

**Continuing Advisory Committee (CAC) Meeting Minutes
May 16, 2018
Region 13 Education Service Center
5701 Springdale Rd. Austin, TX 78723**

CAC Attendees: Shemica Allen, Karen Beasley, Teresa Bronsky, Jana Burns, Elizabeth Donaldson, Rachel Dreiling, Jana McKelvey, Laurie Rodriguez, Agatha Thibodeaux, Erin Wilder, JoAnn Wofford

CAC Absentees: Julia Erwin, Jo Ann Gama, Robin Lock, Stephanie Martinez, Kristine Mohajer, Kristen Tassin

Texas Education Agency: Stacy May, Heather Reisman, Michelle Rosales, Keith Swink

Welcome and Opening – Teresa Bronsky, CAC Chair

Ms. Teresa Bronsky opened the meeting and reviewed meeting guidelines.

Review and approval of minutes from the April 3, 2018 meeting – Teresa Bronsky

Ms. Agatha Thibodeaux made a motion to accept minutes. Ms. Karen Beasley seconded. All approved. All in favor to accept minutes from April 3, 2018 meeting.

Discussion regarding recording meeting – Teresa Bronsky

Ms. Bronsky started the discussion regarding recording the CAC meetings. Ms. Jana Burns feels some of the openness in the meeting would be lost if meetings were recorded. Ms. Bronsky started a pros and cons list. Ms. Rachel Dreiling was in favor of recording meeting. She gave an example of how the Health and Human Services Committee (HHSC) Early Childhood Intervention (ECI) Advisory Committee records and livestreams their meetings. Ms. JoAnn Wofford asked about funding to record and transcribe meetings. Ms. Burns stated the meeting recordings would have to be transcribed in both English and Spanish. Translation from English to Spanish is 17 cents per word. Ms. Wofford expressed concern on spending time and funding on recordings. Ms. Dreiling suggested contacting the ECI Advisory Committee to investigate how they record and livestream their meetings.

- Ms. Dreiling will contact the ECI Advisory Committee and report back at the August 29th meeting.
- Ms. Burns will be investigating the cost to transcribe a recorded meeting and report back at the August 29th meeting.
- Ms. Beasley is going to investigate programs that translate from English to Spanish and report back at the August 29th meeting.
- Ms. Dreiling reported that the rooms at ESC 13 all have the capability to record audio and video.

Reports from committee members and discussion will be continued at the August 29th meeting on recording of meetings.

Legislative Report Work Groups – Teresa Bronsky

Ms. Bronsky began discussion on picking topics to review from the Texas Administrative Code (TAC Chapter 19) and Texas Education Code (TEC Chapter 29) for the Legislative Report relating to special education. A list of all the relevant sections in TAC Chapter 19 and TEC Chapter 29 were displayed for committee members to review. Committee brainstormed a list of possible topics for the legislative report. After discussion, committee then narrowed the list down to topics to include in Legislative Report. Topics were divided into four categories: Intervention Services, Eligibility, Instruction, and Distribution of Funds. Subcommittees were formed to investigate topics and review appropriate laws and rules, and committee members divided into subcommittees.

Legislative Report Work Groups – Teresa Bronsky

Committee members worked on Legislative Report in subcommittees.

Public Comments – Teresa Bronsky

Teresa Bronsky reminded committee and gallery of public comment guidelines.

- Steven Aleman – Disability Rights of Texas
- Chris Masey – Coalition of Texans with Disabilities
- Linda Litzinger – Texas Parent to Parent
- Daphne Magnon Corder – Parent/Social Worker

Legislative Report Work Groups/Continue Working in Subcommittees – Teresa Bronsky

Committee members continued working on Legislative Report in subcommittees.

Further Discussion/Assigning of CAC Absentees to Subcommittees – Teresa Bronsky

Discussion of subcommittees and addition of CAC absentees to subcommittees.

Eligibility subcommittee is delayed

until the Corrective Action Response is implemented.

Motion to Adjourn

Ms. Laurie Rodriguez made a motion to adjourn meeting. Ms. Burns seconded. All in favor to adjourn. Meeting was adjourned at 3:10.