □ Signed Execution of Offer, Affirmation of Terms and Conditions, and Proposal Preferences       Attachment B         □ HUB Subcontracting Plan (HSP)       Attachment C         □ Line of Authority       Sec. 1.5 (1)         □ Security Requirements       Sec. 1.5 (2)         □ Statutory Obligations       Sec. 1.5 (3)         □ Ownership       Sec. 1.5 (4)         □ Risk Mitigation and Business Continuity Planning       Sec. 1.5 (5)         □ Secure Storage and Document Retention       Sec. 1.5 (6)         □ Support       Sec. 1.5 (7)         □ Monitoring of Assessment Services Activities       Sec. 1.5 (8)         □ Evaluation of Services and Products       Sec. 1.5 (9)         □ Liquidated Damages       Sec. 1.5 (10)         □ Critical and Non-critical Deliverables       Sec. 1.5 (10)         □ Liquidated Damages Chart for Critical Deliverables       Sec. 1.5 (12)         □ Breach of Security for Test Items and Student Records       Sec. 1.5 (14)         □ Service Interruptions of Online Testing       Sec. 1.5 (14)         □ Required End-of-Contract Activities       Sec. 1.5 (144)         □ TELPAS Holistic Rater Training and Qualification       Sec. 1.5 (145)         □ Texas Educato
□ Proposer's Financial Responsibility       Sec. 3.6         □ Signed Execution of Offer, Affirmation of Terms and Conditions, and Proposal Preferences       Attachment B         □ HUB Subcontracting Plan (HSP)       Attachment C         □ Line of Authority       Sec. 1.5 (1)         □ Security Requirements       Sec. 1.5 (2)         □ Statutory Obligations       Sec. 1.5 (3)         □ Ownership       Sec. 1.5 (4)         □ Risk Mitigation and Business Continuity Planning       Sec. 1.5 (5)         □ Secure Storage and Document Retention       Sec. 1.5 (6)         □ Support       Sec. 1.5 (7)         □ Monitoring of Assessment Services Activities       Sec. 1.5 (8)         □ Evaluation of Services and Products       Sec. 1.5 (9)         □ Liquidated Damages       Sec. 1.5 (10)         □ Critical and Non-critical Deliverables       Sec. 1.5 (11)         □ Liquidated Damages Chart for Critical Deliverables       Sec. 1.5 (12)         □ Breach of Security for Test Items and Student Records       Sec. 1.5 (13)         □ Service Interruptions of Online Testing       Sec. 1.5 (14)         □ Required End-of-Contract Activities       Sec. 1.5 (144)         □ TELPAS Holistic Rater Training and Qualification       Sec. 1.5.5 (145)         □ Texas Educator Meetings       Sec. 1.5.5 (148)
□ Signed Execution of Offer, Affirmation of Terms and Conditions, and Proposal Preferences       Attachment B         □ HUB Subcontracting Plan (HSP)       Attachment C         □ Line of Authority       Sec. 1.5 (1)         □ Security Requirements       Sec. 1.5 (2)         □ Statutory Obligations       Sec. 1.5 (3)         □ Ownership       Sec. 1.5 (4)         □ Risk Mitigation and Business Continuity Planning       Sec. 1.5 (5)         □ Secure Storage and Document Retention       Sec. 1.5 (6)         □ Support       Sec. 1.5 (7)         □ Monitoring of Assessment Services Activities       Sec. 1.5 (8)         □ Evaluation of Services and Products       Sec. 1.5 (9)         □ Liquidated Damages       Sec. 1.5 (10)         □ Critical and Non-critical Deliverables       Sec. 1.5 (11)         □ Liquidated Damages Chart for Critical Deliverables       Sec. 1.5 (12)         □ Breach of Security for Test Items and Student Records       Sec. 1.5 (13)         □ Service Interruptions of Online Testing       Sec. 1.5 (14)         □ Required End-of-Contract Activities       Sec. 1.5 (14)         □ Item Development       Sec. 1.5.5 (144)         □ Texas Educator Meetings       Sec. 1.5.5 (146)         □ Pilot Testing       Sec. 1.5.5 (148)
HUB Subcontracting Plan (HSP)
□ Line of Authority       Sec. 1.5 (1)         □ Security Requirements       Sec. 1.5 (2)         □ Statutory Obligations       Sec. 1.5 (3)         □ Ownership       Sec. 1.5 (4)         □ Risk Mitigation and Business Continuity Planning       Sec. 1.5 (5)         □ Secure Storage and Document Retention       Sec. 1.5 (6)         □ Support       Sec. 1.5 (7)         □ Monitoring of Assessment Services Activities       Sec. 1.5 (8)         □ Evaluation of Services and Products       Sec. 1.5 (9)         □ Liquidated Damages       Sec. 1.5 (10)         □ Critical and Non-critical Deliverables       Sec. 1.5 (11)         □ Liquidated Damages Chart for Critical Deliverables       Sec. 1.5 (12)         □ Breach of Security for Test Items and Student Records       Sec. 1.5 (12)         □ Breach of Security for Test Items and Student Records       Sec. 1.5 (13)         □ Service Interruptions of Online Testing       Sec. 1.5 (14)         □ Required End-of-Contract Activities       Sec. 1.5 (144)         □ TELPAS Holistic Rater Training and Qualification       Sec. 1.5.5 (145)         □ Texas Educator Meetings       Sec. 1.5.5 (146)         □ Pilot Testing       Sec. 1.5.5 (148)
☐ Security Requirements       Sec. 1.5 (2)         ☐ Statutory Obligations       Sec. 1.5 (3)         ☐ Ownership       Sec. 1.5 (4)         ☐ Risk Mitigation and Business Continuity Planning       Sec. 1.5 (5)         ☐ Secure Storage and Document Retention       Sec. 1.5 (6)         ☐ Support       Sec. 1.5 (7)         ☐ Monitoring of Assessment Services Activities       Sec. 1.5 (8)         ☐ Evaluation of Services and Products       Sec. 1.5 (9)         ☐ Liquidated Damages       Sec. 1.5 (10)         ☐ Critical and Non-critical Deliverables       Sec. 1.5 (11)         ☐ Liquidated Damages Chart for Critical Deliverables       Sec. 1.5 (12)         ☐ Breach of Security for Test Items and Student Records       Sec. 1.5 (13)         ☐ Service Interruptions of Online Testing       Sec. 1.5 (14)         ☐ Required End-of-Contract Activities       Sec. 1.5 (14)         ☐ Required End-of-Contract Activities       Sec. 1.5.5 (144)         ☐ TELPAS Holistic Rater Training and Qualification       Sec. 1.5.5 (145)         ☐ Texas Educator Meetings       Sec. 1.5.5 (146)         ☐ Pilot Testing       Sec. 1.5.5 (148)
☐ Statutory Obligations       Sec. 1.5 (3)         ☐ Ownership       Sec. 1.5 (4)         ☐ Risk Mitigation and Business Continuity Planning       Sec. 1.5 (5)         ☐ Secure Storage and Document Retention       Sec. 1.5 (6)         ☐ Support       Sec. 1.5 (7)         ☐ Monitoring of Assessment Services Activities       Sec. 1.5 (8)         ☐ Evaluation of Services and Products       Sec. 1.5 (9)         ☐ Liquidated Damages       Sec. 1.5 (10)         ☐ Critical and Non-critical Deliverables       Sec. 1.5 (11)         ☐ Liquidated Damages Chart for Critical Deliverables       Sec. 1.5 (12)         ☐ Breach of Security for Test Items and Student Records       Sec. 1.5 (13)         ☐ Service Interruptions of Online Testing       Sec. 1.5 (14)         ☐ Required End-of-Contract Activities       Sec. 1.5 (14)         ☐ Item Development       Sec. 1.5.5 (144)         ☐ TELPAS Holistic Rater Training and Qualification       Sec. 1.5.5 (145)         ☐ Texas Educator Meetings       Sec. 1.5.5 (147)         ☐ Field Testing       Sec. 1.5.5 (148)
□ Ownership       Sec. 1.5 (4)         □ Risk Mitigation and Business Continuity Planning       Sec. 1.5 (5)         □ Secure Storage and Document Retention       Sec. 1.5 (6)         □ Support       Sec. 1.5 (7)         □ Monitoring of Assessment Services Activities       Sec. 1.5 (8)         □ Evaluation of Services and Products       Sec. 1.5 (9)         □ Liquidated Damages       Sec. 1.5 (10)         □ Critical and Non-critical Deliverables       Sec. 1.5 (11)         □ Liquidated Damages Chart for Critical Deliverables       Sec. 1.5 (12)         □ Breach of Security for Test Items and Student Records       Sec. 1.5 (13)         □ Service Interruptions of Online Testing       Sec. 1.5 (14)         □ Required End-of-Contract Activities       Sec. 1.5 (14)         □ Required End-of-Contract Activities       Sec. 1.5.5 (144)         □ TELPAS Holistic Rater Training and Qualification       Sec. 1.5.5 (145)         □ Texas Educator Meetings       Sec. 1.5.5 (146)         □ Pilot Testing       Sec. 1.5.5 (148)
Risk Mitigation and Business Continuity Planning  Sec. 1.5 (5)  Secure Storage and Document Retention  Sec. 1.5 (6)  Support  Monitoring of Assessment Services Activities  Evaluation of Services and Products  Evaluation of Services and Products  Critical and Non-critical Deliverables  Critical and Non-critical Deliverables  Sec. 1.5 (10)  Critical and Non-critical Deliverables  Sec. 1.5 (11)  Liquidated Damages Chart for Critical Deliverables  Sec. 1.5 (12)  Breach of Security for Test Items and Student Records  Sec. 1.5 (13)  Service Interruptions of Online Testing  Sec. 1.5 (14)  Required End-of-Contract Activities  Sec. 1.5 (15)  Item Development  Sec. 1.5.5 (144)  TELPAS Holistic Rater Training and Qualification  Sec. 1.5.5 (145)  Texas Educator Meetings  Sec. 1.5.5 (147)  Field Testing  Sec. 1.5.5 (148)
☐ Secure Storage and Document Retention       Sec. 1.5 (6)         ☐ Support       Sec. 1.5 (7)         ☐ Monitoring of Assessment Services Activities       Sec. 1.5 (8)         ☐ Evaluation of Services and Products       Sec. 1.5 (9)         ☐ Liquidated Damages       Sec. 1.5 (10)         ☐ Critical and Non-critical Deliverables       Sec. 1.5 (11)         ☐ Liquidated Damages Chart for Critical Deliverables       Sec. 1.5 (12)         ☐ Breach of Security for Test Items and Student Records       Sec. 1.5 (13)         ☐ Service Interruptions of Online Testing       Sec. 1.5 (14)         ☐ Required End-of-Contract Activities       Sec. 1.5 (15)         ☐ Item Development       Sec. 1.5.5 (144)         ☐ TELPAS Holistic Rater Training and Qualification       Sec. 1.5.5 (145)         ☐ Texas Educator Meetings       Sec. 1.5.5 (146)         ☐ Pilot Testing       Sec. 1.5.5 (147)         ☐ Field Testing       Sec. 1.5.5 (148)
□ Support       Sec. 1.5 (7)         □ Monitoring of Assessment Services Activities       Sec. 1.5 (8)         □ Evaluation of Services and Products       Sec. 1.5 (9)         □ Liquidated Damages       Sec. 1.5 (10)         □ Critical and Non-critical Deliverables       Sec. 1.5 (11)         □ Liquidated Damages Chart for Critical Deliverables       Sec. 1.5 (12)         □ Breach of Security for Test Items and Student Records       Sec. 1.5 (13)         □ Service Interruptions of Online Testing       Sec. 1.5 (14)         □ Required End-of-Contract Activities       Sec. 1.5 (15)         □ Item Development       Sec. 1.5.5 (144)         □ TELPAS Holistic Rater Training and Qualification       Sec. 1.5.5 (145)         □ Texas Educator Meetings       Sec. 1.5.5 (146)         □ Pilot Testing       Sec. 1.5.5 (147)         □ Field Testing       Sec. 1.5.5 (148)
☐ Monitoring of Assessment Services Activities       Sec. 1.5 (8)         ☐ Evaluation of Services and Products       Sec. 1.5 (9)         ☐ Liquidated Damages       Sec. 1.5 (10)         ☐ Critical and Non-critical Deliverables       Sec. 1.5 (11)         ☐ Liquidated Damages Chart for Critical Deliverables       Sec. 1.5 (12)         ☐ Breach of Security for Test Items and Student Records       Sec. 1.5 (13)         ☐ Service Interruptions of Online Testing       Sec. 1.5 (14)         ☐ Required End-of-Contract Activities       Sec. 1.5 (15)         ☐ Item Development       Sec. 1.5.5 (144)         ☐ TeLPAS Holistic Rater Training and Qualification       Sec. 1.5.5 (145)         ☐ Texas Educator Meetings       Sec. 1.5.5 (146)         ☐ Pilot Testing       Sec. 1.5.5 (147)         ☐ Field Testing       Sec. 1.5.5 (148)
□ Evaluation of Services and Products       Sec. 1.5 (9)         □ Liquidated Damages       Sec. 1.5 (10)         □ Critical and Non-critical Deliverables       Sec. 1.5 (11)         □ Liquidated Damages Chart for Critical Deliverables       Sec. 1.5 (12)         □ Breach of Security for Test Items and Student Records       Sec. 1.5 (13)         □ Service Interruptions of Online Testing       Sec. 1.5 (14)         □ Required End-of-Contract Activities       Sec. 1.5 (15)         □ Item Development       Sec. 1.5.5 (144)         □ TELPAS Holistic Rater Training and Qualification       Sec. 1.5.5 (145)         □ Texas Educator Meetings       Sec. 1.5.5 (147)         □ Pilot Testing       Sec. 1.5.5 (148)         □ Field Testing       Sec. 1.5.5 (148)
□ Liquidated Damages Sec. 1.5 (10)   □ Critical and Non-critical Deliverables Sec. 1.5 (11)   □ Liquidated Damages Chart for Critical Deliverables Sec. 1.5 (12)   □ Breach of Security for Test Items and Student Records Sec. 1.5 (13)   □ Service Interruptions of Online Testing Sec. 1.5 (14)   □ Required End-of-Contract Activities Sec. 1.5 (15)   □ Item Development Sec. 1.5.5 (144)   □ TELPAS Holistic Rater Training and Qualification Sec. 1.5.5 (145)   □ Texas Educator Meetings Sec. 1.5.5 (146)   □ Pilot Testing Sec. 1.5.5 (147)   □ Field Testing Sec. 1.5.5 (148)
☐ Critical and Non-critical Deliverables       Sec. 1.5 (11)         ☐ Liquidated Damages Chart for Critical Deliverables       Sec. 1.5 (12)         ☐ Breach of Security for Test Items and Student Records       Sec. 1.5 (13)         ☐ Service Interruptions of Online Testing       Sec. 1.5 (14)         ☐ Required End-of-Contract Activities       Sec. 1.5 (15)         ☐ Item Development       Sec. 1.5.5 (144)         ☐ TELPAS Holistic Rater Training and Qualification       Sec. 1.5.5 (145)         ☐ Texas Educator Meetings       Sec. 1.5.5 (146)         ☐ Pilot Testing       Sec. 1.5.5 (147)         ☐ Field Testing       Sec. 1.5.5 (148)
Liquidated Damages Chart for Critical Deliverables  Breach of Security for Test Items and Student Records  Sec. 1.5 (12)  Service Interruptions of Online Testing  Required End-of-Contract Activities  Item Development  Sec. 1.5 (14)  TELPAS Holistic Rater Training and Qualification  Texas Educator Meetings  Pilot Testing  Sec. 1.5.5 (147)  Field Testing  Sec. 1.5.5 (148)
☐ Breach of Security for Test Items and Student Records       Sec. 1.5 (13)         ☐ Service Interruptions of Online Testing       Sec. 1.5 (14)         ☐ Required End-of-Contract Activities       Sec. 1.5 (15)         ☐ Item Development       Sec. 1.5.5 (144)         ☐ TELPAS Holistic Rater Training and Qualification       Sec. 1.5.5 (145)         ☐ Texas Educator Meetings       Sec. 1.5.5 (146)         ☐ Pilot Testing       Sec. 1.5.5 (147)         ☐ Field Testing       Sec. 1.5.5 (148)
□ Service Interruptions of Online Testing Sec. 1.5 (14)   □ Required End-of-Contract Activities Sec. 1.5 (15)   □ Item Development Sec. 1.5.5 (144)   □ TELPAS Holistic Rater Training and Qualification Sec. 1.5.5 (145)   □ Texas Educator Meetings Sec. 1.5.5 (146)   □ Pilot Testing Sec. 1.5.5 (147)   □ Field Testing Sec. 1.5.5 (148)
☐ Required End-of-Contract Activities Sec. 1.5 (15)   ☐ Item Development Sec. 1.5.5 (144)   ☐ TELPAS Holistic Rater Training and Qualification Sec. 1.5.5 (145)   ☐ Texas Educator Meetings Sec. 1.5.5 (146)   ☐ Pilot Testing Sec. 1.5.5 (147)   ☐ Field Testing Sec. 1.5.5 (148)
☐ Item Development       Sec. 1.5.5 (144)         ☐ TELPAS Holistic Rater Training and Qualification       Sec. 1.5.5 (145)         ☐ Texas Educator Meetings       Sec. 1.5.5 (146)         ☐ Pilot Testing       Sec. 1.5.5 (147)         ☐ Field Testing       Sec. 1.5.5 (148)
☐ TELPAS Holistic Rater Training and Qualification Sec. 1.5.5 (145)   ☐ Texas Educator Meetings Sec. 1.5.5 (146)   ☐ Pilot Testing Sec. 1.5.5 (147)   ☐ Field Testing Sec. 1.5.5 (148)
☐ Texas Educator Meetings         Sec. 1.5.5 (146)           ☐ Pilot Testing         Sec. 1.5.5 (147)           ☐ Field Testing         Sec. 1.5.5 (148)
☐ Pilot Testing         Sec. 1.5.5 (147)           ☐ Field Testing         Sec. 1.5.5 (148)
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### 1.5.6 TAKS Administration, Scoring, and Reporting Response Checklist

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Ħ	Management Plan for the Project	Sec. 3.3
H	Task/Activity Plan	Sec. 3.4/Attachment F
H	Cost Proposal	Sec. 3.5/Attachment E
Ħ	Proposer's Financial Responsibility	Sec. 3.6
H	Signed Execution of Offer, Affirmation of Terms and Conditions,	
Ш	and Proposal Preferences	Attachment B
	HUB Subcontracting Plan (HSP)	Attachment C
	Line of Authority	Sec. 1.5 (1)
	Security Requirements	Sec. 1.5 (2)
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	Ownership	Sec. 1.5 (4)
	Risk Mitigation and Business Continuity Planning	Sec. 1.5 (5)
	Secure Storage and Document Retention	Sec. 1.5 (6)
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