YEAR 3 IR IMPLEMENTATION PACING GUIDE 2017-18 INTERVENTIONS
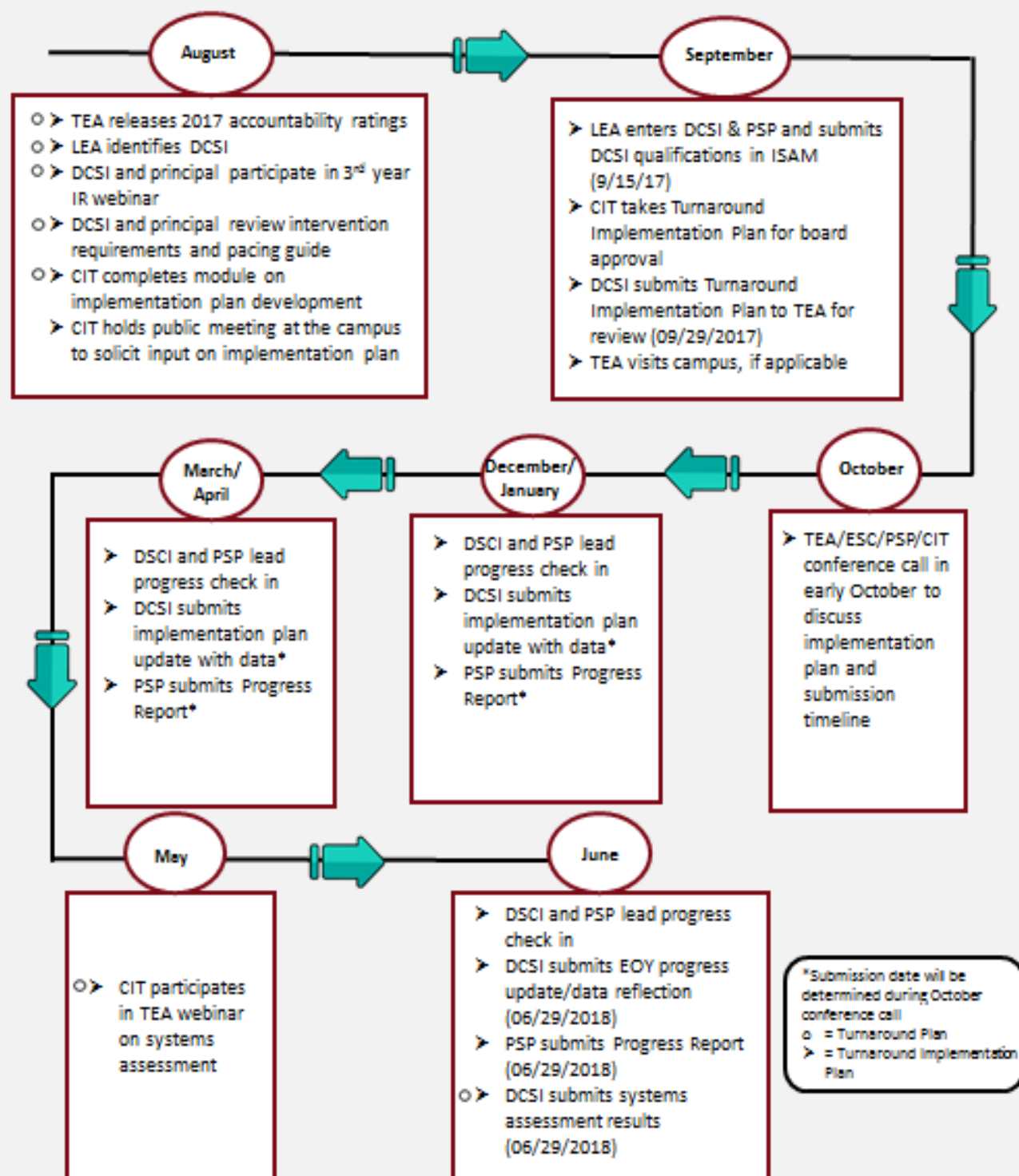
2017-2018 3rd Year IR Intervention Calendar

Purpose: Develop a targeted implementation plan using the commissioner-approved turnaround plan and monitor the student outcomes.

August

- ○ ➤ TEA releases 2017 accountability ratings
- ○ ➤ LEA identifies DCSI
- ○ ➤ DCSI and principal participate in 3rd year IR webinar
- ○ ➤ DCSI and principal review intervention requirements and pacing guide
- ○ ➤ CIT completes module on implementation plan development
- ➤ CIT holds public meeting at the campus to solicit input on implementation plan

September

- ➤ LEA enters DCSI & PSP and submits DCSI qualifications in ISAM (9/15/17)
- ➤ CIT takes Turnaround Implementation Plan for board approval
- ➤ DCSI submits Turnaround Implementation Plan to TEA for review (09/29/2017)
- ➤ TEA visits campus, if applicable

October

- ➤ TEA/ESC/PSP/CIT conference call in early October to discuss implementation plan and submission timeline

December/January

- ➤ DSCI and PSP lead progress check in
- ➤ DCSI submits implementation plan update with data*
- ➤ PSP submits Progress Report*

March/April

- ➤ DSCI and PSP lead progress check in
- ➤ DCSI submits implementation plan update with data*
- ➤ PSP submits Progress Report*

May

- ○ ➤ CIT participates in TEA webinar on systems assessment

June

- ➤ DSCI and PSP lead progress check in
- ➤ DCSI submits EOY progress update/data reflection (06/29/2018)
- ➤ PSP submits Progress Report (06/29/2018)
- ○ ➤ DCSI submits systems assessment results (06/29/2018)

*Submission date will be determined during October conference call
○ = Turnaround Plan
➤ = Turnaround Implementation Plan

| ABOUT THE PACING GUIDE | The purpose of the pacing guide is to provide step-by-step guidance for Campus Intervention Teams (CITs) as they navigate the school improvement process throughout the school year. This is not intended as a compliance document, and it will not be submitted to TEA.

The pacing guide is structured in a chronological manner. Following the overall 2017-2018 intervention calendar, each page is dedicated to one month with a list of all corresponding interventions and submissions as well as suggested actions to keep the CIT on track to meet all requirements. |
|---|---|
| SUGGESTED RESOURCES | The following resources are found at www.tea.texas.gov/schoolimprovement
- IR 3 Introductory Webinar
- Board Approval and Public Meeting Requirements
- Turnaround Plan to Implementation Plan Guidance
- New Targeted Improvement Plan Template Guidance

You may also wish to visit www.taisresources.net for more information and guidance. |

AUGUST 2017

- ➤ TEA releases 2017 accountability ratings
- ➤ LEA identifies DCSI
- ➤ DCSI and principal participate in 3rd year IR webinar
- ➤ DCSI and principal review intervention requirements and pacing guide
- ➤ CIT completes module on implementation plan development
- ➤ CIT holds public meeting at the campus to solicit input on implementation plan

What's coming up in September?

- *ISAM update with PSP information*
- *ISAM update with DCSI information and DCSI qualifications*
- *Board approval of Turnaround Implementation Plan*
- *TEA review of Turnaround Implementation Plan*
- *TEA site visit (if applicable)*

What needs to be completed now and in preparation for next month?

- ❏ Review accountability rating and To the Administrator Addressed letter
- ❏ Review DCSI job description and select DCSI (ensure the DCSI can perform all the job duties)
- ❏ Prepare CIP in accordance with TEC 11.251
- ❏ View IR3 Webinar and review Pacing Guide and Intervention Calendar
- ❏ Interview and select PSP (review PSP availability in their region)
- ❏ Watch webinar on new TIP template (if applicable)
- ❏ Complete module on Implementation Plan development
- ❏ Draft Implementation Plan
- ❏ Hold public meeting at campus to solicit input on implementation plan
- ❏ Ensure approval process of implementation plan is on board agenda for September meeting

Extension opportunities:

- ★ TAIS Overview Video
  - ○ http://www.tcdss.net/resources/tag/tais_framework
- ★ Continuous Improvement Overview videos and Extended Learning Opportunities by Dr. Laura Lipton
  - ○ http://www.taisresources.net/continuous-improvement-overview/

SEPTEMBER 2017

> - LEA enters DCSI & PSP and submits DCSI qualifications in ISAM (9/15/17)
> - CIT takes Turnaround Implementation Plan for board approval
> - DCSI submits Turnaround Implementation Plan to TEA for review (09/29/2017)
> - TEA visits campus, if applicable

What's coming up in October?

- *Conference call with TEA/ESC/PSP/CIT to discuss implementation plan and submission timeline*

What needs to be completed now and in preparation for next month?

- ❏ Enter PSP and DCSI information, including qualifications, in ISAM
- ❏ Submit Turnaround Implementation Plan for board approval
- ❏ Submit Turnaround Implementation Plan in ISAM
- ❏ Schedule site visit (If applicable)
- ❏ Determine site visit participants (if applicable)
- ❏ Identify conference call participants and schedule conference call with TEA consultant
- ❏ Create and adjust inventory of current data sources

Extension opportunities:

- ★ Prepare for January's implementation planning:
    - ○ Implementation and Monitoring videos and Extended Learning Guides by Dr. Mike Schmoker, Dr. Margaret Heritage, and Dr. Michael Fullan
        - ■ http://www.taisresources.net/implement-and-monitor/

TEA

OCTOBER-NOVEMBER 2017

> ➤ TEA/ESC/PSP/CIT conference call in early October to discuss implementation plan and submission timeline

What's coming up in December and January?
- *Progress check-in lead by DCSI and PSP*
- *Implementation update with data*
- *PSP Progress Report*

What needs to be completed now and in preparation for next month?

- ❏ Draft possible submission dates to discuss during call
- ❏ Note action items from conference call
- ❏ Determine progress check-in method
- ❏ Continue monitoring implementation of improvement strategies from turnaround plan
- ❏ Communicate implementation progress and data analysis results to relevant stakeholders

Extension opportunities:

- ★ Prepare for December/January's plan update:
  - ○ Implementation and Monitoring videos and Extended Learning Guides by Dr. Mike Schmoker, Dr. Margaret Heritage, and Dr. Michael Fullan
    - ■ http://www.taisresources.net/implement-and-monitor/

DECEMBER 2017 – JANUARY 2018

➢ DSCI and PSP lead progress check in
➢ DCSI submits implementation plan update with data*
➢ PSP submits Progress Report*

What's coming up in March and April?

● *Progress check-in led by DCSI and PSP*
● *Implementation update with data*
● *PSP Progress Report*

What needs to be completed now and in preparation for next month?

❏ Implement progress check-in process
❏ Collect and analyze data points to monitor progress of implementation plan
❏ Synthesize data into findings to share with Agency consultant
❏ Communicate implementation progress and data analysis results to relevant stakeholders
❏ Record trends gathered during the progress check-in
❏ Submit implementation plan update with supporting data in ISAM
❏ Submit PSP Progress Report in ISAM

Extension opportunities:

★ Prepare for March/April's progress check in:
  ○ Implementation and Monitoring videos and Extended Learning Guides by Dr. Mike Schmoker, Dr. Margaret Heritage, and Dr. Michael Fullan

MARCH – APRIL 2018

- ➢ DSCI and PSP lead progress check in
- ➢ DCSI submits implementation plan update with data*
- ➢ PSP submits Progress Report*

What's coming up in May?

- *Webinar on systems assessment*

What needs to be completed now and in preparation for next month?

- ❏ Implement progress check-in process Implement progress check-in process
- ❏ Collect and analyze data points to monitor progress of implementation plan
- ❏ Synthesize data into findings to share with Agency consultant
- ❏ Communicate implementation progress and data analysis results to relevant stakeholders
- ❏ Record trends gathered during the progress check-in
- ❏ Submit implementation plan update with supporting data in ISAM
- ❏ Submit PSP Progress Report in ISAM
- ❏ Schedule time for CIT members to view systems assessment webinar

Extension opportunities:

- ★ Prepare for June's progress check in:
  - ○ Implementation and Monitoring videos and Extended Learning Guides by Dr. Mike Schmoker, Dr. Margaret Heritage, and Dr. Michael Fullan

TEA

MAY 2018

CIT participates in TEA webinar on systems assessment

What's coming up in June?

- *Progress check-in lead by DCSI and PSP*
- *EOY progress update with data reflection*
- *PSP Progress Report*
- *Systems assessment results in ISAM*

What needs to be completed now and in preparation for next month?

- ❏ Collect and analyze data points to monitor progress of implementation plan
- ❏ Synthesize data into findings to share with Agency consultant
- ❏ Communicate implementation progress and data analysis results to relevant stakeholders
- ❏ View systems assessment webinar

Extension opportunities:

- ★ Prepare for June's progress check in:
  - ○ Implementation and Monitoring videos and Extended Learning Guides by Dr. Mike Schmoker, Dr. Margaret Heritage, and Dr. Michael Fullan
    - ■ http://www.taisresources.net/implement-and-monitor/

JUNE – JULY 2018

> ➤ DSCI and PSP lead progress check in
> ➤ DCSI submits EOY progress update/data reflection (06/29/2018)
> ➤ PSP submits Progress Report (06/29/2018)
> ○➤ DCSI submits systems assessment results (06/29/2018)

What's coming up in July and August?

- *Identify and complete any professional development needs*
- *Review 2018 Accountability Ratings*
- *Identify potential DCSI for 2018-19*
- *Plan for continued implementation of turnaround plan*

What needs to be completed this month:

❏ Implement progress check-in process (identified in Fall)
❏ Record trends gathered during the progress check-in
❏ Collect and analyze data points to reflect on progress of turnaround plan implementation
❏ Synthesize data into findings to share with Agency consultant
❏ Submit EOY progress update/data reflection in ISAM
❏ Submit PSP Progress Report in ISAM
❏ Communicate progress check in results to relevant stakeholders
❏ Complete systems assessment
❏ Identify and assign continuous improvement tasks to be completed in July/August

Extension (Professional development/ Training) opportunities:

★ Align August professional development to strategies in the 2018-2019 Targeted Improvement Plan